

Norwood Township Agenda
TUESDAY May 21, 2024 · 6:00 pm

Norwood Township Hall · 00640 Lakeshore Dr. · Charlevoix, MI 49720

Topic: Norwood May Board of Trustees

Time: May 21, 2024 06:00 PM America/Detroit

Join Zoom Meeting

<https://us06web.zoom.us/j/89581653494?pwd=bQVp6cH9Hbe65sAV6vfGJ206PcV6Hb.1>

Meeting ID: 895 8165 3494

Passcode: 467848

Call to Order

Pledge of Allegiance

Roll Call

Approval of Minutes – April 16, 2024 Board Meeting and April 22, 2024 Special Meeting

Public Comment on Agenda

Approval of Agenda

Supervisor Report

Treasurer Report

Fund Balances as of 4/30/24:

General	\$ 101,535.22	
Sweep Acct.	\$ 218,815.42	TOTAL General Fund \$320,350.64
Road	\$ 105,497.84	
CD Road	\$ 103,840.10	TOTAL Road Fund \$209,337.94
Fire	\$ 75,827.45	
ARP	\$ 63,309.30	
Phragmites	\$ 7,940.94	(incl. \$1055 for F. Hamilton)
Tax Fund	\$ 1,919.41	

Clerk Report Preapproved: \$ 5,317.37 (GLE/Truestream/Town Hall Mortgage)
 Unapproved: \$ TBA
 TOTAL: \$ TBA

Trustees Report

Zoning Administrator Report-Online

New Business: Ryan Deery, Charlevoix Public Library
 Solar Ordinance
 Resolution Clerk Pay Election Cycle for Non-Statutory Duties

Old Business: Park Paving Quote
 Budget

Correspondence/Announcements

Public Comment – Individuals wishing to speak under Public Comment need to state name and where they live – Thank you!

Adjournment

Norwood Township Board of Trustees
TUESDAY April 16, 2024 6:00pm
Draft Minutes

Call to Order by Supervisor Ben Freds

Pledge of Allegiance

Roll Call – Warner-present, Ben Freds-present, Brenda Freds-present, Mark Pirie-present, Lynn Smolenyak-excused absence

Approval of Minutes – March 19, 2024 Board Meeting **MM by Warner to approve the March 19, 2024 Board Meeting Minutes, 2nd by Brenda Freds. Motion carried to approval 4-0.** April 1, 2024 Special Meeting **MM by Warner to approve April 1, 2024 Special Meeting Minutes, 2nd by Pirie. Motion carried to approval 4-0.**

Public Comment on Agenda –

Vince Currier asked to discuss the fire hydrant ponds. He stated that there are no written agreements that can be found for the ponds. He stated he spoke to Pat Klooster regarding the Hank Klooster Pond, but the pond is owned by the Association and the Family Klooster Trust. Vince also stated that the ponds are still too cold for diving but when they are warm enough, he will work with the Charlevoix Township Fire Department for maintenance purposes. He also stated he would contact Ken Mousseau regarding his pond.

Vince stated that the park pavilion was started today. He said they did earth work and excavating today and then the building will start. He also stated some excavations will need to be done after completion as well as some seeding.

Another issue Vince wanted to address with the Board is the speed on Richardson Road as well as getting a light at the corner of US 31 and Richardson Road. He stated many area residents have asked about getting a light and had some suggestions on where to place one. The supervisor noted that Norwood will not put in a light unless Banks cost shares.

In closing Vince suggested that when the Board works on the upcoming budget, they work on giving raises to Board members, PC members and Recording Secretary. He thanked everyone for all the work and dedication they put into the Township.

Approval of Agenda – MM by Brenda Freds to approve the Agenda as presented, 2nd by Warner. Motion carried to approval 4-0.

Supervisor Report –

- TV has been purchased, installed and is able to be used for zoom meetings and presentations.
- ZA computer purchased and being set up for new ZA
- Leon Miller started working on pavilion
- New ZA, Nick Brief, is progressing nicely and will be working the sole ZA effective May 31, 2024, as that is Leslie Meyer's last day

Treasurer Report-

Fund Balances as of 3/31/24:

General	\$	101,536.17	
Sweep Acct.	\$	217,838.78	
Total General Fund	\$	319,373.95	
Road	\$	103,665.48	
CD Road	\$	103,840.10	
TOTAL Road Fund	\$	207,505.58	
Fire	\$	74,871.70	
ARP	\$	68,216.67	
Phragmites	\$	7,940.94	(incl. \$1055 for F. Hamilton)
Tax Fund	\$	11,411.04	

Clerk Report Preapproved: \$ 372.93 (GLE/Truestream)
Unapproved: \$ 3,334.19
TOTAL: \$ 3,707.12

MM by Warner to approve Clerk's report, 2nd by Pirie. The Clerk's report motion carried to approval 4-0.

Clerk Freds stated she is accepting positions for office. She has received one so far and all positions must be put in for by April 23, 2024, to be put on the November 2024 ballot. If anyone is running as an Independent, then the deadline is in July.

Trustees Report – Pirie had no report but did ask if the updated Solar Ordinance was on the website. Recording Secretary Jones stated she will get it posted.

Warner stated the PC passed the updated Solar Ordinance Version 4.1 and has been passed on to the County Planning Commission for review. They have 30 days to review and respond and then it will go to the Township Board for review. Warner also said there may be a possible Special Use Permit for a campground at the Parson's Farm. Warner was concerned that if one campground passes then there may be more applications. Freds reminded Warner it is up to the Planning Commission to review and have a Public Hearing so the residents can give input on this matter if an SUP is applied for.

Zoning Administrator Report-Online

Old Business: None

New Business:

Mortgage Payoff – Discussion on whether to pay off mortgage with excess in General fund. The board discussed that the interest rate is better if kept in sweep account than paying 3% interest on loan.

Budget – Discussion on priorities for the upcoming budget. Items discussed were wages for Planner, Clerk, Treasurer, help with payroll, Trash Pickup, Technology updates. The supervisor asked everyone to bring their ideas to the May Meeting so the budget can be voted on at the June Meeting.

New Planner Hire – Resume for new Planner from Jennifer Neal was reviewed. New Planner is asking for \$600/month for three months and then increase to \$700/month after. Warner asked to meet with the applicant before making decision. The supervisor said he will check with Ms. Neal to see if she can meet with the Board and PC on Monday April 22, 2024, at 6:00pm. If this works a Special Meeting will be posted.

Correspondence/Announcements – Clerk stated that there will be an Election on Tuesday May 7, 2024, for school proposals.

St. Mary's Cement 2024 Plan has been sent to the PC. It will be posted on the website.

Public Comment – None

Adjournment at 7:06 p.m. by Supervisor

Respectfully Submitted by,
Shari Jones, Recording Secretary

**Norwood Township Board of Trustees
Special Meeting
Monday April 22, 2024 6:00pm
Norwood Township Hall**

Call to Order – by Supervisor Ben Freds

Pledge of Allegiance

Roll Call – Doug Warner-present, Lynn Smolenyak-present, Ben Freds-present, Brenda Freds-present, Mark Pirie-present

Approval of Agenda – MM by Warner to approve Agenda as presented, 2nd by Pirie. Motion carried to approval 5-0.

Old Business –

Planner, Jen Neal – Supervisor introduced Jen and stated she had been recommended by Leslie Meyers and had already met with Supervisor, new ZA Nick Brief, PC members Dave Kolka and Dave Vermeesch.

The Board discussed several issues with Neal such as job description, keeping the Board aware of potential issues that may affect the Township or Zoning Ordinance, publication of notices and fitting into a normal process with planning and zoning as it pertains to the Planner and Zoning Administrator.

Neal stated that she will work with the ZA on setting priorities and projects and making sure issues go step by step.

MM by Warner to approve the hiring of Jen Neal as the Norwood Township Planner starting June 1, 2024, at the starting wage of \$600 per month for 90 days and at which time the wage will go to \$700 per month, 2nd by Pirie. Motion carried to approval 5-0.

Correspondence and Announcements – None

Public Comment –

Vince Currier, Norwood Township Resident, welcomed Jen to the new position. Currier asked Neal about how she felt about issuing Special Use Permits on a private road. Neal stated that she would stay with what the Zoning Ordinance states and would go through the process according to the Ordinance. Currier also asked about how she would handle campsites in the township and the Board explained to Currier that enforcement lies with the Zoning Administrator, not the Planner and that the Ordinance determines the rules not the Planner. The Planner is in place to help maintain the Ordinances, not enforce them. Currier asked Neal if she would work on updating documents and digitizing. Currier also asked the Board again to consider increasing wages for Clerk and Treasurer.

Meeting Adjourned at 6:44 pm

Respectfully submitted by,
Shari Jones, Norwood Township Recording Secretary

KAMMERMANN & BASCOM, P.C.

