

**Norwood Township Agenda**  
**March 20, 2023 7:00 pm**  
**Norwood Township Hall**  
**00640 Lakeshore Dr.**

Topic: Norwood Board of Trustees

Time: Mar 20, 2023 07:00 PM America/Detroit

Join Zoom Meeting

<https://us06web.zoom.us/j/88995375918?pwd=ZWNoQ3JwZjE4eENMVmdBK1FsR2xDQT09>

Meeting ID: 889 9537 5918

Passcode: 979704

**Call to Order**

Pledge of Allegiance

Roll Call

Approval of Minutes – January 16, 2023 Board Meeting

**Approval of Agenda**

**Supervisor Report**

**Treasurer Report**

Fund Balances as of 3/31/2023:

General	\$ 271,415.32	(Including Performance Bond of 12,000)
Road	\$ 45,557.21	
CD Road	\$ 100,000.00	TOTAL Road Fund \$145,557.21
Fire	\$ 43,328.28	
CD Fire	\$ 30,000.00	TOTAL Fire Fund \$73,328.28
ARP	\$ 75,087.36	
Phragmites	\$ 7,931.03	(incl. \$1055 for F. Hamilton)
Tax Fund	\$ 73,575.40	

**Clerk Report**      Preapproved: \$ 340.00 (GLE/Truestream)  
                             Unapproved: \$ 13,071.13  
                             TOTAL: \$ 13,411.13  
February 2023 Bills Total: \$16,609.41

**Trustees Report**

**Zoning Administrator Report-Online**

**Old Business:**      None

**New Business:**    Bank Account Safety  
                             Recreation Plan – Public Hearing Needed  
                             Road Millage  
                             Setback Amendment  
                             Boss Lawn & Landscape Work Authorization

**Correspondence/Announcements**

**Public Comment** – Individuals wishing to speak under Public Comment need to state name and where they live – Thank you!

**Adjournment**

Norwood Township Board of Trustees Meeting  
Norwood Township Hall  
January 16, 2023  
Draft Minutes

**Call to Order** – Meeting called to order at 7:00 P.M.

**Pledge of Allegiance** – by all present

**Roll Call** – Pirie-present, Brenda Freds-present, Ben Freds-present, Lynn Smolenyak-present, Doug Warner-present

**Approval of Previous Meeting Minutes** – MM by Warner to approve the December 19, 2022 Board Meeting Minutes as presented, 2<sup>nd</sup> by Pirie. Motion carried to approval 5-0.

**Approval of Agenda** - MM by Warner to approve Agenda, 2<sup>nd</sup> by Pirie. Smolenyak asked to add discussion of Investment Proposal to New Business. Warner amended his Motion to approve the Agenda as amended, 2<sup>nd</sup> by Pirie. Motion carried to approval 5-0.

**Supervisor's Report** –

- Cemetery fence being taken care of by another source so no Township funds will need to be used.
- Ron VanZee of Hayes Township called Supervisor and stated he was unhappy with the amount that is being charged for fire service by the Charlevoix Township Fire Department. He stated there was an ongoing discussion of possibly changing the fire service over to an Authority like EMS did. Smolenyak stated she was happy that the Charlevoix Township FD took into consideration that Norwood Township is smaller and has less calls so therefore the charges aren't as high as other townships. Warner stated he is happy with the way things are and does not want to step away from the service Norwood gets from Banks Township.
- There is an organizational meeting for the Board of Review on March 7, 2023 at 7:00pm. The Board of Review hours will be March 13, 2023 from 3:00pm-9:00pm, March 14, 2023 from 9:00am-12:00pm and 1:00pm-3:00pm.
- Supervisor asked the Board to start thinking about the Road Millage. There is a Charlevoix County Road Commission meeting in March that he will attend and will get ideas of what would be available to help get township roads repaired. Smolenyak noted that the current millage goes through December 2023 so there can be a new millage vote in 2024 that would be good for ten years. Supervisor stated the Board will work on a ten-year plan after he attends the CCRC meeting so they can be prepared for the 2024 millage.

**Treasurer's Report –**

Fund Balances: as of 12/31/2022:

General:	\$229,337.58 (\$12,000 performance bond included)
Road:	\$ 99,737.74
Fire:	\$ 49,617.96
ARP Fund:	\$ 75,087.36
Phragmites:	\$ 7,931.03
	(includes \$1,055 for Frank Hamilton fund)
Tax Fund:	\$124,680.56

Smolenyak reported on the following:

- Tax cycle is proceeding
- Little more than half of the taxes are paid

**Clerk's Report –**

Preapproved: \$ 330.71 (GLE/Truestream)  
Unapproved: \$ 2,671.22  
Totals: \$ 3,001.93

**MM by Warner to approve the Clerk's report, 2<sup>nd</sup> by Pirie. Motion carried to approval 5-0.**

Clerk reported that she sent out the year end budget and actuals. She said there are some items that she needs to discuss with the Accountant; how to remove some budgetary items that no longer exist.

**Trustee's Report –**

Pirie – Nothing at this time

Warner – Reported on items discussed at PC meeting, including the approval or amending the setback distance for accessory buildings from the road on waterfront lots only. He also said there is an ongoing discussion on how Solar Power may affect the ordinance for accessory buildings. Warner also stated the PC is working on updating the Parks and Recreation Plan.

**Zoning Administrator's Report**-ZA report is on-line.

**Old Business** - None

**New Business** –

**Park Millage Funds –**

Supervisor stated he attended the Planning Commission meeting and he discussed that he, Trevor Dotson, Parks & Recreation committee member, and ZA Leslie Meyers met and discussed updating the Parks and Recreation Plan. Supervisor stated that he would like to

apply for a \$10,000 Grant that is available through the County of Charlevoix Parks and Recreation fund. He said the Grant needs to be applied for by January 31, 2023 and it must be for a structure or improvements to the Norwood Township Park. Funds for a site plan are not eligible. The Board must figure out an economical way to get a site plan developed. Supervisor asked the Board to help prioritize a plan that would include a structure and an accessible ADA ramp. The ramp will required quite a bit of engineering so this is something that will need to be worked on.

**MM by Smolenyak to approve Resolution 1 of 2023 to request \$10,000 Grant from the Charlevoix County Commissioners to construct a Pavilion at and improve the Norwood Township Park. 2<sup>nd</sup> by Pirie. Motion carried to approval 5-0.**

#### **February Bills Approval –**

Since there will not be a February 2023 Township Board Meeting the Clerk asked that the bills that need to be paid in February be approved.

**MM by Warner to approve paying the February 2023 bills, 2<sup>nd</sup> by Pirie. Motion carried to approval 5-0.**

#### **Audit Review –**

Clerk stated she got the Audit submitted to the State. She stated they requested a corrected action plan for Hall Construction and the Township Accountant, Bascom, is doing the corrections. The Audit takes place every two years and it was for the books ending June 30, 2022.

#### **Poverty Guidelines –**

Township Tax Assessor recommended the Poverty Guidelines be reviewed. Township Attorney reviewed and sent a memo with recommendations that the Township go by Federal Limits.

**MM by Warner to adopt Resolution Establishing Poverty Exemption Income Guidelines and asset Test Policy, 2<sup>nd</sup> by Brenda Freds.** Discussion on how many times this has been used and Treasurer stated once that she knows of but these must go through the Board of Review for adjustments. **Motion carried to approval 5-0.**

#### **Investments & Investing Proposal –**

Smolenyak suggested investing part of the Fire and Road Funds in to a CD. She stated that Huntington Bank is offering a 14 month CD at 4.25%. She handed out a breakdown of each fund and what she is proposing. After review and discussion the Board felt it would be a good investment and if an emergency comes up it can be taken out with a small penalty.

**MM by Brenda Freds to approve putting up to \$100,000 from the Road Fund and up to \$30,000 from the Fire Protection Fund into a 14 month Certificate of Deposit at Huntington Bank at 4.35% and that Clerk Freds and Treasurer Smolenyak be the signers on the certificates, 2<sup>nd</sup> by Warner. Motion carried to approval 5-0.**

#### **Announcements & Correspondence –**

**Next Township Board Meeting will be March 20, 2023.**

Supervisor stated he received a letter from Roger Soldano regarding amending the job description for the Enforcement Officer but Supervisor stated there will be no changes.

