

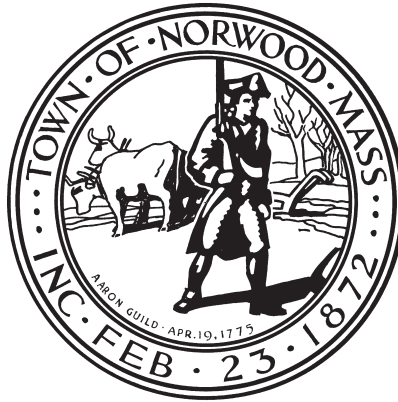
# NORWOOD

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## MASSACHUSETTS



## 2017 ANNUAL TOWN REPORT

**Greetings to all the residents of Norwood:**

On behalf of the Board of Selectmen, it is my pleasure to present this 2017 Annual Town Report. This report provides a brief summary of the work performed by our town employees and the many selfless volunteers serving on our town boards and committees on your behalf.

This year the Board of Selectmen dedicate this report to John J. Carroll. Mr. Carroll served this community as its General Manager from November 20, 1978, until his retirement on December 15, 2017.

During these, (39) thirty-nine years, he worked tirelessly and selflessly to provide superior administration of our town government operations. His decisions were always intended to insure the delivery of the best service possible for our citizens.

His contributions to Norwood went well beyond the limits of his job description. John worked day, night and weekends to improve the social life of the community as well. His service indeed has had a strong impact on the very fabric of what makes this town a wonderful community to live in, and to do business in.

John served with 21 different Selectmen. He was a mentor to most and a friend and confidant to all.

To honor John J. Carroll's unmatched contributions to the community, upon his retirement the Norwood Board of Selectmen bestowed the honor of "Honorary Citizen" upon him.

**Thomas Carlyle said, "Blessed is he who has found his work..." John found his life's work in Norwood, and we were all blessed to be the beneficiaries.**

**FROM A GRATEFUL COMMUNITY, THANK YOU JOHN J. CARROLL.**

Sincerely,

William J. Plasko, Chairman  
Norwood Board of Selectmen

## **ABOUT THE COVER**

### **Swearing-in Ceremony of General Manager Tony Mazzucco**

On December 15, 2017, John J. Carroll retired as the Town of Norwood's General Manager. John served the Town for more than 39 years, beginning his service on November 20, 1978.

On December 18, 2017, Tony Mazzucco began his service with the Town, having formerly been the Town Administrator of Adams, Massachusetts.

The passing of the torch took place on December 18th in Memorial Hall, with the swearing-in ceremony performed by retiring General Manager John Carroll. Memorial Hall was filled with State and local officials as well as many Town employees and residents wishing both the former and the new General Manager good luck.

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# BOARD OF SELECTMEN

## NORWOOD BOARD of SELECTMEN - 2017



Seated left to right:

Thomas F. Maloney; Helen Abdallah Donohue; William J. Plasko, Chairman;  
Allan D. Howard; Paul A. Bishop

# BOARD OF SELECTMEN

## REPORT OF THE SELECTMEN FOR THE YEAR 2017

Paul A. Bishop 44 Hawthorne Street	2020
Allan D. Howard 30 Blossom Street	2020
William J. Plasko 507 Nahatan Street	2018
Helen Abdallah Donohue 1027 Washington Street	2019
Thomas F. Maloney 28 Geraldine Drive	2019

### ORGANIZATION

William J. Plasko, Chairman

Frances L. Jessoe, Clerk  
Christina K. Mulvehill, Assistant

The Meetings of the Board of Selectmen during the year 2017 were held primarily in the Harry B. Butters Chambers, Room 34, Norwood Memorial Municipal Building, on Tuesday evenings, with some meetings being conducted in other locations and on other days from time to time as required.

During regular meetings and a number of special or emergency meetings in calendar year 2017, the Board of Selectmen conducted public hearings as mandated by statute or policy. They also held innumerable public meetings and conferences on specific problems and subjects of interest and concern to the community. The Board also met monthly with Department Heads.

Paul A. Bishop and Allan D. Howard were reelected at the Annual Election which took place on Monday, April 3, 2017. The Board elected William J. Plasko, Chairman.

Anthony Mastandrea was appointed to serve as Norwood's representative to the MBTA Advisory Board. Bernard S. Cooper was appointed to serve as Norwood's Alternate.

Superintendent of Public Works and Town Engineer Mark Ryan and Assistant Superintendent Gary Schorer continue to serve as Designees to the Neponset River Watershed Association.

The Board of Selectmen voted to place a question on the Annual Town Election ballot in April to see if the voters will adopt amendments to the Town of Norwood By-laws and Norwood Zoning Bylaws -both intended to prevent retail sales of recreational marijuana in Norwood. The Town voted to adopt amendments to prevent retail sales of recreational marijuana.

Student Government Day was held on Tuesday, April 4th. The students spent the morning with Town Department Heads and then participated in a mock Town Meeting held at the Community Room at the Police/Fire Station followed by a luncheon at the Olde Colonial Cafe. Town employees as well as the students have always enjoyed this day.

Throughout the year the Board worked closely with and supported many volunteer organizations in Town.

The Board appointed Chairman Plasko and Selectman Maloney, Thomas McQuaid, Town Clerk & Accountant, HR Director Michelle Pizzi and former Treasurer/Collector Robert McGuire to be on the committee to select a new Treasurer & Collector. The Board of Selectmen appointed Mark Good as the Town's new Treasurer/Collector on Tuesday, April 25, 2017.

The Town Hall family lost a beloved former employee in May. Retired senior custodian John McDonagh passed away. He was a true friend to the entire town and will be deeply missed by all who knew him. His beautiful Irish voice singing through the "Hall" and his wonderful smile will be remembered by all.

The Selectmen's Town Clerk & Accountant Review Committee continued to work to separate this position into two positions. This article was brought before the Special Town Meeting in May, 2017 and was approved and sent to the Legislature for final approval. This split in the positions will take place on July 1, 2018.

Selectman Thomas Maloney continued as the Moderator's appointment to the Personnel Board, the Norwood Commerce Center Review Committee as well as Capital Outlay. He also represents the Board in discussions of a garage at the Senior Center to house a vehicle for the seniors as well as the Norwood Public Access vehicle.

The Board, after lengthy discussions, voted to place the Town Hall modernization plan on the Town Meeting Warrant to be decided by Town Meeting. This was approved.

Special Town Meeting in May also approved a General By-law regarding the adoption of the Community Preservation Act for the town. This won support from the residents of Norwood at the Annual Town Election in April. The members of the Committee will be Robert M. Thornton, John Hall, Peter McFarland, Joseph Greeley, one member of the Conservation Commission, one member of the Historical Commission, one member of the Board of Selectmen in their capacity as Parks Commissioners- Selectmen Helen Abdallah Donohue- and one member of the Housing Authority.

Ernest Boch Jr. presented a check to the Board which was the yearly donation named in honor of Andrew and Ernest Boch. The Board reviewed and considered each request. This year's recipients included many worthy local organizations.

The Farmer's Market opened with many vendors on our Town Common. The Market is a wonderful place to purchase produce, baked goods, and fresh fish and to meet your neighbors and friends. It was well attended and enjoyed by all.

Many brides and grooms used the Walter J. Dempsey Bandstand as a background for their weddings. Young and old alike were brought together at the Bandstand on Sunday evenings to listen to the music of our Sunday Evening Concerts on the Common, in their 24th season. This concert series started on July 2 and the last was August 27th. The Pops Night was held on July 23rd and was the highlight of the concert season. There was a big crowd and wonderful music. On Wednesday evenings The Norwood Arts Council presented the 38th year of Summerfest which was held at the Walter J. Dempsey Bandstand. This series started

# BOARD OF SELECTMEN

on Wednesday, July 5th and the last concert was Wednesday, August 23rd. These concerts were enjoyed by all our residents and attended by members of surrounding communities as well.

Selectman Helen Abdallah Donohue was appointed as the Board's representative to the Norfolk County Advisory Board and the Capital Outlay Committee. Selectman Donohue continued her excellent work on the South Norwood Committee.

On July 11th Town Manager John J. Carroll advised the Board that he would retire on December 1, 2017 after 39 years as Town Manager. Mr. Carroll was sworn in as Norwood's Town Manager on November 20, 1978. The Board of Selectmen thanked Mr. Carroll for his contributions to the administration of town government operations and to the very fabric of what makes this town a wonderful community to live in and do business in. Chairman Plasko stated that during Mr. Carroll's tenure Norwood has been one of the best run communities in the Commonwealth of Massachusetts. Mr. Carroll will always have the admiration and respect of our entire community and many of the surrounding towns who he has worked with so well over these many years.

On July 26th the Board voted to contract a recruitment firm to add a level of expertise during the process of hiring a General Manager. Chairman William J. Plasko was appointed to be the liaison to the HR Department during the recruitment process and Selectman Thomas Maloney was appointed by the Chairman to work with him during this process. The firm of Community Paradigm Associates, LLC, Plymouth, MA was chosen to be the recruitment firm.

On September 19th Chairman Plasko nominated Thomas O'Rourke, Paul Riccardi, Brendon King, Gerry Slater and Patterson Riley to the Preliminary Screening Committee for the General Manager position. The Board approved the nominations.

On November 4, 2017, interviews were held for the finalists for the position of General Manager. This was a lengthy process and eventually 3 well qualified finalists were chosen. On November 7, 2017 the Board of Selectmen unanimously selected Tony Mazzucco as the new General Manager of the Town of Norwood. Mr. Mazzucco began his new position on December 18, 2017.

A retirement party was held on Thursday, November 16, 2017, in honor of General Manager John J. Carroll. This was held at the Four Points by Sheraton, Norwood. It was a huge success and was attended by over 500 people. Paul Angelo, owner of the Colonial Café also hosted a farewell party for Mr. Carroll on Monday December 4th for all the town employees and a reception was held at the Senior Center for the Manager in November thanking him for his service. There was also a reception held in Memorial Hall on December 14th to allow the townspeople who were not able to attend the party at the Four Points to say goodbye to Mr. Carroll. He will be missed.

A swearing in ceremony for our new Town Manager Tony Mazzucco was held on Monday, December 18, 2017 in Memorial Hall. The Hall was completely filled with town employees and residents welcoming our new Town Manager.

Norwood Day festivities began on Friday evening, September 9, 2017 at the Coakley Middle School field with a display of fireworks sponsored by David Spiegel. This is the 14th Annual Norwood Day. Saturday's festivities were held under a beautiful sunny sky. The event is put together by the Town under the sponsorship

of Recreation Superintendent Travis Farley and his committee. They worked all year getting this event together. There is local entertainment; games, prizes, crafters, sidewalk sales and kiddie rides. A wonderful time was had by all.

Selectmen Bishop continued to work diligently as the Board's representative negotiating with AFSCME.

Also at the September 19th meeting of the Board of Selectmen, Chairman Plasko read the Board's announcement regarding the settlements with Forbes Hill and Avalon Bay 40B Projects. Chairman Plasko stated that after months of discussion and consideration, it was determined that a negotiated resolution of the Forbes Hill 40B and Avalon Bay Norwood 40B Comprehensive permit applications are in the best interests of the Town of Norwood. As a result the Board announced that the Selectmen believe the best deals possible have been achieved with the Comprehensive Permits which have been approved by the Board of Appeals in these matters. The Board also thanked the Zoning Board of Appeals whose majority ratified the negotiated settlements in these matters by approving each Comprehensive Permit. The Board appreciates the difficult position the Zoning Board of Appeals had in dealing with these matters that state law leaves them little control over.

Town Meeting was held on November 6, 2017 and the members of Town Meeting voted to purchase the land that was designated to hold the Forbes Hill project.

On Tuesday, November 28, 2017, the Board of Selectmen set up a Forbes Hill Task Force Study Committee, consisting of 9 voting members-(2) selectmen, Chairman of the Fin Com or designee, Chairman of the Planning Board or designee and (5) citizens appointed by the Chairman. Non-voting members will include the General Manager, Town Planner, Treasurer, Town Accountant and Town Engineer. Chairman Plasko was appointed by the Board to choose the five citizens.

The annual tree lighting was held on Saturday, November 25th with visits from Santa and Mrs. Claus and the traditional reading of "Twas the Night Before Christmas" by Selectman Helen Abdallah Donohue. The Circle of Hope held their annual Luminary Night on Saturday, December 2th with the Town Common surrounded by luminary lights in remembrance of loved ones. Luminaries circled the Common and lined the pathways creating a beautiful and inspirational evening.

The Board has worked closely with the Finance Commission and the School Committee to deal with budget constraints through its participation on the Budget Balancing Committee. Chairman William J. Plasko and Selectman Allan D. Howard represented the Board.

The Board of Selectmen would like to express our sincere gratitude to the citizens who volunteer their time and energy on committees and commissions. These residents make Norwood the wonderful town that it is.

We are also very grateful to the dedicated and effective service rendered by the Town's work force. These employees are dedicated to the ideals of public service.

Finally, the Board expresses its sincere appreciation to its department heads, our staff and the General Manager for their leadership and hard work.



# ***LICENSES & PERMITS***

## **LICENSES AND PERMITS**

On application therefore and after appropriate investigation, licenses and permits were granted, renewed or transferred for various activities as delineated under Massachusetts General Laws, as amended, including, but not limited to, the following: on and off-premises liquor licenses, common victualer licenses, one-day all alcoholic beverages and wine and malt beverages licenses, dance permits, music and entertainment licenses, juke box and automatic amusement device licenses, lodging house licenses, licenses for storage of volatile inflammable fluids, taxi-cab and limousine licenses, Class I, II and III Motor vehicle licenses, billiard parlor licenses, tag days, parades, and other special event permits.

## **LICENSES 2017**

### **RETAIL PACKAGE STORE --**

#### **All Alcoholic Beverages**

Olga A., Nicholas Abdallah and Helen Abdallah Donohue,  
1041 Washington Street  
Folsom Companies, Inc., dba Broadway Liquors, 50 Broadway  
Route 1 Liquor Mart, Inc., dba Baystate Wine & Spirits,  
426 Walpole Street  
Shree Yamunama Inc., dba Norwood Wines & Liquors  
140 Nahatan Street  
The Compagnone Group, dba Rama Wine and Spirits,  
898 Washington Street  
Yankee Spirits, Inc., dba Yankee Spirits, Inc.,  
942 Boston Providence Turnpike

### **RETAIL PACKAGE STORE --**

#### **Wines & Malt Beverages**

Cedar Markets, Inc., 13 E. Cottage Street  
Leonard Fabiano, dba North End Style Deli, 445 Walpole Street  
Mohammad A. Rahman, dba Convenient Food Mart,  
492 Walpole Street  
Norwood Mobil, Inc., 971 Boston Providence Turnpike  
S & H Supreme Norwood Fuel, dba Supreme Gas,  
145 Broadway  
Soung Lee, Inc., dba Shurfine Market, 448 Nahatan Street

### **RESTAURANTS -- All Alcoholic Beverages**

Anelise, Inc., dba Acapulo's Mexican Family Restaurant,  
500 Boston Prov. Turnpike  
Bamboo Café Inc., dba Bamboo Café, 663 Washington Street  
Bertucci's Restaurant Corporation,  
1405 Boston Providence Turnpike  
Bobcon, Inc., dba Conrad's Pub II, 728 Washington Street  
Boncaldo, Inc., dba Bon Caldo's, 1381 Boston Prov. Turnpike  
Byblos Restaurant, Inc., dba Byblos, 678 Washington Street  
The Chateau Restaurant of Norwood, Inc.,  
404 Boston Providence Turnpike  
The Colonial House Restaurant, Inc., 33 Savin Avenue  
Charminar Spice, dba Paradise Biryani Pointe,  
1200 Boston Providence Tnpk.  
Claddagh House, LLC, dba Shamrock Pub,  
175 Railroad Avenue  
Four Provinces Realty Inc., dba Napper Tandy's,  
46-48 Day Street  
Grand Slam Restaurant Concepts, LLC, dba Jake n JOES,  
475 Boston Providence Tnpk.  
Hibachi Steakhouse, Inc., dba Hibachi Steak House,  
315 Morse St.

KE Restaurant, Inc., dba New Golden Abacus,  
1275 Boston Providence Turnpike  
Let's Eat (Norwood) LLC, dba Sky Restaurant Bar,  
1369 Boston Prov. Turnpike  
Lewis Restaurant & Grille, Inc., 86-92 Central Street  
Limey's Norwood, Inc., dba Limey's Pub, 659 Washington Street  
Lou & Deb's Inc., dba Lou & Deb's, 198 Central Street  
Norwood Country Club, Inc., 400 Boston Providence Turnpike  
Olde Colonial Café, Inc., 171 Nahatan Street  
Outback Steakhouse of Florida, LLC, dba Outback Steakhouse,  
1210 Boston Prov. Tnpk.  
Star Corporation, dba Cafe Venice, 1086 Washington Street  
YKLU Food Inc., dba Olivio's Grille & Pizzeria,  
1210 Boston Providence Turnpike  
Yamato Hibachi & Sushi Bar, Inc.,  
1200 Boston Providence Turnpike

### **RESTAURANTS -- Wines and Malt Beverages**

Chipotle Mexican Grill of Colorado, LLC,  
1415 Boston Providence Turnpike  
Daunia, Inc., dba Vico Ristorante Italiano, 89B Central Street  
Fatsimare Corp., dba Feisty Greek, 38 Vanderbilt Avenue  
Minas Café, Inc., dba Minas Café Brazilian Steak House,  
1241 Washington Street  
MBR Group, Inc. dba Minerva Indian Cuisine,  
500 Boston Providence Turnpike  
Shabu Lee, Inc., dba Shabu Lee, 654 Washington Street  
Siam Lotus, Inc., 1331 Boston Providence Turnpike  
Storyboard, LLC, dba Norwood Theatre, 109 Central Street  
Taso's Euro Café, Corp., dba Taso's Euro Café,  
125 Access Road  
Thai Boo LLC, dba Thai Boo Cuisine, 712 Washington Street  
To Beirut, Inc., dba To Beirut, 15 Cottage Street East  
Victoria's Café, LLC, dba Victoria's Café, 655 Washington Street

### **INNHOLDER -- All Alcoholic Beverages**

Courtyard Management Corp., dba Courtyard by Marriott,  
300 River Ridge Road  
Neponset River LLC, dba Four Points Hotel-Norwood,  
1151 Boston Providence Tnpk.  
Norwood Hotel Operator LLC, dba Hampton Inn,  
434 Boston Providence Tnpk.  
32 Guild Street Inc., 32 Guild Street

### **CLUB -- All Alcoholic Beverages**

Norwood Lodge B.P.O. Elks, #1124, 152 Winslow Avenue  
Veterans of Foreign Wars Building Association, Post #2452,  
193 Dean Street  
Workmen's Hall of Norwood, Inc., 99½ Wilson Street

### **POURING PERMITS**

Castle Island Brewing Company, LLC, dba Castle Island  
Brewing Co. 31 Astor Ave.  
Percival Brewing Company, LLC, 83 Morse Street

Respectfully submitted,

William J. Plasko, Chairman  
Helen Abdallah Donohue  
Paul A. Bishop  
Allan D. Howard  
Thomas F. Maloney

# AIRPORT COMMISSION

## 2017 ANNUAL REPORT OF THE NORWOOD AIRPORT COMMISSION

The Norwood Airport Commission (NAC) is pleased to submit its annual report for calendar year 2017.

A five-member commission, the NAC is appointed by the Board of Selectmen, with individual members serving three-year terms. NAC's responsibilities include overseeing the stewardship, development, operations and management of Norwood Memorial Airport, which encompasses some 672 acres. Day-to-day management is handled by Airport Manager, Russ Maguire, and his assistant, Mark Raymond.

Norwood Memorial Airport is one of 30 public use airports within the Commonwealth that exclusively provides general aviation (non-military, non-airline) services. These offerings include transportation alternatives for corporate officers and business persons, television and sports personalities, as well as local, state, national and international officials and statesmen. Other airport services include: charter flights, electronic newsgathering for three major Boston news stations (Channels 5 and 25, and the NBC affiliate), traffic reporting, pipeline patrol, aerial spraying by the Norfolk County Mosquito Control, personal transport, flight instruction, plus air cargo services. The State Police Air Wing, though no longer a tenant on the Norwood Airport, still relies on our fueling and maintenance support. And our weather station provides up-to-the-minute meteorological conditions reported throughout the day by both national and regional news stations.

Our facility operates 24 hours a day, seven days a week. This is especially critical for residents throughout the Commonwealth and northeastern United States who depend on emergency medical transports from the Norwood Airport. In particular, our air ambulance and inter-hospital organ donor flights provide time-critical, life-saving access to specialized medical centers in Boston, Providence and New York.

Several years ago, the Massachusetts Department of Transportation (MassDOT) released the findings of its study on the economic impact of the state's public use airports. Accordingly, Norwood Airport annually generates more than \$51 million in total economic activity, second only to Westfield-Barnes among the state's 30 general aviation airports. Regarding visitor-related economic impacts, in particular, Norwood Airport ranked first. The study found that more than 9,800 transient aircraft—based outside the local area—use the airport annually. This translates to more than 23,000 visitors arriving at the Norwood Airport each year, visitors who in turn spend money off-airport. Norwood Airport users take advantage of our hotels, restaurants and retail outlets. And according to MassDOT's study, visitor-related spending alone, when re-circulated in the local economy, totals more than \$12.8 million annually in economic output.

As for the airport's diversity of service, in addition to the private, corporate and charter aircrews/passengers who utilize our facility for personal and profession-related transport, a number of companies also call Norwood Memorial Airport home. The following is a list of companies and agencies based here in 2017, to include the services provided by each:

**MassDOT/Aeronautics** - State aircraft for industry support, inspections, investigations

**Flight Level** - Line services, aircraft maintenance, fueling, hangar services, terminal operations, car rentals (through AVIS)

**Kestrel Aviation** - Charter services

**New Horizon Aviation** - Fixed-wing flight training, sightseeing tours, aircraft rentals

**Norwood Air Multi Training** - Fixed-wing flight training, aircraft rentals

**Blue Hill Helicopters** - Helicopter flight training/aircraft rentals

**Boston Executive Helicopters** - Sightseeing tours, charter, helicopter flight training, hangar services, aerial photo and survey

**Aerial Productions** - Video production; Dept. of Defense support, power line surveys

**Elite Aero Services** - Aircraft detailing

**New England Aircraft Detailing** - Aircraft detailing

**Midwest Air Traffic Services** - Air traffic control (under FAA's purview)

**East Coast Aero Club** - Fixed-wing and helicopter flight training/aircraft rentals

**Waltzing Matilda Aviation** - Charter services, fixed-wing flight training

**Tuckamore Aviation** - Charter services, sightseeing tours, aerial photo and survey

**Taso's Euro-Café** - Airport restaurant (through Flight Level)

With our support, in 2017, Flight Level completed construction on its long-awaited Civil Air Patrol apron project. This \$2.5 million undertaking, at midfield, includes six new aircraft hangars, plus the rehabilitation of pavement on the aircraft parking apron. Flight Level also renovated its terminal complex, and on September 6, the company hosted an open house for local business leaders and industry representatives.

Additionally, the Airport Department addressed four special projects, including:

1. Completion of a wildlife hazard assessment and wildlife management plan;
2. Coordination with federal agents, Norfolk County Mosquito Control, the local Conservation Commission and Board of Health, to remove beaver dams impacting both the airport and abutting Norwood Country Club—yet another example of how the Airport Department monitors and manages its resident wildlife population;
3. An environmental assessment/permitting to re-locate part of the parallel taxiway that services our main runway;
4. The comprehensive crack-sealing of runways, taxiways and the north/south taxi-lane; plus new markings on the main runway.

The Airport Commission leveraged almost the entire cost through federal and/or state grant financing.



Other projects this year included:

- Replacing the airport's rotating beacon
- Participating in the design and content development of the Town's new web site
- Upgrading the airport's field condition reporting system, to better support our pilot community

In spite of another busy winter season, to keep flight operations moving, airport management conducted snow removal operations—day and night—clearing snow from our runways, taxiways, aircraft aprons, as well as the municipal parking lot. These activities were managed along with our daily airport inspections, safety and security oversight, infrastructure maintenance, government liaison work, business development, financial and accounting support.

We also had a hand in the following:

- We joined other Town departments for the annual Student Government Day in April.
- In May, airport management attended On the Hill Day at the Massachusetts State House, where briefings were held by FAA and MassDOT officials, key transportation and business development legislators.
- In July, airport management cooperated in week-long flight operations involving the U.S. Armed Services and local law enforcement.
- In September, on behalf of Norwood Day, airport management hosted trolley tours "inside the fence."
- In December, airport management helped to coordinate the Music Drives Us fundraiser sponsored by Boch Aviation.
- Finally, in 2017, airport management was again proactive in its efforts to protect the continued operation of Norwood's air traffic control tower. Our government relations work included coordinating support with MassDOT—plus state and federal legislators.

Looking ahead, the NAC plans to:

1. Complete a fit-out of the airport's municipal building, which is expected to accommodate the NAC and airport management offices (see the architectural rendering). A MassDOT grant will cover 95 percent of the total cost. This new work space will eliminate the department's need to lease space on the Town's airport, resulting in an annual cost savings of more than \$23,000;
2. Update the airport's master plan;
3. Re-align two taxiways for standardization and safety, while adding more lights to the helicopter parking pads east of the air traffic control tower;
4. Oversee construction of a new hangar for business development.

For community relations, we continue to pursue a comprehensive noise education/abatement program consisting of airfield signage and a flight publication insert for both our based and transient pilots. This remains a high priority program. Not surprisingly, the piloting community has also embraced our efforts, and this is reflected in the overall decrease in noise complaints. Throughout 2017, noise complaints continued to decline.

The success of Norwood Memorial Airport is due to many. But we would be remiss if we did not thank the Board of Selectmen, Finance Commission, Town Meeting members, our U.S. Congressman, Rep. Stephen Lynch, and Congressman Lynch's senior aide, Jim Gordon, a Norwood native; along with State Rep. John Rogers and State Sen. Mike Rush. All of these parties recognize the great importance of this airport to the regional and national air transportation system, as well as its critical value to the economy of Norwood and the Commonwealth. Through the years, we've also been grateful for the support—financial and otherwise—that the MassDOT Aeronautics Division and FAA have provided to our airport. We look forward to continuing this productive partnership.

For flight enthusiasts and natural lovers alike, the wide open spaces here at Norwood Airport provide an ideal viewing locale, especially with the surrounding vista that includes the Blue Hills. We invite all to pay a visit to this tremendous asset known as NORWOOD MEMORIAL AIRPORT. The airport administration office is located at 125 Access Road. Please feel free to contact the Airport Manager's office with your questions or comments at 781-255-5615, or: [rmaguire@norwoodma.gov](mailto:rmaguire@norwoodma.gov). For web surfers, check out the airport's web page located at: [www.norwoodma.gov](http://www.norwoodma.gov). Under 'Departments,' click on 'Airport'—and enjoy the ride!



Respectfully submitted,

**Norwood Airport Commission**

Mark P. Ryan — Chairman  
Michael Sheehan — Vice Chairman  
Kevin J. Shaughnessy — Clerk  
Leslie W. LeBlanc  
Martin E. Odstrchel

# **CABLE COMMISSION / TOWN CLERK**

## **2017 ANNUAL REPORT OF THE NORWOOD CABLE COMMUNICATIONS COMMISSION**

The Norwood Cable Communications Commission was established by the Board of Selectmen (the Licensing Authority) to serve as their designee and appointed commission for cable operations in the Town of Norwood.

The function of the Cable Commission is largely defined in the contracts between the cable system providers and the Town of Norwood. The Cable Commission is the body intended to supervise the contracts in Norwood's interest. The Cable Commission also has the goal of fostering effective local access television broadcasting and programming. The Norwood Board of Selectmen appoints the Cable Commission's Members to three-year terms.

The Cable Commission Members during 2017 were: Chairman Richard M. Shay, Joan M. Jacob, Peter Strano and Ed Kelliher. The Commission Secretary was Harriet Simons. The committee has one vacancy. If you would like to help, please contact the Board of Selectmen.

The Cable Commission meets monthly at 7:00 p.m. in the Town Hall. The public is invited to attend these meetings. All meetings are posted 2 weeks in advance. Meetings are recorded and broadcast later on the NPA Government channel.

Three companies are contracted to provide cable service for Norwood: Norwood Light Broadband, Comcast and Verizon.

Norwood is one of a few towns in the Commonwealth that has its own cable corporation. The Norwood Light Department runs Norwood Light Broadband, providing cable services, Internet access and telephone services. The current contract was renewed in 2012 for another 10 years.

Comcast acquired the very first cable television license granted in Norwood. It also provides Internet access and telephone services. Comcast's current contract runs through 2024.

Verizon originally provided telephone and Internet services in Norwood, but after installing a new fiber optic based network and negotiating a contract with Norwood, has been providing cable service in Norwood since 2007. The new contract was renewed in 2017 for another 5 years.

Customers of cable services in Norwood may report issues with the providers by calling the Town Hall (781.762.1240) and leaving a message at extension 222. There is also an email address at: [cablecommission@norwoodma.gov](mailto:cablecommission@norwoodma.gov)

The Cable Commission cannot respond to outages and equipment failures, but would like to hear about unresolved customer complaints.

Financial, outage and customer complaint reports required by contract and law to be submitted to the Cable Commission by

the service providers have been received and reviewed and all licensees have met their license requirements.

It is important to note that although neither the Board of Selectmen nor the Cable Commission has any control over rate changes instituted by the providers or their channel selections, cable subscribers can raise their objections and/or comments to the Mass State Commission and the Federal Communications Commission. For further information contact the Norwood Cable Communications Commission.

Each of the cable companies pays money to the Town of Norwood as required by their contracts. These revenues are provided to the Norwood Public Access Corporation (NPA TV) to be used for local programming. NPA TV is a non-profit corporation formed by the Board of Selectmen in 2003 to provide quality public access, educational and governmental programming over all the town's cable television systems.

The Cable Commission, in cooperation with NPA TV and Jack Tolman - Norwood Schools TV Director, encourages the continued expansion of locally produced programming. Also, we will continue to inform the cable companies at our monthly meetings of all requests, comments and recommendations offered by the subscribers with the goal of improving the Norwood Cable TV systems for all subscribers.

The Cable Commission thanks the members of the Board of Selectmen, Town Manager John Carroll, the Selectmen's Administrative Assistant Fran Jessoe, and all other town officials for their assistance to the Cable Commission members.

Respectfully submitted,

Edward J. Kelliher, Chairman  
Norwood Cable Communications Commission

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## **2017 REPORT OF TOWN CLERK AND ACCOUNTANT'S STATEMENT TO THE BOARD OF SELECTMEN**

The Honorable Board of Selectmen:

The annual report of the Town Clerk and Accountant for 2017 is hereby respectfully submitted. Included in this report is a summary of the major activities that transpired in the Office of the Town Clerk and Accountant during fiscal 2017.

### **TOWN CLERK'S REPORT**

The following represents a summary of some of the significant events in the Town Clerk's facet of this department during 2017.

**Licenses and permits issued:**

The issuance of various licenses and permits through this office resulted in a collection of \$217,680.80 in fees to be used to offset the tax levy in FY 2017. The list of Licenses is as follows:

Liquor Licenses	\$144,900.00
Dog Licenses Fees	24,213.00
Car Dealership Licenses	9,000.00
Common Victual Licenses	8,900.00
Public Amusement/Music Enter.	6,585.00
Marriage Intentions	5,670.00
VIF Gas Licenses	4,600.00
Misc. Licenses	3,592.80
1 Day Liquor Licenses	2,350.00
Taxi Licenses	2,000.00
Pinball Machine Licenses	1,875.00
Bowling and Pool Licenses	1,295.00
Lodging House Licenses	1,100.00
Liquor Licenses Application Fees	800.00
Junk Collector Licenses	800.00
<b>TOTAL</b>	<b>\$217,680.80</b>

**Elections:**

During Fiscal 2017 the Town Clerk's Office presided over Three (3) Elections and One (1) Early Voting Period which the State of Massachusetts adopted in October, 2016. The State Primary Election in September, 2016; the State Presidential Election in November, 2016 the Annual Town Election in April, 2017, the Complete results are listed elsewhere in this report.

**Census and Voter Registration:**

The results of the January 2017 census conducted by this office revealed that there were 27,949 residents in Norwood. The number of registered voters in Norwood in 2017 was 19,016. The following analysis of the population and number of registered voters in Norwood in the last five (5) years reveals a continued condition of stability, with negligible growth or decline patterns noted.

Year	Population	Registered Voter
2017	27,949	19,016
2016	28,388	17,702
2015	28,742	17,244
2014	29,248	17,449
2013	29,137	17,708

**Town Meetings:**

The results of the votes taken at town meetings were recorded and made a part of the town's permanent records by this office. During fiscal 2017 there were two (2) Special Town Meetings held in addition to the Annual Town Meeting held in May. A complete listing of each town meeting held during the fiscal year is incorporated as part of this report.

**TOWN OF NORWOOD****Vital Statistics:**

The Town Clerk's office is responsible for recording, issuing and maintaining all records relating to births, deaths and marriages in the town. A summary of the last three (3) years' vital statistic records accumulated in this office is as follows:

<b>Births:</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>
Norwood Residents born in Norwood	77	88	89
Norwood residents born out of town	264	229	228
Sub total - Norwood Resident	<u>341</u>	<u>317</u>	<u>317</u>
Non-residents born in Norwood	278	261	283
Total Births	<u>619</u>	<u>578</u>	<u>600</u>

**Deaths:**

Norwood residents dying in Norwood	247	218	237
Norwood residents dying out of town	<u>86</u>	<u>82</u>	<u>88</u>
Sub total - Norwood Residents	333	300	325
Non-residents dying in Norwood	374	352	372
Total Deaths	<u>707</u>	<u>652</u>	<u>697</u>

**Marriages:**

Total # of marriage certificates issued	<u>170</u>	<u>194</u>	<u>158</u>
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A complete detailed listing of this vital statistic information is included in this report.

**TOWN ACCOUNTANT'S REPORT**

Separate accounting reports and the town's audited financial statements for Fiscal 2017 are filed hereunder after the conclusion of the Clerk's report.

**CONCLUSION**

I would like to publicly acknowledge and thank the entire staff of the office of the Town Clerk and Accountant for their continued dedication, courtesy and patience in serving the public in 2017. Their efficiency in responding to the many telephone calls, letters and personal requests for the various public documents, licenses, and financial data that this office maintains is sincerely appreciated.

Thank you also to the Board of Selectmen for their continued support to this office during this past year.

Respectfully submitted,

Thomas J. McQuaid  
Town Clerk and Accountant

# STATE PRIMARY ELECTION - SEPTEMBER 8, 2016

## COMMONWEALTH OF MASSACHUSETTS

### TOWN OF NORWOOD

#### STATE PRIMARY ELECTION

(SEAL)

SEPTEMBER 8, 2016

Norfolk, ss.

In pursuance with the foregoing warrant, the inhabitants of the Town qualified to vote in elections met in the various voting precincts designated for their districts in Norwood on Thursday, the Eighth of September, 2016 at 7:00 A.M.

The following election officers were sworn by the Warden in each precinct to the faithful performance of their duty.

District 1 and 2 - Oldham School: Juliette A. Bugeau, Marcia A. Praino, Frances C. Sullivan, Frances M. Kenney, Shirley A. Praino, Barbara A. Costello, Ellen Hansen, Ellen Marie Baker, Mary T. Ahearn, Mary "Pat" Osborne, Jill S. Bugeau and Robert T. Sullivan.

District 3 and 5 - Civic Center: Patricia J. Monahan, Joyce A. DeCosta, Elizabeth Goonan, Helen M. Wyche, Byron C. Wyche, Ruth F. McHugh, Elinor M. Dillon, Carol Ann Quintiliani, Harriet Simons, Gloria J. Lind, Albert D. Marchionda, and James P. Conley.

District 4 - Cleveland School: Elizabeth J. Sullivan, Margaret M. Bonvouloir, Porta Fruci, Delores A. Medwar, Lee B. Leach, Anna Murphy and Carol Ann Cappuccio.

District 6 & 7 - Balch School: Martha A. Pellowe, Nancy E. Foley, Ellen J. Carver, Robert M. Parsons, Ann Louise Page, Helen P. Keady, Juliana P. Dauphinee, Jacquelyn J. Guisti, Annmarie Fellini, Shirley M. Krohto, Paul F. Bougoyne, Sr., and Mary C. Gray.

District 8 - Callahan School: Emily W. Tibbetts, Ruth Patten, Sandra Johnson, Mary E. Jasinski, Sally S. Buttinger, Virginia Downing and Normand P. Bugeau.

District 9 - Prescott School: Maureen P. MacEachern, Catherine Marie Hale, Duncan MacEachern, Dolores Elias, Mary Susan Quinn, Barbara V. Dias and Elaine Groh.

In accordance with the laws of the Commonwealth of Massachusetts governing elections, the voting precincts designated for their districts were fitted up as polling places, a

place railed off and compartments provided for the convenience of voters in marking their ballots, and each compartment was supplied with cards of instruction and other necessary facilities.

Cards of instruction and specimen ballots were posted in five different parts of each polling place outside the railing. The Town Clerk and Accountant delivered to the ballot clerks' packages marked "Official Ballots September 8, 2016" and their receipts thereof.

The ballot Clerks were provided with duplicate sets of registered voters of the Town, as prepared by the Registrars of Voters for use at this election. They were supplied with official ballots taken from the packages received from the Town Clerk and were stationed by the entrances and exits of the polling places with instructions to deliver such ballots only to voters whose names were found and checked on the voting list. The ballot boxes used in elections were opened in public meeting, examined by the Wardens and other officials and found to be empty. The registers were then set to zero.

The polls were declared open for the reception of ballots at 7:00 o'clock in the forenoon and were declared closed at 8:00 P.M. At the close of the polls an actual canvass of the ballots showed that Six hundred eighty-one (681) votes were cast in the Democratic Party; Two hundred six (206) votes were cast in the Republican Party; Zero (0) votes were cast in the Green-Rainbow Party; and Two (2) votes were cast in the United Independent Party. The names checked on the voting list by the ballot clerks at the entrances of each polling place were counted and found to agree, and the total number of names so checked equaled the same as above.

The vote is as follows:

#### DEMOCRATIC PARTY

##### REPRESENTATIVE IN CONGRESS – EIGHTH DISTRICT – 1

Stephen F. Lynch – 617

Blanks – 58

Write-Ins – 6

##### COUNCILLOR – SECOND DISTRICT – 1

Robert L. Jubinville – 552

Blanks – 125

Write-Ins – 4

##### SENATOR IN GENERAL COURT –

##### NORFOLK & SUFFOLK DISTRICT – 1

Michael F. Rush – 598

Blanks – 81

Write-Ins – 2

# STATE PRIMARY ELECTION - SEPTEMBER 8, 2016

## REPRESENTATIVE IN GENERAL COURT –

### TWELFTH NORFOLK DISTRICT – 1

John H. Rogers – 595

Blanks – 84

Write-Ins – 2

### SHERIFF – NORFOLK COUNTY – 1

Michael G. Bellotti – 602

Blanks – 76

Write-Ins – 3

### COUNTY COMMISSIONER - NORFOLK COUNTY – 2

Francis W. O'Brien – 557

Joseph P. Shea - 468

Blanks – 336

Write-Ins – 1

## REPUBLICAN PARTY

### REPRESENTATIVE IN CONGRESS – EIGHTH DISTRICT – 1

William Burke – 181

Blanks – 21

Write-Ins – 4

### COUNCILLOR – SECOND DISTRICT – 1

Brad Williams – 169

Blanks – 33

Write-Ins – 4

## SENATOR IN GENERAL COURT –

### NORFOLK & SUFFOLK DISTRICT – 1

Blanks – 172

Write-Ins – 34

## REPRESENTATIVE IN GENERAL COURT –

### TWELFTH NORFOLK DISTRICT – 1

Tim Hempton – 185

Blanks – 17

Write-Ins – 4

### SHERIFF – NORFOLK COUNTY – 1

Blanks – 180

Write-Ins – 26

### COUNTY COMMISSIONER - NORFOLK COUNTY – 2

Blanks – 386

Write-Ins – 26

## GREEN-RAINBOW PARTY

### REPRESENTATIVE IN CONGRESS – EIGHTH DISTRICT – 1

Blanks – 0

Write-Ins – 0

## COUNCILLOR – SECOND DISTRICT – 1

Blanks – 0

Write-Ins – 0

## SENATOR IN GENERAL COURT –

### NORFOLK & SUFFOLK DISTRICT – 1

Blanks – 0

Write-Ins – 0

## REPRESENTATIVE IN GENERAL COURT –

### TWELFTH NORFOLK DISTRICT – 1

Blanks – 0

Write-Ins – 0

### SHERIFF – NORFOLK COUNTY – 1

Blanks – 0

Write-Ins – 0

### COUNTY COMMISSIONER - NORFOLK COUNTY – 2

Blanks – 0

Write-Ins – 0

## UNITED INDEPENDENT PARTY

### REPRESENTATIVE IN CONGRESS – EIGHTH DISTRICT – 1

Blanks – 0

Write-Ins – 2

### COUNCILLOR – SECOND DISTRICT – 1

Blanks – 2

Write-Ins – 0

## SENATOR IN GENERAL COURT –

### NORFOLK & SUFFOLK DISTRICT – 1

Blanks – 2

Write-Ins – 0

## REPRESENTATIVE IN GENERAL COURT –

### TWELFTH NORFOLK DISTRICT – 1

Blanks – 2

Write-Ins – 0

### SHERIFF – NORFOLK COUNTY – 1

Blanks – 2

Write-Ins – 0

### COUNTY COMMISSIONER - NORFOLK COUNTY – 2

Blanks – 4

Write-Ins – 0

A True Record.

Attest: \_\_\_\_\_

Thomas J. McQuaid

Town Clerk and Accountant



# **SPECIAL TOWN MEETING - OCTOBER 24, 2016**

## **COMMONWEALTH OF MASSACHUSETTS**

### **SPECIAL TOWN MEETING**

**(SEAL)**

### **TOWN OF NORWOOD**

**Norfolk, ss.**

In pursuance with the foregoing warrant, the inhabitants of the Town of Norwood and Town Meeting Members qualified to vote in elections and Town affairs, to meet in the Auditorium of the Norwood High School on Nichols Street in said Town on Monday, October 24, 2016, at 7:30 o'clock in the afternoon.

The Moderator, David Hern Jr. declared a quorum present and called the meeting to order. The Warrant calling the meeting to order was read by the Town Clerk and Accountant. Tellers being appointed and sworn the following action was taken on the articles of the foregoing warrant.

ARTICLE 1. To see if the Town will vote, pursuant to M.G.L. c.40, §59, and M.G.L. c.23A, §3E and §3F, and any other enabling authority, to:

- (a) approve a Tax Increment Financing Agreement among the Town and Moderna Therapeutics, Inc. and Campanelli-Trigate Norwood Upland, LLC for property located at 100 Tech Drive (the "TIF Agreement"), which TIF Agreement provides for real estate tax exemptions at the exemption rate schedule set forth therein and approve a Local Incentives Only Project submission to the Massachusetts Economic Assistance Coordinating Council (the "EACC");
- (b) authorize the Board of Selectmen to execute the TIF Agreement, and approve submission to the EACC of the TIF Agreement and the Local Incentive-Only Application, all relating to the project as described in the said documents, and any necessary documents relating thereto, and to take such other actions as are necessary or appropriate to obtain approval of the TIF Agreement and Local Incentive-Only Application, and related submissions, and to take such other actions as necessary or appropriate to implement those documents;
- (c) or take any other action relative thereto.

On a motion offered by Paul A. Bishop, duly seconded by Thomas F. Maloney, it was:

Recommended by the Board of Selectmen:

VOTED: Pursuant to M.G.L. c 40, §59, and M.G.L. c.23A, §3E and §3F, and any other enabling authority, to:

- (a) approve a Tax Increment Financing Agreement between the Town and Moderna Therapeutics, Inc. and Campanelli-Trigate Norwood Upland, LLC for property located at 100 Tech Drive (the "TIF Agreement"), which TIF Agreement provides for real estate tax exemptions at the exemption rate schedule set forth therein and approve a Local Incentive-Only Project submission to the Massachusetts Economic Assistance Coordinating Council (the "EACC"); and
- (b) authorize the Board of Selectmen to execute the TIF Agreement, and approve submission to the EACC of the TIF Agreement and the Local Incentive-Only Application, all relating to the project as described in the said documents, and any necessary documents relating thereto, and to take such other actions as are necessary or appropriate to obtain approval of the TIF Agreement and Local Incentive-Only Application, and related submissions, and to take such other actions as necessary or appropriate to implement those documents.

Motion declared Carried by Unanimous Vote.

ARTICLE 2. To see if the Town will vote to amend Article XVIII of the By-laws of the Town of Norwood, entitled "Council on Aging", by deleting in its entirety the existing Section 1 and by substituting a new Section 1, as follows:

Section 1. There is hereby established a Council on Aging consisting of five (5) members appointed by the Board of Selectmen, for terms of two (2) years each. Any vacancy shall be filled by the Board of Selectmen, and the member so appointed shall serve for the remainder of the unexpired term of that member's predecessor. Members of the Council on Aging on the effective date of this amendment shall continue in their positions until their current terms expire. All successive terms shall be for two (2) years each; or take any other action in the matter.

On a motion offered by Paul A. Bishop, duly seconded by Thomas F. Maloney, it was:

Recommended by the Board of Selectmen:

VOTED: To amend Article XVIII of the By-Laws of the Town of Norwood, entitled "Council on Aging", by deleting in its entirety the existing Section 1 and by substituting a new Section 1, as follows:

# SPECIAL TOWN MEETING - OCTOBER 24, 2016

Section 1. There is hereby established a Council on Aging consisting of five (5) members appointed by the Board of Selectmen, for terms of two (2) years each. Any vacancy shall be filled by the Board of Selectmen, and the member so appointed shall serve for the remainder of the unexpired term of that member's predecessor. Members of the Council on Aging on the effective date of this amendment shall continue in their positions until their current terms expire. All successive terms shall be for two (2) years each.

Motion declared Carried by Unanimous Vote.

ARTICLE 3. On a motion offered by Deborah A. Holmwood, duly seconded by Ernest Paciorkowski, it was

Recommended by the Planning Board:

VOTED: To see if the Town will vote to Amend the Zoning By-Law, as required by the Town's acceptance of the "Expedited Permitting Program" created by Massachusetts General Laws Chapter 43D, as follows:

**Section 7.0 Special Regulations**, to add the following new Subsection:

## 7.6 PRIORITY DEVELOPMENT SITES

### 7.6.1 Purpose

The purpose of this Section is to further expedite permitting in Priority Development Sites (PDS), as designated by Town Meeting pursuant to G.L. c. 43D. The properties included in the University Avenue Expedited Permitting District are identified in Table 7.6.1a. below.

Table 7.6.1a.

Assessor's			Assessor's		
Map #	Block #	Lot #	Map #	Block #	Lot #
22	5	22	22	5	4
22	7	2	22	5	1
22	7	3	22	5	3
22	11	103	22	1	6
22	11	104	22	1	3
22	12	2	22	14	4
22	14	24	22	6	2
22	15	1	22	11	101
22	12	6	22	12	1
22	14	1	22	11	107
22	18	1	22	15	5
22	14	22	22	14	2
22	14	3			

In addition, this section of the Bylaw will provide mechanisms for the change of facilities after the issuance of a Special Permit and/or Site Plan Approval by the Planning Board or the Board of Appeals, if applicable.

### 7.6.2 Changes to Special Permits or Approved Site Plans

After the issuance of any Special Permit or Site Plan Approval for a project or land use in a Priority Development Site (PDS), as designated by Town Meeting pursuant to G.L. c. 43D and identified above in Table 7.6.1a; the following requirements shall apply. Any proposed change(s) to the plans for the project shall be deemed substantial or insubstantial by the original permit granting authority, Board of Appeals or Planning Board, upon written request by the applicant. The Board of Appeals shall make such determination by a majority vote at a public meeting. Insubstantial changes shall be allowed without the need for further hearing or approval.

1. Insubstantial Changes. The following shall be presumed to constitute insubstantial modifications:
  - all underground changes;
  - any reduction in project size;
  - any change in the location of buildings, parking, retaining walls or drainage facilities, provided they do not move closer to a lot line;
  - any change in colors and/or style of materials used for exterior construction; and
  - The addition of non-habitable accessory structures for storage or other purposes that in a single structure do not exceed 2,000 square feet and, in the aggregate, do not exceed 5,000 square feet.
2. Substantial Changes. The following shall be presumed to constitute substantial modifications:
  - any change in the composition or number of uses on the site that results in an increase in traffic generation of more than 5% above the vehicle trips identified in the record documents;
  - any change in the location of buildings, roadways, parking areas and other accessory structures that decrease the setbacks from lot lines indicated on an approved Site Plan or in the record documents;
  - any increase in the number of parking spaces beyond the number(s) indicated on the approved Site Plan and the record documents;
  - any change that results in a net reduction of open space or lot coverage from that indicated on the approved Site Plan and in the record documents, with the exception of accessory structures defined as non-habitable above;

# SPECIAL TOWN MEETING - OCTOBER 24, 2016

- any change to the building(s) or grading that increases building height beyond that indicated on the approved Site Plan and in the record documents;
- any changes to the building(s) that increases the total floor area of the project beyond that indicated on the approved Site Plan and in the record documents and
- any change to the architectural character of the building(s), as indicated in the approved Site Plan and record documents.

Where a modification is deemed substantial, the same standards and procedures applicable to an original application for a Special Permit or Site Plan approval shall apply to said modification and a public hearing shall be required by the Board of Appeals or Planning Board where applicable.

## 7.6.3 Change of Use

After the issuance of any Special Permit or Site Plan approval for a project or land use in a Priority Development Site (PDS), as designated by Town Meeting pursuant to G.L. c. 43D and identified above in Table 7.6.1a; the following procedures shall govern a change of use therein:

### 1. Change of Permitted Use to Another Permitted Use

A use available as of right in the applicable zoning district may be changed to another use available as of right in said zoning district without modification of the Special Permit or approved Site Plan, provided that none of the thresholds in Section 7.6.2.2, above, are triggered. The Property owner shall notify the applicable Permit Granting Authority of any changes of use.

### 2. Change of Permitted Use to Use Available by Special Permit

A use available as of right in the applicable zoning district may be changed to another use available by Special Permit in said zoning district without modification of the Special Permit or approved Site Plan, provided that none of the thresholds in Section 7.6.2.2, above, are triggered. The Property owner shall notify the applicable Permit Granting Authority of any changes of use.

### 3. Change of Use Authorized by Special Permit to Another Use Authorized by Special Permit

A use authorized by Special Permit in the applicable zoning district may be changed to another use available by Special Permit in said zoning district without modification of the Special Permit or approved Site Plan, provided that none of the thresholds in Section 7.6.2.2, above, are triggered. The Property owner shall notify the applicable Permit Granting Authority of any changes of use.

Final action on application(s) relating to the use or development of Priority Development Site(s) (PDS), or the buildings and/or structures thereon, shall be taken within one hundred eighty (180) days, subject to extension as per G.L. c. 43D and 400 CMR 2.00, et seq as amended.

Amend Section 11. **Definitions** by inserting the properties listed in Table 7.6.1a, shown above, at the end of the definition of Priority Development Site(s).

Motion declared Carried by Unanimous Vote.

**At this point in the meeting, on a motion offered by Anne Haley, duly seconded by John Hall, it was unanimously voted to appoint Michael Reilly as the Temporary Moderator for Article 4.**

ARTICLE 4. That the official Zoning Map of the Town of Norwood be amended by relocating the boundary separating the General Residence ("G") District from the General Business ("GB") district so that the premises known as 1237-1243 Washington Street, which premises are shown on the Norwood Assessors Records as Map 8, Sheet 1G, Lots 68 and 101, and are described in a deed recorded with the Norfolk County Registry of Deeds at Book 33848, Page 12, will thereafter be entirely located within the General Business ("GB") District. (On request of Paul Eysie)

On a motion offered by Paul W. Eysie, duly seconded by Deborah A. Holmwood, it was

Recommended by the Planning Board:

VOTED: That the official Zoning Map of the Town of Norwood be amended by relocating the boundary separating the General Residence ("G") District from the General Business ("GB") district so that the premises known as 1237-1243 Washington Street, which premises are shown on the Norwood Assessors Records as Map 8, Sheet 1G, Lots 68 and 101, and are described in a deed recorded with the Norfolk County Registry of Deeds at Book 33848, Page 12, will thereafter be entirely located within the General Business ("GB") District.

