

RESOLUTION TO CREATE THE NORWOOD TOWNSHIP PARKS AND RECREATION COMMISSION

WHEREAS, Act 156 of 1917 authorizes any city, village, county, township, or school district, to operate a system of public recreation and playgrounds, acquire, equip and maintain land, buildings, or other recreational facilities, employ help as needed; vote and expend funds for the operation of such system; and

WHEREAS, the Township of Norwood wishes to create a system of public recreation and playgrounds;

THEREFORE, BE IT RESOLVED, that the Norwood Township Board hereby creates a Parks and Recreation Commission;

BE IT FURTHER RESOLVED, that the Parks and Recreation Commission shall consist of ~~eight~~ ⁸ members. One shall be from the Township Board, ~~two~~ ¹ from the Township Planning Commission, and ~~five~~ ⁴ at large members. Members of the Parks and Recreation Commission shall be appointed by the Township Board. Each member shall serve a ~~four~~ ³ year term, except the initial appointments. The initial appointments shall be made in such a manner that the terms of office of two members shall expire each year on December 31. Thereafter, each year two members shall be appointed for ~~four~~ ³ years.

The Parks and Recreation Commission shall elect from within its membership a chairman and other officers it deems necessary and adopt bylaws and rules and regulations necessary for the proper conduct of its duties.

The Parks and Recreation Commission shall operate a system of public recreation, subject to the approval of the Township Board, with power to conduct and supervise public playgrounds, parks, athletic fields, recreation centers, and other recreational facilities and activities on properties owned or controlled by Norwood Township or on other properties with the ^{written} consent of the owners thereof.

It shall have the power to conduct any constructive form of recreation or cultural activity designed to employ the leisure time of adults and children.

The Parks and Recreation Commission shall have the power, subject to the approval of the Township Board, to select and appoint competent and qualified persons, such as Recreation Director, Assistant, Supervisors, Leaders, and other such personnel as necessary for the proper conduct of public recreation and parks program.

The Parks and Recreation Commission shall prepare their annual budget for submission to the Township Board. They may also solicit and receive any gifts or bequests of money or other recreational property or any donations to be used for recreation and parks purposes.

The Parks and Recreation Commission shall prepare and submit an annual report to the Township Board, along with any other reports as may be requested by the Township Board.

The Parks and Recreation Commission shall, when a new park is proposed or a new park is expanded, (either geographically or services provided) submit the proposal to the Township Planning Commission, for their review and suggestions. Once the review is complete, the proposal will then be submitted to the Township Board.

All resolutions or ordinances or parts thereof in conflict with the provisions of this resolution are hereby repealed.

A special meeting was held on 22 January 1979 at the Norwood Township Hall for the purpose of upgrading the Norwood Township Park. Township Board Members present were: RIETSMAN, FARRELL, LORD, CAMPBELL and BOGART. Planning Commission members included: POTTER, SMITH, RICHARDSON and JASKIERSKI. Zoning Administrator PEARL was also present.

Meeting was called to order by Supervisor FARRELL who introduced MR. DAVID WARNER representing the Northwest Michigan Regional Planning and Development Commission. His presentation consisted primarily of counties, townships, etc., applying for Federal grants for coastal zone projects, along with developing critical areas thru DNR and local grant programs. He gave detailed information regarding requests for proposals, format for submission of applications to provide seed money for local projects - such monies to be primarily used for planning purposes, i.e., site design, etc. Money is available on a matching basis - 20% local, 80% State money funded - to be used for surveying, site design, planning. Low cost construction money is available for restoration, enhancement, fund a boardwalk, go thru wetlands and educational purposes. A feasibility study is required to explore the best alternatives. October 1 is deadline for funding. Other funds for projects are available. For information regarding this funding, contact JOHN HESS, County Planner and also the Charlevoix County Planning Commission. Nevertheless, an Outdoor Recreation Planner is required. The name of JOHN VILICAN of Southfield, MI., was submitted by BOGART. Hiring a Planning Consultant to work with the Planning Commission and Township Board was recommended by WARNER. GORDIE FRASER & ASSOCIATES of Traverse City were mentioned as possible consultants. Plans are definitely needed for all Land and Water programs. The average size of grants allocated for this year have been in the \$20,000.00 range. CAMPBELL suggested that \$2,000.00 for planning money is what the township could afford at this point in time.