2780 Charlevoix Avenue
Petoskey, MI 49770
Phone: (231)348-6930

110 Park Avenue
Charlevoix, MI 49720
Phone: (231)547-4911

116 E. Main Street
Boyer City, MI 49712
Phone: (231)582-7211

Ms. Brenda Freds, Clerk
Norwood Township
00640 Lakeshore Drive
Charlevoix, MI 49720

Invoice: 17291
Date: 04/29/2024
Due Date: 05/15/2024

For professional service rendered as follows:

Review notice regarding debt issuance and contact State of Michigan.	50.00
Review and adjust general ledgers.	650.00
Preparation of Form F-65, Local Annual Unit Fiscal Report for the year ended June 30, 2023.	575.00

Billed Time & Expenses	<u>\$1,275.00</u>
Invoice Total	<u><u>\$1,275.00</u></u>

Please return this portion with payment.

ID: NORWDTWP
Ms. Brenda Freds, Clerk

CHX

Invoice: 17291
Date: 04/29/2024
Due Date: 05/15/2024

Amount Due: \$1,275.00

Please Remit Payment To:
KAMMERMANN & BASCOM, P.C.
110 Park Avenue
Charlevoix, MI 49720

Amount Enclosed: \$ _____

Article II: Definitions

Ground-Mounted Solar Energy System (SES): A ground-mounted SES with the purpose primarily of generating electricity for the principal use on the site.

Building Integrated/Roof-Mounted Solar Energy System (SES): A SES mounted on racking that is attached to or ballasted to a building or structure with the purpose primarily of generating electricity for the principal use on the site.

Solar Energy Farms: A utility scale commercial facility that converts sunlight into electrical or thermal energy, whether by photovoltaics, concentrating solar thermal devices or any other various experimental solar technologies. The primary purpose is the wholesale or retail sale of generated energy off site.

Article III: General Provisions

3.37 Solar Energy Systems (SES):

Roof-Mounted and Ground-Mounted SES, and Building-Integrated SES are permitted in all zoning districts and shall meet the following requirements:

A. Building Integrated/Roof-Mounted SES

1. All setbacks for the zoning district shall be adhered to.
2. Nonconformities: SES installed on a nonconforming building, structure, or use shall not be considered an expansion of the nonconformity.
3. Application: All SES applications must include plot plan.

B. ACCESSORY GROUND-MOUNTED SES

1. Height: Ground-Mounted SES shall not exceed 35 feet measured from the ground to the top of the system.
2. Setbacks: Ground-Mounted SES must be a minimum of 5 feet from the property line.
3. Lot Coverage: The area of the solar array shall not exceed 50 % of the square footage of the primary building(s) of the property.
4. Visibility: Ground-Mounted SES in residential districts shall be located in the side or rear yard to minimize visual impacts from the public right-of-way(s).

Ground-Mounted SES may be placed in the front yard with administrative approval, where the applicant can demonstrate that placement of the SES in the rear or side yard will:

- a. Decrease the efficiency of the SES due to topography, accessory structures, or vegetative shading from the subject lot or adjoining lots;
- b. Interfere with septic system, accessory structures, or accessory uses; or
- c. Require the SES to be placed on the waterfront side.

5. Exemptions: A SES used to power a single device or specific piece of equipment such as a lawn ornament, lights, weather station, thermometer, clock, well pump or other similar singular device is exempt from these provisions.
6. Nonconformities: A Ground-Mounted SES installed on a nonconforming lot or use shall not be considered an expansion of the nonconformity.
7. Application: All SES applications must include a plot plan. Applications for Ground Mounted SES must include drawings that show the location of the system on the property, height, tilt features (if applicable), the primary structure, accessory structures, and setbacks to property lines. Accessory use applications that meet the ordinance requirements shall be granted administrative approval.

Section 7.03 - Supplemental Site Development Standards

H. Solar Energy Farms

Purpose: To allow and promote the use of solar energy within the Township as a clean alternative energy source.

1. Standards:
 - a. There is no minimum lot size. Each solar energy farm is permitted as a use authorized by a special use permit in which review will consider its appropriateness with the context of the surrounding area.
 - b. All photovoltaic solar panels and support structures located in a solar energy farm shall be restricted to a maximum height of sixteen (16) feet when orientated at maximum tilt.
 - c. All photovoltaic solar panels and support structures associated with such facilities (excluding perimeter fencing) shall be setback a minimum of fifty (50) feet from all property lines. If the right-of-way exists as an easement, the fifty (50) foot setback shall be measured from the edge of the easements, solar panels shall be kept at least two hundred (200) feet from any existing structures.
 - d. Maximum lot coverage restrictions shall not apply to photovoltaic solar panels. Any other regulated structures on the parcel are subject to the maximum lot coverage restrictions of the underlying zoning.
 - e. A security fence (height and material to be proposed and reviewed/approved through the special zoning permit approval process) shall be placed around the perimeter of the solar energy farm and electrical equipment. Emergency key box entry shall be provided for first responder use.
 - f. No solar energy farm shall exceed sixty (60) dBA as measured at the property line.
 - g. Solar energy farm facilities shall be located or placed so that concentrated solar glare shall not be directed toward or onto nearby properties. Support structures shall be constructed of a non-reflective matte finish that is consistent throughout the project.
 - h. The application of a solar energy farm shall include a proposed landscaping plan. The plan will be reviewed through the approval process to ensure the proposed facility is appropriately landscaped in relation to adjacent land uses and public rights-of-way. The landscape plan shall meet the following standards:

SOLAR ENERGY SYSTEMS – draft November 2023
Norwood Township Planning Commission

- i. A twenty-five (25) foot wide landscape buffer shall consist of two (2) rows of staggered evergreen trees that at planting shall be a minimum of four (4) feet in height. If a solar energy farm is adjacent to a residential dwelling or district, then the minimum height of six (6) feet at the time of planting. The evergreen trees shall be spaced no more than 15 feet apart on center, measured from the central trunk of one tree to the central trunk of the next tree. The buffer shall also consist of native grasses, wildflowers, or plants which will provide wildlife and pollinator habitat, soil erosion protection, and/or aid in strengthening soil structure. The buffer shall be required if solar panels are required within two hundred (200) feet of a public right-of-way or a property that allows residential use.
 - ii. Existing topographic features and existing wooded areas may be accepted in lieu or in combination with the above by the Planning Commission.
 - iii. The required trees shall be planted between April 1st and September 15th. If construction of the solar energy farm begins after August 15th, the required plantings shall be installed by May 1st of the following calendar year.
 - iv. A guarantee in accordance with section 8.06 of the zoning ordinance shall be provided in the amount of one and one-half (1.5) times the cost of the required plantings that the Township shall hold the landscaping is complete.
 - v. The required plantings shall be continuously maintained in a healthy condition. Dead evergreen foliage shall be replaced.
 - i. Solar energy farms shall be required to obtain all necessary permits and licensing from Norwood Township, Charlevoix County, State of Michigan and the Federal Government as applicable prior to construction and shall maintain any necessary approvals as required by the respective jurisdictions or agencies.
 - j. All electric interconnections or distribution lines shall comply with all applicable codes and standard commercial large-scale utility requirements. Use of above ground transmission lines shall be prohibited within the site.
2. Application Requirements shall include the requirements of Sections 6 and 7 of the Norwood Township Zoning Ordinance and the following:
- a. Identify the type, size, rated power output, performance, safety, and noise characteristics of the system including the transmission line/grid connection for the project. Identify the project construction time frame, project life, development phases (and potential future expansions) and likely markets for the generated energy.
 - b. Graphically demonstrate the visual impact of the project using photos or renditions of the project with consideration given to setbacks and proposed landscaping.
 - c. Identify impacts on surface and ground water quality and any impacts to established natural or constructed drainage features in the area.
 - d. Identify any solid or hazardous waste generated by the project.
 - e. Provide photometric plans showing all lighting within the project. No light may adversely affect adjacent parcels. All lighting must be shielded from adjoining parcels. Light poles are restricted to a maximum height of eighteen (18) feet in height.
 - f. Provide a proposed access plan during construction and operational phases. Show proposed project service ingress and egress locations on adjacent roadways and the layout of the facility service road system.

- g. Identify emergency and normal shutdown procedures. Identify potential hazards to adjacent properties, public rights-of-way and to the general public that may be created.
- h. Identify noise levels at the property lines of the project when completed and operational. Sounds shall not be louder than the existing noise at the site prior to development.
- i. Identify any electromagnetic fields and communications interference that may be generated.
- j. Describe decommissioning and final reclamation plan after the anticipated useful life or abandonment/termination of the project. This includes supplying evidence of an agreement with the underlying property owner that ensures proper removal of all equipment and restoration of the site within six (6) months of decommissioning or abandonment of the project. To ensure proper removal of the project upon abandonment/termination, a performance guarantee shall be posted in accordance with Section 8.06 of the Norwood Township Zoning Ordinance in the amount of not less than the estimated cost of removal and may include a provision for inflationary cost adjustments.