**Public Comment –**

District 5, Charlevoix County Commissioner, Scott Hankins asked to speak. He stated that there are three new County Commissioners and that he is now the Chair. Hankins stated he commended the Township Board for applying for the Parks and Recreation Grant. He went on to say the Commissioners just had an organizational meeting and they are all excited about being on the Board and look forward to working with the County residents. Hankins commended the Board for their public service.

**Meeting Adjourned at 7:54 p.m.**

Submitted by Shari M. Jones, Recording Secretary

11:41 AM

03/15/23

Accrual Basis

**ARPA Fund**  
**Balance Sheet**  
As of March 15, 2023

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	<u>Mar 15, 23</u>
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
ARPA Fund	75,087.36
Total Checking/Savings	75,087.36
Total Current Assets	75,087.36
<b>TOTAL ASSETS</b>	<b><u>75,087.36</u></b>
<b>LIABILITIES &amp; EQUITY</b>	
Equity	
Unrestricted Net Assets	75,087.36
Total Equity	75,087.36
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b><u>75,087.36</u></b>



Traverse City #1279  
125 East South Airport Rd.  
Traverse City, MI 49686

8I Member 111872483914  
E 1235074 MULTIGRAIN 5.99  
E 1199652 BUTER CROISS 5.99  
TOTAL NUMBER OF ITEMS SOLD = 2  
SUBTOTAL 11.98  
TAX 0.00  
\*\*\*\* TOTAL 11.98

XXXXXXXXXXXX9688 H  
AID: A0000000031010  
Seq# 7590 App#: 35515D  
Costco Visa Resp: APPROVED  
Tran ID#: 307200007590....

APPROVED - Purchase  
AMOUNT: \$11.98  
03/13/2023 14:00 1279 7 168 7

Costco Visa 11.98  
CHANGE 0.00

TOTAL NUMBER OF ITEMS SOLD = 2  
03/13/2023 14:00 1279 7 168 7



21127900701682303131400

OP#: 7 Name: Elaine S.  
Thank You!  
Please Come Again

Whse:1279 Trm:7 Trn:168 OP:7

Items Sold: 2  
8I 03/13/2023 14:00



Oleson's Food Store  
112 Antrim  
Charlevoix, MI. 49720  
(231) 547-6548  
Store Manager: Cindi Vaden

03/14/2023 10:31:10  
MID: 000031756919 TID: 002  
051370

CREDIT CARD

PURCHASE

CARD #: XXXXXXXXXXXX9688  
Chip Card: VISA CREDIT  
AID: A0000000031010  
ATC: 0172  
TSI: 6800 ARC: 15433D  
IC: 4986AB3E2DB075A2  
INVOICE: 610500015  
Approval Code: 15433D  
Entry Method: Chip Read  
Mode: Issuer

Total: USD\$ 63.67

APPROVED BY ISSUER

FRITO LAY VARIETY PK 13.69 F  
DELI 19.99 F  
MEAT CHEESE SLICE TR 29.99 F

TOTAL 63.67

BALANCE DUE 63.67  
VISA 63.67  
[S] \*\*\*\* \* 9688  
Auth Code = 15433D

CHANGE 0.00

Total number of items sold = 3  
Community Shared Points  
Earned Today = 63

CASHIER NAME: LYNN  
C0082 #0031 10:31:12 14MAR2023  
S00606 R005

Thank You For Shopping At  
Oleson's Food Store # 606



Friske Orchards Farm Market

10743 N US Hwy 31

Ellsworth, MI 49729

231-599-2604

www.friske.com

### Receipt

Date Posted: 3/14/2023 8:34 AM

Invoice ID: 176495

Cashier: jeremy

Customer ID:

Qty	Barcode	Unit Price	Amount
1.00	D12	14.00	14.00
Donuts 12			

Subtotal 14.00

Total Tax 0.00

Total 14.00

VISA 17.00

561575927

-3.00

Balance 0.00



Powered by PayGo



5431 US-31 North  
Eastport MI, 49622  
www.eastportmarket.com  
(231) 599 - 1099

03/13/2023 17:17:55  
VISA CREDIT Entry Method: Chip  
CARD #: XXXXXXXXXXXX6182  
PURCHASE - APPROVED  
AUTH CODE:11555D

Mode:	Issuer
AID:	A0000000031010
TVR:	8000008000
IAD:	06011203A0A000
TSI: 6800	ARC: 00
TC:	1EFE5082ABB671D6
MID: 540773	RRN: 012189
TID: 001	

Total: USD\$ 41.34

TAXABLE DELI	18.75 T N
TAXABLE DELI	16.75 T N
TAXABLE DELI	3.50 T N

TOTAL 39.00

SUB TOTAL	39.00
TOTAL TAX	2.34
TOTAL	41.34

BALANCE DUE 41.34  
VISA 41.34

[S] #### #### #### 6182  
EXP. DATE: 00/2000  
Auth Code = 11555D

CHANGE 0.00

Total number of items sold = 3

CASHIER NAME: LANE 1  
C0001 #5068 17:17:57 13MAR2023  
S01507 R001

Thank you for shopping with us!



FIRE FUND Investment Account  
Balance Sheet  
As of March 15, 2023

	Mar 15, 23
ASSETS	
Other Assets	
Other Assets	30,000.00
Total Other Assets	30,000.00
TOTAL ASSETS	30,000.00
LIABILITIES & EQUITY	
Equity	
Net Income	30,000.00
Total Equity	30,000.00
TOTAL LIABILITIES & EQUITY	30,000.00

ROAD FUND Investment Account  
Balance Sheet  
As of March 15, 2023

	Mar 15, 23
ASSETS	
Other Assets	
Other Assets	100,000.00
Total Other Assets	100,000.00
TOTAL ASSETS	100,000.00
LIABILITIES & EQUITY	
Equity	
Opening Balance Equity	100,000.00
Total Equity	100,000.00
TOTAL LIABILITIES & EQUITY	100,000.00

# Charlevoix County News

NEW MAILING ADDRESS

112 E. Sixth St.

Gaylord, MI 49735-2015

Voice: 989-732-8160 Billing

Fax:



## Charlevoix County News

Michigan MoneySaver

## INVOICE

Invoice Number: 4091

Invoice Date: Feb 2, 2023

Page: 1

**Bill To:**

Norwood Township  
00640 Lakeshore Dr.  
Charlevoix, MI 49720

Customer ID	Customer PO	Payment Terms	
Norwood Township		Net 10 Days	
Sales Rep ID	Shipping Method	Ship Date	Due Date
Dave 1	Best Way		2/12/23

Quantity	Item	Description	Unit Price	Amount
1.00	Subscription	Subscription - County News	55.00	55.00

\* Charlevoix County News \* Weekly Choice Newspaper  
\* Michigan MoneySaver  
\* APS—Advertisers Postal Service

Check/Credit Memo No:



Subtotal	55.00
Sales Tax	
Total Invoice Amount	55.00
Payment/Credit Applied	
<b>TOTAL</b>	<b>55.00</b>

Make checks payable to **Charlevoix County News, NEW MAILING ADDRESS:** 112 East Sixth St., Gaylord, MI 49735  
E-Mail: Office@CharlevoixCountyNews.com Overdue invoices are subject to late charges.

