

# Osage County Commission Meeting Minutes

August 6, 2020

Meeting called to order by Presiding Commissioner Darryl Griffin at 8:30 AM

District 1 Commissioner John Glavin present

District 2 Commissioner Larry Kliethermes present

Media – HB Dodds

Front Desk Clerk – Heather Gyorkos

Present for all or part of the meeting: Michael Bonham, Andi Rice, John Kennedy, Patsy Luebbert, DJ Schroeder, Dave Dudenhoeffer

## Approval of the Agenda and Minutes:

Commissioner Griffin asked for a motion for approval of today's agenda and the meeting minutes for July 30<sup>th</sup>, 2020. Commissioner Kliethermes made a motion to approve the agenda and the minutes. Commissioner Glavin seconded the motion. A roll call vote was then taken. Commissioner Griffin asked "Commissioner Glavin how do you vote?" Commissioner Glavin responded "yes." Griffin asked "Commissioner Kliethermes how do you vote?" Commissioner Kliethermes responded "yes." Griffin asked "Commissioner Griffin how do you vote?" Commissioner Griffin responded "yes."

## Bills, Notes and Communication:

-Checks signed.

-Commissioner Griffin said we received a letter from MO Conservation Department on CART funds showing the map of the area under that, Bonnots Mill access, Bruns Access, Cooper Hill Conservation Area. Has an agreement to sign.

## Meetings:

-Renew Agreement with Ameren and Osage County August 11<sup>th</sup>, 2020

## Road and Bridge:

-Commissioner Griffin said I received a figure on McClure the construction company update for the bridge on 274A. It has information for opening bids, signed and sealed for that project. Also, the BEAP study for 274A was given last week. The BEAP study on CR306 was given by McClure last week. CR319 BEAP study has been approved by MO-DOT. Do not have the report yet, will wait to hear from him.

## Sheriff Office:

-Michael Bonham said I just wanted to touch base and see if there was anything from you. Commissioner Griffin said can you update us on Dragos. Bonham said it was printed off by Amanda and signed off on it. Already starting to see some collection efforts. Griffin said that's money we couldn't get for years. Glad to see you pursued that.

## 911:

-Andi Rice said I got the permit back from Austin Johnson from Bartlett and West for the project on CR631 brush creek. I need a signature on the permit.

-Andi Rice said I understand you were writing a letter saying the county does not have building and zoning. I received a phone call for someone wanting an occupancy certificate. Commissioner Griffin said counties don't have that. Rice said correct. I talked to Valerie and I edited the letter she started. Griffin said she showed me this and was going to add the other 2 commissioners. Rice said she has the original. I wanted to make sure we added to get with the cities because they may have building and zoning ordinances. Wanted to mention that even though the county does not have building and zoning ordinances we have management ordinances and want to make sure they get required documents when building in a flood plain. Griffin said any comments on this letter or any changes. Commissioner Kliethermes said that's the letter Val brought in this morning. I'll take a look at it. Commissioner Kliethermes made a motion to approve sign the letter about ordinances. Commissioner Glavin seconded the motion. A roll call vote was then taken. Commissioner Griffin asked "Commissioner Glavin how do you vote?" Commissioner Glavin responded "yes." Griffin asked "Commissioner Kliethermes how do you vote?" Commissioner Kliethermes responded "yes." Griffin asked "Commissioner Griffin how do you vote?" Commissioner Griffin responded "yes."

-Andi Rice said we received a credit from Cummings. Apparently back in 2016 they applied a \$2298.00 credit to Osage Ambulance instead of Osage County. They just realized this mistake. I called and inquired about this and they said they could cut a check or credit the account. I told them to credit the account. Glad they found the mistake and gave to us.

-Commissioner Griffin said have you had any communications on the radios you've had trouble with. I've been seeing your emails. Andi Rice said someone is supposed to be physically onsite today. Don't know where they are coming from. Griffin said don't let them leave until its fixed. Commissioner Kliethermes said he didn't sound too positive in his emails.

-Commissioner Griffin said have you heard anything on your door. Andi Rice said the door downstairs with the security. No, it's still being worked on.