Article V: District Regulations

5.01 A Agricultural

B.13 Solar Energy System

5.02 CR Conservation Reserve

B.6 Solar Energy System

5.03 R-1 Residential

A.8 Solar Energy System

5.04 RR Rural Residential

B.11 Solar Energy Systems

5.05 MH Mobile Home Park District

B.4 Solar Energy Systems

5.06 Commercial

B.14 Solar Energy Systems

C.11 Solar Energy Farm

5.07 Industrial

B.8 Solar Energy Systems

C.4 Solar Energy Farm

SOLAR ENERGY SYSTEMS – draft November 2023
Norwood Township Planning Commission

5.08 MIRD

B.5 SES

C.11 Solar Energy Farm

Township of Norwood-General Fund
Profit & Loss Budget Overview
 July 2023 through June 2025

	Jul '23 - Jun 24	Jul '24 - Jun 25
Income		
101-403 · Property Taxes		
403-1 · Summer Tax -Adm	10,943.00	10,943.00
403-2 · Winter Tax - Adm	7,735.00	7,735.00
403-4 · School Collection Fee	3,410.00	3,410.00
101-403 · Property Taxes - Other	61,503.00	64,000.00
Total 101-403 · Property Taxes	83,591.00	86,088.00
101-423 · Swamp Tax	2,500.00	2,500.00
101-475 · STR/SUP Fees	2,500.00	3,750.00
101-476 · Zoning Permits	2,000.00	2,000.00
101-573 · Local Comm Stabilization Share	3,000.00	3,000.00
101-574 · State Shared Revenue	67,000.00	70,000.00
101-578 · Reimbursement for Pers Prop Tax	0.00	
101-664 · Interest Income	120.00	120.00
101-673 · Cemetary Lots and Fees	1,200.00	1,200.00
101-697 · Rental of Township Hall/Other Misc	0.00	0.00
101-699 · Transfers from other funds	0.00	
Total Income	161,911.00	168,658.00
Expense		
Payroll		
Comp FICA	3,025.00	3,350.00
Comp MCARE	715.00	800.00
Total Payroll	3,740.00	4,150.00
101-101 · Twp Board		
101-528 · Township Garbage Collection	14,000.00	0.00
101-702 · Trustees Wages	3,928.00	4,800.00
101-705 · NON-Statutory Duties	1,200.00	2,400.00
101-727 · Office Supplies	600.00	1,300.00
101-740 · Operating Supplies	0.00	0.00
101-801 · Accounting/Auditing	2,000.00	8,000.00
101-802 · Legal Services	7,000.00	5,000.00
101-803 · Dues/Membership	1,100.00	1,100.00
101-805 · Zoning Board of Appeals		
805-702 · ZBA Wages	465.00	465.00
805-740 · ZBA Supplies	50.00	50.00
805-802 · ZBA Legal	500.00	500.00
805-900 · ZBA Public Notices	100.00	100.00
Total 101-805 · Zoning Board of Appeals	1,115.00	1,115.00
101-900 · Public Notices	500.00	500.00
101-910 · Insurance/Bonds	7,700.00	9,000.00
101-911 · Workers Compensation	850.00	900.00
101-956 · Education	0.00	
101-960 · Website	1,000.00	1,500.00
101-965 · Festival Donations	1,500.00	1,500.00
Total 101-101 · Twp Board	42,493.00	37,115.00
101-171 · Supervisor		
171-702 · Supervisor Wages	6,756.00	8,000.00
171-726 · Supervisor Supplies	800.00	100.00
171-850 · Supervisor Telephone	0.00	0.00
171-869 · Supervisor Travel	50.00	50.00
171-956 · Supervisor Education	50.00	50.00
Total 101-171 · Supervisor	7,656.00	8,200.00

Township of Norwood-General Fund Profit & Loss Budget Overview July 2023 through June 2025

	Jul '23 - Jun 24	Jul '24 - Jun 25
101-191 · Elections		
191-702 · Election Wages	1,300.00	1,200.00
191-725 · Elections Meals	200.00	400.00
191-726 · Elections Supplies	150.00	150.00
191-740 · Elections Operating Supplies	2,600.00	2,600.00
191-956 · Elections Education	600.00	600.00
Total 101-191 · Elections	4,850.00	4,950.00
101-209 · Assessor		
209-702 · Assessor Wages	250.00	250.00
209-706 · Assessor Services	9,750.00	9,750.00
209-727 · Assessor Office Supplies	0.00	0.00
209-740 · Assessor Supplies	1,000.00	1,000.00
Total 101-209 · Assessor	11,000.00	11,000.00
101-215 · Clerk		
215-702 · Clerk Salary	8,420.00	11,500.00
215-703 · Deputy Clerk/Admin. Assistant	1,050.00	3,000.00
215-704 · Webmaster	600.00	600.00
215-726 · Clerk Supplies	900.00	100.00
215-727 · Clerk Office Supplies	0.00	
215-740 · Clerk Operating Supplies	0.00	
215-775 · Clerk Repairs/Maint	100.00	100.00
215-860 · Clerk Travel	50.00	50.00
215-956 · Clerk Education	50.00	50.00
Total 101-215 · Clerk	11,170.00	15,400.00
101-247 · Board of Review		
247-702 · Bd of Review Wages	990.00	990.00
247-725 · Bd of Review Meals	100.00	100.00
247-726 · Bd of Review Supplies	50.00	50.00
247-900 · Bd of Review Public Notices	150.00	150.00
247-956 · Bd of Review Education	100.00	100.00
Total 101-247 · Board of Review	1,390.00	1,390.00
101-253 · Treasurer		
253-702 · Treasurer Wages	7,860.00	10,500.00
253-727 · Treasurer Office Supplies	250.00	1,250.00
253-740 · Treasurer Operating Supplies	0.00	0.00
253-801 · Treasurer Tax Preparation	1,500.00	1,500.00
253-860 · Treasurer Travel	50.00	50.00
253-956 · Treasurer Education	50.00	50.00
Total 101-253 · Treasurer	9,710.00	13,350.00
101-255 · Zoning Administrator		
255-702 · Zoning Admin Wages	10,800.00	12,000.00
255-706 · Zoning Admin Contracted Service	2,000.00	0.00
255-726 · STR/SUP/Mileage	500.00	500.00
255-727 · Zoning Admin Supplies/Mileage	0.00	
255-802 · Legal Services	400.00	400.00
255-804 · Planner	0.00	
255-860 · Zoning Admin Travel	50.00	50.00
255-956 · Zoning Admin Education	50.00	50.00
Total 101-255 · Zoning Administrator	13,800.00	13,000.00

Township of Norwood-General Fund
Profit & Loss Budget Overview
 July 2023 through June 2025

	Jul '23 - Jun 24	Jul '24 - Jun 25
101-265 · Township Hall		
101-265-2 Historic Town Hall		
265-2-775 Old Hall Maintenance	200.00	500.00
265-2-921 Historic Electricity	600.00	600.00
101-265-2 Historic Town Hall - Other	0.00	
Total 101-265-2 Historic Town Hall	800.00	1,100.00
265-706 · Contracted Services/Mowing/Snow	1,200.00	1,200.00
265-750 · Internet Service	865.00	900.00
265-775 · Cleaning/Maintenance	1,800.00	1,800.00
265-850 · Twp Hall Telephone	600.00	650.00
265-921 · Twp. Hall Electricity	840.00	840.00
265-922 · Twp Hall Heating Fuel	2,400.00	2,400.00
265-974 · New Town Hall		
265-974-1 Town Hall Paid from V	0.00	
265-974-2 LOAN New Hall	20,000.00	20,000.00
Total 265-974 · New Town Hall	20,000.00	20,000.00
Total 101-265 · Township Hall	28,505.00	28,890.00
101-276 · Cemetary		
276-702 · Cemetary Wages	660.00	800.00
276-706 · Cemetary Contracted Services	5,000.00	5,100.00
276-974 · Cemetary Improvements	300.00	300.00
Total 101-276 · Cemetary	5,960.00	6,200.00
101-446 · Roads		
446-775 · Road Repaires/Maintenance	0.00	
Total 101-446 · Roads	0.00	
101-450 · Street Lights		
450-921 · Street Lights Electricity	1,600.00	1,700.00
Total 101-450 · Street Lights	1,600.00	1,700.00
101-691 · Township Park		
691-702 · Twp Park Wages Park Ranger	600.00	600.00
691-706 · Twp Park Contracted Mowing	1,000.00	1,000.00
691-726 · Supplies	200.00	200.00
691-974 · Twp Park Improvements	5,250.00	3,000.00
Total 101-691 · Township Park	7,050.00	4,800.00
101-806 · Planning Commission		
806-702 · Plan Comm Wages	4,752.00	6,000.00
806-727 · Plan Comm Office Supplies	100.00	100.00
806-740 · Plan Comm Operating Supplies	0.00	
806-802 · PC Legal	1,000.00	1,000.00
806-803 · Plan Comm Dues/Memberships	300.00	350.00
806-804 · Planner	6,000.00	8,400.00
806-820 · PC Recording Secretary	1,005.00	0.00
806-900 · Plan Comm Public Notices	200.00	200.00
806-956 · Plan Comm Education	50.00	50.00
Total 101-806 · Planning Commission	13,407.00	16,100.00
Total Expense	162,331.00	166,245.00
Net Income	-420.00	2,413.00

