Call to Order – Meeting called to order at 7:00 P.M.

Pledge of Allegiance – by all present

Roll Call – Reibel-present, Dotson-present(arrived at 7:07pm), Kolka-present, Vermeesch-present, Warner-present

Approval of Agenda-
MM by Warner to approve the agenda, 2nd by Reibel. Motion carried 4-0

Conflict of Interest – none noted.

Public Comment – None

Approval of November 11, 2019 Meeting Minutes – MM by Warner to approve November 11, 2019 Meeting Minutes, 2nd by Vermeesch. Motion carried to approve Minutes 4-0.

Zoning Administrator’s Report –
Read by ZA Overton and available on Township Web Site. Reported ZBA Meeting on 12/5/19 approved Variance on Soldano Property. ZBA Minutes on web site.

New Business –
PC Annual Calendar-
Planner presented an annual calendar for the PC, Township Board, ZBA and Board of Review. PC discussed they would like to see General Elections added and ZBA Review added. Kolka will check with Beckett & Raeder on how often items should be reviewed and will make the calendar part of the monthly packet.

PC Annual Report-
Becket & Raeder will prepare a PC annual report for the PC to review at the January 13, 2020.

Old Business –
Review of proposed text amendment to allow Special Event Facilities in Agriculture Zoning District through Special Land Use Permit-
Kolka read memo from Planner about draft ordinance to incorporate Special Events Venue in Ag Zoning. ZA Overton commented on the time line of getting the ordinance changed and the Clelands getting their SUP permit applied for. There was discussion by the PC to review draft ordinance. While reviewing, there were questions on how a one-time event would apply to the ordinance. Kolka said he would turn to Becket & Raeder for guidance on the one-time events and to address the “profit” or “not for profit” portion of ordinance wording.
Park & Recreation Committee Update-
Reibel reported that there are no changes since last report but he did state he reviewed the letter he received from Bill Gnodtke regarding fundraisers and ideas for the park. Recommendations need to go to PC then to the Board of Trustees.

Communications –
Kolka asked if all PC members received email from County regarding County Rec Plan.

Next Planning Commission meetings will be January 13, 2020 at 7:00pm at the Norwood Schoolhouse/Historical Society building.

Public Comment –
Sheri Cleland wanted to let the PC know they have 117 acres, not 70 that the Memo from the Planner stated.

Shari Jones, Recording Secretary, commented she was in favor of changes to ordinance to allow the Special Events Venue stating she lives near Dhaseleer’s Event Barn and there does not seem to be issues with that. Also Bier’s Brewery at times has more than 50 people at a time for their events and there doesn’t appear to be issues with that either.

David Vermeesch encouraged PC Members to attend the Township Board Meeting on December 16, 2019 as he will be making a presentation to the Board regarding the preservation of the Township Hall in order to continue using it.

Kolka also noted that the ZBA passed a variance in the Clipperview Subdivision and this has been the third variance due to the lot sizes and feels this may be something that should be addressed in the future.

Meeting Adjourned at 8:05 p.m.
Submitted by Shari M. Jones, Recording Secretary