A general discussion followed plus a question and answer period. Contact Persons named were: RIETSMAN, PEARL AND RICHARDSON. These persons will work directly with DAVID WARNER regarding park proposals. When submitting application for park funding include map of Charlevoix County plus Norwood Township Park Area also a copy of County Recreation Plan available from JOHN HESS.

Meeting was adjourned.

T. JASKIERSKI, Secretary
NORWOOD TWP. PLANNING COMMISSION

cc: Norwood Twp Clerk

3-2-81



JOHN B. PEARL, JR. CONTRACTOR

Route 1, Gennett Road, Charlevoix, Mi. 49720 Phone (616) 9096

NORWOOD TOWNSHIP BOARD

February 28, 1981

Regarding: NORWOOD TOWNSHIP PARK PROJECT

After giving the appointment of interested persons for the Norwood Township Park Board considerable thought, I feel this Board should be formed after the construction phase is completed.

As I have assumed the responsibility and the Board has entrusted the construction of the Park to me, I am sure that I can do a much more efficient job during the construction phase by not having a board. The Master Plan is on paper and must only be carried out properly. I can do this effectively and quickly so that the Park can be enjoyed this summer.

Having the Park Board organized and ready by June 1st to oversee, controll, and maintain the Park at that time would be the proper use of this Board in my opinion.

I believe the best and most interested people in the Township are the following:

John B Pearl Jr.	Building Contractor
Traver Wood	Site Planning & Development
Nancy Ritsema	Housewife
Nancy Lord	Board member
Otis Elliott	Self employed

I have talked with there people and all are interested in serving. Thank you for giving me the opportunity.

Sincerely,

John B Pearl Jr

Yarnwood Township

Park and Recreation Commission

There will be an initial meeting of the Parks And Recreation

Commission on Tuesday June 14, 1983 at 7:30 PM at the township hall to get organized. Enclosed find a sample set of by-laws for your study.

Please make notes as to your thoughts on these by laws and your ideas on the park.

See you Tuesday evening.


Richard A. Juchtman

2555 Dick Fochtman
Dick Smith? (rep. Planning Bnd.)
Randy Williams (rep. Twp. Bnd.)
John Pearl
9176 Debbie Bellinger 5935
9183 Ron Ritzma
4336 Traver Inlood

Norwood Township
Park and Recreation Commission

MEMBERS:

Debbie Bellinger	547- 9176 / 5935 (o)
John Pearl	547- 9096
Ron Ritzema	547- 9188
Dick Smith	547- 9341
Randy Williams	547- 6942
Traver Wood	547- 4336 / 4429 (o)

Summary of the Meeting June 14 1983

General discussion:

Maintenance and improvements to the Township Park have for many years, been shouldered by a distinctively generous handful of people whose efforts, though publicly unheralded, have been secretly appreciated by the rest of our township community. We thank these people for their generosity.

The purpose of the Commission is to record the means and processes by which maintenance and improvements are made, that future generations may learn from our example; also to inspire the involvement of others in the township and to enact improvements upon the park as the need or the resources arise.

Regarding the "Master Plan": Some are pleased and others are not pleased. Let it be known that our intention is not to construct some grandiose attraction but to simply maintain the park as the clean and enjoyable place for our community that it has been in the past.

Among the suggestions for improvements:

Short Term

Culvert installation @corner
A couple of new picnic tables
Bar-B-Ques, steel, vandal resistant
Benches with backs set under the trees on the ridge
Restore (or replace) the water pump

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Improvements (cont.)

Repair the toilets
Prune trees for views and easier maintenance

Long Range Improvement Suggestions

Remove parking to the east side of the road
Improve the turfgrass in the picnic area
Install stairs and boardwalk to the beach
Softball diamond (east of the road)
Tennis court
Remove the access road to the east property boundary
This last suggestion may very well meet with the approval
of the property owners to the north; perhaps even with
their financial support?

The installation of the culvert is to be completed by the
Charlevoix County Road Commission at their own expense; this
arrangement through the efforts of Dick Fochtman.

The Township Board has a budget for park maintenance and im-
provement of approximately \$600.00. By the time we next meet,
perhaps we can each have considered the costs of the short term
improvement suggestions and have planned the best way to get
these items installed for the least amount.