Motion declared Lost by lack of 2/3 Vote:

Yes: 94; No: 58 (Lack of 2/3 Vote)

ARTICLE 5. To see if the Town will vote to authorize the Board of Selectmen to grant a utility easement to Lenox Village, LLC, its successors and assigns for the purpose of construction, installation, maintenance and repair on Town of Norwood property of an underground drainage system discharging into a detention basin. Said easement area is shown as "Drain Easement" on a plan entitled "Easement Plan of Land in Norwood, MA", scale: 1" = 30' dated September 14, 2016, prepared by Site Design

# **SPECIAL TOWN MEETING - OCTOBER 27, 2016**

Professionals, LLC, Civil Engineers, One Merchant Street – Suite 110, Sharon, MA 02067” a copy of which plan is on file in the office of the Norwood Town Clerk; and further, to determine what consideration shall be paid to the Town by the grantee for the grant of said easement; or take any other action in the matter.

On a motion offered by Paul A. Bishop, duly seconded by Thomas F. Maloney, it was

Recommended by the Board of Selectmen:

VOTED: To authorize the Board of Selectmen to grant a utility easement to Lenox Village, LLC, its successors and assigns for the purpose of construction, installation, maintenance and repair on Town of Norwood property of an underground drainage system as “Drain Easement” on a plan entitled “Easement Plan of Land in Norwood, MA, Scale: 1” = 30’ dated September 14, 2016, prepared by Site Design Professionals, LLC, Civil Engineers, One Merchant Street - Suite 110, Sharon, MA 02067”, a copy of which plan is on file in the office of the Norwood Town Clerk; provided that consideration of \$10,000 shall be paid to the Town by the grantee for the grant of said easement.

Motion declared Carried Voice Vote: Yes: 95; No: 3

Meeting Adjourned to Thursday, October 27, 2016

A True Record.

Attest: Thomas J. McQuaid  
Town Clerk and Accountant

## **ADJOURNED SPECIAL TOWN MEETING**

### **TOWN OF NORWOOD**

Pursuant to the provisions of the by-laws of the town of Norwood, notice is hereby given that at the Adjourned Special Town Meeting of the inhabitants of the town of Norwood held on Monday evening, October 24, 2016, it was voted that the meeting stand adjourned to meet at 7:30 P.M. on Thursday, October 27, 2016 in the Auditorium of the Norwood High School on Nichols Street. It was further voted that Article 6 through Article 12 be laid on the table and acted upon at the adjourned session of this meeting.

Thomas J. McQuaid  
Town Clerk and Accountant

October 25, 2016

Norwood, Norfolk October 25, 2016

By virtue of the within Notice I have posted the same as directed. The posting was completed Tuesday, October 25, 2016.

James A. Perry, Constable  
Town of Norwood

A True Copy.

Attest: Thomas J. McQuaid  
Town Clerk and Accountant

## **COMMONWEALTH OF MASSACHUSETTS**

### **SPECIAL TOWN MEETING**

(SEAL)

### **TOWN OF NORWOOD**

**Norfolk, ss.**

In pursuance with the foregoing warrant, the inhabitants of the Town of Norwood and Town Meeting Members qualified to vote in elections and Town affairs, to meet in the Auditorium of the Norwood High School on Nichols Street in said Town on Thursday, October 27, 2016, at 7:30 o'clock in the afternoon.

The Moderator, David Hern Jr. declared a quorum present and called the meeting to order. The Warrant calling the meeting to order was read by the Town Clerk and Accountant. Tellers being appointed and sworn the following action was taken on the articles of the foregoing warrant.

ARTICLE 6. To see if the Town will vote to authorize the Board of Selectmen:

1. To acquire on behalf of the Town an easement over property located at 410 Vanderbilt Avenue, owned now or formerly by Marvin Gardens Realty Trust, for purposes of access from Vanderbilt Avenue to Norwood Light Department property shown on the plan described below as “Assessors Parcel 16-8-1, 2, 3 Lot A&B Plan Bk 422 No. 357 of 1994 Town of Norwood Bk 10545 Pg 498 (Ventnor Realty Trust to Town of Norwood – 6/8/1994) and to Norwood Light Department transmission equipment, provided that the Town shall not pay any money to Marvin Gardens Realty Trust or the then current owner of the land on which said easement is located for acquisition of said easement. Said easement

## **SPECIAL TOWN MEETING - OCTOBER 27, 2016**

area is shown as "Proposed 20' Wide Access Easement 4,927± s.f." on a plan entitled "Access Easement Plan of Land 410 Vanderbilt Avenue, Norwood, Massachusetts", scale 1" = 40', dated September 26, 2016, prepared By: Norwood Engineering Company, Inc., Consulting Engineers, Land Surveyors, 1410 Route One, Norwood, MA 02062, a copy of which plan is on file in the office of the Norwood Town Clerk; and

2. to abandon an existing easement or such other interest that the Town may have over property owned now or formerly by Marvin Gardens Realty Trust, also for purposes of access from Vanderbilt Avenue to the aforesaid Norwood Light Department property. Said easement to be abandoned is shown as "Existing 20' Wide Access Easement (To be Abandoned)" on the aforesaid plan entitled "Access Easement Plan of Land 410 Vanderbilt Avenue Norwood, Massachusetts" scale 1" = 40' dated September 26, 2016, prepared by Norwood Engineering Company, Inc., Consulting Engineers, Land Surveyors, 1410 Route One, Norwood, MA 02062, a copy of which plan is on file in the office of the Norwood Town Clerk;

3. or take any other action in the matter.

On a motion offered by Paul A. Bishop, duly seconded by Thomas F. Maloney, it was:

Recommended by the Board of Selectmen:

VOTED: 1. To acquire on behalf of the Town an easement over property located at 410 Vanderbilt Avenue, owned now or formerly by Marvin Gardens Realty Trust, for purposes of access from Vanderbilt Avenue to Norwood Light Department property shown on the plan described below as "Assessors Parcel 16-8-1, 2, 3 Lot A&B Plan Bk 422 No. 357 of 1994 Town of Norwood Bk 10545 Pg 498 (Ventnor Realty Trust to Town of Norwood – 6/8/1994)" and to Norwood Light Department transmission equipment, provided that the Town shall not pay any money to Marvin Gardens Realty Trust or the then current owner of the land on which said easement is located for acquisition of said easement. Said easement area is shown as "Proposed 20' Wide Access Easement 4,927± s.f." on a plan entitled "Access Easement Plan of Land 410 Vanderbilt Avenue, Norwood, Massachusetts", Scale 1" = 40', dated September 26, 2016, prepared By: Norwood Engineering Company, Inc., 1410 Route One, Norwood, MA 02062, a copy of which is on file in the office of the Norwood Town Clerk; and

2. to abandon an existing easement or such other interest that the Town may have over property owned now or formerly by Marvin Gardens Realty Trust, also for purposes of access from Vanderbilt Avenue to the aforesaid Norwood Light Department property. Said easement to be abandoned is shown as "Existing 20' Wide Access Easement (To be Abandoned)" on the aforesaid plan entitled "Access Easement Plan of Land 410

Vanderbilt Avenue Norwood, Massachusetts", Scale 1" = 40' dated September 26, 2016, prepared by Norwood Engineering Company, Inc. – Consulting Engineers, Land Surveyors – 1410 Route One, Norwood, MA 02062, a copy of which is on file in the office of the Norwood Town Clerk.

Motion declared Carried by Unanimous Vote.

ARTICLE 7. To see what sum of money the Town will vote to raise by taxation or transfer from Surplus Revenue or other available funds and appropriate for repairs to the Robert H. Ivatts Tennis Courts adjacent to the Coakley Middle School, or take any other action in the matter.

On a motion offered by Judith A. Langone, duly seconded by Joseph P. Greeley, it was:

Recommended by the Finance Commission:

VOTED: Indefinite Postponement

Motion to Amend offered by Ernest Paciorkowski, duly seconded by John Hall:

MOVED: That the Motion of the Finance Commission be deleted and the following substituted therefor:

VOTED: That the sum of \$50,000 be transferred from Free Cash and appropriated for repairs to the Robert H. Ivatts Tennis Courts adjacent to the Coakley Middle School.

Amended motion declared Lost by show of Hands.

Main motion, offered by the Finance Commission, declared Carried by Voice Vote.

ARTICLE 8. To see if the Town will vote to transfer the sum of \$109,877 from the Town of Norwood's F.Y. 2017 Chapter 70 distribution or other available funds and appropriate for the Norwood School Department's F.Y. 2017 budget appropriation, or take any other action in the matter.

On a motion offered by Judith A. Langone, duly seconded by Joseph P. Greeley, it was:

Recommended by the Finance Commission:

VOTED: That the following sum be raised by taxation and appropriated for the following purpose:

School Department Operations	\$109,877
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Motion declared Carried by Voice Vote.



## **EARLY VOTING - OCTOBER 24 TO NOVEMBER 4, 2016**

ARTICLE 9. To see if the Town will vote to raise by taxation or transfer from Surplus Revenue or other available funds an amount not to exceed \$300,000 for School Department out-of-district Special Education costs, or take any other action in the matter.

On a motion offered by Judith A. Langone, duly seconded by Joseph P. Greeley, it was:

Recommended by the Finance Commission:

VOTED: Indefinite Postponement

Motion declared Carried by Voice Vote.

ARTICLE 10. To see what sum of money the Town will vote to raise by taxation or transfer from Surplus Revenue or other available funds and appropriate for Fire Department New Equipment, or take any other action in the matter.

On a motion offered by Judith A. Langone, duly seconded by Joseph P. Greeley, it was:

Recommended by the Finance Commission:

VOTED: That the following sum be taken from Free Cash for the following purpose:

2040 Fire Department New Equipment \$50,000

Motion declared Carried by Unanimous Vote.

ARTICLE 11. To see what sum of money the Town will vote to raise by taxation or transfer from Surplus Revenue or other available funds and appropriate for replacement of air conditioning equipment and related repairs at the Norwood Fire Department, or take any other action in the matter.

On a motion offered by Judith A. Langone, duly seconded by Joseph P. Greeley, it was:

Recommended by the Finance Commission:

VOTED: That the following sum be taken from Free Cash for the following purpose:

2066 Pol / Fire Bldg New Equipment \$125,000

Motion declared Carried by Unanimous Vote.

ARTICLE 12. To see what sum of money the Town will vote to raise by taxation or transfer from Surplus Revenue or other available funds and appropriate for payment of Unpaid Bills, or take any other action in the matter.

On a motion offered by Judith A. Langone, duly seconded by Joseph P. Greeley, it was:

Recommended by the Finance Commission:

VOTED: That the following sum be taken from Free Cash for the following purpose:

Unpaid Bills \$520

Motion declared Carried by Unanimous Vote.

Meeting Adjourned.

A True Record:

Attest: Thomas J. McQuaid  
Town Clerk and Accountant

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### **COMMONWEALTH OF MASSACHUSETTS**

#### **TOWN OF NORWOOD**

#### **EARLY VOTING PRESIDENTIAL ELECTION**

**(SEAL)**

**OCTOBER 24, 2016 - NOVEMBER 4, 2016**

The Secretary of State's Office implemented the Early Voting Process for the first time in Massachusetts for the Presidential Election that was held on Tuesday, November 8, 2016. The Early Voting Period was held from Monday, October 24, 2016 through Friday, November 4, 2016.

The Town Clerk's Office held special hours during the two week period for Norwood residents to be able to take part in Early Voting.

The first week the Early Voting Period was held in the Town Clerk's Office staffed by the Town Clerk's Office and the second week of Early Voting was held in Memorial Hall staffed by the Town Clerk's Office and the Board of Registrars:

# STATE ELECTION - NOVEMBER 8, 2016

Monday, October 24, 2016 – 8:00 AM to 4:00 PM  
Tuesday, October 25, 2016 – 8:00 AM to 8:00 PM  
Wednesday, October 26, 2016 – 8:00 AM to 8:00 PM  
Thursday, October 27, 2016 – 8:00 AM to 4:00 PM  
Friday, October 28, 2016 – 8:00 AM to 4:00 PM

Saturday, October 29, 2016 – 8:00 AM to 12:00 Noon

Monday, October 31, 2016 – 8:00 AM to 4:00 PM  
Tuesday, November 1, 2016 – 8:00 AM to 8:00 PM  
Wednesday, November 2, 2016 – 8:00 AM to 8:00 PM  
Thursday, November 3, 2016 – 8:00 AM to 4:00 PM  
Friday, November 4, 2016 – 8:00 AM to 4:00 PM

The total number of Registered Voters that participated in the Early Voting Process in Norwood was 5,033 for the two week period.

A True Record.

Attest: Thomas J. McQuaid  
Town Clerk and Accountant

## COMMONWEALTH OF MASSACHUSETTS

### WARRANT FOR STATE ELECTION

(SEAL)

#### TOWN OF NORWOOD

Norfolk, ss.

To either of the Constables of the Town of Norwood, Greetings:

In the name of the Commonwealth you are hereby required to notify and warn the inhabitants of said town who are qualified to vote in Elections to vote at District One, Oldham School; District Two, Oldham School; District Three, Civic Center; District Four, Cleveland School; District Five, Civic Center; District Six, Balch School; District Seven, Balch School; District Eight, Callahan School; District Nine, Prescott School,

on **TUESDAY, THE EIGHT DAY OF NOVEMBER, 2016 from 7:00 a.m. to 8:00 p.m.** for the following purpose:

To cast their votes in the State Election for the candidates of political parties for the following offices:

ELECTORS OF PRESIDENT AND VICE PRESIDENT  
for this Commonwealth  
REPRESENTATIVE IN CONGRESS Eighth District  
COUNCILLOR Second District  
SENATOR IN GENERAL COURT Norfolk and Suffolk District  
REPRESENTATIVE IN GENERAL COURT  
Twelfth Norfolk District  
SHERIFF Norfolk County  
COUNTY COMMISSIONER Norfolk County  
BLUE HILLS REGIONAL VOCATIONAL SCHOOL COMMITTEE

#### QUESTION 1

##### State Gaming Commission:

**A Yes Vote** would permit the state Gaming Commission to license one additional slot machine gaming establishment at a location that meets certain conditions specified in the law.

**A No Vote** would make no change in current laws regarding gaming.

#### QUESTION 2

##### Charter Schools:

**A Yes Vote** would allow for up to 12 approvals each year of either new charter schools or expanded enrollments in existing charter schools, but not to exceed 1% of the statewide public school enrollment.

**A No Vote** would make no change in current laws relative to charter schools.

#### QUESTION 3

##### Keeping of Farm Animals:

**A Yes Vote** would prohibit any confinement of pigs, calves, and hens that prevents them from lying down, standing up, fully extending their limbs, or turning around freely.

**A No Vote** would make no change in current laws relative to the keeping of farm animals.

#### QUESTION 4

##### Medical Marijuana Use:

**A Yes Vote** would allow persons 21 and older to possess, use, and transfer marijuana and products containing marijuana concentrate (including edible products) and to cultivate marijuana, all in limited amounts, and would provide for the regulation and taxation of commercial sale of marijuana and marijuana products.

**A No Vote** would make no change in current laws relative to marijuana.

#### QUESTION 5

Shall the Town of Norwood accept Sections 3 to 7 inclusive, of Chapter 44B of the General Laws, as approved by its legislative body, a summary of which appears below?

# STATE ELECTION - NOVEMBER 8, 2016

## SUMMARY

Sections 3 to 7 of Chapter 44B of the General Laws of Massachusetts, also known as the Community Preservation Act, ("the Act") establish a dedicated funding source to enable cities and towns to: (1) acquire, create and preserve open space, which includes land for park and recreational uses and the protection of public drinking water, well fields, aquifers and recharge areas, wetlands, farm land, forests, marshes, beaches, scenic areas, wild life preserves and other conservation areas; (2) acquire, preserve, rehabilitate and restore historic buildings and resources; (3) acquire, create, preserve, rehabilitate and restore land for recreational use; (4) acquire, create, preserve and support community housing; and (5) rehabilitate or restore open space and community housing that is acquired or created as provided in the Act.

In the Town of Norwood, the funding source for these community preservation purposes will be a surcharge of 1% on the annual property tax assessed on real property beginning in fiscal year 2018, and annual distributions made by the state from a trust fund created by the Act. If approved, the following will be exempt from the surcharge: (1) property owned and occupied as a domicile by any person who qualifies for low income housing or low or moderate income senior housing in the Town of Norwood, as defined in Section 2 of said Act; (2) \$100,000 of the value of each taxable parcel of residential real property; and (3) \$100,000 of the value of each taxable parcel of class three, commercial property, and class four, industrial property as defined in Section 2A of Chapter 59 of the General Laws. A taxpayer receiving a regular property tax abatement or exemption will also receive a pro rata reduction in surcharge.

A Community Preservation Committee will be established by by-law to study the needs, possibilities and resources of the Town of Norwood regarding community preservation, including the consideration of regional projects for community preservation, and shall make recommendations to Town Meeting on spending the funds.

Hereof fail not and make return of this warrant with your doings thereon at the time and place of said meeting.

Given under our hands this eleventh day of October, A.D. 2016.

Alan D. Howard  
William J. Plasko  
Helen Abdallah Donohue  
Paul A. Bishop  
Thomas F. Maloney  
**SELECTMEN OF NORWOOD**

Norwood, Norfolk, ss.

October 12, 2016

By virtue of the within Warrant I have posted the same as directed, the posting was completed Wednesday, October 12, 2016.

James A. Perry, Constable  
Town of Norwood

A True Copy.

Attest: Thomas J. McQuaid  
Town Clerk and Accountant

## COMMONWEALTH OF MASSACHUSETTS

### TOWN OF NORWOOD

### STATE ELECTION

(SEAL)

NOVEMBER 8, 2016

Norfolk, ss.

In pursuance with the foregoing warrant, the inhabitants of the Town qualified to vote in elections met in the various voting precincts designated for their districts in Norwood on Thursday, the Eighth of November, 2016 at 7:00 A.M.

The following election officers were sworn by the Warden in each precinct to the faithful performance of their duty.

District 1 and 2 - Oldham School: Juliette A. Bugeau, Marcia A. Praino, Frances C. Sullivan, Frances M. Kenney, Mary T. Ahearn, Arlene J. Grinavic, Ellen Marie Baker, Janet E. Taylor, Shirley A. Praino, Ellen Hanson, Jill S. Bugeau, and Robert T. Sullivan, Margaret A. Fitzmaurice, and Pat Osborne.

District 3 and 5 - Civic Center: Marguerite L. Conley, Patricia J. Monahan, Rena A. Henry, Helen M. Wyche, Byron C. Wyche, Janet R. Hern, Elinor M. Dillon, Carol Ann Quintiliani, Annette J. Mahoney, Gloria J. Lind, Albert D. Marchionda, James P. Conley, Elizabeth Goonan, and Harriet Simons.

District 4 - Cleveland School: Elizabeth J. Sullivan, Margaret M. Bonvouloir, Porta Fruci, Dolores A. Medwar, Lee B. Leach, Anna Murphy, Carol Ann Cappuccio, and Thomas M. Sullivan.

# STATE ELECTION - NOVEMBER 8, 2016

District 6 & 7 - Balch School: Martha A. Pellowe, Nancy E. Foley, Ellen J. Carver, Robert M. Parsons, Ann Louise Page, Irene F. Reilly, Juliana P. Dauphinee, Annmarie Fellini, Mary E. Burgoyne, Shirley M. Krohto, Paul F. Burgoyne, Sr., Gretchen Ann Rowell, Helen P. Keady, and Mary C. Gray.

District 8 - Callahan School: Emily W. Tibbetts, Ruth Patten, Sandra Johnson, Mary E. Jasinski, Sally S. Buttinger, Virginia Downing, Normand P. Bugeau, and Ruth F. McHugh.

District 9 - Prescott School: Maureen P. MacEachern, Catherine Marie Hale, Duncan MacEachern, Dolores Elias, Mary Susan Quinn, Barbara V. Dias, Jean W. Buck, and Elaine Groh

In accordance with the laws of the Commonwealth of Massachusetts governing elections, the voting precincts designated for their districts were fitted up as polling places, a place railed off and compartments provided for the convenience of voters in marking their ballots, and each compartment was supplied with cards of instruction and other necessary facilities.

Cards of instruction and specimen ballots were posted in five different parts of each polling place outside the railing. The Town Clerk and Accountant delivered to the ballot clerks packages marked "Official Ballots November 8, 2016" and their receipts thereof.

The ballot Clerks were provided with duplicate sets of registered voters of the Town, as prepared by the Registrars of Voters for use at this election. They were supplied with official ballots taken from the packages received from the Town Clerk and were stationed by the entrances and exits of the polling places with instructions to deliver such ballots only to voters whose names were found and checked on the voting list. The ballot boxes used in elections were opened in public meeting, examined by the Wardens and other officials and found to be empty. The registers were then set to zero.

The polls were declared open for the reception of ballots at 7:00 o'clock in the forenoon and were declared closed at 8:00 P.M. At the close of the polls an actual canvass of the ballots showed that sixteen thousand one hundred sixteen (16,116) votes were cast. The names checked on the voting list by the ballot clerks at the entrances of each polling place were counted and found to agree, and the total number of names so checked equalled the same as above.

The vote is as follows:

## ELECTORS OF PRESIDENT AND VICE PRESIDENT-1

**Clinton and Kaine- 9,000**

**Johnson and Weld - 656**

**Stein and Baraka – 184**

**Trump and Pence – 5,692**

Blanks- 260

Write-Ins-324

**McMullin & Johnson – 24**

Scattering – 300

## REPRESENTATIVE IN CONGRESS-1

**Stephen F. Lynch - 11,367**

**William Burke – 3,973**

Blanks- 757

Write-Ins- 19

## COUNCILLOR -1

**Robert L. Jubinville - 8,834**

**Brad Williams- 5,105**

Blanks- 2,151

Write-Ins- 26

## SENATOR IN GENERAL COURT -1

**Michael F. Rush - 11,443**

Blanks- 4,544

Write-Ins-129

## REPRESENTATIVE IN GENERAL COURT -1

**John H. Rogers- 10,628**

**Tim Hempton - 4,227**

Blanks- 1,239

Write-Ins- 22

## SHERIFF -1

**Michael G. Bellotti- 11,863**

Blanks- 4,140

Write-Ins- 113

## COUNTY COMMISSIONER - NORFOLK COUNTY- 2

**Francis W. O'Brien- 10,490**

**Joseph P. Shea - 4,316**

Blanks- 17,327

Write-Ins- 99

## REGIONAL VOCATIONAL SCHOOL COMMITTEE – HOLBROOK -1

Blanks – 14,509

Write-Ins – 1,607

# ANNUAL TOWN ELECTION - APRIL 3, 2017

## REGIONAL VOCATIONAL SCHOOL COMMITTEE – MILTON - 1

**Festus Joyce - 9,107**

Blanks – 6,938

Write-Ins – 71

## REGIONAL VOCATIONAL SCHOOL COMMITTEE – NORWOOD -1

**Kevin L. Connolly – 10,679**

Blanks- 5,372

Write-Ins- 65

## REGIONAL VOCATIONAL SCHOOL COMMITTEE – RANDOLPH - 1

**Marybeth Nearen – 8,884**

Blanks- 7,166

Write Ins-66

## REGIONAL VOCATIONAL SCHOOL COMMITTEE – WESTWOOD - 1

**Charles W. Flahive – 6,472**

**Linda M. Radzvilla – 3,449**

Blanks – 6,148

Write-Ins - 47

### **QUESTION 1 - INITIATIVE PETITION**

Yes – 6,189

No – 8,812

Blanks – 1,115

### **QUESTION 2 - INITIATIVE PETITION**

Yes – 5,237

No – 10,357

Blanks – 522

### **QUESTION 3 - INITIATIVE PETITION**

Yes – 12,234

No – 3,328

Blanks – 554

### **QUESTION 4 - INITIATIVE PETITION**

Yes – 7,409

No – 8,336

Blanks – 371

### **QUESTION 5 (COMMUNITY PRESERVATION ACT)**

Yes – 8,930

No – 5,701

Blanks – 1,485

A True Record

Attest: Thomas J. McQuaid  
Town Clerk and Accountant

## COMMONWEALTH OF MASSACHUSETTS

### WARRANT FOR TOWN ELECTION

APRIL 3, 2017

(SEAL)

### TOWN OF NORWOOD

Norfolk, ss.

To either of the Constables of the Town of Norwood in said County, Greetings:

In the name of the Commonwealth of Massachusetts, you are hereby required to notify and warn the inhabitants of the Town of Norwood qualified to vote in elections to meet in the various voting precincts designated for their districts in Norwood on Monday, the Third day of April, 2017 at 7:00 o'clock in the forenoon, then and there to act on the following:

To choose all necessary Town officers. The following are to be chosen by ballot, namely: Two Selectmen for three years; one Moderator for one year; one Member of the Board of Health for three years; Two Members of School Committee for three years; One Member of the Finance Commission for three years; Two Members of the Finance Commission for one year (to fill a vacancy); Two Trustees of the Morrill Memorial Library for three years; One Member of the Town Planning Board for five years; One Constable for three years; Ten Town Meeting Members for District One for three years; Two Town Meeting Members for District One for two years (to fill a vacancy); Ten Town Meeting Members for District Two for three years; One Town Meeting Member for District Two for two years (to fill a vacancy); Two Town Meeting Members for District Two for one year (to fill a vacancy); Ten Town Meeting Members for District Three for three years; Two Town Meeting Members for District Three for two years (to fill a vacancy); Ten Town Meeting Members for District Four for three years; Ten Town Meeting Members for District Five for three years; Three Town Meeting Members for District Five for two years (to fill a vacancy); Eight Town Meeting Members for District Six for three years; Two Town Meeting Members for District Six for two years (to fill a vacancy); Nine Town Meeting Members for District Seven for three years; Two Town Meeting Members for District Seven for one year (to fill a vacancy); Ten Town Meeting Members for District Eight for three years; Two Town Meeting Members for District Eight for two years (to fill a vacancy); One Town Meeting Member for District Eight for one year (to fill a vacancy); Ten Town Meeting Members for District Nine for three years; One Town Meeting Member for District Nine for two years (to fill a vacancy).



# ANNUAL TOWN ELECTION - APRIL 3, 2017

## Question #1

Shall the Town of Norwood adopt, and shall the Annual Town Meeting be authorized to adopt, the following amendments to the Town of Norwood By-Laws and the Norwood Zoning Bylaws:

A. An amendment to the By-Laws of the Town of Norwood, adding as Article XXXXV the following:

### Article XXXXV – Marijuana Establishments Prohibited

In accordance with Massachusetts General Laws Chapter 94G, Section 3(a)(2)(i), all types of marijuana establishments, as defined in Massachusetts General Laws Chapter 94G, Section 1, to include, without limitation, all marijuana cultivators, marijuana testing facilities, marijuana product manufacturers, marijuana retailers, and any other types of licensed marijuana-related businesses, shall be prohibited within the Town of Norwood. This prohibition shall not be construed to affect the medical use of marijuana as expressly authorized by the provisions of Chapter 369 of the Acts of 2012 and 105 CMR 725.000 (as the same may be amended from time to time).

B. An amendment to the Norwood Zoning Bylaws, adding as Section 7.7 the following:

### Section 7.7 – Marijuana Establishments Prohibited

In accordance with Massachusetts General Laws Chapter 94G, Section 3(a)(2)(i), all types of marijuana establishments, as defined in Massachusetts General Laws Chapter 94G, Section 1, to include, without limitation, all marijuana cultivators, marijuana testing facilities, marijuana product manufacturers, marijuana retailers, and any other types of licensed marijuana-related businesses, shall be prohibited within the Town of Norwood. This prohibition shall not be construed to affect the medical use of marijuana as expressly authorized by the provisions of Chapter 369 of the Acts of 2012 and 105 CMR 725.000 (as the same may be amended from time to time).

Yes \_\_\_\_\_

No \_\_\_\_\_

For these purposes, the polls will be open at 7:00 o'clock in the forenoon and shall be kept open until 8:00 o'clock in the afternoon when they may be closed.

And you are directed to serve this warrant by posting attested copies thereof in ten public places in this Town seven days at least before the time and day of said meeting.

Given under our hands at Norwood this seventh day of March, 2017.

Allan D. Howard  
William J. Plasko  
Helen Abdallah Donohue  
Paul A. Bishop  
Thomas F. Maloney

### SELECTMEN OF NORWOOD

Norwood, Norfolk, ss.

March 8, 2017

By virtue of the within Warrant I have posted the same as directed, the posting was completed Wednesday, March 8, 2017.

James A. Perry, Constable  
Town of Norwood

A True Copy.

Attest: Thomas J. McQuaid  
Town Clerk and Accountant

## TOWN OF NORWOOD

## ANNUAL TOWN ELECTION

(SEAL)

APRIL 3, 2017

Norfolk, ss.

In pursuance with the foregoing warrant, the inhabitants of the Town qualified to vote in elections met in the various voting precincts designated for their districts in Norwood on Monday, the Third Day of April, 2017 at 7:00 AM.

The following election officers were sworn by the Warden in each precinct to the faithful performance of their duty.

District 1 and 2 - Oldham School: Juliette A. Bugeau, Marcia A. Priano, Frances C. Sullivan, Frances M. Kenney, Virginia Downing, Arlene J. Grinavic, Ellen Marie Baker, Mary Pat Osborne, Margaret A. Fitzmaurice, Shirley A. Praino, Ellen Hansen, Jill Bugeau, and Robert T. Sullivan.

District 3 and 5 - Civic Center: Marguerite L. Conley, Patricia J. Monahan, Rena A. Henry, Helen M. Wyche, Harriet Simons, Janet R. Hern, Elinor M. Dillon, Carol Ann Quintiliani, Annette J. Mahoney, Gloria J. Lind, Bryon C. Wyche, and James P. Conley.

# ***ANNUAL TOWN ELECTION - APRIL 3, 2017***

District 4 - Cleveland School: Margaret M. Bonvouloir, Catherine Marie Hale, Dolores A. Medwar, Lee B. Leach, Anna Murphy, and Mary C. Gray.

District 6 & 7 - Balch School: Martha A. Pellowe, Nancy E. Foley, Ellen J. Carver, Robert M. Parsons, Ann Louise Page, Irene F. Reilly, Juliana P. Dauphinee, Annmarie Fellini, Mary E. Burgoyne, Shirley M. Krohto, Jacquelyn J. Giusti and Gretchen Ann Rowell.

District 8 - Callahan School: Emily W. Tibbetts, Ruth Patten, Sandra Johnson, Mary E. Jasinski, Sally S. Buttinger, Elizabeth Goonan, and Normand P. Bugeau.

District 9 - Prescott School: Maureen P. MacEachern, Mary Susan Quinn, Duncan MacEachern, Dolores Elias, Elaine Groh, Barbara V. Dias and Eileen Keohane.

In accordance with the laws of the Commonwealth of Massachusetts governing elections, the voting precincts designated for their districts were fitted up as polling places, a place railed off and compartments provided for the convenience of voters in marking their ballots, and each compartment was supplied with cards of instruction and other necessary facilities.

Cards of instruction and specimen ballots were posted in five different parts of each polling place outside the railing. The Town Clerk and Accountant delivered to the ballot clerks packages marked "Official Ballots April 3, 2017" and their receipts thereof.

The ballot Clerks were provided with duplicate sets of registered voters of the Town, as prepared by the Registrars of Voters for use at this election. They were supplied with official ballots taken from the packages received from the Town Clerk and were stationed by the entrances and exits of the polling places with instructions to deliver such ballots only to voters whose names were found and checked on the voting list. The ballot boxes used in elections were opened in public meeting, examined by the Wardens and other officials and found to be empty. The registers were then set to zero.

The polls were declared open for the reception of ballots at 7:00 A.M. and were declared closed at 8:00 P.M. At the close of the polls an actual canvass of the ballots showed that three thousand two hundred fifty-nine (3,259) votes were cast.

The names checked on the voting list by the ballot clerks at the entrances of each polling place were counted and found to agree, and the total number of names so checked equaled the same as above.

The vote is as follows:

## **SELECTMEN (For Three Years – Vote For Not More Than Two)**

**Paul A. Bishop – 1,964**

**Allan D. Howard – 1,957**

**Kevin J. Pentowski – 1,249**

Blanks – 1,334

Write-Ins – 14

## **MODERATOR (For One Year – Vote For Not More Than One)**

**David Hern, Jr. – 2,344**

Blanks – 898

Write-Ins – 17

## **MEMBER OF BOARD OF HEALTH**

### **(For Three Years – Vote For Not More Than One)**

**Joan M. Jacobs – 2,281**

Blanks – 966

Write-ins – 12

## **MEMBERS OF SCHOOL COMMITTEE**

### **(For Three Years – Vote For Not More Than Two)**

**Maura A. Smith – 2,151**

**Teresa Marie Stewart – 1,898**

Blanks – 2,443

Write-Ins – 26

## **MEMBER OF FINANCE COMMISSION**

### **(For Three Years – Vote For Not More Than One)**

**Judith A. Langone – 2,190**

Blanks – 1,058

Write-Ins – 11

## **MEMBERS OF FINANCE COMMISSION**

### **(For One Year – To Fill A Vacancy - Vote For Not More Than Two)**

**Robert G. Donnelly – 1,696**

**David E. Hajjar – 1,809**

**John Raymond Hall, Jr. – 1,221**

Blanks – 1,782

Write-Ins - 10

## **TRUSTEES OF MORRILL MEMORIAL LIBRARY**

### **(For Three Years – Vote For Not More Than Two)**

**John Raymond Hall, Jr. – 2,141**

Blanks – 4,322

Write-Ins – 55

**Marguertie Cummings – 17 Write-In Votes**

Scattering - 28

## **MEMBER OF TOWN PLANNING BOARD**

### **(For Five Years – Vote for Not More Than One)**

**Deborah A. Holmwood – 2,118**

Blanks – 1,128

Write-Ins – 13

# **ANNUAL TOWN ELECTION - APRIL 3, 2017**

## **CONSTABLE – (For Three Years – Vote For Not More Than One)**

Kevin L. Perry – 2,102

Blanks – 1,148

Write-Ins – 9

## **QUESTION**

Yes – 2,413

No – 764

Blanks – 82

## **TOWN MEETING MEMBERS– DISTRICT 1**

**(For Three Years- Vote for Not More Than Ten)**

Michael H. Cunningham – 211

Barbara Jeanne Hopcroft – 201

Francis J. Hopcroft – 178

James M. Mahoney – 222

Richard M. Morrison – 200

Michael Reilly - 199

Robert T. Sulllivan – 201

Robert J. Blood – 182

Deborah K. Hair – 163

Patrick J. Hughes – 192

Carol J. Thornton – 213

Michael J. Thornton, Jr. - 202

Blanks – 1,874

Write-Ins – 2

## **TOWN MEETING MEMBERS– DISTRICT 1**

**(For Two Years- To Fill A Vacancy - Vote for Not More Than Two)**

Nora B. Zildivar – 265

Blanks – 579

Write-Ins - 4

## **TOWN MEETING MEMBERS – DISTRICT 2**

**(For Three Years - Vote for Not More Than Ten)**

Daniel J. Brent – 200

John W. Hayes – 190

Allan D. Howard – 227

David Monaghan – 185

James M. Rogers – 185

Joseph F. Sheehan – 202

Joseph R. Ziska – 168

Kimberly J. Frey – 185

Elaine P. Igoe – 200

Kevin M. Igoe, Jr. – 210

Blanks – 2,187

Write-Ins 11

## **TOWN MEETING MEMBER – DISTRICT 2**

**(For Two Years – To Fill A Vacancy - Vote for Not More Than One)**

Katie C. Neal-Rizzo – 226

Blanks – 187

Write-Ins - 2

## **TOWN MEETING MEMBERS – DISTRICT 2**

**(For One Year – To Fill A Vacancy - Vote for Not More Than Two)**

Blanks – 799

Write-Ins – 31

Charlotte L. Canelli – 9 Write-In Votes

John Philip Fanning – 2 Write-In Votes

Scattering – 20

## **TOWN MEETING MEMBERS – DISTRICT 3**

**(For Three Years - Vote for Not More Than Ten)**

Thomas W. Lawler – 182

Edward M. Lynch, Jr. – 201

John McDonagh – 204

Peter T. McFarland – 199

Cecilia A. O’Keeffe - 191

Lynne Roberts – 188

Derek Aaron Shehata – 167

Linda M. Thomas – 205

Suzanne E. Bartlett – 208

Julie Donnelly-Mathews - 188

Blanks – 2,091

Write-Ins – 26

## **TOWN MEETING MEMBERS – DISTRICT 3**

**(For Two Years (To Fill A Vacancy) – Vote for Not More Than Two)**

Blanks – 787

Write-Ins – 23

Ninette L. Cummings – 5 Write-In Votes

Kendra J. Hay – 5 Write-In Votes

Scattering - 13

## **TOWN MEETING MEMBERS – DISTRICT 4**

**(For Three Years - Vote for Not More Than Ten)**

Peter R. Bamber - 273

Stephen B. Brody – 282

Michael K. Ganley - 248

Patrick T. Gearty - 288

Anne Marie Haley – 268

Richard G. Kelly - 252

Thomas F. Maloney – 302

Adam J. Hsu – 239

Michele M. Hsu – 250

Denise D. Kiley - 270

Blanks – 2,817

Write-Ins – 31

## **TOWN MEETING MEMBERS – DISTRICT 5**

**(For Three Years - Vote for Not More Than Ten)**

Robert G. Donnelly – 118

Antoinette M. Eosco – 107

Todd D. Gundlach – 96

Patricia A. Hines – 98

Edward T. Hynes - 92

Elizabeth T. Mastandrea – 98

Edward J. McNeil - 93

Blanks – 1,139

# ANNUAL TOWN ELECTION - APRIL 3, 2017

Write-Ins – 9

**Nidhi Sharma – 7 Write-In Votes**

Scattering – 2

## **TOWN MEETING MEMBERS – DISTRICT 5**

**(For Two Years – To Fill A Vacancy - Vote for Not More Than Three)**

Blanks – 549

Write-Ins – 6

**Brenda K. Hoover – 2 Write-In Votes**

Scattering - 4

## **TOWN MEETING MEMBERS – DISTRICT 6**

**(For Three Years - Vote for Not More Than Eight)**

**Sharon F. Lephew – 122**

**Harold Main - 112**

**Manuel G. Noe – 116**

**Mark J. Whouley – 119**

**Patricia A. Bailey - 138**

Blanks – 1,140

Write-Ins – 37

**Joseph P. Greeley – 20 Write-In Votes**

**Douglas D. McInnis – 2 Write-In Votes**

Scattering - 15

## **TOWN MEETING MEMBERS – DISTRICT 6**

**(For Two Years – To Fill A Vacancy - Vote for Not More Than Two)**

**Kaitlyn M. Lang – 156**

Blanks – 285

Write-Ins – 5

**Anthony C. Valeri – 1 Write-In Vote**

Scattering – 4

## **TOWN MEETING MEMBERS – DISTRICT 7**

**(For Three Years - Vote for Not More Than Nine)**

**Kevin Connolly – 202**

**Edward John Kelliher - 204**

**Edward P. Lynch – 200**

**Kevin J. Pentowski – 186**

**Louis R. Santoro – 186**

Blanks – 1,854

Write-Ins – 21

**Gregory M. Polin – 3 Write-In Votes**

**Sarah D. Bouchard – 2 Write-In Votes**

**Hristos George Karavoulas – 2 Write-In Votes**

Scattering – 14

## **TOWN MEETING MEMBERS – DISTRICT 7**

**(For One Year (To Fill A Vacancy) - Vote for Not More Than Two)**

Blanks – 612

Write-ins – 22

**Robyn Elizabeth Gilchrist – 2 Write-In Votes**

Scattering - 20

## **TOWN MEETING MEMBERS – DISTRICT 8 -**

**(For Three Years -(Vote for Not More Than Ten)**

**Mary L. Cantarow - 190**

**John P. Collins – 187**

**James F. Gormley – 198**

**Carolyn G. MacLeay – 171**

**Patricia J. Monahan – 200**

**John D. Salute- 183**

**Gerard A. Shea – 183**

**Daniel J. Foley – 195**

**Teresa Marie Stewart - 198**

Blanks – 1,791

Write-Ins – 14

**Patricia Pickard Coelho – 5 Write-In Votes**

Scattering – 9

## **TOWN MEETING MEMBERS – DISTRICT 8**

**(For Two Years - To Fill A Vacancy - Vote for Not More Than Two)**

**Daniel Antonio Reyes – 221**

Blanks - 475

Write-Ins – 6

**Berit V. Sorenson – 3 Write-In Votes**

Scattering - 3

## **TOWN MEETING MEMBER – DISTRICT 8**

**(For One Year - To Fill A Vacancy - Vote for Not More Than One)**

**Brian W. Morrison – 225**

Blanks – 124

Write-Ins – 2

## **TOWN MEETING MEMBERS – DISTRICT 9**

**(For Three Years - Vote for Not More Than Ten)**

**Brendan J. Bradley - 161**

**Christine H. Carroll - 183**

**Lauri Disangro Giffin - 169**

**Edward F. McKenna – 165**

**Margery H. McKenna – 163**

**Ernest Paciorkowski – 176**

**Colleen T. Randall – 173**

**Michael T. Sheehan – 184**

**Peter F. Weiss III – 164**

**Eric W. Fleming – 129**

**James D. Killion – 213**

**Nancy M. Nolan – 142**

**Eileen M. Ryan – 176**

Blanks – 1,670

Write-Ins – 2

## **TOWN MEETING MEMBER – DISTRICT 9**

**(For Two Years - To Fill A Vacancy - Vote for Not More Than One)**

**Christopher A. Francis – 53**

**Brianne M. Killion 220**

**Katie M. Lambrenos - 54**

Blanks – 60

Write-Ins – 0

A True Record.

Attest: Thomas J. McQuaid  
Town Clerk and Accountant

# ANNUAL TOWN MEETING - MAY 8, 2017

## THE COMMONWEALTH OF MASSACHUSETTS

### ANNUAL TOWN MEETING

#### TOWN OF NORWOOD

Norfolk, ss.

In pursuance with the foregoing warrant, the inhabitants of the Town of Norwood and Town Meeting Members qualified to vote in elections and Town affairs, to meet in the Auditorium of the Norwood High School on Nichols Street in said Town on Monday, May 8, 2017, at 7:30 o'clock in the afternoon.

The Moderator, David Hern declared a quorum present and called the meeting to order. The Warrant calling the meeting to order was read by the Town Clerk and Accountant. Tellers being appointed and sworn the following action was taken on the articles of the foregoing warrant.

First item of business was to adjourn the Annual Town Meeting until the conclusion of the Special Town Meeting that was scheduled for May 8, 2017.

Motion to Adjourn Annual Town Meeting offered by Kevin Connolly, duly seconded by William J. Plasko:

MOVED: That the 2017 Annual Town Meeting be adjourned until the conclusion of the Special Town Meeting that was scheduled for May 8, 2017.

Motion declared Carried by Voice Vote.

Meeting adjourned until the conclusion of the Special Town Meeting.

A True Record.

Attest: Thomas J. McQuaid  
Town Clerk and Accountant

### ADJOURNED ANNUAL TOWN MEETING

#### TOWN OF NORWOOD

Pursuant to the provisions of the by-laws of the town of Norwood, notice is hereby given that at the Adjourned Annual Town Meeting of the inhabitants of the town of Norwood held on Monday, May 8, 2017, it was voted that the meeting stand adjourned to meet at 7:30 P.M. on Thursday, May 11, 2017 in

the Auditorium of the Norwood High School on Nichols Street. It was further voted that Article 1 through Article 11 be laid on the table and acted upon at the adjourned session of this meeting.

Thomas J. McQuaid  
Town Clerk and Accountant

May 9, 2017

Norwood, Norfolk

May 9, 2017

By virtue of the within Notice I have posted the same as directed. The posting was completed Wednesday, May 9, 2017.

James A. Perry, Constable  
Town of Norwood

A True Copy.

Attest: Thomas J. McQuaid  
Town Clerk and Accountant

### ADJOURNED ANNUAL TOWN MEETING

#### TOWN OF NORWOOD

Pursuant to the provisions of the by-laws of the town of Norwood, notice is hereby given that at the Adjourned Annual Town Meeting of the inhabitants of the town of Norwood held on Thursday, May 11, 2017, it was voted that the meeting stand adjourned to meet at 7:30 P.M. on Monday, May 15, 2017 in the Auditorium of the Norwood High School on Nichols Street. It was further voted that Article 1 through Article 11 be laid on the table and acted upon at the adjourned session of this meeting.

Thomas J. McQuaid  
Town Clerk and Accountant

May 12, 2017

Norwood, Norfolk

May 12, 2017

By virtue of the within Notice I have posted the same as directed. The posting was completed Friday, May 12, 2017.

James A. Perry, Constable  
Town of Norwood

A True Copy.

Attest: Thomas J. McQuaid  
Town Clerk and Accountant



# **SPECIAL TOWN MEETING - MAY 8 2017**

## **COMMONWEALTH OF MASSACHUSETTS**

### **SPECIAL TOWN MEETING**

**(SEAL)**

### **TOWN OF NORWOOD**

Norfolk, ss.

In pursuance with the foregoing warrant, the inhabitants of the Town of Norwood and Town Meeting Members qualified to vote in elections and Town affairs, to meet in the Auditorium of the Norwood High School on Nichols Street in said Town on Monday, May 8, 2017, at 7:30 o'clock in the afternoon.

The Moderator, David Hern Jr. declared a quorum present and called the meeting to order. The Warrant calling the meeting to order was read by the Town Clerk and Accountant. Tellers being appointed and sworn the following action was taken on the articles of the foregoing warrant.

ARTICLE 1. To see if the Town will vote to authorize the Board of Selectmen to petition the General Court to enact legislation in substantially the following form, provided that the General Court may reasonably vary the form and substance of the requested legislation within the scope of the general public objectives of this petition.

#### **AN ACT REGARDING THE POSITIONS OF TOWN CLERK AND TOWN ACCOUNTANT IN THE TOWN OF NORWOOD**

Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same as follows:

Section 1. Chapter 197 of the acts of 1914 is hereby amended by striking out section 6 and inserting in place thereof the following sections:

Section 6A. The selectmen elected as provided in section two shall appoint a person suitably qualified to the office of town clerk. The town clerk shall enjoy all the powers and rights and be subject to all the duties and liabilities conferred or imposed by law upon town clerks, and shall hold office for three years from the date of appointment and until a successor is chosen and qualified, except as is herein otherwise provided. In case of a vacancy in said office, the selectmen forthwith shall fill said vacancy for the unexpired term.

Section 6B. The selectmen elected as provided in section two shall appoint a person suitably qualified to the

office of town accountant. The town accountant shall enjoy all the powers and rights and be subject to all the duties and liabilities conferred or imposed by law upon town accountants, and shall hold office for three years from the date of appointment and until a successor is chosen and qualified, except as is herein otherwise provided. In case of a vacancy in said office, the selectmen shall fill said vacancy for the unexpired term.

Section 2. This act shall take effect on July 1, 2018.

Or take any other action in this matter.

On a motion offered by William J. Plasko, duly seconded by Paul A. Bishop, it was

Recommended by the Board of Selectmen:

VOTED: to authorize the Board of Selectmen to petition the General Court to enact legislation in substantially the following form, provided that the General Court may reasonably vary the form and substance of the requested legislation within the scope of the general public objectives of this petition.

#### **AN ACT REGARDING THE POSITIONS OF TOWN CLERK AND TOWN ACCOUNTANT IN THE TOWN OF NORWOOD**

Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same as follows:

Section 1. Chapter 197 of the acts of 1914 is hereby amended by striking out section 6 and inserting in place thereof the following sections:

Section 6A. The selectmen elected as provided in section two shall appoint a person suitably qualified to the office of town clerk. The town clerk shall enjoy all the powers and rights and be subject to all the duties and liabilities conferred or imposed by law upon town clerks, and shall hold office for three years from the date of appointment and until a successor is chosen and qualified, except as is herein otherwise provided. In case of a vacancy in said office, the selectmen forthwith shall fill said vacancy for the unexpired term.

Section 6B. The selectmen elected as provided in section two shall appoint a person suitably qualified to the office of town accountant. The town accountant shall enjoy all the powers and rights and be subject to all the duties and liabilities conferred or imposed by law upon town accountants, and

# SPECIAL TOWN MEETING - MAY 8, 2017

shall hold office for three years from the date of appointment and until a successor is chosen and qualified, except as is herein otherwise provided. In case of a vacancy in said office, the selectmen shall fill said vacancy for the unexpired term.

Section 2. This act shall take effect on July 1, 2018.

Motion declared Carried by Voice Vote:

Yes: 100; No: 6

ARTICLE 2. To see if the Town will vote, pursuant to Chapter 44 Section 53E1/2 of the Massachusetts General Laws to amend the General By-Laws by adding a new section, said number to be assigned by the Town Clerk, to establish and authorize revolving funds for use by certain Town departments, boards, commissions, agencies or officers and to specify for each fund: (1) the program or activities for which the revolving fund may be expended; (2) the departmental receipts in connection with those programs or activities that shall be credited to the revolving fund; (3) the board, department or officer authorized to expend money from such fund; and (4) any reporting or other requirements the Town may impose;

and, further, to see if the Town will vote, pursuant to Chapter 44, Section 53E½ of the Massachusetts General Laws, to authorize use of such revolving funds previously established pursuant to votes of Town Meeting, and to determine the programs and purposes for which each such revolving fund may be expended, the departmental receipts which shall be credited to each such revolving fund, the board, department or officer authorized to expend money from each such revolving fund, and a limit on the total amount which may be expended from each such revolving fund in the fiscal year which begins on July 1, 2017; or take any other action in the matter.

On a motion offered by William J. Plasko, duly seconded by Paul A. Bishop, it was:

Recommended by the Board of Selectmen:

VOTED: That the Town hereby votes to amend the By-Laws by adding the following article, the number of the article to be assigned by the Town Clerk.

Article \_\_\_\_\_  
Revolving Funds

Pursuant to Chapter 44, Section 53E½ of the Massachusetts General Laws, the following revolving funds are hereby established.

A. Morrill Memorial Library Revolving Fund

Section 1. The programs or activities for which the revolving fund may be expended are programs offered by the Morrill Memorial Library (the Library), replacement of books, CD's, DVD's, audiobooks and other materials lost or damaged by patrons, and incidental costs associated with services for patrons such as faxing, color printing, tax documents printing, microfilm printing, accepting passport applications, performing notary public services, and other new services to patrons that the Library offers during hours when it is open.

Section 2. The departmental receipts in connection with those programs or activities that shall be credited to the revolving fund are program fees, reimbursement at the Library and through the Minuteman Library Network for lost and damaged materials, fines for overdue materials, and fees for services, including without limitation passport applications, microfilm, printing, color printing, and faxing.

Section 3. The board, department or officer authorized to expend from the revolving fund is the Library Director.

B. Council on Aging Revolving Fund

Section 1. The programs or activities for which the revolving fund may be expended are all programs sponsored by the Council on Aging.

Section 2. The departmental receipts in connection with those programs or activities that shall be credited to the revolving fund are receipts from general programs held by the Council on Aging, from lunch and special events, and from exercise classes.

Section 3. The board, department or officer authorized to expend from the fund is the Council on Aging Director.

Motion declared Carried by Unanimous Vote.

ARTICLE 3. To see what sum of money the Town will vote to transfer and appropriate from surplus revenue or other available funds for the Veterans Services Incidental Account, or take any other action in the matter.

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was:

# SPECIAL TOWN MEETING - MAY 8, 2017

Recommended by the Finance Commission:

VOTED: That the sum of \$50,000 be transferred from Free Cash and appropriated for the purpose of Veterans Services Incidentals account 1986-17.

Motion declared Carried by Voice Vote.

ARTICLE 4. To see what sum of money the Town will vote to transfer and appropriate from surplus revenue or other available funds to the School Department's F.Y. 2017 appropriation, or take any other action in the matter.

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was:

Recommended by the Finance Commission:

VOTED: That the sum of \$703,158 be transferred from the following accounts and appropriated to Account 1440-17 for the purpose of FY 2017 School Department appropriations.