Township of Norwood-General Fund
Profit & Loss Budget Overview
 July 2023 through June 2025

	TOTAL
	Jul '23 - Jun 25
Income	
101-403 · Property Taxes	
403-1 · Summer Tax -Adm	21,886.00
403-2 · Winter Tax - Adm	15,470.00
403-4 · School Collection Fee	6,820.00
101-403 · Property Taxes - Other	125,503.00
	169,679.00
Total 101-403 · Property Taxes	169,679.00
101-423 · Swamp Tax	5,000.00
101-475 · STR/SUP Fees	6,250.00
101-476 · Zoning Permits	4,000.00
101-573 · Local Comm Stabilization Share	6,000.00
101-574 · State Shared Revenue	137,000.00
101-578 · Reimbursement for Pers Prop Tax	0.00
101-664 · Interest Income	240.00
101-673 · Cemetary Lots and Fees	2,400.00
101-697 · Rental of Township Hall/Other Misc	0.00
101-699 · Transfers from other funds	0.00
	330,569.00
Total Income	330,569.00
Expense	
Payroll	
Comp FICA	6,375.00
Comp MCARE	1,515.00
	7,890.00
Total Payroll	7,890.00
101-101 · Twp Board	
101-528 · Township Garbage Collection	14,000.00
101-702 · Trustees Wages	8,728.00
101-705 · NON-Statutory Duties	3,600.00
101-727 · Office Supplies	1,900.00
101-740 · Operating Supplies	0.00
101-801 · Accounting/Auditing	10,000.00
101-802 · Legal Services	12,000.00
101-803 · Dues/Membership	2,200.00
101-805 · Zoning Board of Appeals	
805-702 · ZBA Wages	930.00
805-740 · ZBA Supplies	100.00
805-802 · ZBA Legal	1,000.00
805-900 · ZBA Public Notices	200.00
	2,230.00
Total 101-805 · Zoning Board of Appeals	2,230.00
101-900 · Public Notices	1,000.00
101-910 · Insurance/Bonds	16,700.00
101-911 · Workers Compensation	1,750.00
101-956 · Education	0.00
101-960 · Website	2,500.00
101-965 · Festival Donations	3,000.00
	79,608.00
Total 101-101 · Twp Board	79,608.00
101-171 · Supervisor	
171-702 · Supervisor Wages	14,756.00
171-726 · Supervisor Supplies	900.00
171-850 · Supervisor Telephone	0.00
171-869 · Supervisor Travel	100.00
171-956 · Supervisor Education	100.00
	15,856.00
Total 101-171 · Supervisor	15,856.00

Township of Norwood-General Fund Profit & Loss Budget Overview July 2023 through June 2025

	TOTAL
	Jul '23 - Jun 25
101-191 · Elections	
191-702 · Election Wages	2,500.00
191-725 · Elections Meals	600.00
191-726 · Elections Supplies	300.00
191-740 · Elections Operating Supplies	5,200.00
191-956 · Elections Education	1,200.00
	9,800.00
Total 101-191 · Elections	9,800.00
101-209 · Assessor	
209-702 · Assessor Wages	500.00
209-706 · Assessor Services	19,500.00
209-727 · Assessor Office Supplies	0.00
209-740 · Assessor Supplies	2,000.00
	22,000.00
Total 101-209 · Assessor	22,000.00
101-215 · Clerk	
215-702 · Clerk Salary	19,920.00
215-703 · Deputy Clerk/Admin. Assistant	4,050.00
215-704 · Webmaster	1,200.00
215-726 · Clerk Supplies	1,000.00
215-727 · Clerk Office Supplies	0.00
215-740 · Clerk Operating Supplies	0.00
215-775 · Clerk Repairs/Maint	200.00
215-860 · Clerk Travel	100.00
215-956 · Clerk Education	100.00
	26,570.00
Total 101-215 · Clerk	26,570.00
101-247 · Board of Review	
247-702 · Bd of Review Wages	1,980.00
247-725 · Bd of Review Meals	200.00
247-726 · Bd of Review Supplies	100.00
247-900 · Bd of Review Public Notices	300.00
247-956 · Bd of Review Education	200.00
	2,780.00
Total 101-247 · Board of Review	2,780.00
101-253 · Treasurer	
253-702 · Treasurer Wages	18,360.00
253-727 · Treasurer Office Supplies	1,500.00
253-740 · Treasurer Operating Supplies	0.00
253-801 · Treasurer Tax Preparation	3,000.00
253-860 · Treasurer Travel	100.00
253-956 · Treasurer Education	100.00
	23,060.00
Total 101-253 · Treasurer	23,060.00
101-255 · Zoning Administrator	
255-702 · Zoning Admin Wages	22,800.00
255-706 · Zoning Admin Contracted Service	2,000.00
255-726 · STR/SUP/Mileage	1,000.00
255-727 · Zoning Admin Supplies/Mileage	0.00
255-802 · Legal Services	800.00
255-804 · Planner	0.00
255-860 · Zoning Admin Travel	100.00
255-956 · Zoning Admin Education	100.00
	26,800.00
Total 101-255 · Zoning Administrator	26,800.00

Township of Norwood-General Fund
Profit & Loss Budget Overview
 July 2023 through June 2025

	TOTAL
	Jul '23 - Jun 25
101-265 · Township Hall	
101-265-2 Historic Town Hall	
265-2-775 Old Hall Maintenance	700.00
265-2-921 Historic Electricity	1,200.00
101-265-2 Historic Town Hall - Other	0.00
	1,900.00
Total 101-265-2 Historic Town Hall	1,900.00
265-706 · Contracted Services/Mowing/Snow	2,400.00
265-750 · Internet Service	1,765.00
265-775 · Cleaning/Maintenance	3,600.00
265-850 · Twp Hall Telephone	1,250.00
265-921 · Twp. Hall Electricity	1,680.00
265-922 · Twp Hall Heating Fuel	4,800.00
265-974 · New Town Hall	
265-974-1 Town Hall Paid from V	0.00
265-974-2 LOAN New Hall	40,000.00
	40,000.00
Total 265-974 · New Town Hall	40,000.00
Total 101-265 · Township Hall	57,395.00
101-276 · Cemetary	
276-702 · Cemetary Wages	1,460.00
276-706 · Cemetary Contracted Services	10,100.00
276-974 · Cemetary Improvements	600.00
	12,160.00
Total 101-276 · Cemetary	12,160.00
101-446 · Roads	
446-775 · Road Repaires/Maintenance	0.00
	0.00
Total 101-446 · Roads	0.00
101-450 · Street Lights	
450-921 · Street Lights Electricity	3,300.00
	3,300.00
Total 101-450 · Street Lights	3,300.00
101-691 · Township Park	
691-702 · Twp Park Wages Park Ranger	1,200.00
691-706 · Twp Park Contracted Mowing	2,000.00
691-726 · Supplies	400.00
691-974 · Twp Park Improvements	8,250.00
	11,850.00
Total 101-691 · Township Park	11,850.00
101-806 · Planning Commission	
806-702 · Plan Comm Wages	10,752.00
806-727 · Plan Comm Office Supplies	200.00
806-740 · Plan Comm Operating Supplies	0.00
806-802 · PC Legal	2,000.00
806-803 · Plan Comm Dues/Memberships	650.00
806-804 · Planner	14,400.00
806-820 · PC Recording Secretary	1,005.00
806-900 · Plan Comm Public Notices	400.00
806-956 · Plan Comm Education	100.00
	29,507.00
Total 101-806 · Planning Commission	29,507.00
Total Expense	328,576.00
Net Income	1,993.00

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05/08/24

Accrual Basis

Township of Norwood-Road Fund
Profit & Loss Budget vs. Actual
July 2024 through June 2025

	<u>Jul '24 - Jun 25</u>	<u>Budget</u>	<u>\$ Over Budget</u>
Income			
203-404 · Property Taxes-Roads	0.00	64,000.00	-64,000.00
Total Income	0.00	64,000.00	-64,000.00
Expense			
203-974 · Road Improvements	0.00	6,500.00	-6,500.00
Total Expense	0.00	6,500.00	-6,500.00
Net Income	<u><u>0.00</u></u>	<u><u>57,500.00</u></u>	<u><u>-57,500.00</u></u>