I suggest we meet again Thursday July 7 at 7:30 PM at the Town-
ship Hall to discuss and set up a timetable for the implementa-
tion of these suggestions for improvement.

See you then

Traver Wood

PS Our goal is to move rapidly from these "discussions"
to the implementation part of getting things done.

NORWOOD TOWNSHIP PARK COMMISSION
MINUTES
November 14, 1989

PRESENT: Leslie Vanderjagt, Doris Pearl, Mike Lord, Randy Williams and Rose Hammerberg.

THE ORGANIZATIONAL MEETING was called to order at 7:30 PM by acting Chairperson Leslie Vanderjagt.

NOMINATIONS for chairman were opened. Leslie Vanderjagt was nominated chairman by Pearl, seconded by Lord. Motion passed. There were no other nominations.

CHAIRMAN VANDERJAGT asked for nominations for secretary. Williams nominated Doris Pearl for secretary, seconded by Lord. Motion passed. There were no other nominations.

CHAIRMAN VANDERJAGT requested suggestions for immediate goals for the Park and asked that we all think about long-term goals and envision what we would like the Park to become. This will be discussed at a later date.

IMMEDIATE GOALS

1. RECOMMENDED MOTION: Remove the underbrush along the bluff and below the bluff so that people on the level area (picnic) can see the lake and so that anyone driving by could observe what is going on along the beach area. Clean up this area and kill or control the poison ivy. Motion was moved by Lord, seconded by Williams.

The commission also discussed the possible need for a DNR permit since this area is close to the beach area. We also discussed the need to protect this area from erosion which may occur if too much vegetation is removed. We agreed to leave any/all healthy trees which are presently growing, our concern is with the underbrush.

Lord said that he would check on poison ivy control. Ron Cortright of the Cooperative Extension Office in Boyne City said that the best product to eradicate poison ivy was 24B. It should be sprayed on while active growth is occurring. May-June is best. 1 quart to 20 gallons is the formula. With the size area we are talking about the best way to apply this is with a farmer's sprayer. (He suggested we contact Dave Parsons). If after we spray the first time, new growth becomes active, it should be sprayed again. This can be purchased by anyone at any Farmer's Co-op. This product will kill out all broadleaf plants, including sumac and trees. So any trees that we do not want to kill, we should avoid getting too close to. This will not kill grasses, so he did not think we would have to be too concerned with erosion on the hillside.

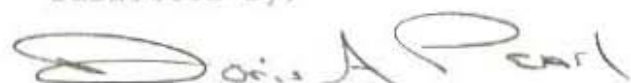
2. RECOMMENDED MOTION: If picnic tables are put back into the

park, we would recommend that they only be made of pre-formed cement. Motion moved by Williams, seconded by Hammerberg. Motion passed.

Several other ideas were discussed including the placement of a retired couple in a mobile home to watch the Park; eliminate the sign which now exists and replace it with a small, attractive wooden sign with an 8 x 10 copy of the Park rules on it such as the State Parks use; possible implementation of 1980 Master Plan by Site Planning; having a work bee day of residents to help with efforts in the Park.

MEETING ADJOURNED at 9:07PM

Submitted by,



Doris A Pearl

NOTE:

In talking with people after this meeting, I have found out that there is money available to do everything which was discussed at this meeting from the State. If we decide to go with the 1980 Master Plan, there would be money available to implement any/all of it, to construct outhouse facilities, to buy picnic tables, to erect a picnic pavilion, and also, to construct everything that we would need to set up an area for our caretakers, including running the water to their site, electrical drop service, a radio which is hooked up to the Sheriff's department, a telephone hook-up, and a pump out septic tank. Most of the people who do the Park Sitting in parks like ours, are former DNR officials and their wives. We would have no problem getting one to watch our Park from May or June until September or October. Most are not paid, they just enjoy being out in nature. We should act on this soon if we are interested.

