

Norwood Township Board of Trustees Meeting
Meeting Minutes
May 21, 2019 Approved Minutes
Norwood Township Hall

Call to Order – Meeting called to order at 7:00 P.M.

Pledge of Allegiance – by all present

Roll Call – Warner-present, Freds-present, Ridenour-present, Smolenyak-present, Spilis-present

Approval of April 15, 2019 Meeting Minutes, MM by Warner to approve minutes as presented, 2nd by Spilis. Motion carried 5-0.

Public Comment related to Agenda – None

Approval of Agenda – MM by Warner to approve Agenda with a change to add discussion on Parks & Recreation Committee to New Business, 2nd by Spilis. Motion carried to approve amended agenda 5-0.

Supervisor's Report –

Supervisor reported that Boss Landscaping repaired the lawn for the neighbor of the Township Hall after it was damaged from last year's fall elections.

There was a meeting of five Townships on May 16 regarding the City of Charlevoix EMS budget and contracts. This will be discussed under New Business.

Supervisor, Clerk and PC Chair met with Becker & Raider on April 19, 2019 to discuss what they have to offer in the line of Planner duties. Proposals handed out to all Board Members to review.

Mackinac Environmental Technology came to Township Hall to run an Air Quality Test. Supervisor will discuss under Old Business.

Supervisor met with Performance Engineers on April 24, 2019 to discuss plans for a new Township Hall which will be discussed under Old Business.

Supervisor and Treasurer Smolenyak met with Charlevoix State Bank on May 7, 2019 regarding financing for new Township Hall which will be discussed under Old Business.

There will be a Township Clean Up on June 22, 2019. All residents must have acceptable items at their curbs by 7:00 a.m. There is a list of acceptable/non-acceptable items on the Township Web Site.

Supervisor heard a complaint by a Township Resident there has been trucks driving and partying on the beach.

Supervisor heard another complaint about the manure on some of the township roads.

Supervisor received a contract from Charter/Spectrum which he submitted to Clerk Fred's to review.

Treasurer's Report –

Fund Balances: as of 4/30/2019

General:	\$ 57,759.76 (Chx State Bank)
Vanguard:	249,656.20
(Vanguard includes \$50,000 improvements)	
Road:	31,836.12
Emergency:	97,361.50
Phragmites:	6,926.49
(includes \$80 for Frank Hamilton fund)	
Tax Fund:	2,799.14

Smolenyak received a call regarding the web site expiring but it was for the three year renewal for the domain name. Lynn renewed for another three years.

Summer taxes will be sent out the first week of July so Lynn asked if anyone needed anything to be distributed with the tax bills that they let her know by the June meeting.

Clerk's Report –

Preapproved: \$ 171.00 (GLE)

Unapproved: \$ 7,046.41

Totals: \$ 7,217.41

MM by Warner to approve Clerk's Report to pay bills, 2nd by Smolenyak. Motion carried 5-0.

Clerk reported that she received a post card from Little Traverse Conservancy inviting Norwood Township Officials to a dedication for the Diane and Richard DeNardis Family Nature Preserve. The dedication is on Saturday May 25th at 9am on Vratana Rd.

Clerk also reported that the Park facilities are now open.

Trustee's Report –

Warner reported that the PC decided that if they don't have enough to discuss or any items that would require a motion then they may cancel a meeting and cut down the number of meetings they have per year to help save on the budget.

Warner stated the wanted to discuss the Parks & Recreation Committee but he will do so under New Business.

Warner also reminded Board and residents that there is a sign at the park that says if rules are not followed then law enforcement can be contacted and suggested that be done if there is any disturbances down there.

Spilis reported that he sent out emails to Clipperview residents about the Memorial Day Services at the Cemetery and about the Township trash pick-up on June 22.

Spilis also reported on House Bill 4046 regarding Short Term Rental and how if passed it will strip the Townships of their rights and could negate what has been done and he also reported on House Bill 4554 which introduces a Short Term Rental Registry for the State. Spilis stated there is an article in the MTA newsletter regarding County Road Commissions that he suggested everyone read.

Zoning Administrators report is posted on line.

Old Business –

Air Quality Issues with Township Hall

Mr. Ed Radecki was at meeting and gave presentation of the Air Quality Test that was performed at the Township Hall. Mr. Radecki stated there were no Chemicals found, the CO & CO₂ was not abnormal and the biological test showed no excess moisture, mold or animal contaminates. All tests were normal.

2019 Dust Control Contract

MM by Warner to accept contract from Charlevoix Dust Control/Denny Way for \$.24/gallon for 2019, 2nd by Freds. Motion carried 5-0.

New Township Hall status, Financing & Site Plan

On May 7, 2019 Ridenour and Smolenyak went to Charlevoix State Bank to discuss financing for new Township Hall. There are tax exempt bonds that the bank can offer for lending. The loan rates are 3.125% for 10 year mortgage and 3.375% for 15 year mortgage which would be a \$1,276/month based on financing \$180,000.00 for 15 years @ 3.375%. Ridenour has contacted Township Attorney Graham to research these types of Bonds that are offered for Townships.

Discussion by Board on terms and projected fund balances.

Discussion by Board on Sites that are available for new hall.

Reviewed proposal from Performance Engineers which included estimates for the site plan and excavation and on-site overseeing of the project including septic and well. Total project estimated cost is at \$332,000.00.

There will be a rendering of the project presented at the June 2019 Board Meeting so anyone interested in reviewing this with the Board can do so.

MM by Warner to proceed with Performance Engineering to complete site plan on agreed site, 2nd by Smolenyak. Discussion then Motion carried 5-0.

New Business –

EMS Ambulance Contract - There was a meeting on May 16, 2019 with five Townships regarding the costs for EMS services from the City of Charlevoix. There was an increase in the contract due to the increase in runs and the major purchase of new equipment from Stryker. They have also projected EMS runs to be 1,800 per year and 150 per month which a lot is contributed to the increase of opioids and suicides. This amounted to a 67% increase to Norwood's shared cost. The cost went from \$10,224.00 to \$17,064.00. The annual budget cost will be \$43,975 which includes \$17,064 for City Ambulance, \$13,755 for Banks Township Fire and \$13,156 for Charlevoix Township Fire. There will be a meeting on May 29, 2019 to sign the contract.

MM by Warner to approve the \$17,064.08 to renew the EMS Contract, 2nd by Smolenyak. Motion carried 5-0.

Parks & Recreation Commission. Warner gave a report that there is a Parks & Recreation Committee formed of three people with PC Member Reibel taking on the Chair position. The committee will meet quarterly. According to suggested by-laws by the State the Committee/Commission will report to the PC and the PC will report to the Township Board. Warner asked if the Board would consider paying the Committee \$50/person/meeting. Supervisor asked that this be put on the June 2019 Board Meeting agenda. Warner also stated that there may be cost share funds available from the USDA for the removal of the Russian Olives. Ridenour will check on this and was given the contact information to do so.

2019/2020 New Budget Discussion

Review and discussion of proposed 2019/2020 Budget. Budget will be voted on at the June 2019 meeting.

Announcements & Correspondence –

All correspondence have been emailed out to Board Members.

Next Township Board Meeting will be June 17, 2019 at 7:00pm at the Norwood Township Hall

Public Comment –

Recording Secretary/Deputy Clerk Jones stated the Planner has done a lot over the past few years to help out the PC and commended the Planner but there are some duties that the Planner currently does that the PC could take on that would help save on the PC budget for the Township.

Meeting Adjourned at 9:30 p.m.

Submitted by Shari M. Jones, Recording Secretary