## Township of Norwood-General Fund

2/15/2023 2:00 PM

Register: 101-001 · BankAcct-Gen Fund

From 01/16/2023 through 02/20/2023

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
01/16/2023	7016	AF Group	101-101 · Twp Board:...	Inv. 1000530496	825.00			252,092.92
01/17/2023	003155	Terrence Babe	101-475 · STR/SUP Fe...	STR Renewal			250.00	252,342.92
01/18/2023	7017	The Huntington Nati...	101-699 · Transfers fro...	CD Investment ...	30,000.00			222,342.92
01/18/2023	7018	The Huntington Nati...	101-699 · Transfers fro...	CD Investment ...	100,000.00			122,342.92
01/19/2023	003156	Transfer From ROAD	101-699 · Transfers fro...	CD Investment ...			100,000.00	222,342.92
01/19/2023	003157	Transfer From Emerg...	101-699 · Transfers fro...	CD Investment ...			30,000.00	252,342.92
01/31/2023	003160	CCSB	101-664 · Interest Inco...	January 2023 I...			44.96	252,387.88
02/01/2023	003158	Tax Account	101-403 · Property Tax...	Winter Settlem...			5,741.53	258,129.41
02/01/2023	003158	Tax Account	101-403 · Property Tax...	Winter Settlem...			745.98	258,875.39
02/01/2023	eft	Truestream	101-265 · Township H...	Internet Billing	105.82			258,769.57
02/02/2023	003159	AF Group	101-101 · Twp Board:...	Deposit			114.45	258,884.02
02/07/2023	eft	Great Lakes Energy	-split-	Autopay Lights	236.05			258,647.97
02/10/2023	003161	Tax Account	101-403 · Property Tax...	Winter Settlem...			12,792.38	271,440.35
02/10/2023	003161	Tax Account	101-403 · Property Tax...	Winter Settlem...			1,693.61	273,133.96
02/15/2023	7019	Leslie Meyers	-split-	ZA /Planner- 2...	806.00			272,327.96
02/15/2023	7020	Robert Englebrecht	101-209 · Assessor:20...	2023 Wages	812.50			271,515.46
02/15/2023	7021	Henk and/o Nyanna ...	101-265 · Township H...	Park Ranger/Hall	75.00			271,440.46
02/15/2023	7022	MRM Agency, INC	101-101 · Twp Board:...	Insurance Prem...	7,439.00			264,001.46
02/15/2023	7023	Ellsworth Energy Ser...	101-265 · Township H...	Account #33228	743.09			263,258.37
02/15/2023	7024	Young, Graham, & ...	-split-	invoice #24603	506.00			262,752.37
02/15/2023	7025	Charlevoix State Bank	101-265 · Township H...	Business Loan ...	1,041.02			261,711.35
02/15/2023	7026	Charlevoix State Bank	101-265 · Township H...	Business Loan ...	3,912.20			257,799.15
02/15/2023	7027	Visa - Charlevoix Sta...	-split-	Account Numb...	107.73			257,691.42

## Township of Norwood-General Fund

3/16/2023 10:03 AM

Register: 101-001 · BankAcct-Gen Fund

From 02/20/2023 through 03/20/2023

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment C	Deposit	Balance
02/22/2023	003162	Tax Account	101-403 · Property Tax...	Winter Settlem...		8,331.25	266,022.67
02/22/2023	003162	Tax Account	101-403 · Property Tax...	Winter Settlem...		730.17	266,752.84
02/23/2023	003163	LCSA	101-573 · Local Comm...	Feb. LCSA Act...		3,370.92	270,123.76
02/28/2023	003164	Dave Parsons	101-475 · STR/SUP Fe...	STR Applicatio...		1,200.00	271,323.76
02/28/2023	003166	Charlevoix State Bank	101-664 · Interest Inco...	February Intere...		91.56	271,415.32
03/01/2023	eft	Truestream	101-265 · Township H...	Internet Billing	105.82		271,309.50
03/05/2023	003165	Tax Account	101-403 · Property Tax...	Winter Settlem...		845.11	272,154.61
03/05/2023	003165	Tax Account	101-403 · Property Tax...	Winter Settlem...		103.92	272,258.53
03/07/2023	eft	Great Lakes Energy	-split-	Autopay Lights	234.18		272,024.35
03/15/2023	eft	Visa - Charlevoix Sta...	-split-	Account Numb...	107.73		271,916.62
03/15/2023	7027	David Parsons	101-276 · Cemetary:27...	2023 Sexton	165.00		271,751.62
03/15/2023	7028	Young, Graham, & ...	101-101 · Twp Board:...	invoice #24658	200.00		271,551.62
03/15/2023	7029	Charlevoix County N...	101-101 · Twp Board:...	Inv. #4091	55.00		271,496.62
03/15/2023	7030	Robert Englebrecht	101-209 · Assessor:20...	2023 Wages	812.50		270,684.12
03/15/2023	7031	Henk and/o Nyanna ...	101-265 · Township H...	Park Ranger/Hall	79.25		270,604.87
03/15/2023	7032	Leslie Meyers	-split-	ZA /Planner- 2...	806.00		269,798.87
03/15/2023	7033	Stephen M Overton	101-247 · Board of Re...	BOR March 20...	210.00		269,588.87
03/15/2023	7034	Michael Castiglione	101-247 · Board of Re...	BOR March 20...	210.00		269,378.87
03/15/2023	7035	Carolyn Navarre	101-247 · Board of Re...	Election Inspec...	210.00		269,168.87
03/15/2023	7036	Benjamin Freds	-split-	Supervisor Wa...	1,388.01		267,780.86
03/15/2023	7037	Brenda Freds	-split-	Clerk Wages	2,025.30		265,755.56
03/15/2023	7038	Lynn Smolenyak {t}	-split-	Treasurer Wag...	1,774.20		263,981.36
03/15/2023	7039	Douglas Warner	-split-	Trustee + PC w...	555.77		263,425.59
03/15/2023	7040	Mark Pirie	-split-	Trustee Wages ...			263,425.59
03/15/2023	7041	Trevor Dotson	-split-	PC Wages 2023	213.33		263,212.26
03/15/2023	7042	David Kolka	-split-	PC Wages 2023	81.26		263,131.00
03/15/2023	7043	David P Vermeesch	-split-	PC Wages 2023	142.22		262,988.78
03/15/2023	7044	Alec Amstutz	-split-	PC Wages 2023	67.84		262,920.94
03/15/2023	7045	Shari M Jones	-split-	Deputy Clerk 2...	217.99		262,702.95
03/16/2023	eft	State of MI	101-230 · Payroll-SW...	38-2049557	440.88		262,262.07
03/16/2023	eft	Internal Revenue Ser...	-split-	Fed Payroll Ta...	2,774.81		259,487.26
03/16/2023	7046	Charlevoix County E...	-split-		534.04		258,953.22

*CHARLEVOIX COUNTY  
EQUALIZATION DEPARTMENT  
301 STATE STREET  
CHARLEVOIX, MI 49720  
(231)547-7230/FAX (231)547-7232*

INVOICE

**Customer Information**

Name: Brenda Freds, Norwood Township Clerk  
Address: PO Box 113  
City/State/Zip: Charlevoix, MI 49720

Date: 3/15/2023

Qty	Description	Unit Price	Total
6	Personal Property Statements - KCI Printed & Mailed	\$1.5282	\$9.17
686	Assessment Change Notice - KCI Printed & Mailed	\$0.5950	408.19
0	Assessment Change Notice - County		
159	Assessment Roll & Binder Pages Duplexed Roll & Alpha	\$0.10	\$15.90
1	Binder	\$8.84	\$8.84
1	Newspaper Notice for March Board of Review 3 Postings in Petoskey News Review	\$91.95	\$91.95

SubTotal \$534.04

LATE CHARGE \$0.00

TOTAL DUE \$534.04

**Payment**

☐ Cash

☐ Check

Date Paid: \_\_\_\_\_

Boss Lawn & Landscape  
06798 U.S. 31 S.  
Charlevoix, MI 49720  
(231)547-0766

Date	Estimate #
2/21/2023	5073

Name / Address
Norwood Township P.O BOX 113 Charlevoix, MI 49720

#### Work Authorization

As our Snowplow season comes to an end, we are now scheduling our Lawn Maintenance & Landscaping projects. Please check all services that you would like performed. Please note, if FUEL goes above \$5 a gallon there will be a added fuel charge. Mowing will be billed as scheduled, there will be no weeks omitted. We must maintain our schedule.

\_\_\_\_ Spring Clean Up: \$60 per man hour  
Includes cleaning up all leaves and other debris, edging walkways and driveway.

\_\_\_\_ Fall Clean Up: \$60 per man hour  
Includes cleaning up all leaves and other debris, edging walkways and driveway.

\_\_\_\_ Removal: \$25 per load  
Leaves, sticks, & other debris from the property

\_\_\_\_ Weeding: \$40 per man hour  
Pulling and removing weeds from all landscape areas.  
Frequency: weekly \_\_\_\_ 2x per month \_\_\_\_ monthly \_\_\_\_

\_\_\_\_ Pruning: \$60 per man hour  
Pruning to be done twice a season

\_\_\_\_ \$60 Cemetery \_\_\_\_ \$60 Park \_\_\_\_ \$50 Town Hall Seasonal Mowing, per week, no weeks skipped

\_\_\_\_ Fertilizing plus weed control:  
# of applications

\_\_\_\_ Aeration

\_\_\_\_ Exterior pest control for insects

\_\_\_\_ Additional work is billed at \$60 per man hour

Please sign and return by March 20 2023, we look forward to working with you again this season! Thank you for your business!

please visit us at [www.bosslandscapemi.com](http://www.bosslandscapemi.com) for additional services and discounts.

