

Norwood Township Planning Commission Meeting
Meeting Minutes
November 11, 2019 Approved Minutes
Norwood Township Hall

Call to Order – Meeting called to order at 7:00 P.M. Vice Chair Vermeesch standing in as Chair per Kolka’s excused absence.

Pledge of Allegiance – by all present

Roll Call – Reibel-present, Dotson-present, Kolka-excused absense, Vermeesch-present, Warner-present

Approval of Agenda-

MM by Warner to approve the agenda, discussion on Stillwell parcel division due to concerns of the application not being complete. Parcel Division will remain on Agenda and further discussion at that time, **2nd by Reibel. Motion carried 4-0**

Conflict of Interest – none noted.

Public Comment – None

Approval of October 14, 2019 Meeting Minutes – MM by Warner to approve October 14, 2019 Meeting Minutes, 2nd by Dotson. Motion carried to approve Minutes 4-0.

Zoning Administrator’s Report –

Read by ZA Overton. Discussion on a complaint that was called in to ZA regarding a Cedarview Property where there are goats and horses running loose. Landowner must sign formal complaint and it is up to the ZA’s discretion on how to proceed. The PC recommended updating the Complaint Form to include the complainant’s signature. Recording Secretary Jones will update the form and supply to the Planner for review.

ZA stated he stopped in at AM Manufacturing to follow up on Site Plan and while there spoke to landscaper regarding finishing up the work.

ZA report on Township Website for further review.

New Business –

PC consideration of Stillwell parcel division in Section 8 Norwood Township to split a 40 acre parcel to two 20 acre parcels. Discussion on whether easement can be rescinded and this information was addressed in the letter from the Township Attorney that was provided to the PC. The application was lacking Mr. Stillwell’s signature and scale of survey is not correct. Mr. Stillwell signed the documents at the meeting. PC agreed to approve the land division contingent on getting the updated survey stamped and sealed within 15 days.

MM by Warner to approve application for parcel division for Virginia & Robert Stillwell contingent on getting survey stamped and sealed with 15 days of meeting date, 2nd by Reibel, Motion approved 4-0.

Review of proposed text amendment to allow Special Event Facilities in Ag Zoning District through Special Land Use Permit. Discussion to amend ordinance to allow Special Event Facility with S.U.P. Discussion with Planner on proposed ordinance changes. PC will review proposed ordinance changes that were provided by Planner and discuss at December meeting.

Discussion of Internal Township webpage for calendar and internal documents. It was suggested that Planner, Recording Secretary and Chairman review annual PC events and reports and these will be posted on the website.

Old Business –

Gun Range Discussion-PC decided they will not take any action at this time as it is being handled by law enforcement.

Park & Recreation Committee Update-Reibel stated he received a phone call from Bill Gnodtke on thoughts for plans for Township Park. Reibel will provide copy of letter to PC members to discuss at December meeting. Warner updated the PC on the discussion the Township Board had on the Russian Olive status and that Boss Landscaping will be addressing.

Communications –

Next Planning Commission meetings will be December 9, 2019 at 7:00pm at the Norwood Township Historical Society.

***Please note all PC Meetings will take place at the Historical Society Building from October 2019 through April 2020. Please do not park on the lawn per their request.**

Public Comment – Supervisor David Ridenour stated he had also received a call from the complainant regarding the Cedarview animal complaint and also suggested a formal signed complaint be submitted along with statements from neighbors backing up the complaint. Ridenour asked for the PC to look at fine tuning the proposed ordinance change for Event Facilities.

Ridenour asked if the Calendar for the website will be for the PC or the Board and Planner stated it would be for both.

Vermeesch announced there will be a Hunter's Luncheon on Friday November 15, 2019 at the Township Historical Society Schoolhouse from 11:00-1:30. This is open to the public.

Meeting Adjourned at 8:43 p.m.

Submitted by Shari M. Jones, Recording Secretary