

Norwood Township Agenda
September 18, 2023 7:00 pm
Norwood Township Hall
00640 Lakeshore Dr.

Topic: Sept 18 2023 Board of Trustees

Join Zoom Meeting

<https://us06web.zoom.us/j/84818917133?pwd=r2lStGU0Bw3QUt6VnMUk10iczCCPhz.1>

Meeting ID: 848 1891 7133

Passcode: 518465

Call to Order

Pledge of Allegiance

Roll Call

Approval of Minutes – July 17, 2023 Board Meeting

Approval of Agenda

Supervisor Report

Treasurer Report

Fund Balances as of 08/31/2023:

| | | |
|-------------|---------------|--|
| General | \$ 119,226.68 | (Including Performance Bond of 12,000) |
| Sweep Acct. | \$ 173,099.44 | TOTAL General Fund \$269,358.87 |
| Road | \$ 49,253.47 | |
| CD Road | \$ 100,000.00 | TOTAL Road Fund \$149,253.47 |
| Fire | \$ 13,109.69 | |
| CD Fire | \$ 30,000.00 | TOTAL Fire Fund \$43,109.69 |
| ARP | \$ 75,124.87 | |
| Phragmites | \$ 7,934.97 | (incl. \$1055 for F. Hamilton) |
| Tax Fund | \$ 138,917.21 | |

Clerk Report *August Bills TOTAL \$41,159.61 Paid*

Preapproved: \$ 340.18 (GLE/Truestream)

Unapproved: \$13,378.92

TOTAL: \$13,719.10

Trustees Report

Zoning Administrator Report-Online

Old Business: Richardson Light
Township Park Gazebo
Historic Township Hall Preferred Local Government Update

New Business:

Correspondence/Announcements

Public Comment – Individuals wishing to speak under Public Comment need to state name and where they live – Thank you!

Adjournment

Township of Norwood-General Fund

9/13/2023 6:01 PM

Register: 101-001 · BankAcct-Gen Fund

From 07/17/2023 through 09/18/2023

Sorted by: Date, Type, Number/Ref

| Date | Number | Payee | Account | Memo | Payment | C | Deposit | Balance |
|------------|--------|--------------------------|----------------------------|---------------------|-----------|---|-----------|------------|
| 07/17/2023 | 7105 | Charlevoix Venetian ... | 101-101 · Twp Board:... | Support for Ve... | 1,500.00 | | | 95,618.39 |
| 07/17/2023 | 7106 | Charlevoix County T... | 101-253 · Treasurer:25... | Inv. #0000005... | 126.58 | | | 95,491.81 |
| 07/18/2023 | 003200 | State of MI | 101-574 · State Shared... | Revenue Shari... | | | 12,218.00 | 107,709.81 |
| 07/18/2023 | 003201 | Jame and Katherine ... | 101-476 · Zoning Perm... | Porch | | | 50.00 | 107,759.81 |
| 07/18/2023 | | Transfer to Sweep | 101-999 · Transfers to ... | | 5,664.37 | | | 102,095.44 |
| 07/26/2023 | 003202 | Gary LeChavalier | 101-475 · STR/SUP Fees | STR Renewal | | | 250.00 | 102,345.44 |
| 07/26/2023 | 003203 | Christopher Garone | 101-475 · STR/SUP Fees | STR License | | | 1,200.00 | 103,545.44 |
| 07/26/2023 | 003204 | Tax Account | 101-403 · Property Tax... | Summer Tax S... | | | 920.28 | 104,465.72 |
| 07/26/2023 | | Transfer to Sweep | 101-999 · Transfers to ... | sweep | 1,450.00 | | | 103,015.72 |
| 07/31/2023 | | Transfer to Sweep | 101-999 · Transfers to ... | Sweep | 920.28 | | | 102,095.44 |
| 07/31/2023 | | CCSB | 101-664 · Interest Inco... | July 2023 Inter... | 38.35 | | | 102,057.09 |
| 08/01/2023 | | Transfer to Sweep | 101-999 · Transfers to ... | Sweep | 38.22 | | | 102,018.87 |
| 08/01/2023 | eft | Truestream | -split- | Internet Billing | 109.64 | | | 101,909.23 |
| 08/03/2023 | eft | Great Lakes Energy | -split- | Autopay Lights | 230.67 | | | 101,678.56 |
| 08/05/2023 | 003205 | Nicholas Brief | 101-476 · Zoning Perm... | Shed Permit | | | 50.00 | 101,728.56 |
| 08/07/2023 | | Transfer to Sweep | 101-999 · Transfers to ... | Sweep | 50.00 | | | 101,678.56 |
| 08/14/2023 | 003206 | Tax Account | 101-403 · Property Tax... | Summer Settle... | | | 1,705.48 | 103,384.04 |
| 08/14/2023 | 003207 | William Gangle | 101-476 · Zoning Perm... | Lot Division | | | 100.00 | 103,484.04 |
| 08/14/2023 | | Transfer to Sweep | 101-999 · Transfers to ... | Sweep | 1,705.48 | | | 101,778.56 |
| 08/15/2023 | | Transfer to Sweep | 101-999 · Transfers to ... | Sweep | 150.00 | | | 101,628.56 |
| 08/21/2023 | eft | Visa - Charlevoix Sta... | -split- | Account Numb... | 153.91 | | | 101,474.65 |
| 08/21/2023 | 7107 | Henk and/o Nyanna ... | -split- | Park Ranger/Hall | 206.25 | | | 101,268.40 |
| 08/21/2023 | 7108 | Tom Mielke | -split- | ZBA Wages | 366.50 | | | 100,901.90 |
| 08/21/2023 | 7109 | Leslie Meyers | -split- | ZA /Planner- 2... | 806.00 | | | 100,095.90 |
| 08/21/2023 | 7110 | Robert Englebrecht | 101-209 · Assessor:20... | 2023 Wages | 812.50 | | | 99,283.40 |
| 08/21/2023 | 7111 | Young, Graham, & ... | 101-101 · Twp Board:... | invoice #24974 | 200.00 | | | 99,083.40 |
| 08/21/2023 | 7112 | Charlevoix State Bank | 101-265 · Township H... | Business Loan ... | 1,041.02 | | | 98,042.38 |
| 08/21/2023 | 7113 | Charlevoix State Bank | 101-265 · Township H... | Business Loan ... | 3,912.20 | | | 94,130.18 |
| 08/21/2023 | 7114 | Charlevoix Township | 101-699 · Transfers fro... | Fire Protection ... | 16,800.00 | | | 77,330.18 |
| 08/21/2023 | 7115 | Charlevoix County R... | 101-699 · Transfers fro... | 620 | 120.00 | | | 77,210.18 |
| 08/21/2023 | 7116 | Boss Lawn & Landsc... | -split- | 19788 | 540.00 | | | 76,670.18 |
| 08/21/2023 | 7117 | Banks Township | 101-699 · Transfers fro... | Norwood Fire ... | 15,415.65 | | | 61,254.53 |
| 08/21/2023 | 7118 | Steven H. Schwartz ... | 101-101 · Twp Board:... | Statement 3 Ac... | 425.00 | | | 60,829.53 |
| 08/21/2023 | 7119 | Brenda Freds | 101-265 · Township H... | Reimbursement | 20.27 | | | 60,809.26 |
| 08/22/2023 | | Transfer From Sweep... | Transfer from other Fund | Deposit | | | 8,823.96 | 69,633.22 |
| 08/22/2023 | 003210 | transfer from Other F... | -split- | Deposit | | | 32,215.65 | 101,848.87 |
| 08/22/2023 | 003211 | transfer from Other F... | 101-699 · Transfers fro... | Deposit | | | 120.00 | 101,968.87 |
| 08/28/2023 | 003209 | Norwood Village Cot... | -split- | Deposit | | | 300.00 | 102,268.87 |
| 08/28/2023 | | Transfer to Sweep | 101-999 · Transfers to ... | Sweep | 300.00 | | | 101,968.87 |
| 08/30/2023 | 003212 | Tax Account | 101-403 · Property Tax... | Summer Settle... | | | 1,332.64 | 103,301.51 |

