

NORWOOD TOWNSHIP BOARD

Meeting Minutes - June 20, 2016

Norwood Township Hall

Call to Order – 7:00 PM

Pledge of allegiance – Recited by all in attendance.

Roll Call – Spilis, Smolenyak, Hamilton, Pajtas, Warner – All present

Approval of Minutes – Minutes of May 16, 2016 approved as published.

MM by Warner to approve minutes as published; 2nd Smolenyak; all Ayes - MC

Public Comment on Agenda Items – None

Approval of Agenda – No changes.

MM by Warner to accept agenda as offered; 2nd Smolenyak; all Ayes - MC

Supervisor's Report – Originally had planned to attend Road Commission meeting one week ago, but was advised via phone call that Road Commission was not prepared to have necessary prerequisite information in place in order to have Norwood Township's request be heard at the meeting. Present plans are to attend next RC meeting on 6/27/16.

Treasurer's Report –

Fund Balances:	General	\$194,198.35
	Road	176,833.12
	Emergency	51,617.63
	Phragmites	5,950.08
	Tax Balance	2414.96

Summer tax bills scheduled mailings are to be done week of 6/27/16 & with them will be copies of a newsletter describing the new township website which will offer payment of taxes on-line.

Also attended a conference regarding PILT program features which currently is being pursued in efforts to provide affordable housing by some developers.

Clerk's Report –	Preapproved	\$ 405.11
	Unapproved	\$ 48,430.49
	TOTAL	\$ 48,835.60

We have two bills that are due next month, one being the budgeted Venetian contribution & the second are the PC annual dues. Because our budget is effective 7/1/2016, Clerk requests permission from Board as the authority for payment of both bills ~~this month in order to fall under current budget.~~ **Before next meeting due to time requirements.**

Financial reports will be available after all June data is received. Training of election inspectors was held today & is effective for two years. Deputy clerk accepted full-time employment with the county & therefore we are still in need of someone to perform those duties.

MM by Warner to pay bills for the month of June in amount of \$ 48,835.60 and also to give Clerk permission for early payment of the two bills as requested; 2nd Pajtas; all Ayes – MC.

Trustees' Reports – Spilis: Currently consulting with township's insurance agent regarding current coverage & when all data is received, will submit report. Have been fielding various questions on communications tower(s). Have read info on Michigan Senate bills #651, 652, & 653 which applies to commercial forest property.

Warner: Public Hearing was held covering towers in Norwood township; issue has now been tabled because of needing further/detailed info on some of associated hardware; next month's meeting will also cover Park Plan.

Zoning Administrator Report – Available on-line.

Old Business – None.

New Business – Tip of Mitt intern for Grenetta Thomassey, Aby Holly presented a very detailed & informative report on *Septic System Policies* being studied by Tip of the Mitt organization as well as local government officials.

Appointments: Supervisor Hamilton suggested Lynn Smolenyak be reappointed for Norwood township representative on Charlevoix County's library board

MM by Pajtas that Board confirm Lynn Smolenyak as Norwood Township representative again for another 3-year term; 2nd Warner; all Ayes – MC

Hamilton also offered the name of Bob Harig to be reappointed as Planning Commission member for another 3-year term.

MM by Warner that Board confirm Robert Harig as Planning Commission member again for another 3-year term; 2nd Pajtas; all Ayes – MC

Budget Amendment: Clerk has requested approval of moving funds from Township Board Legal to Treasurer Office Supplies bucket for \$400.00, this was to cover fund the new computer setup. The same thing for moving from the Dues to Streetlights, these moves are both within budget.

MM by Pajtas that Board adopt these Budget amendments; 2nd Warner; all Ayes – MC

Supervisor declared Public Hearing open at 7:40 PM covering 2016-2017 Budget.

Supervisor asked if there were any questions/comments on this Budget. Being none, Supervisor declared Public Hearing on Township 2016-2017 Budget closed at 7:41 PM.

Clerk advised that Budget data sent to Board members is valid. County has requested that each township contribute at least \$1,000.00 each in 2018 to cover costs of miscellaneous equipment required for elections.

MM by Warner to approve Resolution covering 2016-2017 Norwood township Budget; 2nd Pajtas;

Ensuing discussion regarding changes from previous year's Resolution explained reasons for new wording.

Roll call: Spilis – yes; Smolenyak – yes; Hamilton – yes; Pajtas – yes; Warner – yes; Resolution #4 of 2016 approved.

Newsletter – Will be mailed in with Taxes in July.

Correspondence/Announcements – Usual.

Public Comment – Bob Harig questioned whether S. Lakeshore Dr. repair would require taxpayer assessment?

Also requested address of new township website.

Bill Gnodtke raised questions as to some financial practices by county in apportionment of funding.

Adjournment – 8:05 PM

Respectfully Submitted by:

Sadie Bartosik, Recording Secretary