

Norwood Township Agenda
TUESDAY June 18, 2024 · 6:00 pm

Norwood Township Hall · 00640 Lakeshore Dr. · Charlevoix, MI 49720

Topic: June Norwood Board of Trustees Meeting

Time: Jun 18, 2024 06:00 PM America/Detroit

Join Zoom Meeting

<https://us06web.zoom.us/j/84923518100?pwd=uYpKgTOHBqvLuw59R1X0hb5MC1b13M.1>

Meeting ID: 849 2351 8100

Passcode: 415202

Call to Order

Pledge of Allegiance

Roll Call

Approval of Minutes – May 21, 2024 Meeting

Public Comment on Agenda

Approval of Agenda

Supervisor Report

Treasurer Report

Fund Balances as of 5/31/24:

General	\$ 101,516.06	
Sweep Acct.	\$ 219,078.00	TOTAL General Fund \$320,594.06
Road	\$ 105,538.10	
CD Road	\$ 103,840.10	TOTAL Road Fund \$209,378.20
Fire	\$ 75,095.05	
ARP	\$ 63,309.30	
Phragmites	\$ 7,940.94	(incl. \$1055 for F. Hamilton)
Tax Fund	\$ 1,894.39	

Clerk Report Preapproved: \$ 368.12 (GLE/Truestream)
Unapproved: \$ 16,462.41
TOTAL: \$ 16,830.53

Trustees Report

Zoning Administrator Report-Online

Old Business: Solar Ordinance
Budget Amendment Year End 23-24
Resolution for Board Salaries
2024/2025 Budget/Truth in Taxation Public Hearing

New Business: Fire Contract

Correspondence/Announcements

Public Comment – Individuals wishing to speak under Public Comment need to state name and where they live – Thank you!

Adjournment

**Norwood Township Board of Trustees
Tuesday May 21, 2024 Meeting
Draft Meeting Minutes**

Call to Order – Meeting called to order at 6:00 P.M. by Supervisor Ben Freds at the Norwood Town Hall

Pledge of Allegiance – by all present

Roll Call – Trustee Mark Pirie-present, Clerk Brenda Freds-present, Treasurer Lynn Smolenyak-present, Supervisor Ben Freds-present, Trustee Doug Warner-present

Approval of April 16, 2024, Meeting Minutes, MM by Pirie to approve minutes as presented, 2nd by Warner. Motion carried to approval 5-0.

Approval of April 22, 2024 Special Meeting Minutes, MM by Warner to approve minutes as presented, 2nd by Pirie. Motion carried to approval 5-0.

Public Comment on Agenda Items – None

Approval of Agenda – Supervisor Freds asked to change the New Business to add Certificate of Appreciation for Leslie Meyers for her years of service. **MM by Supervisor Freds to approve Agenda as amended, 2nd by Clerk Freds. Motion carried to approval 5-0.**

Supervisor's Report –

- Would like to appoint Vince Currier as Temporary Infrastructure Specialist to Supervisor as he has been very helpful with the Township's Infrastructure lately. Currier advised Supervisor that they cannot get a diver to inspect the hydrants until an agreement is established by the Attorney for the fire pond owners.
- Leon Miller, the builder for the pavilion, is waiting for some parts before he can complete the pavilion.
- Was given drawings from Performance Engineers for ADA Ramp to the beach. Supervisor applying for Recreational Passport Funds
- Completed ARPA funds reporting.
- Bill Gnodtke, Norwood's Representative for the LCEMSA, asked that any Norwood Residents that have property gates or commercial building keys that they be provided to the EMS and Fire Departments, so they have access to property in case of an emergency.

Treasurer's Report –

Fund Balances as of 04/30/2024:

General:	\$101,535.22	
Sweep Acct:	\$218,815.42	TOTAL General: \$320,350.64
Road:	\$105,497.84	
CD Road:	\$103,840.10	TOTAL Road: \$209,337.94
Fire:	\$ 75,827.45	
ARP:	\$ 63,309.30	
Phragmites:	7,940.94	(includes \$1,055 for Hamilton)

Tax Fund: \$ 1,919.41

The treasurer reported on the following:

- Tax Fund obligations have been paid
- Norwood Street light out at US 31 & Norwood Rd. Supervisor stated he had called on it.
- Someone has expressed interest in the treasurer's position so will need to file to be on the ballot by July 18, 2024 at 4:00pm. Smolenyak stated she would help new treasurer with transition.
- IFT done
- Anything that needs to be included with the summer taxes needs to be presented at the June 2024 meeting to be able to get in time for July 1st tax bills
- Had issue with Rackspace email so added option for two part authentication

Clerk's Report:

Approved: \$ 5,317.37 (GLE/Truestream/Town Hall Mortgage)

Unapproved: \$ 9,067.94

Totals: \$ 14,385.31

MM by Warner to approve the Clerk's report and paying the bills, 2nd by Pirie. Discussion by Smolenyak that check register did not balance with report but ok to approve until verified. **Motion carried to approval 5-0.**

Trustee's Report -

Warner had nothing to report

Pirie had nothing to report

Zoning Administrator's Report-ZA report is on-line.

New Business –

Ryan Deery, Charlevoix Public Library – Ryan gave a presentation on the status of the Charlevoix Public Library. He said they made their final payment on the 20-year bond and the library is fully owned. There will be a millage renewal in August which will help with 50% of operating funds and this will be a savings for taxpayers if passed. Library will be needing a new roof. Julia Drost is Norwood Township's representative for the Library Board and will be the President next year.

Solar Ordinance – Discussion on defining Administrative Approval, Height Specifications, Set back Specifications and spelling/typos. Board would like to forward to the Planner to review and make necessary changes before approving. The County Planning Board suggestions will be considered. Board will ask the Planner to have to the Norwood Planning Commission by the June 2024 PC meeting.

Resolution Clerk Pay Election cycle for Non-Statutory Duties – Resolution was incorrectly passed in June 2023.

MM by Clerk Freds to approve the updated Resolution for the remainder of the 2023-2024 budget year, 2nd by Warner. Motion carried to approval 5-0.

MM by Pirie to pay clerk \$500 for the non-statutory duties by the clerk during elections, 2nd by Warner. Motion carried to approval 5-0

Certificate of Appreciation for Leslie Meyers years of service – MM by Supervisor Freds to present Leslie Meyers with a Certificate of Appreciation for her years of service to Norwood Township, 2nd by Warner. Motion carried to approval.

Old Business –

Park Paving Quote – Review of quotes from Charlevoix County Road Commission to pave Lake shore drive to beyond the parking lot up to 2 track and pave parking lot for park. Using ARPA funds and after using ARPA funds it will cost the township \$61,879.00. Discussion that it needs to be verified that the parking lot is included in the quote and need to know the time of construction as the Board did not want construction to be during busy season.

MM by Pirie to give Supervisor and Clerk authority to sign Lake Shore Drive Road construction contract as long as the items discussed are clarified, 2nd by Warner. Motion carried to approval 5-0.

2024-2025 Norwood Township Budget – Discussion on proposed 2024-2025 budget. There will be a public hearing at the June 18, 2024 Board Meeting for the budget review and approval.

Announcements & Correspondence – None

Public Comment – None

Meeting adjourned at 7:28 pm

Respectfully submitted by,
Shari Jones, Recording Secretary

Township of Norwood-General Fund

6/11/2024 7:29 PM

Register: 101-001 · BankAcct-Gen Fund

From 05/21/2024 through 06/18/2024

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
05/22/2024		Transfer From Sweep...	Transfer from other Fund	Sweep		X	12,945.11	100,718.46
05/22/2024	003290	Transfer From Fire F...	101-699 · Transfers fro...	Deposit		X	761.25	101,479.71
05/31/2024	003291	CCSB	101-664 · Interest Inco...	May 24		X	38.35	101,518.06
06/01/2024	eft	Truestream	-split-	Internet Billing	110.11			101,407.95
06/04/2024	eft	Great Lakes Energy	-split-	Autopay Lights	258.01			101,149.94
06/07/2024	7282	Henk Boerman	101-265 · Township H...	Township Hall	37.50			101,112.44
06/09/2024	003292	Charlevoix Communi...	101-697 · RentalofTow...	August 24, 203...			50.00	101,162.44
06/09/2024	003293	Brendon Campbell	101-475 · STR/SUP Fees	STR Permit			500.00	101,662.44
06/10/2024	eft	Visa - Charlevoix Sta...	-split-	Account Numb...	110.91			101,551.53
06/10/2024	7283	Robert Englebrecht	101-209 · Assessor:20...	2024 Wages	812.50			100,739.03
06/10/2024	7284	Village Graphics	101-255 · Zoning Adm...	41005	12.00			100,727.03
06/10/2024	7285	Benjamin Freds	-split-	Supervisor Wa...	1,238.01			99,489.02
06/10/2024	7286	Brenda Freds	-split-	Clerk Wages	1,904.50			97,584.52
06/10/2024	7287	Brenda Freds	-split-	Reimbursement	845.96			96,738.56
06/10/2024	7288	Charlevoix County N...	101-101 · Twp Board:...	16938	36.00			96,702.56
06/10/2024	7289	Young, Graham, & ...	101-101 · Twp Board:...	invoice #25596	200.00			96,502.56
06/10/2024	7290	Michigan Townships...	101-101 · Twp Board:...	Annual Dues-N...	1,064.49			95,438.07
06/10/2024	7291	Lynn Smolenyak {t}	-split-	Treasurer Wag...	1,711.20			93,726.87
06/10/2024	7292	Mark Pirie	-split-	Trustee Wages ...				93,726.87
06/10/2024	7293	Douglas Warner	-split-	Trustee + PC w...	484.65			93,242.22
06/10/2024	7294	Robert Englebrecht	101-209 · Assessor:20...	2024 Wages	812.50			92,429.72
06/11/2024	eft	Internal Revenue Ser...	-split-	Fed Payroll Ta...	3,534.13			88,895.59
06/11/2024	eft	State of MI	101-230 · Payroll-SW...	38-2049557	534.47			88,361.12
06/11/2024	7295	Ellsworth Energy Ser...	101-265 · Township H...	Account #33228	677.71			87,683.41
06/11/2024	7296	Shari M Jones	-split-	Deputy Clerk 2...	388.66			87,294.75
06/11/2024	7297	David Kolka	-split-	PC Wages 2024	162.54			87,132.21
06/11/2024	7298	David P Vermeesch	-split-	PC Wages 2024	142.21			86,990.00
06/11/2024	7299	Trevor Dotson	-split-	PC Wages 2024	142.21			86,847.79
06/11/2024	7300	Alec Amstutz	-split-	PC Wages 2024	135.66			86,712.13
06/11/2024	7301	Jennifer Neal	-split-	Planner Wages ...	528.60			86,183.53
06/11/2024	7302	David Parsons	101-276 · Cemetary:27...	2024 Sexton	165.00			86,018.53
06/11/2024	7303	Nicholas L. Brief	-split-	ZA - 2024	781.00			85,237.53

Norwood Township

Resolution No. 3 of 2024

A resolution to establish a general appropriations act for Norwood Township; to define the powers and duties of the Norwood Township Officers in relation to the administration of the budget; and to provide remedies for refusal or neglect to comply with the requirements of the resolution.

The Board of Trustees of Norwood Township resolves:

Section 1: Title

This resolution shall be known as the **Norwood Township General Appropriations Act**.

Section 2: Chief Administrative Officer

The Supervisor shall be the Chief Administrative Officer and shall perform the duties of the Chief Administrative Officer enumerated in this act.

Section 3: Fiscal Officer

The Clerk shall be the Fiscal Officer and shall perform the duties of the Fiscal Officer enumerated in this act.

Section 4: Public Hearings on the Budget

Pursuant to MCLA 141.412: MCLA 141.413, notice of a public hearing on the proposed budget was published in a newspaper of general circulation, The Charlevoix County News on May 30, 2024 and a public hearing concerning the proposed budget and Truth in Taxation was held on June 18, 2024.

Section 5: Estimated Revenues

Estimated township general fund revenues for fiscal year 2024-2025, Including an allocated millage of .9850 mill; voter authorized road millage of 1.9818, voter authorized fire mileage of .5 mill and voter authorized EMS millage of 1.4775; and various miscellaneous revenues shall total \$320,000.00. Cash on hand \$605,067.31 and other revenues bring the total revenues to \$925,067.31.

