Call to Order – Meeting called to order at 7:00 P.M.

Pledge of Allegiance – by all present

Roll Call – Rice-excused absence, Kolka-present, Warner-present, Vermeesch-present, Fore-present

Approval of Agenda- MM by Warner to accept the Agenda as presented, 2nd by Kolka. Motion carried to approve Agenda 4-0

Conflict of Interest – none noted.

Public Comment related to Agenda Items – none

Approval of December 12, 2016 Meeting Minutes – Planner Meyers stated that December’s Minutes said it would take an additional $200 per month in the budget to work on the Ordinance where in fact it should have said $250 per month. MM by Warner to approve the amended minutes, 2nd by Fore. Motion carried to approve amended Minutes 4-0

Zoning Administrator’s Report –
Read by Frank Hamilton, Acting Zoning Administrator. Report is also available on the Township website. Hamilton explained that the Ordinance language regarding the Communication Towers and Personal Wireless Antennas was approved at the December Township Board Meeting. Planner Meyers will send out the changes in the Ordinance.

New Business – None

Old Business –
Ordinance Update Review was given by PC by Planner Meyers. Meyers reported that at the December 19, 2016 Township Board Meeting the Board addressed updating the Zoning Ordinance. They voted in favor of a zoning ordinance rewrite as opposed to an update since it has been 15 years since the last addition, therefore there will not need to be quarterly public hearings as discussed at the December 12, 2016 PC meeting.

The consensus of the PC was to start with Article V. To begin the process Meyers recommended that the PC formally discuss pages 21-23 of the Master Plan then establish a subcommittee. Vermeesch asked the PC to prioritize the list of the updates that were provided by Meyers with the source of the suggested change and the rational behind the change request. Vermeesch asked the PC to bring their suggestions to the February PC meeting so subcommittees can be formed.
Announcements & Correspondence –

Next Planning Commission meeting will be February 13, 2017 at 7:00pm at the Norwood Township Hall

Public Comment – None

Meeting Adjourned at 7:47 p.m.
Submitted by Shari M. Jones, Recording Secretary