\$300,000	Free Cash
\$403,158	FY17 GIC and Medicare Part D Subsidy 4030-17

Motion declared Carried by Voice Vote.

ARTICLE 5. To see what sum of money the Town will vote to transfer and appropriate from funds surplus to the requirements of the F.Y. 2017 Group Insurance account to the Other Post-Employment Benefits ("OPEB") Trust Fund, established to provide future offsets to health care and other liabilities for future retirees, or take any other action in the matter.

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was:

Recommended by the Finance Commission:

VOTED: That the sum of \$100,000 be transferred from FY 17 Medicare Part D Subsidy Account 4030-17 and appropriated for the purpose of FY 2017 Group Insurance Other Post Employment Benefits ("OPEB") Trust Fund Account 1019-17 established to provide future offsets to health care and other liabilities for future retirees.

Motion declared Carried by Voice Vote.

ARTICLE 6. To see what sum of money the Town will vote to transfer and appropriate from surplus revenue or other available funds for payment of Interest and Debt, or take any other action in the matter.

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was:

Recommended by the Finance Commission:

VOTED: That the sum of \$395,000 be transferred from Free Cash and appropriated for the purpose of Interest on Indebtedness Account 4039-17 and the sum of \$2,000 be transferred from Debt Account 4040-17.

Motion declared Carried by Voice Vote.

ARTICLE 7. To see what sum of money the Town will vote to transfer and appropriate from surplus revenue or other available funds for the Treasurer's Salaries, Incidentals, and Ambulance Collection Agent accounts, or take any other action in the matter.

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was:

Recommended by the Finance Commission:

VOTED: That the following sums be transferred from the following accounts listed below and appropriated for the purpose of Treasurer's Salaries, Incidentals, and Ambulance Collection Agent accounts.

TO:			FROM:		
Descr.	Acct.. #	Amt.	Descr.	Acct.. #	Amt.
Treas. Salary	0056-17	\$10,500	FY15 Airport Incid	2063-15	\$425
Treas. Incid.	0075-17	\$1,100	FY15 Airport Oper Exp	6847-15	\$11,909
Treas. Coll Fees	0085-17	\$4,000	FY15 Water Maint.	1864-15	\$1,800
		\$15,600	FY16 Airport Oper Exp	6847-16	\$1,166
			FY16 Gen. Govt. Inc.	0253-16	\$108
			FY16 Gen. Govt. Inc.	3000-16	\$192
					<b>\$15,600</b>

Motion declared Carried by Voice Vote.

# SPECIAL TOWN MEETING - MAY 8, 2017

ARTICLE 8. To see what sum of money the Town will vote to transfer from surplus revenue or other available funds and appropriate for legal expenses related to the construction of the Public Works Yard, or take any other action in the matter.

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was:

Recommended by the Finance Commission:

VOTED: That the following sums be transferred from the following accounts and appropriated for the purpose of legal expenses related to the construction of the Public Works Yard.

TO:			FROM:		
Descr.	Acct.. #	Amt.	Descr.	Acct.. #	Amt.
Legal Services – PBCC	3343-17	\$18,500	FY15 Water Maint	1864-15	\$2,313
			FY15 Fire Alarm Mat	0411-15	\$3,423
			FY16 Traffic Control	0358-16	\$7,433
			FY15 Veterans Incid.	1986-15	\$631
			FY15 Veterans Incid.	1993-15	\$490
			FY16 Highway Maint.	0564-16	\$3,400
			FY16 COA Incid.	0279-16	\$475
			FY16 COA Incid.	0282-16	\$41
			FY16 COA Bldg. Mat	2853-16	\$294
					<b>\$18,500</b>

Motion declared Carried by Voice Vote.

ARTICLE 9. To see what sum of money the Town will vote to transfer from surplus revenue or other available funds and appropriate for Town Counsel – Litigation and Outside Counsel expenses, or take any other action in the matter.

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was:

Recommended by the Finance Commission:

VOTED: That the following sums be transferred from the following accounts and appropriated for the purpose of Town Counsel – Litigation and Outside Counsel expenses.

TO:			FROM:		
Descr.	Acct.. #	Amt.	Descr.	Acct.. #	Amt.
Legal Services – Town Counsel	0141-17	\$10,000	FY16 Carillon Con	2079-16	\$1,789
			FY16 Police Sal.	0314-16	\$590
			FY16 Police Incd.	0339-16	\$1,026
			FY16 Police Tele	0346-16	\$187
			FY16 Mun. Bldg Incid.	0215-16	\$1,977
			FY15 Water Maint.	1864-15	\$858
			FY16 Maint. Pol/Fire Bldg.	0400-16	\$3,573
					<b>\$10,000</b>

Motion declared Carried by Voice Vote.

ARTICLE 10. To see what sum of money the Town will vote to transfer from surplus revenue or other available funds and appropriate for Selectmen – Collective Bargaining expenses, or take any other action in the matter.

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was:

Recommended by the Finance Commission:

# SPECIAL TOWN MEETING - MAY 8, 2017

VOTED: That the following sums be transferred from the following accounts and appropriated for the purpose of Selectmen – Collective Bargaining expenses.

TO:			FROM:		
Descr.	Acct.. #	Amt.	Descr.	Acct.. #	Amt.
Collec Bargaining Expense	0012-17	\$50,000	FY15 7034 Broadband Maint & Operation	7250-15	\$2,750
			FY16 7030 Broadband Programming	7228-16	\$10,825
			FY16 Broadband Admin. Exp	7237-16	\$7,100
			FY16 Broadband Admin. Exp.	7238-16	\$2,472
			FY16 Broadband Admin. Exp.	7239-16	\$9,547
			FY16 Broadband Admin. Exp.	7242-16	\$1,000
			FY16 Broadband Admin. Exp.	7243-16	\$2,825
			FY16 Broadband Admin. Exp.	7244-16	\$5,500
			FY16 Broadband Maint. & Operation	7250-16	\$1,217
			FY15 Water Maint.	1864-15	\$6,764
					<b>\$50,000</b>

Motion declared Carried by Voice Vote.

ARTICLE 11. To see what sum of money the Town will vote to transfer from surplus revenue or other available funds and appropriate for Snow & Ice Removal Expenses, or take any other action in the matter.

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was:

Recommended by the Finance Commission:

VOTED: That the sum of \$478,484 be transferred from Free Cash and appropriated for the following purposes:

Snow and Ice – DPW	4020-17	\$281,718
Snow and Ice – Schools	2010-17	\$185,266
Snow and Ice – Airport	3068-17	<u>\$11,500</u>
		<b>\$478,484</b>

Motion declared Carried by Voice Vote.

ARTICLE 12. To see what sum of money the Town will vote to transfer from surplus revenue or other available funds and appropriate for repairs and resurfacing of the Robert H. Ivatts Tennis Courts adjacent to the Coakley Middle School, or take any other action in the matter.

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was:

Recommended by the Finance Commission:

VOTED: That the sum of \$50,000 be transferred from FY16 Light Admin. Expenses 2620-16 and appropriated for the purpose of repairs and resurfacing of the Robert H. Ivatts Tennis Courts Account 1888-17 adjacent to the Coakley Middle School.

Motion declared Carried by Voice Vote.

ARTICLE 13. To see what sum of money the Town will vote to transfer from surplus revenue or other available funds and appropriate for payment of unpaid bills, compensation and other obligations from prior fiscal periods, or take any other action in the matter.

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was:

Recommended by the Finance Commission:

VOTED: That the sum of \$2,644 be transferred from the following accounts and appropriated for the purpose of Unpaid Bills Account 2995-17.

FY17 General Manager Incidentals	0027-017	\$844
FY15 Airport Maint. Fac.	6847-15	<u>\$1,800</u>
		<b>\$2,644</b>

Motion declared Carried Unanimously by Voice Vote.



## SPECIAL TOWN MEETING - MAY 8, 2017

At this point in the meeting it was unanimously voted to suspend the rules on the motion offered by Mr. Hall, duly seconded by Mr. Mahoney.

A motion to reconsider was offered by Mr. Hall, duly second by Mr. Mahoney. Motion to reconsider Carried Unanimously by Voice Vote.

### **MOTION TO RECONSIDER**

ARTICLE 13. To see what sum of money the Town will vote to transfer from surplus revenue or other available funds and appropriate for payment of unpaid bills, compensation and other obligations from prior fiscal periods, or take any other action in the matter.

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was:

Recommended by the Finance Commission:

VOTED: That the sum of \$2,686 be transferred from the following accounts and appropriated for the purpose of Unpaid Bills Account 2995-17.

FY17 General Manager Incidentals	0027-017	\$886
FY15 Airport Maint. Fac.	6847-15	<u>\$1,800</u>
		\$2,686

Motion to reconsider Carried Unanimously by Voice Vote.

ARTICLE 14. To see what sum of money the Town will vote to borrow at no interest from the Massachusetts Water Resources Authority, in accordance with the rules and regulations of the MWRA's Local Water System Assistance Program, and appropriate for the rehabilitation and replacement of water mains and related expenses, and for other water system improvements; and further, to see if the Town will vote to authorize the Treasurer to borrow the loan amount from the Massachusetts Water Resources Authority; and to authorize the Board of Selectmen to expend said sum for said purpose; or take any other action in the matter.

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was:

Recommended by the Finance Commission:

VOTED: That the sum of \$500,000 be appropriated for the cost of the rehabilitation and replacement of water mains and other water system improvements, in accordance with the rules

and regulations of the MWRA Local Water System Assistance Program; and that to meet this appropriation, the Treasurer with the approval of the Board of Selectmen is authorized to borrow the sum of \$500,000.00 at no interest from the Massachusetts Water Resources Authority in accordance with the provisions of M.G.L. Chapter 44 or any other enabling authority; and further, that the Board of Selectmen is authorized to expend said sum for said purposes and to take any other action necessary to carry out these projects.

Motion declared Carried Unanimously by Voice Vote.

ARTICLE 15. To see if the Town will vote to authorize the Board of Selectmen to accept a grant and non-interest bearing loan from the Massachusetts Water Resources Authority, in accordance with the rules and regulations of Phases 9 and 10 of the MWRA's Infiltration and Inflow Local Financial Assistance Program, and to appropriate said funds for repair and rehabilitation of the sewer system; and further, to see if the Town will vote to authorize the Treasurer to borrow the loan amount from the Massachusetts Water Resources Authority; and to authorize the Board of Selectmen to expend said sums for said purpose; or take any other action in the matter.

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was:

Recommended by the Finance Commission:

VOTED: That the sum of \$2,360,000.00 be appropriated for the cost of the repair and rehabilitation of the sewer system; and that to meet this appropriation, the Board of Selectmen is hereby authorized to accept a grant in the amount of \$1,770,000.00 and a non-interest bearing loan in the amount of \$590,000.00 from the Massachusetts Water Resources Authority, in accordance with the rules and regulations of Phases 9 and 10 of the MWRA Infiltration/Inflow Local Financial Assistance Program; and further, that the Treasurer with the approval of the Board of Selectmen is authorized to borrow the sum of \$590,000.00 at no interest from the Massachusetts Water Resources Authority; and further, that the Board of Selectmen is hereby authorized to expend said sums for said purposes and to take any other action necessary to carry out these projects.

Motion declared Carried Unanimously by Voice Vote.

# **SPECIAL TOWN MEETING - MAY 8, 2017**

## **ARTICLE 16. (Adoption of Community Preservation Act Bylaw)**

To see if the Town will vote to amend the General By-laws by adding a new article, said article to be assigned by the Town Clerk, as follows:

Community Preservation Committee Bylaw – M.G.L. Chapter 44B

### **1. Establishment**

There is hereby established a Community Preservation Committee, consisting of seven (7) voting members pursuant to MGL Chapter 44 B, Section 5. The composition of the Committee, the appointment authority and the term of office for the Community Preservation Committee members shall be as follows:

One member of the Conservation Commission as designated by the Conservation Commission, for a term of three (3) years. One member of the Historical Commission, as designated by the Historical Commission, for a term of three (3) years. One member of the Planning Board as designated by the Planning Board, for a term of three (3) years. One member of the Board of Selectmen, or their designee, in their capacity as Parks Commissioners for a term of three (3) years. One member of the Housing Authority as designated by the Authority for a term of three (3) years. Two members to be appointed by the Board of Selectmen, one member to be appointed for an initial term of one (1) year and thereafter for a term of three (3) years and one member to be appointed for an initial term of two (2) years and thereafter for a term of three (3) years. In the event that any Commission, Board, or Authority who has appointment authority under this section, no longer exists, for whatever reason, the appointment authority for that Commission, Board, or Authority shall be the Board of Selectmen.

### **2. Duties**

#### **2.1. Needs Assessment**

The Community Preservation Committee shall undertake an annual Needs Assessment to determine the Town's priorities for open space, historic resources, community housing and outdoor recreation projects. The Community Preservation Committee shall consult with existing municipal boards, including the Conservation Commission, Historical Commission, Planning Board, Parks Commission and the Housing Authority to assess the Town's community preservation goals. The Town department heads involved with recreation, conservation, affordable housing and historic preservation shall also assist the Community Preservation Committee in the development of the Needs Assessment. As part of its analysis of community preservation needs, the Community Preservation Committee shall hold one or more public informational hearings to seek the public's input on the Town's community preservation needs, opportunities, resources and priorities. The Community

Preservation Committee shall provide notice of the public hearing by posting notice at Town Hall, the Town's official web page and by publishing the notice in a newspaper of general circulation in the Town for each of two consecutive weeks preceding the hearing.

#### **2.2. Recommendations to Town Meeting**

The Community Preservation Committee shall make recommendations to Town Meeting for the acquisition, creation and preservation of open space, for the acquisition, preservation, rehabilitation, and restoration of historic resources, for the acquisition, creation, preservation, rehabilitation and restoration of land for recreational use, for the acquisition, creation, preservation and support of community housing and for rehabilitation or restoration of open space and community housing that is acquired or created with monies from the Town's Community Preservation Fund. With respect to community housing, the Community Preservation Committee shall recommend, wherever possible, the reuse of existing buildings or construction of new buildings on previously developed sites.

#### **2.3. Recommendations on the Community Preservation Fund**

The Community Preservation Committee may include in its recommendation to Town Meeting a recommendation to set aside for later spending funds for specific purposes that are consistent with community preservation but for which sufficient revenues are not then available in the Community Preservation Fund to accomplish that specific purpose or to set aside for later spending funds for general purposes that are consistent with community preservation.

### **3. Expenditures**

Subject to the requirements of Massachusetts General Laws, Chapter 44B, no expenditures shall be made from the Community Preservation Fund without first receiving a recommendation from the Community Preservation Committee and an appropriation from Town Meeting. Town Meeting may make appropriations from or reservations of money in the Community Preservation Fund in the amount recommended by the Committee or it may reduce or reject any recommended amount. Any motions to appropriate an amount of money less than the amount recommended by the Community Preservation Committee shall be based on a written cost estimate. Town Meeting may not increase any appropriation or reservation amount recommended by the Community Preservation Committee and it may not appropriate or reserve any Community Preservation Fund monies on its own initiative.

### **4. Requirement for a Quorum and Cost Estimates**

The Community Preservation Committee shall not meet or conduct business without the presence of a quorum. A majority of the members of the Community Preservation Committee, four members, shall constitute a quorum. The Community

# **SPECIAL TOWN MEETING - MAY 8, 2017**

Preservation Committee shall approve its actions by a majority vote of four members, present and voting. Community Preservation Committee recommendations to Town Meeting shall include their anticipated costs for each Community Preservation Fund expenditure, based on a written cost estimate.

## **5. Amendments**

This section of the bylaw may be amended from time to time by a majority vote of the Town Meeting, provided that the amendments would not cause any conflict to occur with M.G.L. Chapter 44B.

## **6. Severability**

If any provision, or portion thereof, of this Bylaw is declared to be illegal, invalid or unenforceable by final judgment or order of a court of competent jurisdiction, the remaining provisions shall continue in effect to the extent permitted by law.

## **7. Effective Date**

Each appointing authority shall have thirty (30) days after approval of this Bylaw by the Attorney General to make its initial Community Preservation Committee member appointments.

On a motion offered by William J. Plasko, duly seconded by Paul A. Bishop, it was:

Recommended by the Board of Selectmen:

VOTED: To amend the General Bylaws of the Town of Norwood by adding a new article, entitled "Community Preservation Committee Bylaw", said article number to be assigned by the Town Clerk, as set forth in the Warrant.

Motion to Amend offered by John R. Hall, Jr. seconded by Stephen B. Brody:  
Amend Article 16 to modify the proposed new article for the General By-Laws as follows:

In Section 1. Establishment. Change the first sentence of the first paragraph to the following: "there is hereby established a Community Preservation Committee, consisting of nine (9) voting members pursuant to MGL Chapter 44B, Section 5."

In Section 1. Establishment. Change the sixth sentence of the second paragraph to the following: "Four members to be appointed by the Board of Selectmen, two members to be appointed for an initial term of one (1) year and thereafter for a term of three (3) years and one member to be appointed for an initial term of two (2) years and thereafter for a term of three (3) years, and one member to be appointed for an initial term of three (3) years and thereafter for a term of three (3) years."

In Section 4. Requirement for a Quorum and Cost Estimates. Change the second and third sentence to the following: Five members of the Community Preservation Committee shall constitute a quorum. All actions of the Community Preservation Committee shall require approval by at least five members of the Committee, present and voting, except that motions to adjourn shall require only a simple majority of those members present and voting.

Motion to Amend declared Carried by Voice Vote.

Main Motion, as Amended, declared Carried by Voice Vote.

At this point in the meeting, there was a motion made by Mr. Dimaria, seconded by Mr. Connolly to take Article 23 and Article 24 out of order and then go back to Article 17 to Article 22. Motion declared Carried.

ARTICLE 23. To see if the Town will vote to raise and appropriate, transfer from available funds, or otherwise provide for funds not to exceed \$300,000 to pay for any additional Special Education funding that may arise during the FY 17 School Department budget or take any action in the matter.

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was:

Recommended by the Finance Commission:

VOTED: Indefinite Postponement.

Motion declared Carried by Voice Vote.

Meeting Adjourned to Thursday, May 11, 2017.

A True Record.

Attest: Thomas J. McQuaid  
Town Clerk and Accountant

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**ADJOURNED SPECIAL TOWN MEETING**

**TOWN OF NORWOOD**

Pursuant to the provisions of the by-laws of the town of Norwood, notice is hereby given that at the Adjourned Special Town Meeting of the inhabitants of the town of Norwood held on Monday, May 8, 2017, it was voted that the meeting stand adjourned to meet at 7:30 P.M. on Thursday, May 11, 2017 in the Auditorium of the Norwood High School on Nichols Street. It

# **SPECIAL TOWN MEETING - MAY 11, 2017**

was further voted that Article 24 and Article 17 through Article 22 be laid on the table and acted upon at the adjourned session of this meeting.

Thomas J. McQuaid  
Town Clerk and Accountant

May 9, 2017  
Norwood, Norfolk  
May 9, 2017  
By virtue of the within Notice I have posted the same as directed. The posting was completed Wednesday, May 9, 2017.

A True Copy.

Attest: Thomas J. McQuaid  
Town Clerk and Accountant

## **COMMONWEALTH OF MASSACHUSETTS**

### **SPECIAL TOWN MEETING**

**(SEAL)**

### **TOWN OF NORWOOD**

**Norfolk, ss.**

In pursuance with the foregoing warrant, the inhabitants of the Town of Norwood and Town Meeting Members qualified to vote in elections and Town affairs, to meet in the Auditorium of the Norwood High School on Nichols Street in said Town on Thursday, May 11, 2017, at 7:30 o'clock in the afternoon.

The Moderator, David Hern Jr. declared a quorum present and called the meeting to order. The Warrant calling the meeting to order was read by the Town Clerk and Accountant. Tellers being appointed and sworn the following action was taken on the articles of the foregoing warrant.

ARTICLE 24. To see what sum of money the Town will vote to transfer and appropriate from Surplus Revenue or other available funds, or borrow, for the construction of a two-bay vehicle and equipment storage garage on land owned by the Town at 275 Prospect St., adjacent to the Norwood Senior Center; or take any other action in the matter.

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was:

Recommended by the Finance Commission:

VOTED: Indefinite Postponement.

A motion to amend offered by William J. Plasko, duly seconded by Paul A. Bishop:

Recommended by the Board of Selectmen:

VOTED: That the Finance Commission's motion for Indefinite Postponement be deleted, and the following substituted therefor:

That the sum of \$55,000 be transferred from Free Cash for the purpose of constructing a detached two-bay vehicle and equipment storage garage on Town property adjacent to the Norwood Senior Center, under the direction of the Board of Selectmen.

Amended motion declared Carried by Voice Vote.

Main motion, as amended, declared Carried by Voice Vote.

ARTICLE 17. To see if the Town will vote to amend the Norwood Zoning Bylaws in the following manner, or take any other action on the matter.

1.) Amend the Table of Contents to add a new Section 7.6. "Marijuana Establishments"

2.) Add the following definition to Section 11 (Definitions), to be placed in alphabetical order with the other definitions stated in said section:

Marijuana Establishment: A marijuana cultivator, marijuana testing facility, marijuana product manufacturer, marijuana retailer or any other type of licensed marijuana-related business, all as defined under Massachusetts General Laws Chapter 94G, Section 1.

3.) Add the following new section:

## **SECTION 7.6 MARIJUANA ESTABLISHMENTS**

### **7.6.1 TEMPORARY MORATORIUM**

#### **7.6.1.1 Purpose**

This moratorium is intended to provide restrictions that will allow the Town of Norwood ("Town") adequate time to consider whether to allow or prohibit marijuana establishments and related uses, in accordance with applicable state laws and regulations, and to undertake a planning process as described herein. By vote at the Massachusetts state election on November 8, 2016, the voters of the Commonwealth approved

# **SPECIAL TOWN MEETING - MAY 11, 2017**

"The Regulation and Taxation of Marijuana Act," which was subsequently codified as Chapter 334 of the Acts of 2016 ("Act"), and subsequently amended, in part, by Chapter 351 of the Acts of 2016, entitled "An Act Further Regulating the Cultivation of Marijuana and Marihuana." Among other requirements, pursuant to the Act, as amended, the Cannabis Control Commission is charged with promulgating future regulations regarding administration and implementation of the Act, as amended. Regulations to be promulgated by the Cannabis Control Commission are expected to provide guidance in the licensing and regulation of marijuana establishments.

The regulation of marijuana establishments raises novel and complex legal, planning, and public safety issues, among others. In turn, the Town needs time to study and consider the regulation of marijuana establishments and other related uses, so that it will have the opportunity: to address such novel and complex issues; to study and consider the potential impacts of such establishments and other related uses on adjacent uses and on the general public health, safety and welfare; to consider and address the potential impact of the Act, as amended, and any future regulations on local zoning; and to undertake a planning process to appropriately address these considerations through zoning bylaws and other applicable bylaws and regulations, consistent with state laws and future regulations. A temporary moratorium on the use of land and structures in the Town for marijuana establishments and related uses will allow the Town sufficient time to engage in a planning process to address zoning issues and the effects of such establishments and uses in the Town, and to enact bylaws in a manner consistent with sound land use planning goals and objectives, the Act, as amended, and future regulations.

## **7.6.1.2 Temporary Moratorium**

The use of land and/or structures for marijuana establishments and related uses shall not be permitted in any zoning district in the Town so long as this moratorium is effective, as set forth in Section 7.6.1.3 below. Use variances shall be strictly prohibited. During this moratorium, the Town shall undertake a planning process consistent with the purposes set forth herein.

## **7.6.1.3 Expiration**

For the reasons set forth above and notwithstanding any other provision of the Norwood Zoning Bylaws to the contrary, the Town hereby adopts a temporary moratorium on the use of land and/or structures for a marijuana establishment and any related use. This moratorium shall be in effect through December 31, 2018, unless extended, modified or rescinded by a subsequent action of Town Meeting.

## **7.6.2 CONFLICT OF LAWS**

In the event of any conflict between the provisions of this Bylaw and any other applicable state or local law, the stricter provisions, as deemed by the Zoning Enforcement Officer, shall control.

## **7.6.3 SEVERABILITY**

The provisions of this Bylaw are severable. If any provision, paragraph, sentence, or clause of this Bylaw is found to be invalid, such invalidity shall not affect the other provisions or application of this Bylaw, to the extent permitted by law.

On a motion offered by Ernest Paciorkowski, duly seconded by Debbie Holmwood, it was:

Recommended by the Planning Board:

VOTED: to amend the Norwood Zoning Bylaws as set forth in the Warrant.

Motion declared Carried by Hand Count:

Yes: 105; No: 11

ARTICLE 18. To see if the Town will vote to amend the Norwood Zoning Bylaws in the following manner, or take any other action on the matter.

1.) Amend the Table of Contents to add a new Section 7.7, entitled "Marijuana Establishments Prohibited".

2.) Add the following new section:

### **Section 7.7 – Marijuana Establishments Prohibited**

In accordance with Massachusetts General Laws Chapter 94G, Section 3(a)(2)(i), all types of marijuana establishments, as defined in Massachusetts General Laws Chapter 94G, Section 1, to include, without limitation, all marijuana cultivators, marijuana testing facilities, marijuana product manufacturers, marijuana retailers, and any other types of licensed marijuana-related businesses, shall be prohibited within the Town of Norwood. This prohibition shall not be construed to affect the medical use of marijuana as expressly authorized by the provisions of Chapter 369 of the Acts of 2012 and 105 CMR 725.000 (as the same may be amended from time to time).

On a motion offered by Ernest Paciorkowski, duly seconded by Debbie Holmwood, it was:

Recommended by the Planning Board:



## **SPECIAL TOWN MEETING - MAY 11, 2017**

VOTED: to amend the Norwood Zoning Bylaws as set forth in the Warrant.

Motion declared Carried by Standing Vote:

Yes: 119; No: 31

ARTICLE 19. To see if the Town will vote to amend the Town of Norwood By-Laws in the following manner, or take any other action on the matter.

1.) Amend the Table of Contents to add a new Article XXXXV entitled "Marijuana Establishments Prohibited".

2.) Add the following new article:  
Article XXXXV-Marijuana Establishments Prohibited

In accordance with Massachusetts General Laws Chapter 94G, Section 3(a)(2)(i), all types of marijuana establishments, as defined in Massachusetts General Laws Chapter 94G, Section 1, to include, without limitation, all marijuana cultivators, marijuana testing facilities, marijuana product manufacturers, marijuana retailers, and any other types of licensed marijuana-related businesses, shall be prohibited within the Town of Norwood. This prohibition shall not be construed to affect the medical use of marijuana as expressly authorized by the provisions of Chapter 369 of the Acts of 2012 and 105 CMR 725.000 (as the same may be amended from time to time).

On a motion offered by William J. Plasko, duly seconded by Paul A. Bishop, it was:

Recommended by the Board of Selectmen:

VOTED: To amend the Town of Norwood Bylaws by adding a new Article XXXXV, entitled "Marijuana Establishments Prohibited", as set forth in the Warrant.

Motion declared Carried by Voice Vote.

ARTICLE 20. Amend Norwood Zoning Bylaws Section 3.1.5 (G) – Table of Use Regulations - Wholesale Business and Storage by deleting the "N" under the column marked "LM" for "Open lot Storage" and replacing it with "BA".

On Petition of Peter Catanese, Principle of 347 Everett Street, LLC.

Recommended by the Planning Board:

VOTED: Indefinite Postponement.

NO MOTION OFFERED ON ARTICLE 20, NO ACTION TAKEN.

ARTICLE 21. To see if the Town will vote to amend the Zoning By-Laws, as follows: Section 6.2.15, Permanent Signs in All Nonresidential Districts for Premises Having Frontage on Route One from the Westwood to the Walpole Line, to add the following new paragraph:

5. Electronic Billboards  
On petition of Matt O'Neil.

Recommended by the Planning Board:

VOTED: Indefinite Postponement.

NO MOTION OFFERED ON ARTICLE 21, NO ACTION TAKEN.

ARTICLE 22.

On a motion offered by Ernest Paciorkowski, duly seconded by Debbie Holmwood, it was

Recommended by the Planning Board:

VOTED: That the Town hereby votes to amend Section 6.2 Signs and Section 11 Definitions of the Zoning By-Law, to read as follows:

### **6.2 SIGNS**

#### **6.2.1 Purpose**

The following sign regulations are intended to serve these objectives:

1. Protect and enhance the visual environment of this town and the safety, convenience and welfare of its residents;
2. Facilitate efficient communications to ensure that people are able to receive the messages they need or want;
3. Promote good relationships between signs and the buildings and environment to which they relate; and
4. Support business vitality by avoiding burdensome procedures and restrictions.

The provisions of this Bylaw have neither the purpose nor intent of imposing a limitation on the content of any communicative matter or materials. Similarly, it is not the purpose or intent of this Bylaw to restrict or prohibit conduct, or deny any right, which is protected by the Constitutions of the United States and the Commonwealth of Massachusetts.

# SPECIAL TOWN MEETING - MAY 11, 2017

## 6.2.2 Permit Procedures

No sign shall be erected, placed or improved prior to the issuance of a sign permit issued by the Inspector of Buildings, except as exempted herein. Application for a sign permit shall be made in writing on a form furnished by the Inspector of Buildings and shall include plans as required and a fee as established.

1. Inspector's Action The Inspector of Buildings shall act upon the application within thirty days after the filing of the completed application. If the proposed sign conforms to this Bylaw, the sign permit shall be issued. If the sign permit is not granted, the Inspector of Buildings shall notify the applicant in writing, citing the reason(s) for denial under this Bylaw. The applicant may reapply, complying with these Bylaws or appeal the decision of the Inspector of Buildings to the Board of Appeals.

2. Permit Duration Any sign permit duly issued shall be deemed invalid unless the sign authorized by it has been commenced within six months after its issuance. The Inspector of Buildings may authorize in writing a single six month extension upon written petition of the applicant.

## 6.2.3 Location

1. Location No sign shall extend above the wall to which it is attached, and no sign shall be located on the roof of any structure in any district, except for decorative roof-like structures (often termed "mansards") with pitch no less than 20 vertical in 12 horizontal.

2. Projection The following shall be observed by all signs except those on awnings, to which it does not apply. No sign parallel to the wall to which it is attached shall project more than twelve inches from the face of that wall and no sign perpendicular to the wall shall project by more than four feet from it. In the Central Business District only, projecting signs perpendicular to a building shall be allowed to extend over a public sidewalk, street or way by no more than four feet provided it meets the requirements of 6.2.6(3) - Projecting Signs.

3. Overhanging Signs Any sign which projects into, on, or over a public sidewalk, street, or way is subject to the applicable provisions of the State Building Code regulating signs projecting into, on, or over a public sidewalk, street, or way and shall be subject to bonding and/or insurance requirements as determined by the Board of Selectmen.

## 6.2.4 Illumination

1. Lighting Type In all Districts except the Central Business District, signs shall be illuminated only by steady, stationary light either internal to the sign or directed solely at it by light sources shielded and directed away from any abutting street or residential district.

2. Central Business District Any internally illuminated sign in the Central Business District shall require the grant of a special permit from the Planning Board.

3. Hours of Illumination Signs on buildings or lots within or abutting a Residential District shall not be lighted between 11 p.m. and 5 a.m. unless the premises on which the sign is located are in active use during the hours the sign is lighted.

## 6.2.5 Sign Display

1. Standard Displays To ensure that the display does not constitute a non-accessory sign, standard brand names, logos, symbols, or slogans of advertised products or services shall be displayed only if that brand comprises more than twenty-five (25) percent of the dollar value of sales on the premises, as declared by affidavit by the business owner or manager.

2. Exempt Signs This Bylaw may not be enforced against the display of political signs and other signs expressly protected under the First Amendment to the United States Constitution and Article 16 of the Massachusetts Declaration of Rights.

## 6.2.6 Sign Type

1. Moving Signs No sign, any part of which moves, or is designed to move or to be moved by any means, shall be erected or maintained in any district, except such portions of a sign that is designed to be changed or altered by manual or electronic means. Changeable portions of a sign shall not exceed 25% of the allowable sign area and include the following types:

a. Manually Activated: Signs whose alphabetic, pictographic, or symbolic informational content can be changed or altered by manual means. Manually activated changeable signs may be changed at will.

b. Electronically Activated: Signs whose alphabetic, pictographic, or symbolic informational content can be changed or altered by means of computer driven electronic impulses. Electronically activated changeable signs require a special permit from the SPGA as set forth in Section 6.2.21.

# SPECIAL TOWN MEETING - MAY 11, 2017

2. Attachment No sign shall be painted or posted directly on the exterior surface of any wall but must be painted, posted or otherwise securely affixed to a substantial intermediary removable surface which shall be securely affixed to the building. The foregoing, however, shall not prevent installation of a sign consisting of individual letters or devices securely affixed to the exterior wall of the building. The material and construction of any sign and intermediary surface and the manner of attachment of the sign to the intermediary surface and the intermediary surface to the wall of the building shall be in accordance with applicable provisions of the State Building Code.

3. Projecting Signs In the Central Business District, projecting signs perpendicular to a building shall be allowed to extend over a public sidewalk, street or way provided the signs meet the following conditions:

- a) Projecting signs shall project no more than four (4) feet from the façade of a building.
- b) Only one (1) projecting sign no larger than seven (7) square feet may be erected per business.
- c) Mounting hardware shall be placed to minimize its view from the sidewalk.
- d) Business owners shall mount a projecting sign so the top of the sign is no more than fifteen (15) feet above the sidewalk, and the bottom of the sign is no less than nine (9) feet above the sidewalk.
- e) The projecting sign is restricted to ground floor businesses.
- f) Projecting signs shall not be internally illuminated. LED strips or neon may be used to accent an element of the sign as long as the accent makes up no more than 20% of the entire area of the sign. The lit portion may not move, scroll or flash.
- g) The sign must meet State Building Code standards. This requirement shall be confirmed prior to approval by a structural engineer or other professional approved by the Inspector of Buildings.
- h) The Planning Board issues site plan approval in accordance with Section 10.5. of the Zoning Bylaw – Site Plan Approval and adequate bonding and/or insurance, as determined by the Board of Selectmen, is provided.

## 6.2.7 Temporary Signs

1. Applicability Unless specified to the contrary in this Bylaw, temporary signs must comply with all applicable requirements for signs set forth in this Bylaw, including issuance of a sign permit, and the additional requirements set forth below (as applicable).

2. Window Signs Temporary signs not meeting the requirements for permanent signs, which are placed in a window, are restricted to devices made of paper, posterboard, cardboard, cloth, canvas, fabric, cardboard, or other light material placed behind display windows, or markings of removable paint or marker inscribed directly on glass, if such devices and markings cover not more than 30% of window area, are not permanently mounted, and are illuminated by building illumination only, but shall not otherwise be used to advertise a continuing or recurrent activity, and shall be removed within seven days after the information they display is out of date.

3. Non-Window Signs A temporary sign not placed in a window shall not exceed forty square feet in area for premises having frontage on Route 1, and in other cases shall not exceed six square feet in area in residential districts and ten square feet in area in nonresidential districts. Construction signs shall not be erected prior to the issuance of a building permit, or prior to commencement of work if said work does not require a building permit.

4. Transient Event Signs Temporary signs which indicate transient events and similar uses shall comply with applicable Massachusetts laws and the Town Norwood Bylaws, and any conditions imposed in granting of licenses, permits or approvals where a license, permit or approval is otherwise required.

5. Banners A temporary banner or similar sign, if permitted by the Board of Selectmen under its authority to control use of town ways under Norwood Town Bylaws may be placed above or across a public or private street or way upon such terms and conditions as the Selectmen shall determine. When a business newly opens, the Inspector of Buildings may as a condition of site plan approval allow the placement of a banner on the premises for a period not to exceed two weeks.

6. Vehicles A truck, trailer, or other vehicle shall be construed as a temporary sign, subject to the requirements applicable to permanent signs, if placed at a location especially prepared for display through special lighting or elevation, or in the case of commercial vehicles having lettering, logos, or similar devices, if such vehicles are placed at a location more prominent than a feasible alternative on the site for a cumulative total of ten or more days following written order not to do so by the Inspector of Buildings. Appeal of actions or inactions under this provision may be brought to the Board of Appeals under G.L. c. 40A, s. 8.

## 6.2.8 Construction and Maintenance

Signs shall be maintained in a safe and legible condition through prompt replacement of damaged, deteriorated, or missing elements, repainting, and structural replacement as necessary, in accordance with the State Building Code. Any sign that is not properly maintained within ten days following notification from the Inspector of Buildings to do so, or would require

# SPECIAL TOWN MEETING - MAY 11, 2017

expenditures for improvement exceeding the limits of Section 6.2.9.2, below, shall be ordered by the Inspector of Buildings to be removed.

## 6.2.9 Nonconforming Signs

Any accessory sign made nonconforming as a result of adoption of regulations following its legal erection may remain, except as qualified below.

1. Maintenance Nothing in this section shall be deemed to prevent keeping in good repair a nonconforming sign, including sign maintenance, repainting (without lettering or design alteration), and replacement of broken or deteriorated parts of the sign or its supporting structure, if within the limits prescribed below.
2. Restoration Limit Excluding the cost of changing movable parts of an approved sign that is designed for such changes or the repainting or reporting of display matter, any nonconforming sign which has deteriorated or been destroyed or damaged to such an extent that the cost of restoration or maintenance as required under Section 6.2.8 above would exceed 50 percent of the replacement cost of the sign at the time of the destruction or damage, shall be brought into conformity through being repaired, rebuilt, or altered to conform to the requirements of this Bylaw, or it shall be removed. Compliance is the responsibility of the owner of the sign, and shall be carried out within thirty days of order by the Inspector of Buildings to do so.
3. Removal Nonconforming non-accessory signs such as billboards shall be removed upon expiration of their permit from the outdoor advertising board or, if not under such permit, within thirty days of notification of violation by the Inspector of Buildings.

## 6.2.10 Removal

The removal of all signs is the responsibility of the business occupant. When the business ceases operation, the occupant shall remove the sign within twenty days of the cessation of business. In the event the business occupant ceases operation and fails to remove the sign within sixty days, the Inspector of Buildings shall find the sign has been abandoned and shall order the property owner to remove the sign.

1. An otherwise conforming sign will be made nonconforming if a change or termination in activities on the premises causes its message to no longer relate to the premises or activities thereon. In such cases the sign shall be removed, except that if the sign is otherwise conforming, the sign structure may be retained with the message portion covered with a single color permanent material.

## 6.2.11 Non-accessory Signs

Non-accessory signs are not allowed in any district in the Town of Norwood.

## 6.2.12 [DELETED]

## 6.2.13 Signs in Residential Districts

Signs are permitted as follows in General Residence (G), Single Residence (S), Single Residence 1 (S1), Single Residence 2 (S2), and Multifamily (A) Districts.

1. Number, Size and Type There may be one sign per lot, set back a minimum of five feet from each property line. Such sign may be a standing sign or a wall sign, but it shall not exceed two square feet or, where it indicates a permitted use or occupation, four square feet in area.
2. Temporary Signs Temporary signs as regulated herein may be used but shall not be lighted.

## 6.2.14 Signs in All Nonresidential Districts

1. Temporary Signs Temporary signs may be used only as regulated herein.
2. Directory Sign In addition to the sign or signs allowed below, one directory of the occupants of a building may be affixed to the exterior wall at each public entrance to the building. Such directory may provide up to one square foot for each separate occupant of the building, but in no event shall the directory sign area total exceed six square feet.
3. Window Signs In addition to the sign or signs allowed below, a window sign may be painted, attached, or placed on the premises. A window sign may cover no more than 30% of the particular window upon which it is mounted.
4. Sign Spaces Where a commercial building in existence prior to January 1, 1990 has a wall surface integrally designed and articulated for the location of a wall sign, that sign may fill the entire articulated area regardless of size, provided that the area enclosing all letters, figures, or representations on the sign is restricted to the sign area allowed below.

## 6.2.15 Permanent Signs in All Nonresidential Districts for Premises Having Frontage on Route One from the Westwood to the Walpole Line.

1. Number There shall be not more than one principal wall sign per separate occupant per lot.

# SPECIAL TOWN MEETING - MAY 11, 2017

2. Size Each principal wall sign may have sign area of up to 50 square feet. However, the area of each principal wall sign may be up to 5% of that separate occupant's leased or owned portion of the facade to which the sign is affixed, even though resulting in a sign larger than 50 square feet.

3. Standing Signs A standing sign which advertises the occupant(s) of the premises is permitted, but shall not exceed twenty-five feet in height or width or one hundred square feet in area, and shall not be located within fifteen of any property line. The SPGA as set forth in section 6.2.21 by special permit may allow any standing sign to be as close as five feet from a property line provided that for every foot the standing sign is within the fifteen foot setback there is a corresponding reduction of five square feet of sign area.

4. Secondary Signs There may be up to two secondary wall signs on a lot, each relating to a separate building, entrance, or frontage on a street or parking area. Each such sign shall have area of up to one square foot for each foot of length of that separate occupant's leased or owned portion of the facade to which the sign is affixed, except that in no event shall any secondary sign exceed thirty square feet.

## 6.2.16 Permanent Signs in Business and Office Research Districts.

These rules shall apply except for premises having frontage on Route One from the Westwood to the Walpole line.

1. Number There shall be not more than one wall sign per separate occupant per lot.

2. Size Each principal wall sign may have sign area of up to 30 square feet. However, the area of a principal wall sign may be up to 5% of that separate occupant's leased or owned portion of the facade to which the sign is affixed, even though resulting in a sign larger than 30 square feet.

3. Standing Signs In addition to the allowed wall sign, the SPGA as set forth in Section 6.2.21 may grant a special permit for a standing sign containing only the name or other identification of the premises, upon its determination that such sign is of special importance for the premises because of visibility limitations for attached signs, such as on sites occupied by two or more buildings, provided, however, that:

- a. Any such standing sign shall not exceed 50 square feet in area or a maximum of 20 feet in any dimension; shall not be higher at any point than 20 feet above grade; and shall not be located within 15 feet of any property

boundary line. However, the SPGA may allow a standing sign to be as close as 5 feet from a property line provided that for every foot the standing sign is within the 15 foot setback there is a corresponding reduction of 2 square feet of sign area.

- b. The SPGA may impose such terms, restrictions, and conditions as it may deem to be appropriate to assure consistency with the purposes of this Section.

4. Secondary Signs There may be up to two secondary wall signs on a lot, each relating to a separate building, entrance, or frontage on a street or a parking area. Each such sign may have area of up to 1 square foot for each foot of length of that separate occupant's leased or owned portion of the facade to which it is affixed, except that in no event shall any secondary sign exceed 15 square feet.

## 6.2.17 Permanent Signs in Limited Manufacturing and Manufacturing Districts.

These rules shall apply except for premises having frontage on Route One from the Westwood to the Walpole line.

1. Number There shall be not more than one principal wall sign per separate occupant per lot.

2. Size Each principal wall sign may have sign area of up to 50 square feet. However, the area of a principal wall sign may be up to 5% of that separate occupant's leased or owned portion of the facade to which the sign is affixed, even though resulting in a sign larger than 50 square feet.

3. Standing Signs A standing sign is permitted, but shall not exceed 10 feet in height or width or 50 square feet in area, and shall not be located within 15 feet of any property boundary line. However, the SPGA as set forth in section 6.2.21 may allow a standing sign to be as close as 5 feet from a property line provided that for every foot the standing sign is within the 15 foot setback there is a corresponding reduction of 2 square feet of sign area.

4. Secondary Signs There may be up to two secondary wall signs on a lot, each relating to a separate building, entrance, or frontage on a street or parking area. Each such sign may have area of up to 1 square foot for each foot of length of that separate occupant's leased or owned portion of the facade to which it is affixed, except that in no event shall any secondary sign exceed 30 square feet.



# **SPECIAL TOWN MEETING - MAY 11, 2017**

6.2.18 Sign Size Incentive. Any sign or set of signs on the same premises may have 25% more sign area than otherwise allowed if at least five of the following seven criteria are satisfied.

1. The sign area enclosing all letters, figures, or representation equals not more than 50% of the total sign area.
2. All display lettering is of the same color.
3. All display lettering is of the same style.
4. The entire sign background is uniform in color.
5. Not more than four words or sets of numbers are displayed.
6. Sign content is limited to identification of the principal use of the premises, exclusive of advertising or other information.
7. Sign size, shape and placement result in no interruption to any building column, wall corner, sill line, cornice, roof edge, or similar architectural feature.
8. The incentive is not applicable to projecting signs as defined in Section 6.2.6 – Sign Types

## **6.2.19 Sign Review Board**

A Sign Review Board shall be established for the following purposes:

1. To periodically review the existing sign bylaws and advise the Planning Board as to desirable modifications;
2. To bring suspected violations of the sign bylaws to the attention of the Inspector of Buildings.

## **6.2.20 Sign Review Board; Membership**

The Sign Review Board members shall be appointed by the Planning Board and shall consist of the following:

1. One Planning Board member
2. One person from the industrial community
3. One member from a community civic group
4. Two business persons
5. Two citizens from the Norwood community.

## **6.2.21 Special Permit**

For the purposes of this Section 6.2, the term “Special Permit Granting Authority (SPGA)” shall be construed as follows. When a proposed use or structure requires site plan review from the Planning Board, the Planning Board shall serve as the SPGA and may, by special permit, authorize relief from any requirement of this Section 6.2, provided that such relief shall not result in substantial detriment to the neighborhood. When a proposed use or structure does not require site plan review, the Zoning Board of Appeals shall serve as the SPGA for such relief.

## **6.2.22 Signs at Priority Development Site(s)**

Application for a sign permit at a Priority Development Site (PDS) shall be submitted either (a) simultaneously with any other permit application(s) required by the By-Laws or Zoning By-Laws relating to the use or development of the PDS, or the buildings and/or structures located thereon, and not otherwise exempted by G.L. c. 43D, or (b) immediately upon the issuance of a special permit therefor by the SPGA, if so required. Where a special permit from the SPGA is required, an application therefor shall be submitted simultaneously with any other permit application(s) required by the By-Laws or Zoning By-Laws, as aforesaid, and a decision thereon shall be rendered no later than **one hundred fifty (150) days** from the date of submittal of a complete application for the same.

**Sign:** Any letter, word, symbol, drawing, picture, design, device, article or object designed to advertise, inform, or attract the attention of persons not on the premises on which the device is located, including devices on awnings. The following, however, shall not be considered signs within the context of these By-Laws.

- a. Any temporary or permanent sign erected and maintained by the town, county, state, or federal government for traffic direction or for designation of or direction to any public building or property, historical site, hospital, or public service facility or property.
- b. Flags and insignia of governmental jurisdictions, except when displayed for the purpose of commercial promotion.
- c. Devices limited solely to directing traffic within or setting out restrictions on the use of parking areas and not exceeding three square feet in area or containing any commercial advertisement.

# ANNUAL TOWN MEETING - MAY 15, 2017

- d. The standard type of gasoline pump bearing thereon in the usual size and form, the name and type of gasoline and the price thereof.
  - e. Devices identifying a building, as distinct from one or more of its occupants, such device being without illumination or letter color contrasting with background, not exceeding three square feet in area, attached in such a way as to be an integral part of the building.
  - f. Address identification through numerals and letters.
  - g. Devices made of paper, posterboard, cardboard, cloth, canvas, fabric, cardboard, or other light material placed in or on display windows, or markings unremovable paint or marker inscribed directly on glass, if such devices and markings cover not more than 30% of window area, are not permanently mounted, and are illuminated by building illumination only.
  - h. A two-sided sign with message on opposite sides (back-to-back) will be deemed to be one sign; a sign with faces at an angle to each other shall be deemed to consist of several signs, one for each direction faced.
  - c. Devices limited solely to directing traffic within or setting out restrictions on the use of parking areas and not exceeding three square feet in area or containing any commercial advertisement.
  - d. The standard type of gasoline pump bearing thereon in the usual size and form, the name and type of gasoline and the price thereof.
  - e. Devices identifying a building, as distinct from one or more of its occupants, such device being without illumination or letter color contrasting with background, not exceeding three square feet in area, attached in such a way as to be an integral part of the building.
  - f. Address identification through numerals and letters.
  - g. A two-sided sign with message on opposite sides (back-to-back) will be deemed to be one sign; a sign with faces at an angle to each other shall be deemed to consist of several signs, one for each direction faced.
- Motion declared Carried by Count:  
Yes: 80; No: 13

## SECTION 11 DEFINITIONS

In these By-Laws, the following terms, unless a contrary meaning is required by the context or is specifically prescribed, shall have the following meanings:

**Sign:** Any letter, word, symbol, drawing, picture, design, device, article or object designed to advertise, inform, or attract the attention of persons not on the premises on which the device is located, including devices on awnings. The following, however, shall not be considered signs within the context of these By-Laws.

- a. Any temporary or permanent sign erected and maintained by the town, county, state, or federal government for traffic direction or for designation of or direction to any public building or property, historical site, hospital, or public service facility or property.
- b. Flags and insignia of governmental jurisdictions, except when displayed for the purpose of commercial promotion.

Meeting Adjourned.

A True Record.

Attest: Thomas J. McQuaid  
Town Clerk and Accountant

## THE COMMONWEALTH OF MASSACHUSETTS

### ANNUAL TOWN MEETING

### TOWN OF NORWOOD

Norfolk, ss.

In pursuance with the foregoing warrant, the inhabitants of the Town of Norwood and Town Meeting Members qualified to vote in elections and Town affairs, to meet in the Auditorium of the Norwood High School on Nichols Street in said Town on Monday, May 15, 2017, at 7:30 o'clock in the afternoon.

# ANNUAL TOWN MEETING - MAY 15, 2017

The Moderator, David Hern declared a quorum present and called the meeting to order. The Warrant calling the meeting to order was read by the Town Clerk and Accountant. Tellers being appointed and sworn the following action was taken on the articles of the foregoing warrant.

ARTICLE 1. To see what sum or sums of money the Town will vote to raise by taxation and/or transfer from Surplus Revenue for the purpose of appropriating such sum or sums for wage increases for all Town employees, including the School Department, or take any other action in the matter.

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was:

Recommended by the Finance Commission

VOTED: Indefinite Postponement.

Motion declared Carried Unanimously by Voice Vote.

ARTICLE 2. To hear and act on the reports of Town Officers and Committees.

On a motion offered by William J. Plasko, duly seconded by Thomas F. Maloney, it was:

Recommended by the Board of Selectmen:

VOTED: That the Annual Report of the town officials of the Town of Norwood be received and accepted as printed.

Motion declared Carried by Voice Vote.

ARTICLE 2. To hear and act on the reports of Town Officers and Committees.

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was:

Recommended by the Finance Commission:

VOTED: That the report of the Finance Commission and its recommendations with respect to appropriation estimates for the fiscal year 2018 be received and acted upon.

And be it further voted that all sums voted for salaries are to be expended in conformance with the official budget of the Finance Commission unless otherwise voted by the town meeting.

All sums voted for new equipment shall be expended for items listed in the budgets approved by the Finance Commission unless otherwise voted by the town meeting.

Motion declared Carried by Voice Vote.

ARTICLE 3. To see if the Town will vote to authorize the Collector of Taxes to use the same means as a Town Treasurer may use when acting as Collector.

On a motion offered by William J. Plasko, duly seconded by Thomas J. Maloney, it was:

Recommended by the Board of Selectmen:

VOTED: That the Town Treasurer and Collector of Taxes, as Collector of Taxes be and hereby is authorized to use all means of collecting taxes which a Town Treasurer may use, according to law, when acting as Collector of Taxes.

Motion declared Carried by Voice Vote.

ARTICLE 4. To see if the Town will vote to authorize the Board of Selectmen to accept and enter into contract for the expenditure of funds allotted by the Commonwealth and/or County for the construction, reconstruction and improvement of public ways under the provisions of Section 34, Chapter 90 of the General Laws, Ter. Ed., and acts in amendments thereof and in addition thereto, or take any action in the matter.

On a motion offered by William J. Plasko, duly seconded by Thomas J. Maloney, it was:

Recommended by the Board of Selectmen:

VOTED: That the Board of Selectmen is hereby authorized to accept and enter into contract for the expenditure of any funds allotted by the Commonwealth and/or County for the construction, reconstruction and improvement of public roads under the provisions of Section 34, Chapter 90 of the General Laws or any provisions of law enacted in amendment thereof or in addition thereto.

Motion declared Carried by Voice Vote.