Township of Norwood-General Fund

9/13/2023 6:01 PM

Register: 101-001 · BankAcct-Gen Fund

From 07/17/2023 through 09/18/2023

Sorted by: Date, Type, Number/Ref

| Date | Number | Payee | Account | Memo | Payment | C | Deposit | Balance |
|------------|--------|--------------------------|----------------------------|-------------------|----------|---|-----------|------------|
| 08/30/2023 | 003213 | State of MI | 101-574 · State Shared... | Revenue Share ... | | | 11,885.00 | 115,186.51 |
| 08/30/2023 | 003214 | Renewit Group LLC | 101-476 · Zoning Perm... | Deck Replacem... | | | 50.00 | 115,236.51 |
| 08/30/2023 | 003215 | Melanie Boerman | 101-697 · Rental of Tow... | Township Hall ... | | | 50.00 | 115,286.51 |
| 08/30/2023 | | Transfer to Sweep | 101-999 · Transfers to ... | Sweep | 1,332.64 | | | 113,953.87 |
| 08/31/2023 | 003216 | CCSB | 101-664 · Interest Inco... | August 2023 In... | | | 38.78 | 113,992.65 |
| 09/05/2023 | eft | Great Lakes Energy | -split- | Autopay Lights | 230.54 | | | 113,762.11 |
| 09/09/2023 | eft | Trustream | -split- | Internet Billing | 109.64 | | | 113,652.47 |
| 09/09/2023 | eft | Visa - Charlevoix Sta... | -split- | Account Numb... | 110.91 | | | 113,541.56 |
| 09/09/2023 | 7120 | Boss Lawn & Landsc... | -split- | 19957 | 540.00 | | | 113,001.56 |
| 09/09/2023 | 7121 | Charlevoix County N... | -split- | Inv. #15800 | 54.00 | | | 112,947.56 |
| 09/09/2023 | 7122 | Young, Graham, & ... | 101-101 · Twp Board:... | invoice #25032 | 200.00 | | | 112,747.56 |
| 09/09/2023 | 7123 | Robert Englebrecht | 101-209 · Assessor:20... | 2023 Wages | 812.50 | | | 111,935.06 |
| 09/09/2023 | 7124 | Henk and/o Nyanna ... | 101-691 · Township Pa... | Park Ranger/Hall | 30.00 | | | 111,905.06 |
| 09/09/2023 | 7125 | Leslie Meyers | -split- | ZA /Planner- 2... | 806.00 | | | 111,099.06 |
| 09/09/2023 | 7126 | David Parsons | 101-276 · Cemetary:27... | 2023 Sexton | 165.00 | | | 110,934.06 |
| 09/09/2023 | 7127 | Mark Pirie | -split- | Trustee Wages ... | | | | 110,934.06 |
| 09/09/2023 | 7128 | Lynn Smolenyak {t} | -split- | Treasurer Wag... | 1,711.21 | | | 109,222.85 |
| 09/09/2023 | 7129 | Brenda Freds | -split- | Clerk Wages | 2,023.62 | | | 107,199.23 |
| 09/09/2023 | 7130 | Benjamin Freds | -split- | Supervisor Wa... | 1,391.40 | | | 105,807.83 |
| 09/09/2023 | 7131 | Tom Mielke | -split- | Enforcement O... | 366.50 | | | 105,441.33 |
| 09/09/2023 | 7132 | Shari M Jones | -split- | Deputy Clerk 2... | 364.79 | | | 105,076.54 |
| 09/09/2023 | 7133 | Douglas Warner | -split- | VOID: Trustee ... | | X | | 105,076.54 |
| 09/13/2023 | eft | Internal Revenue Ser... | -split- | Fed Payroll Ta... | 3,332.93 | | | 101,743.61 |
| 09/13/2023 | eft | State of MI | 101-230 · Payroll-SW... | 38-2049557 | 502.92 | | | 101,240.69 |
| 09/13/2023 | 7134 | Douglas Warner | -split- | Trustee + PC w... | 413.54 | | | 100,827.15 |
| 09/13/2023 | 7135 | David Kolka | -split- | PC Wages 2023 | 209.76 | | | 100,617.39 |
| 09/13/2023 | 7136 | David P Vermeesch | -split- | PC Wages 2023 | 142.23 | | | 100,475.16 |
| 09/13/2023 | 7137 | Trevor Dotson | -split- | PC Wages 2023 | 142.21 | | | 100,332.95 |
| 09/13/2023 | 7138 | Shari M Jones | 101-191 · Elections:19... | Deputy Clerk 2... | 59.40 | | | 100,273.55 |

6:42 PM

09/09/23

Accrual Basis

Township of Norwood - Fire Services Fund

Balance Sheet

As of September 30, 2023

| | Sep 30, 23 |
|---------------------------------------|------------------|
| ASSETS | |
| Current Assets | |
| Checking/Savings | |
| 206-101 · Cash in Bank-EMS | 13,109.69 |
| Total Checking/Savings | 13,109.69 |
| Total Current Assets | 13,109.69 |
| TOTAL ASSETS | 13,109.69 |
| LIABILITIES & EQUITY | |
| Equity | |
| 206-390 · Fund Balance | 19,650.86 |
| 32000 · Retained Earnings | 25,657.44 |
| Net Income | -32,198.61 |
| Total Equity | 13,109.69 |
| TOTAL LIABILITIES & EQUITY | 13,109.69 |

6:43 PM

09/09/23

Accrual Basis

Township of Norwood - Fire Services Fund
Profit & Loss Budget vs. Actual
July 2023 through June 2024

| | <u>Jul '23 - Jun 24</u> | <u>Budget</u> | <u>\$ Over Budget</u> |
|-----------------------------------|-------------------------|------------------|-----------------------|
| Income | | | |
| 206-404 · Property Taxes | 0.00 | 30,751.50 | -30,751.50 |
| 206-664 · Interest Earned | 17.04 | | |
| Total Income | 17.04 | 30,751.50 | -30,734.46 |
| Expense | | | |
| 206-820 · Fire Protection | 0.00 | 35,000.00 | -35,000.00 |
| 206-990 · Transfers to Other Fund | 32,215.65 | | |
| Total Expense | 32,215.65 | 35,000.00 | -2,784.35 |
| Net Income | <u>-32,198.61</u> | <u>-4,248.50</u> | <u>-27,950.11</u> |

6:00 PM

09/13/23

Accrual Basis

Township of Norwood-General Fund

Balance Sheet

As of September 13, 2023

| | Sep 13, 23 |
|---------------------------------------|-------------------|
| ASSETS | |
| Current Assets | |
| Checking/Savings | |
| 101-001 · BankAcct-Gen Fund | 100,273.55 |
| Total Checking/Savings | 100,273.55 |
| Total Current Assets | 100,273.55 |
| TOTAL ASSETS | 100,273.55 |
| LIABILITIES & EQUITY | |
| Liabilities | |
| Current Liabilities | |
| Other Current Liabilities | |
| 101-200 · Accts Payable | |
| Escrow Zoning Permit | 12,000.00 |
| Total 101-200 · Accts Payable | 12,000.00 |
| Total Other Current Liabilities | 12,000.00 |
| Total Current Liabilities | 12,000.00 |
| Total Liabilities | 12,000.00 |
| Equity | |
| 101-390 · Fund Balance-General Fund | 89,682.43 |
| Net Income | -1,408.88 |
| Total Equity | 88,273.55 |
| TOTAL LIABILITIES & EQUITY | 100,273.55 |

5:59 PM

09/13/23

Accrual Basis

Township of Norwood-General Fund

Profit & Loss Budget vs. Actual

July 2023 through June 2024

| | Jul '23 - Jun 24 | Budget |
|--|------------------|-------------------|
| Income | | |
| 101-403 · Property Taxes | | |
| 403-1 · Summer Tax -Adm | 920.28 | 10,943.00 |
| 403-2 · Winter Tax - Adm | 0.00 | 7,735.00 |
| 403-4 · School Collection Fee | 0.00 | 3,410.00 |
| 101-403 · Property Taxes - Other | 3,875.59 | 61,503.00 |
| Total 101-403 · Property Taxes | 4,795.87 | 83,591.00 |
| 101-423 · Swamp Tax | 0.00 | 2,500.00 |
| 101-475 · STR/SUP Fees | 1,700.00 | 2,500.00 |
| 101-476 · Zoning Permits | 700.00 | 2,000.00 |
| 101-573 · Local Comm Stabilization Share | 0.00 | 3,000.00 |
| 101-574 · State Shared Revenue | 24,103.00 | 67,000.00 |
| 101-664 · Interest Income | 0.43 | 120.00 |
| 101-673 · Cemetary Lots and Fees | 0.00 | 1,200.00 |
| 101-697 · Rental of Township Hall/Other Misc | 100.00 | |
| Total Income | 31,399.30 | 161,911.00 |
| Expense | | |
| Payroll | | |
| Comp FICA | 805.33 | 3,025.00 |
| Comp MCARE | 188.35 | 715.00 |
| Total Payroll | 993.68 | 3,740.00 |
| Transfer from other Fund | -8,823.96 | |
| 101-101 · Twp Board | | |
| 101-528 · Township Garbage Collection | 0.00 | 14,000.00 |
| 101-702 · Trustees Wages | 982.00 | 3,928.00 |
| 101-705 · FOIA Coordinator | 300.00 | 1,200.00 |
| 101-727 · Office Supplies | 0.00 | 600.00 |
| 101-740 · Operating Supplies | 152.55 | 0.00 |
| 101-801 · Accounting/Auditing | 0.00 | 2,000.00 |
| 101-802 · Legal Services | 1,875.00 | 7,000.00 |
| 101-803 · Dues/Membership | 0.00 | 1,100.00 |
| 101-805 · Zoning Board of Appeals | | |
| 805-702 · ZBA Wages | 102.30 | 465.00 |
| 805-740 · ZBA Supplies | 0.00 | 50.00 |
| 805-802 · ZBA Legal | 0.00 | 500.00 |
| 805-900 · ZBA Public Notices | 54.00 | 100.00 |
| Total 101-805 · Zoning Board of Appeals | 156.30 | 1,115.00 |
| 101-900 · Public Notices | 0.00 | 500.00 |
| 101-910 · Insurance/Bonds | 0.00 | 7,700.00 |
| 101-911 · Workers Compensation | 0.00 | 850.00 |
| 101-960 · Website | 116.61 | 1,000.00 |
| 101-965 · Festival Donations | 1,500.00 | 1,500.00 |
| Total 101-101 · Twp Board | 5,082.46 | 42,493.00 |
| 101-171 · Supervisor | | |
| 171-702 · Supervisor Wages | 1,689.00 | 6,756.00 |
| 171-726 · Supervisor Supplies | 0.00 | 800.00 |
| 171-869 · Supervisor Travel | 0.00 | 50.00 |
| 171-956 · Supervisor Education | 0.00 | 50.00 |
| Total 101-171 · Supervisor | 1,689.00 | 7,656.00 |

