

NORWOOD TOWNSHIP BOARD

Meeting Minutes - March 21, 2016
Norwood Township Hall

Call to Order – 7:00 PM

Pledge of allegiance – By all

Roll Call - Smolenyak, Hamilton, Pajtas, Warner – All present; Spilis – Excused absence

Approval of Minutes – January 18, 2016 Bd meeting minutes

MM by Warner to approve minutes as published; 2nd Smolenyak; all Ayes; MC

Public Comment on Agenda Items – None

Approval of Agenda – Hamilton requests addition of “Internent” under New Business,

MM by Smolenyak to approve Agenda with new addition; 2nd Pajtas; all Ayes’ MC

Supervisor’s Report – Hamilton met with Road Commission this AM to discuss pending new law expected to be approved/enacted by end of this week. Preliminary steps are being taken to have Norwood Twp be on the County’s 2016 road repair schedule when the new law allowing township’s to borrow funds from Charlevoix County using millage already approved as collateral when new law is enacted. Even though County Commissioners have already established the CCRC 2016 repair schedule, NT will have an opportunity to go before CCCC 4/6/16 to request an amendment/addition because NT had already made the request previously.

Planner Leslie Myers & Supervisor will be meeting with Twp Attorney Wendling to clarify language of communication towers, etc. as there are a number of items happening quite rapidly.

Treasurer’s Report – Fund Balances:

General	\$ 190,645.07
Road	172,969.80
Emergency	47,817.24
Tax Balance	20,255.59

Treasurer is exploring cost of new computer as her machine is not functioning very well & with the new website, coming into existence, it will provide capability of paying property taxes on-line when implemented

Clerk’s Report –

Preapproved	\$ 310.16
Unapproved	14,352.24 (includes 1 st quarter payroll)
TOTALS	\$ 14,662.40

Monthly payment to COLI for internet services rather than annual in anticipation of new service being implemented.

MM by Warner to approve payment of \$ 14,662.40 for this month’s bills; 2nd Smolinyak; all ayes – MC

Presidential primary election was held 3/8/16 which resulted in 268 voters turning out. Volunteer election workers did a great job & results were at the county clerk’s office by 8:55 PM.

Clerk announced she has appointed Annie Doyle as Deputy Clerk effective as of today’s date She will be concentrating on election duties & education of election process. Appointment of Sadie Bartosik as Twp Webmaster/Recording Secretary/Administrative Assistant & her duties will remain pretty much as already established, but as Annie becomes more familiar with duties of Deputy Clerk, she will assume some of those requirements also.

There will be a special election on May 3, 2016 for ISD school millage which is the only reason for this special election.

Some people have inquired as to the opening date of the twp park & tentative date is 5/1/16, dependent upon the weather, otherwise it will be 5/15/16. An anonymous donor has donated 3 cases of toilet paper for use at the park.

Financial Reports covering quarterly records will be presented at April Bd meeting.

Trustees' Reports – Warner reported PC received the response to submitted Ag wording submittal which contained comments twp PC members felt weren't applicable to amendment proposal as submitted. SUP covering communication Tower request for one location was approved.

Zoning Administrator Report – Can be viewed on-line.

Old Business – None.

New Business – Budget amendment covering website funding: After receiving notification by letter a couple weeks ago, Charlevoix County advised NT that they were having a new website designed which would not be migrating any townships' information. After talking with other twps. who already had developed sources other than the county (Charlevoix, Hayes, & Melrose) to verify costs for having outside sources provide such services. These costs ran from \$2,500 to \$3,000. The county selected Revise Website to provide the new county software which is estimated to be functional around 5/1/16 & inquired what the charge would be for individual twps. to be provided with functional software in order to have control of their own website information for the public to have access.

MM by Pajtas to move \$2,000 from the Contingency Fund to New Website Fund in order to cover check which had been issued; 2nd by Warner; all Ayes; MC

Zoning Ordinance Amendment: Changes included wording SUP to include Farm Markets & Tower use.

MM by Warner to approve the Zoning Ordinance amendment as submitted by Norwood PC & with comments by the Charlevoix County PC 2nd Pajtas; all Ayes; MC

Internet: After PC approved request for acceptance of communications Tower construction earlier this month, NT has received an annual billing from COLI Communication. Clerk contacted the vendor to arrange only billing on a monthly basis until such time as new tower construction is operable.

Supervisor & Mr. Maylone discussed issues that arose with the SUP approval only for tower construction on second or alternate site after comments of Public Hearing being considered. Service to Norwood village residents etal. would not be as far reaching as present COLI repeater provides so Cherry Capital has suggested that a repeater for their service be installed at the twp hall for a one-time equipment charge of \$570 & no future charges be billed. Mr. Maylone further explained many other options available using Cherry Capital services.

MM by Warner to approve \$700 for the first month's Cherry Capital's phone service & their one-time equipment charge; 2nd Pajtas; all Ayes; MC

Public Comment – None

Adjournment – 7:38 PM

Respectfully Submitted by:

Sadie Bartosik, Recording Secretary