Call to Order – Meeting called to order at 7:00 P.M. Secretary Warner standing in as Chair per Kolka & Vermeesch’s excused absences.

Pledge of Allegiance – by all present

Roll Call – Reibel-present, Dotson-present, Kolka-excused absence, Vermeesch-excused absence, Warner-present. Planner Ruben Shell was also present.

Approval of Agenda- Warner asked to have Discussion of February 10, 2020 Planning Commission Meeting added to New Business. MM by Dotson to approve Agenda as amended, 2nd by Reibel. Motion carried 3-0.

Conflict of Interest – none noted.

Public Comment – None

Approval of December 9, 2019 Meeting Minutes – MM by Reibel to approve December 9, 2019 Meeting Minutes, 2nd by Dotson. Motion carried to approve Minutes 3-0.


New Business – Discussion on whether to have a Planning Commission Meeting on February 10, 2020. Since there is a need for a Public Hearing for the text amendment to the Ordinance to include Special Events Facilities a February 10, 2020 Planning Commission Meeting is needed. MM by Warner, 2nd by Reibel to hold the February 10, 2020 Planning Commission Meeting at the Norwood Township Hall. Motion carried 3-0.

Old Business – Review December 9, 2019 revision to text amendment to allow Special Event Facilities in Ag Zoning District through Special Land Use Permit. Copy of amended Ordinance was reviewed by members and Planner. There were a couple of changes were discussed that need to be updated. The Planner suggested having a Public Hearing in February for the amended Ordinance.

MM by Reibel to hold a Public Hearing on February 10, 2020 at the Norwood Township Hall to adopt amended Ordinance Language to allow Special Event Facilities in Ag Zoning District through Special Land Use Permit, 2nd by Dotson. Motion carried 3-0.
Old Business Continued..

Review Planning Commission 2019 Annual Report. Warner asked Planner Shell to discuss report with Chairman Kolka in regards to the Master Plan updates and reviewing the By-Laws. Shell said he will reach out to Kolka.

Review Planning Commission Annual Calendar. PC asked Planner to amend the Calendar to change the February PC Meeting to take place at the Norwood Township Hall on Lake Street. When the Calendar is amended the Recording Secretary will post on the Township Web Site.

Communications – None

Next Planning Commission meetings will be February 10, 2020 at 7:00pm at the Norwood Township Hall (not the Schoolhouse). There will be a Public Hearing to adopt amended Ordinance Language to allow Special Event Facilities in Ag Zoning District through Special Land Use Permit

Public Comment – None

Meeting Adjourned at 7:45 p.m.
Submitted by Shari M. Jones, Recording Secretary