At this point in the meeting there was a motion made by: Judith Howard, duly seconded by Antoinette M. Eosco:

MOVED: Motion to move Article 11 ahead of Article 5 of the Annual Town Meeting, Monday, May 15, 2017.

Motion declared Lost by Voice Vote.

ARTICLE 5. To see what sum of money the Town will vote to raise, borrow, or transfer from available funds in the treasury and appropriate for the fiscal year beginning July 1, 2017 through June 30, 2018 for the following purposes, or take any other action in the matter. "All sums voted for salaries are to be

# ANNUAL TOWN MEETING - MAY 15, 2017

expended in conformance with the official budget of the Finance Commission unless otherwise voted by the Town Meeting. All sums voted for New Equipment shall be expended for items listed in the budgets approved by the Finance Commission and voted by the Town Meeting."

## A. GENERAL GOVERNMENT

### 101. Selectmen

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was:

Recommended by the Finance Commission:

VOTED: That the following sums be raised by taxation and appropriated for the purposes indicated:

1011.	Salaries .....	\$146,027
1012.	Incidentals .....	\$13,950
1014.	Negotiating Services .....	\$75,000
TOTAL		<u>\$234,977</u>

Motion declared Carried by Voice Vote.

### ARTICLE 5. A-102. General Manager

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was:

Recommended by the Finance Commission:

VOTED: That the following sums be raised by taxation and appropriated for the purposes indicated:

1021.	Salaries .....	\$582,650
1022.	Incidentals .....	\$22,675
TOTAL		<u>\$605,325</u>

Motion declared Carried by Voice Vote.

### ARTICLE 5. A-103. Town Clerk and Accountant

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was:

Recommended by the Finance Commission:

VOTED: That the following sums be raised by taxation and appropriated for the following purposes:

1031.	Salaries .....	\$543,162
1032.	Incidentals .....	\$23,750
TOTAL		<u>\$566,912</u>

Motion declared Carried by Voice Vote.

### ARTICLE 5. A-104. Human Resources

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was:

Recommended by the Finance Commission:

VOTED: That the following sums be raised by taxation and appropriated for the following purposes:

1040.	Human Resource Salaries .....	\$240,299
1042.	Human Resources Incidentals .....	\$33,780
TOTAL		<u>\$274,079</u>

Motion declared Carried by Voice Vote.

### ARTICLE 5. A-105. Town Treasurer and Collector of Taxes

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was:

Recommended by the Finance Commission:

VOTED: That the following sums be raised by taxation and appropriated for the following purposes:

1051.	Salaries .....	\$500,839
1052.	Incidentals .....	\$113,496
1054.	Tax Foreclosures .....	\$20,000
1055.	Bond Certification .....	\$1,000
1056.	Collection Agent .....	\$67,500
TOTAL		<u>\$702,835</u>

Motion declared Carried by Voice Vote.

# ANNUAL TOWN MEETING - MAY 15, 2017

## ARTICLE 5. A-107.

### Assessors

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was:

Recommended by the Finance Commission:

VOTED: That the following sums be raised by taxation and appropriated for the following purposes:

1071.	Salaries .....	\$255,130
1072.	Incidentals .....	\$10,800
1073.	New Equipment.....	\$500
1074.	Expense of defense of Assessors- Legal Counsel .....	\$50,000
1077.	Revaluation Update.....	\$150,000
TOTAL		\$466,430

Motion declared Carried by Voice Vote.

## ARTICLE 5. A-109.

### Engineering

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was:

Recommended by the Finance Commission:

VOTED: That the following sums be raised by taxation and appropriated for the purposes indicated:

1091.	Salaries .....	\$170,462
1092.	Incidentals .....	\$6,850
1093.	New Equipment.....	\$0
1094.	Eng. Storm Water Compliance.....	\$20,000
1095.	Co-op Student Salary.....	\$18,512
1096.	Overtime.....	\$500
1097.	Longevity Pay.....	\$0
1098.	Street Acceptance .....	\$1,000
1099.	Engineering Aerial Photo/GIS .....	\$10,000
TOTAL		\$ 227,324

Motion declared Carried by Voice Vote.

## ARTICLE 5. A-111.

### Town Counsel

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was:

Recommended by the Finance Commission:

VOTED: That the following sums be raised by taxation and appropriated for the purposes indicated:

1114.	Town Counsel Legal Services .....	\$150,000
TOTAL		\$150,000

Motion declared Carried by Voice Vote.

## ARTICLE 5. A-113.

### Election and Registration

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was:

Recommended by the Finance Commission:

VOTED: That the following sums be raised by taxation and appropriated for the purposes indicated:

1131.	Salaries .....	\$65,251
1132.	Incidentals .....	\$162,000
TOTAL		\$227,251

Motion declared Carried by Voice Vote.

## ARTICLE 5. A-117.

### Municipal Building Expenses

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was:

Recommended by the Finance Commission:

VOTED: That the following sums be raised by taxation and appropriated for the purposes indicated:

1171.	Custodial Salaries .....	\$124,514
1172.	Incidentals .....	\$152,800
1174.	Munic Bldg Repairs/Maint .....	\$3,000
1177.	Town Common Maint .....	\$1,000
1179.	New Equipment.....	\$500
TOTAL		\$281,814

Motion declared Carried by Voice Vote.



# ANNUAL TOWN MEETING - MAY 15, 2017

## ARTICLE 5. A-119. Municipal Building – Office Expenses

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was:

Recommended by the Finance Commission:

VOTED: That the following sums be raised by taxation and appropriated for the purposes indicated:

1191.	Salaries .....	\$56,620
1192.	Office Expenses .....	\$31,350
TOTAL		<u>\$87,970</u>

Motion declared Carried by Voice Vote.

## ARTICLE 5. A-121. Council on Aging

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was:

Recommended by the Finance Commission;

VOTED: That the following sums be raised by taxation and appropriated for the purposes indicated:

1211.	Salaries .....	\$328,540
1212.	Incidentals .....	\$19,900
1214.	COA Building Maint.....	\$54,150
TOTAL		<u>\$402,590</u>

Motion declared Carried by Voice Vote.

## ARTICLE 5. A-124. Veterans Services

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was:

Recommended by the Finance Commission:

VOTED: That the following sums be raised by taxation and appropriated for the purposes indicated:

1241.	Salaries .....	\$143,692
1242.	Incidentals .....	\$270,250
1244.	Fuel Assistance .....	\$100
TOTAL		<u>\$414,042</u>

Motion to Amend offered by Amy Sobchuk, duly seconded by Dennis Mawn to:

MOVED: To add \$25,000 from Free Cash to the Veterans Service Incid. Direct Relief.

Motion to Amend declared Lost by Voice Vote.

Main Motion offered by the Finance Commission declared Carried by Voice Vote.

## ARTICLE 5. A-130. Finance Commission:

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was:

Recommended by the Finance Commission:

VOTED: That the following sums be raised by taxation and appropriated for the purposes indicated:

1302.	Incidentals .....	\$20,743
1305.	Audit Services .....	\$95,000
TOTAL		<u>\$ 115,743</u>

Motion declared Carried by Voice Vote.

## ARTICLE 5. A-131. Planning Board

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was:

Recommended by the Finance Commission:

VOTED: That the following sums be raised by taxation and appropriated for the purposes indicated:

1311.	Part-time Salaries.....	\$55,630
1312.	Incidentals .....	\$26,650
1313.	Salary-Planner .....	\$105,464
TOTAL		<u>\$187,744</u>

A First Motion to Amend offered by Stephen Brody, duly seconded by Charles Burgess:

MOVED: To Change Line 131 as follows: Delete Line P3077 Asst. Planner for \$53,630; Add \$32,000 for Part-Time Clerk on Line P0824; Change Line 1311 from \$55,630 to \$34,000. This will result in a Net Reduction of \$21,630. Line 181 Planning Board is reduced from \$187,744 to \$166,114.

First Motion to Amend declared Lost by Voice Vote.

A Second Motion to Amend offered by Antoinette M. Eosco, duly seconded by John Hall, Jr.:

MOVED: To add \$30,000 for the purpose of creating an updated Open Space and Recreation Master Plan for the Town of Norwood, and such sums to be appropriated from Free Cash.

Second Motion to Amend declared Lost by Counted Vote:  
Yes: 72; No: 92

Main Motion offered by the Finance Commission declared Carried by Voice Vote.

# ANNUAL TOWN MEETING - MAY 15, 2017

## ARTICLE 5. A-132. Board of Appeal

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was:

Recommended by the Finance Commission:

VOTED: That the following sums be raised by taxation and appropriated for the purposes indicated:

1321.	Salary .....	\$53,390
1322.	Incidentals .....	\$5,350
TOTAL		<u>\$58,740</u>

Motion declared Carried by Voice Vote.

## ARTICLE 5. A-134. Commission on Disability

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was:

Recommended by the Finance Commission:

VOTED: That the following sums be raised by taxation and appropriated for the purpose indicated:

1342.	Handicapped Commission .....	\$100
TOTAL		<u>\$100</u>

Motion declared Carried by Voice Vote.

## ARTICLE 5. A-135. Cable TV Commission Expenses

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was:

Recommended by the Finance Commission:

VOTED: That the following sums be raised by taxation and appropriated for the purposes indicated:

1350.	Cable TV Commission .....	\$4,000
TOTAL		<u>\$4,000</u>

Motion declared Carried by Voice Vote.

## ARTICLE 5. A-136 Conservation Land Fund

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was:

Recommended by the Finance Commission:

VOTED: That the following sum be raised by taxation and appropriated for the purposes indicated:

1369.	Conservation Land Fund .....	\$10,000
TOTAL		<u>\$10,000</u>

Motion declared Carried by Voice Vote.

## ARTICLE 5. A-137. Conservation Commission

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was:

Recommended by the Finance Commission:

VOTED: That the following sums be raised by taxation and appropriated for the purposes indicated:

1370.	Conservation Commission – Salary of Agent .....	\$40,125
1372.	Conservation Commission Incidentals .....	\$18,276
1373.	Conservation Commission Ellis Pond Proj .....	\$14,000
1375.	Con Com Consulting Services .....	\$1,000
1376.	Con Com – Ellis Pond Dam .....	\$ - 0 -
1378.	Consrv Comm – Property Maint .....	\$25,000
TOTAL		<u>\$98,401</u>

Motion declared Carried by Voice Vote.

## ARTICLE 5. A-138. Permanent Building Committee

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was:

Recommended by the Finance Commission:

VOTED: That the following sums be raised by taxation and appropriated for the purpose indicated:

1382.	Permanent Building Committee Incidentals .....	\$10,900
TOTAL		<u>\$10,900</u>

Motion declared Carried by Voice Vote.

Meeting Adjourned to Thursday, May 18, 2017.

A True Record.

Attest: Thomas J. McQuaid  
Town Clerk and Accountant

# ANNUAL TOWN MEETING - MAY 18, 2017

## ADJOURNED ANNUAL TOWN MEETING

### TOWN OF NORWOOD

Pursuant to the provisions of the by-laws of the town of Norwood, notice is hereby given that at the Adjourned Annual Town Meeting of the inhabitants of the town of Norwood held on Monday evening, May 15, 2017, it was voted that the meeting stand adjourned to meet at 7:30 P.M. on Thursday, May 18, 2017 in the Auditorium of the Norwood High School on Nichols Street. It was further voted that Article 5 A-139 through Article 11 be laid on the table and acted upon at the adjourned session of this meeting.

Thomas J. McQuaid  
Town Clerk and Accountant

May 16, 2017

Norwood, Norfolk

May 16, 2017

By virtue of the within Notice I have posted the same as directed. The posting was completed Tuesday, May 16, 2017.

James A. Perry, Constable  
Town of Norwood

A True Copy.

Attest: Thomas J. McQuaid  
Town Clerk and Accountant

## THE COMMONWEALTH OF MASSACHUSETTS

### ANNUAL TOWN MEETING

### TOWN OF NORWOOD

Norfolk, ss.

In pursuance with the foregoing warrant, the inhabitants of the Town of Norwood and Town Meeting Members qualified to vote in elections and Town affairs, to meet in the Auditorium of the Norwood High School on Nichols Street in said Town on Thursday, May 18, 2017, at 7:30 o'clock in the afternoon.

The Moderator, David Hern declared a quorum present and called the meeting to order. The Warrant calling the meeting to order was read by the Town Clerk and Accountant. Tellers being appointed and sworn the following action was taken on the articles of the foregoing warrant.

## ARTICLE 5. A-139. Historical Commission

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was:

Recommended by the Finance Commission:

VOTED: That the following sums be raised by taxation and appropriated for the purpose indicated:

1392.	Historical Commission Incid .....	\$1,500
TOTAL		<u>\$1,500</u>

Motion declared Carried by Voice Vote.

## ARTICLE 5. A-140. Worker's Compensation Benefits

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was:

Recommended by the Finance Commission:

VOTED: That the following sums be raised by taxation and appropriated for the purpose indicated:

1401.	Worker's Compensation Benefits ....	\$500,000
TOTAL		<u>\$500,000</u>

Motion declared Carried by Voice Vote.

## ARTICLE 5. A-141. Moderator Expenses

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was:

Recommended by the Finance Commission:

VOTED: That the following sums be raised by taxation and appropriated for the purpose indicated:

1410.	Moderator Expenses .....	\$50
TOTAL		<u>\$50</u>

Motion declared Carried by Voice Vote.

## ARTICLE 5. A-143. Personnel Board Expenses

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was:

Recommended by the Finance Commission:

# ANNUAL TOWN MEETING - MAY 18, 2017

VOTED: That the following sums be raised by taxation and appropriated for the purpose indicated:

1430. Personnel Board Expenses.....\$2,000

TOTAL \$2,000

Motion declared Carried by Voice Vote.

ARTICLE 5. A-144. Economic Development Committee

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was:

Recommended by the Finance Commission:

VOTED: That the following sums be raised by taxation and appropriated for the purpose indicated:

1440. Economic Development Committee.....\$500

TOTAL \$500

Motion declared Carried by Voice Vote.

ARTICLE 5. A-145. Cultural Council

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was:

Recommended by the Finance Commission:

VOTED: That the following sums be raised by taxation and appropriated for the purpose indicated:

1450. Cultural Council.....\$2,000

TOTAL \$2,000

Motion declared Carried by Voice Vote.

ARTICLE 5. A-150. Print Town Report

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was:

Recommended by the Finance Commission:

VOTED: That the following sum be raised by taxation and appropriated for the purpose indicated:

1500. Print Town Report.....\$9,000

TOTAL \$ 9,000

Motion declared Carried by Voice Vote.

ARTICLE 5. A-151. Parking Ticket Expenses

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was:

Recommended by the Finance Commission:

VOTED: That the following sums be raised by taxation and appropriated for the purposes indicated:

1512. Incidentals.....\$8,700

TOTAL \$8,700

Motion declared Carried by Voice Vote.

ARTICLE 5. A-152. Elderly Handicapped Transportation Program

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was:

Recommended by the Finance Commission:

VOTED: That the sum of \$28,000 be transferred from Account 26-3262-000 Res'd. Transfare Receipts and that the sum of \$12,440 be raised by taxation and appropriated for the purpose indicated:

Elderly/Handicapped Transportation .....\$40,440

TOTAL \$40,440

Motion declared Carried by Voice Vote.

ARTICLE 5. A-153. Computer Management

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was:

Recommended by the Finance Commission:

VOTED: That the following sums be raised by taxation and appropriated for the following purposes:

1531. Salaries .....\$367,788

1535. Operating Costs .....\$376,780

1536. New Equipment.....\$90,000

1537. Comp Mgmt-Voip .....\$45,000

TOTAL \$ 879,568

Motion declared Carried by Voice Vote.

# ANNUAL TOWN MEETING - MAY 18, 2017

## ARTICLE 5. A-154. Carillon Concerts

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was:

Recommended by the Finance Commission:

VOTED: That the following sum be raised by taxation and appropriated for the purpose indicated:

1540. Carillon Concerts.....	\$6,950
<b>TOTAL</b>	<b>\$6,950</b>

Motion declared Carried by Voice Vote.

## ARTICLE 5. A-155. Emergency Management/Civil Defense

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was:

Recommended by the Finance Commission:

VOTED: That the following sum be raised by taxation and appropriated for the purpose indicated:

1552. Emergency Mgmt./Civil Defense.....	\$25,800
<b>TOTAL</b>	<b>\$25,800</b>

Motion declared Carried by Voice Vote.

## ARTICLE 5. A-156. Holidays

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was:

Recommended by the Finance Commission:

VOTED: That the following sums be raised by taxation and appropriated for the purposes indicated:

1564. Memorial Day .....	\$5,000
1565. 4th of July .....	\$21,700
1566. Christmas .....	\$15,000
1569. Holiday Festival .....	\$2,500
<b>TOTAL</b>	<b>\$44,200</b>

Motion declared Carried by Voice Vote.

## ARTICLE 5. A-160. Other General Government Expenses

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was:

Recommended by the Finance Commission:

VOTED: That the following sums be raised by taxation and appropriated for the purposes indicated:

1600. General Government	
Other Expenses .....	\$18,200
1602. General Government Incidentals ....	\$90,420
1604. Capital Outlay Committee .....	\$400
1607. Summerfest Program .....	\$6,900
<b>TOTAL</b>	<b>\$115,920</b>

Motion declared Carried by Voice Vote.

## ARTICLE 5. A-161. Capital Project Studies/Misc.

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was:

Recommended by the Finance Commission:

VOTED: Indefinite Postponement.

Motion declared Carried by Voice Vote.

## ARTICLE 5. A-162. General Government Misc.

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was:

Recommended by the Finance Commission:

VOTED: Indefinite Postponement.

Motion declared Carried by Voice Vote.

## ARTICLE 5. A-164. DPW Facility Design

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was:

Recommended by the Finance Commission:

VOTED: Indefinite Postponement

Motion declared Carried by Voice Vote.



# ANNUAL TOWN MEETING - MAY 18, 2017

## ARTICLE 5. B. PROTECTION OF PERSONS AND PROPERTY

### B-201. Police Department

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was:

Recommended by the Finance Commission:

VOTED: That the following sums be raised by taxation and appropriated for the purposes indicated:

2011.	Salaries .....	\$6,919,143
2012.	Incidentals .....	\$312,450
2015.	Telephone .....	\$55,000
2016.	Transportation .....	\$74,300
2017.	New Equipment .....	\$46,300
TOTAL		<u>\$7,407,193</u>

Motion declared Carried by Voice Vote.

### ARTICLE 5. B-202. Traffic Control

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was:

Recommended by the Finance Commission:

VOTED: That the following sum be raised by taxation and appropriated for the purpose indicated:

2023.	Traffic Control – ELD .....	\$106,090
TOTAL		<u>\$106,090</u>

Motion declared Carried by Voice Vote.

### ARTICLE 5. B-203. Fire Department Medical

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was:

Recommended by the Finance Commission:

VOTED: That the following sum be raised by taxation and appropriated for the purpose indicated:

2038.	Fire Dept. Medical .....	\$40,000
TOTAL		<u>\$40,000</u>

Motion declared Carried by Voice Vote.

## ARTICLE 5. B-204. Fire Department

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was:

Recommended by the Finance Commission:

VOTED: That the following sums be raised by taxation and appropriated for the purposes indicated:

2040.	Fire New Equipment .....	\$ - 0 -
2041.	Salaries .....	\$4,491,564
2042.	Incidentals .....	\$312,790
2043.	Training .....	\$175,000
2044.	Holiday Pay .....	\$190,383
2045.	Overtime & Recall .....	\$110,000
2046.	Substitution Pay .....	\$685,000
2047.	Incentive Pay .....	\$75,000
2048.	EMT Pay .....	\$302,375
2049.	Dispatcher Pay .....	\$313,848
TOTAL		<u>\$6,655,960</u>

Motion declared Carried by Voice Vote.

## ARTICLE 5. B-205. Fire Alarm System

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was:

Recommended by the Finance Commission:

VOTED: That the following sums be raised by taxation and appropriated for the purposes indicated:

2052.	Maintenance .....	\$30,000
TOTAL		<u>\$30,000</u>

Motion declared Carried by Voice Vote.

## ARTICLE 5. B-206. Police/Fire Bldg. Maintenance

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was:

Recommended by the Finance Commission:

# ANNUAL TOWN MEETING - MAY 18, 2017

VOTED: That the following sums be raised by taxation and appropriated for the purposes indicated:

2064.	Maintenance of the Police/Fire Building .....	\$412,586
2066.	Police/Fire Reno.....	\$ - 0 -
TOTAL		<u>\$412,586</u>

Motion declared Carried by Voice Vote.

ARTICLE 5. B-220. Building Inspector

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was:

Recommended by the Finance Commission:

VOTED: That the following sums be raised by taxation and appropriated for the purposes indicated:

2201.	Salaries .....	\$401,174
2202.	Incidentals .....	\$26,630
2204.	Overtime.....	\$4,000
TOTAL		<u>\$431,804</u>

Motion declared Carried by Voice Vote.

ARTICLE 5. B-240. Insect Pest Extermination

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was:

Recommended by the Finance Commission:

VOTED: That the following sum be raised by taxation and appropriated for the purpose indicated:

2402.	Insect/Pest Extermination .....	\$9,500
TOTAL		<u>\$9,500</u>

Motion declared Carried by Voice Vote.

ARTICLE 5. B-250. Tree Care Incidentals

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was:

Recommended by the Finance Commission:

VOTED: That the following sum be raised by taxation and appropriated for the purpose indicated:

2500.	Tree Care Incidentals .....	\$44,850
TOTAL		<u>\$44,850</u>

Motion declared Carried by Voice Vote.

ARTICLE 5. B-260. Animal Control

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was:

Recommended by the Finance Commission:

VOTED: That the following sums be raised by taxation and appropriated for the purposes indicated:

2601.	Salary .....	\$82,429
2602.	Incidentals .....	\$8,045
TOTAL		<u>\$90,474</u>

Motion declared Carried by Voice Vote.

ARTICLE 5. C. HEALTH AND SANITATION  
C-301. Board of Health

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was:

Recommended by the Finance Commission:

VOTED: That the following sums be raised by taxation and appropriated for the purposes indicated:

3011.	Salaries .....	\$423,363
3012.	Incidentals .....	\$18,750
3014.	Hazardous Waste Program .....	\$40,000
3015.	Contracted Serv .....	\$36,220
TOTAL		<u>\$518,333</u>

Motion declared Carried by Voice Vote.

ARTICLE 5. C-310. Sewers

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was:

Recommended by the Finance Commission:

# ANNUAL TOWN MEETING - MAY 18, 2017

VOTED: That the following sums be raised by taxation and appropriated for the purposes indicated:

3104.	Maintenance.....	\$57,250
3106.	Particular Sewers .....	\$2,375
3108.	MWRA Sewer I & I .....	\$5,000
TOTAL		\$64,625

Motion declared Carried by Voice Vote.

ARTICLE 5. C-320. Drain Maintenance

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was:

Recommended by the Finance Commission:

VOTED: That the following sum be raised by taxation and appropriated for the purpose indicated:

3204.	Drain Maintenance .....	\$115,900
TOTAL		\$ 115,900

Motion declared Carried by Voice Vote.

ARTICLE 5. C-330. Materials Recycling Center

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was:

Recommended by the Finance Commission:

VOTED: That the following sum be raised by taxation and appropriated for the purpose indicated:

3304.	Materials Recycling Ctr. Maintenance.....	\$59,700
TOTAL		\$59,700

Motion declared Carried by Voice Vote.

ARTICLE 5. C-340. Refuse Removal

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was:

Recommended by the Finance Commission:

VOTED: That the following sum be raised by taxation and appropriated for the purpose indicated:

3400.	Refuse Removal.....	\$1,715,270
TOTAL		\$1,715,270

Motion declared Carried by Voice Vote.

ARTICLE 5. D. PUBLIC WORKS  
D-401. Public Works

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was:

Recommended by the Finance Commission:

VOTED: That the following sums be raised by taxation and appropriated for the purposes indicated:

4011.	Administration Salaries .....	\$582,423
4012.	Incidentals .....	\$168,035
4014.	Garage Maintenance.....	\$266,624
4015.	Public Works Laborers .....	\$2,242,699
4016.	Overtime.....	\$131,297
4018.	New Equipment.....	\$ - 0 -
TOTAL		\$3,391,078

Motion declared Carried by Voice Vote.

ARTICLE 5. E. WATER DEPARTMENT  
E-410. Water Maintenance

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was:

Recommended by the Finance Commission:

VOTED: That the following sums be raised by taxation and appropriated for the purposes indicated:

4104.	Maintenance.....	\$117,900
4105.	Operations.....	\$136,000
4106.	Service Connection .....	\$6,000
4107.	Construction .....	\$33,725
TOTAL		\$293,625

Motion declared Carried by Voice Vote.

# ANNUAL TOWN MEETING - MAY 18, 2017

## ARTICLE 5. F CEMETERIES F-420. Cemetery Department

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was:

Recommended by the Finance Commission:

VOTED: That the sum of \$190,000 be transferred from Account #26-1420-0000 (Cemetery Sale of Lots Receipts) and that the sum of \$332,372 be raised by taxation and appropriated for the purposes indicated:

4201.	Salaries .....	\$422,800
4202.	Incidentals .....	\$62,072
4203.	New Equipment.....	\$9,000
4204.	Renovations – Chapel.....	\$500
4205.	Overtime.....	\$27,500
4206.	Office Renovation.....	\$500
TOTAL		<u>\$522,372</u>

Motion declared Carried by Voice Vote.

## ARTICLE 5. F-421. Cemetery Improvements

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was:

Recommended by the Finance Commission:

VOTED: That the following sums be raised by taxation and appropriated for the purposes indicated:

4212.	Cemetery Improvement.....	\$124,400
TOTAL		<u>\$124,400</u>

Motion declared Carried by Voice Vote.

## ARTICLE 5. G. HIGHWAYS G-430. Highway Maintenance

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was:

Recommended by the Finance Commission:

VOTED: That the sum of \$862,984 be transferred from Account #01-1469-2018 (FY 2018 Chapter 90 Highway Grant) and that the sum of \$518,450 be raised by taxation and appropriated for the purposes indicated:

4300.	Highway Maintenance.....	\$275,450
4304.	Highway Construction - State Reimbursement .....	\$862,984
4305.	Highway Construction .....	\$243,000
TOTAL		<u>\$1,381,434</u>

Motion declared Carried by Voice Vote.

## ARTICLE 5. G-431. Permanent Sidewalks On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was:

Recommended by the Finance Commission:

VOTED: That the following sum be raised by taxation and appropriated for the purpose indicated:

4310.	Permanent Sidewalks .....	\$26,000
TOTAL		<u>\$26,000</u>

Motion declared Carried by Voice Vote.

## ARTICLE 5. G-432. Street Lights

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was:

Recommended by the Finance Commission:

VOTED: That the following sum be raised by taxation and appropriated for the purpose indicated:

4320.	Street Lights .....	\$358,140
TOTAL		<u>\$358,140</u>

Motion declared Carried by Voice Vote.

## ARTICLE 5. G-433. Snow and Ice Removal

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was:

Recommended by the Finance Commission:

# ANNUAL TOWN MEETING - MAY 18, 2017

VOTED: That the following sum be raised by taxation and appropriated for the purpose indicated:

4330.	Snow and Ice Removal .....	\$575,000
TOTAL		<u>\$575,000</u>

Motion declared Carried by Voice Vote.

## ARTICLE 5. H. PARKS, PLAYGROUNDS AND RECREATION

### H-434. Parks Maintenance

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was:

Recommended by the Finance Commission:

VOTED: That the following sums be raised by taxation and appropriated for the purpose indicated:

4342.	Parks-Maintenance .....	\$180,000
4343.	Parks-New Equipment .....	\$0
TOTAL		<u>\$180,000</u>

Motion declared Carried by Voice Vote.

## ARTICLE 5. H-501. Recreation Department - Civic Center

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was:

Recommended by the Finance Commission:

VOTED: That the following sums of be raised by taxation and appropriated for the purposes indicated:

5011.	Salaries - (Admin.) .....	\$415,753 - \$10,875 = \$404,878
5012.	Incidentals .....	\$14,450
5014.	Maintenance of Bldg .....	\$168,414
5017.	Salaries - (Part-Time) .....	\$94,780
TOTAL		<u>\$693,397 - \$10,875 = \$682,522</u>

Motion to Amend offered by Doris Dickson, duly seconded by Robyn Gilchrist, to:

MOVED: To reduce the Superintendent's Salary, Line Item #P1895, by \$10,875 to \$82,686 which reduces Level 5011 to \$404,878 and reduces the total for the Department to \$682,522.

Motion to Amend declared Carried by Voice Vote.

Main Motion, as Amended, declared Carried by Voice Vote.

## ARTICLE 5. H-510. Playground Maintenance

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was:

Recommended by the Finance Commission:

VOTED: That the following sums be raised by taxation and appropriated for the purposes indicated:

5102.	Playground Maintenance .....	\$162,100
5104.	Playground Improvements .....	\$7,000
5106.	Special Programs – Norwood .....	\$43,500
TOTAL		<u>\$212,600</u>

Motion declared Carried by Voice Vote.

## ARTICLE 5. H-521. Outdoor Recreation

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was:

Recommended by the Finance Commission:

VOTED: That the following sum be raised by taxation and appropriated for the purposes indicated:

5212.	Outdoor Recreation. Wages .....	\$238,900
TOTAL		<u>\$238,900</u>

Motion declared Carried by Voice Vote.

Meeting Adjourned to Monday, May 22, 2017.

A True Record.

Attest: Thomas J. McQuaid  
Town Clerk and Accountant



# ANNUAL TOWN MEETING - MAY 22, 2017

## ADJOURNED ANNUAL TOWN MEETING

### TOWN OF NORWOOD

Pursuant to the provisions of the by-laws of the town of Norwood, notice is hereby given that at the Adjourned Annual Town Meeting of the inhabitants of the town of Norwood held on Thursday evening, May 18, 2017, it was voted that the meeting stand adjourned to meet at 7:30 P.M. on Monday, May 22, 2017 in the Auditorium of the Norwood High School on Nichols Street. It was further voted that Article 5-I through Article 11 be laid on the table and acted upon at the adjourned session of this meeting.

Thomas J. McQuaid  
Town Clerk and Accountant

May 19, 2017

Norwood, Norfolk

May 19, 2017

By virtue of the within Notice I have posted the same as directed. The posting was completed Friday, May 19, 2017.

James A. Perry, Constable  
Town of Norwood

A True Copy.

Attest: Thomas J. McQuaid  
Town Clerk and Accountant

## THE COMMONWEALTH OF MASSACHUSETTS

### ANNUAL TOWN MEETING

### TOWN OF NORWOOD

Norfolk, ss.

In pursuance with the foregoing warrant, the inhabitants of the Town of Norwood and Town Meeting Members qualified to vote in elections and Town affairs, to meet in the Auditorium of the Norwood High School on Nichols Street in said Town on Monday, May 22, 2017, at 7:30 o'clock in the afternoon.

The Moderator, David Hern declared a quorum present and called the meeting to order. The Warrant calling the meeting to order was read by the Town Clerk and Accountant. Tellers being appointed and sworn the following action was taken on the articles of the foregoing warrant.

## ARTICLE 5. I. SCHOOLS, GENERAL AND VOCATIONAL

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was:

Recommended by the Finance Commission:

VOTED: That the following sum be raised by taxation and appropriated for the following purpose:

School Department Operations .....\$42,709,864

Motion to Amend offered by Irene Gotovich, duly seconded by Patricia Bailey, it was:

MOVED: To add \$10,875 to the School Budget to be raised by taxation.

Amended Motion declared Lost by Voice Vote.

Main Motion declared Carried by Voice Vote.

## ARTICLE 5. J. ELECTRIC LIGHT DEPARTMENT 701. Light Department

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was:

Recommended by the Finance Commission:

VOTED: That the following sums be raised from Electric Light Department rates and other revenues and appropriated for the following purposes:

7010.	Light Department.....	\$39,096,872
7011.	Administration Salaries .....	\$1,371,296
7012.	Administration Expenses.....	\$1,060,954
7013.	Light Depreciation .....	\$2,285,647
7014.	Maintenance and Operations .....	\$1,053,587
7015.	Wages .....	\$1,834,934
7016.	Overtime.....	\$439,638
7018.	Standby Pay.....	\$110,890
7019.	Longevity Pay.....	\$18,550
TOTAL		\$47,272,368

Motion declared Carried by Voice Vote.

# ANNUAL TOWN MEETING - MAY 22, 2017

## ARTICLE 5. J. ELECTRIC LIGHT DEPARTMENT 702. Light Pilot Expense

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was:

Recommended by the Finance Commission:

VOTED: Indefinite Postponement

Motion declared Carried by Voice Vote.

## ARTICLE 5. J. ELECTRIC LIGHT DEPARTMENT 703. Broadband Division

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was:

Recommended by the Finance Commission:

VOTED: That the following sums be raised from Broadband Receipts and appropriated for the following purposes:

7030.	Broadband Program/ISP Costs.....	\$4,012,842
7031.	Salaries (Administration).....	\$539,104
7032.	Administration Expenses.....	\$1,110,571
7033.	Depreciation & Capital Improvements .....	\$816,893
7034.	Maintenance & Operations.....	\$114,895
7035.	Wages .....	\$327,456
7036.	Overtime.....	\$105,612
7037.	Standby Pay.....	\$64,297
7038.	Longevity Pay.....	\$5,700
TOTAL		<u>\$7,097,370</u>

Motion declared Carried by Voice Vote.

## ARTICLE 5. K. LIBRARY K-801. Library

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was:

Recommended by the Finance Commission:

VOTED: That the following sums be raised by taxation and appropriated for the purposes indicated:

8011.	Salaries .....	\$1,327,134
8012.	Incidentals .....	\$364,480
8014.	Maintenance and Repair of Library Bldgs .....	\$33,000
8016.	New Equipment.....	\$12,000
TOTAL		<u>\$ 1,736,614</u>

Motion declared Carried by Voice Vote.

## ARTICLE 5. L. RETIREMENT FUND L-901. Retirement

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was:

Recommended by the Finance Commission:

VOTED: That the following sum be raised by taxation and appropriated for the purpose indicated:

9010.	Retirement Fund .....	\$4,887,339
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Motion declared Carried by Voice Vote.

## ARTICLE 5. M. NORWOOD MUNICIPAL AIRPORT M-902. Airport

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was:

Recommended by the Finance Commission:

VOTED: That the following sums be raised by taxation and appropriated for the following purposes:

9020.	Incidentals .....	\$9,550
9021.	Salaries .....	\$176,619
9023.	Operation Expenses.....	\$130,100
9024.	Airport Construction - Matching Grant.....	\$17,000
TOTAL		<u>\$333,269</u>

Motion declared Carried by Voice Vote.

# ANNUAL TOWN MEETING - MAY 22, 2017

## ARTICLE 5. M. NORWOOD MUNICIPAL AIRPORT M-903. Airport Security

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was:

Recommended by the Finance Commission:

VOTED: That the following sum be raised by taxation and appropriated for the purpose indicated:

9030.	Airport Security.....	\$6,000
9033.	Airport Constr. – Independent Est. ....	\$7,000
9038.	Airport – Snow & Ice .....	\$35,000
TOTAL		<u>\$48,000</u>

Motion declared Carried by Voice Vote.

## ARTICLE 5. N. INTEREST AND DEBT N-910. Interest and Debt Requirements

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was:

Recommended by the Finance Commission:

VOTED: That the following sums be raised by taxation and appropriated for the purposes indicated:

9105.	Interest .....	\$4,262,951
9106.	Debt.....	\$13,923,625
9108.	Unpaid Bills .....	\$ - 0 -
TOTAL		<u>\$18,186,576</u>

Motion declared Carried by Voice Vote.

## ARTICLE 5. O. INSURANCE O-920. Insurance Account

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was:

Recommended by the Finance Commission:

VOTED: That the following sum be raised by taxation and appropriated for the following purpose:

9200.	Insurance Account.....	\$689,000
TOTAL		<u>\$689,000</u>

Motion declared Carried by Voice Vote.

## ARTICLE 5. P. GROUP INSURANCE

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was:

Recommended by the Finance Commission:

VOTED: That the sum of \$13,537,500 be raised by taxation and that the sum of \$200,000 be transferred from the School Grant /Health Insurance Account (#99-6020-2018) and appropriated for the purpose indicated:

9220.	Group Insurance .....	\$13,737,500
TOTAL		<u>\$13,737,500</u>

Motion declared Carried by Voice Vote.

## ARTICLE 5. P. MEDICARE Medicare Emp Share

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was:

Recommended by the Finance Commission:

VOTED: That the following sum be raised by taxation and appropriated for the purpose indicated:

9230.	Medicare Emp. Share .....	\$924,013
TOTAL		<u>\$924,013</u>

Motion declared Carried by Voice Vote.

## ARTICLE 5. R. RESERVE FUND

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was:

Recommended by the Finance Commission:

# ANNUAL TOWN MEETING - MAY 22, 2017

VOTED: That the following be raised by taxation and appropriated for the purpose indicated:

9310.	Reserve Fund.....	\$125,000
TOTAL		<u>\$125,000</u>

Motion declared Carried by Voice Vote.

ARTICLE 5. S. RETIRED POLICE/FIRE MEDICAL  
(Chapter 41, Section 100B)

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was:

Recommended by the Finance Commission:

VOTED: That the following sum be raised by taxation and appropriated for the purpose indicated:

9330.	Retired Police/Fire Medical .....	\$75,000
TOTAL		<u>\$75,000</u>

Motion declared Carried by Voice Vote.

ARTICLE 5. T. STABILIZATION FUND

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was:

Recommended by the Finance Commission:

VOTED: That the following sum be raised by taxation and appropriated for the purpose indicated:

9340.	Stabilization Fund.....	\$405,864
9341.	Amortization-FY15 Snow & Ice .....	\$0
TOTAL		<u>\$405,864</u>

Motion declared Carried by Voice Vote.

ARTICLE 5. U. BLUE HILLS REG./NORFOLK  
AGGIE

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was:

Recommended by the Finance Commission:

VOTED: That the following sum be raised by taxation and appropriated for the following purpose:

9400.	Blue Hills Regional.....	\$1,059,561
9401.	Norfolk Agricultural School .....	\$30,000
TOTAL		<u>\$1,089,561</u>

Motion declared Carried by Voice Vote.

ARTICLE 5. V. SELECTMEN-SCH BLDG SPEC  
REPAIR

945. Selectmen-Sch Bldg. Spec. Repair

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was:

Recommended by the Finance Commission:

VOTED: Indefinite Postponement.

Motion declared Carried by Voice Vote.

ARTICLE 5. CAPITAL OUTLAY-EQUIPMENT  
995. Capital Outlay-Equipment

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was:

Recommended by the Finance Commission:

VOTED: Indefinite Postponement.

Motion declared Carried by Voice Vote.

ARTICLE 5. W. MASS. WATER RESOURCES  
AUTHORITY  
W-960. MWRA

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was:

Recommended by the Finance Commission:

# ANNUAL TOWN MEETING - MAY 22, 2017

VOTED: That the sum of \$512,000 be transferred from the AMR Receipts (Account 99-2213-0000) and the sum of \$10,722,834 be taken from the receipts of the Water and Sewer Departments and appropriated for the purpose indicated:

9605.	MWRA Water/Sewer Assessment.....	\$11,234,834
TOTAL		\$11,234,834

Motion declared Carried by Voice Vote.

## ARTICLE 5. X. Article 1 Wage/Salary Adjustments

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was:

Recommended by the Finance Commission:

VOTED: That the following sums be raised by taxation and appropriated for the purposes indicated:

9901.	Article 1 – Wage & Salary Adjustments .....	\$680,181
9902.	AFSME Clerical Tuition Pay .....	\$1,500
TOTAL		\$681,681

And, be it further

VOTED: That the total sum of \$750,000 appropriated for account 9901, and that the sum of \$680,181 be specifically appropriated for the purpose of providing General Government Wage Increases for the union and non-unit groups and their departments that have already been approved by the Board of Selectmen in the following collective and non-collective bargaining agreements indicated:

*	AFSCME Clerical Union.....	\$39,186
*	AFSCME Library Union.....	\$26,492
*	AFSCME Light Department .....	\$108,668
*	AFSCME Public Safety .....	\$45,361
*	AFSCME Public Works Union.....	\$64,825
*	Police Patrol Officers Union .....	\$152,582
*	Police Superior Officers Union.....	\$82,527
*	General Government Non Unit Group .....	\$160,540
SUBTOTAL		\$680,181

And, be it further

VOTED: That the sum of \$69,819 also be raised from taxation and appropriated for the purpose of establishing a RESERVE for future FY18 General Government Collective Bargaining Wage increases that have yet to be approved and that no expenditures may be made directly from this RESERVE without further Town Meeting action; that the \$69,819 will be transferred to the appropriate department budgets only with the approval of a future Special Town Meeting, after the unsettled collective bargaining agreements have been settled.

Motion declared Carried by Voice Vote.

## ARTICLE 6. To see what sum of money the Town will vote to raise and appropriate to meet overdrafts and unpaid bills incurred for the period July 1, 2015 to June 30, 2016.

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was:

Recommended by the Finance Commission:

VOTED: Indefinite Postponement

Motion declared Carried by Voice Vote.

## ARTICLE 7. To see what sum the Town will vote to authorize the Board of Assessors to apply from free cash in the treasury in offset to the amount appropriated to be raised by taxation for the fiscal year beginning July 1, 2017 through June 30, 2018.

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was:

Recommended by the Finance Commission:

VOTED: That the sum of \$1,000,000 be transferred from Free Cash and appropriated for the purpose of offsetting the amount appropriated to be raised by taxation for the fiscal year beginning July 1, 2017 through June 30, 2018.

Motion declared Carried by Voice Vote.

## ARTICLE 8. To see if the Town will vote to allow the Treasurer (from time to time) to enter into compensating balance agreements with banks in accordance with General Law, Chapter 44, Section 53F with the approval of the Board of Selectmen, or take any other action in the matter. (On petition of Town Treasurer and Tax Collector)

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was:

Recommended by the Finance Commission:



# ANNUAL TOWN MEETING - MAY 22, 2017

VOTED: That the Town hereby votes to allow the Treasurer (from time to time) to enter into compensating balance agreements with banks in accordance with General Law, Chapter 44, Section 53F with the approval of the Board of Selectmen, or take any other action in the matter. (On petition of Town Treasurer and Tax Collector).

Motion declared Carried by Voice Vote.

ARTICLE 9. To see if the Town will vote to authorize the Town Treasurer with the approval of the Board of Selectmen, to borrow money from time to time in anticipation of the revenue of the financial year beginning July 1, 2017, in accordance with the provisions of General Laws, Chapter 44, Section 4, and to issue a note or notes therefor, payable within one year, and to renew any note or notes as may be given for a period of less than one year in accordance with General Laws, Chapter 44, Section 17.

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was:

Recommended by the Finance Commission:

VOTED: That the Town hereby authorize the Town Treasurer with the approval of the Board of Selectmen, to borrow money from time to time in anticipation of the revenue of the financial year beginning July 1, 2017, in accordance with the provisions of General Laws, Chapter 44, Section 4, and to issue a note or notes therefor, payable within one year, and to renew any note or notes as may be given for a period of less than one year in accordance with General Laws, Chapter 44, Section 17.

Motion declared Carried by Voice Vote.

ARTICLE 10. To see if the Town will vote to authorize the use of Revolving Funds in Fiscal Year 2018 in accordance with the provisions of MGL Chapter 44, Section 53E ½ for the purpose of funding programs administered by the various departments, or take any other action in the matter.

On a motion offered by William J. Plasko, duly seconded by Paul A. Bishop, it was:

Recommended by the Board of Selectmen:

VOTED: That the Town hereby votes to authorize the use of Revolving Funds in Fiscal Year 2018 in accordance with the provisions of MGL Chapter 44, Section 53E ½ for the purpose of funding programs administered by:

Council on Aging, Spending Limit .....\$100,000

And

Norwood Public Library, Spending Limit .....\$50,000

The programs or activities for which said revolving funds may be expended, the departmental receipts in connection with those programs or activities that shall be credited to such revolving funds, and the board department or officer authorized to expend from such revolving funds are set forth in an April 15, 2017 letter from the Library Director to the Board of Selectmen and Town Meeting Members, and an April 20, 2017 letter from the Director of the Council on Aging to the Board of Selectmen and Town Meeting Members, copies of which are attached hereto and incorporated by reference.

Motion declared Carried by Voice Vote.

## **ARTICLE 11. (Capital Outlay) Motion 1 of 5 (Total \$1,518,000 from Borrowing)**

To see what sum or sums of money the Town will vote to raise or transfer from taxation or from surplus revenue or other available funds, or borrow, and to appropriate for the costs of capital projects not otherwise provided for elsewhere on the Annual Town Meeting Warrant, including construction, reconstruction and major renovations and repairs to buildings, facilities, and other public works; the purchase of new equipment; and engineering, design and other costs incidental and related to such capital projects; and for other capital projects not otherwise specified.

And further, to see if the Town will vote to authorize the Treasurer with the approval of the Board of Selectmen to borrow such sums required by the aforesaid funds for the specified purposes; or take any other action in the matter.

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was:

Recommended by the Finance Commission:

# ANNUAL TOWN MEETING - MAY 22, 2017

VOTED: That the following sums be appropriated for the said purposes indicated in order to finance the following capital projects of the Town:

1. Town Hall Elevator and Security Locks - \$185,000

That the sum of \$185,000 is appropriated for Modernization of the Elevator and the installation of Security Locks in the Norwood Memorial Municipal Building; and that said funds are to be expended under the direction of the Board of Selectmen;

and that to meet this appropriation the Treasurer with the approval of the Board of Selectmen is authorized to borrow \$185,000 under Chapter 44 of the General Laws or any other enabling authority.

2. Town Hall Interior Renovations - \$900,000

That the sum of \$900,000 is appropriated for Renovations to the Norwood Memorial Municipal Building; and that said funds are to be expended under the direction of the Permanent Building Construction Committee, generally in accordance with the plans and descriptions contained in the proposal entitled "A Plan to Bring the INTERIOR of Norwood's Historic Town Hall into the 21st Century" dated January, 2017; and further, that any substantial modifications thereto that may be necessary or desirable be approved by the Board of Selectmen;

and that to meet this appropriation the Treasurer with the approval of the Board of Selectmen is authorized to borrow \$900,000 under Chapter 44 of the General Laws or any other enabling authority.

3. Recreation Department Improvements - \$138,000

That the sum of \$138,000 is appropriated for Improvements to the World War II Memorial Civic Center, housing the Recreation Department; and that said funds are to be expended under the direction of the Board of Selectmen;

and that to meet this appropriation the Treasurer with the approval of the Board of Selectmen is authorized to borrow \$138,000 under Chapter 44 of the General Laws or any other enabling authority.

4. Ambulance - \$295,000

That the sum of \$295,000 is appropriated for the purchase of an ambulance for the Fire Department:

and that to meet this appropriation the Treasurer with the approval of the Board of Selectmen is authorized to borrow \$295,000 under Chapter 44 of the General Laws or any other enabling authority.

Any premium received upon the sale of bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44 Section 20 the General Laws, there reducing the amount authorized to be borrowed to pay such costs by a like amount.

A motion to Amend offered by Sarah Quinn, duly seconded by Amy Sobchuk:

MOVED: To consider the Fire Department Ambulance for \$295,000 separately from Town Hall Renovations, Town Hall Elevator, Town Hall Security Locks and Civic Building.

Amended Motion to separate Ambulance including final paragraph declared Carried by Hand Vote:

Yes: 90; No: 5.

Main Motion, as amended including final paragraph declared Carried by Hand Vote:

Yes: 70; No: 16.

## **ARTICLE 11. (Capital Outlay) Motion 2 of 5 (Total \$641,000 from Free Cash)**

To see what sum or sums of money the Town will vote to raise or transfer from taxation or from surplus revenue or other available funds, or borrow, and to appropriate for the costs of capital projects not otherwise provided for elsewhere on the Annual Town Meeting Warrant, including construction, reconstruction and major renovations and repairs to buildings, facilities, and other public works; the purchase of new equipment; and engineering, design and other costs incidental and related to such capital projects; and for other capital projects not otherwise specified.

And further, to see if the Town will vote to authorize the Treasurer with the approval of the Board of Selectmen to borrow such sums required by the aforesaid funds for the specified purposes; or take any other action in the matter.

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was:

Recommended by the Finance Commission:

# ANNUAL TOWN MEETING - MAY 22, 2017

VOTED: That the following sums be appropriated for the said purposes indicated in order to finance the following capital projects of the Town:

## Basketball Courts - \$80,000

That the sum of \$80,000 is appropriated from Surplus Revenues for new basketball courts at Doherty Field; and that said funds are to be expended under the direction of the Board of Selectmen.

## General Government Vehicles and Equipment - \$561,000

That the sum of \$561,000 is appropriated from Surplus Revenue for the purchase of vehicles and equipment for various departments, in accordance with the following list:

Police Department - 4 Cruisers:	\$195,000
Animal Control Officer - truck:	\$34,000
Public Works Trucks & Equipment (7):	\$332,000

A motion to Amend offered by Sarah Quinn, duly seconded by Amy Sobchuk:

MOVED: To separate for consideration:

1. Construction of two ½ - Court Basketball Courts
2. Police Department
3. Animal Control
4. Department of Public Works  
Capital Outlay Requests.

Motion to Amend declared Lost by Voice Vote.

Main Motion, recommended by the Finance Commission, declared Carried by Voice Vote.

## **ARTICLE 11. (Capital Outlay) Motion 3 of 5 (Total \$145,400 from Borrowing)**

To see what sum or sums of money the Town will vote to raise or transfer from taxation or from surplus revenue or other available funds, or borrow, and to appropriate for the costs of capital projects not otherwise provided for elsewhere on the Annual Town Meeting Warrant, including construction, reconstruction and major renovations and repairs to buildings, facilities, and other public works; the purchase of new equipment; and engineering, design and other costs incidental and related to such capital projects; and for other capital projects not otherwise specified.

And further, to see if the Town will vote to authorize the Treasurer with the approval of the Board of Selectmen to borrow such sums required by the aforesaid funds for the specified purposes; or take any other action in the matter.

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was:

Recommended by the Finance Commission:

VOTED: That the following sums be appropriated for the said purposes indicated in order to finance the following capital projects of the Town:

School Department – Building Equipment...\$145,400

That the sum of \$145,400 is appropriated for the purchase and installation of Elementary School ovens;

and that to meet this appropriation the Treasurer with the approval of the Board of Selectmen is authorized to borrow \$145,400 under Chapter 44 of the General Laws or any other enabling authority. Any premium received upon the sale of bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44 Section 20 the General Laws, there reducing the amount authorized to be borrowed to pay such costs by a like amount.

Motion declared Carried by Hand Count Vote:

Yes: 70; No: 1

At this point in the meeting there was a motion to adjourn offered by Kevin Pentowski, duly seconded by Sarah Quinn.

Motion to Adjourn declared Lost by Voice Vote.

At this point in the meeting Amy Sobchuk questioned the Quorum of the meeting. It was determined by a Standing Vote that there was a Quorum still present.

## **ARTICLE 11. (Capital Outlay) Motion 4 of 5 (Total \$796,300 from Free Cash)**

To see what sum or sums of money the Town will vote to raise or transfer from taxation or from surplus revenue or other available funds, or borrow, and to appropriate for the costs of capital projects not otherwise provided for elsewhere on the Annual Town Meeting Warrant, including construction, reconstruction and major renovations and repairs to buildings, facilities, and other public works; the purchase of new equipment; and engineering, design and other costs incidental and related to such capital projects; and for other capital projects not otherwise specified.

# ANNUAL TOWN MEETING - MAY 22, 2017

And further, to see if the Town will vote to authorize the Treasurer with the approval of the Board of Selectmen to borrow such sums required by the aforesaid funds for the specified purposes; or take any other action in the matter.

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was:

Recommended by the Finance Commission:

VOTED: That the following sums be appropriated for the said purposes indicated in order to finance the following capital projects of the Town:

School Department Vehicles  
and Technology .....\$796,300

That the sum of \$796,000 is appropriated from Surplus Revenue for the following School purchases:

School Department - truck w/plow:.....\$ 49,000

School Department 5 buses: .....\$310,000

School Department Technology.....\$437,300

Motion declared Carried by Voice Vote.