Section 6: Millage Levy

The Norwood Township Board shall cause to be levied and collected the general property tax on all real and personal property within the township upon the current tax roll an amount equal to 4.9443 mill as set forth by the Tax Allocation Board.

Section 7: Estimated Expenditures

Estimated township general fund expenditures for fiscal year 2024-2025 for the various township activities are as follows: General Fund is \$174,147.00, Fire Fund is \$36,000.00 (4,000 to be covered by fund balance) and Road Fund is \$6,500. The total Township budgeted expenditure being \$216,647.00. EMS expenditures are unbudgeted and paid direct in the amount of 97,654.50.

Section 8: Adoption of Budget by Reference

The general fund budget of Norwood Township is hereby adopted by reference, with revenues and activity expenditures as indicated in Section 5 and 7 of this Act.

Section 9: Adoption of Budget by Cost Center

The Board of Trustees of Norwood Township adopts the 2024-2025 fiscal year general fund budget by cost center. Township officials responsible for the expenditures authorized in the budget may expend township funds up to, but not to exceed, the total appropriation authorized for each cost center, and may make transfers among the various line items contained in the cost center appropriation. However, no transfers of appropriations for line

items related to personnel or capital outlays may be made without prior board approval by budget amendment.

Section 10: Appropriation not a Mandate to Spend

Appropriations will be deemed maximum authorizations to incur expenditures. The fiscal officer shall exercise supervision and control to ensure that expenditures are within appropriations, and shall not issue any town order for expenditures that exceed appropriations.

Section 11: Transfer Authority

The Chief Administrative Officer shall have the authority to make transfers among the various cost centers (or line items) without prior board approval, if the amount to be transferred does not exceed \$2,500.00 or 10% of the appropriation item from which the transfer is to be made, whichever is **less**. The Board shall be notified at its next meeting of any such transfers made, and reserves the right to modify, amend or nullify any such transfers made. Under no circumstances may the total general fund budget be changed without prior board approval.

Section 12: Allotment of Appropriations

No later than the first day of the fiscal year, each department, board or commission of Norwood Township shall submit to the Chief Administrative Officer a statement of proposed allotments of appropriations based on expected periodic requirements. The Chief Administrative Officer shall review, modify or approve the proposed allotment plan for any cost center.

Section 13: Periodic Fiscal Reports

The fiscal officer shall transmit to the board at the end of each of the first three quarters, and at the end of each Month occurring during the fourth quarter a report of financial operations including, but not limited to:

- a) A summary statement of the actual financial condition of the general fund at the end of the previous quarter (month);
- b) A summary statement showing the receipts and expenditures and encumbrances for the previous quarter (month) and for the current fiscal year to the end of the previous quarter (month);
- c) A detailed list of:
 - i) expected revenues by major source as estimated in the budget; actual receipts to date for the current fiscal year compared with actual receipts for the same period in the prior fiscal year; the balance of estimated revenues to be collected in the then current fiscal year; and any revisions in revenue estimates resulting from collection experience to date.
 - ii) for each cost center: the amount appropriated; the amount charged to each appropriation in the previous quarter (month) for the current fiscal year and as compared with the same period in the prior fiscal year; the unencumbered balance of appropriations and any revisions in the estimate of expenditures.

Section 14: Limit on Obligations and Payments

No obligations shall be incurred against, and no payment shall be made from any appropriation account unless there is a sufficient unencumbered balance in the appropriation and sufficient funds are or will be available to meet the obligation.

Section 15: Budget Monitoring

Whenever it appears to the Chief Administrative Officer or Township Board that the actual and probable revenues in any fund will be less than the estimated revenues upon which appropriations from such fund were based, and when it appears that expenditures shall exceed an appropriation, the Chief Administrative Officer shall present to the township board recommendations to prevent expenditures from exceeding available revenues or appropriations for the current fiscal year. Such recommendations shall include proposals for reducing appropriations, increasing revenues or both.

Section 16: Violations of This Act

Any obligation incurred or payment authorized in violation of this resolution shall be void and shall subject any responsible official(s) to disciplinary action as outlined in P>A> 621 (1978) and the Norwood Township personnel

manual.

Section 17: Board Adoption

Motion made by _____, seconded by _____ to adopt the foregoing ordinance (resolution). Upon roll call vote, the following voted aye: _____
The following voted nay: _____ The Supervisor declared the motion carried and the resolution duly adopted on the 19th day of June 18, 2024.

Norwood Township Clerk

Township of Norwood - Fire Services Fund
Profit & Loss Budget Overview
July 2024 through June 2025

	Jul '24 - Jun 25
Income	
206-404 · Property Taxes	32,000.00
206-664 · Interest Earned	0.00
Total Income	32,000.00
Expense	
206-820 · Fire Protection	36,000.00
206-990 · Transfers to Other Fund	0.00
Total Expense	36,000.00
Net Income	-4,000.00

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06/12/24

Accrual Basis

Township of Norwood-General Fund
Profit & Loss Budget vs. Actual
 July 2024 through June 2025

	Jul '24 - Jun 25	Budget	\$ Over Budget
Income			
101-403 · Property Taxes			
403-1 · Summer Tax -Adm	0.00	10,943.00	-10,943.00
403-2 · Winter Tax - Adm	0.00	7,735.00	-7,735.00
403-4 · School Collection Fee	0.00	3,410.00	-3,410.00
101-403 · Property Taxes - Other	0.00	64,000.00	-64,000.00
Total 101-403 · Property Taxes	0.00	86,088.00	-86,088.00
101-423 · Swamp Tax	0.00	2,500.00	-2,500.00
101-475 · STR/SUP Fees	0.00	3,750.00	-3,750.00
101-476 · Zoning Permits	0.00	2,000.00	-2,000.00
101-573 · Local Comm Stabilization Share	0.00	3,000.00	-3,000.00
101-574 · State Shared Revenue	0.00	76,000.00	-76,000.00
101-664 · Interest Income	0.00	120.00	-120.00
101-673 · Cemetary Lots and Fees	0.00	1,200.00	-1,200.00
Total Income	0.00	174,658.00	-174,658.00
Expense			
Payroll			
Comp FICA	0.00	3,900.00	-3,900.00
Comp MCARE	0.00	900.00	-900.00
Total Payroll	0.00	4,800.00	-4,800.00
101-101 · Twp Board			
101-702 · Trustees Wages	0.00	4,800.00	-4,800.00
101-705 · NON-Statutory Duties	0.00	2,400.00	-2,400.00
101-727 · Office Supplies	0.00	1,400.00	-1,400.00
101-801 · Accounting/Auditing	0.00	8,000.00	-8,000.00
101-802 · Legal Services	0.00	5,000.00	-5,000.00
101-803 · Dues/Membersip	0.00	1,150.00	-1,150.00
101-805 · Zoning Board ofAppeals			
805-702 · ZBA Wages	0.00	465.00	-465.00
805-740 · ZBA Supplies	0.00	50.00	-50.00
805-802 · ZBA Legal	0.00	500.00	-500.00
805-900 · ZBA Public Notices	0.00	100.00	-100.00
Total 101-805 · Zoning Board ofAppeals	0.00	1,115.00	-1,115.00
101-900 · Public Notices	0.00	500.00	-500.00
101-910 · Insurance/Bonds	0.00	9,000.00	-9,000.00
101-911 · Workers Compensation	0.00	900.00	-900.00
101-960 · Website	0.00	2,000.00	-2,000.00
101-965 · Festival Donations	0.00	1,500.00	-1,500.00
Total 101-101 · Twp Board	0.00	37,765.00	-37,765.00

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06/12/24

Accrual Basis

Township of Norwood-General Fund
Profit & Loss Budget vs. Actual
 July 2024 through June 2025

	Jul '24 - Jun 25	Budget	\$ Over Budget
101-171 · Supervisor			
171-702 · Supervisor Wages	0.00	9,000.00	-9,000.00
171-726 · Supervisor Supplies	0.00	100.00	-100.00
171-869 · Supervisor Travel	0.00	50.00	-50.00
171-956 · Supervisor Education	0.00	50.00	-50.00
Total 101-171 · Supervisor	0.00	9,200.00	-9,200.00
101-191 · Elections			
191-702 · Election Wages	0.00	1,700.00	-1,700.00
191-725 · Elections Meals	0.00	400.00	-400.00
191-726 · Elections Supplies	0.00	2,750.00	-2,750.00
191-956 · Elections Education	0.00	600.00	-600.00
Total 101-191 · Elections	0.00	5,450.00	-5,450.00
101-209 · Assessor			
209-702 · Assessor Wages	0.00	250.00	-250.00
209-706 · Assessor Services	0.00	10,752.00	-10,752.00
209-740 · Assessor Supplies	0.00	1,000.00	-1,000.00
Total 101-209 · Assessor	0.00	12,002.00	-12,002.00
101-215 · Clerk			
215-702 · Clerk Salary	0.00	12,000.00	-12,000.00
215-703 · Deputy Clerk/Admin. Assistant	0.00	3,000.00	-3,000.00
215-704 · Webmaster	0.00	600.00	-600.00
215-726 · Clerk Supplies	0.00	100.00	-100.00
215-775 · Clerk Repairs/Maint	0.00	100.00	-100.00
215-860 · Clerk Travel	0.00	50.00	-50.00
215-956 · Clerk Education	0.00	50.00	-50.00
Total 101-215 · Clerk	0.00	15,900.00	-15,900.00
101-247 · Board of Review			
247-702 · Bd of Review Wages	0.00	990.00	-990.00
247-725 · Bd of Review Meals	0.00	100.00	-100.00
247-726 · Bd of Review Supplies	0.00	50.00	-50.00
247-900 · Bd of Review Public Notices	0.00	150.00	-150.00
247-956 · Bd of Review Education	0.00	100.00	-100.00
Total 101-247 · Board of Review	0.00	1,390.00	-1,390.00

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06/12/24

Accrual Basis

Township of Norwood-General Fund
Profit & Loss Budget vs. Actual
 July 2024 through June 2025

	Jul '24 - Jun 25	Budget	\$ Over Budget
101-253 · Treasurer			
253-702 · Treasurer Wages	0.00	11,000.00	-11,000.00
253-727 · Treasurer Office Supplies	0.00	1,250.00	-1,250.00
253-801 · Treasurer Tax Preparation	0.00	1,500.00	-1,500.00
253-860 · Treasurer Travel	0.00	50.00	-50.00
253-956 · Treasurer Education	0.00	50.00	-50.00
Total 101-253 · Treasurer	0.00	13,850.00	-13,850.00
101-255 · Zoning Administrator			
255-702 · Zoning Admin Wages	0.00	12,000.00	-12,000.00
255-726 · STR/SUP/Mileage	0.00	500.00	-500.00
255-802 · Legal Services	0.00	400.00	-400.00
255-860 · Zoning Admin Travel	0.00	50.00	-50.00
255-956 · Zoning Admin Education	0.00	50.00	-50.00
Total 101-255 · Zoning Administrator	0.00	13,000.00	-13,000.00
101-265 · Township Hall			
101-265-2 Historic Town Hall			
265-2-775 Old Hall Maintenance	0.00	500.00	-500.00
265-2-921 HistoricHElectricity	0.00	600.00	-600.00
Total 101-265-2 Historic Town Hall	0.00	1,100.00	-1,100.00
265-706 · Contracted Services/Mowing/Snow	0.00	1,200.00	-1,200.00
265-750 · Internet Service	0.00	900.00	-900.00
265-775 · Cleaning/Maintenance	0.00	1,800.00	-1,800.00
265-850 · Twp Hall Telephone	0.00	650.00	-650.00
265-921 · Twp. Hall Electricity	0.00	840.00	-840.00
265-922 · Twp Hall Heating Fuel	0.00	2,400.00	-2,400.00
265-974 · New Town Hall			
265-974-2 LOAN New Hall	0.00	20,000.00	-20,000.00
265-974-3 Hall Improvements	0.00	3,000.00	-3,000.00
Total 265-974 · New Town Hall	0.00	23,000.00	-23,000.00
Total 101-265 · Township Hall	0.00	31,890.00	-31,890.00
101-276 · Cemetary			
276-702 · Cemetary Wages	0.00	800.00	-800.00
276-706 · Cemetary Contracted Services	0.00	5,100.00	-5,100.00
276-974 · Cemetary Improvements	0.00	300.00	-300.00
Total 101-276 · Cemetary	0.00	6,200.00	-6,200.00

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06/12/24

Accrual Basis

Township of Norwood-General Fund
Profit & Loss Budget vs. Actual
 July 2024 through June 2025

