

Norwood Township Board of Trustees Meeting
Approved Minutes
Monday July 18, 2022

Call to Order – Meeting called to order at 7:00 P.M. by Township Supervisor, Ben Freds.

Pledge of Allegiance – by all present

Roll Call – Pirie-excused absence, Brenda Freds-present, Ben Freds-present, Smolenyak-present, Warner-present

Approval of June 20, 2022 Meeting Minutes, MM by Warner to approve minutes as presented, discussion that the minutes said new Township Supervisor so new needed to be removed, MM by Warner to approved amended June 20, 2022 minutes, 2nd by Smolenyak. Motion carried to approval 4-0.

Approval of Agenda – MM by Smolenyak to approve Agenda as presented, 2nd by Warner. Motion carried to approval 4-0.

Supervisor’s Report – by Supervisor Ben Freds

- Reported that Historical Community District is working on finding a fifth Member and once that is done then they can apply for preferred local Government status in order to be able to apply for Grants.
- OWL device not set up yet but will work on for next meeting. Smolenyak suggested that Ryan or Brian from the Library can help with setting up OWL.

Treasurer’s Report –

Fund Balances: as of 06/30/2022	General:	\$221,331.64 (Chx State Bank)
	Road:	92,584.19
	Emergency:	61,919.71
	ARP:	37,008.35
	Phragmites:	7,927.03
	(includes \$1,055 for Frank Hamilton fund)	
	Tax Fund:	1,374.57

Smolenyak reported on the following:

- General Fund includes \$12,000 taken as a Performance Bond on a zoning matter
- Enforcement officer Bob Dutcher’s new email address is on the website. It is enforcement@norwoodtp.org
- Will remove Theron Reibel and replace with Alec Amstutz on the Planning Commission
- Taxes have been sent out and some checks have already been coming in
- Change from the State on how people can learn how homesteading is determined or changed. Do not have to wait for Board of Review. Assessor can approve the change and it can be on current tax year or immediate preceding three calendar years.

- Will not be here for the August 15, 2022 Board Meeting
- Current tax roll has 33 properties as non-taxable that equals 1,400 acres. This does not include payment in lieu of taxes such as the DNR. Does include Township Property, Conservancies, tax exempt Veterans. Value is approximately \$4,224,500 that is not taxable.

Clerk asked to do the Garbage Budget Amendment. Need to transfer \$2,848.30 from the General Fund to the Township Other-Garbage Removal Fund to cover the overage on the recent township garbage pick up.

MM by Warner to transfer \$2,848.30 from the 2021-2022 General Fund to the 2021-2022 Township Other-Garbage Removal Fund, 2nd by Smolenyak. Motion carried to approval 4-0.

Clerk's Report –

Preapproved: \$ 316.81 (GLE/Truestream)
 Unapproved: \$ 15,694.69
 Totals: \$ 16,011.50

MM by Warner to approve Clerk's Report and pay bills, 2nd by Smolenyak. Motion carried to approval -0.

Clerk asked to have the Venetian Festival donation contract to be voted on at this time.

MM by Warner to approve the contract to donate \$1,500 to the 2022 Venetian Festival, 2nd Ben Freds. Discussion that in 2023 someone representing the Venetian Festival make a presentation to the Board. Motion carried to approve 4-0.

Trustee's Report –

Warner's reported on the following:

- Planning Commission's July 11, 2022 meeting discussed the Master Plan and that Antrim County, Charlevoix County and Housing North responded to the draft for the Master Plan and those comments were forwarded to the Board. The Board will have a Public Hearing at the August 15, 2022 Board Meeting to approve the Mast4er Plan.

Zoning Administrator's Report-Supervisor stated the ZA report is on-line.

Old Business – None

New Business-

Charlevoix Township Fire Contract –

Discussion that the Township billed for inflationary cost structure.

MM by Warner to approve 2022-2023 cost structure for \$16,000 and 2023-2024 for \$16,800 for Charlevoix Township Fire Contract, 2nd by Smolenyak. Motion carried to approval 4-0.

Township Hall Usage –

Discussion that is should be Community based organizations and used for private events. Board discussed reviewing the Library guidelines and the Charlevoix Historical Society

guidelines. Discussion on whether is should be rented to residents and/or non-residents. Supervisor stated that he will work on for the next meeting in August.

MM by Warner to have Public Hearing for the use of the Township Hall at the August 15, 2022 Meeting, 2nd by Supervisor Freds. Motion carried to approval 4-0.

Metropolitan Extension Telecommunications Rights of Way Oversight Act Fee –

Discussion that this is the Right-of-Way for Truestream from Great Lake Energy.

MM by Warner to accept the \$500 fee paid to the Township to allow the Right-of-Way for Truestream, 2nd by Brenda Freds. Motion Carried to approval 4-0.

Charlevoix Venetian Festival Contract – Discussed and voted on during the Clerk’s report

Budget Amendment General Fund Waste Removal/Road Fund Dust Control –

Discussed and voted on during the Clerk’s report

Correspondence/Announcements-

Brenda Freds stated someone was nice enough to bag up all of the dead alewives from the beach but left them at the porta-potties at the park and since there is no garbage pickup at the park the Supervisor and Clerk had to dispose of them. It was suggested that if someone is going to do this that they be buried.

Public Comment-

Tina Whitley, Lake Shore Dr, stated this was her one year anniversary of coming to meetings and said she respects the work that the Board and PC does and thanked everyone for their work.

David Vermeesh asked who the Park Rangers were.

Tina Whitley suggested the Board find out the number of occupants the Township Hall is allowed to have before making their decision on renting

Lynn Smolenyak stated that Bob Dutcher’s Role as the Enforcement Office is to answer to complaints and the complaint form is on the website. This is an effort to help the ZA.

Kelly Morris stated that Dutcher is acting as a Public Servant but was not happy when he went into someone’s home when the door was answered by a child. Supervisor stated this situation has been taken care of.

Mike Spilis asked that if the Township accepted the Metro Fee would that lock the Township into using one provider? He also said the Township Hall should be considered to be rented seasonally due to lighting and liability reasons.

Meeting Adjourned at 7:55 p.m.

Submitted by Shari M. Jones, Recording Secretary