## Building and Grounds:

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- John Kennedy said got the mail slot installed. They came Tuesday. Commissioner Griffin said on the drop box outside are you going to put a notation so people know what it is. Kennedy said yes. Don't know what is designed up. Cash/check drop box here, not sure what she has. Griffin said depository. Like to have wording so people know its there.
- John Kennedy said the elevator on the ground floor there is a tremor ring that holds that button. Tuesday night the tremor ring was broken and went behind the faceplate. I called the elevator company for them to come out and replace.
- John Kennedy said the jail called me when we had rain on Thursday night. Where the water was running at there is a 3-inch gap in the fascia and each corner has a 16-inch gap. They said water was shooting down both sides of the window. Gravel is at the bottom of the sill and water built up. Looked at the foundation and its pretty well below that. Don't see any cracks in the foundation. Going to pull the gravel out more. Commissioner Griffin said there's no drains in the bottom there. Kennedy said no.
- Michael Bonham asked what about the water fountain? John Kennedy said the water fountain has a toothpaste cap in the hole. Going to try something else to get it out. Bonham said we have another we can take out of another cell and use. Kennedy said that is a hell of a job. They shoved a cap in there to get a better stream. Commissioner Griffin said that's inside of a jail cell? Bonham said it's the water faucet is for hot and cold and also drinking water. Kennedy said maybe trying to get a higher pressure on the water to drink.
- Commissioner Griffin said still working on the doors? John Kennedy said yes, still haven't gotten a hold of Mr. Hoffman on that. He was unreachable last week. Have to get someone here to look at the side door. It does not have a regular latch. Someone said to put in a magnetic lock but that wont work because of the handicap access. Griffin said would have to be like the locks at the firehouse which is push button. Put a code to unlock during the day and at night they lock. Kennedy said more of a public serving door. These you pull on and they open, need to get Ron Hoffman to come out and evaluate.
- Commissioner Griffin said I wanted to tell you all those guards you put around the windows look great. John Kennedy said I got a couple more to finish. Will get them installed soon.

**Health Department:**

- Commissioner Griffin said I received an email from Susan. The health department has been overwhelmed with work from Covid and she is going to request part time help while dealing with this. Spoke to MRPC about this and there is a fund for that. Will get with Susan on that. They are looking for a nurse. They do follow up and contacts.

**Old Business:**

**New Business:**

- Commissioner Griffin said we have 3 requests for CARES funds. The first one is St. Joe Catholic School that was preapproved \$18,678.00. Commissioner Glavin made a motion to approve St. Joe Catholic School request \$18,678.00. Commissioner Kliethermes seconded the motion. A roll call vote was then taken. Commissioner Griffin asked "Commissioner Glavin how to do you vote?" Commissioner Glavin responded "yes." Griffin asked "Commissioner Kliethermes how do you vote?" Commissioner Kliethermes responded "yes." Griffin asked "Commissioner Griffin how do you vote?" Commissioner Griffin responded "yes."
- Commissioner Griffin said the next request is Westphalia R-3 school \$18,257.00. Commissioner Kliethermes made a motion to approve Westphalia R-3 School request \$18,257.00. Commissioner Glavin seconded the motion. A roll call vote was then taken. Commissioner Griffin asked "Commissioner Glavin how to do you vote?" Commissioner Glavin responded "yes." Griffin asked "Commissioner Kliethermes how do you vote?" Commissioner Kliethermes responded "yes." Griffin asked "Commissioner Griffin how do you vote?" Commissioner Griffin responded "yes."
- Commissioner Griffin said the last one is State Tech in Linn \$21,276.94. Commissioner Glavin made a motion to approve State Tech Linn request for \$21,276.94. Commissioner Kliethermes seconded the motion. A roll call vote was then taken. Commissioner Griffin asked "Commissioner Glavin how to do you vote?" Commissioner Glavin responded "yes." Griffin asked "Commissioner Kliethermes how do you vote?" Commissioner Kliethermes responded "yes." Griffin asked "Commissioner Griffin how do you vote?" Commissioner Griffin responded "yes."
- Commissioner Kliethermes said speaking of CARES Act you said you were going to talk to MRPC to see if they have recommendations on how to do this audit. Commissioner Griffin said yes, haven't asked yet. Was going to when we go to the August meeting. Can call today if we need to. Kliethermes said my concern is its not far off and need to have an auditor lined up and a price. Griffin said we want to get that money held back because we saw a neighboring county hired a firm for \$278,000.00 to do their audit. They got 9 million and we got 1.6 million. Patsy Luebbert said how much have you spent so far? Griffin said we started with \$1,597,564.80 and the new balance is \$1,455,500.77. Luebbert said if we have something to turn in get it in. It's from Osage County fair board for the purchases for fair. You fill out online and send to MRPC? Commissioner Kliethermes said they will approve it and send it to us to vote on. Griffin said they go through and see what is eligible. Your entity can get up to \$75,000.00. Only \$25,000.00 per request. Commissioner Glavin said don't wait until December. Luebbert said I put stuff in a spreadsheet and send to the treasurer of the fair board. She has all the receipts. Do they need original copies or can they be scanned? Griffin said I've seen copies. 99% sure that's okay. Luebbert said its easier to scan and send PDF.