	Jul '24 - Jun 25	Budget	\$ Over Budget
101-450 · Street Lights			
450-921 · Street Lights Electricity	0.00	1,800.00	-1,800.00
Total 101-450 · Street Lights	0.00	1,800.00	-1,800.00
101-691 · Township Park			
691-702 · Twp Park Wages Park Ranger	0.00	600.00	-600.00
691-706 · Twp Park Contracted Mowing	0.00	1,000.00	-1,000.00
691-726 · Supplies	0.00	200.00	-200.00
691-974 · Twp Park Improvements	0.00	3,000.00	-3,000.00
Total 101-691 · Township Park	0.00	4,800.00	-4,800.00
101-806 · Planning Commission			
806-702 · Plan Comm Wages	0.00	6,000.00	-6,000.00
806-727 · Plan Comm Office Supplies	0.00	100.00	-100.00
806-802 · PC Legal	0.00	1,000.00	-1,000.00
806-803 · Plan Comm Dues/Memberships	0.00	350.00	-350.00
806-804 · Planner	0.00	8,400.00	-8,400.00
806-900 · Plan Comm Public Notices	0.00	200.00	-200.00
806-956 · Plan Comm Education	0.00	50.00	-50.00
Total 101-806 · Planning Commission	0.00	16,100.00	-16,100.00
Total Expense	0.00	174,147.00	-174,147.00
Net Income	0.00	511.00	-511.00

Township of Norwood-Road Fund
Profit & Loss Budget vs. Actual
July 2024 through June 2025

	Jul '24 - Jun 25	Budget	\$ Over Budget
Income			
203-404 · Property Taxes-Roads	0.00	128,000.00	-128,000.00
Total Income	0.00	128,000.00	-128,000.00
Expense			
203-974 · Road Improvements	0.00	6,500.00	-6,500.00
Total Expense	0.00	6,500.00	-6,500.00
Net Income	0.00	121,500.00	-121,500.00

8:26 PM

06/11/24

Accrual Basis

Township of Norwood - Fire Services Fund

Balance Sheet

As of June 30, 2024

	Jun 30, 24
ASSETS	
Current Assets	
Checking/Savings	
206-101 · Cash in Bank-EMS	75,095.05
Total Checking/Savings	75,095.05
Total Current Assets	75,095.05
TOTAL ASSETS	75,095.05
LIABILITIES & EQUITY	
Equity	
206-390 · Fund Balance	19,650.86
32000 · Retained Earnings	25,657.44
Net Income	29,786.75
Total Equity	75,095.05
TOTAL LIABILITIES & EQUITY	75,095.05

8:25 PM

06/11/24

Accrual Basis

Township of Norwood - Fire Services Fund
Profit & Loss Budget vs. Actual
July 2023 through June 2024

	<u>Jul '23 - Jun 24</u>	<u>Budget</u>	<u>\$ Over Budget</u>
Income			
206-404 · Property Taxes	31,500.87	30,751.50	749.37
206-664 · Interest Earned	31,262.78	0.00	31,262.78
Total Income	62,763.65	30,751.50	32,012.15
Expense			
206-820 · Fire Protection	0.00	35,000.00	-35,000.00
206-990 · Transfers to Other Fund	32,976.90		
Total Expense	32,976.90	35,000.00	-2,023.10
Net Income	<u>29,786.75</u>	<u>-4,248.50</u>	<u>34,035.25</u>

Township of Norwood-General Fund
Balance Sheet
As of June 30, 2024

	Jun 30, 24
ASSETS	
Current Assets	
Checking/Savings	
101-001 · BankAcct-Gen Fund	85,237.53
Total Checking/Savings	85,237.53
Total Current Assets	85,237.53
TOTAL ASSETS	85,237.53
LIABILITIES & EQUITY	
Equity	
101-390 · Fund Balance-General Fund	89,682.43
Net Income	-4,444.90
Total Equity	85,237.53
TOTAL LIABILITIES & EQUITY	85,237.53

10:44 AM

06/12/24

Accrual Basis

Township of Norwood-General Fund
Profit & Loss Budget vs. Actual
 July 2023 through June 2024

	Jul '23 - Jun 24	Budget	\$ Over Budget
Income			
101-403 · Property Taxes			
403-1 · Summer Tax -Adm	11,040.00	10,943.00	97.00
403-2 · Winter Tax - Adm	8,071.45	7,735.00	336.45
403-4 · School Collection Fee	3,375.00	3,410.00	-35.00
101-403 · Property Taxes - Other	62,632.51	61,503.00	1,129.51
Total 101-403 · Property Taxes	85,118.96	83,591.00	1,527.96
101-423 · Swamp Tax	0.00	2,500.00	-2,500.00
101-475 · STR/SUP Fees	4,700.00	2,500.00	2,200.00
101-476 · Zoning Permits	1,700.00	2,000.00	-300.00
101-573 · Local Comm Stabilization Share	3,459.73	3,000.00	459.73
101-574 · State Shared Revenue	76,230.00	67,000.00	9,230.00
101-664 · Interest Income	416.90	120.00	296.90
101-673 · Cemetary Lots and Fees	1,550.00	1,200.00	350.00
101-697 · Rental of Township Hall/Other Misc	480.00	0.00	480.00
Total Income	173,655.59	161,911.00	11,744.59
Expense			
Payroll			
Comp FICA	3,145.60	3,025.00	120.60
Comp MCARE	735.68	715.00	20.68
Total Payroll	3,881.28	3,740.00	141.28
SWEEP Transfer from other Fund	-128,246.39		
101-101 · Twp Board			
101-528 · Township Garbage Collection	0.00	14,000.00	-14,000.00
101-702 · Trustees Wages	3,928.00	3,928.00	0.00
101-705 · NON-Statutory Duties	1,200.00	1,200.00	0.00
101-727 · Office Supplies	701.20	600.00	101.20
101-801 · Accounting/Auditing	1,435.00	2,000.00	-565.00
101-802 · Legal Services	3,845.00	7,000.00	-3,155.00
101-803 · Dues/Membership	1,064.49	1,100.00	-35.51
101-805 · Zoning Board of Appeals			
805-702 · ZBA Wages	613.80	465.00	148.80
805-740 · ZBA Supplies	0.00	50.00	-50.00
805-802 · ZBA Legal	340.00	500.00	-160.00
805-900 · ZBA Public Notices	234.00	100.00	134.00
101-805 · Zoning Board of Appeals - Other	-500.00		
Total 101-805 · Zoning Board of Appeals	687.80	1,115.00	-427.20

10:44 AM

06/12/24

Accrual Basis

Township of Norwood-General Fund
Profit & Loss Budget vs. Actual
 July 2023 through June 2024

	Jul '23 - Jun 24	Budget	\$ Over Budget
101-900 · Public Notices	102.00	500.00	-398.00
101-910 · Insurance/Bonds	8,523.00	7,700.00	823.00
101-911 · Workers Compensation	825.00	850.00	-25.00
101-960 · Website	466.44	1,000.00	-533.56
101-965 · Festival Donations	1,500.00	1,500.00	0.00
Total 101-101 · Twp Board	24,277.93	42,493.00	-18,215.07
101-171 · Supervisor			
171-702 · Supervisor Wages	6,756.00	6,756.00	0.00
171-726 · Supervisor Supplies	809.96	800.00	9.96
171-869 · Supervisor Travel	0.00	50.00	-50.00
171-956 · Supervisor Education	0.00	50.00	-50.00
Total 101-171 · Supervisor	7,565.96	7,656.00	-90.04
101-191 · Elections			
191-702 · Election Wages	3,456.90	1,300.00	2,156.90
191-725 · Elections Meals	426.24	200.00	226.24
191-726 · Elections Supplies	624.30	150.00	474.30
191-740 · Elections Operating Supplies	3,937.78	2,600.00	1,337.78
191-956 · Elections Education	0.00	600.00	-600.00
101-191 · Elections - Other	-1,160.67		
Total 101-191 · Elections	7,284.55	4,850.00	2,434.55
101-209 · Assessor			
209-702 · Assessor Wages	250.00	250.00	0.00
209-706 · Assessor Services	9,750.00	9,750.00	0.00
209-740 · Assessor Supplies	929.98	1,000.00	-70.02
Total 101-209 · Assessor	10,929.98	11,000.00	-70.02
101-215 · Clerk			
215-702 · Clerk Salary	8,420.00	8,420.00	0.00
215-703 · Deputy Clerk/Admin. Assistant	1,155.00	1,050.00	105.00
215-704 · Webmaster	600.00	600.00	0.00
215-726 · Clerk Supplies	1,355.04	900.00	455.04
215-775 · Clerk Repairs/Maint	0.00	100.00	-100.00
215-860 · Clerk Travel	0.00	50.00	-50.00
215-956 · Clerk Education	0.00	50.00	-50.00
Total 101-215 · Clerk	11,530.04	11,170.00	360.04

10:44 AM

06/12/24

Accrual Basis

Township of Norwood-General Fund
Profit & Loss Budget vs. Actual
 July 2023 through June 2024

	Jul '23 - Jun 24	Budget	\$ Over Budget
101-247 · Board of Review			
247-702 · Bd of Review Wages	810.00	990.00	-180.00
247-725 · Bd of Review Meals	68.89	100.00	-31.11
247-726 · Bd of Review Supplies	0.00	50.00	-50.00
247-900 · Bd of Review Public Notices	119.37	150.00	-30.63
247-956 · Bd of Review Education	0.00	100.00	-100.00
Total 101-247 · Board of Review	998.26	1,390.00	-391.74
101-253 · Treasurer			
253-702 · Treasurer Wages	7,860.00	7,860.00	0.00
253-727 · Treasurer Office Supplies	43.00	250.00	-207.00
253-801 · Treasurer Tax Preparation	1,386.39	1,500.00	-113.61
253-860 · Treasurer Travel	0.00	50.00	-50.00
253-956 · Treasurer Education	0.00	50.00	-50.00
Total 101-253 · Treasurer	9,289.39	9,710.00	-420.61
101-255 · Zoning Administrator			
255-702 · Zoning Admin Wages	8,500.00	10,800.00	-2,300.00
255-706 · Zoning Admin Contracted Service	2,000.00	2,000.00	0.00
255-726 · STR/SUP/Mileage	0.00	500.00	-500.00
255-727 · Zoning Admin Supplies/Mileage	50.00	0.00	50.00
255-802 · Legal Services	0.00	400.00	-400.00
255-860 · Zoning Admin Travel	0.00	50.00	-50.00
255-956 · Zoning Admin Education	130.00	50.00	80.00
Total 101-255 · Zoning Administrator	10,680.00	13,800.00	-3,120.00
101-265 · Township Hall			
101-265-2 Historic Town Hall			
265-2-775 Old Hall Maintenance	0.00	200.00	-200.00
265-2-921 HistoricHElectricity	536.00	600.00	-64.00
Total 101-265-2 Historic Town Hall	536.00	800.00	-264.00
265-706 · Contracted Services/Mowing/Snow	525.00	1,200.00	-675.00
265-750 · Internet Service	827.88	865.00	-37.12
265-775 · Cleaning/Maintenance	973.68	1,800.00	-826.32
265-850 · Twp Hall Telephone	491.42	600.00	-108.58
265-921 · Twp. Hall Electricity	795.13	840.00	-44.87
265-922 · Twp Hall Heating Fuel	2,036.73	2,400.00	-363.27
265-974 · New Town Hall			
265-974-2 LOAN New Hall	19,812.88	20,000.00	-187.12
Total 265-974 · New Town Hall	19,812.88	20,000.00	-187.12
Total 101-265 · Township Hall	25,998.72	28,505.00	-2,506.28

10:44 AM

06/12/24

Accrual Basis

Township of Norwood-General Fund
Profit & Loss Budget vs. Actual
 July 2023 through June 2024

	Jul '23 - Jun 24	Budget	\$ Over Budget
101-276 · Cemetary			
276-702 · Cemetary Wages	660.00	660.00	0.00
276-706 · Cemetary Contracted Services	5,220.00	5,000.00	220.00
276-974 · Cemetary Improvements	0.00	300.00	-300.00
Total 101-276 · Cemetary	5,880.00	5,960.00	-80.00
101-450 · Street Lights			
450-921 · Street Lights Electricity	1,604.00	1,600.00	4.00
Total 101-450 · Street Lights	1,604.00	1,600.00	4.00
101-691 · Township Park			
691-702 · Twp Park Wages Park Ranger	330.00	600.00	-270.00
691-706 · Twp Park Contracted Mowing	555.00	1,000.00	-445.00
691-726 · Supplies	100.01	200.00	-99.99
691-974 · Twp Park Improvements	3,340.00	5,250.00	-1,910.00
Total 101-691 · Township Park	4,325.01	7,050.00	-2,724.99
101-806 · Planning Commission			
806-702 · Plan Comm Wages	3,256.00	4,752.00	-1,496.00
806-727 · Plan Comm Office Supplies	0.00	100.00	-100.00
806-802 · PC Legal	0.00	1,000.00	-1,000.00
806-803 · Plan Comm Dues/Memberships	325.00	300.00	25.00
806-804 · Planner	6,500.00	6,000.00	500.00
806-820 · PC Recording Secretary	657.80	1,005.00	-347.20
806-900 · Plan Comm Public Notices	36.00	200.00	-164.00
806-956 · Plan Comm Education	0.00	50.00	-50.00
Total 101-806 · Planning Commission	10,774.80	13,407.00	-2,632.20
101-999 · Transfers to other funds	171,326.96		
Total Expense	178,100.49	162,331.00	15,769.49
Net Income	-4,444.90	-420.00	-4,024.90



**GREAT LAKES
ENERGY**

Member Services & Outages: 888-485-2537
Online: gtlakes.com Email: billing@glenergy.com

Page 1 of 6

Our offices will be closed on Monday, May 27 for Memorial Day.