Township of Norwood-General Fund
Profit & Loss Budget vs. Actual
 July 2023 through June 2024

| | Jul '23 - Jun 24 | Budget |
|---|------------------|------------------|
| 101-191 · Elections | | |
| 191-702 · Election Wages | 59.40 | 1,300.00 |
| 191-725 · Elections Meals | 0.00 | 200.00 |
| 191-726 · Elections Supplies | 0.00 | 150.00 |
| 191-740 · Elections Operating Supplies | 43.00 | 2,600.00 |
| 191-956 · Elections Education | 0.00 | 600.00 |
| Total 101-191 · Elections | 102.40 | 4,850.00 |
| 101-209 · Assessor | | |
| 209-702 · Assessor Wages | 250.00 | 250.00 |
| 209-706 · Assessor Services | 2,437.50 | 9,750.00 |
| 209-740 · Assessor Supplies | 0.00 | 1,000.00 |
| Total 101-209 · Assessor | 2,687.50 | 11,000.00 |
| 101-215 · Clerk | | |
| 215-702 · Clerk Salary | 2,105.00 | 8,420.00 |
| 215-703 · Deputy Clerk/Admin. Assistant | 231.00 | 1,050.00 |
| 215-704 · Webmaster | 150.00 | 600.00 |
| 215-726 · Clerk Supplies | 0.00 | 900.00 |
| 215-740 · Clerk Operating Supplies | 63.57 | 0.00 |
| 215-775 · Clerk Repairs/Maint | 0.00 | 100.00 |
| 215-860 · Clerk Travel | 0.00 | 50.00 |
| 215-956 · Clerk Education | 0.00 | 50.00 |
| Total 101-215 · Clerk | 2,549.57 | 11,170.00 |
| 101-247 · Board of Review | | |
| 247-702 · Bd of Review Wages | 0.00 | 990.00 |
| 247-725 · Bd of Review Meals | 0.00 | 100.00 |
| 247-726 · Bd of Review Supplies | 0.00 | 50.00 |
| 247-900 · Bd of Review Public Notices | 0.00 | 150.00 |
| 247-956 · Bd of Review Education | 0.00 | 100.00 |
| Total 101-247 · Board of Review | 0.00 | 1,390.00 |
| 101-253 · Treasurer | | |
| 253-702 · Treasurer Wages | 1,965.00 | 7,860.00 |
| 253-727 · Treasurer Office Supplies | 0.00 | 250.00 |
| 253-801 · Treasurer Tax Preparation | 126.58 | 1,500.00 |
| 253-860 · Treasurer Travel | 0.00 | 50.00 |
| 253-956 · Treasurer Education | 0.00 | 50.00 |
| Total 101-253 · Treasurer | 2,091.58 | 9,710.00 |
| 101-255 · Zoning Administrator | | |
| 255-702 · Zoning Admin Wages | 1,500.00 | 6,000.00 |
| 255-706 · Zoning Admin Contracted Service | 1,500.00 | 3,000.00 |
| 255-726 · STR/SUP/Mileage | 0.00 | 500.00 |
| 255-802 · Legal Services | 0.00 | 400.00 |
| 255-860 · Zoning Admin Travel | 0.00 | 50.00 |
| 255-956 · Zoning Admin Education | 0.00 | 50.00 |
| Total 101-255 · Zoning Administrator | 3,000.00 | 10,000.00 |
| 101-265 · Township Hall | | |
| 101-265-2 Historic Town Hall | | |
| 265-2-775 Old Hall Maintenance | 0.00 | 3,000.00 |
| 265-2-921 HistoricHElectricity | 129.00 | 600.00 |
| Total 101-265-2 Historic Town Hall | 129.00 | 3,600.00 |
| 265-706 · Contracted Services/Mowing/Snow | 360.00 | 1,200.00 |
| 265-750 · Internet Service | 206.97 | 865.00 |
| 265-775 · Cleaning/Maintenance | 76.52 | 1,800.00 |
| 265-850 · Twp Hall Telephone | 121.78 | 600.00 |
| 265-921 · Twp. Hall Electricity | 178.00 | 840.00 |
| 265-922 · Twp Hall Heating Fuel | 0.00 | 2,400.00 |

5:59 PM

09/13/23

Accrual Basis

Township of Norwood-General Fund

Profit & Loss Budget vs. Actual

July 2023 through June 2024

| | Jul '23 - Jun 24 | Budget |
|--|------------------|------------|
| 265-974 · New Town Hall | | |
| 265-974-2 LOAN New Hall | 4,953.22 | 20,000.00 |
| Total 265-974 · New Town Hall | 4,953.22 | 20,000.00 |
| Total 101-265 · Township Hall | 6,025.49 | 31,305.00 |
| 101-276 · Cemetary | | |
| 276-702 · Cemetary Wages | 290.00 | 660.00 |
| 276-706 · Cemetary Contracted Services | 1,020.00 | 5,000.00 |
| 276-974 · Cemetary Improvements | 0.00 | 300.00 |
| Total 101-276 · Cemetary | 1,310.00 | 5,960.00 |
| 101-450 · Street Lights | | |
| 450-921 · Street Lights Electricity | 390.00 | 1,600.00 |
| Total 101-450 · Street Lights | 390.00 | 1,600.00 |
| 101-691 · Township Park | | |
| 691-702 · Twp Park Wages Park Ranger | 210.00 | 600.00 |
| 691-706 · Twp Park Contracted Mowing | 300.00 | 1,000.00 |
| 691-726 · Supplies | 100.01 | 200.00 |
| 691-974 · Twp Park Improvements | 0.00 | 5,250.00 |
| Total 101-691 · Township Park | 610.01 | 7,050.00 |
| 101-806 · Planning Commission | | |
| 806-702 · Plan Comm Wages | 561.00 | 4,752.00 |
| 806-727 · Plan Comm Office Supplies | 0.00 | 100.00 |
| 806-802 · PC Legal | 0.00 | 1,000.00 |
| 806-803 · Plan Comm Dues/Memberships | 0.00 | 300.00 |
| 806-804 · Planner | 1,500.00 | 6,000.00 |
| 806-820 · PC Recording Secretary | 154.00 | 1,005.00 |
| 806-900 · Plan Comm Public Notices | 0.00 | 200.00 |
| 806-956 · Plan Comm Education | 0.00 | 50.00 |
| Total 101-806 · Planning Commission | 2,215.00 | 13,407.00 |
| 101-999 · Transfers to other funds | 12,885.45 | |
| Total Expense | 32,808.18 | 161,331.00 |
| Net Income | -1,408.88 | 580.00 |

