

**NORWOOD TOWNSHIP BOARD OF TRUSTEES MEETING**  
**APPROVED MEETING MINUTES**  
March 19, 2024 Minutes

**Call to Order** – 6:00 PM

**Pledge of Allegiance** – By all in attendance

**Roll Call** –Smolenyak, Freds, Freds, Pirie, Warner – All Present

**Approval of Minutes** - February 20, 2024 Board of Trustees meeting  
**MM by Trustee Warner to approve minutes; 2<sup>nd</sup> Trustee Pirie ; All ayes – MC**

**Public Comment on Agenda Items** – None

**Approval of Agenda**

**MM by Trustee Warner to approve Agenda with the addition of Poverty Exemption Resolution under Old Business, CD Discussion under New Business and County Wide Ballot Discussion change to County Wide Road Mileage Ballot Discussion; 2<sup>nd</sup> Trustee Pirie All ayes - MC**

**Supervisor's Report**

Thank you to Vince Currier for painting dry hydrants and he will be seeking out an individual to look at the possible excavation that might be needed at the Whitmere Pond,

TV has been ordered for Township Hall and is going to be delivered on Friday/installed soon.

ZA Laptop was purchased.

BOR had two people attending to clarify taxable versus assessed rates. Bill Gnodtke also stopped by to give kudos to Bob for the good work that he does.

Leslie Meyers ZA/Planner's last day will be 6/30/2024 and the Board will miss her and the great work that she does.

Nick Brief has passed his ZA training course.

Reminder that Garbage pick-up is scheduled for June 22, 2024 – there is 2 yard per house limit.

Water system has been installed and the township hall.

**Treasurer's Report** –

Fund Balances as of 2/29/24:

General	\$ 101,533.47
Sweep	207,614.98 (TOTAL \$309,148.45)
Road	\$ 95,239.85
Road Investment Acct.	100,000.00 (TOTAL 195,239.85)
Fire	39,367.79

Fire Investment Acct.	30,000.00 (TOTAL 69,367.79)
ARP	75,162.48
Phragmites	7,938.97 (incl. \$1055 for F. Hamilton)
Tax	139,914.98

For consideration, there are two loans for the construction of the township hall that could potentially be paid off with the excess money in the Sweep account. The remaining amounts of those loans is \$39,928.43 and \$151,743.23 until the end of March 2024. The interest rate is 3% and there is no penalty for early payment.

A few issues with the website will be worked out this week with the service provider.

Treasurer Smolenyak has served in various positions for 11 years and does not plan on running for reelection this year. This role would be good for someone with an accounting/bookkeeping background and interest in serving Norwood Township. The deadline for petitions is April 23, 2024 at 4:00pm and Treasurer Smolenyak would be willing to discuss this role further with anyone who is interested.

Treasurer Smolenyak reported that she will be out of town March 27 – April 13, 2024.

<b><u>Clerk's Report</u></b> –	Preapproved:	\$	377.21 (GLE/Truestream)
	Unapproved:	\$	23,112.87
	Total	\$	23,490.08

**MM by Trustee Warner to pay Township bills in amount of \$23,490.08; 2<sup>nd</sup> Treasurer Smolenyak; All ayes – MC**

The Deadline for running for any position on the Board is April 23, 2024. You can reach out to the Clerk for more details.

**Trustees' Reports**

**Warner's Report**

Solar Ordinance is still in the works, there have been some delays with posting. The PC is currently reviewing a potential campground as part of the Agritourism in the Master Plan.

**Pirie's Report**

Nothing to report on at this time.

**Zoning Administrator Report** – February and March's report will be online by the end of the month.

**Old Business**

**Park Pavilion** – Supervisor has been in touch with Leon and is looking to get a date for installation on the calendar. He will be seeking a drawing and official quote to present to the Board for approval.

**Resolution for Poverty Exemption – MM by Trustee Warner to pass Resolution 1 of 2024 Poverty Exemption; 2<sup>nd</sup> Trustee Pirie; All ayes – MC.**

**New Business**

**County Wide Road Millage Ballot Discussion** – Supervisor Freds thanked Roger Soldano for the insightful and valuable document he provided regarding the County Road millage language. There are many valid points regarding the millage and Supervisor Freds will be reaching out to his colleagues to discuss further. This has been discussed with Vanzee and Martin already and they are on board with bringing this up with the County Commissioners for further discussion and action.

**Short Term Rental Cap** – It is annual review time to determine if a change needs to be made in the cap. Currently, all 15 slots are utilized and there is no one on the waitlist.

**MM by Warner to keep the existing cap at 15; 2<sup>nd</sup> by Pirie; All Ayes – MC.**

**Document Management** – Supervisor Freds is ready to act on a central location for documents and will be looking into utilizing the Microsoft Account for storage of documents.

**Township Office Hall Improvements** –Lynn presented a rough estimate of the costs to create an office workspace with a walk-up window. **MM by Trustee Warner to allocate \$13,000.00 in ARPA funds to this improvement; 2<sup>nd</sup> by Trustee Pirie; All Ayes – MC.**

**Budget Amendment** – A budget amendment is needed to move funds from existing funds to ZA Wages. **MM by Clerk Freds to pass the presented Budget Amendment; 2<sup>nd</sup> by Trustee Warner; All Ayes-MC.**

**CD Discussion** – Two CD's are coming due. Discussion took place regarding the CD's. **MM by Treasurer Smolenyak to roll the Road Fund CD in the amount of \$103,274.86 over to a new 7 month CD at 5%, and to cash out the Fire Fund CD in the amount of \$30,982.46 and deposit to the Fire Fund to prepare for potential fire pond improvements; 2<sup>nd</sup> by Trustee Warner; All Ayes – MC.**

**Correspondence/Announcements**

Supervisor Freds thanked Paul Gross for giving him the name of an appliance guy that found the township a good deal on the new tv.

**Public Comment**

Lynn Smolenyak pointed out that there are many interesting bills listed in the Township Focus Magazine.

**Adjournment** –7:17 PM

Respectfully Submitted by:  
Brenda Freds, Clerk