

Norwood Township Board of Trustees Meeting
Draft Meeting Minutes
January 17, 2022
Norwood Township Hall

Call to Order – Meeting called to order at 7:00 P.M. by Treasurer Lynn Smolenyak

Pledge of Allegiance – by all present

Roll Call – Smolenyak-present, Pirie-present, Warner-present, Ben Freds-excused absence, Brenda Freds-excused absence

Approval of December 20, 2021 Meeting Minutes, MM by Warner to approve minutes as presented, 2nd by Smolenyak. Discussion none. Motion carried 2-0-1. Pirie abstained as he did not join the Board until 1/1/2022.

Approval of Agenda – MM by Pirie to approve Agenda as presented, 2nd by Smolenyak. Discussion-Warner stated he wanted to add a discussion under New Business regarding the steps the to be followed for updating the Master Plan that were presented to the Planning Commission by the Township Attorney. **MM by Pirie to approve Agenda as amended, 2nd by Smolenyak. Motion carried to approval 3-0.**

Supervisor’s Report – None as Supervisor was not in attendance

Treasurer’s Report –

Fund Balances: as of 1/17/2022	General:	\$209,184.61
	Road:	54,650.30
	Emergency:	35,348.64
	ARP	37,895.92
	Phragmites:	7,923.10
	(Includes \$1,055 for Frank Hamilton fund)	
	Tax Fund:	113,223.82

Smolenyak reported on the following:

ARP came out with final rules which relaxed some of the restrictions and so this needs to be discussed at future Board meeting. The use of funds needs to be stated by 2024 and spent by 2026.

Tax collection is ongoing. Taxes must be into Treasurer by 2/14/2022. This does not include being postmarked by that date. Even if postmarked by 2/14/2022 if they are not to the Treasurer by that date they will be considered late.

Clerk’s Report – (given by Treasurer as Clerk was not present)

Preapproved: \$ 320.91 (GLE/Truestream)

Unapproved: \$ 4,516.32

Totals: \$ 4,837.23

MM by Warner to approve Clerk’s Report, 2nd by Pirie. Motion carried to approval 3-0.

Trustee's Report –

Warner's report-

Warner reported on the January 10, 2022, Norwood Township PC meeting pointing out the PC approved the minutes from the Special December 29, 2021 meeting that sent the request for the Overlay District in Clipperview Subdivision to the County Planning Commission for review at the February 3, 2022 meeting. He also stated that the PC asked the Township Board to review the steps for the Master Plan update and this will be discussed on New Business on the Agenda.

Pirie Report-Nothing currently

Zoning Administrator's Report-ZA report is online.

Old Business – None

New Business-

PC to continue following the steps from the Attorney's memo for the Master Plan updates.

MM by Warner to ask the PC to follow the six steps from the memo provided by Township Attorney Bryan Graham to complete the review and updates of the Norwood Township Master Plan, 2nd by Smolenyak. Discussion that the Supervisor did state that he would like the PC to follow the steps from the Attorney's memo and it was pointed out that the Supervisor would like the PC to use the Zoning Administrator for direction and review before going to the Planner, Beckett & Raeder or the Attorney, Bryan Graham. **Motion carried to approval 3-0.**

Correspondence/Announcements-None

Public Comment-

Scott Hankins, County Commissioner from District 5, which is Norwood, Marion, Peaine and St. James Townships. Wanted to introduce himself and let the Board know that if there is anything he can do or anything that needs to be addressed he said his contact information is on the Charlevoix County website. Hankins also said he was impressed with the new Township Hall.

William Shapton, 4933 Lake Shore Dr., stated he wanted the Board to know that he did sign the petition that was passed around in Clipperview asking the Township to ban Short Term Rentals, however, he stated he did not understand that it would lead to the Overlay District request. He said he feels it went further than he expected and wanted the Board to know he did not agree with how it has progressed. Smolenyak explained that the petition was to ban Short Term Rentals but that did lead to the application to amend the ordinance for the Overlay District. Mr. Shapton stated the residence he lives next to has rented in the past and he had made friends with the past renters and never had any problems with them.

Trustee Pirie stated he would like to see Special Use Permits, with conditions, to be followed up on. Especially S.U.P.s that have received tax abatements. Jones stated that the PC does review S.U.P.s at least once a year to make sure conditions are being followed.

Meeting Adjourned at 7:39 p.m.