5:59 PM

09/13/23

Accrual Basis

Township of Norwood-General Fund

Profit & Loss Budget vs. Actual

July 2023 through June 2024

| | \$ Over Budget |
|--|--------------------|
| Income | |
| 101-403 · Property Taxes | |
| 403-1 · Summer Tax -Adm | -10,022.72 |
| 403-2 · Winter Tax - Adm | -7,735.00 |
| 403-4 · School Collection Fee | -3,410.00 |
| 101-403 · Property Taxes - Other | -57,627.41 |
| Total 101-403 · Property Taxes | -78,795.13 |
| 101-423 · Swamp Tax | -2,500.00 |
| 101-475 · STR/SUP Fees | -800.00 |
| 101-476 · Zoning Permits | -1,300.00 |
| 101-573 · Local Comm Stabilization Share | -3,000.00 |
| 101-574 · State Shared Revenue | -42,897.00 |
| 101-664 · Interest Income | -119.57 |
| 101-673 · Cemetary Lots and Fees | -1,200.00 |
| 101-697 · Rental of Township Hall/Other Misc | |
| Total Income | -130,511.70 |
| Expense | |
| Payroll | |
| Comp FICA | -2,219.67 |
| Comp MCARE | -526.65 |
| Total Payroll | -2,746.32 |
| Transfer from other Fund | |
| 101-101 · Twp Board | |
| 101-528 · Township Garbage Collection | -14,000.00 |
| 101-702 · Trustees Wages | -2,946.00 |
| 101-705 · FOIA Coordinator | -900.00 |
| 101-727 · Office Supplies | -600.00 |
| 101-740 · Operating Supplies | 152.55 |
| 101-801 · Accounting/Auditing | -2,000.00 |
| 101-802 · Legal Services | -5,125.00 |
| 101-803 · Dues/Membership | -1,100.00 |
| 101-805 · Zoning Board of Appeals | |
| 805-702 · ZBA Wages | -362.70 |
| 805-740 · ZBA Supplies | -50.00 |
| 805-802 · ZBA Legal | -500.00 |
| 805-900 · ZBA Public Notices | -46.00 |
| Total 101-805 · Zoning Board of Appeals | -958.70 |
| 101-900 · Public Notices | -500.00 |
| 101-910 · Insurance/Bonds | -7,700.00 |
| 101-911 · Workers Compensation | -850.00 |
| 101-960 · Website | -883.39 |
| 101-965 · Festival Donations | 0.00 |
| Total 101-101 · Twp Board | -37,410.54 |
| 101-171 · Supervisor | |
| 171-702 · Supervisor Wages | -5,067.00 |
| 171-726 · Supervisor Supplies | -800.00 |
| 171-869 · Supervisor Travel | -50.00 |
| 171-956 · Supervisor Education | -50.00 |
| Total 101-171 · Supervisor | -5,967.00 |

Township of Norwood-General Fund

Profit & Loss Budget vs. Actual

July 2023 through June 2024

| | \$ Over Budget |
|---|------------------|
| 101-191 · Elections | |
| 191-702 · Election Wages | -1,240.60 |
| 191-725 · Elections Meals | -200.00 |
| 191-726 · Elections Supplies | -150.00 |
| 191-740 · Elections Operating Supplies | -2,557.00 |
| 191-956 · Elections Education | -600.00 |
| Total 101-191 · Elections | -4,747.60 |
| 101-209 · Assessor | |
| 209-702 · Assessor Wages | 0.00 |
| 209-706 · Assessor Services | -7,312.50 |
| 209-740 · Assessor Supplies | -1,000.00 |
| Total 101-209 · Assessor | -8,312.50 |
| 101-215 · Clerk | |
| 215-702 · Clerk Salary | -6,315.00 |
| 215-703 · Deputy Clerk/Admin. Assistant | -819.00 |
| 215-704 · Webmaster | -450.00 |
| 215-726 · Clerk Supplies | -900.00 |
| 215-740 · Clerk Operating Supplies | 63.57 |
| 215-775 · Clerk Repairs/Maint | -100.00 |
| 215-860 · Clerk Travel | -50.00 |
| 215-956 · Clerk Education | -50.00 |
| Total 101-215 · Clerk | -8,620.43 |
| 101-247 · Board of Review | |
| 247-702 · Bd of Review Wages | -990.00 |
| 247-725 · Bd of Review Meals | -100.00 |
| 247-726 · Bd of Review Supplies | -50.00 |
| 247-900 · Bd of Review Public Notices | -150.00 |
| 247-956 · Bd of Review Education | -100.00 |
| Total 101-247 · Board of Review | -1,390.00 |
| 101-253 · Treasurer | |
| 253-702 · Treasurer Wages | -5,895.00 |
| 253-727 · Treasurer Office Supplies | -250.00 |
| 253-801 · Treasurer Tax Preparation | -1,373.42 |
| 253-860 · Treasurer Travel | -50.00 |
| 253-956 · Treasurer Education | -50.00 |
| Total 101-253 · Treasurer | -7,618.42 |
| 101-255 · Zoning Administrator | |
| 255-702 · Zoning Admin Wages | -4,500.00 |
| 255-706 · Zoning Admin Contracted Service | -1,500.00 |
| 255-726 · STR/SUP/Mileage | -500.00 |
| 255-802 · Legal Services | -400.00 |
| 255-860 · Zoning Admin Travel | -50.00 |
| 255-956 · Zoning Admin Education | -50.00 |
| Total 101-255 · Zoning Administrator | -7,000.00 |
| 101-265 · Township Hall | |
| 101-265-2 Historic Town Hall | |
| 265-2-775 Old Hall Maintenance | -3,000.00 |
| 265-2-921 HistoricHElectricity | -471.00 |
| Total 101-265-2 Historic Town Hall | -3,471.00 |
| 265-706 · Contracted Services/Mowing/Snow | -840.00 |
| 265-750 · Internet Service | -658.03 |
| 265-775 · Cleaning/Maintenance | -1,723.48 |
| 265-850 · Twp Hall Telephone | -478.22 |
| 265-921 · Twp. Hall Electricity | -662.00 |
| 265-922 · Twp Hall Heating Fuel | -2,400.00 |

5:59 PM

09/13/23

Accrual Basis

Township of Norwood-General Fund

Profit & Loss Budget vs. Actual

July 2023 through June 2024

| | \$ Over Budget |
|--|----------------|
| 265-974 · New Town Hall | |
| 265-974-2 LOAN New Hall | -15,046.78 |
| Total 265-974 · New Town Hall | -15,046.78 |
| Total 101-265 · Township Hall | -25,279.51 |
| 101-276 · Cemetary | |
| 276-702 · Cemetary Wages | -370.00 |
| 276-706 · Cemetary Contracted Services | -3,980.00 |
| 276-974 · Cemetary Improvements | -300.00 |
| Total 101-276 · Cemetary | -4,650.00 |
| 101-450 · Street Lights | |
| 450-921 · Street Lights Electricity | -1,210.00 |
| Total 101-450 · Street Lights | -1,210.00 |
| 101-691 · Township Park | |
| 691-702 · Twp Park Wages Park Ranger | -390.00 |
| 691-706 · Twp Park Contracted Mowing | -700.00 |
| 691-726 · Supplies | -99.99 |
| 691-974 · Twp Park Improvements | -5,250.00 |
| Total 101-691 · Township Park | -6,439.99 |
| 101-806 · Planning Commission | |
| 806-702 · Plan Comm Wages | -4,191.00 |
| 806-727 · Plan Comm Office Supplies | -100.00 |
| 806-802 · PC Legal | -1,000.00 |
| 806-803 · Plan Comm Dues/Memberships | -300.00 |
| 806-804 · Planner | -4,500.00 |
| 806-820 · PC Recording Secretary | -851.00 |
| 806-900 · Plan Comm Public Notices | -200.00 |
| 806-956 · Plan Comm Education | -50.00 |
| Total 101-806 · Planning Commission | -11,192.00 |
| 101-999 · Transfers to other funds | |
| Total Expense | -128,522.82 |
| Net Income | -1,988.88 |


**GREAT LAKES
ENERGY**
Member Services & Outages: 888-485-2537
Online: gtlakes.com Email: billing@glenergy.com

Page 1 of 6

Our offices will be closed Monday, Sept. 4 for Labor Day.

See additional pages for billing details.

**TOTAL
AUTOPAY AMOUNT**
\$230.54
**Bank Account will be
drafted on
09/05/2023**

The MPSC estimates that Energy Optimization programs will save members \$3.00/month on average.

Invoice Information

Primary Account #: 598001
Member Name: NORWOOD TOWNSHIP
Invoice Number: 6
Billing Period: 07/13/2023 - 08/13/2023 for 31 Days
Billing Date: 08/16/2023
Current Bill Due Date: 09/05/2023
Phone Number: (231) 547-4429
Mailing Address: ATTN BRENDA FREDs
 640 LAKE SHORE DR
 CHARLEVOIX MI 49720-9728

Balance Summary

| | |
|---------------------------------------|-----------------|
| Previous Balance | \$230.67 |
| Payments | -\$230.67 |
| Balance Before Current Charges | \$0.00 |
| Total Current Amount | \$230.54 |
| Total | \$230.54 |

Thank you for your previous payment of: \$230.67

IMPORTANT MEMBER INFORMATION

Have a generator? Please contact us to let us know. Proper generator installation is essential and ensures safety for our staff and contractors.
 Planting or digging? Be sure to call Miss Dig first. Dial 811 and stay safe.


GREAT LAKES ENERGY 1 Cooperative Center Dr.
 Newaygo, MI 49337

Statement Enclosed


4 10527

NORWOOD TOWNSHIP
 ATTN BRENDA FREDs
 640 LAKE SHORE DR
 CHARLEVOIX MI 49720-9728

| | |
|--|-------------------|
| AutoPay Amount | \$230.54 |
| Bank Account will be drafted on | 09/05/2023 |
| Billing Date | 08/16/2023 |
| Primary Account # | 598001 |
| Invoice Group # | 6 |

☐ Check this box and complete reverse side to update your address or phone number, enroll in the automatic bill payment program, or People Fund.