## ARTICLE 11. (Capital Outlay) Motion 5 of 5

To see what sum or sums of money the Town will vote to raise or transfer from taxation or from surplus revenue or other available funds, or borrow, and to appropriate for the costs of capital projects not otherwise provided for elsewhere on the Annual Town Meeting Warrant, including construction, reconstruction and major renovations and repairs to buildings, facilities, and other public works; the purchase of new equipment; and engineering, design and other costs incidental and related to such capital projects; and for other capital projects not otherwise specified.

And further, to see if the Town will vote to authorize the Treasurer with the approval of the Board of Selectmen to borrow such sums required by the aforesaid funds for the specified purposes; or take any other action in the matter.

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was:

Recommended by the Finance Commission:

VOTED: Indefinite Postponement

A motion to Amend offered by William Plasko, duly seconded by Thomas Maloney, it was:

That the recommendation of the Finance Commission of Indefinite Postponement be deleted, and the following substituted therefor:

VOTED: That \$1,100,000 is appropriated for the planning, design, and construction of the repairs to and renovation of the Chapel of St. Gabriel the Archangel at Highland Cemetery, including the payment of costs incidental or related thereto: that to meet this appropriation, the Treasurer with the approval of the Board of Selectmen is authorized to borrow such amount under the provisions of the M.G.L. c.44 or any other enabling authority; that any premium received upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount; and further, that the Permanent Building Construction Committee is authorized to take any other action necessary or convenient to carry out this project.

Amended Motion offered by the Board of Selectmen declared Carried by Hand Vote:

Yes: 68; No: 33

Main motion, as Amended by the Board of Selectmen, declared Carried by Hand Vote:

Yes: 68; No: 33

Meeting Adjourned

A True Record.

Attest: Thomas J. McQuaid  
Town Clerk and Accountant

# BIRTHS

## Town Clerk and Accountant Vital Statistics

**89** Were residents of Norwood whose birth occurred in Norwood.

**283** Were non-residents of Norwood whose birth occurred in Norwood.

**228** Were residents of Norwood whose birth occurred in other towns.

**600** Total Number of Births

## BIRTHS RECORDED IN THE TOWN OF NORWOOD - 2017

1/1/2017	ABHIRAM POLANKI	ANIL KUMAR AND GEETIKA	1/25/2017	ARHAAN BHAVSAR	BHAVIN AND CHARM
1/3/2017	RITCHNARDO DAVID DONATIN	ROCHER AND MARIE FRANCE	1/25/2017	NOVA EVELINA BRYANT	DANNY E. AND RACHEL E.
1/4/2017	LINCOLN JAMES BONAIEWICZ	JOHN H. AND AMY V.	1/25/2017	HARVEY SIDWAY OVERSHINER	KEVIN C. AND BRITTANY S.
1/4/2017	CONNOR RAYMOND TRAVIS	SEAN K. AND SARAH A.	1/26/2017	NATALIA MARIE HARVIE	KEVIN P. AND ALISA A.
1/5/2017	NIHAN ARUNKUMAR	ARUNKUMAR AND KARTHIKA	1/27/2017	CHARLOTTE JO LEFERS	QUENTIN N. AND LINDSAY J.
1/5/2017	OLIVER FEGHALI	SELIM AND RANA	1/27/2017	BEATRICE ELLEN SIERRA	RICHARD M. AND JILLIAN M.
1/5/2017	MADISON LEE L'ECUYER	KEVIN J. AND CAROLYNE L.	1/29/2017	NOAH RALPHIE GOMES FONSECA	PEDRO AND ELGA S.
1/6/2017	CHRISTIAN TROY ACEVEDO	ELIEZAR O. AND JAMIE L.	2/2/2017	JAMESON LAWRENCE KNELL	JONATHAN R. AND NICOLE M.
1/6/2017	ADAM BACH	AHMAD AND LOBNA M.	2/2/2017	BENJAMIN KENNETH LIBUCHA	NICHOLAS J. AND JESSICA L.
1/6/2017	JASMINE GHIMIRE	JAL P. AND MEENA D.	2/3/2017	JACK LOGAN MINASSIAN	JEFFREY V. AND KELLY C.
1/6/2017	ZAHRAA F HODROJ	FADI A. AND FATME	2/3/2017	SAANVI VELUR	SUJEEV AND DIVYA J.
1/6/2017	ALI ALRIDA F HODROJ	FADI A. AND FATME	2/4/2017	JAMES ISAAC KUZYAK	IVAN AND NATALIA
1/8/2017	AHMED KADHUM AL-MAJEDI	KADHUM M. AND MARWAH M.	2/5/2017	ANNALISE CAROL MCLAUGHLIN	AUSTIN F. AND ANTONIETTA T.
1/9/2017	ROBERT BEN JOHNSON	ROBERT J. AND REENA K.	2/5/2017	MICHAEL ROBERT MULCAHY	KEVIN M. AND KRISTEN M.
1/9/2017	GRANT EDWARD MURPHY	KYLE J. AND SHEILA M.	2/5/2017	CHARLOTTE KATHERINE SPENCER	SCOTT M. AND EMILY K.
1/9/2017	OMAR NASSER	AHMAD AND HAYAT	2/8/2017	COURTNEY LILY CHAMPAGNE	STEPHAN J. AND BARBARA
1/10/2017	PENELOPE ROSE COLLARI	DAVID P. AND KATELYN P.	2/8/2017	HANSHITH KRISH GUDIMETLA	SUDHIR AND SOUMYA
1/10/2017	JULIAN JAMES DONALDSON	JEFFREY J. AND SAMANTHA R.	2/9/2017	MATTHEW JOHN RIEGER	MICHAEL J. AND LAURIE J.
1/11/2017	CLARA CHARBEL SUCCAR	CHARBEL K. AND RANA	2/9/2017	MASON JOSEPH TREGONING	JAMES D. AND KATELYN M.
1/13/2017	MICHAEL FERNANDO BRITO BITTENCOURT	ROOSEVELT F. AND SHIRLENE B.	2/10/2017	MARGAUX SIMIN VINLUAN	ERIC P. AND LARISSA
1/13/2017	GABRIEL RICHARD ROWEN	DANA C. AND KERRI B.	2/12/2017	JOAO LUCAS DESOUSA	LUCAS AND MICHELLE
1/14/2017	PETER GEORGE ALEXOPOULOS	FRANK T. AND KRISTINA A.	2/14/2017	JESSAMINE MARIA KERR	MATTHEW A. AND JILL K.
1/14/2017	JACOB ROGER BOUCHER	STEPHEN J. AND JESSICA L.	2/14/2017	ROSE MARIE KERR	MATTHEW A. AND JILL K.
1/14/2017	ESHWAR RAJESH	RAJESH AND SIVAPRIYA	2/14/2017	VIOLET MARIANNA KERR	MATTHEW A. AND JILL K.
1/14/2017	ABIRAL UPRETI	BINOD AND AMRITA	2/14/2017	NIHIT KUNISSETTY	VENKATA V. AND KAVITHA
1/15/2017	AUDREY GRACE EGAN	JOHN J. AND ERIN C.	2/15/2017	CONNOR WILLIAM FONGEALLAZ	STEVEN E. AND MICHELLE M.
1/15/2017	BARNABAS KOPPANY NAGY	JOZSEF AND CELESZTINA D.	2/15/2017	ELENA MARIE HASSOL	NATHANIEL C. AND CAROLYN M.
1/17/2017	LILIAN MOUATASSEM ELAWAD	MOUATASSEM A. AND RANA R.	2/15/2017	ZOE JENSEN NADEAU	PAUL L. AND HILARY R.
1/17/2017	CONNOR AUGUSTUS MASCIARELLI	DAVID J. AND LISA M.	2/16/2017	ELIANA MAVROIDIS	ELIAS AND ELENI
1/17/2017	ASA ORION WILSON	NICHOLAS C. AND JORDAN A.	2/17/2017	DOUGLAS RICHARD HEROUX	MARC R. AND TERESA A.
1/18/2017	ISABELA FIALLO	ELIO D. AND SOLANNY	2/17/2017	ISHAN L REDDY	LOKESHREDDY AND SHILPA
1/18/2017	AMELIA LUCY O'NEILL	JOSH M. AND STEPHANIE L.	2/20/2017	LILA ROSE MCELHINNEY	SEAN M. AND BRITTANY R.
1/19/2017	ARCHER PATRICK CAMERON	BRIAN J. AND CAILIN R.	2/21/2017	EMMA SIMONE DEAN	PHILIP P. AND KRISTEN N.
1/19/2017	IBRAHIM YUSUF POYRAZ	MEHMET Z. AND LEYLA	2/21/2017	DYLAN JONATHAN LAZARUS	JONATHAN H. AND KATHRYN M.
1/19/2017	JACKSON REID VERNET	RODSON AND MICHELLE K.	2/21/2017	EESHAN PASUPULETI	SUNIL KUMAR AND NEERAJA
1/19/2017	JOYCE SHENOUDA WAHBA	SHENOUDA M. AND MERHAM A.	2/22/2017	DOROTHEA GALANOS	ALEXANDRE AND VASILIKI
1/19/2017	MARIA HELENA PEREIRA ZANOTELLI	REINER C. AND MEIRIELLI P.	2/23/2017	VINCENT SALVATORE VITTORIO	VINCENT M. AND CONSTANCE M.
1/21/2017	ARCHER KARL TRACY	ANDREW R. AND AUDREY E.	2/25/2017	CHARLES JAMES ALLEN	JONATHAN B. AND CHRISTINA M.
1/22/2017	CHARLES HENRY FRALICK	MARK A. AND BRYNN A.	2/27/2017	CARMELLA THERESA BERTONI	KENNETH M. AND DANA M.
1/22/2017	LUKE VICTOR GEMMA	ROBERT W. AND ROSALIE B.	2/27/2017	AYLA STELLA RASANEN	JEFFREY M. AND JODIE M.
1/23/2017	ANIKA REDDY ATTAPURAM	SURENDER R. AND ANUSHA	2/28/2017	WILLEM HENRY MARKWARTH	DAVID W. AND SUZANNE E.
1/23/2017	MARCUS ATTILA PERGE	JANOS A. AND SUHAN	3/1/2017	THOMAS JAMESON BENT	GEORGE W. AND LINDA M.
1/24/2017	MILO RICHARD SCHOLL	BRIAN T. AND ELIAZBETH S.	3/1/2017	THOMAS JOSEPH ELLARD	THOMAS F. AND LORRAINE B.
			3/1/2017	JOHN CHRISTOPHER WELLS	JAMES C. AND DIANA M.
			3/2/2017	GAVIN JAMES THIBAUT	RAYMOND J. AND KEELY S.
			3/2/2017	MOLLY KENNEDY VIGORITO	THOMAS R. AND VICTORIA L.
			3/3/2017	JOUD CHOUBANE	NABIL AND FATIMA ZAHRAA
			3/6/2017	BENJAMIN RYAN SHAUGHNESSY	JOSEPH T. AND LINDSAY N.
			3/7/2017	ANDREW JOSEPH FLETCHER	STEVEN A. AND HANNAH M.
			3/7/2017	GABRIEL ANTONIOS HABR	AZIZ ELIAS E. AND IRENE
			3/7/2017	AZIZ ELIAS HABR JR	AZIZ ELIAS E. AND IRENE



3/8/2017	JASON THOMAS COLLINS	PATRICK J. AND JENNIFER L.	4/8/2017	ADDISON JORDAN BRUNNER	SCOTT M. AND JOCELYN F.
3/8/2017	MICHAEL TIMOTHY MACLEAN	MICHAEL E. AND TRACY A.	4/8/2017	SKYLAR RODRIGUES DE PAULA	JACKSON F. AND NAYARA R.
3/9/2017	ANIRUDH POTHINA	KANAKA K. AND SWETHA	4/8/2017	VIANA CAMBREE FLORES	MARVIN A. AND ASHLEY E.
3/10/2017	ZIGMAS ANDRIUS BIELKUS-RIMAS	ANDREW V. AND SIGITA O.	4/13/2017	MILLIE BLAIR O'LEARY	STEVEN F. AND MICHELLE B.
3/10/2017	SIENA ANELLO PINSONEAULT	RYAN J. AND ADRIANA	4/14/2017	WINSTON PAUL MANCUSO	PAUL S. AND LAURA L.
3/10/2017	MICHAEL LEO WHITE	EDWARD V. AND MARY M.	4/16/2017	CHARLES ROBINSON BERDOS	PHILIP N. AND JACLYN M.
3/12/2017	CAITLIN PRISCILLA CORCORAN	KEVIN J. AND LAUREN P.	4/16/2017	ZAHRA KHAN	UMAIR A. AND ARESHA
3/13/2017	ROWAN BRENDAN GINGRAS	AARON J. AND KATHLEEN M.	4/17/2017	AUDREY JEAN WOOD	JEFFREY A. AND JILL M.
3/15/2017	NIHARIKA GIRI	SHREE K. AND NITISHA	4/17/2017	ANASTASIA DEMETRA ZAFIRSON	JAMES P. AND CHRISTINA I.
3/15/2017	AALIYA SHAIK	GULZAR AND AYSHA	4/18/2017	PRISHA YOGESH BAGUL	YOGESH G. AND SUPRIYA Y.
3/16/2017	AUSTIN RAYMOND ANDERSON	ROBERT M. AND KERRI A.	4/18/2017	MABEL CRONAN DOHERTY	PATRICK M. AND ALYSON M.
3/16/2017	MAYA MAUREEN LOPEZ	ANTONIO T. AND CAITLIN H.	4/19/2017	AAYAN ANAND PATEL	ANAND A. AND SIMA S.
3/17/2017	SHERRY RENEE GARBITT	ANDREW J. AND HEATHER N.	4/20/2017	RAYEN MUHAMMAD BILAL	BILAL AND HINA
3/17/2017	JAMES PATRICK READ	BENJAMIN A. AND KRISTEN N.	4/20/2017	DYLAN THOMAS IANNETTA	MATTHEW D. AND JESSICA R.
3/18/2017	LOGAN JOSHUA SMITH	JOSHUA M. AND JULIE A.	4/20/2017	LUKE MICHAEL SMITH	DREW M. AND SHANNON C.
3/20/2017	MAXWELL JOHN CONNOR	DAVID C. AND MAGEN A.	4/21/2017	ETHAN PIERRE EL-HAJJ	PIERRE N. AND JOELLE C.
3/20/2017	MEREDITH ELIZABETH CONNOR	DAVID C. AND MAGEN A.	4/22/2017	SKYLAR ROSE STANOVITCH	JOHN A. AND ALLISON N.
3/20/2017	FIONA SHEEHAN NICHOLS	ADAM P. AND KILEY M.	4/24/2017	JAXSON ANTHONY JENKINS	MATTHEW R. AND JACQUELINE N.
3/21/2017	JACOB PAUL MCMILLEN	JOHN F. AND ERIN U.	4/24/2017	MATTHEW KEVIN LANE	PATRICK T. AND SARAH M.
3/22/2017	LUCAS HENRY MACOMBER	JEFFREY L. AND AMANDA D.	4/24/2017	CATALINA CECILIA PERRONE	DAVID E. AND MARINA
3/23/2017	NICOLAS GEORGE AVILA	NELSON V. AND KRYSTAL B.	4/24/2017	SAWYER ALAN SMITH	JOSHUA Y. AND KATIE M.
3/23/2017	AMBERLY ROSE BRANCELY	TRAVIS H. AND DAWN J.	4/24/2017	SAWYER JOHN VLACHOS	HEATHER A. AND VICTORIA A.
3/23/2017	ELIZA LILLIAN BRANCELY	TRAVIS H. AND DAWN J.	4/25/2017	BRANDON DOUGLAS BLAKE	BRIAN A. AND CAROL J.
3/24/2017	DECLAN MATTHEW BOWEN	MATTHEW E. AND MEAGHAN K.	4/25/2017	COLIN GREGORY BUCKLEY	STEPHEN P. AND ELIZABETH H.
3/24/2017	DYLAN KATE DUZAN	DAVID P. AND ALLYSON L.	4/25/2017	LILY ANNE SANTIAGO	ANGELO L. AND EMILY A.
3/24/2017	OWEN WILLIAM SCHMITT	CULLEN C. AND KELLY V.	4/27/2017	SEBASTIEN JEAN-ELY QUENTIN JOSEPH	JEAN E. AND ARNDREA
3/24/2017	KENNEDY ROSE SIMMONS	DWAYNE C. AND APRIL P.	4/28/2017	FAITH GABRIELLA JEAN	MARC-DUDLEY B. AND GASLAINE G.
3/24/2017	KOURTNEY REIGN SIMMONS	DWAYNE C. AND APRIL P.	4/30/2017	CARSON TYLER CALL	TYLER K. AND NORA S.
3/25/2017	MIGUEL DE SOUZA FERREIRA	JEAN C. AND IVONE D.	4/30/2017	HADLEY MAE CHAFFEE	RUSSELL E. AND LAURA B.
3/26/2017	AUDREY CATHERINE JAMES	MICHEAL E. AND JESSICA A.	4/30/2017	LEXI KAY LOVEJOY	KYLE E. AND KELLY A.
3/27/2017	HARRISON OWEN QUEIROZ DE LUCA	CEZAR Q. AND LETICIA	5/1/2017	OLIVIA LEILANI HUTCH	SHAUN D. AND STEPHANIE M.
3/29/2017	ANDREW GEORGE DANGELO	ADAM P. AND NICOLE C.	5/2/2017	JOHN SHELBY MUDARRI	CHRISTOPHER S. AND KATHERINE C.
3/29/2017	ANGEL GOMEZ FLORES	CESAR AND MARIA E.	5/2/2017	AVERY AYUKMANYI NCHU	INNOCENT N. AND COMFROT N.
3/30/2017	ROBERT MICHAEL CARUSO	CARL J. AND ELISABETH M.	5/2/2017	JACKSON THOMAS PITTS	JONATHAN M. AND MARGARET J.
3/30/2017	PETER PON	GEORGE W. AND TIANQING	5/3/2017	RILEY JEAN HARROP	CHRISTOPHER A. AND LAURA E.
3/30/2017	HARUKI AKAMATSU QIAO	WEIFENG AND EBA	5/5/2017	NAYA CHATILA	HASSAN AND CHRISTIANE
3/30/2017	JANE ROSE SORANNO	DAVID D. AND JAMIE M.	5/5/2017	MAYA NICOLE IPPOLITO	DAVID A. AND ALLISON F.
4/1/2017	JULIA HOPE BILOTTA	DAVID L. AND LEANA L.	5/5/2017	MENESSA WAE KEFEL	WAE A. AND ZAMZAM
4/1/2017	ANDREE BERNICE BONNEVILLE	JEFFREY A. AND YASMAR	5/5/2017	ANNABELLE MARIE LORUSSO	ROCCO L. AND ALYSIA M.
4/1/2017	EVAN ALEJANDRO GALLESYAN	ERNEST K. AND MARIA L.	5/5/2017	LUCILLE KATHERINE LORUSSO	ROCCO L. AND ALYSIA M.
4/1/2017	VIVAN YENUGINTI	MADHUSUDHAN AND SWETHA	5/5/2017	AADHISH MOORTHY	MOORTHY AND SUBASHINI
4/4/2017	CALEB MATT KURIAN	KURIAN AND DEEPA REBECA	5/5/2017	HAROLD PARKER NEWBURG	NATHANIEL E. AND KAREN E.
4/4/2017	AYANSH MISHRA	ASHISH AND ANUKRITI	5/5/2017	AYANSH VENKATESH PATIL	VENKATESH S. AND SWARUPATA V.
4/4/2017	ETHAN JAMES ROTTER	CHARLES J. AND AMANDA E.	5/5/2017	THEODORE MATTHEW WHITCOMB	SCOTT E. AND LINDSAY M.
4/5/2017	SPENCER MARTIN TAYLOR	RYAN D. AND BONNIE I.	5/7/2017	MILA SAGE URIO	YVES L. AND KAYLA M.
4/6/2017	SAANVI AWASTHI	NEERAJ AND SONALI	5/10/2017	VERA HAZEL GORDON	JEREMY E. AND MEREDITH B.
4/6/2017	CHRISTOPHER JOHN VASTA JR	CHRISTOPHER J. AND CAITLIN M.	5/10/2017	LOGAN JOSEPH HOOPER	ROGER C. AND KAREN M.
4/6/2017	OLIVIA CATHERINE YAROSH	ERIC S. AND JESSICA A.	5/10/2017	TALIA VIVIAN SHEHATA	DEREK A. AND SARA L.
4/7/2017	WILLIAM JOSEPH CURRLE	EDWARD P. AND SUZANNE E.	5/11/2017	MYRA MAHADEV SACHIN	SACHIN C. AND NAINA
4/7/2017	CALEB EDWARD MORIARTY	PATRICK D. AND TERESA M.	5/11/2017	ISABELLE SARAI URBAEZ	FRANKLIN J. AND IRAMIS R.
4/7/2017	OLIVIA RYAN STEINKRAUSS	WILLIAM E. AND JULIE R.	5/12/2017	SIMON JACOB RACCUGLIA	OWEN J. AND JULIA G.

# BIRTHS

5/13/2017	ALYSSA CATHERINE EAGAN	KEVIN T. AND DEBORAH	6/15/2017	AIDEN JAMES GOULA	BENJAMIN M. AND TRAM N.
5/13/2017	VERA ROSE IACOVELLI	MATTHEW R. AND EMILY A.	6/15/2017	CHLOE MANSOUR	ZIAD AND CARINE
5/15/2017	TRAVIS DANIEL LESNIAK	MICHAEL C. AND JESSICA M.	6/16/2017	CALLAN JOSEPH KEHOE	JOSEPH R. AND ALISSA L.
5/16/2017	JULIETTE ELLEN GRIFFIN	ROBERT W. AND JANINE E.	6/16/2017	CATHERINE JANE MENENDEZ-HAWK	CARL M. AND VERONICA M.
5/17/2017	KENDALL TYNAN CASSIDY	THOMAS J. AND MARY E.	6/16/2017	LAVINA ROMANY YOUSSEF	ROMANY M. AND MARIAM M.
5/17/2017	TEAGAN MARIE DONAHUE	ANDREW F. AND MARIA A.	6/17/2017	CHARLOTTE SAARINEN DENNEHY	DANIEL J. AND ELIZABETH A.
5/18/2017	AVERY CHARLOTTE O'NEIL	MICHAEL P. AND JESSICA L.	6/18/2017	ROY JBEIL	SAMI AND SILVA
5/18/2017	JOYCE NAGUIB TADROS	NAGUIB T. AND MARIANNE M.	6/18/2017	ELEANOR KOURAFAS	JOHN J. AND JEKATERINA
5/19/2017	CRISTINA CELESTE MATES	RICHARD A. AND MARIE-CHRISTINE N.	6/20/2017	CAROLINE ELIZABETH D'ANGELO	BRIAN D. AND WENDY P.
5/19/2017	JAMES FRANCIS MCGOWAN	MICHAEL F. AND MELISSA A.	6/20/2017	NAYA WALID DAYA	WALID K. AND AMAL S.
5/20/2017	NATANAEL URIEL FONSECA DUARTE	NATANAEL J. AND BRUNA L.	6/20/2017	ADEEP PAUDEL	DEEPENDRA AND ANJANA
5/20/2017	KRISHVA MOHAN	MOHAN AND POORANI	6/21/2017	JOSEPH ISAIAH BLAINE	DAVID A. AND CIGALE E.
5/22/2017	DELANEY ANN FITZMAURICE DEVAUX	DAVID W. AND DEIDRE F.	6/22/2017	ELIN ANNA MAE RICHERT	JARED W. AND ALISON M.
5/23/2017	LEIA ROSE SCHOONMAKER	MICHAEL R. AND KIMBERLY R.	6/23/2017	EMANUELA HERREIRA DE SOUZA AMORES	ALESSANDRO P. AND LIDIANE
5/24/2017	AMELIA LUCILLE COLLINS	MITCHELL T. AND ANDREA L.	6/23/2017	SAWYER POWERS BUCKLAND	BRIAN G. AND CATHERINE J.
5/24/2017	NIKHIL DHULIPALA	VASUBABU AND SIRISHADEVI	6/23/2017	RORY EDWARD GRIFFIN	DANIEL J. AND KEELY J.
5/24/2017	GRACYN ELIZABETH FLAHERTY	THOMAS J. AND MELISSA L.	6/23/2017	NOLA ROSE LUNDQUIST	THOMAS C. AND LINDSAY A.
5/25/2017	SARAH MAY ALMEIDA	WARLEN H. AND NADINE M.	6/24/2017	MARCEL ULRICH GYENFIE	ANDRE K. AND CLARISSA
5/25/2017	JACOB ROBERT HASERICK	JOHN R. AND BRIANA	6/24/2017	SCARLETT LEIA NORMAN	TYLER J. AND KATE M.
5/26/2017	KEVIN AMER AZIZ	AMER A. AND EVETTE F.	6/26/2017	JULIAN RICHARD DAMIEN LORUSSO	GIOVANNI T. AND ELIZABETH M.
5/26/2017	LUCA HENRYK CARRION	MIGUEL M. AND MALWINA N.	6/26/2017	MELLYNDA DOS SANTOS SOUSA NETO	JOSE C. AND MARCIA F.
5/30/2017	COLLIN ABRAHAM PENABAD	JASON J. AND AUDREY J.	6/28/2017	LILIANA THAVY FRALICK	WILLIAM C. AND PHORNSY
5/31/2017	CAMERON THOMAS HILL	JAMES D. AND CHRISTINE D.	6/28/2017	BENSON ADAH JAMES JR	ONUH F. AND JOY O.
5/31/2017	HANAA HOPE-FATIMA KHOUMANI	BADREDDINE AND KELLY A.	6/28/2017	SOPHIA ELIAS RACHED	ELIAS M. AND ALMA S.
5/31/2017	SASHA MARIA ANTOINE OBEID	ZIAD ANTOINE AND JULIE	6/29/2017	BENJAMIN ANDREW CARESSIMO	JOHN J. AND ELIZABETH A.
5/31/2017	LIAM BRENNAN REHREY	CHRISTOPHER W. AND LINDSAY D.	6/29/2017	TAYLOR SWEENEY HOWE	JEFFREY P. AND CAITLIN E.
5/31/2017	SADIE LYNN SMITH	DANIEL P. AND MICHELLE F.	6/30/2017	JASON CHARBEL ROUHANA	CHARBEL A. AND MADELINE G.
6/2/2017	PHAUL JAMES KIM BREVARD	JAMES P. AND PHANNEY K.	7/2/2017	RICHARD BAKER FAY	RICHARD B. AND DANIELE M.
6/2/2017	CHARLIE DOUGLAS FITZPATRICK	DANIEL E. AND LOREN Z.	7/2/2017	ARON RAPAJ	MEHDI AND RUDINA
6/2/2017	JAMES PETER MACDONALD	MARK E. AND JENNY A.	7/3/2017	AIDEN JOHN NELSON	EVAN P. AND MICHELLE Z.
6/2/2017	ELLIE STEVEN MANSOUR	STEVEN AND TREZA	7/3/2017	JAMES DANIEL REEN	JOSEPH M. AND KRISTINE A.
6/3/2017	BENJAMIN ANTHONY STELTZER	ERIC AND EMILY M.	7/4/2017	ABIGAIL MARY O'BRIEN	JOSEPH P. AND KATHLEEN M.
6/4/2017	SHYLA SUNNY KHABRANI	SUNNY K. AND AAYUSHI S.	7/4/2017	JULIET ADAIR SMITH	ROBERT J. AND ANNA K.
6/4/2017	SHARADA HARIKUMAR MAVALUR	HARIKUMAR AND TAMIHSELVI	7/5/2017	DECLAN JOSEPH MCMULLEN	CASEY J. AND ALISON L.
6/4/2017	ZOYAAN ALI MIR	ZUBER ALI AND LUBNA	7/5/2017	DANIEL RUDOLPH WILANSON	JASON AND HEATHER A.
6/7/2017	CARL PETER DAWALIBY	HABIB F. AND FATEN	7/7/2017	FIONA KENSLEY CONGDON	WESLEY V. AND LINDSEY S.
6/7/2017	BROOKS BEAR GEORGE	CALAB M. AND BAILEY E.	7/7/2017	NIKOLA MICHAEL VLADIMIR JADRO	BRIAN V. AND KRISTA N.
6/7/2017	BRYSON THOMAS GREANEY	JAMES M. AND ERIN M.	7/7/2017	ROEDOLPH ADRIAAN OPPERMAN, III	ROEDOLPH A. AND ANDREA M.
6/7/2017	MATTIE MARIE JOHNSON	TIMOTHY J. AND MEGAN M.	7/8/2017	DAVID JUNG	SUNGHO AND YEONSUN K.
6/7/2017	EVELYN JADE SHAW	ARLEN K. AND NICOLE E.	7/9/2017	ELI ANTHONY ALMARI	SALEM AND NADINE
6/8/2017	VICTORIA KATHRYN MARTIN	KENNETH J. AND JAIME E.	7/9/2017	LUCAS KWAN ZHAO	JUN C. AND HOIKWAN
6/8/2017	FRANCESCA CLAIRE MURRAY	ROBERT P. AND ANDREA S.	7/10/2017	FIONA PEARL CEDERONE	KEITH D. AND KELLY M.
6/8/2017	RYAN MICHAEL SULLIVAN	PATRICK M. AND ERICA J.	7/11/2017	BROOKE ALISSA BARTELLONI	NICHOLAS P. AND SARA E.
6/10/2017	VEERATHAMIL DURAI	ALEX PANDIAN AND JEEVITHA	7/11/2017	GAVIN TANNER SOUSA	VINCENT J. AND ERICA
6/11/2017	RONAN PATRICK GERARD BUTLER	SEAN M. AND LORILEE B.	7/12/2017	ALICE PORTER CHAPMAN	WILLIAM W. AND JOHANNA L.
6/11/2017	PAUL NEUPANE	LAXMI P. AND PARWATI	7/12/2017	WILLIAM WESTCOTT CHAPMAN, VI	WILLIAM W. AND JOHANNA L.
6/11/2017	CHRISTOPHER HAYES SCHNEIDER	DANIEL E. AND AMANDA R.	7/12/2017	VALENTINO SALVATORE PLAUD	JASON W. AND ROSEMARIE A.
6/14/2017	CHARLOTTE FRANCES CONNOR	THOMAS R. AND CRISTINA M.	7/13/2017	MAE KARI MCCARTHY	MICHAEL F. AND DANIELLE L.
6/14/2017	SRIVARDHINI DAMODARAN	DAMODARAN AND LAVANYA	7/13/2017	JORDAN CLAIRE MITCHELL	SCOTT J. AND ARLIEGH M.
6/14/2017	JACOB SIMON EPSTEIN	DMITRY M. AND LISA M.	7/14/2017	ALEJANDRA MARIA DAVILA	GEORGE F. AND LAUREN M.
6/15/2017	MAREN ROSE CABRAL	GREGORY M. AND ERIN L.	7/14/2017	AVERY MARIANA HENDERSON	FRANCIS C. AND DELETTA M.

7/14/2017	IZABELLA MARIE ZONFRILLO	SAMUEL J. AND STACEY M.	8/6/2017	REEMA JOHN HALABI	JOHN J. AND JAMILY Y.
7/17/2017	HARPER MARIE FEIGEN	ERIC P. AND ELIZABETH M.	8/7/2017	NAGINA ABID HUSSAIN	ABID H. AND NEELAM A.
7/17/2017	RISHI MARWAHA	GANESHJI AND UBAHARIYA	8/7/2017	JAMES MATTHEW AUDLEY	PATRICK M. AND RACHEL A.
7/17/2017	ISMAIL KARIM OSMAN	KARIM O. AND MAIRA M.	8/7/2017	MICHAEL MINA COSTANDY	MINA M. AND MONA M.
7/17/2017	JADA ALVIN PIERRE	JEFFREY A. AND REBECCA	8/7/2017	NORA ELIZABETH MONIZ	MATHEW I. AND ASHLEY M.
7/18/2017	CHLOEE SWANSON CANEJA	HORACIO C. AND KIMBERLEE C.	8/8/2017	IAN KANG	BYONGJAE AND SUNJOO
7/18/2017	LOGAN MATTHEW DOCKERY	KEVIN J. AND MEGHAN E.	8/8/2017	SHEA LOUISE ROBSON	SCOTT M. AND LAUREN J.
7/18/2017	ANANTH WILSON	WILSON AND VANI	8/8/2017	ANNIKA VARSHNEY	SHAILENDRA AND DEEPIKA
7/20/2017	NORA GRACE FISH	MATTHEW B. AND JULIANNE M.	8/10/2017	HENRY DANIEL LEWIS	DANIEL A. AND SARAH K.
7/20/2017	AILYN CLAIRE FLAHERTY	WILLIAM M. AND KELLY R.	8/10/2017	HARRISON JAMES PATRICK MCPHILLIPS	COLIN AND VICTORIA E.
7/20/2017	AVERY JANE GROSSI	DEREK S. AND JESSICA L.	8/10/2017	MATTHEW PETER REGO DUPUIS	CHRISTOPHER S. AND MEGHAN A.
7/20/2017	VIAAN HEVAN PATEL	HEVAN Y. AND RUDRAXI M.	8/11/2017	KALEB MICHAEL DONOHUE	KEVIN M. AND JENNIFER M.
7/20/2017	BLAKE MARIE RICCI	JEFFREY V. AND BRITNEY M.	8/11/2017	JOSEPH ROBERT RUSZALA	PAUL R. AND LAURIE J.
7/21/2017	ELIANNA MAY CABRAL	KOREY P. AND BROOKE E.	8/12/2017	SHACHI DINESH	DINESH AND SUDHAPRIYA
7/21/2017	SHIVARTH SINGH	AMIT AND DIVYA	8/13/2017	BRENDAN MICHAEL IRELAND	MICKEY G. AND KATHY A.
7/22/2017	EMRAN OWAS BOUAZIZI	MOUAD AND SIHAME	8/13/2017	MARIELLE CHINWENDU OHIRI	CYRIL AND LINA
7/22/2017	AARAV RIKHI	RAJIV AND PRIYANKA	8/14/2017	JOHN KARL DENARDO	BRIAN J. AND DIANE
7/23/2017	AKSHAJ DAS	SAMIRAN AND MOUSUMI	8/14/2017	JULIANA MARIA POMAKIS	NICHOLAS J. AND ANDREA M.
7/23/2017	TAYLIN REESE REAGAN	GARY M. AND LISA M.	8/15/2017	NAOMY LEDEZMA-SANCHEZ	LUIS A. AND ANGELICA
7/24/2017	LAILA MALIA GIBLIN	JARED D. AND ALANA M.	8/15/2017	KROY NICHOLAS NOVELLO	MICHAEL J. AND HALEY J.
7/24/2017	ARYAN LINGA SURESH	SURESH AND PAVITHRA	8/15/2017	WESLEY CHRISTOPHER TRUPIANO	BRIAN N. AND MEGHAN C.
7/26/2017	CAMERON LUCAS CALLIGAN	JEFFREY R. AND SAMANTHA T.	8/16/2017	EMMA ANN DOVALE	ADAM J. AND MELISSA A.
7/26/2017	VERA CHAO LIAO	XIN AND JIE	8/17/2017	ETHAN RAUF MESIH	RAUF B. AND MARYAN A.
7/27/2017	VINCENT FEDERICO CRISTOFARO	VIVIAN AND ANTONELLA	8/17/2017	CAROLINE MICHELE PHILIPP	MICHAEL J. AND KRISTIN M.
7/27/2017	RITA RABIH FARES	RABIH Y. AND JOYCE M.	8/17/2017	SIDDHARTH CHINTAN SOMAIYA	CHINTAN J. AND DIPTI D.
7/27/2017	JEWELL ELIZABETH FOLEY	JONATHAN M. AND MICHELLE M.	8/17/2017	EVELYN REILLY WHITE	BRADLEY M. AND JESSICA L.
7/27/2017	MAIREAD ANNE GRIFFIN	THOMAS E. AND SARAH M.	8/18/2017	MAVERICK JARED ASSMUS	EVAN J. AND BARBARA M.
7/27/2017	TAYLOR WOLFGANG SCHWANBECK	GREGORY T. AND KEB A.	8/18/2017	MIA LOUISE CERCI-FAISON	CHRISTOPHER J. AND ANGELA M.
7/27/2017	JAXEN RAY SMITH	JOSHUA R. AND DINA M.	8/18/2017	AARAV CHINNANNAVAR	NITIN AND SHILPA
7/27/2017	SOPHIA ZAFFALON SIMAO	CARLOS B. AND MELINNA S.	8/18/2017	MUHAMMAD HAYAT	WASIB AND KOMAL
7/28/2017	GWENDOLYN ROSE BERGER	DANIEL J. AND VALERIE J.	8/18/2017	CHARLES MCMAHON O'BRIEN	ANDREW P. AND CHRISTINE M.
7/28/2017	MAX DANIEL BLAKE	DANIEL S. AND ADJOA A.	8/18/2017	JAMES LEO TRAVALLINE	MATTHEW P. AND BRIE E.
7/29/2017	JOSHUA ROBERT ROBISON	STEPHEN E. AND RACHEL A.	8/19/2017	MALEK ANAS ABOZID	ANAS Y. AND NESRREN A.
7/30/2017	AARAV CHAUHAN	SUMIT K. AND SHALINI	8/19/2017	DONOVAN LEONARDO AMADO	JOAO P. AND JANETTE M.
8/1/2017	RIVER HALLEY KERR	MAX J. AND JACLYN A.	8/19/2017	KABIR VIPUL PANCHAL	VIPUL N. AND HETAL B.
8/1/2017	KAILA JANETH MALDONADO YANES	MARIO R. AND YANETH D.	8/19/2017	TEAGAN ROSE SULLIVAN	KYLE G. AND TAYLOR M.
8/1/2017	SAWYER JAMES MEDEIROS	MATTHEW M. AND JAMIE L.	8/20/2017	CHARBEL JOSEPH SUCCAR	MAURICE AND RIVA
8/1/2017	BRYSON MICHAEL WARE	BRYAN M. AND KELLY A.	8/21/2017	AAROHI CHERYN BARANI BREMA	BARANI PRABU AND BREMALATHA
8/2/2017	SYDNEY TESS BRYANT	SHAWN A. AND LAUREN M.	8/21/2017	JAMES JOSEPH MURPHY	SEAN P. AND KRISTEN J.
8/2/2017	COOPER MILTON HUNT	GARY T. AND NASTASSIA L.	8/21/2017	OLIVE ADOM OPPONG	KENNEDY Y. AND ESTHER P.
8/2/2017	GABRIELLA PERRY MOSESSO	JAMES M. AND SUZANNE B.	8/21/2017	DANIEL FEDERICO PATRICK	NATHAN G. AND YESENIA M.
8/2/2017	MAVERICK DAVID PANCIERA	KYLE P. AND ELIZABETH A.	8/22/2017	CHARLOTTE ELIZABETH DEARDORFF	ROBERT P. AND JENNIFER M.
8/2/2017	JOSYAN SALIB	ROUMAN S. AND VIVIAN L.	8/22/2017	ARJUN PRAKASH	SATHYA PRAKASH AND NISHANTHI
8/4/2017	CAROLINE ROSE CARLSON	DAMON M. AND KATELYN S.	8/23/2017	NOAH DAGHER	NADIM AND RIMA
8/4/2017	NORA RAE FLYNN	BRIAN A. AND MEREDITH L.	8/23/2017	ANNA GRACE FARROW	ANDREW W. AND SCHLONGER R.
8/5/2017	EMMETT THOMAS DEPORTER	SHAUN J. AND SUSAN M.	8/23/2017	JAMESON NICHOLAS PUNTIERI	JOHN P. AND KRISTEN M.
8/5/2017	MERON MCHEAL KELADA	MICHEAL F. AND MARIANA M.	8/25/2017	ARZAIN HAJDARI	DORJAN AND EVA
8/5/2017	MICHAEL ANTHONY PUOPOLO	JOHN D. AND MARY E.	8/28/2017	JAD HABLI	MOHAMAD AND MALAK
8/5/2017	JULIAN WALKER RONAN	KYLE R. AND MICHELLE T.	8/30/2017	LIAM NICHOLAS MOORE	THOMAS A. AND YULIYA
8/6/2017	NATALIE ROSE ARTAMONOV	DMITRI AND KELLY R.	8/30/2017	AVANA YVETTE RAMSEY	STEPHEN C. AND AJA Y.
8/6/2017	NOAH RAYMOND BUTERA	JOSHUA J. AND KATIE E.	8/30/2017	ALARIC VINCENT ROBINSON, III	ALARIC V. AND KIMIKA M.

# BIRTHS

8/31/2017	CHRISTOPHER JOHN MARKHAM	BRIAN S. AND KAYLA J.	10/4/2017	MUHAMMAD ADRA	KHALIL AND IBTISSAN
8/31/2017	CHARLES DANIEL MOSES	DANIEL P. AND ANISHA R.	10/4/2017	CHARLOTTE AIYM NOECKER	DAVID E. AND AKMARAL B.
9/1/2017	NOLAN LAWRENCE HICKEY	PETER L. AND STACIA M.	10/5/2017	ETHAN MANU NUNN	MANUEL A. AND KELLI A.
9/1/2017	HARRIET PAIGE RANDALL	PATRICK D. AND MELISSA S.	10/5/2017	EVA LILY WEGGEMAN	HANS P. AND STEPHANIE M.
9/2/2017	CORA ROSE KENNEDY	ALAN M. AND ERIN M.	10/6/2017	ANGELO LEONARDO BONADONA	JORGE M. AND TATIANA
9/3/2017	GEORGIA ROSE MAVRIDES	HARALAMBOS A. AND KATHERINE A.	10/6/2017	HARVEY KOSI JAYDEN ODENIGBO	AMAECHI R. AND CHIAMAKA I.
9/3/2017	KELLEN SALVATORE NEIL WEINER	KEITH S. AND CATHERINE F.	10/7/2017	NICOLE PRINCE PERAPADAN	PRINCE V. AND ANCY P.
9/4/2017	BROOKE MCKINLEY SCHAUS	MICHAEL D. AND LAUREN C.	10/8/2017	RAPHAEL EMAD MIKHAIL	EMAD M. AND SARA F.
9/6/2017	GEORGE GEORGE ANTOUN	GEORGES A. AND GRACE N.	10/8/2017	COLTON THOMAS SHUMAN	JONATHAN M. AND JENNIFER S.
9/6/2017	SHEA LEAMING CONROY	ROBERT L. AND NANCY S.	10/9/2017	KAIRAV GUPTA	PANKAJ AND RITHIKA
9/8/2017	ZAIN H ABDUR-RAHIM	ABDULLAH AND SOUSSAN	10/9/2017	LYDIA ONODUGO	CHUKWUEMEKA F. AND SOMTO S.
9/8/2017	NIRALYA ELAMARAN	ELAMARAN AND HEMALATHA	10/9/2017	KARSYN AVA SLAVIN	WILLIAM P. AND NICHOLE L.
9/8/2017	AVERY ANN ESPANET	DAVID T. AND SARAA.	10/10/2017	MARYAM ABDULRAHMAN ADEL	ABDULRAHMAN A. AND HESSA O.
9/9/2017	GAVIN LEE BURNHAM	ROSS A. AND JENNIFER L.	10/10/2017	DANIEL MURPHY DRISCOLL	PATRICK D. AND KERRI M.
9/9/2017	CAMDEN BRENT GARDNER	ELISHA B. AND STEPHANIE A.	10/10/2017	ANNA TAYLOR MITROFANOV	ANDREY A. AND ABIGAIL T.
9/9/2017	ZACHARY WILLIAM RAKAUSKAS	THOMAS J. AND ANGELA M.	10/11/2017	JASON KWEKU QUAINOO	NICODEMUS AND GRACE
9/12/2017	BESHER AL MOUSTAFA ALCHAikh HASSAN	AHMAD AND SUZI	10/11/2017	POLINA TSIBINA	SERGEY AND VLADLENA
9/12/2017	HENRY PARKER BLOCH	HENRY K. AND JENNIFER L.	10/12/2017	VERALYN OCEAN DENISHENKO	VADIM AND CHASTELYN
9/13/2017	LUCIANA GINA COLELLA	JOSEPH A. AND AMANDA L.	10/12/2017	MADELYN EMMA DOLAN	CASEY O. AND CAITLIN M.
9/13/2017	ORRIN PETER GOULD	DAVID J. AND KATHLEEN C.	10/12/2017	MICHAEL ALEXANDER FISCHER, JR.	MICHAEL A. AND TIFFANY C.
9/13/2017	LOGAN MICHAEL HAFFERMEHL	MICHAEL F. AND ALINA	10/12/2017	MASON YOOL HUH	ANDREW AND DAYE
9/13/2017	ELLA ANN MANNARINO	JUSTIN J. AND NICOLE A.	10/12/2017	MIA ELIZABETH WHITMORE	WILLIAM A. AND CARLA A.
9/14/2017	LILLIAN ROSE WALSH	MATTHEW A. AND KATE A.	10/13/2017	ETHAN KEITH BLACKMAN	BRIAN K. AND LISA D.
9/15/2017	RIDHI PALSAM	SAIBABU AND SHAILAJA	10/13/2017	NORA LUCY BRANSON	DANIEL L. AND MAKAYLA L.
9/19/2017	EVAN GARDNER ROBERTS	BRANDON S. AND GWEN E.	10/14/2017	JOLENE OLIVIA DOYLE	THOMAS J. AND MARIA L.
9/20/2017	SOLOMON JOSEPH BEN-KIKI	LIOR AND SARAH J.	10/14/2017	FRANK KEEFE DUFFY, JR.	FRANK K. AND HAYLEY H.
9/20/2017	TESSA BRIELLE DOYLE	ADAM J. AND CARRIE A.	10/15/2017	MARLEY LAING PEGUERO	JUAN C. AND EVAN L.
9/20/2017	ALEX KRIS HOLTIAN	SAKO AND MICHA	10/16/2017	LEENA MEKNES BENTAYEB	BADRE AND ASMAE
9/20/2017	AVANISH AMITH PRABHU	AMITH G. AND AMRITHA R.	10/17/2017	DOUGLAS STEPHEN ALLAN	WILLIAM F. AND KERRIN E.
9/21/2017	RAJENDRA CEO BATISTA	LEANDRO B. AND EULALIA C.	10/18/2017	EMMETT JOHN BERGERON	BRIAN L. AND VERA L.
9/21/2017	PARKER GENE FEDOROWICZ	TYSON N. AND MELONY A.	10/19/2017	EGE DERIN BINGOL	EVREN I. AND MERVE
9/21/2017	ROWAN HUDSON REDNER	JOSEPH E. AND LINDSEY D.	10/19/2017	PATRICK BRENNAN SCARFF	JOHN E. AND MEGHAN G.
9/22/2017	GRAYSON ANTHONY JOSEPH	LUKENSOM M. AND DISEANNA A.	10/21/2017	ANAY SACHIN SHINDE	SACHIN B. AND GAYATRI S.
9/23/2017	AVERY LYNN QUINTINA	MICHAEL J. AND ERIN L.	10/23/2017	RAYEL SHERLINE JEAN	RAYMONDSON AND SHERLINE
9/24/2017	DAVID NADI ASAAD	NADI A. AND NAAMA W.	10/24/2017	EMMA GRACE GEFFERS	ANDREW P. AND CASSIDY M.
9/25/2017	ALEXANDRA JEAN DEMPSEY	BRENDAN T. AND RENEE E.	10/24/2017	KEEGAN DANIEL WEIR	BRENT D. AND DANIELLE M.
9/26/2017	JAKSEN SHAY AYALA	RAY AND ASHLEY R.	10/25/2017	MICHAEL GREGORY COSTA	ROBERTO C. AND VERONICA M.
9/27/2017	YESHWIN MARINENI	MAHESH AND SAILAJA	10/25/2017	AARYAN GUPTA	KAMLESH K. AND JYOTSANA
9/27/2017	EMILY GIANG SON NORTON	ROBERT T. AND THAO DIEM T.	10/25/2017	JOSHUA LEEMON COLIN JACK	COLIN R. AND KEISHA S.
9/27/2017	CAMERON MATTHEW PELCHAT	BRETT J. AND ALLYSON E.	10/25/2017	ISABELLE ALEXENDRA JOHNSON	DANIEL J. AND LAURA T.
9/28/2017	ELISHA GRACE BELICE	JEAN L. AND MADGEE-MARIE F.	10/26/2017	JAYLA MARIE JACKSON	JAMES J. AND CARMENSITA G.
9/28/2017	KYLIE ELIZABETH FITTON	TOMY J. AND ANGELA E.	10/26/2017	SHIVANSHI NAG	KAUSHIK K. AND FNU C.
9/28/2017	ETHAN EDWARD MASTERTSON	KEITH A. AND ELENA	10/26/2017	WYNNIE ANN RANDALL	CHRISTOPHER C. AND KIMBERLY
9/29/2017	JOSEPHINE MARIE MURRAY	JOSEPH M. AND KAREN A.	10/26/2017	LEVI REZENDE MACHADO	ORIZANDRO AND DAIANA P.
9/29/2017	MADISON ANN MURRAY	JOSEPH M. AND KAREN A.	10/26/2017	SEBASTIAN LINUS TENORE	MICHAEL S. AND MARY E.
9/30/2017	MIA EL LAKIS	MICHEL A. AND MAYA G.	10/27/2017	HENRY JONATHAN BAZARIAN	JONATHAN D. AND FAYE G.
10/3/2017	LILLIAN ROSE BRUZZI	JUSTIN E. AND MELISSA A.	10/27/2017	VIVIENNE CELESTE CHURCHILL	JOHN G. AND RACHEL E.
10/3/2017	BENJAMIN OLIVEIRA DEMELO	BISMARCK P. AND JULIANA	10/29/2017	PENELOPE ALEXIS CAHN	RICHARD T. AND STELLA N.
10/3/2017	ANDERS JAMES HOOGENDYK	DENNIS J. AND LAUREN M.	10/29/2017	ZANE NGO LONGLEY	SETH C. AND MIKKI-THAO
10/3/2017	MARIA ESTELA RODAS	WALTER E. AND JULIE A.	10/30/2017	GRACE ANNABELLE EDMOND	ABELSON AND ROSE B.
10/3/2017	FIONA BOHAN WARREN	GARRETT B. AND LAUREN A.	10/31/2017	JAYDEN JALIL ELKHOURY	JALIL J. AND NELLY N.