See additional pages for billing details.

**TOTAL
AUTOPAY AMOUNT**
\$258.01

**Bank Account will be
drafted on
06/04/2024**

The MPSC estimates that Energy Optimization programs will save members \$3.00/month on average.

Invoice Information

Primary Account #: 598001
Member Name: NORWOOD TOWNSHIP
Invoice Number: 6
Billing Period: 04/11/2024 - 05/12/2024 for 31 Days
Billing Date: 05/15/2024
Current Bill Due Date: 06/04/2024
Phone Number: (231) 547-4429
Mailing Address: ATTN BRENDA FRED'S
640 LAKE SHORE DR
CHARLEVOIX MI 49720-9728

Balance Summary

Previous Balance	\$254.04
Payments	-\$254.04
Balance Before Current Charges	\$0.00
Total Current Amount	\$258.01
Total	\$258.01

Thank you for your previous payment of: \$254.04

IMPORTANT MEMBER INFORMATION

Outage texting? Yeah, we've got you covered! Life doesn't stop when the lights go out. In those unexpected moments, you need a simple, hassle-free way to report your outage and receive restoration updates. Visit gtlakes.com/opt-in/ for instructions to enroll in outage texting today!



GREAT LAKES ENERGY 1 Cooperative Center Dr.
Newaygo, MI 49337

Statement Enclosed



4 10716

NORWOOD TOWNSHIP
ATTN BRENDA FRED'S
640 LAKE SHORE DR
CHARLEVOIX MI 49720-9728

AutoPay Amount	\$258.01
Bank Account will be drafted on	06/04/2024
Billing Date	05/15/2024
Primary Account #	598001
Invoice Group #	6

☐ Check this box and complete reverse side to update your address or phone number, enroll in the automatic bill payment program, or People Fund.

BILL PAYMENT CENTER 1
2183 N WATER ROAD
HART MI 49420-9007



2404800005980010000000000000025801051420244



Member Name: NORWOOD TOWNSHIP
Primary Account #: 598001

Invoice Group: 6
Billing Date: 05/15/2024
Page: 2 of 6

Account #	Service Address	Rate	Meter #	Energy	Demand	Total
598001	LAKE ST	CSP	26427642	20 kWh		\$48.00
598002	GENNETT RD- LIGHT	OLO		277 kWh		\$97.00
598004	US 31 & HILLTOP DR	OLO		60 kWh		\$17.00
598005	US 31 & BARNARD RD	OLO		64 kWh		\$26.00
598006	640 LAKE SHORE DR	CSP	688467073	153 kWh		\$70.01
Total:				574 kWh		\$258.01

If you have questions or a complaint, please contact us at 888-485-2537 or through mail to the address on this bill.

Thank you for being a member!

- ☐ Mailing Address or Phone Number Changes Please call us for all other service change requests.
- ☐ Permanent ☐ Temporary (from ___/___/___ to ___/___/___)

Mailing Address _____

City _____ State _____ Zip _____

Email _____

Home Phone _____ Cell Phone _____

☐ **AutoPay by check*** - Use the check enclosed to obtain my bank account information. I understand that I may discontinue AutoPay by contacting Great Lakes Energy.

* With AutoPay by check you authorize GLE to initiate a monthly electronic funds transfer from your banking institution. Funds may be withdrawn as soon as the same day we receive payment. The transaction will appear as an ACH Debit and an image or copy of the check will not be available through your bank.



When you round up your bill to the nearest dollar, your extra change will fund local non-profit organizations in your community. Sign up for the easiest good thing you'll ever do.

- ☐ Yes, I would like to join the People Fund.
- ☐ Yes, I would like to join the People Fund PLUS and contribute an additional \$_____/mo.

Signature (required) _____
gtlakes.com/people-fund



Member Name: NORWOOD TOWNSHIP
Primary Account #: 598001

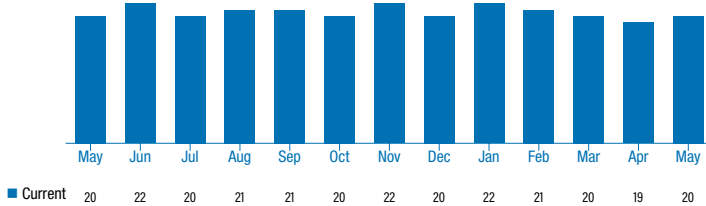
Billing Date: 05/15/2024
Page: 3 of 6

Account: 598001

Service Address: LAKE ST - TOWN HALL

Meter #	Billing Period	Prior Reading	Present Reading	Multiplier	kWh Usage	Description	Rate
26427642	04/11/2024 - 05/12/2024	15728 (Act)	15748 (Act)	1	20	General Service	CSP

Meter # 26427642



■ Current 20 22 20 21 21 20 22 20 22 21 20 19 20

Previous Account Activity

Previous Balance	\$48.00
Payment(s)	-\$48.00
Account Balance Before Current Charges	\$0.00

Current Activity

Monthly Charge		\$39.21
Energy Usage	20 kWh @ 0.13702	\$2.74
PSCR On Energy Use	20 kWh @ 0.00188	\$0.04
Energy Optimization Surcharge		\$4.76
People Fund		\$0.37
MI Low Income Energy Fund		\$0.88
Total Current Activity		\$48.00

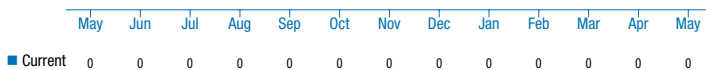
Total Amount Due \$48.00
Bank Account will be drafted On 06/04/2024

Account: 598002

Service Address: GENNETT RD- LIGHT

Meter #	Billing Period	Prior Reading	Present Reading	Multiplier	kWh Usage	Description	Rate
	04/11/2024 - 05/12/2024			0	0	Lights	OLO

Meter #



■ Current 0 0 0 0 0 0 0 0 0 0 0 0 0

Previous Account Activity

Previous Balance	\$97.00
Payment(s)	-\$97.00
Account Balance Before Current Charges	\$0.00

Current Activity

175 Watts MV		\$52.84
40w LED Light		\$43.22
PSCR On Light Use	277 kWh @ 0.00188	\$0.54
People Fund		\$0.40
Total Current Activity		\$97.00

Total Amount Due \$97.00
Bank Account will be drafted On 06/04/2024





Member Name: NORWOOD TOWNSHIP
Primary Account #: 598001

Billing Date: 05/15/2024
Page: 4 of 6

Account: 598004

Service Address: US 31 & HILLTOP DR

Meter #	Billing Period	Prior Reading	Present Reading	Multiplier	kWh Usage	Description	Rate
	04/11/2024 - 05/12/2024			0	0	Lights	OL0

Meter

	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
■ Current	0	0	0	0	0	0	0	0	0	0	0	0	0

Previous Account Activity

Previous Balance	\$17.00
Payment(s)	-\$17.00
Account Balance Before Current Charges	\$0.00

Current Activity

150 Watts HPS	1(60 kWh) @ 16.66	\$16.66
PSCR On Light Use	60 kWh @ 0.00188	\$0.11
People Fund		\$0.23
Total Current Activity		\$17.00

Total Amount Due **\$17.00**
Bank Account will be drafted On 06/04/2024

Account: 598005

Service Address: US 31 & BARNARD RD

Meter #	Billing Period	Prior Reading	Present Reading	Multiplier	kWh Usage	Description	Rate
	04/11/2024 - 05/12/2024			0	0	Lights	OL0

Meter

	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
■ Current	0	0	0	0	0	0	0	0	0	0	0	0	0

Previous Account Activity

Previous Balance	\$26.00
Payment(s)	-\$26.00
Account Balance Before Current Charges	\$0.00

Current Activity

100 Watts HPS	1(40 kWh) @ 12.94	\$12.94
70w LED Center Suspension	1(24 kWh) @ 12.93	\$12.93
PSCR On Light Use	64 kWh @ 0.00188	\$0.13
Total Current Activity		\$26.00

Total Amount Due **\$26.00**
Bank Account will be drafted On 06/04/2024



Member Name: NORWOOD TOWNSHIP
Primary Account #: 598001

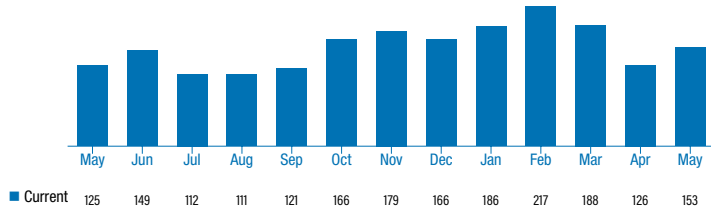
Billing Date: 05/15/2024
Page: 5 of 6

Account: 598006

Service Address: 640 LAKE SHORE DR

Meter #	Billing Period	Prior Reading	Present Reading	Multiplier	kWh Usage	Description	Rate
688467073	04/11/2024 - 05/12/2024	5331 (Act)	5484 (Act)	1	153	General Service	CSP

Meter # 688467073



Previous Account Activity

Previous Balance	\$66.04
Payment(s)	-\$66.04
Account Balance Before Current Charges	\$0.00

Current Activity

Monthly Charge		\$39.21
Energy Usage	153 kWh @ 0.13702	\$20.96
PSCR On Energy Use	153 kWh @ 0.00188	\$0.29
Energy Optimization Surcharge		\$4.76
State Sales Tax (\$65.22 x 6.0%)		\$3.91
MI Low Income Energy Fund		\$0.88
Total Current Activity		\$70.01

Total Amount Due **\$70.01**
Bank Account will be drafted On 06/04/2024



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Michigan Media, Inc.

Charlevoix County News
112 E. 6th St.
Gaylord, MI 49735-2015

INVOICE

Invoice Number: 16938
Invoice Date: May 30, 2024
Page: 1

Voice: 989-732-8160 Billing
Fax:

Bill To:
Norwood Township Brenda Freds, Clerk 00640 Lakeshore Dr. Charlevoix, MI 49720

Customer ID	Customer PO	Payment Terms	
Norwood Township		Net 10 Days	
Sales Rep ID	Shipping Method	Ship Date	Due Date
Dave 1	Best Way		6/9/24

Quantity	Item	Description	Unit Price	Amount
6.00	Legal Notice - Col.	Char. Co. News Legal Notice - Turth in Taxation	6.00	36.00
Subtotal				36.00
Sales Tax				
Total Invoice Amount				36.00
Payment/Credit Applied				
TOTAL				36.00

Check/Credit Memo No:

Overdue invoices are subject to late charges.