BILL PAYMENT CENTER 1
 2183 N WATER ROAD
 HART MI 49420-9007



2404800005980010000000000000023054081520236



Member Name: NORWOOD TOWNSHIP
Primary Account #: 598001

Invoice Group: 6
Billing Date: 08/16/2023
Page: 2 of 6

| Account # | Service Address | Rate | Meter # | Energy | Demand | Total |
|-----------|--------------------|------|-----------|---------|--------|----------|
| 598001 | LAKE ST | CSP | 26427642 | 21 kWh | | \$43.00 |
| 598002 | GENNETT RD- LIGHT | OLO | | 281 kWh | | \$89.00 |
| 598004 | US 31 & HILLTOP DR | OLO | | 60 kWh | | \$16.00 |
| 598005 | US 31 & BARNARD RD | OLO | | 64 kWh | | \$25.00 |
| 598006 | 640 LAKESHORE | CSP | 688467073 | 111 kWh | | \$57.54 |
| Total: | | | | 537 kWh | | \$230.54 |

If you have questions or a complaint, please contact us at 888-485-2537 or through mail to the address on this bill.

Thank you for being a member!

- ☐ Mailing Address or Phone Number Changes Please call us for all other service change requests.
- ☐ Permanent ☐ Temporary (from ___/___/___ to ___/___/___)

Mailing Address _____

City _____ State _____ Zip _____

Email _____

Home Phone _____ Cell Phone _____

☐ **AutoPay by check*** - Use the check enclosed to obtain my bank account information. I understand that I may discontinue AutoPay by contacting Great Lakes Energy.

* With AutoPay by check you authorize GLE to initiate a monthly electronic funds transfer from your banking institution. Funds may be withdrawn as soon as the same day we receive payment. The transaction will appear as an ACH Debit and an image or copy of the check will not be available through your bank.



When you round up your bill to the nearest dollar, your extra change will fund local non-profit organizations in your community. Sign up for the easiest good thing you'll ever do.

- ☐ Yes, I would like to join the People Fund.
- ☐ Yes, I would like to join the People Fund PLUS and contribute an additional \$_____/mo.

Signature (required) _____
gtlakes.com/people-fund



Member Name: NORWOOD TOWNSHIP
Primary Account #: 598001

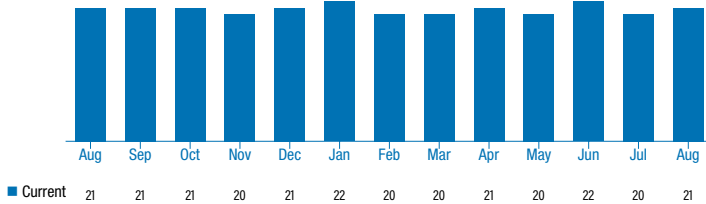
Billing Date: 08/16/2023
Page: 3 of 6

Account: 598001

Service Address: LAKE ST - TOWN HALL

| Meter # | Billing Period | Prior Reading | Present Reading | Multiplier | kWh Usage | Description | Rate |
|----------|-------------------------|---------------|-----------------|------------|-----------|-----------------|------|
| 26427642 | 07/13/2023 - 08/13/2023 | 15542 (Act) | 15563 (Act) | 1 | 21 | General Service | CSP |

Meter # 26427642



■ Current 21 21 21 20 21 22 20 20 21 20 22 20 21

Previous Account Activity

| | |
|---|---------------|
| Previous Balance | \$43.00 |
| Payment(s) | -\$43.00 |
| Account Balance Before Current Charges | \$0.00 |

Current Activity

| | | |
|-------------------------------|------------------|----------------|
| Monthly Charge | | \$34.21 |
| Energy Usage | 21 kWh @ 0.115 | \$2.42 |
| PSCR On Energy Use | 21 kWh @ 0.01527 | \$0.32 |
| Energy Optimization Surcharge | | \$4.76 |
| People Fund | | \$0.39 |
| MI Low Income Energy Fund | | \$0.90 |
| Total Current Activity | | \$43.00 |

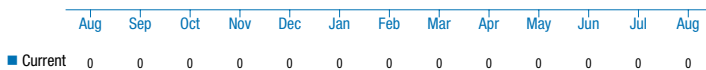
Total Amount Due \$43.00
Bank Account will be drafted On 09/05/2023

Account: 598002

Service Address: GENNETT RD- LIGHT

| Meter # | Billing Period | Prior Reading | Present Reading | Multiplier | kWh Usage | Description | Rate |
|---------|-------------------------|---------------|-----------------|------------|-----------|-------------|------|
| | 07/13/2023 - 08/13/2023 | | | 0 | 0 | Lights | OLO |

Meter #



■ Current 0 0 0 0 0 0 0 0 0 0 0 0 0

Previous Account Activity

| | |
|---|---------------|
| Previous Balance | \$89.00 |
| Payment(s) | -\$89.00 |
| Account Balance Before Current Charges | \$0.00 |

Current Activity

| | | |
|-------------------------------|--------------------|----------------|
| 175 Watts MV | 3(225 kWh) @ 15.66 | \$46.98 |
| 40w LED Light | 4(56 kWh) @ 9.43 | \$37.72 |
| PSCR On Light Use | 281 kWh @ 0.01527 | \$4.29 |
| People Fund | | \$0.01 |
| Total Current Activity | | \$89.00 |

Total Amount Due \$89.00
Bank Account will be drafted On 09/05/2023





Member Name: NORWOOD TOWNSHIP
Primary Account #: 598001

Billing Date: 08/16/2023
Page: 4 of 6

Account: 598004

Service Address: US 31 & HILLTOP DR

| Meter # | Billing Period | Prior Reading | Present Reading | Multiplier | kWh Usage | Description | Rate |
|---------|-------------------------|---------------|-----------------|------------|-----------|-------------|------|
| | 07/13/2023 - 08/13/2023 | | | 0 | 0 | Lights | OL0 |

Meter

| | Aug | Sep | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug |
|-----------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|
| ■ Current | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

Previous Account Activity

| | |
|---|---------------|
| Previous Balance | \$16.00 |
| Payment(s) | -\$16.00 |
| Account Balance Before Current Charges | \$0.00 |

Current Activity

| | | |
|-------------------------------|-------------------|----------------|
| 150 Watts HPS | 1(60 kWh) @ 14.49 | \$14.49 |
| PSCR On Light Use | 60 kWh @ 0.01527 | \$0.92 |
| People Fund | | \$0.59 |
| Total Current Activity | | \$16.00 |

Total Amount Due **\$16.00**
Bank Account will be drafted On 09/05/2023

Account: 598005

Service Address: US 31 & BARNARD RD

| Meter # | Billing Period | Prior Reading | Present Reading | Multiplier | kWh Usage | Description | Rate |
|---------|-------------------------|---------------|-----------------|------------|-----------|-------------|------|
| | 07/13/2023 - 08/13/2023 | | | 0 | 0 | Lights | OL0 |

Meter

| | Aug | Sep | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug |
|-----------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|
| ■ Current | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

Previous Account Activity

| | |
|---|---------------|
| Previous Balance | \$25.00 |
| Payment(s) | -\$25.00 |
| Account Balance Before Current Charges | \$0.00 |

Current Activity

| | | |
|-------------------------------|-------------------|----------------|
| 100 Watts HPS | 1(40 kWh) @ 11.38 | \$11.38 |
| 70w LED Center Suspension | 1(24 kWh) @ 11.71 | \$11.71 |
| PSCR On Light Use | 64 kWh @ 0.01527 | \$0.98 |
| People Fund | | \$0.93 |
| Total Current Activity | | \$25.00 |

Total Amount Due **\$25.00**
Bank Account will be drafted On 09/05/2023



Member Name: NORWOOD TOWNSHIP
Primary Account #: 598001

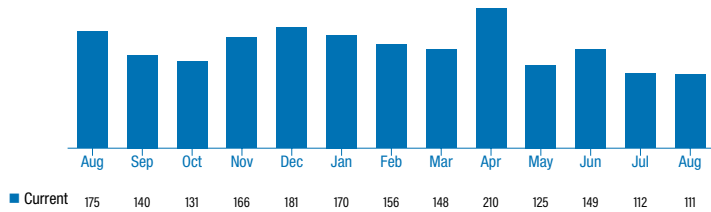
Billing Date: 08/16/2023
Page: 5 of 6

Account: 598006

Service Address: 640 LAKESHORE

| Meter # | Billing Period | Prior Reading | Present Reading | Multiplier | kWh Usage | Description | Rate |
|-----------|-------------------------|---------------|-----------------|------------|-----------|-----------------|------|
| 688467073 | 07/13/2023 - 08/13/2023 | 3871 (Act) | 3982 (Act) | 1 | 111 | General Service | CSP |

Meter # 688467073



Previous Account Activity

| | |
|---|---------------|
| Previous Balance | \$57.67 |
| Payment(s) | -\$57.67 |
| Account Balance Before Current Charges | \$0.00 |

Current Activity

| | | |
|----------------------------------|-------------------|----------------|
| Monthly Charge | | \$34.21 |
| Energy Usage | 111 kWh @ 0.115 | \$12.77 |
| PSCR On Energy Use | 111 kWh @ 0.01527 | \$1.69 |
| Energy Optimization Surcharge | | \$4.76 |
| State Sales Tax (\$53.43 x 6.0%) | | \$3.21 |
| MI Low Income Energy Fund | | \$0.90 |
| Total Current Activity | | \$57.54 |

Total Amount Due **\$57.54**
Bank Account will be drafted On 09/05/2023



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Invoice

Boss Lawn & Landscape
06798 U.S. 31 S.
Charlevoix, MI 49720
(231)547-0766

| | |
|----------|-----------|
| Date | Invoice # |
| 9/5/2023 | 19957 |

| |
|--|
| Bill To |
| Norwood Township 00640 Lakeshore Dr Charlevoix, MI 49720 |

[illegible]

Michigan Media, Inc.

