Call to Order – Meeting called to order at 7:00 P.M. by Chair David Kolka

Pledge of Allegiance – by all present

Roll Call – Kolka-present, Warner-present, Vermeesch-present, Reibel-excused absence. New Member not sworn in yet.

Approval of Agenda-
MM by Vermeesch to approve agenda 2nd by Warner. Motion carried to approve Agenda 3-0.

Conflict of Interest – none noted.

Public Comment related to Agenda Items – none

Approval of August 13, 2018 Meeting Minutes – MM by Warner to approve August 13, 2018 Meeting Minutes, 2nd by Vermeesch. Motional carried to approve 3-0.

Zoning Administrator’s Report – Read by Bob Dutcher. Report also on Norwood Township web site.

New Business –
Elections of Officers. The election was going to take place in October but after review of the election rules and since there was a quorum it was decided to do elections at this meeting. Kolka previously accepted the Chairman position until the May 2019 elections since Doyle resigned.

MM by Warner to nominate David Vermeesch as Vice Chair until the May 2019 elections take place, 2nd by Kolka. Vermeesch accepted. Motion carried 3-0.

There has been a new Member interviewed and accepting of the position but will be sworn in at the September 17, 2018 Township Board Meeting.

Residential set back discussion. The ZA had been approached from a resident about a setback for a generator as an appurtenant structure so there was discussion if this would have to be an ordinance change or if the Zoning Board of Appeals should handle. It was agreed that the ZBA should handle. ZA will contact resident and have them set up meeting with ZBA.

Old Business –
Ongoing Ordinance Review & Update. All Members were sent copies of the marked up draft and the updated draft to review for the upcoming Public Hearing. It was decided that the
Members should review their copies and any further changes could be addressed at the Public Hearing Meeting on October 8, 2018 PC Meeting.

**MM by Warner to schedule Public Hearing on October 8, 2018 PC Meeting to adopt the updated Township Zoning Ordinance, 2nd by Kolka. Motion carried 3-0.**

Recording Secretary will post the Public Hearing Notice and both versions of the updated ordinance on the Township Web Site for the public to review and ZA will notify all necessary parties.

Short Term Rentals Discussion. Warner stated that Attorney Wendling will be at the Township Board Meeting on September 17, 2018 to answer any questions during the Licensing Ordinance Public Hearing. It was also suggested that if any of the PC Members have questions or concerns and they cannot attend the meeting that they email them to Doug and he can pass the information on to the Board. The PC will await the outcome of the Board meeting before pursuing any further S.U.P. discussion.

All of the PC Members present publically thanked Leslie Meyers, Township Planner, for all the help and knowledge she has given to the PC and the Township to bring the updated ordinance to its final stages.

**Announcements & Correspondence** – Correspondence emailed to members by the Clerk.

**Next Planning Commission meeting and Ordinance Public Hearing will be October 8, 2018 at 7:00pm at the Norwood Township Hall**

**Public Comment** – None

**Meeting Adjourned at 8:17 p.m.**
Submitted by Shari M. Jones, Recording Secretary