**Township of Norwood-General Fund
Profit & Loss Budget Overview
July 2023 through June 2025**

DRAFT

	Jul '23 - Jun 24	Jul '24 - Jun 25
Income		
101-403 · Property Taxes		
403-1 · Summer Tax -Adm	10,943.00	10,943.00
403-2 · Winter Tax - Adm	7,735.00	7,735.00
403-4 · School Collection Fee	3,410.00	3,410.00
101-403 · Property Taxes - Other	61,503.00	64,000.00
Total 101-403 · Property Taxes	83,591.00	86,088.00
101-423 · Swamp Tax	2,500.00	2,500.00
101-475 · STR/SUP Fees	2,500.00	3,750.00
101-476 · Zoning Permits	2,000.00	2,000.00
101-573 · Local Comm Stabilization Share	3,000.00	3,000.00
101-574 · State Shared Revenue	67,000.00	70,000.00
101-578 · Reimbursement for Pers Prop Tax	0.00	
101-664 · Interest Income	120.00	120.00
101-673 · Cemetary Lots and Fees	1,200.00	1,200.00
101-697 · Rental of Township Hall/Other Misc	0.00	0.00
101-699 · Transfers from other funds	0.00	
Total Income	161,911.00	168,658.00
Expense		
Payroll		
Comp FICA	3,025.00	3,350.00
Comp MCARE	715.00	800.00
Total Payroll	3,740.00	4,150.00
101-101 · Twp Board		
101-528 · Township Garbage Collection	14,000.00	0.00
101-702 · Trustees Wages	5,892.00	7,200.00
101-705 · NON-Statutory Duties	1,200.00	2,400.00
101-727 · Office Supplies	600.00	1,300.00
101-740 · Operating Supplies	0.00	0.00
101-801 · Accounting/Auditing	2,000.00	8,000.00
101-802 · Legal Services	7,000.00	5,000.00
101-803 · Dues/Membership	1,100.00	1,100.00
101-805 · Zoning Board of Appeals		
805-702 · ZBA Wages	465.00	465.00
805-740 · ZBA Supplies	50.00	50.00
805-802 · ZBA Legal	500.00	500.00
805-900 · ZBA Public Notices	100.00	100.00
Total 101-805 · Zoning Board of Appeals	1,115.00	1,115.00
101-900 · Public Notices	500.00	500.00
101-910 · Insurance/Bonds	7,700.00	9,000.00
101-911 · Workers Compensation	850.00	900.00
101-956 · Education	0.00	
101-960 · Website	1,000.00	1,000.00
101-965 · Festival Donations	1,500.00	1,500.00
Total 101-101 · Twp Board	44,457.00	39,015.00
101-171 · Supervisor		
171-702 · Supervisor Wages	6,756.00	9,000.00
171-726 · Supervisor Supplies	800.00	100.00
171-850 · Supervisor Telephone	0.00	0.00
171-869 · Supervisor Travel	50.00	50.00
171-956 · Supervisor Education	50.00	50.00
Total 101-171 · Supervisor	7,656.00	9,200.00

**Township of Norwood-General Fund
Profit & Loss Budget Overview
July 2023 through June 2025**

DRAFT

	Jul '23 - Jun 24	Jul '24 - Jun 25
101-191 · Elections		
191-702 · Election Wages	1,300.00	1,200.00
191-725 · Elections Meals	200.00	400.00
191-726 · Elections Supplies	150.00	150.00
191-740 · Elections Operating Supplies	2,600.00	2,600.00
191-956 · Elections Education	600.00	600.00
Total 101-191 · Elections	4,850.00	4,950.00
101-209 · Assessor		
209-702 · Assessor Wages	250.00	250.00
209-706 · Assessor Services	9,750.00	9,750.00
209-727 · Assessor Office Supplies	0.00	0.00
209-740 · Assessor Supplies	1,000.00	1,000.00
Total 101-209 · Assessor	11,000.00	11,000.00
101-215 · Clerk		
215-702 · Clerk Salary	8,420.00	11,500.00
215-703 · Deputy Clerk/Admin. Assistant	1,050.00	3,000.00
215-704 · Webmaster	600.00	600.00
215-726 · Clerk Supplies	900.00	100.00
215-727 · Clerk Office Supplies	0.00	
215-740 · Clerk Operating Supplies	0.00	
215-775 · Clerk Repairs/Maint	100.00	100.00
215-860 · Clerk Travel	50.00	50.00
215-956 · Clerk Education	50.00	50.00
Total 101-215 · Clerk	11,170.00	15,400.00
101-247 · Board of Review		
247-702 · Bd of Review Wages	990.00	990.00
247-725 · Bd of Review Meals	100.00	100.00
247-726 · Bd of Review Supplies	50.00	50.00
247-900 · Bd of Review Public Notices	150.00	150.00
247-956 · Bd of Review Education	100.00	100.00
Total 101-247 · Board of Review	1,390.00	1,390.00
101-253 · Treasurer		
253-702 · Treasurer Wages	7,860.00	11,000.00
253-727 · Treasurer Office Supplies	250.00	250.00
253-740 · Treasurer Operating Supplies	0.00	0.00
253-801 · Treasurer Tax Preparation	1,500.00	1,500.00
253-860 · Treasurer Travel	50.00	50.00
253-956 · Treasurer Education	50.00	50.00
Total 101-253 · Treasurer	9,710.00	12,850.00
101-255 · Zoning Administrator		
255-702 · Zoning Admin Wages	10,800.00	12,000.00
255-706 · Zoning Admin Contracted Service	2,000.00	0.00
255-726 · STR/SUP/Mileage	500.00	500.00
255-727 · Zoning Admin Supplies/Mileage	0.00	
255-802 · Legal Services	400.00	400.00
255-804 · Planner	0.00	
255-860 · Zoning Admin Travel	50.00	50.00
255-956 · Zoning Admin Education	50.00	50.00
Total 101-255 · Zoning Administrator	13,800.00	13,000.00

Township of Norwood-General Fund Profit & Loss Budget Overview July 2023 through June 2025

DRAFT

	Jul '23 - Jun 24	Jul '24 - Jun 25
101-265 · Township Hall		
101-265-2 Historic Town Hall		
265-2-775 Old Hall Maintenance	200.00	500.00
265-2-921 HistoricHElectricity	600.00	600.00
101-265-2 Historic Town Hall - Other	0.00	
Total 101-265-2 Historic Town Hall	800.00	1,100.00
265-706 · Contracted Services/Mowing/Snow	1,200.00	1,200.00
265-750 · Internet Service	865.00	900.00
265-775 · Cleaning/Maintenance	1,800.00	1,800.00
265-850 · Twp Hall Telephone	600.00	650.00
265-921 · Twp. Hall Electricity	840.00	840.00
265-922 · Twp Hall Heating Fuel	2,400.00	2,400.00
265-974 · New Town Hall		
265-974-1 Town Hall Paid from V	0.00	
265-974-2 LOAN New Hall	20,000.00	20,000.00
Total 265-974 · New Town Hall	20,000.00	20,000.00
Total 101-265 · Township Hall	28,505.00	28,890.00
101-276 · Cemetary		
276-702 · Cemetary Wages	660.00	800.00
276-706 · Cemetary Contracted Services	5,000.00	5,100.00
276-974 · Cemetary Improvements	300.00	300.00
Total 101-276 · Cemetary	5,960.00	6,200.00
101-446 · Roads		
446-775 · Road Repaires/Maintenance	0.00	
Total 101-446 · Roads	0.00	
101-450 · Street Lights		
450-921 · Street Lights Electricity	1,600.00	1,700.00
Total 101-450 · Street Lights	1,600.00	1,700.00
101-691 · Township Park		
691-702 · Twp Park Wages Park Ranger	600.00	600.00
691-706 · Twp Park Contracted Mowing	1,000.00	1,000.00
691-726 · Supplies	200.00	200.00
691-974 · Twp Park Improvements	5,250.00	3,000.00
Total 101-691 · Township Park	7,050.00	4,800.00
101-806 · Planning Commission		
806-702 · Plan Comm Wages	4,752.00	6,000.00
806-727 · Plan Comm Office Supplies	100.00	100.00
806-740 · Plan Comm Operating Supplies	0.00	
806-802 · PC Legal	1,000.00	1,000.00
806-803 · Plan Comm Dues/Memberships	300.00	350.00
806-804 · Planner	6,000.00	8,400.00
806-820 · PC Recording Secretary	1,005.00	0.00
806-900 · Plan Comm Public Notices	200.00	200.00
806-956 · Plan Comm Education	50.00	50.00
Total 101-806 · Planning Commission	13,407.00	16,100.00
Total Expense	164,295.00	168,645.00
Net Income	-2,384.00	13.00



**GREAT LAKES
ENERGY**

Personalized energy tracking? Yeah, we've got you covered!

**TOTAL
AUTOPAY AMOUNT**

\$254.04

**Bank Account will be
drafted on
05/02/2024**

See additional pages for billing details.

The MPSC estimates that Energy Optimization programs will save members \$3.00/month on average.