Next meeting will be

January 9 1990

7:00 PM

Leslie Vanderjagt
01161 Norwood Road
Charlevoix, Michigan 49720
547-2294

Doris Pearl
18780 Gennett Rd
Charlevoix, Michigan 49720
547-9096

Mike Lord
19860 Gennett Rd
Charlevoix, Michigan 49720
547-2013

Rose Hammerberg
16031 Ferry Road
Charlevoix, Michigan 49720
547-2148

David Parsons
Parsons Road
Charlevoix, Michigan 49720
547-2038

Geri Drewa
02821 US #31
Charlevoix, Michigan 49720
547-9641

The Regular Meeting of the Norwood Township Board was called to order at 7:40 P.M. December 11, 1989, by Supervisor Fred Siegwart. The Clerk called the roll: Siegwart, Judy Carey, Nancy Lord, Randy Williams, and Dave Parsons present.

The Clerk read the minutes of the previous meeting. Motion by Parsons, support by Williams to approve minutes as read. Motion passed.

Lord gave the Treasurer's Report:

Checking	\$ 770.34
Special	<u>43,810.19</u>
Total	\$44,580.53

Motion by Williams, support by Parsons to approve Treasurer's Report as presented.

The Board discussed correspondence relating to the following: a swimming pool in the City of Charlevoix and potential township support; increased rates to be charged by REA; the annual letter of credit presented by Medusa; miscellaneous pending legislation. No action was taken.

The Board discussed the **Township Park Board** including its membership and duties. The Clerk read the minutes of the previous Park Board meeting. Motion by Carey, support by Williams that the Park Board be autonomous within its annual budget which is established and approved by the Township Board. Motion passed. Motion by Lord, support by Parsons to approve the following appointments to the Park Board: Leslie Vanderjagt, term expires December 31, 1992; Mike Lord, term expires December 31, 1992; Rosie Hammerberg, term expires December 31, 1991; Gerri Drewa, term expires December 31, 1991; Wendy Alpert, term expires December 31, 1990. Dave Parsons was approved at the December Township Board meeting as the Board's representative with his term on the Park Board to run concurrently with his term on the Township Board. Motion by Williams, support by Parsons to appoint Doris Pearl to the Park with term expiring December 31, 1990. Motion passed. An additional member of the Park Board will be the Chairman of the Planning Commission; the Planning Commission will be holding its annual organizational meeting in January 1990 at which time a new chairman will be selected.

The Board discussed various Township appointments with action taken on several. Motion by Carey, support by Lord to appoint Dave Parsons as Cemetery Sexton and Dave Drewa as Assistant Cemetery Sexton. Motion passed. Tom Carey resigned as Zoning Administrator several months ago and was continuing on only until the Board could replace him. Motion by Parsons, support by Lord to appoint Doris Pearl Zoning Administrator effective December 12, 1989, to complete the remaining 19 days of this term and to the term which expires December 31, 1990. Motion passed. Motion by Williams, support by Carey to appoint Bill Jackson as the citizens' representative to the Board of Appeals. Motion passed.

The Board discussed a letter received by all Board members from Gary Pauly regarding the inspection of his property by County and Township officials. The Board agreed to table this until such time as the Zoning Administrator informs the Board of the alleged violation, if any.

Doris Pearl, Chairman of the Planning Commission, presented to the Board the attached additions and/or changes to the Township Zoning Ordinance. All public hearings have been posted and held as required. Motion by Lord, support by Williams that the additions and changes be approved and to be effective March 1, 1990. Motion passed.

The Board discussed bills totaling \$28,354.59. Motion by Williams, support by Parsons to pay bills. Unanimous roll call vote in favor. However, the Clerk will research the charges on the portable toilets which were provided by Joe's Septic.

The meeting adjourned at 10:07 P.M.


Judy Carey
Township Clerk

2516 Top O' Mich. Rural Elec.	\$ 39.18
2517 Joe's Septic Tank Serv.	280.00
2518 Kirtland Comm. College	400.00
2519 Char. Co. Road Comm.	18,324.95
2520 Char. Courier	43.50
2521 Fred Siegwart	707.50
2522 Judy Carey	766.00
2523 Nancy Lord	1,663.46
2524 Randy Williams	240.00
2525 Dave Parsons	210.00
2526 Tom Carey	105.00
2527 Doris Pearl	45.00
2528 Cheryl Jacobs	20.00
2529 Richard Smith	15.00
2530 Bill Jackson	15.00
2531 Powers, Licavoli & Thompson	5,400.00
2532 Randy Williams	80.00
Total	\$28,354.59