YOUNG, GRAHAM & WENDLING, P.C.
Attorneys at Law
P.O. Box 398
Bellaire, MI 49615
(231) 533-8635

Invoice submitted to:
Norwood Township
Brenda Freds, Clerk
00640 Lakeshore Drive
Charlevoix, MI 49720

June 03, 2024

In Reference To: Miscellaneous legal matters
Invoice # 25596

Professional Services		<u>Amount</u>
<u>Telephone/email retainer</u>		
5/31/2024	June 1-30, 2024	200.00
SUBTOTAL:		[200.00]
For professional services rendered		\$200.00
Previous balance		\$200.00
Accounts receivable transactions		
5/7/2024	Payment - thank you. Check No. 7269	(\$200.00)
Total payments and adjustments		(\$200.00)
Balance due		\$200.00

The above billing is for services through May 1-31, 2024



PO Box 80078
Lansing, MI 48908-0078
www.michigantownships.org

Due Date: 7/1/2024
Township ID: 46478
ATTN: Brenda Freds
County: Charlevoix Co.

Bill To:

Norwood Twp.
00640 Lake Shore Dr
Charlevoix, MI 49720-9728

IMPORTANT

*Please make a photocopy of this page
and send it with your check.*

Annual Dues 1. Your annual dues payment for 07/01/2024 to 06/30/2025 is:

\$1,033.49

2. Your Legal Defense Fund contribution for the year is (optional):

\$31.00

Your dues and LDF total:

\$1,064.49

Choose Your MTA Online Learning Subscription (optional)

All members of your township team, including volunteers, will have access to the courses included in the package you choose. See the enclosed flyer and the back of this page for more details.

Select one	<input type="checkbox"/>	Premium Pass (all courses included)	\$ 1,900	Enter the selected package price here:	<input type="text"/>
	<input type="checkbox"/>	Plus	\$ 1,000		
	<input type="checkbox"/>	Essentials	\$ 750		

Total the green and gold boxes above and enter the amount enclosed:

\$

Notes:

1. Make a photocopy of this page and send it with your check.
2. Your dues were calculated using method 2 as described on the reverse side of this sheet.
3. MTA's EIN number is: 38-1536994. IRS Disclosure: MTA dues payments are not deductible as a charitable contribution for federal income tax purposes.
4. Questions regarding this invoice can be sent to service@michigantownships.org or call us at (517) 321-6467.

Thank you very much for supporting strong township government!

T-1

10/80

No 12655

TRUCK# 0022 DRIVER# 0000
DATE 05/13/24 STIME 14:25
DATE 05/13/24 FTIME 14:33
SALE # 004984

GALLONS START 0.0
GALLONS FINISH 00335.5

PRODUCT PROPANE
VOLUME CORRECTED TO 60°F

Ellsworth Farmers Exchange
Ellsworth Energy Services
PO Box 98
Ellsworth MI 49729
231-588-2300

DRIVER #: 105 Truck#: 15

ACCOUNT #: 33228
NORMWOOD TOWNSHIP HALL
C/O BRENDA FRED'S
PO BOX 113
CHARLEVOIX, MI 49720

INVOICE: 12655
PROPANE
335.50 @ 2.020 = \$677.71
TANK #: 2
DESC : 500-00640 LAKESHOR
INVOICE TOTAL \$677.71
DISC. \$16.78 BY 5/23/2024

Township of Norwood-Road Fund
Balance Sheet
As of June 30, 2024

	Jun 30, 24
ASSETS	
Current Assets	
Checking/Savings	
203-100 · Cash in Bank-Road Fund	105,538.10
Total Checking/Savings	105,538.10
Total Current Assets	105,538.10
TOTAL ASSETS	105,538.10
LIABILITIES & EQUITY	
Equity	
203-390 · Fund Balance-Roads	49,352.52
Net Income	56,185.58
Total Equity	105,538.10
TOTAL LIABILITIES & EQUITY	105,538.10

8:19 PM

06/11/24

Accrual Basis

Township of Norwood-Road Fund
Profit & Loss Budget vs. Actual
July 2023 through June 2024

	Jul '23 - Jun 24	Budget	\$ Over Budget
Income			
203-404 · Property Taxes-Roads	60,887.07	61,503.00	-615.93
203-664 · Interest Income	243.51	0.00	243.51
Total Income	61,130.58	61,503.00	-372.42
Expense			
203-974 · Road Improvements	0.00	6,500.00	-6,500.00
203-990 · Transfer to other Funds	4,945.00	0.00	4,945.00
Total Expense	4,945.00	6,500.00	-1,555.00
Net Income	56,185.58	55,003.00	1,182.58



Order Details

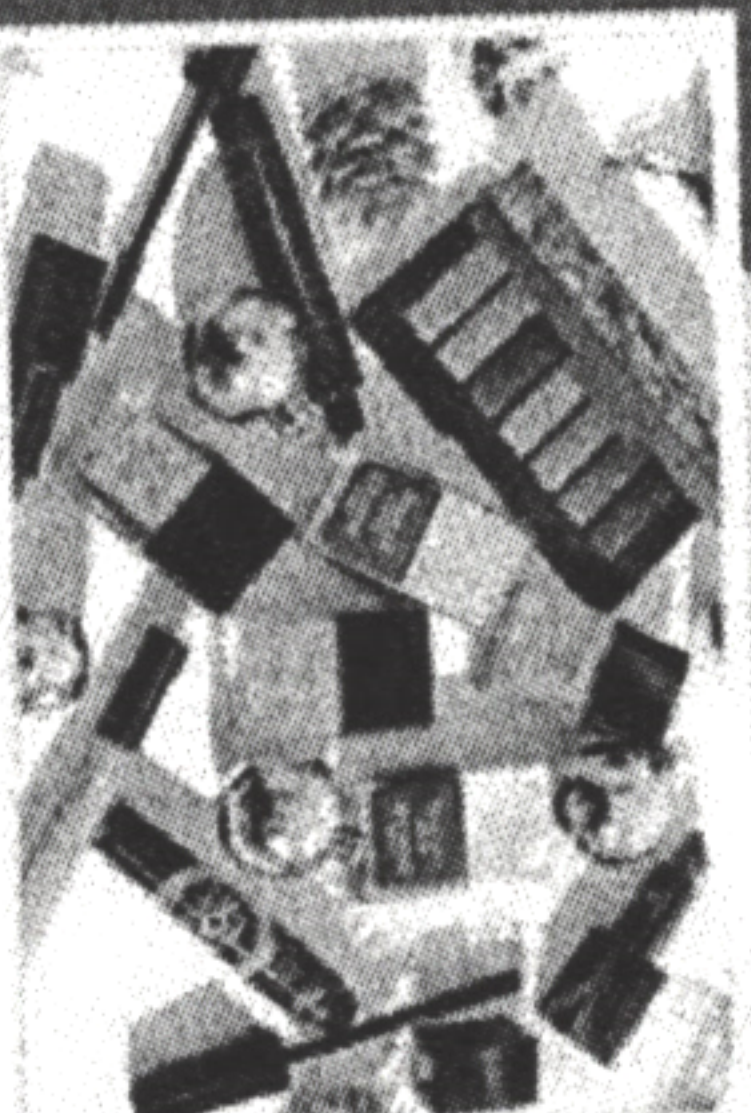
Order Number 1116553644	Payment Method <div>VISA</div> Visa ending in 9688 Expires 05/26	Shipping Address Brenda Freds 19775 CENTER ST CHARLEVOIX, MI 49720-8706 2314970897	Billing Address Brenda Freds 19775 CENTER ST CHARLEVOIX, MI 49720-8706
Order Date 06/03/2024			
Membership Number 111872483914			

Item	Quantity	Status	Total Price
McAfee Total Protection, 1 Device, (E-Delivery)	1	Shipped	\$0.01
Item #1513304			
\$0.01			
Discount \$0.01			
Lenovo Flex 7i Intel Evo Platform 14" 2-in-1 Touchscreen Laptop - 13th Gen Intel Core i7- 1355U - Windows 11	1	Delivered	\$749.97
Item #1009809			
\$749.97			

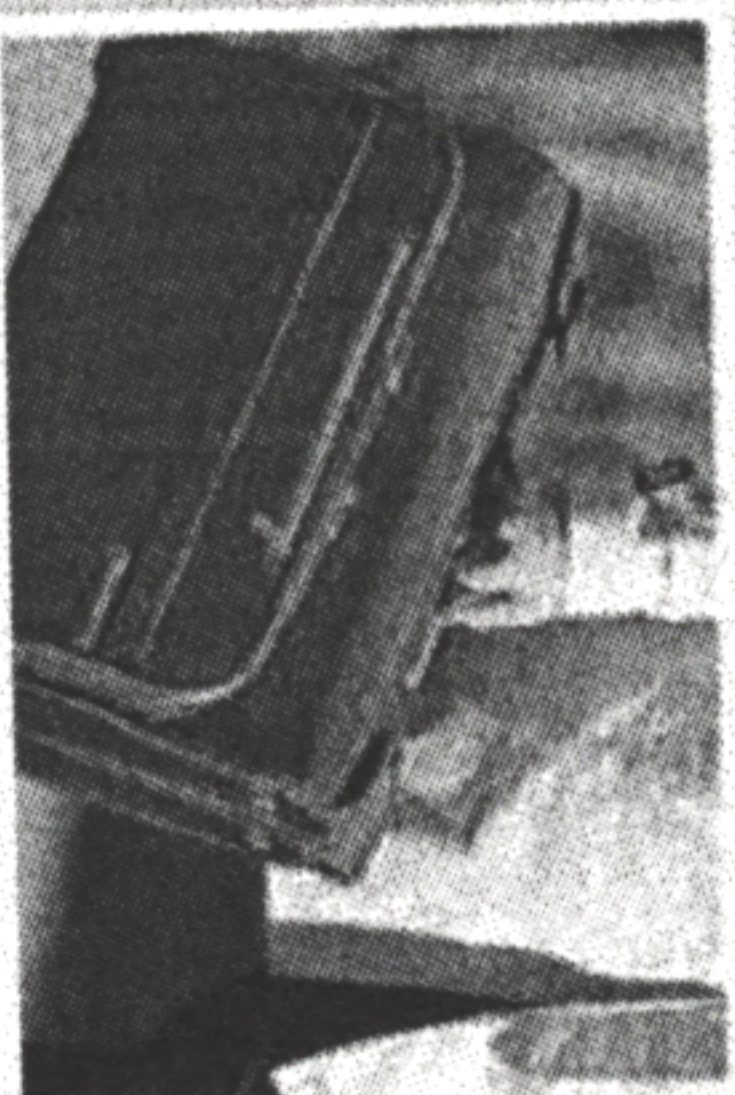
Order Summary

Subtotal (2 Items)	\$749.98
Shipping	\$14.99
Tax	\$45.00
Order Total	\$809.96

COSTCO | **NEXT**
WHOLESALE
Buy Direct from Select
Brands at a Costco Price



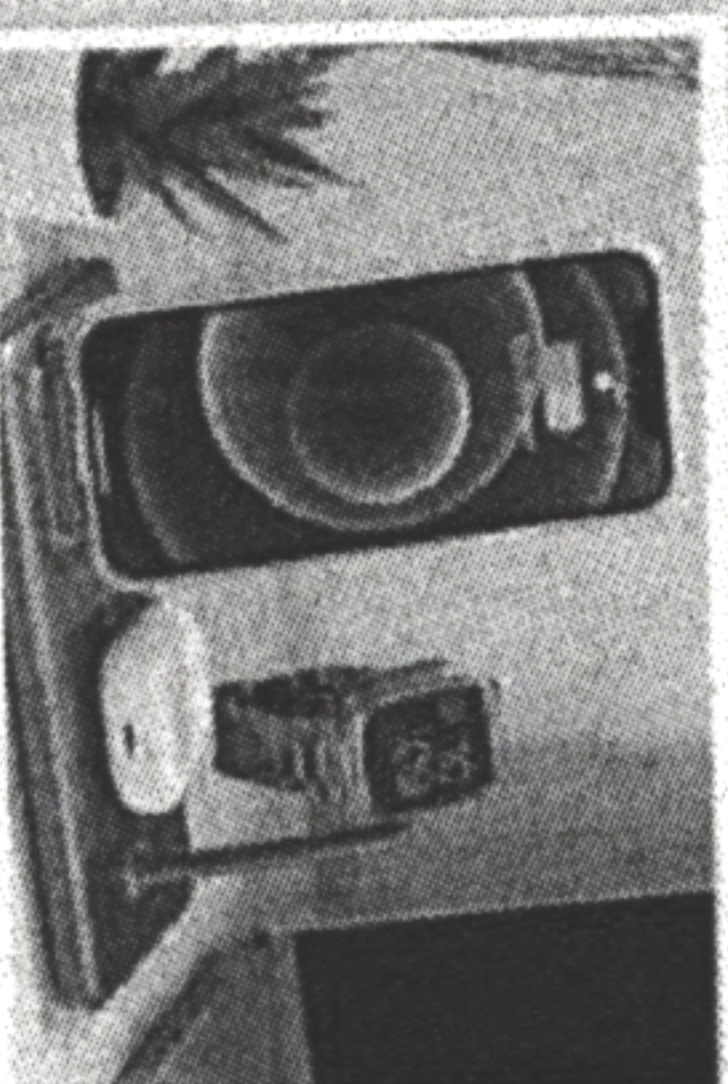
butter
LONDON



BRIGGS & RILEY



THOMAS KINKADE
Painter



CASE-MATE

REGISTER OF DEEDS RECEIPT

RECEIVED OF Benjamin Freds

_____ Dollars _____ Cents on Account of:

	FOR WHAT	QUANTITY	UNIT	AMOUNT
	DEED			
	MORTGAGE			
	DISCHARGE	36 copies Sunset Ridge Master 1		
	PART RELEASE			
	ASSIGNMENT			
	FINANCING STATEMENT			
	TAX CERTIFICATE			
	TRANSFER STAMP			36

DATE 6/3/24

SIGNED CMD



Phone: (888) 485-2537
 Email: billing@truestreamfiber.com
 Pay Online: truestreamfiber.com

Message Center

Our offices will be closed on Monday, May 27 for Memorial Day.