10/31/2017	SUMAYA ABDULRAHMAN KEHAIL	ABDULRAHMAN A. AND RANIA A.	11/29/2017	BRODY ANTHONY DE CESARE	RYAN N. AND RENEE L.
11/1/2017	EDEN MARTHA ANDERSON	MICHAEL J. AND KRISTIN M.	11/30/2017	GABRIEL DOMINIC CONNELL	FRANCIS B. AND KATHLEEN M.
11/1/2017	ELKA AGNES ANDERSON	MICHAEL J. AND KRISTIN M.	11/30/2017	ARSHITH SANTHOSH KUMAR	SANTHOSH KUMAR AND
11/3/2017	DAVI LUCAS DA SILVA DE JESUS	FABIANO AND ERICA M.	11/30/2017	ELLIS ROCCO SOUSA	JOHN H. AND MARISA L.
11/3/2017	MEYAH NAKIA GUNTER	JOHN J. AND CHANTEL C.	12/1/2017	MICHAEL MAGALHAES FRANCISCO	MICHEL O. AND DANIELLE M.
11/4/2017	BRADY MICHAEL PRIOR	DANIEL W. AND STEPHANIE R.	12/1/2017	LAVI CHARLES LORTHE	SMITH J. AND TARYN S.
11/4/2017	ELLA ROSE SLOMINSKI	LUKE M. AND SHANNON N.	12/3/2017	VINCENT LISBOA ANDRADE	DIEGO S. AND NUBIA D.
11/5/2017	OLIVER PATRICK ANIGONE	CLEMENS AND MARY C.	12/4/2017	JOSEPH ANTHONY MCMORROW	MARC E. AND ASHLEY P.
11/7/2017	MOLLY GRACE CHAVES	STEVE D. AND MEAGAN B.	12/4/2017	NURI AVIONA MONTILLA NDAM	HANSEL A. AND REA M.
11/7/2017	THEODORE GREGORY WARYASZ	GREGORY R. AND CHARLENE P.	12/5/2017	VINCENT JOSEPH GIKIS	MICHAEL J. AND JACLYN S.
11/7/2017	SAMUEL MCKAY WOOD	BRYANT M. AND MARGARET M.	12/5/2017	SAATHVIK KALLURI	PRABHU KISHORE AND SANTHISREE
11/8/2017	ELLIE FRANCESCA FISHER	KEITH F. AND JENNIFER S.	12/5/2017	JULIAN PHILIPP KARCHER	PHILIPP H. AND JENNA H.
11/8/2017	AVA JANET GANZ	GREGORY A. AND EMILY C.	12/7/2017	YOUSSEF SHADY IBRAHIM	SHADY M. AND SARAH W.
11/8/2017	AVA JESSICA ROJEE	AARON E. AND JESSICA C.	12/8/2017	SOFIA WAJDI AOUDE	WAJDI J. AND RIMA A.
11/9/2017	LUANA ELIZABETH ALMEIDA	RODRIGO S. AND MEAGAN M.	12/8/2017	JACOB THOMAS LEBLOND	THOMAS J. AND LISA M.
11/9/2017	CHANNAYA SERENNA GOMES-PIERRE	OTTO AND BRUNA M.	12/10/2017	KESHVI NIKUNJKUMAR PATEL	NIKUNJKUMAR M. AND MITAL KUMARI
11/11/2017	BRENDAN LAWRENCE KELLY	MATTHEW J. AND KATHERINE S.	12/11/2017	LORENZO PAUL RIVELLI	WILLIAM V. AND KELLI
11/11/2017	ISABELLE JO PENCZ	ZACHARY J. AND JOANNA D.	12/11/2017	GRACE JEANETTE SEELBACH PALANQUES	RYAN J. AND SARAH
11/11/2017	ANTHONY FRANCIS PENN, JR.	ANTHONY F. AND AMANDA R.	12/12/2017	LEO JAMES PEREDNIA	JAMES E. AND LEEANN M.
11/11/2017	HANNAH CLAIRE WOODWARD	ANDREW S. AND EMILY C.	12/12/2017	ALEXIS LYNCH SULLIVAN	CRAIG M. AND STEPHANIE B.
11/12/2017	THOMAS JAX GUZINSKI	JOEL T. AND MADDIE L.	12/12/2017	BENJAMIN WILLIS WEBBER	DANIEL T. AND TARA L.
11/12/2017	KIAAN VIVEK KAPADIA	VIVEK S. AND AMISHA J.	12/13/2017	SIA BASSIL	SAMER AND MARIE REINE
11/13/2017	CHARLOTTE ANN KUHN	JUSTIN A. AND ALISA A.	12/14/2017	NOAH ROLAND BOUSSEAU	ALFRED J. AND ASWOOD M.
11/13/2017	OCTAVIO PRADO BLASCO MORENO	ANDRE LUIZ AND AMANDA	12/14/2017	MICHAEL BENJAMIN FLAHERTY	MICHAEL A. AND SAMANTHA A.
11/14/2017	NORA JANE WALSH	JEFFREY D. AND REBECCA	12/15/2017	AMMAR AHMAD ELAWAD	AHMAD I. AND HABIBA N.
11/15/2017	MASON ARTHUR VARADIAN	ARMEN M. AND NICOLE H.	12/18/2017	MAX TURNER OZKAYNAK	CEM AND AMANDA C.
11/16/2017	SARAH ARANTES INACIO	DIONE AND RENATA A.	12/19/2017	LUAY AHMAD EL AWAD	AHMAD M. AND NISREEN O.
11/16/2017	FREDERICK JACKSON SILVESTRI	ROCCO A. AND MELISSA A.	12/19/2017	AYLA JOY JOHNSTON	JAMES E. AND KANDICE M.
11/17/2017	VIVAAN RAAM DINDI	ANIL KUMAR AND SUPRIYA RANI	12/19/2017	RYKER HAYATO NGUYEN	NAM D. AND YUKI
11/17/2017	ZOE MADELEINE MOLTER	GUILLAUME S. AND KRISTEN D.	12/20/2017	ARYA BELLA GIORGIO	VINCENZO M. AND KRIS J.
11/17/2017	NICHOLAS JAMES PUOPOLO	STEVEN AND MELANIE L.	12/20/2017	AUBREY LYNN LAGRASSO	KEITH M. AND KRISTY L.
11/17/2017	MILA RAE QUAGLIAROLI	TIMOTHY J. AND KRISTEN L.	12/20/2017	MACKENZIE STACIE LUKER	DOUGLAS G. AND JESSICA L.
11/17/2017	STELLA ANN UNSWORTH	ANDREW H. AND MARYBETH H.	12/21/2017	ADDISON GRACE FARRELL	JOHN D. AND STACEY L.
11/18/2017	HANNAH LEA LANG	PHILLIP T. AND SARAH O.	12/22/2017	RONAN KENNETH ACOSTA	ALEXANDER A. AND ALYSSA C.
11/18/2017	KANE NICHOLAS MUNROE	BRENDAN P. AND DOROTHY S.	12/23/2017	ELISE NOELLE GEDEN	MATTHEW C. AND JESSICA K.
11/18/2017	YASHREE PANDEY	ANSHUMAN AND NEHA	12/26/2017	ISABELLE LYNN MACKECHIE	MATTHEW J. AND ANDREA L.
11/18/2017	CHARLES QUILL SAS ALUXANON	SUNTI AND SHANNON C.	12/27/2017	VIOLET ROSE GILLESPIE	JOHN A. AND VICTORIA E.
11/19/2017	SAATVIK PRABHAKAR	TARA B. AND PRIYANKA	12/27/2017	JACK PETER KHOURY	PETER B. AND SANDRA G.
11/20/2017	LANA BELAL ALSURAKHI	BELAL AND BAYAN	12/28/2017	PARSHV JINESH MEHTA	JINESH D. AND KIRAN
11/20/2017	AMIR JAD JICHI	JAD AND DINA R.	12/28/2017	SLOANE ANNALISE MURPHY	COLIN G. AND ANNE M.
11/20/2017	LINCOLN ROY QUINN	PATRICK D. AND MARLA S.	12/28/2017	LUKE MASON THALER	MICHAEL P. AND MICHELLE H.
11/22/2017	ELLA-MARIA PAUL ELIAS	PAUL B. AND AFAF B.	12/29/2017	ATHARV SAI AWARU	ROHAN AND KEERTHI
11/22/2017	JUSTIN SHEHATA	GIRGIS AND MARIAM	12/29/2017	VIOLET ADELE DISARIO	ROBERT J. AND LISA N.
11/23/2017	ISHANTH RAM KANDANURU	RAKESH KUMAR AND VISHNU PRIYA	12/29/2017	STEPHEN PANAGIOTIS EUSTIS	MATTHEW S. AND HELEN
11/24/2017	CARMELA MARIA FRAONE	FRANCESCO D. AND SUSAN C.	12/29/2017	THOMAS STEVEN MENDEZ	EDWIN AND SARAH A.
11/25/2017	MARIAM ZIAD KATRIB	ZIAD F. AND HENRIETTE H.	12/31/2017	TAIM ALASALI	EHAB AND MARYAM
11/25/2017	ADRIAN LAL SHRESTHA	ANIM AND SUPREETI	12/31/2017	EZRA PAUL SCHLOSSER	EVAN C. AND DAHYANA P.
11/26/2017	YASMIN JEUNE	WESLEY AND HELENE			
11/27/2017	THOMAS MICHAEL JORDAN	MICHAEL F. AND AMANDA M.			
11/27/2017	ELIEAS PHOENIX VASAIYA	DEAN C. AND JENNIFER M.			
11/28/2017	RORY MICHAEL CHISHOLM	MICHAEL G. AND ANNIE L.			



# MARRIAGES

**Total Marriages: 157**

## MARRIAGES RECORDED IN THE TOWN OF NORWOOD - 2017

01/03/2017	CHRISTOPHER DAVID O'CONNOR, JR GIANNA MICHELLE PUGLIANO Married by MAUREEN FEENEY, JUSTICE OF THE PEACE	02/14/2017	FRANK CLAGON LENNINE A PERKINS Married by DAVID L. NORMAN, ELDER PASTOR
01/05/2017	MICHAEL PETER HIGGINS KAITLIN EILEEN CONNOLLY Married by BEVERLY ANN BONNER, JUSTICE OF THE PEACE	02/19/2017	AHMAD MAHMOUD EL AWAD NISREEN O MACHMOUCHI Married by SAFWAN EID, IMAM
01/06/2017	ROBERT F. MULLER FE M. LALOTA Married by EMMANUEL V. MEIMARIS, JUSTICE OF THE PEACE	03/08/2017	GABRIELLE AURELIEN CHAMBERLYN JEAN - PHILIPPE Married by VICTOR G BISHOP, JUSTICE OF THE PEACE
01/06/2017	SURESH MOHAN RASIKA MURALI Married by ALAN W ULRICH, JUSTICE OF THE PEACE	03/10/2017	AMANDA KRISTINA ORTH CHRISTOPHER STEPHEN STUBELT Married by PAUL W. EYSIE, JUSTICE OF THE PEACE
01/17/2017	CAITLIN ANNE MURPHY RAIMOND GERTSEV Married by DAVID A. OLSON, JUSTICE OF THE PEACE	03/12/2017	ROCCO LUIGI LORUSSO ALYSIA MARIE BANNISTER Married by MICHELE R MULLEN, JUSTICE OF THE PEACE
01/18/2017	CHRISTINE MARIE MOYNIHAN BRIAN JOHN DEVIRGILIO Married by ALLISON HYNES, ONE DAY SOLEMNIZER	03/12/2017	MIRIAM ALTAGRACIA TAVERAS SANTIAGO VILLAFANE Married by MIRTA M RODRIGUEZ, JUSTICE OF THE PEACE
01/21/2017	MARCO AURELIO PEREIRA KEROLLEEN F.P. DE SOUZA Married by JOSE CELIO DOS SANTOS, PREIST	03/18/2017	FRANCISCO J. GRACIA QUINTANA LUZ NEIDA ARRIETA CARRASQUILLA Married by PAUL W. EYSIE, JUSTICE OF THE PEACE
01/21/2017	LAUDES M DOS SANTOS FILHO ROVENIA MAZONI VIEIRA Married by MICHELE R. MULLEN, JUSTICE OF THE PEACE	03/21/2017	ANDREW FRANCIS DONAHUE MARIA ANDREA SARAVIA CALVO Married by MAUREEN FEENEY, JUSTICE OF THE PEACE
01/28/2017	ELVIS V. LOPES MONIQUE E. BEGIN Married by MARTIN T RICH, JUSTICE OF THE PEACE	03/24/2017	SUNGHO JUNG YEONSUN KIM Married by REV. ANDY TSCHONG, CLERGY OF NON-DENOMINATION
01/28/2017	ARACELY DEL CARMEN DIAZ FERNANDO MARTINEZ TOTO Married by MARTA M. RODRIGUEZ, JUSTICE OF THE PEACE	03/25/2017	CHARLES JOSEPH NOVICK JANICE LOUISE DOMBROWSKI Married by REV. DONNA M LAWRENCE, CLERGY
01/30/2017	ROBERT SANYU NYAKAHUMA MOUREEN KANYUNYUZI Married by PAUL W EYSIE, JUSTICE OF THE PEACE	03/27/2017	LEIDISLANY FERNANDES ALEKSANDR FEDOROVICH SAKALOSH Married by MICHELE R. MULLEN, JUSTICE OF THE PEACE
02/03/2017	MICHAEL JEFFREY SHIKOLUK KRISTINA MAE DOYLE Married by PAUL W. EYSIE, JUSTICE OF THE PEACE	03/28/2017	LYDARIS VEGA MARCIO ADRIANO FREITAS JUNIOR Married by MICHELE R. MULLEN, JUSTICE OF THE PEACE
02/08/2017	ALI MARHAMO ROJINA ZGHEIB Married by PAUL W. EYSIE, JUSTICE OF THE PEACE	03/28/2017	DOMENICO BATTAGLIA FIORELLA BATTAGLIA Married by MICHELE R. MULLEN, JUSTICE OF THE PEACE
02/10/2017	AMY SUZANNE ODOARDI ODILSON SERIPHIN Married by VICTOR G. BISHOP, JUSTICE OF THE PEACE	04/08/2017	BETHANY GRACE SIMS THOMAS PATRICK LEAMEY Married by GEORGE A. MCMULLIN, ONE DAY SOLEMNIZER
02/14/2017	JAMES EARL CRAWFORD MELODY ANN HAYNES Married by BEVERLY ANN BONNER, JUSTICE OF THE PEACE	04/09/2017	LEERIC DAYE DANA CATHERINE SFERLAZZO Married by JEROME DAYE, ONE DAY SOLEMNIZATION
		04/14/2017	MICHAEL FRANCIS RUSSO TONYAAMARU KELLER Married by PAUL W. EYSIE, JUSTICE OF THE PEACE

# MARRIAGES

04/15/2017	YVENOU V JEAN-NOEL ROSEMOND PIERRE Married by PAUL W. EYSIE, JUSTICE OF THE PEACE	06/03/2017	DARREN JOSEPH COSTA LESLEY JEAN MOULAISON Married by MICHELE R. MULLEN, JUSTICE OF THE PEACE
04/15/2017	JAYNE MARGARET GALVIN WILLIAM ROBERT GLYNN Married by EMILY WHITNEY, ONE DAY SOLEMNIZER	06/03/2017	JAYME LEIGH IGOE MATTHEW DENNIS WALSH Married by JOHN J PERRY, PRIEST
04/18/2017	ALEXANDER MOSES TURNER KATHRYNE EMILY AUSSUBEL Married by PAUL W. EYSIE, JUSTICE OF THE PEACE	06/10/2017	MEGHAN LORRAINE PARTRIDGE TIMOTHY ROBERT COUTURE Married by MICHAEL PARTRIDGE, SOLEMNIZER
04/21/2017	MONIKA IWONA BARCZUK STEPEHN KYLE MLICZEK Married by REV PETER J CASEY, PRIEST	06/10/2017	SCOTT JOSEPH CUSACK MARY ELIZABETH MORRIS Married by DAVID PIERCE, DEACON
04/29/2017	JAMES COSIMO D'AMICO II MEGHAN ELIZABETH ZUGIBE Married by JOHN W. O'BRIEN, PRIEST	06/10/2017	SAMUEL CHARLES HANLON RASMIA RIZWAN SHAMSI Married by ABDURRAHMAN AHMAD, IMAM
04/29/2017	LEAH MICHELLE CADWELL MICHAEL EDWARD WOOD Married by PHYLLIS SPIRO, JUSTICE OF THE PEACE	06/11/2017	MICHAEL GABRIEL ARAUZ CAITLYN MARIE PETERSON Married by REV. JOSEPH K. RAEKE, PRIEST
04/30/2017	WESLEY SANTOS COELHO DIELLEN CRISTHINA RODRIGUES CORREIA VALADARES Married by BEVERLY ANN BONNER, JUSTICE OF THE PEACE	06/16/2017	JULIE MARIE CROWLEY STEPHEN JAMES GREENE Married by JACOB GREENE, ONE DAY SOLEMNIZER
05/12/2017	MAGGIE MAY HORAN NICHOLAS SILVIO GIUSTI Married by JEREMY OROZCO, ONE DAY SOLEMNIZER	06/17/2017	LAURA ELIZABETH MCPHILEMY JOSEPH STEPHEN GILLESPIE Married by THOMAS REECE, ONE DAY SOLEMNIZER
05/20/2017	SARAH KELLY HUTT DANIEL REID MCCROSSAN Married by GREGORY M PFITZER, ONE DAY SOLMENIZER	06/21/2017	MARYANNE CAVACA JOHN JOSEPH HOFFMAN Married by WILLIAM F MCSWEENEY, ONE DAY SOLEMNIZER
05/20/2017	JHONATAN ANDRES GUZMAN DARIA SERGEEVNA BUKESOVA Married by MARISSA L MEADS, ONE DAY SOLEMNIZER	06/24/2017	JEAN DARTAUD LOTIN JULIA ROBERTA CARDOSO Married by GLADYS RIVERA ROGERS, JUSTICE OF THE PEACE
05/20/2017	SHATASHA L BRAXTON CURTIS L WILLIAMS Married by PHILLIP A REAVES, CLERGY	06/24/2017	ANTHONY THOMAS BURKE ANN KATHERINE WOODY Married by REV STEPHEN JOSOMA, PRIEST
05/21/2017	SONIA RIBEIRO DA SILVA CLAUDIANO SANTANA Married by JUAN NUNEZ, PASTOR	06/25/2017	ANGELA ROSANO PAUL JOSEPH ORLANDO Married by REV STEPHEN R LEBLANC, PRIEST
05/24/2017	FRANKLIN C CLARK ANN LATIFY BOTAISH Married by GEORGES EL-KHALLI, PRIEST	06/27/2017	ASHLEY MARIE SIMON RICHARD E. BELL Married by PAUL W EYSIE, JUSTICE OF THE PEACE
05/27/2017	LEANDRO FERREIRA COMPANHOLE DE SOUZA ANA CAROLINA ALMEIDA MAGALHAES Married by NIKOLIN VANGJELI, JUSTICE OF THE PEACE	07/02/2017	BRUNO PEREIRA DESOUSA LARYSSA V DIAS Married by BEVERLY ANN BONNER, JUSTICE OF THE PEACE
05/28/2017	ROGERIO DOS SANTOS VIANA CAITLIN MARIE SCHNELLE Married by MELANIE E SCHNELLE, ONE DAY SOLEMNIZER	07/02/2017	ROBERTA R. MYERS ARIEL KARNI DAGAN Married by LISA KIPEN-HERSHENSON, CANTOR
05/29/2017	OZARAY ALEXA ROBERTS PATRICK FRANCIS VALLARIO Married by ANNE TRIMM, ONE DAY SOLEMNIZER	07/03/2017	ABIGAIL CONCEPCION THIAGO RAMOS DA SILVA Married by BEVERLY ANN BONNER, JUSTICE OF THE PEACE

# MARRIAGES

07/07/2017	RICHARD MATTHEW KIPPENBERGER LYNNE MARIE WALLACE Married by STEPHEN F. KILLEEN, ONE DAY SOLEMNIZER	08/12/2017	KATELYN ANN MACLELLAN JEFFREY DONALD ACKERMAN Married by DECON JAMES ZIEMBA, DECON
07/08/2017	CHRISTINE MARIE CALLIGAN KYLE ALLEN MORANDER Married by NICOLE FORD, ONE DAY SOLEMNIZER	08/12/2017	CARL J POLITO JESSICA ANN PRINGLE Married by BEVERLY ANN BONNER, JUSTICE OF THE PEACE
07/08/2017	CHRISTOPHER JOHN MILONE AIMEE NICOLE LECOMTE Married by CHARLES C. CAVALCONTE, PREIST	08/12/2017	SEAN M. MCGONAGLE REAMA NADIA HAWAT Married by GEORGES HAWAT, ONE DAY SOLEMNIZER
07/15/2017	CALLIE ELIZABETH PILLING DAVID RYAN MCOSKER Married by HELEN L. NABLO, MEMBER OF THE CLERGY	08/13/2017	TIMOTHY DOMENIC FRUCI JEANINE MARIE MONTEIRO Married by BEVERLY ANN BONNER, JUSTICE OF THE PEACE
07/16/2017	TREVOR JAMES LARRUBIA KELLI ANNE KADLICK Married by KEVIN S KADLICK SR., ONE DAY SOLEMNIZER	08/15/2017	IBRAHIM K. HACHEM AMAL A. YOUNIS Married by BEVERLY ANN BONNER, JUSTICE OF THE PEACE
07/16/2017	BRODY PATRICK LOUGHLIN SARAH ELIZABETH MELLO Married by RONNIE O. RAY, CLERGY	08/19/2017	SHANTE LANE LEATHERS OLABODE EMMANUEL IDOWU Married by SYBIL DUNWOODY, MEMBER OF CLERGY
07/20/2017	ROBERT RUSSINOV SVETLANA KLENOVA Married by BEVERLY ANN BONNER, JUSTICE OF THE PEACE	08/19/2017	ANDREW MICHAEL PALERMO MARIA CONSTANTOPOULOS Married by FR. DIONYSIOS KOULIANOS, PRIEST
07/21/2017	JEFFREY PAUL SARAN AMANDA MARIE CARNEY Married by STODDARD H. MELHADO, JUSTICE OF THE PEACE	08/19/2017	PETER JOSEPH REGGIANNINI KIMBERLY LYNN MCHUGH Married by DANIEL SULLIVAN, ONE DAY SOLEMNIZER
07/22/2017	WAFAA HABIB JAWHER GRISEL SANTA Married by MICHELE MULLEN, JUSTICE OF THE PEACE	08/25/2017	JAMES LEO BARKER JR. KELLY ANN FINN Married by PATRICIA E BARKER, JUSTICE OF THE PEACE
07/22/2017	ASHLEY VICTORIA SULLIVAN STEPHEN MICHAEL MCGRATH, JR Married by REV. JEAN PIERRE AUBIN, PRIEST	08/26/2017	BRADLEY LEWIS WEST TAYLOR LEE ORASON Married by BRIDGET BARRETT, JUSTICE OF THE PEACE
07/22/2017	ERICA M DA SILVA FABIANO DE JESUS Married by EMIDIO MARTINS DA SILVA, SENIOR PASTOR	08/26/2017	KRISTINA LESLIE DIORIO PAUL THOMAS ROBINSON Married by NICHOLAS J. BOAS, MEMBER OF THE CLERGY
07/25/2017	RAUL DE LA O MACHADO PINEDA SHARON KAY MEIER Married by MAUREEN FEENEY, JUSTICE OF THE PEACE	08/31/2017	KIMBERLY GOMES DAMASCENO LEIDIANE DASILVA FERNANDES Married by MICHELE R. MULLEN, JUSTICE OF THE PEACE
08/03/2017	DAFNE BEATRIZ BORGES MAIKO LUIS RUIZ Married by PAMELA LEINS, ONE DAY SOLEMNIZER	09/02/2017	STACY ELISE JOHN KEVIN MICHAEL BROOKS Married by JAY C JOHN, ONE DAY SOLEMNIZER
08/05/2017	GREGORY PAUL MEE PATRICIA JEANNE MCCORMICK Married by E. JOSEPH O'KEEFE, PRIEST	09/02/2017	REBECCA MARIA FRITZ JOHN ZACHARY FUERST Married by JOHN UDRIS, PRIEST
08/05/2017	BETH ANNE BERMAN DAVID ANTHONY CALABRESE Married by PRISCILLA GEANEY, JUSTICE OF THE PEACE	09/02/2017	KELLY ANTHOULA LOVE HRISTOS GEORGE KARAVOULIAS Married by FR. GREGORY CHRISTAKOS, PRIEST
08/12/2017	EUGENE KEVIN MC CARTHY, JR. KAREN ANN MATELESKA Married by DEREK J BOREK, PRIEST	09/09/2017	JASON LUKE SKINNER JENNIFER ELIZABETH RUSSO Married by NATASHA ANDERSON, ONE DAY SOLEMNIZER

# MARRIAGES

09/09/2017	HANNAH RAPALEE SAMUEL FREDERICK ROTHHAAR Married by IAN T BROWN, ONE DAY SOLEMNIZER	09/23/2017	JOSEPH ANTHONY EGAN NANCY LYNN O'LEARY Married by PHYLLIS A SPIRO, JUSTICE OF THE PEACE
09/09/2017	LESLEY ANN CORDA KATHRYN MARY MAJESKI Married by REV. RUTH MARTZ, CLERGY	09/23/2017	ANGELA MARIE HOLLOWAY JONATHAN MICHAEL MCCUE Married by VAFA ANSARIFAR, MINISTER
09/09/2017	JOSEPH ALFIERI CANDACE J. COLBERT Married by REV. JOHN J HAMILTON, CLERGY	09/24/2017	MELANIE JEAN ZAHKA KARIM ADEL HENRY LABIB Married by FR. JOHN FARAG, PRIEST
09/09/2017	ROSE HONG DOAN JIMMY TRAN VU Married by ALETHEA BOULTER, MINISTER	09/26/2017	NESLY JOSEPH REGINE VIVIEN Married by PAUL W EYSIE, JUSTICE OF THE PEACE
09/10/2017	KAITLYN RYAN O'LEARY CHRISTIAN ARTHUR MCTARNAGHAN Married by ZACH O'LEARY, ONE DAY SOLEMNIZER	09/29/2017	DANA ANDREW KANUPP KATHRYN VICTORIA XANTHIPPI KATCHER Married by NANCY GRACE LEGER, JUSTICE OF THE PEACE
09/14/2017	JEAN MARIO VICTOR KETLEEN ANN AKINKUOYE Married by MAUREEN FEENEY, JUSTICE OF THE PEACE	09/30/2017	GAMALIEL VALENTIN JENNY TIMOTHEE Married by GUIVAL MERCEDAT, REVEREND
09/16/2017	ROOSEVELT FERNANDO PEREIRA BITTENCOURT SHIRLENE BRITO SALES Married by HELIO S. FERREIRA, MINISTER OF THE GOSPEL	10/01/2017	DOMNA PETRIDIS ALEXANDROS KOUKLATZIS Married by MICHELE R MULLEN, JUSTICE OF THE PEACE
09/16/2017	SHANETTA RENAE YOUNG GARFIELD EVERTON STENNETT Married by BEVERLY ANN BONNER, JUSTICE OF THE PEACE	10/05/2017	ANTHONY MAURICE TORNARITIS MEREDITH ANN NELSON Married by MICHELLE A LYDON, JUSTICE OF THE PEACE
09/16/2017	CHERIE LORRAINE O'NEIL WILLIAM JOSEPH CHERRY, III Married by JOSEF PORTELEKI, JUSTICE OF THE PEACE	10/07/2017	ANDREA LEE MILLER KEVIN M. COLEMAN Married by KIMBERLY LANIGAN, JUSTICE OF THE PEACE
09/16/2017	DIANE LYNNE JEFFERY ROBERT JOHN O'TOOLE Married by BRUCE D. PETERSON, MINISTER OF THE GOSPEL	10/07/2017	NUBIA DE SOUZA LISBOA DIEGO SILVEIRA DE ANDRADE Married by CRISTIANO FIGUEIREDO, PRIEST
09/16/2017	ALLYSON NICOLE ROSE RICHARD J. ZAMMITO Married by CAROL T. ROBERTS, JUSTICE OF THE PEACE	10/09/2017	JULIA STACEY NAGLE ZACHARY MICHAEL KROWIAK Married by MICAH J CITRIN, RABBI
09/17/2017	KATIE LYNNE GEIGER MICHAEL JAMES DUVAL Married by LAWRENCE L. WIMMER, MEMBER OF THE CLERGY	10/14/2017	KATHERINE BUGEAU NICKLEY NICHOLAS ANDREW SEVER Married by JOSEPH T. NICKLEY, JR., R.C. MEMBER OF THE CLERGY
09/18/2017	EVELYN ANNE GODWIN DONALD ALOYSIUS DONAHUE Married by REV. FR. MICHAEL J. SCARLETT, PRIEST	10/14/2017	LEIGHA ROSE BONFIGLIO WILLIAM RONALD MOONEY, JR Married by JOHN H. GRASSO, JUSTICE OF THE PEACE
09/22/2017	MIGUEL ANGEL DE LA O BERMUDEZ CLAUDIA PATRICIA MACHADO CRUZ Married by MICHELE R MULLEN, JUSTICE OF THE PEACE	10/14/2017	DONNA ELAINE BEAUDOIN KEVIN THOMAS SULLIVAN Married by REVEREND STEPHEN ROBERT LEBLANC, PRIEST
09/22/2017	MEGHAN ANN NEMES GIUSEPPE FELICE TROPEANO Married by KENNETH REAGIN BROWN, CLERGY	10/14/2017	SEAN MICHAEL MCMAHON SARAH AJIA LAPOINTE Married by SCOTT COOGAN, MINISTER
09/23/2017	MARY ALEXANDRA LANDMAN BRIAN ROBERT FRITZ Married by DALE W PATTERSON, MEMBER OF THE CLERGY	10/14/2017	CHRISTINA MARIE COLLAZO CARLOS LUIS RIVERA Married by MOHAMED ZIANI, ONE DAY SOLEMNIZER

# MARRIAGES

10/15/2017	JOHN FRANCIS FAY JR. EMILY GRACE MUNCHBACH Married by ANDREW PAUL MUNCHBACH, ONE DAY SOLEMNIZER	11/25/2017	ELIANE FERREIRA OLIVEIRA HELIEL CORNEO Married by CHRISTIANO FIGUEIREDO, PASTER
10/17/2017	ANA KARINA QUINONEZ-RINCON GEORGE LUIS ACOSTA Married by MAUREEN FEENEY, JUSTICE OF THE PEACE	11/28/2017	PAUL FRANCIS MAHER FLAVIANA DA ROCHA FERREIRA Married by MICHELE R. MULLEN, JUSTICE OF THE PEACE
10/20/2017	AARON JAMES DEPAOLO ALIX CATHERINE CAMPBELL Married by REV MICHAEL L STEELE, PRIEST	11/30/2017	STEPHEN E. GRODEN HOLLY BETH MCNAMARA Married by MICHELE R MULLEN, JUSTICE OF THE PEACE
10/20/2017	ADJACI JR MACHADO RAQUEL BARROSO TEIXEIRA Married by PAUL W EYSIE, JUSTICE OF THE PEACE	12/07/2017	BRYAN DAVID KLINKHAMER STACY MONIZ TORRES Married by BEVERLY ANN BONNER, JUSTICE OF THE PEACE
10/20/2017	KAREN MARIE GIROUARD DAVID ANTHONY CERULLO Married by PAUL W. EYSIE, JUSTICE OF THE PEACE	12/09/2017	ADRIANA GIOVANNA MAZZOTTA DAVID PATRICK MULLEN Married by REV. STEPHEN R. LEBLANC, PRIEST
10/21/2017	KRISTIAN ITALO ALEXANDER CARDILLO ANDREA CHRISTINE POLITANO Married by REV. GEORGE C. HINES, CATHOLIC PRIEST	12/09/2017	SUGANDHA AGGARWAL SALIL GOEL Married by MICHELE R. MULLEN, JUSTICE OF THE PEACE
10/22/2017	JEFFREY THOMAS HARTNETT MARTA VASQUES Married by REV. KARLO HOCURSCAK, PRIEST	12/09/2017	EMMANUELLA ZOBO MOISE MONDESIR Married by AMEL LAFLEUR, PASTOR
10/28/2017	ASHWIN KRISHNA BHASKARAN TESSA JEAN HOLLANDER-ESSIG Married by REV. GRACE XIA JIAO-CHUR, REVERAND	12/10/2017	VICTOR G. BARAKAT JR. TERESA ANN COX Married by BEVERLY ANN BONNER, JUSTICE OF THE PEACE
10/28/2017	SOKHA SAING ELISSA HELEN QUINN Married by CASEY QUINN, ONE DAY SOLEMNIZER	12/15/2017	KRISTY LYNN BARBALHO KEITH MICHAEL LAGRASSO Married by BEVERLY ANN BONNER, JUSTICE OF THE PEACE
11/02/2017	ESTEPHANOS ANTOINE KHALIL HIAM F. SABA Married by BEVERLY ANN BONNER, JUSTICE OF THE PEACE	12/16/2017	HEATHER ANN MURRAY ROBERT ANTHONY MILLER Married by ROBERT BRANDON GUNNOE, ONE DAY SOLEMNIZER
11/04/2017	ANDREW W. BAUER STACIE DARA VAN BRANDENBURG Married by LUKE VAN BRANDENBURG, ONE DAY SOLEMNIZER	12/24/2017	JAMES MITCHELL JUDITH VIRGINIA MCGOVERN Married by JAMES M D'ATTILIO, JUSTICE OF THE PEACE
11/05/2017	STEPHANIE ANNE OSTROM JAMES MICHAEL VERRETTE Married by JEROLD D CIBLEY, JUSTICE OF THE PEACE	12/29/2017	JACOB SALIM FRANGIE BRITTNEY ELIZABETH DONOGHUE Married by KEVIN K. DONOVAN, JUSTICE OF THE PEACE
11/11/2017	STEPHEN CHARLES VIRGULAK VICTORIA MELENTEYV Married by REV DR REBECCA ANNE PUGH, CLERGY	12/29/2017	EVERTON FITZGEORGE STITCHELL DAHLIA TORRENCE MCDOWALL Married by JOSEPH W. FITZGERALD, JUSTICE OF THE PEACE
11/17/2017	LEONARDO BATISTA SIQUEIRA ELIANE ALVES RODRIGUES Married by CARLOS R. DOS SANTOS, JUSTICE OF THE PEACE	12/29/2017	CHERYL MOSHIEK MCKERNAN JOHN PATRICK BREEN Married by MICHELE R MULLEN, JUSTICE OF THE PEACE
11/18/2017	STELLA NAMARA RONALD MUGABE Married by THOMAS GEYSER, MEMBER OF THE CLERGY	12/30/2017	YOMARA RAMIREZ GERENA HAROLDO C. RODRIGUES FERREIRA Married by BEVERLY ANN BONNER, JUSTICE OF THE PEACE
11/18/2017	LAURA ELIZABETH HENRY MICHAEL FRANK KUPER Married by CHRISTOPHER R JOHNSTON, ONE DAY SOLEMNIZER		



## Vital Statistics

238 Were residents whose death occurred in Norwood.  
 371 Were non-residents of Norwood whose death occurred in Norwood.  
 88 Were residents of Norwood whose death occurred in other towns.  
 697 Total Number of Deaths

## DEATHS RECORDED IN THE TOWN OF NORWOOD - 2017

1/1/17	KENNETH JAMES GALVIN	65 YEARS	1/25/17	JAMES P ODOM, JR	69 YEARS
1/1/17	MARILYN ANNE MAY	81 YEARS	1/25/17	ROBERT GERARD WEST	82 YEARS
1/1/17	KAREN MCKOWN	77 YEARS	1/26/17	MARGARET JUNE AMERENA	85 YEARS
1/2/17	CHRISTIAN JAN KIAM	1 YEARS	1/26/17	KULRAJ KAUR BAKHSHI	78 YEARS
1/2/17	BARBARA J THOMAS	74 YEARS	1/26/17	ANN C BRUCE	78 YEARS
1/4/17	MARY GLADYS MCCOY	93 YEARS	1/26/17	CHARLES LOUIS CRAGIN JR	77 YEARS
1/5/17	CHARLES JOSEPH MCLEAN JR	74 YEARS	1/27/17	FREDERICK A SCHWER JR	82 YEARS
1/8/17	ROBERT JOSEPH LAVEY	79 YEARS	1/28/17	JEANNETTE DOWER	87 YEARS
1/8/17	JAMES M LEE	54 YEARS	1/28/17	JOAN A HADDAD	62 YEARS
1/10/17	ELAINE J CAREY	88 YEARS	1/28/17	JOSEPH F LAZZARO	81 YEARS
1/10/17	JOHN P CONNOLLY	80 YEARS	1/29/17	CARMELLA A COSTA	86 YEARS
1/10/17	DENNIS E. DRAPEAU	55 YEARS	1/29/17	MARIE DOBSON	98 YEARS
1/11/17	RAYMOND J TURANO	89 YEARS	1/29/17	TIMOTHY F LYONS	55 YEARS
1/12/17	EDWARD J. LOPEZ	93 YEARS	1/30/17	MARIE C EUGENE	67 YEARS
1/12/17	BARBARA B. MACEWEN	92 YEARS	1/30/17	EILEEN GALVIN	81 YEARS
1/12/17	KEVIN S TILLET	20 YEARS	1/30/17	FRANCESCO GIAMPA	74 YEARS
1/14/17	CUSTODIA P. DAFONTE	89 YEARS	1/30/17	EARL P RANDALL	93 YEARS
1/14/17	RAYMOND E LEONCINI	72 YEARS	1/30/17	ROBERT J RAPPA	80 YEARS
1/15/17	DOROTHY KENNEY	95 YEARS	1/30/17	MARY A TROIANO	82 YEARS
1/15/17	STEPHEN R MARTELL	66 YEARS	1/30/17	RICHARD WINFIELD	79 YEARS
1/16/17	LENORA M CRIMMINS	72 YEARS	1/31/17	CLETA M DAVIS	87 YEARS
1/16/17	LESTER STANWOOD DRAKE	85 YEARS	1/31/17	ARGERIO KAZIS	82 YEARS
1/16/17	JAMES J KILROY JR	81 YEARS	1/31/17	ARTHUR P MCSWEENEY	87 YEARS
1/17/17	CHARLES P STEIGER JR	89 YEARS	1/31/17	PETER P O'LOUGHLIN	92 YEARS
1/18/17	MARK KILEY	53 YEARS	1/31/17	PHYLLIS E SCANLAN	87 YEARS
1/18/17	DAVID ORMONDE	64 YEARS	2/1/17	JAMES F BROWN	55 YEARS
1/19/17	MARY KATHRYN DOHERTY	97 YEARS	2/1/17	AUDREY M HALKETT	88 YEARS
1/19/17	AUSTIN SARGENT	3 MONTHS	2/1/17	DENNIS A SCHMIDT	74 YEARS
1/20/17	JOHN MAHERN	79 YEARS	2/2/17	FRANCIS ALFORD JR.	81 YEARS
1/20/17	MATTHEW P FOLAN	96 YEARS	2/2/17	CHERYL T BEAUFORD	68 YEARS
1/20/17	LILLIAN E GUSTAFSON	92 YEARS	2/2/17	MARIE G O'DONNELL	90 YEARS
1/20/17	SHIRLEY LANDERS	82 YEARS	2/2/17	SUSAN M SCHRAMM	58 YEARS
1/20/17	GLENNA EASTON SULKALA	94 YEARS	2/2/17	RAYMOND STEPHEN VITALE	74 YEARS
1/20/17	FRANK J WEINER	87 YEARS	2/3/17	JOANNE M ANTONELLIS	82 YEARS
1/21/17	EBONY DEVON HARRIS	41 YEARS	2/3/17	AURELIA BAILEY	70 YEARS
1/21/17	ELSIE M WOOD	85 YEARS	2/3/17	BRIAN PICKHOVER	75 YEARS
1/22/17	LEAH KERR BARROWS	71 YEARS	2/4/17	FRANCES T KASAUSKAS	86 YEARS
1/22/17	BARBARA JANE CONNOLLY	85 YEARS	2/4/17	ETHEL M WINSOR	84 YEARS
1/22/17	FRANCIS L MCGINNIS	85 YEARS	2/5/17	ELIZABETH A LANE	56 YEARS
1/24/17	MARY Z CLANCY	85 YEARS	2/5/17	VIRGINIA H. LEVINSON	97 YEARS
1/24/17	ESTHER M KINOSIAN	86 YEARS	2/6/17	HORACE D MASCIOLA	96 YEARS
1/24/17	IRWIN E SALTZMAN	83 YEARS	2/6/17	ANNE E MORRISSEY	54 YEARS
1/24/17	BEVERLY RUTH SMITH	89 YEARS	2/7/17	ARLENE J AVERY	49 YEARS
1/25/17	JAMES D ELLIOT	42 YEARS	2/7/17	THOMAS E GRIFFIN	77 YEARS
1/25/17	MARION M KAPLAN	98 YEARS	2/7/17	MABEL V. LEUSCHNER	89 YEARS
			2/7/17	EDNA M SHAMIE	93 YEARS
			2/8/17	CARMELA CAMMARATA	78 YEARS
			2/8/17	JULIO CHEVERE	53 YEARS
			2/8/17	GERARD F COLLINS	85 YEARS
			2/8/17	GERALD J MALOOF	90 YEARS
			2/8/17	JOSEPH W MICHAELS	24 YEARS
			2/9/17	VIOLA CATTAFE	86 YEARS
			2/9/17	LEONARD CORNELL	80 YEARS

# DEATHS

2/9/17	JOHN EDWARD THORNTON	83 YEARS	3/2/17	ALICE A ROCHE	92 YEARS
2/10/17	EDWIN C JOHNSON	73 YEARS	3/3/17	DAVID A. EMBERG	67 YEARS
2/10/17	ANNABELLE ROSE KENNEDY	2 MONTHS	3/4/17	WAYNE A BORNE	57 YEARS
2/10/17	DAVID A KLAGGE III	66 YEARS	3/4/17	FRANCIS J CULLEN	87 YEARS
2/10/17	RENE G MALACINSKI	87 YEARS	3/4/17	LILLIAN DOLABANY	88 YEARS
2/10/17	MARGARET A SMITH	79 YEARS	3/4/17	ANN B WOODLAND	79 YEARS
2/11/17	JEAN J BECKER	93 YEARS	3/6/17	JOHN P DIBENEDETTO	65 YEARS
2/11/17	HELEN EILEEN FOLEY	85 YEARS	3/6/17	RENE M ROUSSEAU	67 YEARS
2/11/17	ANTANETTE C NOTARANGELO	90 YEARS	3/6/17	LEE EDWARD TARANTINO	68 YEARS
2/12/17	JAMES L RANALLI	57 YEARS	3/7/17	ANTHONY R COSENZA SR	86 YEARS
2/13/17	CATHERINE L GALLEY	95 YEARS	3/7/17	JOHN J KAVANAGH	90 YEARS
2/13/17	NAOMI I PURKIS	87 YEARS	3/7/17	MARIE N. SOUFFRANT	67 YEARS
2/14/17	JEANNE E FINN	59 YEARS	3/8/17	CHARLES D SHAKER	89 YEARS
2/14/17	DANIEL J FLOOD JR.	79 YEARS	3/10/17	ROSALIE M BARBATO	89 YEARS
2/14/17	CINDY M GUERRA	53 YEARS	3/10/17	MARGARET M. BARRETT	80 YEARS
2/15/17	EDWARD APTAKER	94 YEARS	3/10/17	ANNE E BAYLEY	99 YEARS
2/15/17	ROBERT T FLAHERTY	85 YEARS	3/10/17	JEAN R COHEN	87 YEARS
2/15/17	PAULA J. MALAFRONT	60 YEARS	3/10/17	CHARLES D HAGEN	63 YEARS
2/15/17	FLORENCE C MULDOON	89 YEARS	3/11/17	CLIFFORD L. TOWNER	78 YEARS
2/15/17	CLAIRE MARIE MURPHY	82 YEARS	3/12/17	JOAN E. PETERS	83 YEARS
2/15/17	GARY R ZUMBAHLEN	66 YEARS	3/13/17	NANCY DIANNE PELLETIER	67 YEARS
2/16/17	NORMAN P JONES, JR	66 YEARS	3/14/17	MARY F BROMWELL	76 YEARS
2/16/17	MARGARET H MAFFEI	98 YEARS	3/14/17	JOHN FRANCIS FAHEY	87 YEARS
2/16/17	ANN C O'BRIEN	85 YEARS	3/14/17	JOSE J. PACHECO	77 YEARS
2/17/17	JUNE B BORNSTEIN	89 YEARS	3/15/17	ANNA M GREENE	85 YEARS
2/17/17	ANNA LILLIAN MCDONOUGH	100 YEARS	3/15/17	ELEANOR M MAHONEY	92 YEARS
2/17/17	CATHERINE L POPE	81 YEARS	3/15/17	JUNE F. TOTTY	96 YEARS
2/18/17	HELEN C CURRAN	102 YEARS	3/16/17	BETH R. TEMPLE	65 YEARS
2/18/17	GELSOMINA MALACARIA	88 YEARS	3/17/17	ALMA M. O'ROURKE	77 YEARS
2/18/17	MARIA D PICCIRILLI	85 YEARS	3/18/17	EDWARD H. CAFFERTY	96 YEARS
2/19/17	MICHAEL J SHAUGHNESSY	90 YEARS	3/18/17	ANNA MARIA LEO	92 YEARS
2/20/17	WILLIAM J BOWMAN	95 YEARS	3/18/17	EDITH P. MCCracken	82 YEARS
2/20/17	MATTHEW C KENNEDY	39 YEARS	3/18/17	MARJORIE A. SCOPA	85 YEARS
2/20/17	MERRIAM GRACE SPENCER	87 YEARS	3/18/17	ALLAN B. VIRTUE	93 YEARS
2/21/17	ARTHUR JAMES EARLY	97 YEARS	3/18/17	MARY T. WALL	90 YEARS
2/22/17	GERALDINE M. CONNORS	89 YEARS	3/19/17	STEPHANIE ELAINE POWELL	29 YEARS
2/22/17	THOMAS L CONROY	98 YEARS	3/20/17	PHYLLIS C. WRIGHT	89 YEARS
2/22/17	ARQUIMEDES MESTRE	87 YEARS	3/21/17	SAMUEL L. ARSCOTT	94 YEARS
2/23/17	ALBERT JOSEPH ARDINE	90 YEARS	3/21/17	ROBERT W. MELBYE	68 YEARS
2/23/17	CLAUDIA A NICHOLSON	48 YEARS	3/24/17	DENNIS P. OLEARY, JR.	76 YEARS
2/23/17	LINDA J SWALLOW	67 YEARS	3/24/17	MARY V RAFFERTY	86 YEARS
2/24/17	EDNA K GORDON	89 YEARS	3/25/17	GILDA BARR	103 YEARS
2/24/17	FANNIE PHILLIPS	96 YEARS	3/25/17	LOUIS ZARRELLA	70 YEARS
2/25/17	VIRGINA S LYONS	83 YEARS	3/26/17	HENRY H THAYER	79 YEARS
2/26/17	DOROTHY W. BENJAMIN	61 YEARS	3/27/17	CAROLE ANN CATALANO	74 YEARS
2/26/17	SONIA BLEAKLEY	94 YEARS	3/27/17	MARY V. CONROY	96 YEARS
2/26/17	SEYED MOHAMMAD REZA	82 YEARS	3/28/17	VIRGINIA MARIE LESTER	86 YEARS
2/27/17	TERESA MAIRI GRASSO	30 YEARS	3/28/17	WALTER HAROLD MOLANDER	92 YEARS
2/27/17	ALBERT KLEIN	99 YEARS	3/29/17	LINDA E BOTTARY	66 YEARS
2/28/17	JOHN H JOHNSON IV	62 YEARS	3/29/17	FRANK COSTA	91 YEARS
2/28/17	CATHERINE MARY ROUTHIER	52 YEARS	3/30/17	PASQUALE P PALIE	88 YEARS
3/1/17	JOSEPH F ALIBRANDI	85 YEARS	3/30/17	THOMAS E. WALSH	57 YEARS
3/1/17	HUGH J FIDLER, JR	88 YEARS	3/31/17	FRIEDA K MASTRIANO	88 YEARS

# DEATHS

4/1/17	VIRGINIA A COSTELLO	89 YEARS	4/23/17	BARBARA ANN MAYO	80 YEARS
4/1/17	ROBERT F PIERCE	71 YEARS	4/26/17	ETTORE NADALINI	83 YEARS
4/1/17	DEANNA CAROL PITTMAN	78 YEARS	4/26/17	KATHARINE WHITNEY	89 YEARS
4/2/17	RUDOLPH PETER NICOLETTI	95 YEARS	4/27/17	PATRICIA S. BADESSA	77 YEARS
4/2/17	GEORGE W SIWICKE	94 YEARS	4/27/17	HELEN T. DONOGHUE	87 YEARS
4/3/17	LEON A CANTIN	81 YEARS	4/28/17	MARIA D. GUERRERO	76 YEARS
4/3/17	MAGRE DATILUS	85 YEARS	4/28/17	DAVID R TOMMERVIK	72 YEARS
4/4/17	MARY L ACITO	86 YEARS	4/29/17	EMMA GRACE LEE	96 YEARS
4/4/17	ALEKSANDRA ANTONI	90 YEARS	4/29/17	JOHN ALBERT PETERSON	64 YEARS
4/5/17	NATALIE MARGARET CLANCY	91 YEARS	4/30/17	TIMOTHY ANDREW GRILLO	30 YEARS
4/6/17	WILLIAM G FLAHERTY	89 YEARS	4/30/17	LILLIAN S. GLOVER	93 YEARS
4/6/17	ROSE MARIE FOLEY	83 YEARS	4/30/17	FERNANDO IGLESIAS	85 YEARS
4/6/17	DOROTHY LOUISE RICH	91 YEARS	5/1/17	PAUL MAHONEY	77 YEARS
4/6/17	DIANE JEAN SNOW	59 YEARS	5/2/17	RONALD JOSEPH GRANT	75 YEARS
4/7/17	JEANNE BALBONI	75 YEARS	5/2/17	HEINZ S. MEGALAITIS	81 YEARS
4/7/17	THERESA R. GOSS	72 YEARS	5/2/17	JOHN SISTI	97 YEARS
4/7/17	WILLIAM W. MARSH	86 YEARS	5/3/17	PAUL C. BARRY	83 YEARS
4/7/17	STEPHEN D WOOD	59 YEARS	5/3/17	RICHARD N. LEVRULT, SR.	68 YEARS
4/8/17	JOSEPH B DICALOGERO	90 YEARS	5/4/17	PATRICK J. CAULFIELD	76 YEARS
4/8/17	PRUDENCE DOUCETTE	101 YEARS	5/4/17	ROBERT J. CORCORAN	87 YEARS
4/8/17	JOSE FONTOVA	64 YEARS	5/4/17	GEORGE EDWARD GUSTAFSON	57 YEARS
4/9/17	EDWARD F BROOKS	93 YEARS	5/5/17	JOHN T BOCK	91 YEARS
4/10/17	ELEANOR T. CONCANNON	88 YEARS	5/5/17	CATHERINE V. DAVIS	68 YEARS
4/11/17	ANN M. KNIGHT	83 YEARS	5/5/17	KATHRYN A. ESPOSITO	67 YEARS
4/14/17	JEAN-LUC DORNEVAL	46 YEARS	5/5/17	RODRIGO MARIN	86 YEARS
4/14/17	HAZEL E MCLAUGHLIN	66 YEARS	5/6/17	PHILIP KAR CHEE LEE	70 YEARS
4/15/17	EDWARD G CAHALY	84 YEARS	5/7/17	NANCY ANNE CAMPAGNA	100 YEARS
4/15/17	ELEANOR M. PINKHAM	75 YEARS	5/7/17	JOHN W. MORRIS	65 YEARS
4/15/17	ANGELO C. VIVEIROS	78 YEARS	5/7/17	PHYLLIS MAY SHELDON	82 YEARS
4/16/17	JAMES V. BARRETT	70 YEARS	5/8/17	MARY PAULINE ISVECK	85 YEARS
4/16/17	IRENE P. COUTLIS	53 YEARS	5/8/17	CATHERINE ANN MAIONA	81 YEARS
4/17/17	LEONID SHRAYBER	90 YEARS	5/10/17	MARY A. WALKER	81 YEARS
4/18/17	ALFRED CABRAL	94 YEARS	5/11/17	ROBERT A. BUDDINGTON	90 YEARS
4/19/17	ANNA MAE HAWCO	89 YEARS	5/12/17	JUNE T. MURPHY	60 YEARS
4/20/17	JAMES MICHAEL D'ESPINOSA	69 YEARS	5/13/17	MARGUERITE I. SAEGB	69 YEARS
4/20/17	KATHLEEN M MCMAHON	75 YEARS	5/14/17	MARK M. COTTER	55 YEARS
4/20/17	MARYSE J THERMIDOR	67 YEARS	5/14/17	FRANCIS J. MCDONAGH	70 YEARS
4/21/17	GAETANO CONSOLI	83 YEARS	5/14/17	CARMINE MUSTO	72 YEARS
4/21/17	FRANCES AMY EGLIN	104 YEARS	5/15/17	LYDIA KOZAK	92 YEARS
4/21/17	MARGARET E JOYCE	83 YEARS	5/15/17	SHRIMATI PAI	84 YEARS
4/21/17	NORA E MURPHY	91 YEARS	5/18/17	HOMER C. MACK	83 YEARS
4/22/17	JOSEPH D CLANCY	90 YEARS	5/18/17	MARY RAUZINO	103 YEARS
4/22/17	ROBERT F DUDLEY, III	64 YEARS	5/18/17	MARK B ROGERS	92 YEARS
4/22/17	VINCENT KENNEY	64 YEARS	5/19/17	DONNA LEE JERVIS	68 YEARS
4/22/17	JOHN JAMES MCHUGH	84 YEARS	5/20/17	JOHN E JASIONIS	78 YEARS
4/22/17	GRACE M MORIN	74 YEARS	5/20/17	ESTHER MARY KEYES	100 YEARS
4/22/17	HARRIET H NEIPRIS	91 YEARS	5/20/17	RICHARD J SANSONE JR	82 YEARS
4/22/17	STERRA STONE TACKEFF	92 YEARS	5/21/17	JOAN MOORE	83 YEARS
4/22/17	HARRY B WARD JR	84 YEARS	5/22/17	FRANCES A. DOLAN	91 YEARS
4/23/17	JOSEPHINE BILLINGTON	95 YEARS	5/22/17	LEONID P VARVAK	70 YEARS
4/23/17	MARY DONELAN	91 YEARS	5/22/17	BABARA A WERMERS	55 YEARS
4/23/17	GARBA ISA	49 YEARS	5/23/17	MARK BRUCE KESNER	68 YEARS
4/23/17	ROBERT J. MARTIN	61 YEARS	5/23/17	HOLLIRODE LAUROLE	58 YEARS