NORWOOD TOWNSHIP PARK COMMISSION
MINUTES
January 9, 1990

- I. CALL TO ORDER
Chairman Vanderjagt called the meeting to order at 7:14 PM.
- II. ROLL CALL
Vanderjagt, Pearl, Parsons, Lord and Hammerberg present.
Drewa and Alpert absent.
- III. READING/APPROVAL OF MINUTES
Minutes were read by Pearl. Motion to accept the minutes as read by Parsons, seconded by Hammerberg.
- IV. BUSINESS
Minutes of the Norwood Township Board's December 11, 1989 meeting were reviewed and discussed. Number of members on the park commission was a concern. Parsons said he would check into the law on it.

Several items were then discussed by the Commission members. Using the 1980 Master Plan for the Norwood Township Park as the basis, the following additions/changes were made:

- 1 Poured trailer pad for caretaker's trailer. NO improvements to the Park unless a caretaker will be on the premises from Memorial Day weekend until at least Labor Day weekend and possibly until the end of October.
- 2 Holding tank that can be pumped out for caretaker's sewage. (Doubtful that a Health Department permit could be obtained for a standard septic field.) Possibility of combining holding tank for both public outhouse and caretaker's use.
- 3 Electrical service for the caretaker's trailer.
- 4 Well drilled for the caretaker's trailer and line run to picnic area.
- 5 Telephone and emergency hook in (radio or phone) either to sheriff's office or DNR office of the Fisherman's Island State Park or both.
- 6 Ten (10) picnic tables with attached seats of poured cement or other indestructible material located in the picnic area.
- 7 Eliminate all fire rings from the beach area and relocate five (5) fire rings constructed of two large tire rims welded together in the picnic area.

- 8 Picnic pavilion with pre-formed indestructible stationary tables and benches.
- 9 Poured cement single building outhouse with free standing privacy walls, eliminating the need for doors.
- 10 Eradicate all poison ivy.
- 11 Clean out excess underbrush, prune nice trees.
- 12 Excavate and level berm in picnic area.
- 13 Eliminate parking area on North side of Lake Street. Create single-car pull-in parking areas on both sides of North Lakeshore Drive that lends itself to development.
- 14 Eliminate the boardwalk. (In the future the back area may lend itself to developing a nature walk).
- 15 Boulders placed in front of parking areas on the West side to prevent infringing on the picnic area.
- 16 Mulch (wood chips/shredded bark) spread on picnic area. This will allow ease of walking for the first few years and will establish a good base for grass in the future.
- 17 Excavate and stabilize a parking area for the boat launching area at the end of Lake Street. Permanent boat launching should be established for fishermen's small boaters use.

V. RESOLUTION Moved by Parsons to adopt the above changes to the 1980 Master Plan for Norwood Township Park. Seconded by Lord. Passed.

Pearl agreed to check into monies available for development of parks. She also agreed to check into availability of former DNR personnel to act as caretakers for the Park.

VI. ADJOURNMENT
Meeting adjourned at 9:24 PM

Respectively Submitted,



Doris A Pearl
Secretary

NORWOOD TOWNSHIP PARK COMMISSION
MINUTES
May 15, 1990

I. CALL TO ORDER

Chairman Vanderjagt called the meeting to order at 7:05 PM.

II. ROLL CALL

Vanderjagt, Pearl, Parsons, Lord present. Drewa, Hammerberg and Alpert absent.

III. BUSINESS

Pearl advised the commission of the meeting with DNR Chief Orie Scherschligt. He strongly suggested that North Lakeshore Drive be closed off with a gate at the corner of South Lakeshore Drive and Lake Street.

* Lake Street from the corner of Lake Street and North Lakeshore Drive was abandoned approximately 7 years ago.

Other information:

Grant monies would be available for 75% with township funds for the remaining. This could also be in-kind (such as donated labor or materials). Possibly Medusa would donate boulders/trucking.

Minimum project costs would be \$25,000.00.

After discussing the above it was decided to have a park clean-up day on Saturday May 26th at 8:00 a.m. Each commission member was responsible for notifying all the people in their own areas. Garbage bags would be provided. Lord would check on a fire permit.