Are you on vacation billing? If so, please note: vacation plan eligibility ends after six months and regular monthly billing charges will resume.

CUSTOMER NAME | **NORWOOD TOWNSHIP**
 Bill Date: 05/03/2024
 Account Number: 598007

**TOTAL
AUTOPAY AMOUNT**

\$110.11

**Bank Account will be
drafted on
06/01/2024**

Billing Summary

Previous Balance	\$110.11
Payments	-\$110.11
Balance Forward	\$0.00

Service Summary

INTERNET SERVICE	\$68.99
PHONE SERVICE	\$41.12
Current Charges	\$110.11
Total Charges Due by 06/01/2024	\$110.11

Introducing Tech Squad

Our team of on-demand experts ready to solve your tech needs. Contact us to learn more.



KEEP Please do not staple or paperclip payment.

SEND



1 Cooperative Center Dr.
 Newaygo, MI 49337

Bill date 05/03/2024
Account number 598007

AutoPay Amount \$110.11
Please pay by Jun 1, 2024

☐ Check this box and complete reverse side to update your contact information or to enroll in the automatic payment program.

BILL PAYMENT CENTER
 2183 N WATER ROAD 10
 HART MI 49420-9007



NORWOOD TOWNSHIP
 ATTN BRENDA FRED'S
 640 LAKE SHORE DR
 CHARLEVOIX MI 49720-9728

4 15323



2404800005980070000000000000011011050320244

The 911 Charlevoix County Surcharge is for your 911 service, which has been approved by the Charlevoix County Board of Commissioners Resolutions on November 24, 2014. This is not a charge assessed by your service supplier. If you have questions concerning your 911 service, you may call 1-231-347-3911.

This page of your bill will provide you with a breakdown of all your current charges. If this is your first bill, you may notice prorated partial month charges.

Service Activity: LAKE ST & LAKE SHORE DR

Account: 598007

INTERNET SERVICE

Service: Primary

Internet

Monthly Charges - 06/01/24 to 06/30/24

Small Business Internet: 200 Mbps

\$73.99

Bundle Credit

-\$5.00

Internet Subtotal

\$68.99

Total Current INTERNET SERVICE

\$68.99

PHONE SERVICE

Service: Primary - 231-237-4404

Phone

Monthly Charges - 06/01/24 to 06/30/24

Standard Voice

\$34.99

FCC Regulatory Fee

\$0.04

Federal Universal Service Fee

\$2.26

MI Sales Tax

\$2.24

E911 State Surcharge

\$0.25

E911 Technical Admin Fee

\$0.73

E911 County Charlevoix

\$0.61

Phone Subtotal

\$41.12

Total Current PHONE SERVICE

\$41.12

Total Current Charges: LAKE ST & LAKE SHORE DR

\$110.11

Please call us for all other service change requests.

Email _____

Home Phone _____ Cell Phone _____

☐ **AutoPay by check*** - Use the check enclosed to obtain my bank account information. I understand that I may discontinue AutoPay by contacting Great Lakes Energy.

* With AutoPay by check you authorize GLE to initiate a monthly electronic funds transfer from your banking institution. Funds may be withdrawn as soon as the same day we receive payment. The transaction will appear as an ACH Debit and an image or copy of the check will not be available through your bank.



Love your Truestream
internet connection?

Add a phone line and save \$5 on your bill!



111 Antrim Street · Charlevoix, MI 49720
Phone: (231) 547-4172
Fax: (231) 547-0672

INVOICE
No. 41005

CUSTOMER

ADDRESS

CITY

STATE

ZIP

ORDERED BY

PHONE


DATE

PURCHASE ORDER NUMBER

PAGES	QUANTITY	UP	SIZE	NO. SIDES	STOCK / DESCRIPTION	PRICE
1	24X36		LAMINATE		MAP	12.00

EXTRA SERVICES				EXTRAS
<input type="checkbox"/> COLORED INK	<input type="checkbox"/> TRIM SIZE			SUB TOTAL
<input type="checkbox"/> COPY PREP / SET-UP	<input type="checkbox"/> PER PAD <input type="checkbox"/> 25 <input type="checkbox"/> 50 <input type="checkbox"/> 100 <input type="checkbox"/> OTHER			SALES TAX
<input type="checkbox"/> SCAN	<input type="checkbox"/> FOLD SIZE			TOTAL
<input type="checkbox"/> FILE MANIPULATION	<input type="checkbox"/> DRILL SIZE # OF HOLES			DEPOSIT
<input type="checkbox"/>	<input type="checkbox"/> STAPLE <input type="checkbox"/> FLAT <input type="checkbox"/> BOOK			BALANCE
<input type="checkbox"/>	<input type="checkbox"/> PERFORATE <input type="checkbox"/> SCORE			
<input type="checkbox"/>	<input type="checkbox"/> COLLATING			
<input type="checkbox"/> DELIVERY / SHIPPING	<input type="checkbox"/> NUMBER FROM TO			

Open accounts MUST PAY ACCOUNT BALANCE within 30 days or a 1½ percent service charge (18% APR) will be added to account balance. Accounts over 30 days late on payment will be cancelled as open accounts and all future orders must be prepaid with cash or credit card until entire account is paid in full. Please help by paying promptly. THANK YOU!



ORDER RECEIVED BY

6-6-24

DATE RECEIVED



BRENDA FRED'S
NORWOOD TOWNSHIP
Account Number: #####-8390
Page 1 of 3



Summary of Account Activity

Previous Balance		\$ 309.16
Payments	-	\$309.16 -
Other Credits	-	\$0.00
Other Debits	+	\$0.00
Purchases	+	\$110.91
Cash Advances	+	\$0.00
Balance Transfers	+	\$0.00
Fees Charged	+	\$0.00
Interest Charged	+	\$0.00
NEW BALANCE		\$ 110.91
Credit Limit		\$1,000.00
Available Credit		\$889.09
Available Cash		\$889.09
Amount Disputed		\$0.00
Statement Closing Date		06/07/24
Days in Billing Cycle		29

Account Inquiries



Call us at: (800) 423-7503
Lost or Stolen Card: (727) 570-4881



Write us at PO BOX 30495, TAMPA, FL 33630-3495

Payment Summary

NEW BALANCE	\$110.91
MINIMUM PAYMENT	\$20.00
PAYMENT DUE DATE	07/02/2024

NOTE: Grace period to avoid a finance charge on purchases, pay entire new balance by payment due date. Finance charge accrues on cash advances until paid and will be billed on your next statement.

Cardholder Account Summary

Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
05/10	05/12	PBUS03	24011344131000067489824	ZOOM.US 888-799-9666 WWW.ZOOM.US CA	\$50.85
05/25	05/26	PBUS03	24692164146101863153761	RACKSPACE EMAIL & APPS 210-312-4000 TX	\$38.87
05/27	05/28	PBUS03	24492154148713469586722	ADOBE *ADOBE 408-536-6000 CA	\$21.19
05/31	05/31		1631382127	INTERNET PMT-THANK YOU TAMPA	\$309.16-

Fees

TOTAL FEES FOR THIS PERIOD \$ **0.00**

Interest Charged

PLEASE DETACH COUPON AND RETURN PAYMENT USING THE ENCLOSED ENVELOPE - ALLOW UP TO 7 DAYS FOR RECEIPT

CHARLEVOIX STATE BANK
PO BOX 217
CHARLEVOIX MI 49720-0217



Charlevoix
STATE BANK

Account Number

#####-8390

Check box to indicate
name/address change ☐
on back of this coupon

Closing Date

06/07/24

New Balance

\$110.91

Total Minimum Payment Due

\$20.00

Payment Due Date

07/02/24

\$

AMOUNT OF PAYMENT ENCLOSED

BRENDA FRED'S
NORWOOD TOWNSHIP
00640 LAKESHORE DRIVE
CHARLEVOIX MI 49720-9728

MAKE CHECK PAYABLE TO:



CHARLEVOIX STATE BANK
PO BOX 217
CHARLEVOIX MI 49720-0217

58 4669 9300 1001 8390 00002000 00011091 4

IMPORTANT INFORMATION

Interest Charge Calculation Methods (ICM) and Computation of Balance Subject to Interest Rate. The Interest Charge Calculation Method applicable to your account for Cash Advances and Credit Purchases of goods and services that you obtain through the use of your card is specified on the front side of this statement and explained below:

Method A - Average Daily Balance (including new transactions). The Interest Charge on purchases begins from the date the transaction is posted to your account, and the Interest Charge on cash advances begins from the date you obtained the cash advance, or the first day of the billing cycle in which it is posted to your account, whichever is later. There is no grace period. The Interest Charges for a billing cycle are computed by applying the Periodic Rate to the "average daily balance" of your account. To get the average daily balance, we take the beginning balance of your account each day, add any new purchases or cash advances, and subtract any payments, credits, non-accruing fees, and unpaid interest charges. This gives us the daily balance. Then we add up all the daily balances for the billing cycle and divide the total by the number of days in the billing cycle.

Method E - Average Daily Balance (excluding new transactions). To avoid incurring an additional Interest Charge on the balance of purchases (and cash advances if Method E is specified as applicable to cash advances) reflected on your monthly statement, you must pay the entire "New Balance" in full, shown on your monthly statement on or before the Payment Due Date. The Interest Charges for a billing cycle are computed by applying the Periodic Rate to the "average daily balance" of purchases (and if applicable, cash advances). To get the average daily balance, we take the beginning balance of your account each day, add any new purchases or cash advances, and subtract any payments, credits, non-accruing fees, and unpaid interest charges. This gives us the daily balance. Then we add up all the daily balances for the billing cycle and divide the total by the number of days in the billing cycle.

Method G - Average Daily Balance (including new transactions). To avoid incurring additional Interest Charges on the balance of purchases (and cash advances, if Method G is specified as applicable to cash advances) reflected on your monthly statement and, on any new purchases (and if applicable, cash advances) appearing on your next monthly statement, you must pay the entire "New Balance", in full, shown on your monthly statement on or before the Payment Due Date. The Interest Charges for a billing cycle are computed by applying the Periodic Rate to the "average daily balance" of purchases (and if applicable, cash advances). To get the average daily balance, we take the beginning balance of your account each day, add any new purchases or cash advances, and subtract any payments, credits, non-accruing fees, and unpaid interest charges. This gives us the daily balance. Then we add up all the daily balances for the billing cycle and divide the total by the number of days in the billing cycle. This gives us the average daily balance.

Payment Crediting and Credit Balance. Payments received by 5PM at the location specified on the front of the statement after the phrase "Please Mail Your Payments to": will be credited as of the date of receipt to the account specified on the payment coupon. Payments made in person during normal business hours at branch locations where such payments are accepted will be posted as received on the same day. Payments that do not conform to the requirements set forth on or with the periodic statement (e.g. missing payment stub, payment envelope other than as provided with your statement, multiple checks or multiple coupons in the same envelope) may be subject to delay in crediting, but shall be credited within five days of receipt. If there is a credit balance due on your account, you may request, in writing, a full refund. Submit your request to the address indicated on the front of this statement after the phrase "Please send Billing Inquiries and Correspondence to".