Invoice Information

Primary Account #: 598001
Member Name: NORWOOD TOWNSHIP
Invoice Number: 6
Billing Period: 03/13/2024 - 04/11/2024 for 29 Days
Billing Date: 04/12/2024
Current Bill Due Date: 05/02/2024
Phone Number: (231) 547-4429
Mailing Address: ATTN BRENDA FREDS
 640 LAKE SHORE DR
 CHARLEVOIX MI 49720-9728

Balance Summary

Previous Balance	\$263.16
Payments	-\$263.16
Balance Before Current Charges	\$0.00
Total Current Amount	\$254.04
Total	\$254.04

Thank you for your previous payment of: \$263.16

IMPORTANT MEMBER INFORMATION

We've added some great resources to your online account - detailed energy usage overview, bill analysis, projected bill, similar home comparison, energy saving tips, and more! These new features are just a few taps or clicks away through your online account or GLE mobile app. Visit gtlakes.com/energy-tracking/ to learn about more ways to track and save today!



GREAT LAKES ENERGY 1 Cooperative Center Dr.
Newaygo, MI 49337

Statement Enclosed

AutoPay Amount	\$254.04
Bank Account will be drafted on	05/02/2024
Billing Date	04/12/2024
Primary Account #	598001
Invoice Group #	6



Check this box and complete reverse side to update your address or phone number, enroll in the automatic bill payment program, or People Fund.

BILL PAYMENT CENTER 1
2183 N WATER ROAD
HART MI 49420-9007



NORWOOD TOWNSHIP
ATTN BRENDA FREDS
640 LAKE SHORE DR
CHARLEVOIX MI 49720-9728

4 10647



24048000059800100000000000000025404041120246



Member Name: NORWOOD TOWNSHIP
Primary Account #: 598001

Invoice Group: 6
Billing Date: 04/12/2024
Page: 2 of 6

Account #	Service Address	Rate	Meter #	Energy	Demand	Total
598001	LAKE ST	CSP	26427642	19 kWh		\$48.00
598002	GENNETT RD- LIGHT	OLO		281 kWh		\$97.00
598004	US 31 & HILLTOP DR	OLO		60 kWh		\$17.00
598005	US 31 & BARNARD RD	OLO		64 kWh		\$26.00
598006	640 LAKE SHORE DR	CSP	688467073	126 kWh		\$66.04
Total:				550 kWh		\$254.04

If you have questions or a complaint, please contact us at 888-485-2537 or through mail to the address on this bill.

Thank you for being a member!

Mailing Address or Phone Number Changes Please call us for all other service change requests.

Permanent Temporary (from ___/___/___ to ___/___/___)

Mailing Address _____

City _____ State _____ Zip _____

Email _____

Home Phone _____ Cell Phone _____

AutoPay by check* - Use the check enclosed to obtain my bank account information. I understand that I may discontinue AutoPay by contacting Great Lakes Energy.

* With AutoPay by check you authorize GLE to initiate a monthly electronic funds transfer from your banking institution. Funds may be withdrawn as soon as the same day we receive payment. The transaction will appear as an ACH Debit and an image or copy of the check will not be available through your bank.



When you round up your bill to the nearest dollar, your extra change will fund local non-profit organizations in your community. Sign up for the easiest good thing you'll ever do.

- Yes, I would like to join the People Fund.
- Yes, I would like to join the People Fund PLUS and contribute an additional \$_____/mo.

Signature (required) _____

gtlakes.com/people-fund



Member Name: NORWOOD TOWNSHIP
 Primary Account #: 598001

Billing Date: 04/12/2024
 Page: 3 of 6

Account: 598001

Service Address: LAKE ST - TOWN HALL

Meter #	Billing Period	Prior Reading	Present Reading	Multiplier	kWh Usage	Description	Rate
26427642	03/13/2024 - 04/11/2024	15709 (Act)	15728 (Act)	1	19	General Service	CSP

Meter # 26427642



Previous Account Activity

Previous Balance	\$48.00
Payment(s)	-\$48.00
Account Balance Before Current Charges	\$0.00

Current Activity

Monthly Charge	\$39.21
Energy Usage	19 kWh @ 0.13702 \$2.60
PSCR On Energy Use	19 kWh @ 0.00188 \$0.04
Energy Optimization Surcharge	\$4.76
People Fund	\$0.51
MI Low Income Energy Fund	\$0.88
Total Current Activity	\$48.00

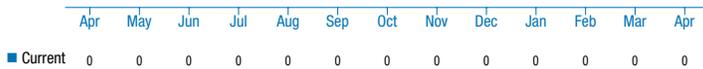
Total Amount Due \$48.00
 Bank Account will be drafted On 05/02/2024

Account: 598002

Service Address: GENNETT RD- LIGHT

Meter #	Billing Period	Prior Reading	Present Reading	Multiplier	kWh Usage	Description	Rate
	03/13/2024 - 04/11/2024			0	0	Lights	OL0

Meter #



Previous Account Activity

Previous Balance	\$97.00
Payment(s)	-\$97.00
Account Balance Before Current Charges	\$0.00

Current Activity

175 Watts MV	3(225 kWh) @ 18.22 \$54.66
40w LED Light	4(56 kWh) @ 10.29 \$41.16
PSCR On Light Use	281 kWh @ 0.00188 \$0.54
People Fund	\$0.64
Total Current Activity	\$97.00

Total Amount Due \$97.00
 Bank Account will be drafted On 05/02/2024





Member Name: NORWOOD TOWNSHIP
 Primary Account #: 598001

Billing Date: 04/12/2024
 Page: 4 of 6

Account: 598004

Service Address: US 31 & HILLTOP DR

Meter #	Billing Period	Prior Reading	Present Reading	Multiplier	kWh Usage	Description	Rate
	03/13/2024 - 04/11/2024			0	0	Lights	OL0

Meter #

	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr
■ Current	0	0	0	0	0	0	0	0	0	0	0	0	0

Previous Account Activity

Previous Balance	\$17.00
Payment(s)	-\$17.00
Account Balance Before Current Charges	\$0.00

Current Activity

150 Watts HPS	1(60 kWh) @ 16.66	\$16.66
PSCR On Light Use	60 kWh @ 0.00188	\$0.11
People Fund		\$0.23
Total Current Activity		\$17.00

Total Amount Due \$17.00
Bank Account will be drafted On 05/02/2024

Account: 598005

Service Address: US 31 & BARNARD RD

Meter #	Billing Period	Prior Reading	Present Reading	Multiplier	kWh Usage	Description	Rate
	03/13/2024 - 04/11/2024			0	0	Lights	OL0

Meter #

	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr
■ Current	0	0	0	0	0	0	0	0	0	0	0	0	0

Previous Account Activity

Previous Balance	\$26.00
Payment(s)	-\$26.00
Account Balance Before Current Charges	\$0.00

Current Activity

100 Watts HPS	1(40 kWh) @ 12.94	\$12.94
70w LED Center Suspension	1(24 kWh) @ 12.93	\$12.93
PSCR On Light Use	64 kWh @ 0.00188	\$0.13
Total Current Activity		\$26.00

Total Amount Due \$26.00
Bank Account will be drafted On 05/02/2024



Member Name: NORWOOD TOWNSHIP
 Primary Account #: 598001

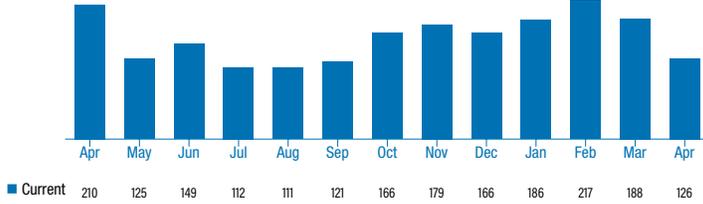
Billing Date: 04/12/2024
 Page: 5 of 6

Account: 598006

Service Address: 640 LAKE SHORE DR

Meter #	Billing Period	Prior Reading	Present Reading	Multiplier	kWh Usage	Description	Rate
688467073	03/13/2024 - 04/11/2024	5205 (Act)	5331 (Act)	1	126	General Service	CSP

Meter # 688467073



Previous Account Activity

Previous Balance	\$75.16
Payment(s)	-\$75.16
Account Balance Before Current Charges	\$0.00

Current Activity

Monthly Charge		\$39.21
Energy Usage	126 kWh @ 0.13702	\$17.26
PSCR On Energy Use	126 kWh @ 0.00188	\$0.24
Energy Optimization Surcharge		\$4.76
State Sales Tax (\$61.47 x 6.0%)		\$3.69
MI Low Income Energy Fund		\$0.88
Total Current Activity		\$66.04

Total Amount Due \$66.04
 Bank Account will be drafted On 05/02/2024



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Invoice

Boss Lawn & Landscape
06798 U.S. 31 S.
Charlevoix, MI 49720
(231)547-0766

Date	Invoice #
4/30/2024	20945

Bill To
Norwood Township 00640 Lakeshore Dr Charlevoix, MI 49720

Terms
Due on receipt

Item	Quantity	Description	Rate	Amount
Spring Clean-up	19.75	Clean-up lawn of sticks and leaves - Cemetery	60.00	1,185.00
Spring Clean-up	2.25	Clean-up lawn of sticks and leaves - Park	60.00	135.00
Spring Clean-up	1.75	Clean-up lawn of sticks and leaves - Town Hall	60.00	105.00
Total				\$1,425.00
Balance Due				\$1,425.00

CHARLEVOIX COUNTY ROAD COMMISSION

LAKE STREET PAVING PROJECT - Norwood Twp.