Charlevoix County News
112 E. 6th St.
Gaylord, MI 49735-2015

INVOICE

Invoice Number: 15800
Invoice Date: Aug 24, 2023
Page: 1

Voice: 989-732-8160 Billing
Fax:

| |
|--|
| Bill To: |
| Norwood Township Brenda Freds, Clerk 00640 Lakeshore Dr. Charlevoix, MI 49720 |

| Customer ID | Customer PO | Payment Terms | |
|------------------|-----------------|---------------|----------|
| Norwood Township | | Net 10 Days | |
| Sales Rep ID | Shipping Method | Ship Date | Due Date |
| Dave 1 | Best Way | | 9/3/23 |

| Quantity | Item | Description | Unit Price | Amount |
|------------------------|---------------------|--|------------|--------|
| 9.00 | Legal Notice - Col. | Char. Co. News Legal Notice - Board of Appeals 9/11/23 | 6.00 | 54.00 |
| Subtotal | | | | 54.00 |
| Sales Tax | | | | |
| Total Invoice Amount | | | | 54.00 |
| Payment/Credit Applied | | | | |
| TOTAL | | | | 54.00 |

Check/Credit Memo No:

6:50 PM

09/09/23

Accrual Basis

Township of Norwood-Road Fund

Balance Sheet

As of September 9, 2023

| | Sep 9, 23 |
|---------------------------------------|------------------|
| ASSETS | |
| Current Assets | |
| Checking/Savings | |
| 203-100 · Cash in Bank-Road Fund | 49,253.47 |
| Total Checking/Savings | 49,253.47 |
| Total Current Assets | 49,253.47 |
| TOTAL ASSETS | 49,253.47 |
| LIABILITIES & EQUITY | |
| Equity | |
| 203-390 · Fund Balance-Roads | 49,352.52 |
| Net Income | -99.05 |
| Total Equity | 49,253.47 |
| TOTAL LIABILITIES & EQUITY | 49,253.47 |

6:50 PM

09/09/23

Accrual Basis

Township of Norwood-Road Fund
Profit & Loss Budget vs. Actual
July 1 through September 9, 2023

| | <u>Jul 1 - Sep 9, 23</u> | <u>Budget</u> | <u>\$ Over Budget</u> |
|--|--------------------------|-------------------------|--------------------------|
| Income | | | |
| 203-404 · Property Taxes-Roads | 0.00 | 61,503.00 | -61,503.00 |
| 203-664 · Interest Income | 20.95 | 0.00 | 20.95 |
| Total Income | 20.95 | 61,503.00 | -61,482.05 |
| Expense | | | |
| 203-974 · Road Improvements | 0.00 | 6,500.00 | -6,500.00 |
| 203-990 · Transfer to other Funds | 120.00 | 0.00 | 120.00 |
| Total Expense | 120.00 | 6,500.00 | -6,380.00 |
| Net Income | <u>-99.05</u> | <u>55,003.00</u> | <u>-55,102.05</u> |

6:32 PM

09/09/23

Accrual Basis

Sweep Account - General Fund
Balance Sheet
As of September 18, 2023

| | <u>Sep 18, 23</u> |
|--|--------------------------|
| ASSETS | |
| Other Assets | |
| Transfer from General Fund | 173,099.44 |
| Total Other Assets | <u>173,099.44</u> |
| TOTAL ASSETS | <u>173,099.44</u> |
| LIABILITIES & EQUITY | |
| Liabilities | |
| Current Liabilities | |
| Other Current Liabilities | |
| Payroll Liabilities | 340.40 |
| Total Other Current Liabilities | <u>340.40</u> |
| Total Current Liabilities | <u>340.40</u> |
| Total Liabilities | 340.40 |
| Equity | |
| Net Income | 172,759.04 |
| Total Equity | <u>172,759.04</u> |
| TOTAL LIABILITIES & EQUITY | <u>173,099.44</u> |



truestream

powered by Great Lakes Energy

Phone: (888) 485-2537
 Email: billing@truestreamfiber.com
 Pay Online: truestreamfiber.com

Message Center

Our offices will be closed Monday, Sept.4 for Labor Day.

CUSTOMER NAME | **NORWOOD TOWNSHIP**

Bill Date: 08/04/2023

Account Number: 598007

**TOTAL
AUTOPAY AMOUNT**

\$109.64

Bank Account will be
drafted on
09/01/2023

Billing Summary

| | |
|------------------|-----------|
| Previous Balance | \$109.64 |
| Payments | -\$109.64 |
| Balance Forward | \$0.00 |

Service Summary

| | |
|--|---------|
|  INTERNET SERVICE | \$68.99 |
|  PHONE SERVICE | \$40.65 |

Current Charges \$109.64

Total Charges Due by 09/01/2023 \$109.64



Follow us on Facebook!

Like the Truestream and Great Lakes Energy
pages for updates and fun info.

KEEP Please do not staple or paperclip payment.

SEND



truestream

powered by Great Lakes Energy

1 Cooperative Center Dr.
Newaygo, MI 49337

Bill date
Account number

08/04/2023

598007

AutoPay Amount \$109.64

Please pay by Sep 1, 2023

☐ Check this box and complete reverse side to update your contact information or to enroll in the automatic payment program.

BILL PAYMENT CENTER
2183 N WATER ROAD 10
HART MI 49420-9007



NORWOOD TOWNSHIP
ATTN BRENDA FRED'S
640 LAKE SHORE DR
CHARLEVOIX MI 49720-9728

4 13184



24048000059800700000000000000010964080420234

The 911 Charlevoix County Surcharge is for your 911 service, which has been approved by the Charlevoix County Board of Commissioners Resolutions on November 24, 2014. This is not a charge assessed by your service supplier. If you have questions concerning your 911 service, you may call 1-231-347-3911.

This page of your bill will provide you with a breakdown of all your current charges. If this is your first bill, you may notice prorated partial month charges.

Service Activity: LAKE ST & LAKE SHORE DR

Account: 598007

INTERNET SERVICE

Service: Primary

Internet

Monthly Charges - 09/01/23 to 09/30/23

Small Business Internet: 200 Mbps

\$73.99

Bundle Credit

-\$5.00

Internet Subtotal

\$68.99

Total Current INTERNET SERVICE

\$68.99

PHONE SERVICE

Service: Primary - 231-237-4404

Phone

Monthly Charges - 09/01/23 to 09/30/23

Standard Voice

\$34.99

FCC Regulatory Fee

\$0.03

Federal Universal Service Fee

\$1.83

MI Sales Tax

\$2.21

E911 State Surcharge

\$0.25

E911 Technical Admin Fee

\$0.73

E911 County Charlevoix

\$0.61

Phone Subtotal

\$40.65

Total Current PHONE SERVICE

\$40.65

Total Current Charges: LAKE ST & LAKE SHORE DR

\$109.64

Please call us for all other service change requests.

Email _____

Home Phone _____ Cell Phone _____

☐ **AutoPay by check*** - Use the check enclosed to obtain my bank account information. I understand that I may discontinue AutoPay by contacting Great Lakes Energy.

* With AutoPay by check you authorize GLE to initiate a monthly electronic funds transfer from your banking institution. Funds may be withdrawn as soon as the same day we receive payment. The transaction will appear as an ACH Debit and an image or copy of the check will not be available through your bank.



Did you know?

Placing your router in a tucked-away corner can weaken WiFi signals.