By sending your check, you are authorizing the use of the information on your check to make a one-time electronic debit from the account on which the check is drawn. This electronic debit, which may be posted to your account as early as the date your check is received, will be only for the amount of your check. The original check will be destroyed and we will retain the image in our records. If you have questions please call the customer service number on the front of this billing statement.

Closing Date. The closing date is the last day of the billing cycle; all transactions received after the closing date will appear on your next statement.

Annual Fee. If your account has been assessed an annual fee, you may avoid paying this annual fee by sending written notification of termination within 30 days following the mailing date of this bill, to the address listed on the front of this statement after the phrase "Please send Billing Inquiries and Correspondence to:". You may use your card(s) during this 30 day period but immediately thereafter must send your card(s), which you have cut in half, to this same address.

Negative Credit Reports. You are hereby notified that a negative credit report reflecting on your credit record may be submitted to a credit reporting agency if you fail to fulfill the terms of your credit obligations.

BILLING RIGHTS SUMMARY**What To Do If You Think You Find A Mistake On Your Statement**

If you think there is an error on your statement, write to us at the address shown on the front of this billing statement after the phrase "Please send Billing Inquiries...to:". In your letter, give us the following information

- Account Information: Your name and account number.
- Dollar Amount: The dollar amount of the suspected error.
- Description of Problem: If you think there is an error on your bill, describe what you believe is wrong and why you believe it is a mistake.

You must contact us within 60 days after the error appeared on your statement. You must notify us of any potential errors in writing (or electronically). You may call us, but if you do, we are not required to investigate any potential errors and you may have to pay the amount in question. While we investigate whether or not there has been an error, the following are true:

- We cannot try to collect the amount in question, or report you as delinquent on that amount.
- The charge in question may remain on your statement, and we may continue to charge you interest on that amount. But, if we determine that we made a mistake, you will not have to pay the amount in question or any interest or other fees related to that amount.
- While you do not have to pay the amount in question, you are responsible for the remainder of your balance.
- We can apply any unpaid amount against your credit limit.

Your Rights If You Are Dissatisfied With Your Credit Card Purchases

If you are dissatisfied with the goods or services that you have purchased with your credit card, and you have tried in good faith to correct the problem with the merchant, you may have the right not to pay the remaining amount due on the purchase. To use this right, all of the following must be true:

1. The purchase must have been made in your home state or within 100 miles of your current mailing address, and the purchase price must have been more than \$50.
(Note: Neither of these are necessary if your purchase was based on an advertisement we mailed to you, or if we own the company that sold you the goods or services.)
2. You must have used your credit card for the purchase. Purchases made with cash advances from an ATM or with a check that accesses your credit card account do not qualify.
3. You must not yet have fully paid for the purchase.

If all of the criteria above are met and you are still dissatisfied with the purchase, contact us in writing (or electronically) at the address shown on the front of this billing statement following the phrase "Please send Billing Inquiries...to:". While we investigate, the same rules apply to the disputed amount as discussed above. After we finish our investigation, we will tell you our decision. At that point, if we think you owe an amount and you do not pay, we may report you as delinquent.

Please use blue or black ink to complete form

NAME CHANGE

Last

First Middle

ADDRESS CHANGE

Street

City State ZIP Code

Home Phone () - Business Phone () -

**SIGNATURE REQUIRED
TO AUTHORIZE CHANGES**

Signature

BRENDA FRED'S
NORWOOD TOWNSHIP
 Account Number: ##### 8390

Statement Closing Date:
 June 07, 2024

TOTAL INTEREST FOR THIS PERIOD		\$	0.00
<div><div>2024 Totals Year To Date</div><div><div>Total Fees Charged in 2024</div><div>\$ 0.00</div></div><div><div>Total Interest Charged in 2024</div><div>\$ 0.00</div></div></div>			

Additional Information About Your Account

MANAGE YOUR CARD ACCOUNT ONLINE. IT'S FREE! IT'S EASY! SIMPLY GO TO WWW.MYCARDSTATEMENT.COM AND ENROLL IN OUR ONLINE SERVICE. YOU CAN REVIEW ACCOUNT INFORMATION, TRACK SPENDING, SET ALERT NOTIFICATIONS, DOWNLOAD FILES, AND MUCH MORE. MANAGING YOUR ACCOUNT IS FAST, SECURE AND EASY WITH MYCARDSTATEMENT.COM. ENROLL TODAY!

Interest Charge Calculation/Plan Level Information						
Plan Name	Plan Description	ICM ¹	Balance Subject to Interest Rate	Periodic Rate ²	Annual Percentage Rate (APR) ³	Interest Charge
Purchases						
PBUS03 001	PURCHASE	G	\$0.00	1.32500% (M)	15.9000%	\$0.00
Cash						
CBUS03 001	CASH	A	\$0.00	1.32500% (M)	15.9000%	\$0.00
TOTAL			\$296.68			\$0.00
¹ ICM Interest Charge Method: See reverse side of Page 1 for explanation. ² Periodic Rate (M) = Monthly (D) = Daily ³ Your Annual Percentage Rate (APR) is the annual interest rate on your account. (V) = Variable Rate. If you have a variable rate account the periodic rate and Annual Percentage Rate (APR) may vary.						

Budget Amendment-General Fund

Norwood Township Budget

June 18, 2024

1. From General Fund to:

Payroll Comp FICA 120.00

Payroll Comp MCARE 20.68

101-191-702 Election Wages 2,156.90

101-191-740 Elections Operating Supplies 277.65

101-215-726 Clerks Supplies 360.04

101-450-921 Street Lights Electricity 4.00

To correct budget to actual balances end of Budget Year 2023/24

MM :

Second:

Ayes:

Nays:

Norwood Township

Resolution 4 of 2024

RESOLUTION TO ESTABLISH TOWNSHIP OFFICERS SALARY

WHEREAS, according to MCL 41.95(3), in a township that does not hold an annual meeting, the salary for officers composing the township board shall be determined by the township board; and

WHEREAS, the township board deems that an adjustment in the salary of the office of clerk is warranted;

NOW BE IT RESOLVED, that as of 7/1/24, the salary of the office of clerk shall be as follows:

Clerk \$12,000

The foregoing resolution offered by board member _____.

Supported by board member _____.

Upon a roll call vote, the following voted:

Aye: _____

No: _____

The supervisor declared the resolution adopted.

_____, Clerk

Norwood Township

Resolution 5 of 2024

RESOLUTION TO ESTABLISH TOWNSHIP OFFICERS SALARY

WHEREAS, according to MCL 41.95(3), in a township that does not hold an annual meeting, the salary for officers composing the township board shall be determined by the township board; and

WHEREAS, the township board deems that an adjustment in the salary of the office of Supervisor is warranted;

NOW BE IT RESOLVED, that as of 7/1/2024, the salary of the office of supervisor shall be as follows:

Supervisor \$9,000.00

The foregoing resolution offered by board member _____.

Supported by board member _____.

Upon a roll call vote, the following voted:

Aye: _____

No: _____

The supervisor declared the resolution adopted.

_____, Clerk

Norwood Township

Resolution 6 of 2024

RESOLUTION TO ESTABLISH TOWNSHIP OFFICERS SALARY

WHEREAS, according to MCL 41.95(3), in a township that does not hold an annual meeting, the salary for officers composing the township board shall be determined by the township board; and

WHEREAS, the township board deems that an adjustment in the salary of the office of treasurer is warranted;

NOW BE IT RESOLVED, that as of 7/1/2024, the salary of the office of treasurer shall be as follows:

Treasurer \$11,000

The foregoing resolution offered by board member _____.

Supported by board member _____.

Upon a roll call vote, the following voted:

Aye: _____

No: _____

The supervisor declared the resolution adopted.

_____, Clerk

Norwood Township

Resolution 7 of 2024

RESOLUTION TO ESTABLISH TOWNSHIP OFFICERS SALARY

WHEREAS, according to MCL 41.95(3), in a township that does not hold an annual meeting, the salary for officers composing the township board shall be determined by the township board; and

WHEREAS, the township board deems that an adjustment in the salary of the office of trustee is warranted;

NOW BE IT RESOLVED, that as of 7/1/2024, the salary of the office of trustee shall be as follows:

Trustee \$2,400.00

The foregoing resolution offered by board member _____.

Supported by board member _____.

Upon a roll call vote, the following voted:

Aye: _____

No: _____

The supervisor declared the resolution adopted.

_____, Clerk



BRENDA FRED'S
NORWOOD TOWNSHIP
Account Number: #####-8390
Page 1 of 3



Summary of Account Activity

Previous Balance		\$ 309.16
Payments	-	\$309.16 -
Other Credits	-	\$0.00
Other Debits	+	\$0.00
Purchases	+	\$110.91
Cash Advances	+	\$0.00
Balance Transfers	+	\$0.00
Fees Charged	+	\$0.00
Interest Charged	+	\$0.00
NEW BALANCE		\$ 110.91
Credit Limit		\$1,000.00
Available Credit		\$889.09
Available Cash		\$889.09
Amount Disputed		\$0.00
Statement Closing Date		06/07/24
Days in Billing Cycle		29

Account Inquiries



Call us at: (800) 423-7503
Lost or Stolen Card: (727) 570-4881



Write us at PO BOX 30495, TAMPA, FL 33630-3495

Payment Summary

NEW BALANCE	\$110.91
MINIMUM PAYMENT	\$20.00
PAYMENT DUE DATE	07/02/2024

NOTE: Grace period to avoid a finance charge on purchases, pay entire new balance by payment due date. Finance charge accrues on cash advances until paid and will be billed on your next statement.

Cardholder Account Summary

Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
05/10	05/12	PBUS03	24011344131000067489824	ZOOM.US 888-799-9666 WWW.ZOOM.US CA	\$50.85
05/25	05/26	PBUS03	24692164146101863153761	RACKSPACE EMAIL & APPS 210-312-4000 TX	\$38.87
05/27	05/28	PBUS03	24492154148713469586722	ADOBE *ADOBE 408-536-6000 CA	\$21.19
05/31	05/31		1631382127	INTERNET PMT-THANK YOU TAMPA	\$309.16-

Fees

TOTAL FEES FOR THIS PERIOD \$ **0.00**

Interest Charged

PLEASE DETACH COUPON AND RETURN PAYMENT USING THE ENCLOSED ENVELOPE - ALLOW UP TO 7 DAYS FOR RECEIPT

CHARLEVOIX STATE BANK
PO BOX 217
CHARLEVOIX MI 49720-0217



Charlevoix
STATE BANK

Account Number

#####-8390

Check box to indicate
name/address change ☐
on back of this coupon

Closing Date

06/07/24

New Balance

\$110.91

Total Minimum Payment Due

\$20.00

Payment Due Date

07/02/24

\$

AMOUNT OF PAYMENT ENCLOSED

BRENDA FRED'S
NORWOOD TOWNSHIP
00640 LAKESHORE DRIVE
CHARLEVOIX MI 49720-9728

MAKE CHECK PAYABLE TO:



CHARLEVOIX STATE BANK
PO BOX 217
CHARLEVOIX MI 49720-0217

S& 4669 9300 1001 8390 00002000 00011091 4

IMPORTANT INFORMATION

Interest Charge Calculation Methods (ICM) and Computation of Balance Subject to Interest Rate. The Interest Charge Calculation Method applicable to your account for Cash Advances and Credit Purchases of goods and services that you obtain through the use of your card is specified on the front side of this statement and explained below:

Method A - Average Daily Balance (including new transactions). The Interest Charge on purchases begins from the date the transaction is posted to your account, and the Interest Charge on cash advances begins from the date you obtained the cash advance, or the first day of the billing cycle in which it is posted to your account, whichever is later. There is no grace period. The Interest Charges for a billing cycle are computed by applying the Periodic Rate to the "average daily balance" of your account. To get the average daily balance, we take the beginning balance of your account each day, add any new purchases or cash advances, and subtract any payments, credits, non-accruing fees, and unpaid interest charges. This gives us the daily balance. Then we add up all the daily balances for the billing cycle and divide the total by the number of days in the billing cycle.

