

Norwood Township Planning Commission Meeting
Meeting Minutes
March 11, 2019 Approved Minutes
Norwood Township Hall

Call to Order – Meeting called to order at 7:00 P.M.

Pledge of Allegiance – by all present

Roll Call – Reibel-present, Kolka-present, Warner-present, Vermeesch-present.

Approval of Agenda-

MM by Warner to approve the agenda with an amendment to add the second Public Comment time in on the Agenda. MM by Warner as amended, 2nd by Reibel. Motion carried 4-0

Conflict of Interest – none noted.

Public Comment – None

Approval of February 11, 2019 Meeting Minutes – MM by Warner to approve February 11, 2019 Meeting Minutes, 2nd by Reibel. Motion carried to approve Minutes 4-0.

Zoning Administrator’s Report – Read by David Kolka as ZA Overton was not present. Report is also on the web site. Discussion on the radio tower line item four (4) from the report. Kolka checking with ZA to see if S.U.P. will be required for this or what the restrictions are.

New Business – None on Agenda but Township Board Supervisor David Ridenour introduced Trevor Dotson who is in line to take over the open PC Member position. He said they will formally announce this at the March 18, 2019 Township Board Meeting.

Old Business – Zoning Ordinance Update

The Township Board asked to review the letter the PC received from the County Planning Commission in regards to the Ordinance updates.

Update on Park Committee-

Reibel stated he has reached to Mr. Jim Kolka and Mr. Dan Meersman about being on the committee. Reibel stated he was not sure if he would have time to steer this committee but Chairman Kolka asked him to reconsider and stated the committee members could share the tasks between them or possibly one of the other members would take on the chair position. Reibel stated he would discuss with the other two gentlemen. Planner suggested looking into grants, setting up some by-laws and following the goals from the Master Plan. Planner will get template of by-laws to Kolka and Reibel.

Review updates to Zoning Forms-

Updated Zoning Forms handed out by Planner to Members. There were a few items that needed to be updated to make forms more uniform. Updated forms will be sent to the Clerk in time for the March Board meeting.

Review of time line and decision tree for S.U.P. and Site Plan-

Planner said the rules are attached to each application. PC asked for bulleted list for timeline to be emailed to Kolka.

Announcements & Correspondence –

Next Planning Commission meetings will be April 8, 2019 at 7:00pm at the Norwood Township Hall

Letter from Michigan Historical Preservation Network was read. This letter was regarding the Township Hall relocation and their opinions and thoughts on the historic preservation.

Public Comment – Supervisor David Ridenour spoke on the Hall preservation and will respond to the letter that was sent.

Ridenour also said that he met with Morton Builders regarding the construction of a new Hall building. He will have two proposals at the March 19, 2019 Board Meeting.

Ridenour gave a report on the budget for the Park & Rec committee stating they budgeted \$2,000 for the removal and maintenance of the Russian Olive. He also said he was looking into a Grant but it was for inland lakes only.

Meeting Adjourned at 7:55 p.m.

Submitted by Shari M. Jones, Recording Secretary