The above quotation is accepted as written, and you are hereby authorized to proceed with work.

Signature \_\_\_\_\_

11:37 AM

03/15/23

Accrual Basis

## Township of Norwood - Fire Services Fund

### Balance Sheet

As of March 15, 2023

	Mar 15, 23
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
206-101 · Cash in Bank-EMS	43,753.32
Total Checking/Savings	43,753.32
Total Current Assets	43,753.32
<b>TOTAL ASSETS</b>	<b>43,753.32</b>
<b>LIABILITIES &amp; EQUITY</b>	
Equity	
206-390 · Fund Balance	19,650.86
32000 · Retained Earnings	42,268.85
Net Income	-18,166.39
Total Equity	43,753.32
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>43,753.32</b>



11:36 AM

03/15/23

Accrual Basis

**Township of Norwood - Fire Services Fund**  
**Profit & Loss Budget vs. Actual**  
July 2022 through June 2023

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	Jul '22 - Jun 23	Budget	\$ Over Budget
<b>Income</b>			
206-404 · Property Taxes	27,786.74	56,000.00	-28,213.26
206-664 · Interest Earned	46.87	0.00	46.87
<b>Total Income</b>	27,833.61	56,000.00	-28,166.39
<b>Expense</b>			
206-820 · Fire Protection	16,000.00	35,000.00	-19,000.00
206-990 · Transfers to General Fund	30,000.00	0.00	30,000.00
<b>Total Expense</b>	46,000.00	35,000.00	11,000.00
<b>Net Income</b>	<b>-18,166.39</b>	<b>21,000.00</b>	<b>-39,166.39</b>

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03/16/23

Accrual Basis

**Township of Norwood-General Fund**  
**Balance Sheet**  
**As of March 31, 2023**

---

	<u>Mar 31, 23</u>
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
101-001 · BankAcct-Gen Fund	258,953.22
Total Checking/Savings	258,953.22
Total Current Assets	258,953.22
<b>TOTAL ASSETS</b>	<b>258,953.22</b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Other Current Liabilities	
101-200 · Accts Payable	
Escrow Zoning Permit	12,000.00
Total 101-200 · Accts Payable	12,000.00
Total Other Current Liabilities	12,000.00
Total Current Liabilities	12,000.00
Total Liabilities	12,000.00
Equity	
101-390 · Fund Balance-General Fund	200,483.34
Net Income	46,469.88
Total Equity	246,953.22
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>258,953.22</b>

10:23 AM

03/16/23

Accrual Basis

**Township of Norwood-General Fund**  
**Profit & Loss Budget vs. Actual**  
 July 2022 through June 2023

	Jul '22 - Jun 23	Budget	\$ Over Budget
<b>Income</b>			
101-403 · Property Taxes			
403-1 · Summer Tax -Adm	6,574.20	8,200.00	-1,625.80
403-2 · Winter Tax - Adm	6,977.86	5,900.00	1,077.86
403-4 · School Collection Fee	3,395.00	3,410.00	-15.00
101-403 · Property Taxes - Other	58,834.99	56,000.00	2,834.99
<b>Total 101-403 · Property Taxes</b>	<b>75,782.05</b>	<b>73,510.00</b>	<b>2,272.05</b>
101-423 · Swamp Tax	0.00	2,500.00	-2,500.00
101-475 · STR/SUP Fees	5,550.00	500.00	5,050.00
101-476 · Zoning Permits	1,700.00	2,000.00	-300.00
101-573 · Local Comm Stabilization Share	3,370.92	3,000.00	370.92
101-574 · State Shared Revenue	52,918.00	67,000.00	-14,082.00
101-664 · Interest Income	308.24	120.00	188.24
101-673 · Cemetary Lots and Fees	0.00	1,200.00	-1,200.00
<b>Total Income</b>	<b>139,629.21</b>	<b>149,830.00</b>	<b>-10,200.79</b>
<b>Expense</b>			
Payroll			
Comp FICA	2,158.87	3,025.00	-866.13
Comp MCARE	504.92	715.00	-210.08
<b>Total Payroll</b>	<b>2,663.79</b>	<b>3,740.00</b>	<b>-1,076.21</b>
101-101 · Twp Board			
101-702 · Trustees Wages	2,946.00	3,928.00	-982.00
101-727 · Office Supplies	0.00	200.00	-200.00
101-740 · Operating Supplies	554.34	400.00	154.34
101-801 · Accounting/Auditing	0.00	6,000.00	-6,000.00
101-802 · Legal Services	2,327.00	5,000.00	-2,673.00
101-803 · Dues/Membership	0.00	2,500.00	-2,500.00
101-805 · Zoning Board of Appeals			
805-702 · ZBA Wages	386.10	465.00	-78.90
805-740 · ZBA Supplies	0.00	50.00	-50.00
805-802 · ZBA Legal	0.00	500.00	-500.00
805-900 · ZBA Public Notices	28.00	100.00	-72.00
<b>Total 101-805 · Zoning Board of Appeals</b>	<b>414.10</b>	<b>1,115.00</b>	<b>-700.90</b>
101-900 · Public Notices	192.00	500.00	-308.00
101-910 · Insurance/Bonds	7,402.00	7,500.00	-98.00
101-911 · Workers Compensation	776.55	800.00	-23.45
101-960 · Website	347.95	1,000.00	-652.05
<b>Total 101-101 · Twp Board</b>	<b>14,959.94</b>	<b>28,943.00</b>	<b>-13,983.06</b>

10:23 AM

03/16/23

Accrual Basis

**Township of Norwood-General Fund**  
**Profit & Loss Budget vs. Actual**  
 July 2022 through June 2023

	Jul '22 - Jun 23	Budget	\$ Over Budget
<b>101-171 · Supervisor</b>			
171-702 · Supervisor Wages	5,067.00	6,756.00	-1,689.00
171-726 · Supervisor Supplies	105.99	200.00	-94.01
171-869 · Supervisor Travel	0.00	100.00	-100.00
171-956 · Supervisor Education	0.00	200.00	-200.00
<b>Total 101-171 · Supervisor</b>	<b>5,172.99</b>	<b>7,256.00</b>	<b>-2,083.01</b>
<b>101-191 · Elections</b>			
191-702 · Election Wages	1,171.50	1,400.00	-228.50
191-725 · Elections Meals	234.99	200.00	34.99
191-726 · Elections Supplies	1,160.67	150.00	1,010.67
191-740 · Elections Operating Supplies	1,577.13	1,600.00	-22.87
191-956 · Elections Education	345.00	500.00	-155.00
101-191 · Elections - Other	-1,117.36	0.00	-1,117.36
<b>Total 101-191 · Elections</b>	<b>3,371.93</b>	<b>3,850.00</b>	<b>-478.07</b>
<b>101-209 · Assessor</b>			
209-702 · Assessor Wages	250.00	250.00	0.00
209-706 · Assessor Services	7,312.50	9,750.00	-2,437.50
209-727 · Assessor Office Supplies	452.90	100.00	352.90
209-740 · Assessor Supplies	408.19	500.00	-91.81
<b>Total 101-209 · Assessor</b>	<b>8,423.59</b>	<b>10,600.00</b>	<b>-2,176.41</b>
<b>101-215 · Clerk</b>			
215-702 · Clerk Salary	6,315.00	8,420.00	-2,105.00
215-703 · Adm. Asst/Deputy Clerk	950.40	2,000.00	-1,049.60
215-704 · Webmaster	450.00	600.00	-150.00
215-727 · Clerk Office Supplies	115.12	400.00	-284.88
215-740 · Clerk Operating Supplies	471.80	500.00	-28.20
215-775 · Clerk Repairs/Maint	0.00	150.00	-150.00
215-860 · Clerk Travel	0.00	100.00	-100.00
215-956 · Clerk Education	0.00	100.00	-100.00
<b>Total 101-215 · Clerk</b>	<b>8,302.32</b>	<b>12,270.00</b>	<b>-3,967.68</b>
<b>101-247 · Board of Review</b>			
247-702 · Bd of Review Wages	630.00	990.00	-360.00
247-725 · Bd of Review Meals	130.99	100.00	30.99
247-726 · Bd of Review Supplies	0.00	50.00	-50.00
247-900 · Bd of Review Public Notices	91.95	150.00	-58.05
247-956 · Bd of Review Education	0.00	100.00	-100.00
<b>Total 101-247 · Board of Review</b>	<b>852.94</b>	<b>1,390.00</b>	<b>-537.06</b>

