Norwood Township Planning Commission Meeting
Meeting Minutes
June 11, 2018 Approved Minutes
Norwood Township Hall

Call to Order – Meeting called to order at 7:00 P.M.

Pledge of Allegiance – by all present

Roll Call – Doyle-present, Kolka-present, Warner-present, Vermeesch-present, Reibel-present.

Approval of Agenda-
MM by Warner to approve the agenda as presented, 2nd by Kolka. Motion carried to approve Agenda as amended 5-0.

Conflict of Interest – none noted.

Public Comment related to Agenda Items – none

Approval of May 14, 2018 and June 4, 2018 Meeting Minutes –
MM by Warner to approve May 14, 2018 Meeting Minutes, 2nd by Kolka. Motion carried to approve Minutes 5-0.
MM by Reibel to approve June 4, 2018 Meeting Minutes, 2nd by Warner. Motion carried to approve Minutes 5-0.

Zoning Administrator’s Report – Read by Bob Dutcher. Report also on web site.

New Business –
Short Term Rental Ordinance Discussion and Recommendation to Township Board.
PC discussed suggestions to recommend to the Township Board of Trustees on the Short Term Rental Licensing Ordinance draft.
Vermeesch felt the draft was overbearing and suggested the Special Use Permit process be used as defined in Section 7.02 of the Ordinance. He felt the Township should just enforce what they have and the Planning Commission has the ability to put restrictions on the S.U.P.’s.
Reibel asked if the S.U.P.’s have rules that the applicant has to reapply if the conditions aren’t followed.
Doyle stated she would check on the time limits of the S.U.P.
Kolka suggested Supplemental Standards for S.U.P.’s.
Warner stated the Board needs to know that the PC can take care of action(s) if needed.
Vermeesch and Doyle will attend the Township Board Meeting on June 18th to explain the PC’s ideas. PC felt the burden of proof and cost should be put on the applicants.
PC reviewed each section of the draft of the Short Term Rental Licensing Ordinance and made changes to recommend to the Township Board.

**MM by Vermeesch to recommend to the Township Board that they not create a Short Term Rental Licensing Ordinance but rather improve the existing Special Use Permit process, 2nd by Reibel. Motion carried 5-0.**

**Old Business** –
Ongoing Ordinance Update Review tabled to July 9, 2018 PC meeting

**Announcements & Correspondence** – None

**Next Planning Commission meetings will be July 9, 2018 at 7:00pm at the Norwood Township Hall**

**Public Comment** – None

**Meeting Adjourned at 8:38 p.m.**
Submitted by Shari M. Jones, Recording Secretary