

Norwood Township Board of Trustees Meeting
Approved Meeting Minutes
July 17, 2023
Norwood Township Hall

Call to Order – Meeting called to order at 7:00 P.M. by Supervisor Ben Freds

Pledge of Allegiance – by all present

Roll Call – Smolenyak-present, Pirie-excused absense, Warner-present, Ben Freds-present, Brenda Freds-present

Approval of June 19, 2023, Meeting Minutes, MM by Warner to approve minutes as presented, 2nd by Smolenyak. Motion carried to approval 4-0.

Approval of Agenda – MM by Warner to approve Agenda as presented, 2nd by Smolenyak. Discussion that three things need to be added to the agenda. Approval of July 3, 2023, Special Meeting minutes to Old Business, Approval of Year End Budget and Financials to Old Business, Appointment of new Zoning Board of Appeals member John Wallace to New Business and discussion on canceling August 2023 Meeting to New Business. **MM by Warner to approve Agenda as amended, 2nd by Brenda Freds. Motion carried to approval 4-0.**

Supervisor’s Report –

- Received an email from the State Treasurer’s office stating that the PA660 Audit was perfect and Board attributes this to Tax Assessor Robert Engelbrecht

Treasurer’s Report –

Fund Balances: as of 06/30/2023:
General: \$101,682.42 (\$12,000 performance bond included)
Sweep Acct: \$167,676.44
TOTAL General: \$269,358.87
Road: \$ 49,352.52
CD Road: \$100,000.00
TOTAL Road: \$149,352.52
Fire: \$ 45,308.30
CD Fire: \$ 30,000.00
TOTAL Fire: \$ 75,308.30
ARP Fund: \$ 75,124.87
Phragmites: \$ 7,934.97 (includes \$1,055 for Frank Hamilton fund)
Tax Fund: \$ 1,759.23

Smolenyak reported on the following:

- All tax bills went on July 1 and there has already been one report to the County
- The Ballot box at the Township Hall is being used as a garbage receptacle and everyone needs to know it is a Ballot Box, not for garbage.
- Treasurer will be on Vacation in August

- Parks & Recreation Plan is getting a few corrections done before there is a clean copy to post.

Clerk's Report –

Preapproved: \$ 345.26 (GLE/Truestream)

Unapproved: \$ 6,258.37

Totals: \$ 6,603.63

MM by Smolenyak to approve the Clerk's report, 2nd by Warner. Motion carried to approval 4-0.

Trustee's Reports -

Warner reported on the following:

- No PC Meeting since lack of business to discuss.

Pirie absent so no report.

Zoning Administrator's Report-ZA report is on-line.

Old Business -

Park Improvements –

Supervisor reported that Boogie Carlson will probably will not have time to get a design done for the Park Improvements. Freds approached Ferguson & Chamberlain to check on getting original plan for the park. The goal is to put in an ADA Ramp so need site plan and topo map which would cost \$1,400. Working on a quote for ADA Ramp plan and hoping to get gazebo plan done also. Possibility of using ARPA funds for the improvements. Warner was going to make motion for the \$1,400 in costs but Supervisor said he wants to work on full package cost.

Road Millage –

Received quote from Charlevoix County Road Commission engineer Jim Vanek. The current cost for resurfacing Warner Road is \$810,584.00. This is for 1.17 miles (6,200'). Discussion on possibly taking back to gravel in place of resurfacing. Quote from 2013 was \$189,000 so a huge increase in 10 years. The Board would like to encourage the residents of Warner Road to share their opinion and will again contact Marion Township to see if they would be willing to cost share. Discussion on the special election in November should still be put in place even though the cost is more than anticipated and it was deciding if the Township needs to start raising money for road funds.

MM by Ben Freds to approve ballot language for 2.0 mils for four years for November Special Election, 2nd by Warner. Motion carried to approval 4-0.

Year End Budget & Financials –

MM by Smolenyak to approve the year end budget and financials that was presented by the Clerk including ending budget and expenses, 2nd by Warner. Motion carried to approval 4-0

New Business –

Approval of July 3, 2023, Special Board Meeting Minutes –

MM by Warner to approve Special Board Meeting Minutes, 2nd by Brenda Freds. Motion carried to approval 4-0.

Zoning Board of Appeals Appointment –

MM by Ben Freds to approve the appointment of John Wallace for the Zoning Board of Appeals, 2nd by Warner. Motion carried to approval 4-0.

August 21, 2023, Norwood Township Board Meeting Schedule –

MM by Smolenyak to cancel the August 21, 2023, Township Board Meeting unless business comes up that merits having a meeting and also include pre-approving August bills, 2nd by Warner. Motion carried to approval 4-0.

Announcements & Correspondence –

No August Township Board Meeting

Supervisor stated he received an email from Paul Gross stating he was grateful for the signs that were put up at the Township Park beaches and feels they are doing their job.

Public Comment - None

Meeting Adjourned at 7:38 p.m.

Submitted by Shari M. Jones, Recording Secretary