10:23 AM

03/16/23

Accrual Basis

**Township of Norwood-General Fund**  
**Profit & Loss Budget vs. Actual**  
 July 2022 through June 2023

	Jul '22 - Jun 23	Budget	\$ Over Budget
<b>101-253 · Treasurer</b>			
253-702 · Treasurer Wages	5,895.00	7,860.00	-1,965.00
253-727 · Treasurer Office Supplies	22.25	150.00	-127.75
253-740 · Treasurer Operating Supplies	383.50	100.00	283.50
253-801 · Treasurer Tax Preparation	488.19	1,500.00	-1,011.81
253-860 · Treasurer Travel	0.00	100.00	-100.00
253-956 · Treasurer Education	0.00	100.00	-100.00
<b>Total 101-253 · Treasurer</b>	<b>6,788.94</b>	<b>9,810.00</b>	<b>-3,021.06</b>
<b>101-255 · Zoning Administrator</b>			
255-702 · Zoning Admin Wages	5,750.00	6,000.00	-250.00
255-706 · Zoning Admin Contracted Service	0.00	3,000.00	-3,000.00
255-727 · Zoning Admin Supplies/Mileage	192.97	500.00	-307.03
255-802 · Legal Services	221.00	400.00	-179.00
255-860 · Zoning Admin Travel	0.00	100.00	-100.00
255-956 · Zoning Admin Education	0.00	100.00	-100.00
<b>Total 101-255 · Zoning Administrator</b>	<b>6,163.97</b>	<b>10,100.00</b>	<b>-3,936.03</b>
<b>101-265 · Township Hall</b>			
101-265-2 Historic Town Hall			
265-2-775 Old Hall Maintenance	0.00	3,000.00	-3,000.00
<b>Total 101-265-2 Historic Town Hall</b>	<b>0.00</b>	<b>3,000.00</b>	<b>-3,000.00</b>
265-706 · Twp Hall Contracted Services	2,274.25	1,200.00	1,074.25
265-750 · Internet Service	1,056.52	1,300.00	-243.48
265-775 · Twp Hall Repair/ Maintenance	1,185.64	2,200.00	-1,014.36
265-850 · Twp Hall Telephone	0.00	1,200.00	-1,200.00
265-921 · Twp Hall Electricity	915.93	1,200.00	-284.07
265-922 · Twp Hall Heating Fuel	1,531.14	2,400.00	-868.86
265-974 · New Town Hall			
265-974-2 LOAN New Hall	14,859.66	20,000.00	-5,140.34
<b>Total 265-974 · New Town Hall</b>	<b>14,859.66</b>	<b>20,000.00</b>	<b>-5,140.34</b>
<b>Total 101-265 · Township Hall</b>	<b>21,823.14</b>	<b>32,500.00</b>	<b>-10,676.86</b>
<b>101-276 · Cemetary</b>			
276-702 · Cemetary Wages	495.00	660.00	-165.00
276-706 · Cemetary Contracted Services	3,115.00	5,000.00	-1,885.00
276-974 · Cemetary Improvements	0.00	300.00	-300.00
<b>Total 101-276 · Cemetary</b>	<b>3,610.00</b>	<b>5,960.00</b>	<b>-2,350.00</b>

10:23 AM

03/16/23

Accrual Basis

**Township of Norwood-General Fund**  
**Profit & Loss Budget vs. Actual**  
 July 2022 through June 2023

	Jul '22 - Jun 23	Budget	\$ Over Budget
<b>101-446 · Roads</b>			
446-775 · Road Repaires/Maintenance	0.00	400.00	-400.00
<b>Total 101-446 · Roads</b>	0.00	400.00	-400.00
<b>101-450 · Street Lights</b>			
450-921 · Street Lights Electricity	1,130.00	1,350.00	-220.00
<b>Total 101-450 · Street Lights</b>	1,130.00	1,350.00	-220.00
<b>101-691 · Township Park</b>			
691-706 · Twp Park Contracted Services	1,050.00	1,500.00	-450.00
691-726 · Supplies	0.00	150.00	-150.00
691-974 · Twp Park Improvements	973.93	2,500.00	-1,526.07
<b>Total 101-691 · Township Park</b>	2,023.93	4,150.00	-2,126.07
<b>101-806 · Planning Commission</b>			
806-702 · Plan Comm Wages	2,838.00	4,752.00	-1,914.00
806-727 · Plan Comm Office Supplies	0.00	100.00	-100.00
806-802 · PC Legal	0.00	1,000.00	-1,000.00
806-803 · Plan Comm Dues/Memberships	0.00	300.00	-300.00
806-804 · Planner	4,500.00	6,000.00	-1,500.00
806-820 · Plan Comm Contracted Services	509.85	1,000.00	-490.15
806-900 · Plan Comm Public Notices	24.00	200.00	-176.00
806-956 · Plan Comm Education	0.00	200.00	-200.00
<b>Total 101-806 · Planning Commission</b>	7,871.85	13,552.00	-5,680.15
<b>Total Expense</b>	93,159.33	145,871.00	-52,711.67
<b>Net Income</b>	<b>46,469.88</b>	<b>3,959.00</b>	<b>42,510.88</b>


**GREAT LAKES  
ENERGY**
**Member Services & Outages: 888-485-2537**  
**Online: [gtlakes.com](http://gtlakes.com) Email: [billing@glenergy.com](mailto:billing@glenergy.com)**

Page 1 of 6

Last chance to submit Youth Tour applications!

**See additional pages for billing details.**
**TOTAL  
AUTOPAY AMOUNT  
\$234.18**
**Bank Account will be  
drafted on  
03/07/2023**

The MPSC estimates that Energy Optimization programs will save members \$3.00/month on average.

**Invoice Information**

**Primary Account #:** 598001  
**Member Name:** NORWOOD TOWNSHIP  
**Invoice Number:** 6  
**Billing Period:** 01/13/2023 - 02/12/2023 for 30 Days  
**Billing Date:** 02/15/2023  
**Current Bill Due Date:** 03/07/2023  
**Phone Number:** (231) 547-4429  
**Mailing Address:** ATTN BRENDA FRED S  
 PO BOX 113  
 CHARLEVOIX MI 49720-0113

**Balance Summary**

Previous Balance	\$236.05
Payments	-\$236.05
<b>Balance Before Current Charges</b>	<b>\$0.00</b>
<b>Total Current Amount</b>	<b>\$234.18</b>
<b>Total</b>	<b>\$234.18</b>

**Thank you for your previous payment of: \$236.05**

**IMPORTANT MEMBER INFORMATION**

Does your household have a high school sophomore or junior that would be interested in a trip to Washington D.C. for a free learning and leadership experience? GLE will send four students on a once-in-a-lifetime trip June 14-18, 2023. The last day to apply is Feb. 28, 2023. Visit [www.gtlakes.com/youth-programs/](http://www.gtlakes.com/youth-programs/). Does your household have a high school sophomore or junior that would be interested in a trip to Washington D.C. for a free learning and leadership experience? GLE will send four students on a once-in-a-lifetime trip June 14-18, 2023. The last day to apply is Feb. 28, 2023. Visit [www.gtlakes.com/youth-programs/](http://www.gtlakes.com/youth-programs/).


**GREAT LAKES ENERGY** 1 Cooperative Center Dr.  
 Newaygo, MI 49337

**Statement Enclosed**

 NORWOOD TOWNSHIP  
 ATTN BRENDA FRED S  
 PO BOX 113  
 CHARLEVOIX MI 49720-0113

4 7232

<b>AutoPay Amount</b>	<b>\$234.18</b>
<b>Bank Account will be drafted on</b>	<b>03/07/2023</b>
Billing Date	02/15/2023
Primary Account #	598001
Invoice Group #	6



Check this box and complete reverse side to update your address or phone number, enroll in the automatic bill payment program, or People Fund.

**BILL PAYMENT CENTER 1**  
 2183 N WATER ROAD  
 HART MI 49420-9007


2404800005980010000000000000023418021420233



Member Name: NORWOOD TOWNSHIP  
Primary Account #: 598001

Invoice Group: 6  
Billing Date: 02/15/2023  
Page: 2 of 6

Account #	Service Address	Rate	Meter #	Energy	Demand	Total
598001	LAKE ST	CSP	26427642	20 kWh		\$43.00
598002	GENNETT RD- LIGHT	OLO		281 kWh		\$88.00
598004	US 31 & HILLTOP DR	OLO		60 kWh		\$16.00
598005	US 31 & BARNARD RD	OLO		64 kWh		\$24.00
598006	640 LAKESHORE	CSP	688467073	156 kWh		\$63.18
Total:				581 kWh		\$234.18

If you have questions or a complaint, please contact us at 888-485-2537 or through mail to the address on this bill.

