

**Norwood Township Planning Commission
Meeting Minutes
December 12, 2016 Approved Minutes
Norwood Township Hall**

Call to Order – Meeting Called to order 7:00 p.m.

Pledge of Allegiance – By all present

Roll Call – Rice-present, Kolka-excused absence, Vermeesch-present, Warner-present, new PC Member Tim Fore introduced.

Approval of Agenda – MM by Warner to accept the Agenda as presented, 2nd by Rice. Motion carried 4-0.

Conflict of Interest – none noted

Public Comment related to Agenda Items – None

Approval of November 14, 2016 Meeting Minutes – MM by Warner, 2nd by Rice to approve November 14, 2016 Meeting Minutes. Motion carried 4-0.

Zoning Administrators Report – Read by Bob Dutcher, ZA. Report also available on the Norwood Township website.

New Business – None

Old Business –

Zoning Ordinance Review presented by Planner Meyers. Review of the ordinance updates that were presented to the PC at the November 14, 2016 meeting.

Warner announced that the Communication and Wireless Tower Ordinance that was presented to the Township Board was not ratified at their December meeting. He stated it was tabled until the December 19, 2016 Board Meeting in order to review further information.

Warner asked Planner Meyers what type of budget is needed to update the Zoning Ordinance. Planner stated it would take an additional ~~\$200.00~~ **\$250.00** per month so Warner will take this information to the Township Board and ask for an increase of the Planner's budget.

Planer Meyers suggested to the PC to have quarterly Public Hearings to cover changes in the Zoning Ordinance. Also, it was suggested to have a Sub Committee to meet regarding the Zoning Ordinance, ZA job description and Lot sizes in accordance with the Zoning Ordinance.

Announcements & Correspondence – None

Public Comment – None

Meeting Adjourned at 8:07 p.m.

Submitted by Shari M. Jones, Recording Secretary