NORWOOD TOWNSHIP
BRENDA FRED'S
Account Number: ##### 8390
Page 1 of 4



Account Summary

| | | |
|-----------------------|---|----------|
| Billing Cycle | | 09/08/23 |
| Days In Billing Cycle | | 30 |
| Previous Balance | | \$153.91 |
| Purchases | + | 110.91 |
| Cash | + | 0.00 |
| Special | + | \$0.00 |
| Balance Transfers | + | \$0.00 |
| Credits | - | \$0.00 |
| Payments | - | \$153.91 |
| Other Charges | + | \$0.00 |
| Finance Charges | + | 0.00 |

NEW BALANCE **\$110.91**

Credit Summary

| | |
|-------------------------|------------|
| Total Credit Line | \$1,000.00 |
| Available Credit Line | \$889.00 |
| Available Cash | \$889.00 |
| Amount Over Credit Line | \$0.00 |
| Amount Past Due | \$0.00 |
| Disputed Amount | \$0.00 |

Important Information About Your Account

MANAGE YOUR CARD ACCOUNT ONLINE. IT'S FREE! IT'S EASY! SIMPLY GO TO WWW.MYCARDSTATEMENT.COM AND ENROLL IN OUR ONLINE SERVICE. YOU CAN REVIEW ACCOUNT INFORMATION, TRACK SPENDING, SET ALERT SERVICE, NOTIFICATIONS, DOWNLOAD FILES, AND MUCH MORE. MANAGING YOUR ACCOUNT IS FAST, SECURE, AND EASY WITH MYCARDSTATEMENT.COM. ENROLL TODAY!

PAY ONLINE OR VIEW YOUR ACCOUNT AT:

Cardholder Account Summary

| Trans Date | Post Date | MCC Code | Reference Number | Description | Amount |
|------------|-----------|----------|-------------------------|------------------------|---------|
| 08/10/23 | 08/11/23 | 4814 | 24011343222000050226219 | ZOOM.US 888-799-9666 | \$50.85 |
| | | | | WWW.ZOOM.US CA | |
| 08/25/23 | 08/27/23 | 4816 | 24692163237104717851681 | RACKSPACE EMAIL & APPS | \$38.87 |
| | | | | 210-312-4000 TX | |
| 08/27/23 | 08/28/23 | 5734 | 24492153239715846539912 | ADOBE *ACROPRO SUBS | \$21.19 |
| | | | | 408-536-6000 CA | |

PLEASE DETACH COUPON AND RETURN PAYMENT USING THE ENCLOSED ENVELOPE - ALLOW UP TO 7 DAYS FOR RECEIPT

CHARLEVOIX STATE BANK
PO BOX 217
CHARLEVOIX MI 49720 - 0217



Account Number

8390

Check box to indicate
name/address change on
back of this coupon ☐

Closing Date

09/08/23

New Balance

\$110.91

Total Minimum Payment Due

\$20.00

Payment Due Date

10/03/2023

AMOUNT OF PAYMENT ENCLOSED

\$



NORWOOD TOWNSHIP
BRENDA FRED'S
PO BOX 113
CHARLEVOIX MI 49720-0113

MAKE CHECK PAYABLE TO:

VISA - CHARLEVOIX STATE BANK
PO BOX 217
CHARLEVOIX MI 49720-0217

17 ##### 8390 00002000 00011091

IMPORTANT INFORMATION

Interest Charge Calculation Methods (ICM) and Computation of Balance Subject to Interest Rate. The Interest Charge Calculation Method applicable to your account for Cash Advances and Credit Purchases of goods and services that you obtain through the use of your card is specified on the front side of this statement and explained below.

Method A - Average Daily Balance (including new transactions). The **Interest Charge** on purchases begins from the date the transaction is posted to your account, and the **Interest Charge** on cash advances begins from the date you obtained the cash advance, or the first day of the billing cycle in which it is posted to your account, whichever is later. There is no grace period. The **Interest Charges** for a billing cycle are computed by applying the Periodic Rate to the "average daily balance" of your account. To get the average daily balance, we take the beginning balance of your account each day, add any new purchases or cash advances, and subtract any payments, credits, non-accruing fees, and unpaid interest charges. This gives us the daily balance. Then we add up all the daily balances for the billing cycle and divide the total by the number of days in the billing cycle.

Method E - Average Daily Balance (excluding new transactions). To avoid incurring an additional **Interest Charge** on the balance of purchases (and cash advances if Method E is specified as applicable to cash advances) reflected on your monthly statement, you must pay the entire "New Balance" in full, shown on your monthly statement on or before the Payment Due Date. The **Interest Charges** for a billing cycle are computed by applying the Periodic Rate to the "average daily balance" of purchases (and if applicable, cash advances). To get the average daily balance, we take the beginning balance of your account each day (excluding new transactions) and subtract any payments, credits, non-accruing fees, and unpaid interest charges. This gives us the daily balance. Then we add up all the daily balances for the billing cycle and divide the total by the number of days in the billing cycle.

Method F - Average Daily Balance (including new transactions). To avoid incurring additional **Interest Charges** on the beginning balance of cash advances (and purchases, if Method F is specified as applicable to purchases) reflected on your monthly statement you must pay the Beginning Balance shown on your monthly statement on or before the Payment Due Date. No grace period is provided for current cycle transactions. The **Interest Charges** for a billing cycle are computed by applying the Periodic Rate to the "average daily balance" of cash advances (and if applicable purchases). To get the average daily balance, we take the beginning balance of your account each day, add any new purchases or cash advances and subtract any payments, credits, non-accruing fees, and unpaid interest charges. This gives us the daily balance. Then we add up all the daily balances for the billing cycle and divide the total by the number of days in the billing cycle.

Method G - Average Daily Balance (including new transactions). To avoid incurring additional **Interest Charges** on the balance of purchases (and cash advances, if Method G is specified as applicable to cash advances) reflected on your monthly statement and, on any new purchases (and if applicable, cash advances) appearing on your next monthly statement, you must pay the entire "New Balance", in full, shown on your monthly statement on or before the Payment Due Date. The **Interest Charges** for a billing cycle are computed by applying the Periodic Rate to the "average daily balance" of purchases (and if applicable, cash advances). To get the average daily balance, we take the beginning balance of your account each day, add any new purchases or cash advances, and subtract any payments, credits, non-accruing fees, and unpaid interest charges. This gives us the daily balance. Then we add up all the daily balances for the billing cycle and divide the total by the number of days in the billing cycle. This gives us the average daily balance.

Payment Crediting and Credit Balance. Payments received by 5PM at the location specified on the front of the statement after the phrase “Please Mail Your Payments to”: will be credited as of the date of receipt to the account specified on the payment coupon. Payments made in person during normal business hours at branch locations where such payments are accepted will be treated as received on the same day. Payments that do not conform to the requirements set forth on or with the periodic statement (e.g. missing payment stub, payment envelope other than as provided with your statement, multiple checks or multiple coupons in the same envelope) may be subject to delay in crediting, but shall be credited within five days of receipt. If there is a credit balance due on your account, you may request, in writing, a full refund. Submit your request to the address indicated on the front of this statement after the phrase “Please send Billing Inquiries and Correspondence to”.

By sending your check, you are authorizing these of the information on your check to make a one-time electronic debit from the account on which the check is drawn. This electronic debit, which may be posted to your account as early as the date your check is received, will be only for the amount of your check. The original check will be destroyed and we will retain the image in our records. If you have questions please call the customer service number on the front of this billing statement.

Closing Date. The closing date is the last day of the billing cycle; all transactions received after the closing date will appear on your next statement.

Annual Fee. If your account has been assessed an annual fee, you may avoid paying this annual fee by sending written notification of termination within 30 days following the mailing date of this bill, to the address listed on the front of this statement after the phrase **"Please send Billing Inquiries and Correspondence to:"**. You may use your card(s) during this 30 day period but immediately thereafter must send your card(s), which you have cut in half, to this same address.

Negative Credit Reports. You are hereby notified that a negative credit report reflecting on your credit record may be submitted to a credit reporting agency if you fail to fulfill the terms of your credit obligations.

BILLING RIGHTS SUMMARY

What To Do If You Think You Find A Mistake On Your Statement

If you think there is an error on your statement, write to us at the address shown on the front of this billing statement after the phrase "Please send Billing Inquiries...to". In your letter, give us the following information:

- Account Information: Your name and account number.
- Dollar Amount: The dollar amount of the suspected error.
- Description of Problem: If you think there is an error on your bill, describe what you believe is wrong and why you believe it is a mistake.

You must contact us within 60 days after the error appeared on your statement. You must notify us of any potential errors in writing (or electronically). You may call us, but if you do, we are not required to investigate any potential errors and you may have to pay the amount in question. While we investigate whether or not there has been an error, the following are true:

- We cannot try to collect the amount in question, or report you as delinquent on that amount.
- The charge in question may remain on your statement, and we may continue to charge you interest on that amount. But, if we determine that we made a mistake, you will not have to pay the amount in question or any interest or other fees related to that amount.
- While you do not have to pay the amount in question, you are responsible for the remainder of your balance.
- We can apply any unpaid amount against your credit limit.