A 489.0.24-11-01

April 22, 2024

James G. Vanek - Staff Engineer

560-FT of clearing, drainage improvements, 22A aggregate, bituminous paving, and restoration on a portion of Lake Street (a county local road), Norwood Twp. October 4, 2024 completion date.

LOW BIDDER

#2

#3

WORK ITEM	QUANTITY	UNIT	E.F. Wilkinson & Sons		Tri-County Excavating, LLC.		Elmer's Crane & Dozer, Inc.	
			Unit Price	Bid Price	Unit Price	Bid Price	Unit Price	Bid Price
Clearing (8-FT x 90-FT)	1	LSUM	\$ 1,500.00	\$ 1,500.00	\$ 2,500.00	\$ 2,500.00	\$ 5,572.65	\$ 5,572.65
Grading	5.60	STA	\$ 180.00	\$ 1,008.00	\$ 300.00	\$ 1,680.00	\$ 2,097.81	\$ 11,747.74
Pavement, Rem.	111	SYD	\$ 5.00	\$ 555.00	\$ 10.00	\$ 1,110.00	\$ 8.10	\$ 899.10
Embankment, LM. (Misc Quantity)	75	CYD	\$ 7.00	\$ 525.00	\$ 20.00	\$ 1,500.00	\$ 66.21	\$ 4,965.75
Ditching	350	LFT	\$ 12.00	\$ 4,200.00	\$ 5.00	\$ 1,750.00	\$ 8.46	\$ 2,961.00
Culvert, Class A, CSP, 18-Inch DIA. (14 Gauge)	44	LFT	\$ 52.00	\$ 2,288.00	\$ 70.00	\$ 3,080.00	\$ 82.71	\$ 3,639.24
22A Aggregate	400	TON	\$ 25.00	\$ 10,000.00	\$ 35.00	\$ 14,000.00	\$ 40.67	\$ 16,268.00
5E1 Mod. Bituminous Pavement	325	TON	\$ 153.00	\$ 49,725.00	\$ 153.00	\$ 49,725.00	\$ 200.09	\$ 65,029.25
23A Shoulders	30	TON	\$ 36.00	\$ 1,080.00	\$ 35.00	\$ 1,050.00	\$ 81.62	\$ 2,448.60
Restoration	1,473	SYD	\$ 7.00	\$ 10,311.00	\$ 7.00	\$ 10,311.00	\$ 13.87	\$ 20,430.51
Traffic Control	1	LSUM	\$ 20,687.00	\$ 20,687.00	\$ 18,000.00	\$ 18,000.00	\$ 6,174.59	\$ 6,174.59
			\$101,879.00		\$104,706.00		\$140,136.43	

CHARLEVOIX COUNTY ROAD COMMISSION

CONTRACT

It is mutually agreed between NORWOOD Township and Charlevoix County Road Commission, that the following construction will be contracted and completed by:

E.F. WILKINSON & SON'S: 560-FT of clearing, drainage improvements, 22A aggregate, bituminous paving and restoration on Lake Street, from existing pavement end to township park parking lot area, Norwood Township. October 4, 2024 completion date. (A489.0.24.11-01)

It is further agreed that the Lake Street paving project estimated construction costs (to be completed by **E.F. Wilkinson & Son's**) is **\$101,879.00** with an October 4, 2024 completion date. The Township shall pay Charlevoix County Road Commission within 30 days 100% of the final billing for the above project.

It is further agreed that if the actual cost exceeds the estimated cost by 10%, the project will be stopped until authorization from NORWOOD Township is received to complete the above project.

NORWOOD Township

Charlevoix County Road Commission

Supervisor

Manager

Clerk

Clerk

Date: _____

Date: _____

Project No.: A489.0.24-11-01

YOUNG, GRAHAM & WENDLING, P.C.
 Attorneys at Law
 P.O. Box 398
 Bellaire, MI 49615
 (231) 533-8635

Invoice submitted to:
 Norwood Township
 Brenda Freds, Clerk
 00640 Lakeshore Drive
 Charlevoix, MI 49720

May 01, 2024

In Reference To: Miscellaneous legal matters
 Invoice # 25529

Professional Services	<u>Amount</u>
<u>Telephone/email retainer</u>	
4/30/2024 May 1-31, 2024	200.00
SUBTOTAL:	[200.00]
For professional services rendered	\$200.00
Previous balance	\$200.00
Accounts receivable transactions	
4/10/2024 Payment - thank you. Check No. 7260	(\$200.00)
Total payments and adjustments	(\$200.00)
Balance due	<u><u>\$200.00</u></u>

The above billing is for services through January 31, 2024

Annual Renewal Notice

Michigan Association of Planning
1919 West Stadium Blvd, Suite 4
Ann Arbor, MI 48103

Phone: (734) 913-2000
Fax: (734) 913-2061
Email: info@planningmi.org
Web: www.planningmi.org



Date: 04/15/2024

Total: **\$325.00**

Norwood Township
00640 Lakeshore Dr.
Charlevoix, MI 49720

Please make your check payable to **MAP** and return by July 1, 2024. We thank you in advance for prompt payment.

Dues Information

Annual Mini-Group Member Dues- 5 Members
(Renewal Period: July 1, 2024 to June 30, 2025)

\$325.00

NOTE: Your professional planner may belong to the American Planning Association. APA members are automatically members of the state chapter.

Total: **\$325.00**

Member Listings (officials and/or staff)

Please verify the members listed below. Be sure to include email addresses for all members, so that they may receive all member benefits sent via email. Attach a separate document or email changes to info@planningmi.org.

Positions: E=Elected Official PC=Planning Commission S=Staff ZA=Zoning Administrator ZBA=Zoning Board of Appeals O=Other

<u>Name</u>	<u>Position</u>	<u>Address</u>	<u>Email</u>
Alec Amstutz		5572 Cedarview, Charlevoix, MI 49720	member4@norwoodtwp.org
Brenda Freds	E	00640 Lakeshore Dr., Charlevoix, MI 49720	trusteeb@norwoodtwp.org
David Kolka	PC	17785 Gennett Road, Charlevoix, MI 49720	member2@norwoodtwp.org
David Vermeesch	PC	19379 Gennett Road, Charlevoix, MI 49720	member1@norwoodtwp.org
Doug Warner	PC	01498 Barnard Road, Charlevoix, MI 49720	trusteed@norwoodtwp.org

Payment Information

Payment Method (please check one) : Check Visa MasterCard Discover Amex

Credit Card Number: _____

Exp. Date: ____/____/____ CVV2 Code (on back of card): _____ zip: _____

Email Address (for receipt): _____

Signature: _____

You may also pay your dues online at planningmi.org/dues



April, 2024

Dear MAP Member,

The Michigan Association of Planning (MAP) greatly values your membership with our organization. Providing planning and zoning leaders like you with the resources and education you need to make smart land use and planning decisions is what we do best, and we are grateful that you have relied on MAP to do just that. Renewing your memberships for the 2024-2025 year ensures that the services and benefits will continue and that your planning, zoning, and development skills will remain strong.

MAP recognizes the challenges and opportunities that municipalities, and the leaders that serve them, face as we move into the 2024 - 2025 MAP membership year. MAP has served local, county, and regional governments for nearly 80 years, and we deliver the information and training your community needs to make solid land use, planning, and zoning decisions that prepare your community for a successful future.

A membership with the Michigan Association of Planning (MAP) provides your local leaders with almost unlimited access to planning resources and networking opportunities. MAP's principle purpose is to promote quality community planning through education, information, and advocacy statewide.

Membership benefits are outstanding:

A subscription to the *Michigan Planner Magazine* and the companion E-Dition newsletter | Substantially reduced registration fees for MAP conferences and workshops | Information clearinghouse for your planning questions | Valuable discounts on planning publications | Statewide network of community planners | Opportunities to receive statewide recognition.

Your invoice and current member roster is attached, with instructions to renew. It couldn't be easier. Do not hesitate to contact me at (734) 913-2000 if I can provide you with any additional information. Please email us at info@planningmi.org or visit our web page at <https://www.planningmi.org/>.

Sincerely,

Andrea Brown
Executive Director

1919 West Stadium Boulevard
Suite 4
Ann Arbor, Michigan 48103

p: 734.913.2000
f: 734.913.2061

www.planningmi.org

YOUNG, GRAHAM & WENDLING, P.C.
Attorneys at Law
P.O. Box 398
Bellaire, MI 49615
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Invoice submitted to:
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May 01, 2024

In Reference To: Miscellaneous legal matters
Invoice # 25529

Professional Services	<u>Amount</u>
<u>Telephone/email retainer</u>	
4/30/2024 May 1-31, 2024	200.00
SUBTOTAL:	[200.00]
For professional services rendered	<u>\$200.00</u>
Previous balance	\$200.00
Accounts receivable transactions	
4/10/2024 Payment - thank you. Check No. 7260	<u>(\$200.00)</u>
Total payments and adjustments	(\$200.00)
Balance due	<u><u>\$200.00</u></u>

The above billing is for services through January 31, 2024

Performance Engineers, Inc.

