

Norwood Township Board of Trustees Meeting  
Meeting Minutes  
March 16, 2020 Approved Minutes  
Norwood Township Historical Society Schoolhouse

**Call to Order** – Meeting called to order at 7:00 P.M.

**Pledge of Allegiance** – by all present

**Roll Call** – Warner-present, Freds-present, Ridenour-present, Smolenyak-present, Spilis-excused absence

**Approval of January 20, 2020 Meeting Minutes, MM by Warner to approve minutes as presented, 2<sup>nd</sup> by Smolenyak. Motion carried 4-0.**

**Public Comment related to Agenda** –

Bill Gnodtke stated he felt it was a good decision by the Board to cancel the Public Hearing due to the COVID-19 pandemic.

**Approval of Agenda – Ridenour stated he wanted to strike the Public Hearing from the Agenda, MM by Warner to approved amended Agenda, 2<sup>nd</sup> by Smolenyak. Motion carried 4-0.**

**Supervisor's Report** –

Supervisor reported that the Board of Review held a twelve hour session on March 9, 2020. There were four Veteran tax relief requests and three assessed value change requests.

Ridenour working with the Charlevoix County Road Commission (CCRC) regarding Second Street to be put back to a Township Road from a private road. CCRC produced documents from 1872 claiming it is a private road and anyone that would use the road is trespassing. Supervisor says the people on Second St would like it to be a Township Road but CCRC cannot make it that way unless it is improved to asphalt and to current road standards. CCRC recommended the Township can take Beatty Road and Warner Road back to gravel which Ridenour feels makes no sense.

Ridenour had a discussion with Attorney Brian Graham on updating the FOIA policy. This was last done in 2015. Cost to prepare the new FOI will be \$250. This will be put on the April Meeting Agenda for a Resolution approval.

American Waste sent contract for large trash pickup date. Supervisor called to clarify that we only do this every other year so 2021 it would be up for renewal.

Supervisor reported that the U.S. Census Bureau sent the 2020 initial Boundary Validation program (BVP) for Norwood to validate the boundaries and survey. Supervisor reviewed and mailed back to the census Bureau on 2/13/2020.

M-DOT sent out notice of pre-construction meeting to take place at M-DOT in Garylord on May 14, 2020 at 10:00am in reference to the section of US 31 from south of Richardson Road to Norwood/Barnard Road which includes Antrim and Charlevoix Counties. They will do 1.58 miles of single chip seal with fog seal and asphalt mastic repair/hot mix. Contractor Tyler Cass Fahrner Asphalt Sealer out of Saginaw will perform the work.

**Treasurer’s Report –**

Fund Balances: as of 02/29/2020

General:	\$ 95,583.13 (Chx State Bank)
Vanguard:	253,690.51
(Vanguard includes \$45,000 improvements)	
Road:	78,819.40
Emergency:	99,786.39
Phragmites:	8,256.72
(includes \$1,405 for Frank Hamilton fund)	
Tax Fund:	50,029.97

Smolenyak reported on the following:

Settled all taxes with County and all went well  
\$2,300 in each fund for delinquent taxes and \$280 administration fees  
\$3,541.01 February bills submitted for payment

**Clerk’s Report –**

Preapproved: \$ 169.00 (GLE)  
Unapproved: \$ 13,809.21 (payroll & election)  
Totals: \$ 13,978.21

**MM by Warner to approve Clerk’s Report to pay bills, 2<sup>nd</sup> by Smolenyak. Motion carried 4-0.**

Freds reported there were 199 voters at the March Primary Elections and 52 absentee ballots requested of which seven did not come back.

**Trustee’s Report –**

Warner reported that the PC had two lot split applications of which one was approved and one denied due to verification of the size of the lots.

Warner stated he has received calls from residents stating they are not in favor of an Events Barn on US 31. PC had sent the updated Ordinance to the County for review and that will be presented to the Board at the April Meeting.

Warner informed the Board that the S.U.P. for AM Manufacturing LLC has not complied with the demands of the S.U.P. and the PC may have to take action on this.

**Zoning Administrator’s Report-**Supervisor stated the ZA report is on line.

**Old Business –**

The Public Hearing for the New Township Hall was canceled. Discussion on rescheduling the Public Hearing. Board agreed to reschedule for April 20, 2020 meeting. Information will be put on the Township Web Site for the public to review prior to the meeting in case they are not able to make the meeting. This way if they have comments or concerns they can voice them prior to the meeting.

**MM by Warner to schedule the Public Hearing for the New Township Hall at the April 20, 2020 Township Board Meeting at the Norwood Historical Society Schoolhouse buiding, 2<sup>nd</sup> by Smolenyak. Motion carried.**

**New Business –**

Resolution for Authorization to allow Residents to protest in writing to the Board of Review-  
**MM by Warner to approve the Resolution for Authorization to allow Residents to protest in writing to the Board of Review, 2<sup>nd</sup> by Smolenyak. Roll call vote: Warner-aye, Freds-aye, Ridenour-aye, Smolenyak-aye. Motion carried 4-0.**

**Electronic Pollbook Laptop-**

Clerk Freds stated the Township needs an updated Pollbook laptop as the current one is outdated and they need to have dedicated laptop that needs to be updated to Windows 10.

**MM by Warner to approve up to \$1,000.00 for the purchase of a new Pollbook Laptop, 2<sup>nd</sup> by Smolenyak. Motion carried 4-0.**

**Announcements & Correspondence –**

**Next Township Board Meeting and Public Hearing for New Township Hall will be April 20, 2020 at 7:00pm at the Norwood Historical Society School House**

**Public Comment –**

Bill Gnodtke said he would like to get a work crew together to work on the Township Cemetery. Items that he would like to address are: Paint the exterior of the shed and clean out the shed, white crosses need to be painted, need new stand for the water tank and solar light to be in compliance for the flag to be flown at night. Ridenour suggested Bill contact Dave Parsons regarding these items.

Bill had questions regarding the safety of bikers if a bike path goes through. He felt a bike path did not benefit the Village.

Bill reported on a House Bill that would eliminate local zoning for mining.

Bill asked Treasurer if there were any new contributions for the Phragmite account. Supervisor informed Site Planning has been monitoring the Phragmites and due to the high water level the risk is low for spreading.

Shari Jones commented that she felt there shouldn't be any issues to having a Public Hearing in April as far as notifying the Township Residents on the web site since there are no residents at this meeting it shows that people view the web site. It was mentioned by the Supervisor that phone calls were made also but that can be done again. Jones also stated that in order to allow the 14 day notice for the Public Hearing the notice would have to go out by April 6, 2020 and we should know by then if the restrictions for public gatherings due to the COVID-19 Pandemic is still active which would force another delay for the Public Hearing.

**Meeting Adjourned at 8:25 p.m.**

Submitted by Shari M. Jones, Recording Secretary