Your Rights If You Are Dissatisfied With Your Credit Card Purchases

If you are dissatisfied with the goods or services that you have purchased with your credit card, and you have tried in good faith to correct the problem with the merchant, you may have the right not to pay the remaining amount due on the purchase. To use this right, all of the following must be true:

1. The purchase must have been made in your home state or within 100 miles of your current mailing address, and the purchase price must have been more than \$50. (Note: Neither of these are necessary if your purchase was based on an advertisement we mailed to you, or if we own the company that sold you the goods or services.)
2. You must have used your credit card for the purchase. Purchases made with cash advances from an ATM or with a check that accesses your credit card account do not qualify.
3. You must not yet have fully paid for the purchase.

If all of the criteria above are met and you are still dissatisfied with the purchase, contact us in writing (or electronically) at the address shown on the front of this billing statement following the phrase **"Please send Billing Inquiries...to:"** While we investigate, the same rules apply to the disputed amount as discussed above. After we finish our investigation, we will tell you our decision. At that point, if we think you owe an amount and you do not pay, we may report you as delinquent.

(Rev 02-12)

Please use blue or black ink to complete form

NAME CHANGE

Last 

First Middle

ADDRESS CHANGE

Street

| Age Group | Percentage |
|-----------|------------|
| 18-24 | 10% |
| 25-34 | 15% |
| 35-44 | 20% |
| 45-54 | 25% |
| 55-64 | 30% |
| 65-74 | 35% |
| 75-84 | 40% |
| 85+ | 45% |

| Country | Male (%) | Female (%) |
|----------------|----------|------------|
| Algeria | 55 | 45 |
| Argentina | 50 | 50 |
| Australia | 50 | 50 |
| Austria | 50 | 50 |
| Brazil | 50 | 50 |
| Canada | 50 | 50 |
| China | 50 | 50 |
| France | 50 | 50 |
| Germany | 50 | 50 |
| Greece | 50 | 50 |
| India | 50 | 50 |
| Italy | 50 | 50 |
| Japan | 50 | 50 |
| South Korea | 50 | 50 |
| Spain | 50 | 50 |
| Sweden | 50 | 50 |
| Switzerland | 50 | 50 |
| Taiwan | 50 | 50 |
| United Kingdom | 50 | 50 |
| United States | 50 | 50 |
| South Africa | 50 | 50 |

City State ZIP Code

Home Phone () - Business Phone () -

SIGNATURE REQUIRED

SIGNATURE REQUIRED TO AUTHORIZE CHANGES Signature _____



NORWOOD TOWNSHIP
BRENDA FRED'S

Account Number: ##### 8390

Closing Date: 09/08/23

Credit Limit: \$1,000.00 Available Credit: \$889.00



Page 3 of 4

4994

Cardholder Account Summary Continued

| Trans Date | Post Date | MCC Code | Reference Number | Description | Amount |
|------------|-----------|----------|-------------------------|-------------------|------------|
| 08/31/23 | 08/31/23 | 0000 | 74669933243001162113652 | ACH PMT THANK YOU | \$153.91 - |

Additional Information About Your Account

Interest Charge Calculation/Plan Level Information

| Plan Description | ICM ¹ | Balance Subject to Interest Rate | Periodic Rate | Annual Percentage Rate (APR) ² | Interest Charge | Ending Balance |
|----------------------|------------------|----------------------------------|---------------|---|-----------------|----------------|
| CURRENT | | | | | | |
| PURCHASES | G | \$ 0.00 | 1.3250% | 15.90% | \$ 0.00 | |
| CASH | A | \$ 0.00 | 1.3250% | 15.90% | \$ 0.00 | |
| FEES/INTEREST CHARGE | | | | | \$ 0.00 | |
| TOTAL | | | | 0.00% | \$ 0.00 | \$ 110.91 |

¹ICM Interest Charge Method. See reverse side of Page 1 for explanation.

²Your **Annual Percentage Rate (APR)** is the annual interest rate on your account.

(V) = Variable Rate. If you have a variable rate account the periodic rate and **Annual Percentage Rate (APR)** may vary.

Norwood Township Board of Trustees Meeting
Draft Meeting Minutes
July 17, 2023
Norwood Township Hall

Call to Order – Meeting called to order at 7:00 P.M. by Supervisor Ben Freds

Pledge of Allegiance – by all present

Roll Call – Smolenyak-present, Pirie-excused absense, Warner-present, Ben Freds-present, Brenda Freds-present

Approval of June 19, 2023, Meeting Minutes, MM by Warner to approve minutes as presented, 2nd by Smolenyak. Motion carried to approval 4-0.

Approval of Agenda – MM by Warner to approve Agenda as presented, 2nd by Smolenyak. Discussion that three things need to be added to the agenda. Approval of July 3, 2023, Special Meeting minutes to Old Business, Approval of Year End Budget and Financials to Old Business, Appointment of new Zoning Board of Appeals member John Wallace to New Business and discussion on canceling August 2023 Meeting to New Business. **MM by Warner to approve Agenda as amended, 2nd by Brenda Freds. Motion carried to approval 4-0.**

Supervisor's Report –

- Received an email from the State Treasurer's office stating that the PA660 Audit was perfect and Board attributes this to Tax Assessor Robert Engelbrecht

Treasurer's Report –

Fund Balances: as of 06/30/2023:

General: \$101,682.42 (\$12,000 performance bond included)

Sweep Acct: \$167,676.44

TOTAL General: \$269,358.87

Road: \$ 49,352.52

CD Road: \$100,000.00

TOTAL Road: \$149,352.52

Fire: \$ 45,308.30

CD Fire: \$ 30,000.00

TOTAL Fire: \$ 75,308.30

ARP Fund: \$ 75,124.87

Phragmites: \$ 7,934.97 (includes \$1,055 for Frank Hamilton fund)

Tax Fund: \$ 1,759.23

Smolenyak reported on the following:

- All tax bills went on July 1 and there has already been one report to the County
- The Ballot box at the Township Hall is being used as a garbage receptacle and everyone needs to know it is a Ballot Box, not for garbage.
- Treasurer will be on Vacation in August

- Parks & Recreation Plan is getting a few corrections done before there is a clean copy to post.

Clerk's Report –

Preapproved: \$ 345.26 (GLE/Truestream)

Unapproved: \$ 6,258.37

Totals: \$ 6,603.63

MM by Smolenyak to approve the Clerk's report, 2nd by Warner. Motion carried to approval 4-0.

Trustee's Reports -

Warner reported on the following:

- No PC Meeting since lack of business to discuss.

Pirie absent so no report.

Zoning Administrator's Report-ZA report is on-line.

Old Business -

Park Improvements –

Supervisor reported that Boogie Carlson will probably will not have time to get a design done for the Park Improvements. Freds approached Ferguson & Chamberlain to check on getting original plan for the park. The goal is to put in an ADA Ramp so need site plan and topo map which would cost \$1,400. Working on a quote for ADA Ramp plan and hoping to get gazebo plan done also. Possibility of using ARPA funds for the improvements. Warner was going to make motion for the \$1,400 in costs but Supervisor said he wants to work on full package cost.

Road Millage –

Received quote from Charlevoix County Road Commission engineer Jim Vanek. The current cost for resurfacing Warner Road is \$810,584.00. This is for 1.17 miles (6,200'). Discussion on possibly taking back to gravel in place of resurfacing. Quote from 2013 was \$189,000 so a huge increase in 10 years. The Board would like to encourage the residents of Warner Road to share their opinion and will again contact Marion Township to see if they would be willing to cost share. Discussion on the special election in November should still be put in place even though the cost is more than anticipated and it was deciding if the Township needs to start raising money for road funds.

MM by Ben Freds to approve ballot language for 2.0 mils for four years for November Special Election, 2nd by Warner. Motion carried to approval 4-0.

Year End Budget & Financials –

MM by Smolenyak to approve the year end budget and financials that was presented by the Clerk including ending budget and expenses, 2nd by Warner. Motion carried to approval 4-0

New Business –

Approval of July 3, 2023, Special Board Meeting Minutes –

MM by Warner to approve Special Board Meeting Minutes, 2nd by Brenda Freds. Motion carried to approval 4-0.

Zoning Board of Appeals Appointment –

MM by Ben Freds to approve the appointment of John Wallace for the Zoning Board of Appeals, 2nd by Warner. Motion carried to approval 4-0.

August 21, 2023, Norwood Township Board Meeting Schedule –

MM by Smolenyak to cancel the August 21, 2023, Township Board Meeting unless business comes up that merits having a meeting and also include pre-approving August bills, 2nd by Warner. Motion carried to approval 4-0.

Announcements & Correspondence –

No August Township Board Meeting

Supervisor stated he received an email from Paul Gross stating he was grateful for the signs that were put up at the Township Park beaches and feels they are doing their job.

Public Comment - None

Meeting Adjourned at 7:38 p.m.

Submitted by Shari M. Jones, Recording Secretary