

NORWOOD TOWNSHIP BOARD

Meeting Minutes August 21, 2017

Norwood Township Hall

Call to Order – 7:00 PM

Pledge of allegiance – By all in attendance

Roll Call –Smolenyak, Pajtas, Spilis, Warner, Ridenour – All present

Approval of Minutes - July 17, 2017 Board of Trustees meeting
MM by Warner to approve minutes as written; 2nd Spilis; All ayes - MC

Public Comment on Agenda Items – None

Approval of Agenda

Request to add motion to open Vanguard account. Request to add speaker, Bill Gnodtke from the road committee, to Old Business Beatty/Parsons Roads, Request to add Land division ordinance discussion to New Business.

MM by Warner to approve Agenda as amended; 2nd Smolenyak; All ayes - MC

Supervisor's Report

Supervisor has talked to GL Energy about the utility poles on Lake Shore.

Has had propane tanks filled by a pre-pay instead of contract to save money (\$1.49 per pound vs. \$1.73) and we are now full for the year.

Has spent some time with Bill Gnodtke taking look at roads and talked with Jim Vanek from Charlevoix Road Commission.

Conversations have been held with Tom Copenhaver from the DNR about the access road.

Need to appoint a deputy zoning administrator. Leslie Meyer has been mentioned as a replacement to fill in for Bob Dutcher while he is out of town 3 months out of the year.

Norwood Township virus protection has expired and he will renew it – most use AVG.

The agenda and meeting minutes need to be moved to an easier place to access on the website and May 2017 minutes are missing and need to be added.

Treasurer's Report –

| | | |
|-----------------|--------------|---------------|
| Fund balances: | General | \$ 181,401.93 |
| (as of 7/31/17) | Improvements | 45,000.00 |
| | Road | 224,215.16 |
| | Emergency | 30,216.74 |
| | Tax account | 58,245.69 |
| | Phragmites | 7,208.60 |

The tax balance fluctuates at any given time.

Clerk's Report –

| | |
|-------------|-------------|
| Preapproved | \$ 438.65 |
| Unapproved | \$ 3,861.51 |
| Totals | \$ 4,300.16 |

MM by Smolenyak to pay Township bills in amount of 4,300.16; 2nd Warner; All ayes – MC

Motion made to move \$15,000 to Improvement from General fund by Warner; 2nd Smolenyak; All ayes - MC
There will be a one issue ballot election for the ISD in November.

Trustees' Reports

Warner

More work has been done on zoning ordinance.

Open meeting was held and a public hearing will held by February. Quite a bit of cleaning up has taken place due to repetitive language.

Would like a new sign made and posted on the Restrooms regarding Park Rules.

MM to make a sign to post at the park with the rules by Pajtas; 2nd Ridenour; All ayes – MC

Will have Boss Landscaping trim tall grass at park to improve view from parking lot.

Spilis

Attended FEMA meeting regarding new Great Lakes flood zones. They have a great site that you can pull up the maps on.

Federal loans are becoming available for Broadband development. US Department is making Grants available to develop broadband in townships and the deadline for applications is September 30, 2017.

A citizen as expressed concern of trailer sales on US31 and this inquiry should be referred to Bob Dutcher to see if a business permit is required.

Zoning Administrator Report – Can be viewed On-line

Old Business

Beatty Rd./Parsons Rd.

The bids were for slicing out the bad patches and repairing those not for redoing full roads. Ridenour went out with Bill Gnodke and took a look at the roads to see what would actually be repaired. Would like to consider repairing one whole road instead of sections of two roads. Beatty road has three places where undercuts would need to take place and 9 homes on Beatty road. Parsons has some serious problems and has been repaired in small areas about 10 years ago and has 13 houses + 3 more houses at end and then 27 more at Harwood Lake that use the road. Road width would be 22 feet on both roads. We have \$224,000 in the road fund, we should be able to accomplish Parsons Road with that money. And then next year tackle the Beatty Road repairs. The Lake Shore project has two people holding out and not signing easements. GL has reconfigured the placement but it is still not settled.

Numbers will be solidified for Parsons Road project and if within budget, will move forward with this road.

DNR Proposal for Access Road to Fisherman Island State Park

DNR is asking for a letter of intent to allow them to reroute road at the park around the 4 residences north of the park. The road may cause more traffic and the DNR should agree to pump the toilets occasionally and perhaps contribute to the park with some type of improvement/addition.

MM by Pajtas to approve Ridenour to compose a letter to send of intent to the DNR to negotiate the road; 2nd Warner ; roll call vote:

Spilis – yea; Ridenour – yea; Pajtas – yea; Warner – yea; Smolenyak –yea; MC 5-0

New Business

Norwood Township Investment Policy is required by law. Smolenyak has policy that was drafted with attorney's to comply with law.

MM by Warner to approve the Norwood Township Investment Resolution; 2nd Pajtas; roll call vote:

Spilis – yea; Ridenour – yea; Pajtas – yea; Warner – yea; Smolenyak –yea; MC 5-0

Vanguard

Vanguard is well insured and access to funds if needed is available at all times. Account has check writing abilities and there is no fee if check is greater than 250. Smolenyak is asking for a resolution to authorize her to open a Vanguard account.

MM by Pajtas authorizing Treasurer to open a Vanguard account for the General Fund, Road Fund and Emergency fund up to 3 accounts with signers for these accounts to be Treasurer, Clerk and Supervisor; 2nd Warner; roll call vote:

Spilis – yea; Ridenour – yea; Pajtas – yea; Warner – yea; Smolenyak – yea; MC 5-0

Land Division Ordinance

Leslie will work on the ordinance and the PC will bring it to the Board when it is completed.

MM by Pajtas to allow the PC to look at the Land Division Ordinance in order to simplify, update and change it including a tax payment provision; 2nd Smolenyak; All ayes – Motion Carried

Correspondence-Announcements

Received from Carol Apol and read by Pajtas:

After surveying our shoreline with several volunteers, it has been determined that we will not need to spray for phragmites this year. Any new lakeshore residents are encouraged to make a voluntary donation to the Fisherman's Island Phragmites Fund so that we have funds available when needed. Carol Apol is available to answer any questions at 231-547-1015 or carol22442@hotmail.com.

Public Comment

Adjournment – 8:56 PM

Respectfully Submitted by:

Brenda Freds, Recording Secretary