**MU Extension:**

- DJ Schroeder with MU Extension handed copies of their response letters to the commission. Schroeder said I doctored them up a little bit, spelling and different things, new council people and new comments. Our response to the letter received from the commission dated July 15<sup>th</sup>, 2020 and our response to July 20<sup>th</sup>, 2020 we received from the clerk's office. As far as the response to the commissioner letter we hashed it out back and forth. Darryl you were on that conference call. I think we got a lot cleared up. Bringing up the security thing as far

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as the access to this room I hope there is an easiness for 4H groups and different trainings with the clerk's office on that. As far as locking down more security areas we are fine with that. Wanted to bring up one issue we see is moving our stuff out of the storage area. Propose to you guys to rethink that. One storage area and have partial access to the clerk's office with that door. We would like to maintain the storage area downstairs. Limit access to that too and have access to our old records and Patsy here, the fair board stuff, monitors. I'm sure they are protected and like to keep that down there. Not just Osage County council stuff. It's 4H and fair board in that area. The last from the commission letter is keys. But as far as I know you guys are making changes. The keys are being turned in. Main issue I have with the commission is the storage stuff. Commissioner Griffin said I went down there with DJ yesterday and I understand they have a lot of stuff down there but some of those file cabinets are empty. Schroeder said I followed up with that and apparently there was a lot of old stuff. Did pull a lot out and wasn't aware. Griffin said my personal opinion with looking at it I have no issue with leaving that stuff down there but the file cabinets that are empty need to be moved out. The recorder had a room down there and she built on the backside of the wall where you can't see when you go through. Patsy Luebbert said can someone else use them? May be part of the University property. May we offer them to someone else? How would we go about that if we don't need them and we don't need them upstairs? Griffin said that's something we can put out and email the department heads to see if interested but I don't know. If that's your property you may need to go to the University. Schroeder said I believe they are the councils. Luebbert said I work at the University of MO campus and when extension moved it still sits in our old area and they never came to get it. With the University you fill out a form and done. The council can take care of that. Schroeder said I'm going to bring this up if we were granted to keep our storage area down there is there something, we can say square footage. Move the file cabinets out and have a designated area. Not trying to be picky you have sometime for us to pull cabinets and clean it up it gets taken. If we get more records now, we need 2 or more cabinets down there. Commissioner Glavin said that's not picky that's looking out. Schroeder said looking out for the council. Griffin said I understand what you are saying. But also have to understand the records here in the county expands we need room too. Might be certain area I have no problem with that. Commissioner Kliethermes said I have no problem with it. Griffin said but I think I would want you to go in that room with a county employee during business hours because there are other records in there. Schroeder said that's fine. If we have to go through the county maintenance guy whatever to gain access. Griffin said I have no problem with that. I don't know how to put an actual square foot in writing but if you go over the line. You understand if we have to move recorder stuff down there. Request you to remove the tv and recorder out of here. I'll always be here to let you in this room. Have it on the agenda and Nicci said email her and get on the agenda. If you have a meeting at 6:30 and want door open at 6 that's when I'll be here. And if I can't be here a commissioner will. Luebbert said how far out do we need to put that on the calendar? Griffin said that was one of your questions. Do you block off a whole year? What do you think? Luebbert said 3<sup>rd</sup> Monday of certain months. The extension council meeting is on the 4<sup>th</sup> Tuesday of every month. 4H council and fair board is the 3<sup>rd</sup> Monday but not every month. Griffin said that's in the evening, right? Luebbert said right. Griffin said How do you feel with having something come up and with this virus deal we have to say we need the room? Luebbert said then we need to make other arrangements. Griffin said not to push you out but if something arises, we should have priority. Schroeder said of course. Kliethermes said that's our concern with booking too far out. Griffin said I don't really see that happening but wanted to put it out there. Schroeder said if focused on extension council again realize we talk about 4H, fair board meetings and several other out there. Luebbert said agricultural meetings are in here. If we know our dates and put on the calendar and something comes up, county business supersedes. Schroeder said access and storage if we can maintain that it would be great. Same with the router. I think that was taken care of. You'll see in my response its gotta be there. Its okay to leave that. Griffin said the one downstairs. Luebbert said comment on storage area if the building is at fairgrounds out there the tv some of that stuff we don't feel safe out there. Griffin said have to keep in a controlled environment. Don't want to see them ruined out there.

