

Norwood Township Planning Commission Meeting  
Meeting Minutes  
May 13, 2019 Approved Minutes  
Norwood Township Hall

**Call to Order** – Meeting called to order at 7:00 P.M.

**Pledge of Allegiance** – by all present

**Roll Call** – Reibel-present, Kolka-present, Warner-present, Dotson-present, Vermeesch-excused absence.

**Approval of Agenda-**

**MM by Warner to approve the agenda, 2<sup>nd</sup> by Reibel. Motion carried 4-0**

**Conflict of Interest** – none noted.

**Public Comment** –

Chair Kolka spoke for Bill Gnodtke reminding PC and Norwood Township Residents about the Memorial Day Services at the Norwood Cemetery on May 27, 2019 a 8:45am honoring our fallen Norwood Military Veterans. Then there will be snacks and beverages at the Norwood Historical Society old School House following the services.

**Approval of April 8, 2019 Meeting Minutes – MM by Warner to approve April 8, 2019 Meeting Minutes, 2<sup>nd</sup> by Reibel. Motion carried to approve Minutes 4-0.**

**Zoning Administrator’s Report** –

Read by David Kolka as ZA Overton was not present. Report is also on the web site. The whole PC did not receive the report so the Recording Secretary will make sure ZA has correct email addresses.

**New Business** –

Meeting Location Update - Due to the conditions in the current Township Hall and no plumbing facilities beginning in October 2019 the Planning Commission Meetings will be held at the Historical Society Building. Also, it was discussed that there may be some months that there will not be enough on the agenda to warrant having a meeting but that will be determined on a month to month basis.

**Old Business** –

Update on Park Committee – Planner supplied the PC with a Memo regarding how a Parks & Recreation Committee and/or Commission should be set up. One of the recommendations is the Committee reports to the PC which then reports to the Board. Warner will take the recommendation to the Township Board.

Review of time line and decision tree for S.U.P. and Site Plan-  
Both Planner and PC Chair provided drafts for timeline and decision tree. Discussion that  
Planner and Chair will discuss and combine ideas in order to make final copy which will be  
given to ZA and applicants.

**Announcements & Correspondence –**

**Next Planning Commission meetings will be June 10, 2019 at 7:00pm at the Norwood  
Township Hall**

**Public Comment – None**

**Meeting Adjourned at 8:06 p.m.**

Submitted by Shari M. Jones, Recording Secretary