406 Petoskey Avenue
 Charlevoix, MI 49720
 Phone (231) 547-2121
 Fax (231) 547-0084

Invoice

BILL TO:
Norwood Township Mr. Ben Freds 00640 Lake Shore Drive Charlevoix, MI 49720

DATE:	INVOICE:
2/29/2024	13962

TERMS		Job Description				
Net 15		23-6216-20 Norwood Twp Park Beach Access				
DATE	ITEM	CLASS	DESCRIPTION	HOURS	RATE	AMOUNT
1/30/2024	Senior Engin...	Hendershott, ...	Conceptual ramp layout	2	140.00	280.00
1/30/2024	Tech III	Bernhardt, ...	base drawing surface work	2	80.00	160.00
1/31/2024	Tech III	Bernhardt, ...	drawing coordination and planning, teams meeting	0.5	80.00	40.00
2/5/2024	Senior Engin...	Hendershott, ...	Site Plan Drawings / Meet with Ben Freds	2.5	140.00	350.00
2/6/2024	Senior Engin...	Hendershott, ...	Site plan drawing for new pavilion	1	140.00	140.00
2/7/2024	Senior Engin...	Hendershott, ...	Project coordination	0.25	140.00	35.00
Thank you for using our services!				Total		\$1,005.00

PLEASE NOTE: Performance Engineers, Inc. issues monthly progress invoicing on all jobs. If you need a final invoice, please contact our office. We accept most credit cards. A 3.5%+.15/ transaction fee will be added for this service.



CUSTOMER NAME | NORWOOD TOWNSHIP
Bill Date: 04/03/2024
Account Number: 598007

Phone: (888) 485-2537
Email: billing@truestreamfiber.com
Pay Online: truestreamfiber.com

Message Center

Are you on vacation billing? If so, please note that vacation plan eligibility ends after six months, and regular monthly billing charges will resume.

**TOTAL
AUTOPAY AMOUNT**

\$110.11

**Bank Account will be
drafted on
05/01/2024**

Billing Summary

Previous Balance	\$109.77
Payments	-\$109.77
Balance Forward	\$0.00

Service Summary

INTERNET SERVICE	\$68.99
PHONE SERVICE	\$41.12
Current Charges	\$110.11
Total Charges Due by 05/01/2024	\$110.11

Introducing Tech Squad

Our team of on-demand experts ready to solve your tech needs. Contact us to learn more.

KEEP Please do not staple or paperclip payment.

SEND



1 Cooperative Center Dr.
Newaygo, MI 49337

Bill date 04/03/2024
Account number 598007

AutoPay Amount \$110.11
Please pay by May 1, 2024

Check this box and complete reverse side to update your contact information or to enroll in the automatic payment program.

BILL PAYMENT CENTER
2183 N WATER ROAD 10
HART MI 49420-9007



NORWOOD TOWNSHIP
ATTN BRENDA FRED'S
640 LAKE SHORE DR
CHARLEVOIX MI 49720-9728

4 15032



24048000059800700000000000000011011040320246

The 911 Charlevoix County Surcharge is for your 911 service, which has been approved by the Charlevoix County Board of Commissioners Resolutions on November 24, 2014. This is not a charge assessed by your service supplier. If you have questions concerning your 911 service, you may call 1-231-347-3911.

This page of your bill will provide you with a breakdown of all your current charges. If this is your first bill, you may notice prorated partial month charges.

Service Activity: LAKE ST & LAKE SHORE DR **Account: 598007**

INTERNET SERVICE

Service: Primary

Internet

Monthly Charges - 05/01/24 to 05/31/24

Small Business Internet: 200 Mbps

\$73.99

Bundle Credit

-\$5.00

Internet Subtotal

\$68.99

Total Current INTERNET SERVICE

\$68.99

PHONE SERVICE

Service: Primary - 231-237-4404

Phone

Monthly Charges - 05/01/24 to 05/31/24

Standard Voice

\$34.99

FCC Regulatory Fee

\$0.04

Federal Universal Service Fee

\$2.26

MI Sales Tax

\$2.24

E911 State Surcharge

\$0.25

E911 Technical Admin Fee

\$0.73

E911 County Charlevoix

\$0.61

Phone Subtotal

\$41.12

Total Current PHONE SERVICE

\$41.12

Total Current Charges: LAKE ST & LAKE SHORE DR **\$110.11**

Please call us for all other service change requests.

Email _____

Home Phone _____ Cell Phone _____

AutoPay by check* - Use the check enclosed to obtain my bank account information. I understand that I may discontinue AutoPay by contacting Great Lakes Energy.

* With AutoPay by check you authorize GLE to initiate a monthly electronic funds transfer from your banking institution. Funds may be withdrawn as soon as the same day we receive payment. The transaction will appear as an ACH Debit and an image or copy of the check will not be available through your bank.

Upgrade to Gigabit—
that's 1,000 Mbps

Experience a near-unlimited
connection at Gigabit speeds.



FAMILY FARE.

111 Captain's Corner M66 Charlevoix MI
(231) 547-4131

Monday, 05/06/24 5:15 PM
Your Cashier is:

CLASSC MIX MULTIPA	CPN	10.99 F
Reg Price 11.59	You Saved	.60
CDBR CRML MNTRS		6.29 F
COKE 10-7.5z can	CPN	7.29 F
BOTTLE DEPOSIT	CPN	1.00 F
DR PEPPER 10-7.5z	CPN	3.99 F
Reg Price 6.99	You Saved	3.00
BOTTLE DEPOSIT	CPN	1.00 F
SOURDOUGH BREAD		4.99 F
WHEAT BREAD		3.99 F
BLUEBERRY MUFFIN-4C		5.99 F
PISTACHIO MUFFIN 4		5.99 F
EXEC PLATTER SM		49.99 B
FINISHINGS PLATTER		29.99 B
Tax 4.80	Total	136.30

Visa 136.30

Acct # *****8390

CHIP

Purchase

Application Label: VISA CREDIT
 AID: A000000031010
 TVR: 8080008000
 IAD: 06011203A0A000
 TSI: 6800
 ARC: 00

Authorization # 652316 1667

CHANGE .00

05/06/24 17:15 Good Afternoon Lane 003
Cashier 286598 Store 1506 Trx 93

Rewards Savings 3.60

TOTAL SAVINGS 3.60

Today's Rewards Summary

Lifetime Savings 1,553.66

Reward Status

Your feedback matters!
For a chance to

WIN A \$100 GIFT CARD
30 WINNERS EACH MONTH

Tell us about this visit!
mygroceryfeedback.com
 Hablamos Espanol:
supermercadoencuesta.com
 or Telephone/Telefono
 Toll-free 1-866-364-0813
 Survey number appears below

731506241271715003

Valid for 7 days from visit
 Open to all ages 18+ per the
 official rules listed at
mygroceryfeedback.com

Order Confirmation (#302510)

From: service@michigantownships.org

Sent: Mon, May 6, 2024 at 10:19 am

To: trustee@norwoodtpw.org

Cc: trustee@norwoodtpw.org

 Images not displayed. [SHOW IMAGES](#) | [ALWAYS SHOW IMAGES FROM THIS SENDER](#)

ORDER

Date: May 6, 2024

Order #: 302510

Order Date: May 6, 2024

Sold To: Lynn Smolenyak

512 Westshire Dr
Lansing, MI 48917-9757
www.michigantownships.org

Bill To:

Lynn Smolenyak
Norwood Twp. (Charlevoix Co.)
00640 Lake Shore Dr
Charlevoix, MI 49720-9728

Ship To:

Lynn Smolenyak
00640 Lake Shore Dr
Charlevoix, MI 49720-9728

Description	Quantity	Price	Amount
Treasurer's Guide to Township Government	1	\$43.00	\$43.00
Subtotal:			\$43.00
Tax:			\$0.00
Shipping:			\$0.00
Credits Used:			\$0.00
Total:			\$43.00
Total Payment:			\$43.00
Balance Due:			\$0.00

If balance due is \$0 please keep this paid invoice for your records.
INVOICES WITH A BALANCE ARE DUE UPON RECEIPT.

Questions regarding this invoice can be sent to
service@michigantownships.org

Have a great day!

Detach and return with payment

Order #: 302510

Lynn Smolenyak
Norwood Twp. (Charlevoix Co.)
00640 Lake Shore Dr
Charlevoix, MI 49720-9728

Please remit payment to:
Michigan Townships Association
PO Box 80078
Lansing, MI 48908-0078
United States
(P) (517) 321-6467 (F) (517) 321-8908

Select Payment Method

Check Enclosed Check # _____

Card Type _____

Exp. Date _____

Card # _____

CSV _____

Card Holder Name _____

Card Holder Signature _____