-DJ Schroeder said next we did receive a letter from the clerk's office dated July 20<sup>th</sup>, 2020. A lot of this we did elect a new assistant and this came in after that. If you look at the letter and our response is 2 statutes working with them. Had a video conference with Nicci the County Clerk and hoping these resolutions are not violations but miscommunication maybe a lot going on in the past. Commissioner Griffin said are you talking about bonds and swearing in? Schroeder said yes. If our treasurer was bonded correctly and the statutes. I have them responded in the letter but I think a lot of it can be readdressed and the county clerk and her staff members there's been some heated divisions coming in the past and foresee this could pass. Hope that both sides that they will be corrected with the teleconference we had yesterday. Hoping they are deciding they will get better in the future. We did not instigate this division to my knowledge. For the Osage County extension council, we have not instigated this division from the council side. Hopefully with the new hire and finding out her position things will get better. We want to move on and don't want this tit for tat and he said she said feud going between 2 departments. Hopefully with the video conference we will start to resolve these issues. Saying that we're not going to let our employee get railroaded. For extension staff we keep hearing things and will bring up in the future. But we as Osage County extension council have advised our employees try to maintain our discipline and be more professional. Plus have our response in writing from the clerk. If there are questions, I will try to answer them to the best of my ability. Griffin said can't answer those questions I'm just a commissioner. Schroeder said just wanted to make all commissioners aware for the record. We did receive a letter and have the official responses to it. Griffin said I'm sure our office conducts themselves professionally.

-Patsy Luebbert said with the security will the University staff that needs keys to get into the building will those be reissued. Commissioner Griffin said how many people are you talking about? Luebbert said probably 2. Griffin said are you talking about your local staff? Luebbert said Christa is out of Callaway County and over this county 4H. Griffin said why does she need access to our building? Luebbert said she has to be here several days during the week. Griffin said during business hours? Luebbert said yes. But maybe now it needs to be between 8:00-5:00. Griffin said in the daytime? Luebbert said yes. She does come for meeting in the evening but someone else will have the building open anyway. Griffin said we will have it open so she won't need a key. Luebbert said when extension goes back to focusing on kids and not based in this county those are helped here. Griffin said I'm not being rude but I said I would make this open to you. Contact the maintenance man here John Kennedy and he will make sure you have access. Personally, the only people who should have access are

your local people. Your secretary comes in that door and your door. Commissioner Kliethermes said that's what we discussed because if we go further everyone will want keys. Luebbert said occasionally it happened in the past, policy changes and security changes. Griffin said the lock we are looking at is a keypunch and will know who and when someone comes in the building. Luebbert said I think that's great. Griffin said I showed someone my master key and they said they could make one. Luebbert said how many people have a master key because that can open the extension office. We have confidential files also. Presiding commissioner needs to have a master key. Griffin said if it becomes an issue when your person really needs to be in here come back, it's not a definite no. Things change, all about being a good partner. Luebbert said I think in the past John Gulick would open up for the agriculture meeting. Griffin said I belong to that council and come to those meetings. Griffin said Nicci agreed to get a calendar and go through the clerk's office and she will alert me to when you need the door open.

-Pasty Luebbert said looking at other county clerks and they have their meeting room online where you can see what's scheduled. Is that something the county clerk would do? Commissioner Griffin said something to possibly look at and have webmaster put together. Luebbert said google calendar. Commissioner Kliethermes said should be able to put on the county website. Luebbert said that way anyone who wants to use this room can make a notice and contact you all. Would save time. Griffin said they are open meetings to the public. Luebbert said it would be a great convenience. Kliethermes said Val puts out an email through the building for anyone who has updates for the website. Luebbert said the extension council would like it uploaded to our page on the county site. Do I send it to Valerie? Griffin said yes. That was requested 2 meetings ago and your former secretary was told email Valerie and she would link them. Luebbert said there is some stuff like a PDF posted. Griffin said just send it to Valerie. She said she would be happy to do it. Luebbert said that's part my fault. For future knowing to do that.

### **Public Comments:**

### **Adjournment:**

-With no further business, the commission meeting adjourned at 9:56 am. Commissioner Glavin made a motion, seconded by Commissioner Kliethermes. A roll call vote was taken. Commissioner Griffin asked "Commissioner Glavin how do you vote?" Commissioner Glavin responded "yes." Griffin asked "Commissioner Kliethermes how do you vote?" Commissioner Kliethermes responded "yes." Griffin asked "Commissioner Griffin how do you vote?" Commissioner Griffin responded "yes."

  
Darryl Griffin  
Presiding Commissioner