

# NORWOOD TOWNSHIP BOARD

## DRAFT

Meeting Minutes March 20, 2017

Norwood Township Hall

**Call to Order** – 7:00 PM

**Pledge of allegiance** – By all in attendance

**Roll Call** –Smolenyak, Hamilton, Pajtas, Warner, Spilis – All present

**Approval of Minutes** - January 16, 2017 Board of Trustees meeting

Smolenyak requested revision for removal of Hamilton from second line under Correspondence/Announcements, “Bonding for Smolenyak and Hamilton ...”; **MM by Warner to approve minutes as revised; 2<sup>nd</sup> Smolenyak ; All ayes - MC**

**Public Comment on Agenda Items** – None

**Approval of Agenda**

Hamilton request to add Dust control under new business. Request by Pajtas and Smolenyak to change Phragmites amount to 7,205.03. **MM by Smolenyak to approve Agenda to include added items; Warner 2nd; All ayes - MC**

**Supervisor’s Report**

16 inquiries at board of review.

New category in accessing rules regarding vacant land or land that has a building on it witch has created many questions.

American Waste contract signed for curbside pick-up 3<sup>rd</sup> Saturday in June (17<sup>th</sup>).

On June 16 and 17 the County will hold the Electronics & Hazardous waste recycling pick-up. This is in addition to the curbside pick-up and reservations must be made with Laura Manning at 231-237-0156 to arrange for this service.

<b><u>Treasurer’s Report</u></b> – Fund balances:	General	\$ 192,455.06
(as of 2/28/17)	Improvements	45,000.00
	Road	220,562.32
	Emergency	60,822.03
	Tax account	4,752.13
	Phragmites	7,205.03

<b><u>Clerk’s Report</u></b> –	Preapproved	\$ 250.62
	Unapproved	12,912.12
	Totals	\$ 13,162.74

**MM by Warner to pay Township bills in amount of \$13,162.74; 2<sup>nd</sup> Smolenyak; All ayes – MC**

No elections scheduled for this year so far.

Budget hearing will be held in June, 2017. Draft proposed budget will be available in May.

### **Trustees' Reports**

#### **Warner**

Planning commission is working on rewriting Zoning Ordinance.

#### **Spilis**

House Bill 42.72 Township Supervisor may be able to perform weddings.

Article regarding being present and voting.

Open Meetings Act article – regarding appointed official and quorums.

Some townships are using a cad program to plot cemeteries.

### **Zoning Administrator Report** – Can be viewed On-line

### **Old Business**

Pajtas - Package policy was renewed in February. Our insurance agent suggested the addition of an endorsement for non-monetary defense. 3 options provided. Spilis and Pajtas picked a policy providing \$25,000 for a cost of \$750 a year.

Cyber liability coverage was discussed and tabled.

### **New Business**

#### **Dust control**

Mr. Way was present. Per gallon cost will remain the same as 2016 rates. Mr. Way will submit a letter.

Application will be completed as late as possible, preferably in cooperation with the road commission after grading.

#### **Poverty/Hardship Policy Resolution**

**MM to accept resolution Warner, 2<sup>nd</sup> Pajtas; All ayes - MC**

#### **Laptop Computer**

Hamilton purchased lap top for use at Board of Review and requested reimbursement. **MM to reimburse**

**Hamilton made by Warner, 2<sup>nd</sup> Pajtas; All ayes - MC**

#### **Budget Amendment**

Budget Amendment – From Twsp Board-Website to Assessing Supplies for \$1000 to fund Assessing Supplies for purchase of new Dell Laptop and Keyboard and carry case for BOR use.

**MM by to approve Budget Amendment by Pajtas, 2<sup>nd</sup> Warner; roll call vote:**

**Smolenak – yea; Hamilton – yea; Warner – yea; Pajtas – yea; Spilis – yea; MC**

#### **PC Appointment**

Theron Rival

**MM to accept appointment of Theron Rival to PC made by Warner, 2<sup>nd</sup> by Smolenyak; All ayes – MC**

### **Break for Executive Session 7:42 – 7:56 PM**

#### **Accessor Postion**

**MM to hire Bob Engbrecht as Norwood Township Accessor made by Smolenyak, 2<sup>nd</sup> by Warner; All ayes-MC**

**Correspondence/Announcements** – Usual, with copies of mailings forwarded to Board members.

**Public Comment** – None.

**Adjournment** –8:00 PM

Respectfully Submitted by:  
Brenda Freds, Recording Secretary