

Osage County Commission Meeting Minutes

March 29, 2018

Commissioner Dudenhoeffer at 8:36 AM.

Meeting opened with the Pledge of Allegiance.

District 1 Commissioner John Glavin present.

District 2 Commissioner Larry Kliethermes present.

County Clerk Patrick Steele on duty.

Media was represented by Jerri Voss.

Present for all or part of the meeting were: Mark Voss, Ron Kempker, Jerry Bryan, Darryl Griffin, Nicci Bouse, Susan Long, and Andrea Rice.

Approval of the Agenda: Agenda was approved.

Minutes: Minutes of the March 27, 2018 were reviewed and approved.

Bills and Communications:

There will be no Commission Meeting on April 3, 2018 because of the General Municipal Election.

Meetings:

MAC Legislative Day, April 9, 2018. It does not appear that any Commissioners are planning to attend.

Old Business:

BRO Project, CR 531: Commissioner Kliethermes reported that Todd Kempker has the right of way papers and will be getting them processed this week.

Salary Proposal from Ad Hoc Committee: The proposed salary scale and adjustment was again discussed with a corrected form provided to all attendees. Even though it had been discussed that salaries of the two non-elected department heads should be addressed in the adjustment, it was not addressed at this meeting. Susan Long objected to the recommendation made in the pay scale for her receptionist/WIC coordinator. She reported that she was offered the job at the starting pay scale, with additional funds added because of the requirements of the WIC Coordinator which is provided by grant funding. This led to a discussion about categorizing all administrative staff as clerical, with Nicci Bouse citing the accounting duties that are part of her responsibilities. No decision was made other than an agreement that additional duties could be compensated as requested by Department Heads. The total cost of this scale adjustment will cost an additional \$35,652.00 total for all but 911 and the Sheriff Department. County Clerk Steele reminded all that a budget amendment will need to be done to provide funds for these changes. It will actually cost 75% of that for the remainder of the year if it goes into effect for this end of April pay processing. (\$26,739.00) will have to be added to revenue and to expenditures. Budget Amendment process will start right after the election is completed. Commissioner Kliethermes made the motion to adopt the proposed pay scale adjustment for both R&B and General Revenue and that procedural manuals will be updated. Motion was seconded by Commissioner Glavin and the motion carried with three ayes in the roll call vote.

Law Enforcement Restitution Fund proposal: Commission Kliethermes made the motion to adopt Ordinance #3-2018 and Ordinance #4-2018 to establish the Osage County Law Enforcement Restitution Fund and to name appointed trustees as required. Motion was seconded by Commissioner Glavin and carried with three ayes in the roll call votes.

Payroll Proposed Changes: T Sheets software is currently on an extended trial basis through April 21 and Deputy County Clerk has been working with various departments to explain what needs to be done to enter time into the software.

Departmental Reports:

Road and Bridge Department: Written report provided.

Truck 47 is back at Ford in Jefferson City for re-assembly. County Clerk Steele reported that the check from the insurance company has been deposited to R&B account.

A **CLOSED MEETING** to review job applicants for the R&B Foreman position will be held after the close of this meeting

Sheriff Department:

911/ Emergency Management:

Andi Rice presented a draft MOU between the Missouri Humane Society and Osage County 911 for assistance with pets during disasters. It is written with the intention of the 911 Director to sign the MOU.

Andi reported that the Hazard Mitigation Plan needs another 90 hours of review to meet the requirements. She is asking for volunteers to agree to review the document and submit comments to have the time qualified.

County Clerk:

Public Testing of voting equipment went well on March 28, 2018.

Clerk's Office will be open from 8 AM until 12 PM for absentee voting on Saturday March 31, 2018.

Most of the voting equipment will be delivered to the polling places on Monday, April 2, 2018.

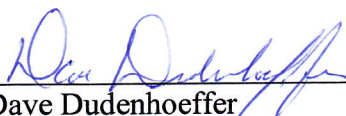
Polls will be opened from 6 AM until 7 PM on April 3, 2018.

Public Comments:

Other:

Adjournment:

With no further business, a motion to adjourn was made by Commissioner Glavin, Seconded by Commissioner Liethermes, and the meeting was adjourned at 9:48 AM.



Dave Dudenhoeffer
Presiding Commissioner