### Thank you for being a member!

- ☐ Mailing Address or Phone Number Changes Please call us for all other service change requests.
- ☐ Permanent ☐ Temporary (from \_\_\_/\_\_\_/\_\_\_ to \_\_\_/\_\_\_/\_\_\_)

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Email \_\_\_\_\_

Home Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

☐ **AutoPay by check\*** - Use the check enclosed to obtain my bank account information. I understand that I may discontinue AutoPay by contacting Great Lakes Energy.

\* With AutoPay by check you authorize GLE to initiate a monthly electronic funds transfer from your banking institution. Funds may be withdrawn as soon as the same day we receive payment. The transaction will appear as an ACH Debit and an image or copy of the check will not be available through your bank.



When you round up your bill to the nearest dollar, your extra change will fund local non-profit organizations in your community. Sign up for the easiest good thing you'll ever do.

- ☐ Yes, I would like to join the People Fund.
- ☐ Yes, I would like to join the People Fund PLUS and contribute an additional \$\_\_\_\_\_/mo.

Signature (required) \_\_\_\_\_  
[gtlakes.com/people-fund](http://gtlakes.com/people-fund)





Member Name: NORWOOD TOWNSHIP  
Primary Account #: 598001

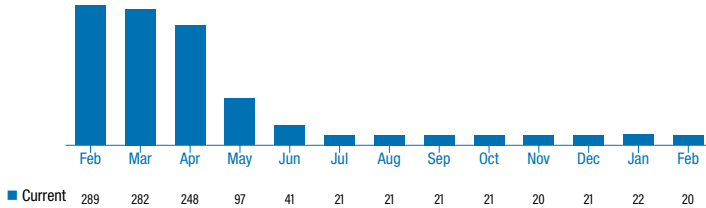
Billing Date: 02/15/2023  
Page: 3 of 6

## Account: 598001

Service Address: LAKE ST - TOWN HALL

Meter #	Billing Period	Prior Reading	Present Reading	Multiplier	kWh Usage	Description	Rate
26427642	01/13/2023 - 02/12/2023	15419 (Act)	15439 (Act)	1	20	General Service	CSP

### Meter # 26427642



### Previous Account Activity

Previous Balance	\$43.00
Payment(s)	-\$43.00
<b>Account Balance Before Current Charges</b>	<b>\$0.00</b>

### Current Activity

Monthly Charge		\$34.21
Energy Usage	20 kWh @ 0.115	\$2.30
PSCR On Energy Use	20 kWh @ 0.01177	\$0.24
Energy Optimization Surcharge		\$4.76
People Fund		\$0.59
MI Low Income Energy Fund		\$0.90
<b>Total Current Activity</b>		<b>\$43.00</b>

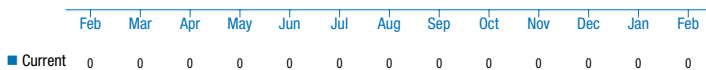
**Total Amount Due \$43.00**  
**Bank Account will be drafted On 03/07/2023**

## Account: 598002

Service Address: GENNETT RD- LIGHT

Meter #	Billing Period	Prior Reading	Present Reading	Multiplier	kWh Usage	Description	Rate
	01/13/2023 - 02/12/2023			0	0	Lights	OLO

### Meter #



### Previous Account Activity

Previous Balance	\$88.00
Payment(s)	-\$88.00
<b>Account Balance Before Current Charges</b>	<b>\$0.00</b>

### Current Activity

175 Watts MV	3(225 kWh) @ 15.66	\$46.98
40w LED Light	4(56 kWh) @ 9.43	\$37.72
PSCR On Light Use	281 kWh @ 0.01177	\$3.28
People Fund		\$0.02
<b>Total Current Activity</b>		<b>\$88.00</b>

**Total Amount Due \$88.00**  
**Bank Account will be drafted On 03/07/2023**





Member Name: NORWOOD TOWNSHIP  
Primary Account #: 598001

Billing Date: 02/15/2023  
Page: 4 of 6

## Account: 598004

Service Address: US 31 & HILLTOP DR

Meter #	Billing Period	Prior Reading	Present Reading	Multiplier	kWh Usage	Description	Rate
	01/13/2023 - 02/12/2023			0	0	Lights	OL0

### Meter #

	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb
■ Current	0	0	0	0	0	0	0	0	0	0	0	0	0

### Previous Account Activity

Previous Balance	\$16.00
Payment(s)	-\$16.00
<b>Account Balance Before Current Charges</b>	<b>\$0.00</b>

### Current Activity

150 Watts HPS	1(60 kWh) @ 14.49	\$14.49
PSCR On Light Use	60 kWh @ 0.01177	\$0.71
People Fund		\$0.80
<b>Total Current Activity</b>		<b>\$16.00</b>

**Total Amount Due** **\$16.00**  
**Bank Account will be drafted On 03/07/2023**

## Account: 598005

Service Address: US 31 & BARNARD RD

Meter #	Billing Period	Prior Reading	Present Reading	Multiplier	kWh Usage	Description	Rate
	01/13/2023 - 02/12/2023			0	0	Lights	OL0

### Meter #

	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb
■ Current	0	0	0	0	0	0	0	0	0	0	0	0	0

### Previous Account Activity

Previous Balance	\$24.00
Payment(s)	-\$24.00
<b>Account Balance Before Current Charges</b>	<b>\$0.00</b>

### Current Activity

100 Watts HPS	1(40 kWh) @ 11.38	\$11.38
70w LED Center Suspension	1(24 kWh) @ 11.71	\$11.71
PSCR On Light Use	64 kWh @ 0.01177	\$0.75
People Fund		\$0.16
<b>Total Current Activity</b>		<b>\$24.00</b>

**Total Amount Due** **\$24.00**  
**Bank Account will be drafted On 03/07/2023**



Member Name: NORWOOD TOWNSHIP  
Primary Account #: 598001

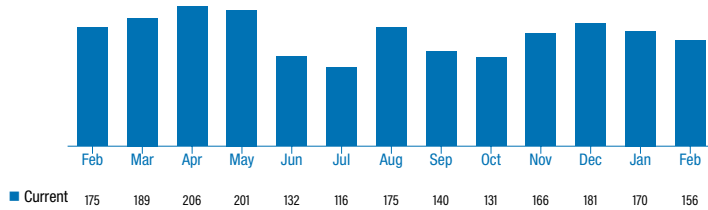
Billing Date: 02/15/2023  
Page: 5 of 6

Account: 598006

Service Address: 640 LAKESHORE

Meter #	Billing Period	Prior Reading	Present Reading	Multiplier	kWh Usage	Description	Rate
688467073	01/13/2023 - 02/12/2023	2971 (Act)	3127 (Act)	1	156	General Service	CSP

Meter # 688467073



Previous Account Activity

Previous Balance	\$65.05
Payment(s)	-\$65.05
<b>Account Balance Before Current Charges</b>	<b>\$0.00</b>

Current Activity

Monthly Charge		\$34.21
Energy Usage	156 kWh @ 0.115	\$17.94
PSCR On Energy Use	156 kWh @ 0.01177	\$1.84
Energy Optimization Surcharge		\$4.76
State Sales Tax (\$58.75 x 6.0%)		\$3.53
MI Low Income Energy Fund		\$0.90
<b>Total Current Activity</b>		<b>\$63.18</b>

**Total Amount Due** **\$63.18**  
**Bank Account will be drafted On 03/07/2023**



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YOUNG, GRAHAM & WENDLING, P.C.  
Attorneys at Law  
P.O. Box 398  
Bellaire, MI 49615  
(231) 533-8635

Invoice submitted to:  
Norwood Township  
Brenda Freds, Clerk  
00640 Lakeshore Drive  
Charlevoix, MI 49720

March 03, 2023

In Reference To: Miscellaneous legal matters  
Invoice # 24658

Professional Services

	<u>Amount</u>
<u>Telephone/email retainer</u>	
2/28/2023 March 1 - 31, 2023	200.00
	<hr/>
SUBTOTAL:	[ 200.00]
	<hr/>
For professional services rendered	\$200.00
Previous balance	\$506.00
Accounts receivable transactions	
2/15/2023 Payment - thank you. Check No. 7024	<hr/> (\$506.00)
Total payments and adjustments	<hr/> (\$506.00)
	<hr/>
Balance due	<hr/> \$200.00

The above billing is for services through February 28, 2023.