Method E - Average Daily Balance (excluding new transactions). To avoid incurring an additional Interest Charge on the balance of purchases (and cash advances if Method E is specified as applicable to cash advances) reflected on your monthly statement, you must pay the entire "New Balance" in full, shown on your monthly statement on or before the Payment Due Date. The Interest Charges for a billing cycle are computed by applying the Periodic Rate to the "average daily balance" of purchases (and if applicable, cash advances). To get the average daily balance, we take the beginning balance of your account each day, add any new purchases or cash advances, and subtract any payments, credits, non-accruing fees, and unpaid interest charges. This gives us the daily balance. Then we add up all the daily balances for the billing cycle and divide the total by the number of days in the billing cycle.

Method G - Average Daily Balance (including new transactions). To avoid incurring additional Interest Charges on the balance of purchases (and cash advances, if Method G is specified as applicable to cash advances) reflected on your monthly statement and, on any new purchases (and if applicable, cash advances) appearing on your next monthly statement, you must pay the entire "New Balance", in full, shown on your monthly statement on or before the Payment Due Date. The Interest Charges for a billing cycle are computed by applying the Periodic Rate to the "average daily balance" of purchases (and if applicable, cash advances). To get the average daily balance, we take the beginning balance of your account each day, add any new purchases or cash advances, and subtract any payments, credits, non-accruing fees, and unpaid interest charges. This gives us the daily balance. Then we add up all the daily balances for the billing cycle and divide the total by the number of days in the billing cycle. This gives us the average daily balance.

Payment Crediting and Credit Balance. Payments received by 5PM at the location specified on the front of the statement after the phrase "Please Mail Your Payments to": will be credited as of the date of receipt to the account specified on the payment coupon. Payments made in person during normal business hours at branch locations where such payments are accepted will be posted as received on the same day. Payments that do not conform to the requirements set forth on or with the periodic statement (e.g. missing payment stub, payment envelope other than as provided with your statement, multiple checks or multiple coupons in the same envelope) may be subject to delay in crediting, but shall be credited within five days of receipt. If there is a credit balance due on your account, you may request, in writing, a full refund. Submit your request to the address indicated on the front of this statement after the phrase "Please send Billing Inquiries and Correspondence to".

By sending your check, you are authorizing the use of the information on your check to make a one-time electronic debit from the account on which the check is drawn. This electronic debit, which may be posted to your account as early as the date your check is received, will be only for the amount of your check. The original check will be destroyed and we will retain the image in our records. If you have questions please call the customer service number on the front of this billing statement.

Closing Date. The closing date is the last day of the billing cycle; all transactions received after the closing date will appear on your next statement.

Annual Fee. If your account has been assessed an annual fee, you may avoid paying this annual fee by sending written notification of termination within 30 days following the mailing date of this bill, to the address listed on the front of this statement after the phrase "Please send Billing Inquiries and Correspondence to:". You may use your card(s) during this 30 day period but immediately thereafter must send your card(s), which you have cut in half, to this same address.

Negative Credit Reports. You are hereby notified that a negative credit report reflecting on your credit record may be submitted to a credit reporting agency if you fail to fulfill the terms of your credit obligations.

BILLING RIGHTS SUMMARY**What To Do If You Think You Find A Mistake On Your Statement**

If you think there is an error on your statement, write to us at the address shown on the front of this billing statement after the phrase "Please send Billing Inquiries...to": In your letter, give us the following information

- Account Information: Your name and account number.
- Dollar Amount: The dollar amount of the suspected error.
- Description of Problem: If you think there is an error on your bill, describe what you believe is wrong and why you believe it is a mistake.

You must contact us within 60 days after the error appeared on your statement. You must notify us of any potential errors in writing (or electronically). You may call us, but if you do, we are not required to investigate any potential errors and you may have to pay the amount in question. While we investigate whether or not there has been an error, the following are true:

- We cannot try to collect the amount in question, or report you as delinquent on that amount.
- The charge in question may remain on your statement, and we may continue to charge you interest on that amount. But, if we determine that we made a mistake, you will not have to pay the amount in question or any interest or other fees related to that amount.
- While you do not have to pay the amount in question, you are responsible for the remainder of your balance.
- We can apply any unpaid amount against your credit limit.

Your Rights If You Are Dissatisfied With Your Credit Card Purchases

If you are dissatisfied with the goods or services that you have purchased with your credit card, and you have tried in good faith to correct the problem with the merchant, you may have the right not to pay the remaining amount due on the purchase. To use this right, all of the following must be true:

1. The purchase must have been made in your home state or within 100 miles of your current mailing address, and the purchase price must have been more than \$50.
(Note: Neither of these are necessary if your purchase was based on an advertisement we mailed to you, or if we own the company that sold you the goods or services.)
2. You must have used your credit card for the purchase. Purchases made with cash advances from an ATM or with a check that accesses your credit card account do not qualify.
3. You must not yet have fully paid for the purchase.

If all of the criteria above are met and you are still dissatisfied with the purchase, contact us in writing (or electronically) at the address shown on the front of this billing statement following the phrase "Please send Billing Inquiries...to": While we investigate, the same rules apply to the disputed amount as discussed above. After we finish our investigation, we will tell you our decision. At that point, if we think you owe an amount and you do not pay, we may report you as delinquent.

Please use blue or black ink to complete form

NAME CHANGE

Last

First Middle

ADDRESS CHANGE

Street

City State ZIP Code

Home Phone () - Business Phone () -

**SIGNATURE REQUIRED
TO AUTHORIZE CHANGES**

Signature

BRENDA FRED'S
NORWOOD TOWNSHIP
 Account Number: ##### 8390

Statement Closing Date:
 June 07, 2024

TOTAL INTEREST FOR THIS PERIOD		\$	0.00
<div><div>2024 Totals Year To Date</div><div><div>Total Fees Charged in 2024</div><div>\$ 0.00</div></div><div><div>Total Interest Charged in 2024</div><div>\$ 0.00</div></div></div>			

Additional Information About Your Account

MANAGE YOUR CARD ACCOUNT ONLINE. IT'S FREE! IT'S EASY! SIMPLY GO TO WWW.MYCARDSTATEMENT.COM AND ENROLL IN OUR ONLINE SERVICE. YOU CAN REVIEW ACCOUNT INFORMATION, TRACK SPENDING, SET ALERT NOTIFICATIONS, DOWNLOAD FILES, AND MUCH MORE. MANAGING YOUR ACCOUNT IS FAST, SECURE AND EASY WITH MYCARDSTATEMENT.COM. ENROLL TODAY!

Interest Charge Calculation/Plan Level Information						
Plan Name	Plan Description	ICM ¹	Balance Subject to Interest Rate	Periodic Rate ²	Annual Percentage Rate (APR) ³	Interest Charge
Purchases						
PBUS03 001	PURCHASE	G	\$0.00	1.32500% (M)	15.9000%	\$0.00
Cash						
CBUS03 001	CASH	A	\$0.00	1.32500% (M)	15.9000%	\$0.00
TOTAL			\$296.68			\$0.00
¹ ICM Interest Charge Method: See reverse side of Page 1 for explanation. ² Periodic Rate (M) = Monthly (D) = Daily ³ Your Annual Percentage Rate (APR) is the annual interest rate on your account. (V) = Variable Rate. If you have a variable rate account the periodic rate and Annual Percentage Rate (APR) may vary.						

NORWOOD TOWNSHIP AGREEMENT FOR FIRE PROTECTION

THIS AGREEMENT is effective as of July 1, 2024, by and between the Township of Charlevoix, a Municipal Corporation of the County of Charlevoix, State of Michigan, hereinafter referred to as the “Provider”, and the Township of Norwood, a Municipal Corporation of the County of Charlevoix, State of Michigan, hereinafter referred to as the “Township”.

WITNESSETH:

WHEREAS, the Provider maintains an organized and equipped Fire Department and the Township desires to have the services of the Provider’s Fire Department; and

WHEREAS, the Provider is willing to cooperate with the Township in providing said fire services in consideration for Township’s contributing to the expense of equipping and maintaining the Fire Department;

NOW THEREFORE, it is agreed by and between the parties hereto as follows:

1. The Provider agrees to furnish the Township and its residents in the Service Area as defined in Paragraph 10 fire fighting services, utilizing the Provider’s firemen and fire fighting apparatus and equipment owned and operated by said Provider, as the Fire Chief of said Provider shall determine on an “as available” basis. The Fire Chief of the Provider shall determine the number of firemen and the type of equipment which is reasonably necessary to respond to a particular fire or other emergency. The Provider agrees to cooperate with the Township’s Fire Committee by providing a fire truck, operator and diver to assist in testing, inspecting and evaluating the Township’s fire protection water supply systems. Testing shall be done twice a year and should normally be done in April and October of each year. The specific time and date for the testing and evaluating will be mutually agreed to between the parties when each testing period comes due.
2. The fire services described hereunder shall begin at 12:00 a.m. on July 1, 2024 and shall continue for two (2) year(s) thereafter terminating at 11:59 p.m. June 30, 2026. Either

party shall have the right to terminate the Agreement only after a substantial breach constituting good cause for termination and only after providing a written notice of intent to terminate to the other party which shall include a thirty (30) day opportunity to cure any such default or breach.

3. For each one (1) year period of time during which this Agreement shall be in effect, said Township agrees to pay to the Provider as follows:

July 1, 2024 – June 30, 2025 \$15,000.00

July 1, 2025 – June 30, 2026 \$15,600.00

The contract price shall be due on July 1st of each year and shall be paid as follows;

- ☐ ___ In annual payments of the entire amount due by July 1st of each year
- ☐ ___ In semi-annual payments equal to one-half of the yearly amount due on July 1st and on January 1st of each year
- ☐ ___ In quarterly payments equal to one-quarter of the yearly amount due on each July 1st, October 1st, January 1st and April 1st of each year

The contract price shall not be increased except by the agreement in writing of both parties.

4. It is hereby expressly agreed that the Provider, in extending the services of its Fire Department to the Township, as herein set forth, is doing so exclusively for the purpose of cooperating with and assisting the Township in the Township's carrying out of a governmental function. In doing so, the Provider, its agents, and employees in discharging any duty of service as prescribed hereunder shall be construed as engaged in a governmental function of the Township and in so doing shall not be construed as being engaged in a propriety endeavor.
5. Any such fire protection service provided hereunder, is subject to prior calls involving property located within the Provider's fire district. The Provider may elect not to respond to a request for fire protection services in the Township only if in the judgment of the officer in charge of the Provider's Fire Department a response to a request for fire protection services in the Township would immediately jeopardize the Provider's ability to respond to an existing, on-going fire or similar emergency in the Provider's own jurisdiction. However, under such circumstances the Provider shall immediately summon a mutual aid fire company to the Township. When a mutual aid fire company is called,

the Provider shall not be responsible for any loss or claim which may result from failure to respond promptly to any call for fire protection or service from the Township.

6. The Provider agrees to indemnify and hold Township harmless from all damages, claims, demands, costs, or expenses which the Township or other parties sustain or may be subject to as a result of any act or omission (regardless of whether such act or omission is by negligence, gross negligence, or intentional) on the part of Provider or Provider's employees, agents, or representatives, in connection with the services provided pursuant to this Agreement.
7. The Township agrees to indemnify and hold Provider harmless from all damages, claims, demands, costs, or expenses which the Provider or other parties sustain or may be subject to as a result of any act or omission (regardless of whether such act or omission is by negligence, gross negligence, or intentional) on the part of Township or Township's employees, agents, or representatives, in connection with the services provided pursuant to this Agreement.
8. The fire protection services to be provided under this Agreement are not limited merely to fighting fires, but include any emergency situation to which the Provider's Fire Department is authorized by law to respond in its own jurisdiction. This includes, by way of example and not limitation, responding to spills of toxic or hazardous substances, rescue runs, etc. Reference in this Agreement merely to fire calls, responding to a fire or similar terminology shall be broadly construed as to be consistent with this provision. The Provider reserves the right to refuse to perform or provide services which it, in Provider's sole discretion, is not equipped, trained or otherwise capable of providing or which it is legally not authorized to provide.
9. The individuals signing this Agreement on behalf of their municipality expressly state that they have been authorized by appropriate resolution of their municipality's governing body to execute this Agreement.
10. The specific service area ("Service Area") is those portions of the Township located in Section 1, 5, 6, 7, 8, 11, 12, 13, 14, 17 and 18.

NORWOOD TOWNSHIP
(Township)

Dated: _____

By: _____
Benjamin Freds
Its: Supervisor

By: _____
Brenda Freds
Its: Clerk

CHARLEVOIX TOWNSHIP
(Provider)

Dated: _____

By: _____
Deaniel Ulrich
Its: Supervisor

By: _____
Patricia Greensky
Its: Clerk