

Norwood Township Planning Commission Meeting  
Meeting Minutes  
July 11, 2016 Approved Minutes  
Norwood Township Hall

**Call to Order** – Meeting called to order at 7:00 P.M.

**Pledge of Allegiance** – by all present

**Roll Call** – Rice-excused absence, Kolka-present, Warner-present, Harig-present, Vermeesch-present

**Approval of Agenda- MM by Warner to accept the Agenda as presented, 2<sup>nd</sup> by Kolka. Motion carried to approve Agenda 4-0**

**Conflict of Interest** – none noted.

**Public Comment related to Agenda Items** – none

**Approval of June 13, 2016 Meeting Minutes – MM by Warner to approve minutes as presented, 2<sup>nd</sup> Kolka. Motion carried to approve Minutes 3-0-1 with Vermeesch abstaining due to his absence from previous meetings**

**Zoning Administrator’s Report –**

Read by Bob Dutcher, Zoning Administrator. Report is also available on the Township website. ZA advised there may be a ZBA meeting in August regarding the permit improperly issued by the Charlevoix County Road Commission for the COLI antenna pole on Norwood Road.

Discussion on item #5 of ZA report which pertained to Planner Meyers work on the ZBA request for antennas on North Lakeshore Drive and Clipperview Subdivision. Cherry Capital Communication has proposed putting periodic towers/antennas throughout those areas for residential wireless communication service. Discussion on the height of the towers/antennas if they are attached to the resident’s structure without exceeding the Ordinance and/or Counties height restrictions.

**New Business – None**

**Old Business –**

Discussion regarding definition of Telecommunication and Wireless Tower Equipment and how it relates to the Ordinance and the Structures Ordinance. PC discussed having Tim Maylone from Cherry Capital Connections come to the August 8, 2016 PC meeting to give explanations for definition of equipment.

Discussion of Telecommunications and Wireless Tower Ordinance Section 3.27 and Section 7.03.12.

**MM by Warner to forward current draft of Telecommunication and Wireless Tower Ordinance Section 3.27 and Section 7.03.12 to the Charlevoix County Planning Commission for review, 2<sup>nd</sup> by Kolka. Motion carried 4-0.**

Discussion of Parks & Recreation Plan Key Actions. Vermeesch asked the PC to review and get comments back to Planner Meyers within the next week so the draft can be prepared for the August PC Meeting.

**Announcements & Correspondence –  
Next Planning Commission meeting will be August 8, 2016 at 7:00pm at the Norwood Township Hall**

**Public Comment – None**

**Meeting Adjourned at 8:10 p.m.**  
Submitted by Shari M. Jones, Recording Secretary