11:40 AM

03/15/23

Accrual Basis

# Norwood Township Phragmites Fund

## Balance Sheet

As of March 31, 2023

	Mar 31, 23
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
Charlevoix State Bank	7,931.03
Total Checking/Savings	7,931.03
Total Current Assets	7,931.03
<b>TOTAL ASSETS</b>	<b>7,931.03</b>
<b>LIABILITIES &amp; EQUITY</b>	
Equity	
Retained Earnings	7,925.05
Net Income	5.98
Total Equity	7,931.03
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>7,931.03</b>

11:29 AM

03/15/23

Accrual Basis

## Township of Norwood-Road Fund

### Balance Sheet

As of March 15, 2023

	Mar 15, 23
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
203-100 · Cash in Bank-Road Fund	46,378.73
Total Checking/Savings	46,378.73
Total Current Assets	46,378.73
<b>TOTAL ASSETS</b>	<b>46,378.73</b>
<b>LIABILITIES &amp; EQUITY</b>	
Equity	
203-390 · Fund Balance-Roads	92,584.19
Net Income	-46,205.46
Total Equity	46,378.73
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>46,378.73</b>

11:28 AM

03/15/23

Accrual Basis

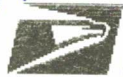
**Township of Norwood-Road Fund**  
**Profit & Loss Budget vs. Actual**  
**July 1, 2022 through March 15, 2023**

---

	Jul 1, '22 - Mar 15, 23	Budget	\$ Over Budget
<b>Income</b>			
203-404 · Property Taxes-Roads	53,707.74	56,000.00	-2,292.26
203-664 · Interest Income	86.80	80.00	6.80
<b>Total Income</b>	53,794.54	56,080.00	-2,285.46
<b>Expense</b>			
203-974 · Road Improvements	0.00	6,000.00	-6,000.00
203-990 · Transfer to other Funds	100,000.00	0.00	100,000.00
<b>Total Expense</b>	100,000.00	6,000.00	94,000.00
<b>Net Income</b>	<b>-46,205.46</b>	<b>50,080.00</b>	<b>-96,285.46</b>



*Nakwood* *Treasurer Stamps*  
*Reimburse to Lynn*



**UNITED STATES  
POSTAL SERVICE.**

CHARLEVOIX  
6700 M 66 N  
CHARLEVOIX, MI 49720-9623  
(800)275-8777

02/10/2023

01:30 PM

Product	Qty	Unit Price	Price
U.S. Flags Coil	1	\$63.00	\$63.00

Grand Total: \$63.00

Debit Card Remit \$63.00

Card Name: MasterCard  
Account #: XXXXXXXXXXXX0253  
Approval #: 183514  
Transaction #: 257  
Receipt #: 023518  
Debit Card Purchase: \$63.00  
AID: A0000000042203 Chip  
AL: US Debit  
PIN: Verified

Preview your Mail  
Track your Packages  
Sign up for FREE @  
<https://informedelivery.usps.com>

All sales final on stamps and postage.  
Refunds for guaranteed services only.  
Thank you for your business.

Tell us about your experience.  
Go to: <https://postalexperience.com/Pos>  
or scan this code with your mobile device,



or call 1-800-410-7420.

UFN: 251770-0160  
Receipt #: 840-54930589-2-5579877-1  
Clerk: 29



Phone: (888) 485-2537  
 Email: [billing@truestreamfiber.com](mailto:billing@truestreamfiber.com)  
 Pay Online: [truestreamfiber.com](http://truestreamfiber.com)

## Message Center

Battery back-up options are available for your internet and voice service. Learn more at [www.truestreamfiber.com/current-truestreamer/#equipment](http://www.truestreamfiber.com/current-truestreamer/#equipment).

**CUSTOMER NAME** | **NORWOOD TOWNSHIP**  
 Bill Date: 02/03/2023  
 Account Number: 598007

**TOTAL  
AUTOPAY AMOUNT**

**\$105.82**

Bank Account will be  
drafted on  
03/01/2023

## Billing Summary

Previous Balance	\$105.82
Payments	-\$105.82
Balance Forward	\$0.00

## Service Summary

INTERNET SERVICE	\$64.99
PHONE SERVICE	\$40.83
<b>Current Charges</b>	<b>\$105.82</b>
<b>Total Charges Due by 03/01/2023</b>	<b>\$105.82</b>

## Introducing Tech Squad

Our team of on-demand experts ready to solve your tech needs. Contact us to learn more.



**KEEP** Please do not staple or paperclip payment.

**SEND**



1 Cooperative Center Dr.  
Newaygo, MI 49337

**Bill date**  
**Account number**

02/03/2023  
598007

**AutoPay Amount \$105.82**  
**Please pay by Mar 1, 2023**

☐ Check this box and complete reverse side to update your contact information or to enroll in the automatic payment program.

BILL PAYMENT CENTER  
 2183 N WATER ROAD 10  
 HART MI 49420-9007



NORWOOD TOWNSHIP  
 ATTN BRENDA FRED'S  
 PO BOX 113  
 CHARLEVOIX MI 49720-0113

4 11545



24048000059800700000000000000010582020320234

This page of your bill will provide you with a breakdown of all your current charges. If this is your first bill, you may notice prorated partial month charges.

The 911 Charlevoix County Surcharge is for your 911 service, which has been approved by the Charlevoix County Board of Commissioners Resolutions on November 24, 2014. This is not a charge assessed by your service supplier. If you have questions concerning your 911 service, you may call 1-231-347-3911.

## Service Activity: LAKE ST & LAKE SHORE DR

Account: 598007

### INTERNET SERVICE

Service: Primary

Internet

Monthly Charges - 03/01/23 to 03/31/23

Small Business Internet: 200 Mbps

\$69.99

Bundle Credit

-\$5.00

Internet Subtotal

**\$64.99**

Total Current INTERNET SERVICE

**\$64.99**

### PHONE SERVICE

Service: Primary - 231-237-4404

Phone

Monthly Charges - 03/01/23 to 03/31/23

Standard Voice

\$34.99

FCC Regulatory Fee

\$0.03

Federal Universal Service Fee

\$2.07

MI Sales Tax

\$2.23

E911 State Surcharge

\$0.25

E911 Technical Admin Fee

\$0.65

E911 County Charlevoix

\$0.61

Phone Subtotal

**\$40.83**

Total Current PHONE SERVICE

**\$40.83**

**Total Current Charges: LAKE ST & LAKE SHORE DR**

**\$105.82**

Please call us for all other service change requests.

Email \_\_\_\_\_

Home Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

☐ **AutoPay by check\*** - Use the check enclosed to obtain my bank account information. I understand that I may discontinue AutoPay by contacting Great Lakes Energy.

\* With AutoPay by check you authorize GLE to initiate a monthly electronic funds transfer from your banking institution. Funds may be withdrawn as soon as the same day we receive payment. The transaction will appear as an ACH Debit and an image or copy of the check will not be available through your bank.

Upgrade to Gigabit—  
that's 1,000 Mbps

Experience a near-unlimited  
connection at Gigabit speeds.





NORWOOD TOWNSHIP  
BRENDA FRED'S  
Account Number: #### #### 8390  
Page 1 of 4



#### Account Summary

Billing Cycle		03/09/23
Days In Billing Cycle		31
Previous Balance		\$107.73
Purchases	+	107.73
Cash	+	0.00
Special	+	\$0.00
Balance Transfers	+	\$0.00
Credits	-	\$0.00
Payments	-	\$107.73
Other Charges	+	\$0.00
Finance Charges	+	0.00

**NEW BALANCE \$107.73**

#### Credit Summary

Total Credit Line	\$1,000.00
Available Credit Line	\$892.00
Available Cash	\$892.00
Amount Over Credit Line	\$0.00
Amount Past Due	\$0.00
Disputed Amount	\$0.00

#### Important Information About Your Account

MANAGE YOUR CARD ACCOUNT ONLINE. IT'S FREE! IT'S EASY! SIMPLY GO TO [WWW.MYCARDSTATEMENT.COM](http://WWW.MYCARDSTATEMENT.COM) AND ENROLL IN OUR ONLINE SERVICE. YOU CAN REVIEW ACCOUNT INFORMATION, TRACK SPENDING, SET ALERT SERVICE, NOTIFICATIONS, DOWNLOAD FILES, AND MUCH MORE. MANAGING YOUR ACCOUNT IS FAST, SECURE, AND EASY WITH [MYCARDSTATEMENT.COM](http://MYCARDSTATEMENT.COM). ENROLL TODAY!