IV. ADJOURNMENT

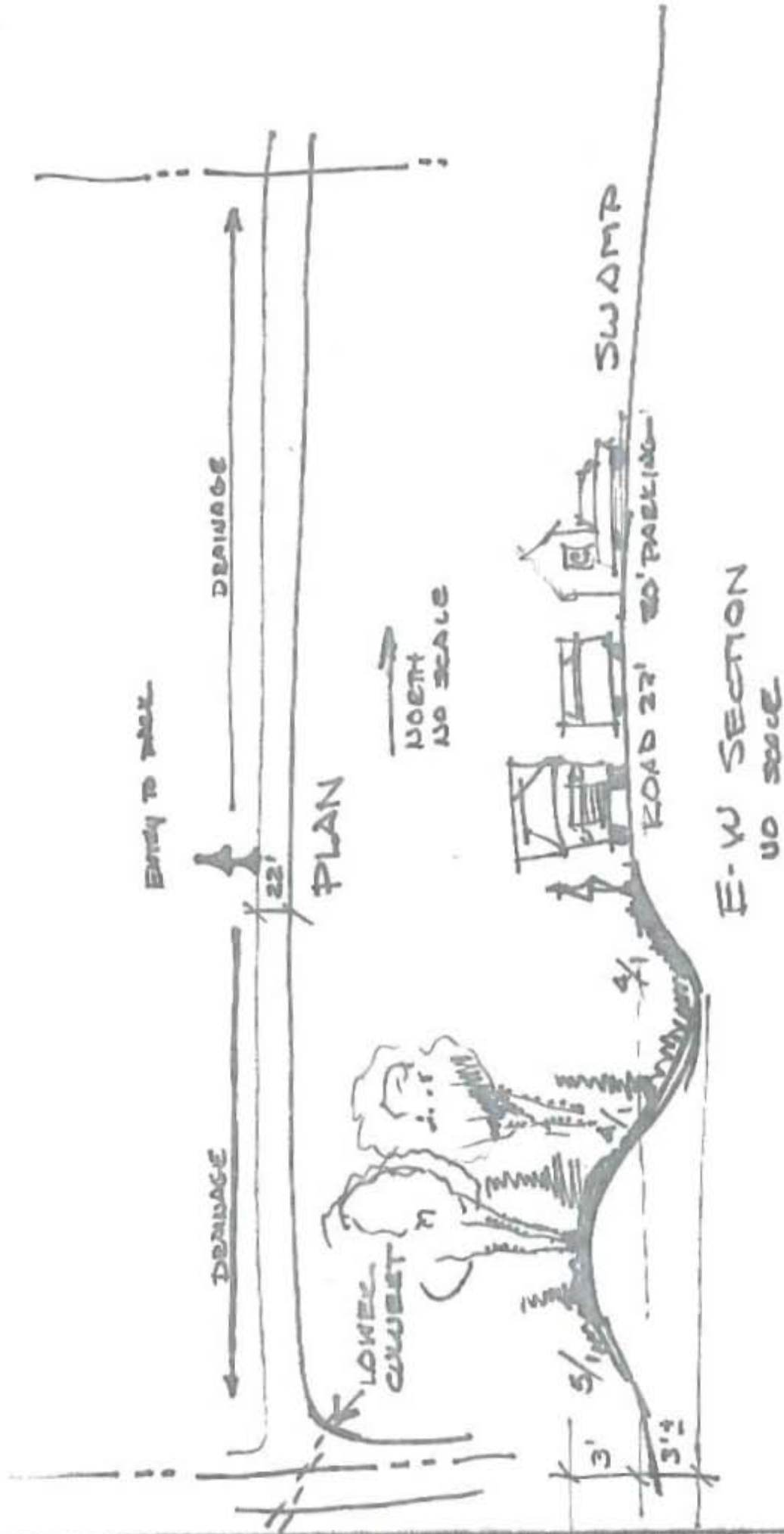
Meeting adjourned at 9:00 PM

Respectively Submitted,

Doris A. Pearl

Doris A Pearl
Secretary

* May 15, 1998 recorded at Registrar
Dude's
office



Norwood Township Park

SITE PLANNING DEVELOPMENT INC.
1008 TAYLOR ROAD CHARLOTTE NC

18 SEPT 81