

Norwood Township Board of Trustees Meeting  
Meeting Minutes  
January 15, 2018 Approved Minutes  
Norwood Township Hall

**Call to Order** – Meeting called to order at 7:00 P.M.

**Pledge of Allegiance** – by all present

**Roll Call** – Warner-present, Ridenour-present, Smolenyak-present, Spilis-excused absence, Pajtas-present

**Approval of December 19, 2017 Meeting Minutes** – MM by Warner to approve the minutes, 2<sup>nd</sup> by Smolenyak. Motion carried to approve Minutes 4-0

**Approval of Agenda**- MM by Warner to accept the Agenda as presented, 2<sup>nd</sup> by Smolenyak. Motion carried to approve Agenda as amended 4-0

**Public Comment related to Agenda Items** – None

**Supervisor’s Report** –

Ridenour met with Charlevoix County Commissioners on December 20, 2017 along with Bill Gnodtke to present the Township’s needs to the Commissioners for the \$200,000 Delinquent Tax Fund loan request to fund road improvements.

Ridenour went to January 10, 2018 County Commissioners Meeting and they discussed how they will start loaning funds to Townships for road improvements. There will be ~~\$4,000,000~~ \$400,000 in funds to loan out and the Maximum Loan will be \$200,000. The interest rate is yet to be determined and the loans will be over a five year period. They also stated there will possibly be a \$500 application fee. Applications will be reviewed and based on a scoring policy the commissioners set up according to the townships needs and ability to pay back the loan. Charlevoix Commissioners stressed that all the townships will be required to comply with all Charlevoix County Road Commission standards to be considered for any loan program. The Commissioners Board meeting on January 24, 2018 will have the applications and all the details of the loan program drafted.

Ridenour said he has a one hour meeting scheduled with the Charlevoix County Road Commission on January 22, 2018 that he will attend to get further information. Bill Gnodtke will also attend.

Ridenour said he will be attending a Board of Review training session on February 14, 2018 at Treetops Resort and he will also attend an all-day meeting for Supervisors at the old Charlevoix Middle School on February 16, 2018.

Ridenour said he received a package from the Northwest Michigan Community Health Department regarding grants of up to \$15,000 in matching funds for help with installation of lights to improve safe walking, biking, fencing signage, bike racks, drinking fountains,

benches, etc. After reviewing it did not fit any immediate needs at this time. The Board decided it didn't meet our needs to invest in the cost of matching funds or paying for someone to write a grant at this time.

**Treasurer's Report –**

Fund Balances: as of 12/31/2017

|               |              |
|---------------|--------------|
| General:      | \$161,551.02 |
| Improvements: | 60,000.00    |
| Vanguard:     | 3,000.00     |
| Road:         | 231,084.05   |
| Emergency:    | 36,922.93    |
| Phragmites:   | 7,212.24     |
| Tax Fund:     | 67,767.62    |

Smolenyak reported the Vanguard Account now has \$130,000 since the 12/31/17 report moved from the General Fund.

Smolenyak gave an update on the new emails and Pajtas stated she will send a list of the new emails to MTA.

**Clerk's Report –**

Preapproved: \$ 2.00 (GLE with Capital Refund applied)  
Unapproved: \$ 9,757.80  
Totals: \$ 9,759.80

**MM by Warner to approve Clerks' Report, 2<sup>nd</sup> by Pajtas. Motion carried and approved 4-0.**

Pajtas reported the W-2's and 1099's are done and mailed out.

**Trustee's Report –**

Warner had no report as the Planning Commission meeting did not take place since there was not a quorum. Meeting is rescheduled for January 16, 2018.

**Zoning Administrator's Report** –Report is available on the Township website.

**Old Business – None**

**New Business –**

Resolution to set Meetings. **MM by Warner to accept the Resolution, 2<sup>nd</sup> by Smolynak. Motion carried 4-0.**

**MM by Warner to not have a February Board Meeting, 2<sup>nd</sup> by Pajtas. Motion carried 4-0.**

**MM by Warner to give Smolenyak approval to pay February operating expenses, 2<sup>nd</sup> by Pajtas. Motion carried 4-0.**

Brenda Freds, Deputy Clerk, will act on the Clerk's behalf while Clerk is away.

**Announcements & Correspondence** – Emailed to all Board Members.

**Next Township Board Meeting will be March 19, 2018 at 7:00pm at the Norwood Township Hall**

**Public Comment** – None

**Meeting Adjourned at 7:42 p.m.**

Submitted by Shari M. Jones, Recording Secretary