PAY ONLINE OR VIEW YOUR ACCOUNT AT:

\*\*\*\*\*  
\* THE TOTAL FINANCE CHARGE PAID ON YOUR ACCOUNT DURING THE PAST YEAR \*  
\* WAS...\$ 0.00 \*  
\*\*\*\*\*

#### Account Inquiries



Customer Service: (800) 299-9842  
Report Lost or Stolen Card: (727) 570-4881



Visit us on the web at:  
[www.MyCardStatement.com](http://www.MyCardStatement.com)



Please send Billing Inquiries and Correspondence to:  
PO BOX 30495 TAMPA, FL 33630-3495

#### Payment Summary

NEW BALANCE	\$107.73
MINIMUM PAYMENT	\$20.00
PAYMENT DUE DATE	04/03/2023

*NOTE: Grace period to avoid a finance charge on purchases, pay entire new balance by payment due date. Finance charge accrues on cash advances until paid and will be billed on your next statement.*

PLEASE DETACH COUPON AND RETURN PAYMENT USING THE ENCLOSED ENVELOPE - ALLOW UP TO 7 DAYS FOR RECEIPT

CHARLEVOIX STATE BANK  
PO BOX 217  
CHARLEVOIX MI 49720 - 0217



#### Account Number

#### #### 8390

Check box to indicate  
name/address change on  
back of this coupon ☐

#### Closing Date

03/09/23

#### New Balance

\$107.73

#### Total Minimum Payment Due

\$20.00

#### Payment Due Date

04/03/2023

AMOUNT OF PAYMENT ENCLOSED

\$

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NORWOOD TOWNSHIP  
BRENDA FRED'S  
PO BOX 113  
CHARLEVOIX MI 49720-0113



MAKE CHECK PAYABLE TO:

VISA - CHARLEVOIX STATE BANK  
PO BOX 217  
CHARLEVOIX MI 49720-0217

17 #### #### 8390 00002000 00010773

**Interest Charge Calculation Methods (ICM) and Computation of Balance Subject to Interest Rate.** The **Interest Charge** Calculation Method applicable to your account for Cash Advances and Credit Purchases of goods and services that you obtain through the use of your card is specified on the front side of this statement and explained below. **Method A - Average Daily Balance** (including new transactions). The **Interest Charge** on purchases begins from the date the transaction is posted to your account, and the **Interest Charge** on cash advances begins from the date you obtained the cash advance, or the first day of the billing cycle in which it is posted to your account, whichever is later. There is no grace period. The **Interest Charges** for a billing cycle are computed by applying the Periodic Rate to the "average daily balance" of your account. To get the average daily balance, we take the beginning balance of your account each day, add any new purchases or cash advances, and subtract any payments, credits, non-accruing fees, and unpaid interest charges. This gives us the daily balance. Then we add up all the daily balances for the billing cycle and divide the total by the number of days in the billing cycle.

**Method F** - Average Daily Balance (including new transactions). To avoid incurring additional **Interest Charges** on the beginning balance of cash advances (and purchases, if Method F is specified as applicable to purchases) reflected on your monthly statement you must pay the Beginning Balance shown on your monthly statement on or before the Payment Due Date. No grace period is provided for current cycle transactions. The **Interest Charges** for a billing cycle are computed by applying the Periodic Rate to the "average daily balance" of cash advances (and if applicable purchases). To get the average daily balance, we take the beginning balance of your account each day, add any new purchases or cash advances and subtract any payments, credits, non-accruing fees, and unpaid interest charges. This gives us the daily balance. Then we add up all the daily balances for the billing cycle and divide the total by the number of days in the billing cycle.

**Payment Crediting and Credit Balance.** Payments received by 5PM at the location specified on the front of the statement after the phrase **"Please Mail Your Payments to"**: will be credited as of the date of receipt to the account specified on the payment coupon. Payments made in person during normal business hours at branch locations where such payments are accepted will be treated as received on the same day. Payments that do not conform to the requirements set forth on or with the periodic statement (e.g. missing payment stub, payment envelope other than as provided with your statement, multiple checks or multiple coupons in the same envelope) may be subject to delay in crediting, but shall be credited within five days of receipt. If there is a credit balance due on your account, you may request, in writing, a full refund. Submit your request to the address indicated on the front of this statement after the phrase **"Please send Billing Inquiries and Correspondence to"**.

**Closing Date.** The closing date is the last day of the billing cycle; all transactions received after the closing date will appear on your next statement.

**Negative Credit Reports.** You are hereby notified that a negative credit report reflecting on your credit record may be submitted to a credit reporting agency if you fail to fulfill the terms of your credit obligations.

### What To Do If You Think You Find A Mistake On Your Statement

- Account Information: Your name and account number.
- Dollar Amount: The dollar amount of the suspected error.
- Description of Problem: If you think there is an error on your bill, describe what you believe is wrong and why you believe it is a mistake.

- We cannot try to collect the amount in question, or report you as delinquent on that amount.
- The charge in question may remain on your statement, and we may continue to charge you interest on that amount. But, if we determine that we made a mistake, you will not have to pay the amount in question or any interest or other fees related to that amount.
- While you do not have to pay the amount in question, you are responsible for the remainder of your balance.
- We can apply any unpaid amount against your credit limit.

If you are dissatisfied with the goods or services that you have purchased with your credit card, and you have tried in good faith to correct the problem with the merchant, you may have the right not to pay the remaining amount due on the purchase. To use this right, all of the following must be true:

1. The purchase must have been made in your home state or within 100 miles of your current mailing address, and the purchase price must have been more than \$50. (Note: Neither of these are necessary if your purchase was based on an advertisement we mailed to you, or if we own the company that sold you the goods or services.)
2. You must have used your credit card for the purchase. Purchases made with cash advances from an ATM or with a check that accesses your credit card account do not qualify.
3. You must not yet have fully paid for the purchase.

(Rev 02-12)

NAME CHANGE

First | | | | | | | | | | Middle | | | | | | | | | |

## ADDRESS CHANGE

Street \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

City  State  ZIP Code

Home Phone (    )    -    Business Phone (    )    -   

**SIGNATURE REQUIRED**

**SIGNATURE REQUIRED TO AUTHORIZE CHANGES** Signature \_\_\_\_\_



NORWOOD TOWNSHIP  
BRENDA FRED'S

Account Number: ##### 8390  
Closing Date: 03/09/23  
Credit Limit: \$1,000.00 Available Credit: \$892.00



Page 3 of 4

5019

### Cardholder Account Summary

Trans Date	Post Date	MCC Code	Reference Number	Description	Amount
02/10/23	02/12/23	4814	24011343041000051507459	ZOOM.US 888-799-9666 WWW.ZOOM.US CA	\$47.67
02/25/23	02/26/23	4816	24692163056109637009433	RACKSPACE EMAIL & APPS 210-312-4000 TX	\$38.87
02/27/23	02/28/23	5734	24492153058719486625278	ADOBE *ACROPRO SUBS 408-536-6000 CA	\$21.19
02/28/23	02/28/23	0000	74669933059001161521429	ACH PMT THANK YOU	\$107.73 -

### Additional Information About Your Account

### Interest Charge Calculation/Plan Level Information

Plan Description	ICM <sup>1</sup>	Balance Subject to Interest Rate	Periodic Rate	Annual Percentage Rate (APR) <sup>2</sup>	Interest Charge	Ending Balance
<b>CURRENT</b>						
PURCHASES	G	\$ 0.00	1.3250%	15.90%	\$ 0.00	
CASH	A	\$ 0.00	1.3250%	15.90%	\$ 0.00	
<b>FEES/INTEREST CHARGE</b>					\$ 0.00	
<b>TOTAL</b>				0.00%	\$ 0.00	\$ 107.73

<sup>1</sup> ICM Interest Charge Method: See reverse side of Page 1 for explanation.

<sup>2</sup> Your **Annual Percentage Rate (APR)** is the annual interest rate on your account.

(V) = Variable Rate. If you have a variable rate account the periodic rate and **Annual Percentage Rate (APR)** may vary.