# DEATHS

5/23/17	JAMES V. MCCLELLAN	68 YEARS	6/19/17	NELLIE F GALLO	97 YEARS
5/24/17	ALBERT CALELLO JR	87 YEARS	6/19/17	MARY N KELLIHER	80 YEARS
5/24/17	DONALD W GHEE	76 YEARS	6/21/17	LORICE BERRY	93 YEARS
5/24/17	GIUSEPPE MARTIGNETTI	77 YEARS	6/23/17	ANOUSH A DELCORE	79 YEARS
5/24/17	ALAN KA-KAI WU	47 YEARS	6/23/17	ARLINE F LOVE	88 YEARS
5/28/17	ROSEMARY J. GEORGILAS	92 YEARS	6/23/17	ROLAND EDWIN MCGERITY	89 YEARS
5/29/17	JOAN F CASSIDY	84 YEARS	6/25/17	VALARIE G. FALCIONE	64 YEARS
5/29/17	ANTHONY W. LUKACEWICZ	94 YEARS	6/25/17	MICHAEL R REID	64 YEARS
5/29/17	JOHN MCDONAGH	67 YEARS	6/26/17	BRIAN A. CEGELIS	57 YEARS
5/30/17	STEPHEN J. DINGIVAN	70 YEARS	6/26/17	MICHAEL T WALSH	56 YEARS
5/30/17	DAVID H. SHEEHAN	55 YEARS	6/27/17	GERALD R TROVATO	71 YEARS
5/31/17	ALBERT S MEDWAR	82 YEARS	6/29/17	GLENN F DOMENICA	68 YEARS
6/1/17	ALBERT E FISKE	80 YEARS	6/29/17	VIRGINIA JOSEPHINE SCANLON	92 YEARS
6/1/17	RALPH F. GAITA	87 YEARS	6/29/17	ESTHER T. STANLEY	92 YEARS
6/1/17	DAVID GOLLINGER	63 YEARS	6/30/17	AMELIA Y. GIAMPIETRO	97 YEARS
6/1/17	MARGARET M SARNO	87 YEARS	6/30/17	MARK A KENNEDY	51 YEARS
6/2/17	OLGA B RAPP	93 YEARS	7/1/17	BARBARA CLAIRE LIGHTBODY	93 YEARS
6/2/17	TERI ANN STAMPFL	64 YEARS	7/1/17	JAMES FRANCIS O'MALLEY	31 YEARS
6/2/17	MANOK A YARIAN	74 YEARS	7/2/17	GERARD JOSEPH BONVOULOIR	92 YEARS
6/3/17	FLORENCE C SZYMKIEWICZ	93 YEARS	7/2/17	RONALD S WOODWORTH	87 YEARS
6/3/17	AUDREY M TIGHE	83 YEARS	7/3/17	EDWARD P CAPRARELLA SR	92 YEARS
6/4/17	FRANCIS X FLAHERTY, SR.	85 YEARS	7/3/17	RICHARD D COLLINS	82 YEARS
6/5/17	GURMIT KAUR	68 YEARS	7/3/17	MARILYN L. FITZGERALD	87 YEARS
6/5/17	ALEXANDER BLAIR MCDOWELL	82 YEARS	7/3/17	DAVID B SUNDERLAND	85 YEARS
6/5/17	WILLIAM F RUSSELL	90 YEARS	7/4/17	BASHIR AHMAD	83 YEARS
6/6/17	NORMA L BURR	85 YEARS	7/4/17	EDWARD G. JENKINS	78 YEARS
6/6/17	MARY F. DILILLO	87 YEARS	7/8/17	KEVIN M. QUINLAN	81 YEARS
6/6/17	MARY PATRICIA FULTON	88 YEARS	7/9/17	KATHLEEN DALZELL	66 YEARS
6/6/17	ELIZABETH A. TRUBIANO	89 YEARS	7/10/17	MORAIL APPOLON	67 YEARS
6/6/17	VIRGINIA M. WELCH	87 YEARS	7/10/17	ROBERT F. GOONAN	73 YEARS
6/7/17	MICHAEL MORTON	63 YEARS	7/11/17	ALBERT P. CABRAL	90 YEARS
6/7/17	RICHARD EDWARD TIERNEY	66 YEARS	7/11/17	JOSEPH AUGUSTINE MAZZOLA	68 YEARS
6/8/17	CATHERINE COMPAGNONE	92 YEARS	7/13/17	JOSEPH M BREEN	83 YEARS
6/8/17	ANGUS M. REELEY	80 YEARS	7/13/17	JOAN LUCILLE COLLINS	86 YEARS
6/9/17	ROBERTA E. ACCARDI	64 YEARS	7/14/17	MARY A DOLAN	83 YEARS
6/9/17	GERTRUDE DONNERS	79 YEARS	7/14/17	ROSE M LARSON	93 YEARS
6/9/17	MARGARET M. MURRAY	83 YEARS	7/14/17	JOSEPH P O'DONNELL	91 YEARS
6/9/17	NICHOLAS VROTSOS	77 YEARS	7/14/17	BERNARD C VOLPICELLI	89 YEARS
6/9/17	EVELYN I WHITE	88 YEARS	7/15/17	DANIEL R MCNERNEY	71 YEARS
6/10/17	HORACIO F. CANEJA	68 YEARS	7/15/17	ANNE R RUSSETTI	96 YEARS
6/10/17	LOIS RICE	69 YEARS	7/16/17	SYLVESTRE AUGUSTE	94 YEARS
6/11/17	JOSEPH PETER CARCHEDI	97 YEARS	7/16/17	NANCY C DEMARAIS	94 YEARS
6/11/17	GARY R. KAUFMAN	61 YEARS	7/17/17	JEANNE A GOLDIN	83 YEARS
6/12/17	ELIZABETH PAULINE ROGERS	93 YEARS	7/17/17	DENNIS J. KEALEY	75 YEARS
6/14/17	JOHN W. CALLANAN	93 YEARS	7/17/17	KENNETH FRANCIS SHEEHAN	68 YEARS
6/14/17	JOHN R FITZGERALD	90 YEARS	7/18/17	VELMA CECILE BUCK	81 YEARS
6/14/17	ANN D YOUNG	86 YEARS	7/19/17	ROBERT F. PARIURY	70 YEARS
6/15/17	DOROTHY A BATES	96 YEARS	7/19/17	ELIZABETH A. VOZZELLA	75 YEARS
6/16/17	EDWARD E MOUSSEAU	93 YEARS	7/20/17	MAMIE C. HRYNIEWICZ	58 YEARS
6/16/17	CATHERINE T O'NEIL	89 YEARS	7/21/17	STEPHEN G. BOYD	56 YEARS
6/17/17	EDWARD T HYNES	85 YEARS	7/21/17	JAMES A. FITZPATRICK, JR.	79 YEARS
6/17/17	ROGER JOSEPH LALIBERTE	81 YEARS	7/22/17	JAMES F. FOLEY, JR.	88 YEARS
6/17/17	BARBARA J MCCARTHY	84 YEARS	7/22/17	JAMES J KIERNAN	74 YEARS

# DEATHS

7/22/17	MARY L. KWIATKOWSKI	85 YEARS	8/17/17	MARY E CONNERTY	85 YEARS
7/22/17	GEOFFREY MAWBY	90 YEARS	8/17/17	SALLY D. HARTIN	81 YEARS
7/23/17	JOHN J. APREA	95 YEARS	8/19/17	WILHEMINA M. RAKEY	96 YEARS
7/23/17	PAULINE LACROIX	78 YEARS	8/20/17	JANE A. AHERN	90 YEARS
7/23/17	MARY R TURANO	94 YEARS	8/21/17	EDWARD J. KWIATKOWSKI	86 YEARS
7/25/17	PATRICIA ANN ALTY	80 YEARS	8/21/17	DIANNE C. O'NEILL	75 YEARS
7/25/17	ELAINE C DAVISON	75 YEARS	8/22/17	BAHIE S. ELKHOURY	70 YEARS
7/26/17	JOHN KRZEWICKI	75 YEARS	8/23/17	PATRICIA ANNE CAPONE	91 YEARS
7/26/17	GENEVIEVE H. MCENTEE	93 YEARS	8/23/17	BERNARD F. SPILLANE, JR.	68 YEARS
7/27/17	GIOVANNA COMPAGNONE	86 YEARS	8/25/17	RICHARD P CAPOBIANCO	83 YEARS
7/27/17	TED FRANK GAY	82 YEARS	8/25/17	FREDRIC B. KAYE	76 YEARS
7/28/17	BEATRICE A JONES	96 YEARS	8/25/17	JAMES A WATSON, JR	32 YEARS
7/28/17	MICHAEL O'DAY	79 YEARS	8/26/17	ZAFIRO H PAPPAS	90 YEARS
7/29/17	FRANK H. CLARK	83 YEARS	8/26/17	JAMES J WALSH, JR	74 YEARS
7/29/17	MICHAEL STEPHEN GILLIS	36 YEARS	8/27/17	ELAINE CONNOLLY	76 YEARS
7/31/17	BRENDAN J. KELLIHER	50 YEARS	8/27/17	KENNETH WAYNE PHILLIPS	69 YEARS
8/1/17	NICHOLAS R. CARUSO	95 YEARS	8/28/17	MATHRA J POITEVIEN	60 YEARS
8/1/17	MARY ROSE DEVASTO	95 YEARS	8/28/17	RICHARD F POWER	85 YEARS
8/1/17	JAMES P. PALERMO	93 YEARS	8/29/17	EILEEN E. DOHERTY	90 YEARS
8/2/17	RUTH MARGARET CORMIER	92 YEARS	8/31/17	MARIA G. MEIMARIDES	82 YEARS
8/2/17	OLIVE P. CURRAN	88 YEARS	9/1/17	ARTHUR R CLOUTIER	72 YEARS
8/2/17	ELIZABETH L. RONAYNE	80 YEARS	9/1/17	EDWARD C. MEALY	90 YEARS
8/3/17	MARK L. MCCUSKER	61 YEARS	9/1/17	JOSE ALFREDO MORALES	39 YEARS
8/4/17	ELEANOR H. GRAZIO	106 YEARS	9/1/17	BARBARA ANN SIMPSON	81 YEARS
8/4/17	CHERYL ANN MCCARTHY	55 YEARS	9/2/17	HIYAM HASAN AL-QARI	73 YEARS
8/4/17	IVY O WONG	66 YEARS	9/2/17	RAYMOND J. BALDWIN	88 YEARS
8/5/17	ERNA A. FOX	87 YEARS	9/3/17	ANNA J. D'AMICO	90 YEARS
8/5/17	PAUL A. PERNOCK, SR.	91 YEARS	9/3/17	GEORGE E. LAMB, SR.	90 YEARS
8/5/17	BLANCHE R. SURETTE	92 YEARS	9/4/17	AGNES C. RICHMOND	96 YEARS
8/6/17	ALEXANDER A TARABOLSKI	82 YEARS	9/6/17	DONALD WILLIAM DESANTIS	89 YEARS
8/7/17	CARLOS HUMBERTO ALDANA	72 YEARS	9/7/17	BURLEIGH PROSSER	80 YEARS
8/7/17	ALBERT DEL MONACO	78 YEARS	9/7/17	MARTHA GWEN RICHARDS	65 YEARS
8/7/17	ERNEST R. MARCHI JR.	83 YEARS	9/8/17	MICHAEL JOSEPH PATRICK JOYCE	54 YEARS
8/7/17	HELENA L. MYERS	61 YEARS	9/8/17	JOHN EDWARD RYAN	92 YEARS
8/8/17	SOPHIE S. BOULIS	93 YEARS	9/8/17	MARGUERITE T TEAHAN	79 YEARS
8/8/17	BARBARA M. NORTON	81 YEARS	9/9/17	EVELYN M COLE	92 YEARS
8/9/17	CHANDLER DOTTON PHINNEY,	88 YEARS	9/10/17	ELENA FOUNTAIN	98 YEARS
8/10/17	PRISCILLA FALTER	90 YEARS	9/10/17	VIOLETA EROLES LIRAG	77 YEARS
8/11/17	ROBERT GEORGE DAMON	82 YEARS	9/10/17	PATRICIA G SMITH	55 YEARS
8/11/17	STEPHEN F HOUSTON	49 YEARS	9/11/17	EUGENE V DONALDSON	91 YEARS
8/11/17	TERRENCE EMIL MORRIS	69 YEARS	9/11/17	VERNA E. DUDLEY	88 YEARS
8/11/17	VIVIAN A PAGLIERANI	70 YEARS	9/11/17	JACEK J NATANEK	79 YEARS
8/11/17	FRANCIS JOSEPH YERED, SR	79 YEARS	9/11/17	JANET A SHEA	86 YEARS
8/13/17	YOLANDA GOLDMAN	90 YEARS	9/11/17	STEVE URKO	90 YEARS
8/13/17	EULINE V MCDOWALL	91 YEARS	9/12/17	JASON E. TRONTI	41 YEARS
8/13/17	ROBERT B RICHARDS	87 YEARS	9/14/17	WILLIAM G. HALEY	87 YEARS
8/14/17	ROBERT P BLAKELY	62 YEARS	9/15/17	JOHN WILLIAM WELCH	88 YEARS
8/14/17	MELANIE C GONCALO	56 YEARS	9/16/17	FRANK G. FAVALORO	76 YEARS
8/14/17	RICHARD J SULLIVAN	80 YEARS	9/17/17	VIVIAN R. MARCHISIO	90 YEARS
8/15/17	WILLIAM P MCDERMOTT, JR	62 YEARS	9/18/17	MARTHA MARIA JOHNSON	80 YEARS
8/16/17	PATRICK J. CAPLES	50 YEARS	9/18/17	RICHARD A WENSTROM	72 YEARS
8/16/17	ELEANOR F GIORDANO	93 YEARS	9/20/17	ALICE MONAHAN	84 YEARS
8/16/17	JAMES J KEEGAN, JR	88 YEARS	9/22/17	ARTHUR HOWARD	72 YEARS



# DEATHS

9/22/17	ANTHONY J SCACCIA	6 YEARS	10/30/17	CAROLYN L. GRIFFIN	86 YEARS
9/23/17	ERIC RICHARD DAHL	48 YEARS	10/30/17	DOMENIC E. IERARDO	87 YEARS
9/25/17	MARK T. LONDON	44 YEARS	10/30/17	LOUIS V JANVIER	53 YEARS
9/25/17	FRANCES C LORDI	83 YEARS	10/31/17	MEIZHEN HU	84 YEARS
9/25/17	FREDERICK A. POGGIE	95 YEARS	10/31/17	SUZANNE MARIE PEREZ	63 YEARS
9/26/17	MATTHEW J CLARKE	52 YEARS	10/31/17	HENRY CHARLES STAHOVEC	13 YEARS
9/26/17	ROBERT C. DIETENHOFER, JR.	45 YEARS	11/1/17	EILEEN E. JOSEPH	86 YEARS
9/27/17	MANOLA HAHN	100 YEARS	11/1/17	SOPHIE R KERR J.D.	97 YEARS
9/27/17	ROBERT SAMUEL YOUNG	83 YEARS	11/3/17	SHEILA M MITCHELL	55 YEARS
9/28/17	CHARLES JOSEPH MCLAUGHLIN	84 YEARS	11/4/17	JANET E MCNAMARA	78 YEARS
9/29/17	JOHN N. BYRNE, JR.	87 YEARS	11/5/17	THOMAS J MULKERN	55 YEARS
9/29/17	PENELOPE C. PERKINS	70 YEARS	11/6/17	LEROY WALTER COONEY	79 YEARS
10/1/17	RASUL P. ALI	76 YEARS	11/7/17	JANIS J ANDERSON	68 YEARS
10/1/17	LINDA A. BROOKS	71 YEARS	11/7/17	NANCY BENJAMIN	62 YEARS
10/1/17	KEVIN A GUINEY	59 YEARS	11/8/17	WILLIAM R. APGAR, II	68 YEARS
10/1/17	JOHN R. HOWARD	102 YEARS	11/8/17	CATHERINE MARTINA FELKEL	90 YEARS
10/3/17	GREGORY A DUCHARME	52 YEARS	11/9/17	PAUL N. CAPPELLO	59 YEARS
10/3/17	MARGARET A. FOLAN	76 YEARS	11/9/17	PHILLIP C. DEVOR	35 YEARS
10/3/17	NOEMI PEREZ	69 YEARS	11/9/17	JOE W. DUNN, JR.	69 YEARS
10/5/17	DIANE L PINETTE	65 YEARS	11/12/17	ROSE M. CONNOLLY	98 YEARS
10/6/17	ELIZABETH A GRUSECK	92 YEARS	11/12/17	BRUNO DIPIETRO	76 YEARS
10/7/17	ELEANOR M O'SHEA	79 YEARS	11/13/17	DAVID J. SNOW	79 YEARS
10/8/17	FRED W DIETZEL	85 YEARS	11/14/17	CHARLES ROSS ARONSON	56 YEARS
10/9/17	MICHAEL J MORGAN	85 YEARS	11/14/17	ROBERT E. BORDEN	81 YEARS
10/10/17	MARGARET E FELOS	99 YEARS	11/14/17	TAMER KHALIL	42 YEARS
10/10/17	JOHN MERRILL LATHAM	75 YEARS	11/14/17	JOHN E. MARTIN	78 YEARS
10/11/17	EFFIE C. KALLIEL	95 YEARS	11/14/17	ETHEL MABEL ROBBINS	93 YEARS
10/11/17	PAUL R. MACDONALD	76 YEARS	11/16/17	BARBARA A MCHUGH	76 YEARS
10/11/17	LYNN R WOLBARST	67 YEARS	11/17/17	DENISE M GARDNER	57 YEARS
10/12/17	ROSE MARIE SULLIVAN	80 YEARS	11/18/17	MARY A. FROHN	70 YEARS
10/13/17	GERTRUDE RIGOR DA EVA	92 YEARS	11/18/17	JOSEPH G MURRAY	92 YEARS
10/13/17	FRANK J. SACCO	84 YEARS	11/20/17	ROLAND J. BROCCOLI	88 YEARS
10/14/17	HAROLD EVERETT LORING, JR	68 YEARS	11/20/17	GERARD F. DALO	64 YEARS
10/15/17	JOAN H. CARROLL	90 YEARS	11/20/17	MAUREEN FLAHERTY	75 YEARS
10/16/17	CARMEN BANCROFT	83 YEARS	11/20/17	RALPH J. PAPSADORE	65 YEARS
10/16/17	SARA P. MURDOCK	74 YEARS	11/20/17	ANNE M. ROWAN	91 YEARS
10/17/17	ANNE M. HENNESSEY	95 YEARS	11/21/17	JOSEPH W. BERRY	94 YEARS
10/18/17	JOHN C MACDOUGALL	67 YEARS	11/22/17	RICHARD W. DUGDALE	89 YEARS
10/18/17	LINDA MARIE PLATT	74 YEARS	11/22/17	JOHN L. LARSON	75 YEARS
10/20/17	RODERICK D MACEACHEN	94 YEARS	11/22/17	WARREN W. RINGROSE	57 YEARS
10/20/17	ROBERT FRANCIS MURRAY	83 YEARS	11/23/17	NORMA L. DALEY	81 YEARS
10/21/17	GEORGE A PERRY	76 YEARS	11/24/17	STEPHEN JOHN FRANGIOSO	62 YEARS
10/21/17	ZAIDA MARIA SANCHEZ DE	86 YEARS	11/24/17	HELEN V. HUCKSAM	95 YEARS
10/22/17	SHARON A CROWLEY	75 YEARS	11/24/17	BRONIUS J SKRABULIS	91 YEARS
10/23/17	ELAYNA FRANCIS DORAN	70 YEARS	11/24/17	ROLFE BERTIL VOLTAIRE, SR.	88 YEARS
10/25/17	THERESA MARIE BARTUCCA	73 YEARS	11/25/17	B TIMOTHY MCKEON	58 YEARS
10/26/17	FRANCIS LEUSCHNER	91 YEARS	11/26/17	LOIS ELLEN HARRINGTON	88 YEARS
10/26/17	ANN CATHERINE TALANIAN	88 YEARS	11/27/17	RICHARD W. BISHOP	83 YEARS
10/27/17	DORIS R. MCDUFF	91 YEARS	11/28/17	STEPHEN M. BENSON	33 YEARS
10/28/17	FLORENCE MARY KILLION	89 YEARS	11/29/17	JOSEPH F. DONNELLY	69 YEARS
10/28/17	JEANNETTE E. SANTORO	84 YEARS	11/29/17	MARY PATRICIA PAUL	92 YEARS
10/29/17	WALTER JOHN WALSH	91 YEARS	11/29/17	GENEVIEVE STANHEWICZ	94 YEARS
10/30/17	LAURENCE MILLER DAVIS	70 YEARS	11/30/17	DONALD CHAPIN BOARDMAN	72 YEARS

# DEATHS

12/1/17	FRANCESCO ALLOCCA	86 YEARS	12/24/17	ROBERT C TILLOT, SR.	69 YEARS
12/1/17	DANIEL PAUL BROLLY	69 YEARS	12/25/17	JOSEPH A PICCIRILLI	87 YEARS
12/1/17	VICTOR G. JACKSON JR.	93 YEARS	12/26/17	MICHAEL J CONRY	74 YEARS
12/2/17	KEITH J. KUSCH	70 YEARS	12/26/17	WILLIAM D CRAIG	90 YEARS
12/2/17	CARL J MELLEA	92 YEARS	12/26/17	MARY J DEFALCO	85 YEARS
12/2/17	RUSSELL F. ROUGEAU	56 YEARS	12/26/17	PAUL EDWARD JOHNSON	75 YEARS
12/2/17	DOREEN ELIZABETH SMALL	51 YEARS	12/27/17	ELEANOR MARIE BRODERICK	96 YEARS
12/2/17	PATRICIA C. THIBAUT	92 YEARS	12/27/17	MARY C HANNON	90 YEARS
12/3/17	JAMES R. EVANS	82 YEARS	12/27/17	WASYL LEBIED	93 YEARS
12/3/17	STILES FREDERICK STEVENS	88 YEARS	12/28/17	SALVATORE A BALSAMO	84 YEARS
12/4/17	LAWRENCE C PHIPPS	80 YEARS	12/28/17	KIM M. MUNROE	52 YEARS
12/5/17	E LOUISE CARLSON	88 YEARS	12/29/17	RITA CHAFFEE	91 YEARS
12/6/17	JUDITH LEA GAVINSKI	77 YEARS	12/30/17	DON FOUNTAIN	102 YEARS
12/6/17	GERALD H. HERMAN	73 YEARS	12/30/17	CATERINA LAFRANCESCA	97 YEARS
12/6/17	ROBERT O LABOULIERE	89 YEARS	12/30/17	EMILY E ROMANELLI	94 YEARS
12/7/17	NOEL JOHN BRADY	42 YEARS	12/31/17	ANGELO N. DICICCO	75 YEARS
12/7/17	DENNIS M DELECONIO	66 YEARS			
12/8/17	LAURETTA M DOWNING	84 YEARS			
12/9/17	AUDREY E DERRICO	69 YEARS			
12/9/17	MARIE SALIBA	95 YEARS			
12/9/17	JOHN EDWARD TEEVENS, SR.	95 YEARS			
12/10/17	JOHN D. HISLOP, JR.	85 YEARS			
12/10/17	ELIZABETH A. RAMSEY	61 YEARS			
12/10/17	MARY E. SCOTT	68 YEARS			
12/11/17	GERTRUDE DAGGETT	89 YEARS			
12/12/17	KEITH W BURGER	65 YEARS			
12/12/17	PAUL V ELDRIDGE, JR	78 YEARS			
12/12/17	JAMES M. SHEWARD	91 YEARS			
12/13/17	BARBARA ANN BOCH	86 YEARS			
12/13/17	JOSEPH L CARCHEDI	93 YEARS			
12/13/17	ELIZABETH ADELE CHAGARIS	100 YEARS			
12/13/17	DANIEL FRANCIS GALLAGHER,	61 YEARS			
12/13/17	GERTRUDE E LANNAN	89 YEARS			
12/13/17	KEITH EDWARD MAURIN	62 YEARS			
12/13/17	JENNIFER FRANCES STUBBS	44 YEARS			
12/14/17	FRANCIS R. DEVEAU	85 YEARS			
12/15/17	JOSEPH F. SHEEHAN	74 YEARS			
12/16/17	HESTER A BRIGHAM	103 YEARS			
12/16/17	CHARLES H FARLING	78 YEARS			
12/16/17	JOSEPH J FEELY, SR	95 YEARS			
12/17/17	JOSEPH DINAUTA	92 YEARS			
12/17/17	ERIC WINER	59 YEARS			
12/18/17	GERARDO ANTONELLIS, JR.	74 YEARS			
12/18/17	JOHN F SPELLMAN	79 YEARS			
12/19/17	MARY HOYT	96 YEARS			
12/19/17	PRISCILLA A. TIBERT	85 YEARS			
12/21/17	EDITH MAE WHALL	91 YEARS			
12/22/17	MATTHEW DOUGLAS DULZER	42 YEARS			
12/22/17	SANDRA O MCDONOUGH	80 YEARS			
12/23/17	JOHN JOSEPH MCDONALD	97 YEARS			
12/23/17	MAUREEN A THOMPSON	72 YEARS			
12/24/17	TIMOTHY JOSEPH BARRY	28 YEARS			
12/24/17	NOEMI CAMPANARIO	68 YEARS			

# **NORWOOD PUBLIC SCHOOLS**

## **NORWOOD SCHOOL COMMITTEE**



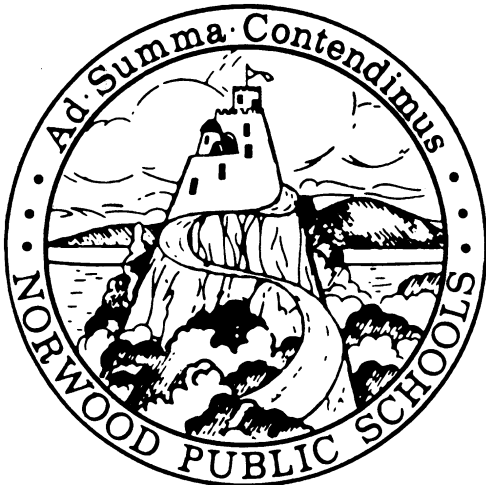
**2017 NORWOOD SCHOOL COMMITTEE**

**Seated: Teresa Stewart (Member); Michele Eysie Mullen (Vice Chair)**

**Second Row: Maura Smith (Member); Myev Bodenhofer (Chairperson); Patrick McDonough (Member)**

# NORWOOD PUBLIC SCHOOLS

## NORWOOD PUBLIC SCHOOLS 2017 SYSTEM-WIDE ANNUAL REPORT



Dear Town Meeting Members:

This section of the Superintendent's Annual Report covers the calendar year January 1, 2017 through December 31, 2017 and summarizes major system-wide initiatives and activities. Following this section are reports from each of the Building Principals.

### SCHOOL COMMITTEE

The Norwood Public Schools is led by a five member School Committee consisting of the following: Chair Myev Bodenhofer, Michele Eysie Mullen, Vice Chair, Patrick McDonough, Maura Smith and Teresa Stewart. During the year, some of the issues the School Committee undertook were:

- (1) Welcomed New Superintendent David L. Thomson, Ed. D.
- (2) Approved Athletic League Change from Bay State League to Tri-Valley League
- (3) Started to work on the FY19 budget early in the fall.
- (4) Instituted a new Residency Policy for Norwood Public Schools.
- (5) Approved the 2017-2018 School Handbooks.
- (6) Reviewed the 2017-2018 School Improvement Plans for all schools.
- (7) Formed Athletic Program Committee; School Start Time Sub-Committee
- (8) Approved Pre-School program move to James R. Savage Educational Center
- (9) Named Pre-School Program "Little Mustang Preschool Academy".
- (10) Settled Union Contracts for Unit A Teachers, Unit B and Union #50.

The Norwood School Department operating budget for the 2017-2018 school year (FY18), as voted by Town Meeting, was \$44,302,463. While the support of the Town of Norwood is central to our continued success, the increased level of demands on our system is outstripping the available financial resources. This reality is exacerbated by a reduction of federal grants and a leveling off in state funding. We will continue to work diligently

with all boards and Town Meeting members to provide budgets that prepare our students for the future and represent the high quality of education the citizens of Norwood expect.

### ADMINISTRATIVE PERSONNEL

For the period January 1, 2017 through December 31, 2017, the following changes were at the administrative level: James Hayden, Superintendent retired and was replaced with Dr. David L. Thomson, Ed.D; Jacqueline Mann, Coakley Middle School Principal was replaced with Dr. Margo Fraczek; Robert Griffin, Callahan Principal retired and was replaced with Donna Brown; Jean Selines, Balch Principal retired and was replaced with Diane Ferreira; Diane Ferreira, Willett Principal was replaced with Carolyn Robbins; Deborah Romeo, Coakley Middle School Vice-Principal was replaced with Anthony Freeman.

### RETIREMENTS

For the period January 1, 2017 through December 31, 2017, the following individuals retired: **High School** – Beverly Callahan (Administrative Assistant), Beth Goldman (Librarian); **Cleveland School** – Bonnie Laudon (Psychologist); **Oldham School** – Martha Angelo (Psychologist); **Willett School** – Joanne Ryan (Nurse), Ingela Talbot (Para Professional); **Savage Center** – Gail Geary (Technology Administrative Assistant).

### RESIGNATIONS

For the period January 1, 2017 through December 31, 2017, the following individuals resigned: **High School** – Jennifer Amber (Math), Jillian Goss (Library Assistant), Meredith Hoban (SPED Inclusion), Michael Milham (CAD); **Coakley Middle School** – Bonnie Branson (Art), Christine Corey (HE/PE), Kevin Hoffman (Guidance), Laura LeBlanc (Guidance), Brianne McDonough (HE/PE); Peter Merrell (Science), Sarah Seals (Vocal); **Balch School** – Jayme Igoe (Title 1), Katherine Lee (Building Substitute); **Callahan School** – Katherine Davey, (TASC), Jennifer Earle (TASC); **Willett School** – Heather Lumbra (Kindergarten), Cynthia Murphy (ESL), Lauren Torracco (Adjustment Counselor), Christopher Varney (Occupational Therapist); **Para-Professionals** – David DeBoer (High), Laurie Brundage (Middle), Marissa Henderson (Middle), Sarah Lopez (Middle), Courtney Ryan (Middle), Jennifer Shammass (Prescott), Alexandra Arone (Prescott), Katelyn Belmonte, Kara Gronroos (Willett), Donna Doliner (Savage); **Savage Center** – Randi Johnson (Data Specialist/Application Software), Mary O'Brien (Payroll).

### NEW STAFF

The 2017-2018 school year started with the following new staff to fill vacancies created by retirements, resignations, promotions and new positions: **High School** – George Fitzgerald (TASC), Laura John (Social Studies), Brian Irr (CAD), John Schnatterly (Math); **Coakley Middle School** – Joshua Bell (Social Studies), Allyson Culgin (Guidance), Taymys DeMoraes (Spanish), Bethany Duca-Johnson (Library Media Specialist), Erin Flynn (Science), Meghan Mba (Guidance), Robert McDonough (Vocal/Choral Music), Tye Seasteadt (Health/Pe); **Balch School** – Nicole Janelle (Title I), Laura McColgan (Building Substitute); **Callahan School** – Sarah Long (TASC), Brenna Milbier (TASC), Jennifer Walsh (Gr.1); **Oldham School** – Lisa Collins (Adjustment Counselor), Jane Doherty (Gr. 3), Heather Guild (ESL), Kristin Porrazzo (Psychologist), Meghan Shilo (Gr. 4); **Willett School** – Hannah Daye (Occupational Therapist), Heather Folan (ESL), Laura Fox (Title 1), Erin Fuller (Occupational Therapist),



# NORWOOD PUBLIC SCHOOLS

Stephanie Kershaw (Psychologist), Daisha Sullivan (Inclusion Kindergarten); **Savage Center** – Beverly Boudreau (Title 1 Administrative Assistant); **Para Professionals: High School** – Brenda Farulla, Kelly Finnerty; **Coakley Middle School** – Kellyanna Dougias, Connor O'Sullivan; **Balch School** – Nancy Wladkowski; **Callahan School** – Katie Buckley, Samantha Johnston, Alana Sennett; **Cleveland School** – Abby Brown, Lindsay McDonald, Lisa Murphy; **Oldham School** – Katherine Lee; **Prescott School** – Sarah Kelly, Stephanie Lombard; **Willett School** – Elaide Heil, Jean O'Toole.

## ENROLLMENTS

The District provides services for three thousand four hundred five (3,405) students. Enrollments by grade as reported October 1, 2018 were: Pre-School-108; Kindergarten-284; Gr. 1-293; Gr. 2-277; Gr. 3-256; Gr. 4-239; Gr. 5-253; Gr. 6-246; Gr. 7-259; Gr. 8-235; Gr. 9-245; Gr. 10-242; Gr. 11-241 and Gr. 12-227. Of this population, seven hundred twenty-five (725) students qualify for Special Education services which represent 21.3% of the total enrollment and three hundred (300) students received ELL services which represent 8.8% of the total enrollment.

## SPECIAL EDUCATION DEPARTMENT

The Norwood Public Schools provides a comprehensive array of services and programs to meet the needs of students ages 3 to 22. Local funds, as well as state and federal grants, permit the Department to provide specialized instruction to students who meet eligibility standards under Individual Education Programs Plans. Special Education services are provided to 725 students. The range of services offered within the system continues to expand as new technology, programs and curriculum offerings develop. The range of services also varies to meet the individual needs of each identified student. The Student Services Department, in conjunction with its staff, students and parents, continuously assesses the ever-changing needs of our students to explore new program development and to meet the needs of the students in the 21st century. The district has an inclusive model for students with special needs with placements in the least restrictive settings. Through professional development, training and collaboration, teachers are implementing inclusive support throughout the district.

Special Education students in Grades Pre-K-12 have access to the services of Special Education teachers, Speech/Language Pathologists, Occupational and Physical Therapists, and Adjustment Counselors. The Board Certified Behaviorists consult with both the special needs programs and staff throughout the district. Guidance Counselors in both the Middle and Senior High Schools work with students on course selection, learning and social issues, career and vocational planning and college placements. The Guidance staff plays a key role in transitioning students from the Elementary Schools to the Middle School, the Middle School to the Senior High and Senior High to college or the work environment. In addition, there are full-time nurses in each building who address the increasing medical issues facing our students. These nurses, under the direction of the Nurse Leader for the Department, conduct regular health and dental screenings throughout the school year.

## MCAS

MCAS was administered to 5, 8 & 10th graders in April and May, 2017, the Dept. of Education released the test results. The following chart shows the percentage of students scoring at each Performance Level:

	Advanced NPS State		Proficient NPS State		Needs Improvement NPS State		Warning/ Failing NPS State	
<b>Grade 5</b>								
Science & Tech/Eng.	23%	17%	33%	29%	36%	39%	9%	15%
<b>Grade 8</b>								
Science & Tech/Eng.	2%	3%	36%	37%	43%	40%	18%	20%
<b>Grade 10</b>								
English/Language Arts	42%	47%	49%	44%	6%	6%	2%	3%
Mathematics	56%	53%	24%	26%	11%	14%	9%	8%
Science & Tech/Eng.	41%	32%	44%	42%	12%	21%	3%	5%

## NEXT GENERATION MCAS 2017

**NEXT GENERATION MCAS (2.0)** is a revised MCAS achievement test for ELA and Math which was administered to 3, 4, 5, 6, 7 & 8th graders in April and May, 2017

	Exceeding Expectations NPS State		Meeting Expectations NPS State		Partially Meeting Expectations NPS State		Not Meeting Expectations NPS State	
<b>Grade 3</b>								
English/Language Arts	7%	8%	44%	39%	42%	42%	7%	10%
Mathematics	7%	7%	49%	42%	32%	38%	12%	13%
<b>Grade 4</b>								
English/Language Arts	7%	7%	48%	41%	40%	42%	5%	10%
Mathematics	8%	6%	52%	43%	33%	39%	7%	13%
<b>Grade 5</b>								
English/Language Arts	5%	6%	44%	43%	46%	42%	6%	10%
Mathematics	12%	7%	42%	39%	39%	44%	6%	10%
<b>Grade 6</b>								
English/Language Arts	9%	7%	52%	43%	34%	39%	6%	10%
Mathematics	6%	7%	43%	42%	39%	39%	12%	11%
<b>Grade 7</b>								
English/Language Arts	3%	6%	40%	44%	49%	39%	8%	11%
Mathematics	4%	9%	39%	38%	50%	42%	7%	12%
<b>Grade 8</b>								
English/Language Arts	2%	8%	48%	41%	41%	39%	10%	11%
Mathematics	6%	9%	39%	39%	45%	42%	10%	11%

## TECHNOLOGY

This year our school system is working through the fifth year of our Strategic Technology Plan that focuses on supporting teachers, staff and students by providing high quality, engaging learning experiences for all students while creating an infrastructure of always-on, everywhere learning. We have also committed to



# NORWOOD PUBLIC SCHOOLS

enhancing systems that inform teachers, students and families with real-time information that is useful and relevant. It is in accordance with this plan, and through the capital budget given to us from the Town, that we made a number of improvements in all schools over the past year.

Using capital funding, the district is working to increase the number of student devices available throughout the district while also refreshing computer labs for specialized programs. Norwood High School received a refresh of updated iMac computers loaded with Adobe Creative Cloud software for their graphics arts program. We also updated the Engineering CAD and electronics labs with new computers and updated software for those programs. The Coakley Middle School received three new carts of Chromebooks giving them a total of fourteen available to use for classroom instruction. We also updated the technology teacher's computer lab at the Coakley with new desktop PC's. In the elementary schools, we used capital funding to create Chromebook and iPad learning stations in support of the district's blended learning initiative. Each classroom from grades 2-5 now have a station of six Chromebooks to provide immediate access to student devices in a station rotation model. Each first grade will be receiving a station of five iPad. We will continue to seek to add more student computing devices as the Norwood Public Schools begins to incorporate more of a blended learning environment and prepare students to take MCAS 2.0 tests online. All students in grades 4, 5, 6, 7 and 8 will take the MCAS 2.0 tests online during the 2017-2018 school year, followed by all students in grades 3-8 during the 2018-2019 school year. The high school will participate in a MCAS 2.0 online field test with a select group of students during the spring of 2018.

Using donation and grant money, we were able to increase coding and robotics opportunities across the elementary schools through the work of our library media specialists. Throughout the school year, the library media specialists will be working with students from kindergarten through fifth grade on computer programming concepts through robotics. The teachers have created units to target appropriate grade levels through the use of BeeBots, OzoBots and Sphero robots.

We have continued to increase technology professional development opportunities for teachers district-wide. Over the past year, the district has set aside professional development hours specifically dedicated to incorporating technology into instruction. Trainings have been held at each level and teachers have had a menu of options to choose from depending on what their goal is for using technology in their instruction. Teachers have taken trainings from other Norwood Public School teachers and administrators on a number of different topics including using Google Apps for Education, iPads, Chromebooks, video editing, teacher website creation, Google Classroom, and other various instructional applications available to them and their students.

The Norwood Public Schools has completed phase one and phase two of the Aspen student information system rollout. As of January last year, teachers have been using the new Aspen student information system for attendance, grading, conduct, scheduling, communication, and report cards. Accounts have been sent out to parents for the family portal which allows them to follow their children's progress online. Accounts have also been created and sent to high school students as well. Phase two of the rollout was completed in October of this school year in which

we began to use the Aspen special education module in the SIS. This allowed the district to consolidate its usage of disparate data systems and gives classroom teachers instant online access to their student's IEPs and other important information. In the next phase of our SIS rollout, we are working on a number of internal data workflow improvements as well as identifying paper procedures throughout the district that can be moved online. The Norwood Public Schools continues to appreciate the members of town government, fincom, and town meeting who support the technology programming within our schools.

## BUILDINGS & GROUNDS

The Buildings & Grounds crews worked very hard this summer to get all the schools ready for the September opening. The following projects were completed: Cleveland School floors were replaced in the Cafeteria, Library, Teachers Room and all classrooms off the Cafeteria. New serving lines and new ovens were installed in all the Elementary Schools. Savage Center had LED lights installed in the space that will be the new Little Mustang Preschool Academy.

## CURRICULUM DEVELOPMENT

Our District Strategic Plan and School Improvement Plans are the engines for our work around curriculum development and professional development. We use student performance data, such as PSAT, SAT, AP, MCAS and ACCESS for English Language Learners (ELLs) results, district common assessments, school report card grades, and feedback from state reports, audits, and NEASC reports to inform our decisions. In addition to some summer work, Norwood educators across the system used their available in-service and other meeting times to update and align our curriculum with the State's Standards for each of the eight content areas and develop common assessments to monitor student progress throughout the year. At the elementary level, our new math program, Pearson's Envisions Math 2.0, is beginning to yield positive results which should carry over as students move up to the middle and then high school. Next year we hope to be able to fund a new district-wide early literacy program. Our science and technology engineering (STE) programs k-12 are being aligned with the newly approved state standards, and our elementary library/media teachers were awarded various PPG grants to implement new exciting robotics and coding units in each elementary school. Our History and Foreign Language Departments continue to collaborate on interdisciplinary projects and offers a growing high school program called Global Citizenship which was recently approved by the Department of Education to award a state recognized Certificate of Global Competency. ELL curriculum is being updated to align with the new WIDA Standards. Our Health and Wellness programs continue to strengthen their social and emotional well-being components to meet our students' needs, and our special and regular education teachers continue to work on implementing inclusion across the system to assure greater access to the curriculum in the least restrictive environment.

## PROFESSIONAL DEVELOPMENT

Norwood has a comprehensive Professional Development Program that is designed to support our District and School Improvement Plans and provide Norwood educators with opportunities for professional growth in-district and out-of-district

# NORWOOD PUBLIC SCHOOLS

in order to expand their content knowledge and pedagogical skills. The main goals of our professional development program are to assist educators in meeting the state requirements for licensure and re-licensure and to improve student performance and achievement through high quality classroom instruction. Each teacher new to the Norwood Public Schools is assigned a mentor to assist with his/her transition to the school system and our curriculum expectations. Each new teacher is also provided with a series of new Teacher Induction workshops led by administrators and veteran teachers.

To support our District Improvement Plan, we have targeted our professional development funds around the following key initiatives:

- Fully implementing our new K-12 math programs with a focus on the new mathematical practices;
- Implementing the new K-12 science and technology engineering standards with a focus on science practices. Our wonderful partnership with the Exploration Center (EXPLO) in Norwood continues to evolve.
- 6-12 focus on writing (evidence-based topic development) across the curriculum;
- Training on our new student information system (Aspen);
- Review and revision of our homework practices and policies K-12;
- Various other trainings such as proficiency-based teaching and assessment in foreign languages, mindfulness training for health and wellness staff, college visits for our guidance staff, social and emotional skills training, collaborative problem solving, positive behavior intervention strategies, annual restraint (CPI) training, and CPR training provided by the Norwood Fire Department;
- technology integration for digital and blended learning (the Google Suite and other tools) training at each level; and
- providing common planning time for educators to collaborate and share best practices in their content areas.

While we are proud of the curricula we offer our students and the professional development programming we provide our staff, it is vital that we continue to have the resources to innovate our programs in order to meet our students' rapidly evolving needs so that they all are prepared for college and, most importantly, careers.

## CONCLUSION

A Norwood Public School Education offers our students a high quality program that prepares our students for the future. I would be remiss if I did not thank the School Committee, Town Officials, and Town Meeting members for their support in meeting our goals to provide a quality education to the children of Norwood. I would also like to thank the administration, faculty, and support staff for all of their hard work and dedication in moving the district forward to achieve our mission. In closing, I would like to express my gratitude for the outpouring of support and warm welcome as your new Superintendent of Schools.

Respectfully submitted,  
David L. Thomson, Ed. D.

## NORWOOD HIGH SCHOOL 2016-2017 ANNUAL REPORT

The 2016-2017 school year was marked by some changes, additions, and movements to increase the quality of our offerings for students. The year began with professional development on the topic of mastery objectives. A mastery objective states the targeted learning experiences for students by identifying what students will know and be able to do by the conclusion of the lesson. By using the principles of backward design, we encourage staff to design units of instruction and lessons based on the desired end product for students. This all aims to provide clarity for students and explicitly delineate the reasons for activities and the criteria for success. In conjunction with the work on Mastery Objectives, Norwood High School also held professional development on best practices on homework, and accordingly, updated our homework philosophy and guidelines to incorporate those best practices. Ideally, teachers and students can identify the reasons for the homework as well as an estimated time limit, and some targets for mastery. Norwood High School incorporated two 'Challenge Day' programs in the fall of 2016 and the spring of 2017. Challenge Day seeks to infuse students with a memorable day long experience to jump start their empathic thinking, and to build lasting relationships with students with whom they might not typically interact. This began a school conversation on social emotional learning (SEL) and its critical relevance to the culture of the school and the impact on student learning in the classroom. Stemming from this effort, a staff member proposed a home room program for the 2017-2018 school year as a vehicle for furthering the work of Social Emotional Learning. After consulting with school leaders, Norwood High School held full sessions of school during the MCAS test administrations in March, May, and June. This was a departure from past practice where only students taking the exams arrived for full days, resulting in a loss of instructional time for freshman, juniors, and seniors. While not well received by students, the shift in schedule did allow us to increase our time on learning without added cost to the district. Finally, Norwood High School contemplated and studied a change in athletic conferences from the Bay State League to the Tri-Valley League. The athletic department gathered data and held community forums to propose a formal application, which was approved in June 2017 by the school committee.

## ENGLISH DEPARTMENT

**Mrs. Benson's** freshmen dissected *Othello*, *A Raisin in the Sun*, and *To Kill a Mockingbird* and honed their quotation embedding and analytical writing skills. Her seniors developed their critical reasoning and public speaking skills. **Mrs. Colahan's** senior classes explored issues of justice through a study of the NPR *Serial* podcast and a film analysis of Agatha Christie's *And Then There Were None*, researching Supreme Court cases and creating their own podcasts. **Ms. Connolly's** classes received interdisciplinary history lessons while reading *Animal Farm*, writing about texts within both historical and current political climates using primary sources and news articles. **Ms. Gonzalez'** ESL 2 students worked on improving their reading fluency showing growth of up to 38%. ESL 2 and 3 classes participated in reading circles that culminated in written and oral presentations. **Ms. Hurley's** sophomores and juniors composed synthesis

# HIGH SCHOOL ANNUAL REPORT

essays on the cost of college, evaluating at least three sources. Sophomores analyzed how Sydney Carton in *A Tale of Two Cities* could develop into a redeeming character. **Ms. Leavitt's** sophomores refined writing skills using *Of Mice and Men* as a vehicle for a writing instruction unit. They also examined the use of rhetoric and social commentary in *Julius Caesar* and *A Tale of Two Cities*. With the greater emphasis on grammar, **Mr. Lee** has been delighted to see CP to AP students modify and edit their writing in accordance with the rules they have learned. Anything that makes students think about what they write is encouraging. **Mrs. Logan's** seniors analyzed texts spanning 1,500 years to uncover the mystery of mankind. Students defended personal findings and beliefs through essays, synthesis tasks, seminars, projects, and presentations, sharpening their speaking, listening, and presentation skills. **Mrs. Paine's** classes used Scribe, an online annotating tool, to deconstruct texts for literal and figurative meaning. Students demonstrated their mastery of independent text analysis in annotation presentations, teaching their peers an entire chapter of *Animal Farm*. **Mrs. Treloar's** classes focused on text-to-text connections, often synthesizing works of literature together (*The Bell Jar* / *A Separate Peace* and *Animal Farm* / 1984) in formal writing assignments.

## FOREIGN LANGUAGE DEPARTMENT

In October, the department also hosted 23 students and two teachers from Asnieres, France. All NHS Foreign Language staff continued in Pathways to Proficiency professional development and created Integrated Performance Assessments for French and Spanish 1, 2, 3 classes. We joined with Foxboro again to participate in a workshop, "Teaching Grammar in a Proficiency Based Classroom". National Foreign Language Week and our annual Celebration of Languages and Cultures were huge successes. Michelle Kelley's Spanish 5 Honors and College students partnered with Life Skills students to make quesadilla's and learn some Spanish. Students participated in language swaps and had the chance to learn Greek, Russian, and Albanian taught by some of our staff in other departments. The Foreign Language Department hosted a short film festival of films from around the world. Each film was chosen to reflect messages of positivity, tolerance, and encouragement. Seventeen students were inducted into the Sociedad Honoraria Hispánica, twelve students were inducted into the Société Honoraire Francais and six students were inducted into the National Latin Honor Society. In April, we tested 42 students for the Seal of Biliteracy. Twenty-five were seniors and twenty-three graduated with a Seal. Seven graduated with a Platinum Seal designating that they scored at the Advanced Level (French, Spanish, Latin, Mandarin, Portuguese and Italian). Eleven graduated with a Gold Seal designating that they scored at the Intermediate High Level (French, Spanish) and five graduated with a Silver Seal designating that they scored at the Intermediate Mid - Level (French, Spanish).

## GUIDANCE DEPARTMENT

The NHS guidance staff works with students and their families to help maintain a stable social/emotional balance that allows them

the opportunity to be successful in school. In addition, counselors work collaboratively with students in all grades to develop an appropriate post-secondary plan. In an effort to help ensure that students have the best chance to gain admission to prospective colleges, Guidance meets with students and families to provide a clear understanding of the requirements and standards of each school. Guidance counselors help in administering various practice tests to all students in grades 9-11 (i.e. the PSAT). Test scores help us guide students to additional resources and they aid in developing realistic college/program goals. In addition, our staff runs numerous classroom and small-group lessons based around the analysis and interpretation of student scores and consequent needs. Counselors also meet individually with all students several times throughout the year to formulate an appropriate post-secondary plan. Senior Seminar is a course built into seniors' schedules that provides the opportunity to work regularly and closely and with students in the post-graduate planning process. This includes students who aspire to four- or two-year colleges/universities, vocational programs, military service, or employment. The guidance staff organizes several evening presentations throughout the year to effectively inform students and parents/guardians of the college planning and admission process. These programs include Senior College Planning Night, MEFA College Financing Seminar, Junior College Planning Night, and Early College Readiness Night. In addition to evening programs, counselors have organized events to help students gain exposure to various post-secondary programs and career options. The junior class attended a Career Interest Seminar, where over 30 professionals in different fields visited NHS to speak to students. We also helped run a Vocational Career Fair, with Richard Mobley (Career Counselor) as our point person. There was also a post-secondary fair hosted by NHS in which all grades were invited to attend. Overall, I am proud of the opportunities our department provides students and families. More importantly, I am proud that we can play an important role in the Norwood school community.

## MATH DEPARTMENT

New math textbooks and resources arrived and were distributed to classrooms at the high school during the late spring and summer of 2016. In order to gain more familiarity with these resources, teachers attended training sessions and brought these materials home with them over the break. When classes began in September 2017, instruction started smoothly with the new curriculum and materials. Throughout the year, teachers became more skilled with these textbooks (Big Ideas for Algebra I and Algebra 2 and Glencoe for Geometry) and the additional resources and electronic components of these programs. An organized curriculum, fully aligned to the Massachusetts curriculum standards for mathematics is now in effect. Instruction has changed for the better as there is a wealth of examples, assessments, and supplementary materials from which to utilize. The years-long process of examining and choosing resources, purchasing them, receiving and distributing them, and now using them has come to fruition. The development and use of



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common assessments aligned to the new resources was a major initiative for math department members throughout the year. Teachers worked in collaborative groups to produce lessons and assessments and graded assignments with more uniformity. A common grading scheme has been developed for use by all teachers of Algebra I, Geometry, and Algebra 2. District-determined measures (DDM's) were used in some classes in order to provide teachers with data in which to measure student growth in understanding of math topics. Teachers of sophomore classes made preparation for MCAS tests a priority with results slightly above state averages. AP results remain strong. There are major adjustments to be made for the new SAT and teachers are doing their best to get students more familiar with the revised SAT exam. Several math classes in the department are co-taught with SPED inclusion teachers in order to assist with the performance of students with varied learning requirements. Student awards include the Rensselaer Scholarship won by junior Tarek Zaki. Outstanding math students Anca Joana Stoica (senior), Tiago Gomes (junior), Michael Hurley (sophomore), Samuel Wong (sophomore), and Sophia Serratore (freshman) received their awards at an underclassman awards ceremony breakfast. It is anticipated that next year will bring about more use and growing proficiency with the new textbooks and resources which will continue to improve math instruction. Professional development is planned to be the revision of curriculum documents and more training with the new math resources.

