

Norwood Township Board of Trustees Meeting  
Meeting Minutes  
November 21, 2022 Approved Minutes  
Norwood Township Hall

**Call to Order** – Meeting called to order by Supervisor Ben Freds at 7:00 P.M.

**Pledge of Allegiance** – by all present

**Roll Call** – Pirie-present, Brenda Freds-present, Ben Freds-present, Smolenyak-present, Warner-present, Deputy Clerk/Recording Secretary Jones-present

**Approval of October 17, 2022 Meeting Minutes, MM by Smolenyak to approve minutes as presented, 2<sup>nd</sup> by Pirie. Motion carried 5-0.**

**Approval of Agenda – MM by Warner to approve Agenda as presented, 2<sup>nd</sup> by Pirie. Motion carried 5-0.**

**Supervisor’s Report –**

- Supervisor Freds gave report on the effort of getting a light at the intersection of Klooster and Barnard Roads as well as whether the light has been installed at Whitmere Road and US 31. Supervisor stated he is putting in an application for a light at US 31 and Richardson Road which will be evaluated by and Engineer at a \$75 cost. Freds stated he is going to contact Banks Township to see if they would cost share for the light installation.
- Supervisor stated he is performing an interview with an applicant for the Enforcement Officer position on Monday December 21, 2022. The new officer will start in May 2023.
- Supervisor is working on Preferred Local Government status for the old Township Hall preservation grants.

**Treasurer’s Report –**

Fund Balances: as of 10/31/2022	General:	\$220,526.07(includes \$12,000 performance bond)
	Road:	92,631.00
	Fire:	45,945.61
	ARP:	75,068.44
	Phragmites:	7,927.03
		(includes \$1,055 for Frank Hamilton fund)
	Tax Fund:	27,504.58

Smolenyak reported on the following:

County billed **State** for PILT Tax roll

Winter taxes will be out by December 1, 2022.

Discussion on which property in Norwood Township **that** is tax exempt; ~~for~~ Veterans, Little Traverse Conservancy, State ~~Lake~~ and Township Land.

**Clerk's Report –**

Preapproved: \$ 5,268.58 (GLE/Truestream/Mortgage payment)

Unapproved: \$ 6,338.62

Totals: \$ 11,607.20

**MM by Warner to approve Clerk's Report to pay bills, 2<sup>nd</sup> by Pirie. Motion carried 5-0.**

Clerk Freds wanted to congratulate Trustee Pirie and Supervisor Freds for their election victories. She stated there were 483 votes cast which is 71% turnout for the November 8, 2022 General Election.

Clerk Freds also stated that the signs and Mailbox still need to be installed and said a camera is required for the ballot box.

**Trustee's Report –**

Warner reported the Master Plan has been updated and posted on the Web Site. Warner also reported the Planning Commission is working on a Solar Energy Ordinance.

Pirie stated he has nothing to report at this time

**Zoning Administrator's Report-**Supervisor stated the ZA report is on-line.

**Old Business –**

**Township Hall Rentals –**

The Board reviewed language for a rental agreement to rent out the new Township Hall.

**MM by Warner to approve the Norwood Township Hall Rental Policy, 2<sup>nd</sup> by Smolenyak. Motion carried to approval 5-0.**

Clerk will work on getting the agreement on the web site.

**Frank Hamilton Memorial –**

Bill Gnodtke gave a talk about memories of what Frank Hamilton did for the Township and the Township Park.

Supervisor asked for Leadership and a plan to get the park upgraded that would possibly include a new pavilion that would be dedicated in memory of Frank Hamilton. The Board stated they would like to have a defined set of rules for the park and to keep it natural yet functional. Gnodtke will get ahold of PC Member Trevor Dotson who is on the Parks and Recreation committee for the PC.

**New Business –**

**Resolution 11 of 2022 Meeting Dates 2023 –**

Discussion by Board to keep the dates and times of the Township Board Meetings to stay the same.

**MM by Warner to approve Resolution 11 of 2022 Meeting Dates 2023 which would keep Township Board of Trustee Meetings on the 3<sup>rd</sup> Monday of the month at 7:00pm, 2<sup>nd</sup> by Pirie. Motion carried to approval 5-0**

**MM by Smolenyak to cancel the February 20, 2023 Township Board Meeting, 2<sup>nd</sup> by Brenda Freds. Motion carried 5-0.**

**Announcements & Correspondence –**

Supervisor stated he received a letter from Dr. Chuck Cleland regarding the maple trees in the village and feels there should be a Tree Recognition Statement for the old maple trees that were planted several years ago. He feels there should be a plan for tree replantation in the future.

Supervisor stated the Clerk received a letter from Roger Soldano regarding enforcement by the Zoning Administrator in the Township and the Enforcement Officer position.

**Public Comment –**

Roger Soldano was attending the meeting via zoom, and he thanked the Clerk for forwarding his letter to the Board members. Soldano questioned who is responsible for taking complaints for the Township. He stated he was not happy that he did not receive a response from the Zoning Administrator in a timely manner.

**Meeting Adjourned at 8:09 p.m.**

Submitted by Shari M. Jones, Recording Secretary