## SCIENCE AND TECHNOLOGY EDUCATION DEPARTMENT

The 2016 – 2017 school year has been a productive one for Norwood High School's Science and Technology Education Department. Core department courses prepare students for the subject based Science and Engineering MCAS Exams: Introductory Physics, Biology, Chemistry, or Engineering. To better serve the students of Norwood, department teachers maintain reflective teaching practices that include data analysis, revision of common assessments and/or instructional materials, and selection of guest presenters and engaging student activities. Professional and curriculum development focused on planning and revising course curricula to align with the new MCAS 2.0 Science and Engineering Standards. Teachers collaboratively wrote new curriculum maps that meet the MCAS 2.0 Science and Engineering Content Standards. Teachers also began revising and implementing student lab investigations and engineering design projects to meet the new Science Practices Standards. All departmental teachers participated in professional development on Embedding Inquiry in the Science Classroom as presented by Explo. To enhance classroom instruction, department courses provide students with lab experiences, design challenge projects, special presenters, and field trips. Biology teachers brought their students to Biogen, where the students participated in a DNA technology lab investigation. In the Biology lab, students investigated a variety of topics: enzyme activity, blood typing, osmosis in plant cells, respiration rates in peas, and heart rate factors. The M.W.R.A. visited Chemistry classrooms to present

the chemistry of water quality. In the lab, students applied science practices to investigate: the separation of mixtures, the identification of the unknown (chemical and physical properties), flame tests, and making salt from baking soda. Physics students utilized electronic measurement devices to collect data on simulated car crashes and on Newton's second law of motion. Students also solved Physics investigation challenges: making your own thermometer, insulating a soda can, and egg drops. Anatomy students traveled to Norwood Hospital to tour different departments as presented by a variety of health care professionals. Special presenters from Maine Medical Center and New England Organ Bank visited to speak on their respective career experiences. Engineering, Robotics, and CAD students learn content standards through a variety of design problem challenges and capstone projects: mars pathfinder rovers, Tesla autonomous vehicles, automated Rube Goldberg machines, automated bridge designs (Arduino controlled) and small house designs (Autodesk Revit). The process of change and continual growth has enriched the Science and Technology Education Department, students and teachers alike. The department looks forward to welcoming back veteran science and technology education teachers for the 2017 - 2018 school year.

## SOCIAL STUDIES DEPARTMENT

NHS began the year studying the presidential election where we again participated in the JFK Library Mock Presidential Election this year. Our results were interesting and aligned quite well with how Massachusetts voted as a state. It also allowed us to implement the Join the Debates program in classes to help students debate some of the major issues. We invited in EXPLO which helped facilitate one of our Join the Debates activities and observed the students using the program that our students had helped share with the world in their commercial late last year. The high school also saw some great activities come out of the Social Studies Department. Social Studies teachers continue to focus on presenting our material through primary sources. This approach allows students the opportunity to analyze the intentions of those whose history we are studying and draw conclusions about cause and effect. Molly Uppenkamp's Civics class competed in the We the People event at the EMK Institute again this year. Matt Curran's Law classes visited the Dedham Jail. Donny Oliveira worked with Junior Achievement and EverFi to ensure that our Economics program allows students the ability to learn real-life application of economics and personal finance skills in addition to theoretical economics. Colleen Cormier and Jenn Orlinski worked to enhance the Sociology curriculum with more experiential learning for students. Kate Curtin and Eliza Crimmings reworked the US I curriculum so that the implementation of Pre-AP for all students who would have previously been either AP or Honors addressed the needs of all students in their classes. This shift has truly allowed us to expand our AP US History program and this year saw 91 students in the program with 90 taking the exam on May 5. We currently have 88 students enrolled in AP US History next year with our AP Psychology class and AP European History

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classes also showing increased numbers, Mr. Andalo has taken the initiative to go to an AP Institute this summer for AP World History training and we are excited to see what possibilities that can open to our students moving forward.

## FINE ARTS DEPARTMENT

The Music and Drama departments collaborated throughout the summer for their annual musical theater production. Rodgers & Hammerstein's classic *Cinderella*, was presented at Norwood High School in September. The Drama department, under the direction of John Quinn opened its regular season with Shakespeare's comedy, *A Midsummer Night's Dream* and closed with a light-hearted super hero drama, *Hearts Like Fists*. This year's entrance to the METG Drama Festival was an adaptation of the play, *Pretty Theft*, by Adam Szymkowicz. *Pretty Theft* advanced to the semi-finals and received awards in Lighting, Stage Management, and Ensemble Dance. All-Star Acting Awards were presented to Jason Allen and Erin Fogarty. *Pretty Theft* went on to represent Massachusetts at the 89th Annual New England Regional Theater Festival, which was hosted here at Norwood High School. The NHS-TV program, under the guidance of teacher Jeb Brunt enjoyed a successful year. Highlights include two NE Regional Broadcast Excellence awards from the Student Television Network, an Honorable Mention at the STN Conference, and two 1st Place Awards for Excellence from the National Academy of Television Arts & Sciences. In addition, NHS fielded two finalists in the broadcast news and broadcast sports categories with the National Scholastic Press Association, and Mustang Magazine placed 1st in broadcast news, receiving the prestigious 2016 Broadcast Pacemaker Award. Our NHS music ensembles performed for evaluation and ratings at a number of regional and state festivals. The NHS Mustang Marching Band, under the direction of Steve Conant, received a silver medal at the MICCA Marching Band Festival and placed 2nd in the NESBA Division III Championships. The Wind Ensemble received a Silver medal and the Orchestra a Bronze Medal at the MICCA Concert Festival. The Jazz Ensemble received a Silver medal at MAJE. Under the direction of Jennifer Hartnett, the Concert Chorale and Muses both received Silver Medals and the Madrigal Choir was awarded a Gold medal at the MICCA Choral Festival. The Madrigal Choir was invited to perform at the MICCA Gold Medal Showcase at Mechanic's Hall in Worcester. Congratulations to the following NHS students who auditioned for, and were selected to participate in the Southeast District Music Festivals: Gabriel Labell, Mark Larrivee, Michael MacDonald, Tom O'Malley, Emili Serratore, Erin Walsh, Liana Aspinwall, Amanda Ciarletto, Julia Kiley, Jessica Maldonado, Katherine McDonough, Anthony Petruzelli, Giovana Rodriguez, Brady Sheehan, Allison Silletti, Celeste McGinty, Matthew Murphy, Erin Ryan, Carissa Turner, Jason Amis, Greyson Griffey, Carolyn Ferris, Robyn Jones, Owen Nee, Claire DeSouza, Joseph DiBlasi, Leah Hall, and Priscilla Zhang. Accepted to the Massachusetts All-State Festival were Carissa Turner, Julia Kiley, Giovana Rodriguez, and Allison Silletti.

## VISUAL ARTS DEPARTMENT

The Art Department taught a strong Standards Based Curriculum at NHS for all of the art courses. There were several student accomplishments this year. This year's "Albie" Award recipients were Rory Lake and Lauren Gamel. The Visual Arts Award for outstanding work as an artist and scholar was awarded to Sarah Vail. The class award recipients were: Foundations of Art Making-Sean Chisholm; Drawing and Painting II –Tram Huhyn; 2D Digital Design II-Fiona Campbell; 3D Design II-Catherine Martin; Drawing and Painting III-Isabelle Antonitis; 2D Digital Design III-Aislinn Keady; 3D Design III-Gretchen Sandstrum; AP Drawing-Christina MacKenzie.

### Exhibition and Community Connections

2017 Boston Globe Scholastic Art Awards winners were: Nickole Klarou (12) Gold Key, Drawing: Adonis; Nickole Klarou (12) Silver Key, Art Portfolio: People; Nickole Klarou (12) Silver Key, Drawing: Taylor; Nickole Klarou (12) Honorable Mention, Drawing: Reconstruction; Ramael Robert (12) Honorable Mention, Digital Art: Chicken Run; Ryan Garczynski (11) Honorable Mention, Sculpture: Ice Cream; Fiona Campbell (10) Honorable Mention, Animation: A Boston Song; Theresa Flaherty (10) Honorable Mention, Sculpture: Summer Swing; Takara Keele (10) Honorable Mention, Digital Art: Sniff; Amelia Wilson (10) Honorable Mention, Digital Art: Dirty Water; Nickole Klarou's Adonis won a National Gold Medal from Scholastics Art & Writing. In February, we exhibited work at the Artists' Studio and Gallery in Foxborough, MA. In April, the 13th annual "Art in Bloom" exhibition was held at the Morse House. Some 8th grade CMS students went on a field trip to see the exhibit. The 20th Annual Fine Arts Festival was on April 8th at NHS. The annual Interpretation of F. Holland Day exhibit took place at the Norwood Historical Society in November. In May at the Sunken Garden of Grace Episcopal, the Visual Arts Department held the annual Sculpture Show. NHS students' artwork was exhibited at Savage Center, Morrill Memorial Library and Perks through the year. In May, the annual student-run National Art Honor Society Exhibit was held at the Custom Art Framing in Norwood. The annual Friends of the Visual Arts, Norwood Youth Art Month Benefit took place at the NHS Library.

## L.E.A.D.

The LEAD (Live, Engage, Achieve, Develop) Program is a post-secondary program housed at the Savage Center for special needs students age 18-22 who have been awarded a certificate of attendance. They work in conjunction with the Practical Academic and Curriculum Skills (PACS/Life Skills) program within Norwood High School. The goal is to provide training/acquisition skills and life skills (social skills, self-care, nutrition/exercise, apartment/living care, etc.). Most of their time is spent working at a paid job, volunteering, or learning a valuable or interesting skill.

Respectfully Submitted,

Jonathan Bourn  
Principal, Norwood High School



# COAKLEY MIDDLE SCHOOL ANNUAL REPORT

## DR. PHILIP O. COAKLEY MIDDLE SCHOOL 2016-2017 ANNUAL REPORT

### STUDENT SERVICES

This year at Coakley we continued our endeavor to create structures that support our ability to meet the diverse needs of our students. We expanded our Mustang Block to include a 20 minute school-wide independent reading period called "Literacy Minutes". Our efforts to create a community of readers was supported by our dedication of the new Maureen Harrington Literary Nook, a literary and instrumental texts resource room for students and teachers founded in the memory of former Coakley English Teacher, Maureen Harrington. Our new schedule further afforded us the opportunity to expand our 6th grade foreign language program with the goal of achieving proficiency at the middle level, and better preparing our middle school students for the rigor of the high school foreign language program. This new child-centered schedule created time during the day in which students have access to teachers for extra support as well as enrichment. Our students were not only able to access enrichment programs during Mustang Block, but after school as well. Our enrichment programs both during and after school continued to provide our Coakley students with an opportunity to shine. For the first time, one of our 7th graders on the Math Team was recognized as the top scorer in his division, and we had two group entries travel to the national competition through the NHD Program at the University of Maryland. This year also brought new enrichment opportunities such as the Global Citizens program, a partnership with middle school and high school students offered by the foreign language and history departments to create a virtual cultural exchange with a school in the Netherlands. Also this year at Coakley Middle School we have engaged in several partnerships with community organization to expand our offerings for students and our professional development for teachers. Through collaboration with EXPLO in Norwood, we have offered professional development for teachers in inquiry-based science practices that support the alignment of our science curriculum with the Next Generation Science Standards and supported our teachers in embedding student opportunities for inquiry into an already rigorous curriculum. Also through a partnership with EXPLO our STEM Teachers have created the Paper Project, an engineering and design curriculum that embeds critical thinking and inquiry into the lessons. EXPLO also inspired our professional development initiatives this year to focus on evidence based thinking and argument after EXPLO's Join the Debates Protocol. Also in the STEM field, through a partnership with Schools to Careers, our teachers have created an after school Rocket Club as well as an event for 8th grade girls interested in STEM Careers. Finally, our partnership with EDC continued this year to support our teachers in understanding and intervening to build capacity in students for mathematical thinking. In our second year of the Big Ideas Curriculum Math rollout, this has been a positive resource for our teachers in meeting the diverse needs of our students. In addition to our academic and enrichment programs, we helped meet the needs of the whole child at Coakley this year by launching some new initiatives to support the social emotional needs of our middle school students. With

the support of our Wellness and Guidance Departments, we launched the SOS Suicide Prevention Screening Programs, as well as continued other culture and climate initiatives such as Mix It Up Day, Teen Speak Out and Mustang Mentors. Finally this year saw the revival of our 8th grade trip to Washington D.C. We took 140 of our 8th grade students on a 4 day overnight excursion to our nation's capital, which many of our students had visited for the first time. We also continued with our established overnight historical research trip through the SEARCH Program which this year traveled to Williamsburg, VA.

### PTO

We have been very fortunate to continue to have a vibrant PTO run by a core group of parents who are committed to supporting Coakley Middle School. They have helped support our efforts to create a positive learning community by continuing to financially support enrichment programs such as our CMS Math team, and this year they were the driving force behind our 8th grade trip to Washington D.C., committing to funding scholarships for any families in need so that all students could access the trip. This year the CMS PTO demonstrated their appreciation for our faculty by redesigning the faculty lunchroom and again sponsoring our opening day luncheon. They continue to support programs such as Teen Speak Out and our Math Meets by funding refreshment and lunches as well as transportation. Additionally, each year our PTO generously sponsors the annual CMS Field Day as well as the intergenerational literary luncheon and the Citizen of the Month breakfast. The CMS PTO has been a continued source for positive home/school connections and communication, and we are grateful for their continued support.

### ENGLISH/LANGUAGE ARTS DEPARTMENT

**Sixth Grade** read two novels, *Wonder* and *Daniel's Story*. Important lessons from these novels include treating others kindly, respecting and embracing differences, and standing up for what is right. Students developed skills through independent and collaborative reading while also annotating and identifying textual evidence to support their thinking and claims. Much of the year was also dedicated to different types of writing. Students learned how to write analytical, narrative, and research-based essays. Students also engaged in student-led discussions and presentations which cultivated confidence, independence, and maturity. **Seventh Grade** students completed a synthesis writing assessment using a radio script and a novel excerpt as sources. Students read *A Christmas Carol* and attended a live stage adaptation. They also read *Romeo and Juliet* and a common selection of short stories, nonfiction texts, and poems. 7th grade students completed research-based posters and holiday cards and a "Romeo and Juliet Family Shield Project," studied grammar and mythology, and spent time creatively "continuing the narrative." **Eighth Grade** began the year with an introduction to literature and setting literary dispositions through short stories, emphasizing how authors such as Edgar Allan Poe create unique writing using literary devices. All 8th grade classes followed the adventurous Bilbo Baggins in *The Hobbit* as they journeyed across Middle Earth. Students performed William Shakespeare's comedy *A Midsummer Night's Dream*, complete with props and costumes of course! The unit was followed by a dramatic performance from the Shakespeare Now! Theater Company. **Literacy** students at

# COAKLEY MIDDLE SCHOOL ANNUAL REPORT

CMS developed and expanded their vocabulary using strategies to enhance their fluency and comprehension skills. Students in grade 6 worked on the “Word of the Week” and explored the meanings, usage, and synonyms/antonyms of these new words. In grades 7 and 8, students worked with Greek and Latin roots and their meanings. All grades focused on “Keys to Literacy” comprehension instruction (identifying main idea, note taking, summarizing, and question generation for higher-order thinking skills) as well as Writing About their Reading.

## FOREIGN LANGUAGE DEPARTMENT

All CMS Foreign Language staff continued in Pathways to Proficiency professional development and created Integrated Performance Assessments for French and Spanish 1, 2, 3 classes. We joined with Foxboro again to participate in a workshop, “Teaching Grammar in a Proficiency Based Classroom”. We thoroughly enjoyed reworking our curriculum in grade 6 to accommodate additional instructional time. We are so pleased to see that the data from our integrated performance assessments shows that this additional time has led to an increase in student proficiency. Coakley Middle School Foreign Language staff also worked together to plan activities National Foreign Language Week at the Coakley organizing a language swap and cultural activities that took place throughout the week. Coakley staff helped to plan and organize as well as to attend our annual Celebration of Languages and Cultures honoring the rich, ethnic diversity of our schools and our community. Kate Pfluke helped to facilitate the Coakley Ambassadors, a group of 6th, 7th and 8th grade students who blogged with middle schoolers at Grotius College in Delft. These students have been selected to present at Mass CUE in the Fall. Mrs. Pfluke traveled to San Francisco to the Global Ed Tech China Conference to be a panelist and a speak on using virtual exchanges in the classroom.

## HISTORY/SOCIAL STUDIES DEPARTMENT

At the Coakley Middle School, Social Studies initiated a slight curriculum shift this year that allowed for teachers in both grades 6 and 7 to introduce material from a different perspective. As opposed to focusing solely on ancient history in grade 6 and geography in grade 7, we analyzed the areas of the world being studied at each grade level and then determined to cover material from three angles: historical information, geographic importance/influences, and modern issues. Both grade levels now emphasize the importance of not only what happened in the past, but also how geography has played a factor in historical and current events in our regions of study and the issues facing those regions in modern day. Grade 8 teachers have very effectively worked together throughout the year to emphasize student reading of and writing about primary sources, emphasizing work on evidence-based claims, something that all 3 grade levels have been working to develop with their students. We have seen a marked increase in the amount of writing students are doing through history classes at the Coakley Middle School as teachers have been very effective at incorporating primary sources, evidence-based claims writing, and current world issues into their curriculum. Approximately 60 students at CMS participated in a club facilitated by Mr. Martin for National History Day. We had a wonderful school-level day in February and then regionals where several of our groups were chosen to represent CMS at the State level. Two groups moved on to Nationals this year, and we are

very proud of the students who participated. Additionally, the Coakley Middle School participated in the National Geographic Geography Bee again this year, which has come to be a great school spirit event prior to December break. Finally, all students between grades 6-12 were given the opportunity to participate in the JFK Mock Presidential Election. Our results were interesting, aligning very closely with the state of MA, and students greatly enjoyed the opportunity to participate in democracy!

## MATHEMATICS AND COMPUTER DEPARTMENT

The Big Ideas math program is finishing up its second year of use at the Coakley Middle School. Teachers are becoming much more comfortable and proficient with the resources of this common-core aligned program. Instruction is improving as these resources are put to good use to captivate student interest with high quality graphics, new lesson ideas, a logical format, and applications towards higher-order problem solving and critical thinking skills. There is an initiative to move towards assigning online electronic homework which has benefits of providing students with immediate feedback, allowing teachers to preview assignments and note where many students had difficulties, and in savings on classroom time spent reviewing homework. Curriculum documents are in the process of undergoing revisions to reflect the incorporation of these new resources and changes in scope and sequence. MCAS 2.0 made its debut at the Coakley Middle School with 8th grade students taking the test through an electronic format while grade 6 and 7 students took the familiar paper and pencil test. Teachers made good use of time preparing students for these assessments by continually reviewing MCAS-type questions embedded throughout instructional periods. The Math Team held regular practices and enjoyed several competitions at different venues throughout the year, with the Coakley hosting one meet. Professional development included training sessions through a presenter from the Education Development Center (EDC) and work together with school personnel in special education to analyze, develop, write, and measure learning targets. Computer instruction continued at the middle school with each student in grades 6 and 7 receiving a total of 22 days of instruction on topics ranging from word processing, PowerPoint, excel, and internet research. Teachers are increasingly using technology embedded through their lessons. Baseline assessments, District determined measures (DDM's) and other assessment tools were administered to collect data that will be used to determine student growth. Data analysis provides input for curricular and teaching decisions. There is a concerted effort together with a high degree of collaboration, especially among math teachers of the same grade, to brainstorm ideas, develop lessons and assessments, and improve instruction and student understanding and performance of math concepts.

## SCIENCE AND TECHNOLOGY DEPARTMENT

The 2016 – 2017 school year has been a productive one for the Middle School Science and Technology Education Department. The department continues to identify and analyze areas of curriculum, instruction, and assessment for improvement. Reflective teaching practices include data analysis, revision of common chapter/unit assessments and/or of instructional materials, and selection of guest presenters and engaging activities. The eleven department members regularly meet with each other, the vice principal, and with the department chair focusing on curriculum, instruction,

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and assessment improvements. Departmental teachers have collaboratively written new curriculum maps to meet the MCAS 2.0 Science and Engineering Standards. All departmental teachers participated in professional development on Embedding Inquiry in the Science Classroom as presented by Explo. To better meet the new Science and Engineering Practice Standards, teachers began implementing revisions to student lab investigations and to student engineering design projects. All departmental teachers also worked with the vice principal and department chair to analyze student results from the Eighth-Grade Science MCAS exam. To enhance classroom instruction, department teachers facilitated student projects and investigations as well as provided special presentations. This year the sixth grade teachers welcomed back Carl Geden to present Conduction, Convection, and Radiation of Heat. In the classroom, sixth grade science teachers worked with their students to investigate and study water samples from Hawes Pond, to measure characteristics of matter, and to observe deposition and erosion in stream table models. Seventh grade teachers worked with their students to dissect squid as presented by the New England aquarium and in class; students completed DNA models, made planet collages, and made "Design a Kid" projects. Eighth grade teachers had their students complete and present projects on volcanoes, elements of the periodic table, and endangered species. The Coakley eighth grade students prepared for the 8th grade MCAS Exam by competing on JogNog's review challenge. As a result of the department's continuing partnership with EXPLO; 7th grade STEM students were able to participate in EXPLO's Paper 1 curriculum, focusing on the engineering design process. Sixth, seventh and eighth grade Technology Education students learned content standards through a variety of design problem challenges: catapults, magnetic levitation vehicles, cargo ships, and egg crash cars. Departmental teachers supervised participating students in the after-school Rocket Club. The process of change and continual growth has enriched the Science and Technology Education Department, students and teachers alike. The department looks forward to welcoming back veteran science and technology education teachers for the 2017 - 2018 school year. Special thanks and well wishes to retiring 6th grade Science teacher, Peter Merrell!

## FINE ARTS DEPARTMENT

It was a typically busy and successful year for the Fine Arts department at the Coakley Middle School. The Music and Drama departments collaborated throughout the summer months for their annual musical theater production. CMS students joined NHS students to present Rodgers & Hammerstein's classic, *Cinderella*. Rehearsals were held daily beginning in June and extending through-out the summer, with the production being presented in the high school's performing arts center September 15-18. The CMS Honor Ensembles performed for evaluation at the annual MICCA Concert and Choral Festival in April. The Honor Wind Ensemble, under the direction of Courtney Schick received a Silver Medal. The Honor Chorus, under the direction of Sara Seals and the Honor Orchestra, under the direction of Craig Chisholm both received Bronze Medals. The CMS jazz band, under the direction of Larry Smith enjoyed a busy and successful season, performing at both the Norwood Jazz Classic, and at the Norwood Jazz Night at the Sheraton Four-Points. The ensemble performed for evaluation at the MAJE Jazz Festival and was awarded a Silver medal. The CMS concert season

ended with the CMS honor ensembles attending the Great East Music Festival. Similar to the MICCA festival, all ensembles are evaluated by outstanding music educators and receive an educational clinic, but this festival includes a day at the Six Flags Amusement Park. The CMS Honor Orchestra, Honor Band and Honor Chorus all received a Gold rating, reflecting an excellent performance. The Jazz Band was thrilled to receive a *Platinum* rating, reflecting a *Superior* performance which is the highest award given at the festival. Finally, congratulations to the following CMS students who auditioned for, and were selected to participate in the Southeast District Junior Music Festival, held in March at Nauset High School. Accepted to the band were Jessica Delli Carpini, Aristides Koktsidis, Mea SanGiacomo, and Casey Smith. Accepted to the chorus were Kristen Campbell, Jennifer Ciarletto, Khushi Shah, and Jayda Taylor. Accepted to the orchestra were Kalee Hanson, Amalya Labell, and Laura Maloney.

## VISUAL ARTS

The Visual Arts Departments taught a strong Standards Based Curriculum at CMS for all of the art courses. New curriculum supplementary visual materials were purchased. This year, with the continued reduction in meeting times for students, we decided to re-evaluate our curriculum to see if it met the current needs of our students. To begin the process, we decided to develop benchmarks for student learning. We will be using Backwards by Design to evaluate and improve upon our curriculum and instruction. This coming year, we will complete a set of CMS students learning benchmarks. Extra-Curricular: Mrs. Ribeiro was the advisor for the Artists' Circle, an after-school program for middle school students who are passionate about the creation of 2D art. The membership of the group comprises 6th, 7th and 8th grade students. Exhibits & Awards: The 8th Grade Visual Arts Awards were given to Chloe Wylie and Vivienne Sharkey. The Art Citizen of the month was Eileen O'Reilly. The 20th Annual Fine Arts Festival was held on April 8th at Norwood High School. Artwork representing the 1-12 Visual Arts program was featured. Over 150 pieces of artwork has been displayed from Coakley Middle School over the course of the year. Other exhibitions include: FoVA's Youth Art Month benefit, the James Savage Educational Center, Morrill Memorial Public Library, Perks Coffee House, Norwood Space's Center Arts Weekend & the Sculpture Show at Grace Episcopal Church's Sunken Garden. In January, the Middle school art program participated in the Massachusetts Scholastic Art Awards. The award winning student was 8th grader Marisa Geary who won an Honorable Mention, for her print titled, *Mon*

## HEALTH/PHYSICAL EDUCATION DEPARTMENT

The CMS Wellness Department continues to focus on building personal skills that will reflect healthy and active choices on a daily basis. We continue to emphasis greater independence and self-initiative through our wellness program. Students in these transitional years are guided in becoming self-motivated and self-disciplined students, equipped with the knowledge and experience they will need to meet the expectations of the Coakley Middle School. Our staff provides the support students need as they move through the school year. Our main mission is to have student find the balance of all 7 wellness components that will promote lifetime movement, solid decision making skills



# **ELEMENTARY SCHOOLS ANNUAL REPORT**

and healthy habits. Physical education classes continue to offer a variety of activities that appeal to all students. This year we focused on, an aerobic challenge activities and new 8th grade Project Adventure team challenges curriculum. We are looking to add a low elements course within the next year to supplement the foundations games unit. Other lifelong activities offered yoga, fitness fun circuits and disc golf course. We participated in our first Hoops for Heart program raising \$4,600.00 for the American Heart Association. 85% percent of the student body participated whether through playing or volunteering. In the 8th grade we implemented a new curriculum called Life Skills and Healthy Habits from Project Adventure. This curriculum was given to our schools from the Norfolk DA office. This program is on prevention and education around gateway drugs leading to prescription and heroin abuse. This will provide a great deal of information and skills based on social and emotional health. Looking at our students 21st century communication and coping skills for when life hands them hard times and how to handle these times in a positive and healthy way. With another new designed schedule for the Wellness Department we created themes for each grade that would coincide health and pe activities. 6th Grade was Fitness For Fun, 7th grade Teamwork Is Dream Work and 8th grade Lifetime Pursuits. Our goal is to design the most cohesive and sequential program each and every year. We want our students to receive the most current and valuable units in health and physical education. As we know these subjects are what keep a person healthy physically, emotionally and socially what every middle school student needs in order to be successful as active participants of our world.

Respectfully Submitted,

Jackie Mann  
Principal

## **BALCH, CALLAHAN, CLEVELAND, OLDHAM AND PRESCOTT ELEMENTARY SCHOOLS 2016-2017 ANNUAL REPORT**

It is with great pleasure that we submit the following combined Annual Report for the Balch, Callahan, Cleveland, Oldham and Prescott Elementary Schools. The school year saw many accomplishments that could not have been attained without the support of the community, School Councils, PTO/PTA's and volunteers, the talents of our teachers and support staff, and the involvement of parents/guardians. The following is a summary of these efforts.

### **BALCH SCHOOL COUNCIL**

Each year we rely on the School Council to fulfill an advisory role in the administration of Balch Elementary School. Our council members this year are Jean Selines, Elizabeth Kelley, Dimitra Karypidis, Darlene Follett, Emily Caille and Denise Begley. The group has discussed and brainstormed a number of strategies to enhance the educational experience of both students and their families. The council has participated in sessions focused on communication and community building. This group contributes to the overall success of our school with a sharing of ideas and concepts. Our school council has collaborated to reflect upon our school's successes and challenges and to create our school improvement plan. Looking ahead our school improvement plan continues to encourage a positive environment at the Balch School. We strive to ensure that students have the social and emotional skills that enable them to form positive relationships with peers, make good choices, and manage their actions appropriately. Our school improvement plan also states the goals that students will improve both their ELA scores and math scores by 5% as measured by a combined increase in the percentage of students scoring at proficient and advanced levels on the MCAS ELA test in grades 3, 4 and 5.

Throughout the year our children participate in a number of enriching and enhancing learning activities during and beyond the regular school day. Students at Balch School have the opportunity to participate in a before or after school tutoring program which provides extra help in academics. This is a support activity where children work in small groups to reinforce what they are learning in class. Fourth and fifth grade students have the opportunity to participate in after school sports activities which are very well attended. The students at Balch School also participate with their families in math/science night and literacy night. These evenings are always well attended and we receive assistance from former Balch students with facilitating our centers. These evenings provide families with the opportunity to participate in academic activities that are fun and engaging. This fall we had our sixth annual Thanksgiving Day assembly. Each grade level presented a song, a poem or a short play in front of the school audience. Continuing our focus on literacy all students and staff participate in April as Poetry Month. Children and staff are invited to recite poetry in classrooms and on the loud speaker each day during the month of April. We celebrate poetry as a community at the end of April when students take part in reciting original and published poems. Also this year our grade five classroom teachers organized the annual multi-cultural fair to celebrate the diversity of our school community. We appreciate the parent volunteers who helped make this activity such a wonderful success. Our

# ELEMENTARY SCHOOLS ANNUAL REPORT

school population also thoroughly enjoyed a performance by our chorus, band and orchestra during the holiday season. These young performers did a commendable job. The Norwood High School Celtic Strings group visited the Balch and presented a commendable program for our students.

## BALCH SCHOOL PTO

The Balch Elementary School PTO continues to be an active and integral part of our school community. The members enhance our school environment with educational, enriching and enjoyable community building activities. The officers of the PTO are Nicole Sawyer as president, Kathy McTernan as treasurer, Leah Ramsdell as secretary and Kristen Serratore is our vice president. This year the PTO sponsored a number of activities including an ice cream social at Back To School Night, a Monster Mash Family Dance in October, a family game night, a pancake breakfast, musical and dance presentations and a number of book fairs. The children were particularly enthralled when a program visited the school with a number of birds of prey. The PTO also supports our grade level field trips which make it possible for our children to visit places such as the LEGO Museum, Plimouth Plantation, the Museum of Science, the Massachusetts State House, Duxbury Maritime Organization and the Commonwealth Archives Museum. We also have a wonderful group of parents who volunteer at our school and provide daily support. Our PTO and School Council collaborated to offer a variety of after school enrichment classes including: science, arts and crafts, cooking and building with legos. These activities were well attended and very popular. This year our PTO funded the installation of two new basketball hoops in our play area. They also funded the purchase of new basketballs. We are thankful for our caring and supportive families.

## CALLAHAN SCHOOL COUNCIL

The C.M Callahan School Council consisted of the following stakeholders during the 2016-2017 school year:

Robert M. Griffin (Principal Co-Chair), Amy O'Keefe (Parent Co-Chair), Laura McDonald (Parent), Christine Hajar-Chasteney (Parent), Catherine Breen (Teacher), Katie Lambrenos (Teacher). The Callahan School submitted a new school improvement plan for the years 2016-2018.

## Priority Areas 2016-2017

1. **MCAS 2.0**- Our school has enjoyed great success on the state assessments over the past eighteen years. Consequently, the move from MCAS 2.0, is regarded as another challenge that we firmly believe our students will master. Another new aspect of this test involves the decision by DESE to instruct all fourth and eighth graders in MA to take this year's assessment on computers. The Callahan children have been working with paper and pencil tests since the inception of these assessments, so we know that we would need to be more flexible and innovative in preparation for the 2017 tests. Our district's administrative team gleaned all of the information available from July 2016, through March 2017. Math coordinator, Jill Milton, researched dozens of online resources for our third, fourth, and fifth grade teachers. Our classroom teachers reviewed all of the literacy skills that had been beneficial to our previous students, and we supplemented

all of this with after school tutoring, small group writing practice, and our traditional practice with capitalization, punctuation, spelling, and usage. The principal attended three webinars in the summer and fall, as well as sharing all monthly directives from DESE. Technology Director Joe Kidd provided informative tests on our computers, made helpful suggestions for our fourth grade teachers to follow, and actually administered practice tests on the computers in the presence of our fourth grade teachers.

2. **Aspen** – The Norwood Public Schools changed student information system after entertaining offers from several S.I.S companies during the 2015-2016 school year. Our Tech Committee, under the direction of Joe Kidd, chose Aspen as our new provider. After receiving financial support from Town Meeting, Randi Johnson (technology) immediately began transferring files from Ipass to Aspen. We met at N.H.S on July 19th, with Susan Donovan (Aspen) and training began immediately to provide the training necessary for all NPS employees, and go live with the new system on 1/30/2017. Depending on a person's S.I.S. responsibilities, training was provided for a full day on 1/3/2017, 1/7/2017, and 2/8/2017. In addition to these, Joe Kidd attended our 1/9/2017 staff meeting in order to explain features just to the Callahan staff. The transition has been seamless and efficient.
3. The Callahan School PARCC results of the 2015 were extremely high and resulted in our school being honored as one of only 45 Commendation schools in the state. In 2016, our PARCC scores remained commendable for the whole group but we noticed an increase in our population of our 'high needs' students, and a growing chasm between the scores of these students and our regular ed students. We began identifying all of these, revising some of our math, reading, and science strategies, and focused specifically on addressing these students' struggles beginning in September of grade one. We won't have our 2017 results as this report goes to press, but our staff is anxiously awaiting our MCAS 2.0 scores in order to evaluate the improvements enjoyed by our 'high needs' students.

## CALLAHAN SCHOOL PTA

President Amy O'Keefe, Vice-President Kristen Carreiro, Secretary- Tara Kelly, Treasurer – Betsy Maguire, Facebook- Jen Brady, Book Fairs- Kristen Carreiro, Fundraising Committee- Wendy Keats, Vicky Martin, Cookies with Santa- Laura McDonald, Appreciation breakfast – Laura McCarthy, Fall Family Fun night- Amy O'Keefe/ Committee, Math/Science Night- Committee.

It is with mixed emotions that I write my 26th and last end of the year report. We accomplished half of the priorities identified in our 2016-2018 School Improvement Plan. We also provided six educational programs throughout the year. We offered Fall family Fun Night, Cookies with Santa, Math/ Science Night, and finished with a school sponsored trip to a Red Sox game on June 29, 2017. As I complete my 26th year as principal, and my 48th year as a Callahan educator, I could never thank all of the people who have made my job so much fun. Consequently, I'm going to have to summarize contributors, whose time and effort on behalf of our kids was more than commendable. I personally want to thank every staff member with whom I've worked at this wonderful



# ELEMENTARY SCHOOLS ANNUAL REPORT

school and parents through the years who showed up to our monthly PTA meetings and ran all of the great family activities we offered. I thank you on behalf of all of our students. To the students themselves, I gave you all of my energy, leadership, and love. In return, you made every one of my days happier, and you made me unbelievably proud to call you my "Cal kids."

Love, Mr. Griffin

## CLEVELAND SCHOOL COUNCIL

The F.A. Cleveland School Council included the following members during the 2016-2017 school year: Nancy H. Coppola (Principal), Michelle Hsu (Parent), Amy MacDougall (Parent), Erin Saulnier (Parent), Gail Howell (Teacher), Nora Galvin (Teacher), Mary Wesley (Teacher). Our School Council meets monthly and discusses the needs and accomplishments of our school. This year they were instrumental in organizing a Community Build for our new playground. They were also instrumental in making improvements in the areas of curriculum, facilities and technology. We have a Student Council that includes students in grades 4 & 5. The Student Council has run various activities including, but not limited to: gathering cards for service people, collecting candy for service personnel, and a soup drive for the food pantry. The Cleveland School also has a school store run by students and the proceeds have been used to improve our school. This year a new basketball hoop was purchased from their profits for all of our students to enjoy.

## CLEVELAND SCHOOL PTO

The Cleveland staff participates in many activities such as: Character Day, Talent Show, Field Trips, Vocabulary Parade, Drop Everything and Read, Read Across America, and Poem in your Pocket Day. For Dr. Seuss' birthday, we have "celebrity readers" in all of our classrooms. We have a number of afterschool activities called "Cleveland Clubs" which are sponsored by our PTA. Activities include yoga, drama, computers, cooking, poetry, puzzles, crafts, knitting and art. We have a holiday concert, a year end concert and a Grade 5 musical. We have several food drives for the local food pantry, host a Dessert Spectacular for two Nursing Home Facilities, support "pay" dress down days to support philanthropic endeavors, and enjoy a school wide field day. Staff members host "lunch bunch" to help students working on socialization issues. We also have students participating in Honor Chorus, Honor Orchestra and Honor Band. The Cleveland School is totally inclusive and works together as a family.

## OLDHAM SCHOOL COUNCIL

The Oldham School Council Members were: Dr. Wesley Manaday (Principal/Co-Chair); Elizabeth Gassoway (Community Member/Co-Chair); Catherine Barnicle, Candice De Boer and Steve Perry (Teachers); Eliutt De Jesus, Nancy Doherty and Darrin Reynolds (Parents); and Scott Schaul (Community Member). The following goals were identified and implemented:

## ENGLISH LANGUAGE ARTS (ELA)

1. Used the computer lab and carts to publish student writing using a variety of digital tools including the use of Chrome Books, iPads and Google Drive.
2. Built consistency in vocabulary development.
3. Refined our Response to Intervention (RTI) Model so that each student made at least one (1) years' worth of progress within the school year as measured by the Developmental Reading Assessment (DRA).

4. Strove for consistency to have teachers meet with at least three (3) small groups in Reading Workshop each day.
5. Used common planning time to discuss best practices to improve topic development.

## MATH

1. Built consistency at all grade levels in implementing "Problem of the Day" math calendars on a monthly basis.
2. Improved upon our Tier 1 RTI Model by developing grade level common math center time where teachers differentiated instruction using manipulatives, technology, games and problem solving activities to address the individual needs of students.
3. Maintained no less than 75 minutes of uninterrupted math instructional time every day.
4. Met twice monthly to discuss curriculum alignment for the Envisions 2.0 Math Program.

## SCIENCE

1. Increased science instruction and activities from 90 to 120 minutes per week by teaching science across the curriculum.
2. Explored and implemented best practices for science instruction for schools with high student academic achievement in science.

## ASSESSMENT

1. Strove to increase student achievement at the proficient level and reduce the numbers of students identified in both the warning and needs improvement levels on the 2017 MCAS 2.0 English Language Arts Test when compared to the results of the 2016 PARCC.
2. Strove to increase student achievement at the proficient level and reduce the numbers of students identified in both the warning and needs improvement levels on the 2017 MCAS 2.0 Math Test when compared to the results of the 2016 PARCC.
3. Strove to increase student achievement at the proficient level and reduced the numbers of students identified in both the warning and needs improvement levels on the 2017 MCAS 2.0 Science and Technology/Engineering Test.

## OLDHAM SCHOOL PTO

The Oldham School PTO was led during the 2016-2017 school year by Executive Board Members: Mollie Caravello (President); Arati Paranjpe (Vice President); Tony Caravello (Treasurer); and Kelly Farewell (Secretary). A new PTO board was elected in the spring of 2017. The 2017-2018 PTO is being led by Katie Neal-Rizzo and Kathleen Hair (Co-Presidents), Jen Carey (Vice President), Eavan Monahan and Tricia O'Malley (Co-Treasurers), and Tricia O'Brien and Samantha Bradley (Co-Secretaries). Fundraising activities in 2016-2017 included the 2017 Spring Fair, the Oldham Fitness Challenge, Halloween Party and Dance, Yankee Candle product sales, KidStuff coupon book sales, Scholastic Book Fair, Box Tops Collection for school equipment, Square One Art, and dine-out nights at various local restaurants. PTO family dues of \$20 per family were also collected to help offset the expenses of on-going school projects and programs. Kim Miller and Rebecca Deeks coordinated the enrichment programs held during the school day. A wide variety of programs included the annual Math & Science Night, a whole school viewing of the Nut Cracker Ballet performance at the Norwood Theater, a Hip Hop Presentation promoting positivity, a field trip to the Plymouth

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Plantation where students learned about Colonial Lifestyle, the Potato Hill Poetry Residency Workshop, a visit by Storyteller Len Cabral, and the United States Postal Service unveiling of the JFK Stamp. James and Robin Wilson coordinated enrichment classes with the teachers and parents of the school community that were offered after school. After school enrichment classes included learning how to code, scrap booking, a science club, art class, yoga sessions, playing board games, and playing a motor skills game called "Minute to Win It." The PTO also funded the after school sports programs that were teacher led for Grades 4 and 5 students. Additionally, funds were used to supplement the cost of buses for school field trips, to purchase a new microwave for the teacher's lounge, new playground equipment and mulch (installation provided by the Norwood Public Schools' Building & Grounds Department), and provide classroom stipends and teacher subscriptions. Lastly, the PTO awarded \$1,500 in college scholarships to graduating Norwood High School Seniors who attended the Oldham School.

## PRESCOTT SCHOOL COUNCIL

The following people comprised the Prescott School Council: Brianne Killion (Principal and Co-Chair), Mr. Rob Marshalsea (Teacher and Co-Chair) Mrs. Signe Pagliuca (Teacher), Paula Flanagan (Parent), Nancy Wladkowski (Parent), Scott Murphy (Community Rep), Joan Briggs (Community Rep), and Pat Rose (Community Rep). I would like to thank all those who have served on the School Council. This year the School Committee received updates on the status of the 2016-2018 School Improvement Plan.

### Improve student achievement:

#### We are a Level 1 School as designated by the state.

1. **Math** – We continue to use the Envisions math program this year including guided math groups into weekly instruction. Fact fluency is a goal of all grade levels. The Prescott continues to celebrate proficiency of math facts with the Math Fact Hall of Fame.
2. **Reading** – Mrs. Carol Thornton our Literacy Specialist provided modeling and instruction in all grade levels for good reading strategies. She also continues to use the Leveled Literacy program providing RTI support for first and second graders. Technology was integrated into third, fourth and fifth grades using the Chrome Books and shared Google docs. We continued our "Share our Books" program with an all school book read. This year we read *Charlotte's Web* and took our all school field trip to the Wheelock Children's Theatre to see the performance. Our librarian Donna Miller continues to make our library the media center of our school, this year building a "maker space" for our students. New furniture was purchased for the space from a grant awarded to us from Mass Cue.
3. **Science** – This year we began to incorporate the next generation science standards with lessons in Grades 3 and 5 that integrate the engineering process into the units. Mrs. Lockwood and Mr. Goulet modeled these lessons with our teachers. We also had a resident seismologist from the Boston College Educational Seismology project with us for 4 weeks. She taught lessons in grades 3-5 using our seismogram. This was funded by a grant

awarded to us from the Blue Hills Charitable Foundation.

4. **Technology** – We are leaders in the district for the use of technology with our students. Students in grades 3-5 are proficient in using chrome books and Google classroom for daily writing activities and research. Students in first and second grade have access to iPads for literacy and math centers. Teachers consistently model good use of technology for our students.
5. **Community of Learners** – We continue to use and practice the components of the Open Circle Social Competency program at the Prescott School. We celebrate good character traits through our "Always an All Star" program where students are nominated monthly for being kind, hardworking, respectful, and a good friend. This year the PTO purchased two "Buddy Benches" for both of our play areas. This year a student council was formed. They have been leaders in some of the extra activities at our school. Theme days and "Mix it Up" lunches promote good citizenship skills. Our annual "Talent Show" showcases a diverse group of talented students.

## PRESCOTT PTO

The Prescott PTO is an integral part of our school. They work hard to provide programs and programs that will enrich and expand the educational, social, and cultural opportunities for the Prescott School students. The PTO generously fund field trip buses for our students, thus keeping the costs of field trips down for our students. The PTO president is Amy Pflingston. We thank Amy for her time on the board. The PTO also includes many hard working volunteers on various boards and committees who give many hours to the children and staff in our school. Some of the other activities sponsored throughout the year by the PTO are the Back to School BBQ, Ice Cream Social, Annual Book Fair, All School Field Trip to the Wheelock Family Theatre, Math and Science Night, Halloween Party, 5th Grade Pasta Supper, and the end of the year Field Day and Family Fun Day. The PTO also brings enrichment programs into the school with the help of grants through the Norwood Cultural Council. This year we had the following quality programs; Ill Style Hip Hop Group, Election Day Game Show, Kathak, traditional Indian dance, Rich Sobol, illustrator, Prismatic Magic, New England Aquarium Whale Day, and Mad Science at our math and science night. Our school store, part of the PTO, helps to fund activities for the students such as playground equipment and indoor and outdoor recess games and activities. This year our PTO also sponsored a "Teacher Appreciation" luncheon that featured a Cinco De Mayo theme. All staff member got to enjoy the delicious meal. I would like thank the PTO for all their hard work and dedication to the students and staff at the Prescott School. They are truly a very important part of the Prescott community.

## ELL PROGRAM

The ELL Program serviced 300 students from many different countries who speak 36 different languages. Upon entry to the schools, the ELL staff addresses the students' language abilities. After testing is completed, English support services are scheduled according to the student's need. Pullout and inclusion services are provided on an ongoing basis through ELL and classroom support. Every ELL class focuses on increasing vocabulary, rhyming ability, reading and writing skills and supporting classroom

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subjects. All ESL students are assessed by the State for English proficiency using the ACCESS test administered mid-winter and the MCAS state testing in the spring. This data is used in addition to building based data to design instruction appropriate for each student. For the last three years, the district has met all three of its Annual Measurable Achievement Objectives (AMAO) targets.

## **LIBRARY**

The mission of the Library Media Program is to foster the development of skills, strategies, and proficiencies that enable students to become lifelong, independent learners by accessing various information technologies. It is also the responsibility of the program to provide the services and resources that will meet this objective. This year the librarians have been refining a Gr. 1-5 research curriculum and ways to assess that knowledge. The librarians also continue to build and update their school library's website which allows students, teachers, and families to access relevant and appropriately categorized websites, electronic databases, award-winning children's literature and information and resources specific to each school library. Our school librarians are also essential partners in collaborating with all our content area teachers in using various instructional technologies and developing interdisciplinary curricula designed to meet literacy standards. In addition, our school librarians work in cooperation with the Morrill Memorial librarian staff to coordinate various programs, such as summer reading. The Norwood Public Schools sincerely thank all our PTO/PTA's who were once again very active in raising money to purchase new books to help students become enthusiastic and habitual independent readers.

## **READING PROGRAM & TITLE ONE**

The Norwood Public Schools uses a balanced literacy approach for literacy instruction. Literacy Specialist and Title I teachers work within each classroom and in pull-out models to offer reading modifications to students who need extra support for the regular classroom curriculum to improve reading, writing, listening, and speaking. Small group instruction is used for students who need additional help aside from the regular classroom curriculum, as well as other individualized programs, as necessary. The Literacy Specialist and Title I teachers help to administer many assessments and all testing results are graphed and presented to the classroom teachers to help further their students' instruction. The classroom teachers use individual assessments to better understand the needs of each student; evaluate the student's strengths and weaknesses; and provide classroom modifications. Also, there are many additional activities arranged by the Literacy Specialist and Title I teachers in each school to increase family participation and make reading enjoyable so our students strive to become proficient readers and writers.

## **STUDENT SUPPORT TEAM**

The Student Support Team (SST) is a general education resource available to meet with classroom teachers to discuss ways to help children who are experiencing difficulty achieving success. The team consists of a classroom teacher, Literacy Specialist, Adjustment Counselor and Principal. The SST provides an alternative for teachers, other than the Special Education referral process, for obtaining input from colleagues on ways to help children achieve success.

## **INCLUSION**

The Inclusion Specialist is a member of the Special Education Evaluation TEAM and is responsible for academic instruction, support, testing, and interpretation of test results and development of Individual Educational Plans (IEPs). Students are supported in a variety of ways including one-on-one, small group, and/or inclusion settings depending upon their individual needs. Students may need modification of classroom materials; extra time to complete class work; repetition of material with several demonstrations; special visual reinforcements; a separate setting to take tests; or tasks broken down into more manageable steps.

## **RESOURCE ROOM**

The Resource Room services children who have a wide variety of needs and meet the criteria for Special Education services with disabilities ranging from autism, communication, neurological disability, mild to severe specific learning disabilities and behavioral/emotional issues. The TEAM meets annually to discuss whether the child is making effective progress with this support. Children are serviced in the Resource Room according to the service delivery that is written into their IEP that requires small group instruction and/or one-on-one assistance and instruction in one or more academic areas. It is also available for students to take tests and complete unfinished work. The Resource Room teacher collaborates with the classroom teacher to provide instruction and work on the grade level curriculum, provide modifications and accommodations within the classroom and to include the student in the classroom routine.

## **THERAPEUTIC/ACDEMIC SUPPORT CLASSROOM (TASC)**

The TASC program exists for students with severe, behavioral and emotional needs, who require specific teaching strategies for implementing IEP goals and objectives. Academic support and specialized instruction with regular education curriculum is delivered to a student that is appropriate to meet their individual needs. Teachers work closely with clinical staff to develop a therapeutic learning environment to assure appropriate learning experiences for all students.

## **LANGUAGE-BASED LEARNING DISABILITY CLASSROOM (LBLD)**

The LBLD program exists for students who have substantial difficulty with language-based concepts, including but not limited to, decoding, fluency, reading comprehension, writing and sound-symbol relationships. Classrooms are centered around direct systematic multi-sensory approach and focus on executive functioning skills such as planning, flexibility, tolerance, methods, social and problem-solving skills. This is a highly structured language-based program that implements specially designed instruction which is individualized according to the specific goals and benchmarks of the student's IEP. In addition, all academic instruction is aligned with the State Curriculum Frameworks and a Speech/Language Pathologist is assigned to the classroom to collaborate with teachers and service providers to develop the best strategies for a successful program.

## **PRAGMATIC LEARNING CENTER (PLC)**

The PLC at the Cleveland Elementary, Middle School and High School exists for students who require additional support with social pragmatic skills or behavior. The services include a combination of supported inclusion, discrete trial sessions, small



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group activities and incidental teaching strategies to students on the Autism spectrum. The program is based on the principles of Applied Behavior Analysis with a focus on reinforcement systems and consistent behavior management programs. Accommodations and/or modifications to the academic program are individually tailored, as needed. Students attend their grade level classroom, visit the PLC as needed, participate in a social group with peers, and receive direct instruction in social skills by the Speech/Language Pathologist.

## **PRACTICAL APPLICATION OF CURRICULUM AND SKILLS PROGRAM (PACS)**

The PACS classroom at the Oldham and Prescott Elementary Schools and the High School, provide students with basic academic skills, functional living skills and pre-vocational to vocational training. The Special Education Teacher, Speech/Language Pathologist, Occupational Therapist and Physical Therapist collaborate to create programming that embeds all therapies into the program per each student's IEP throughout the day.

## **SCHOOL ADJUSTMENT COUNSELOR**

The Adjustment Counselor services students who have emotional problems, social issues or exhibit behavior problems in school. Classroom teachers, who are in a position to recognize symptoms of emotional upset, unusual behavior or poor social adjustments, usually refer these students. The Counselor meets with students individually or in a group setting on a regular basis; is in regular contact with parents and teachers regarding concerns they may have; and will provide individualized behavior plans, as needed. The Counselor is part of the Special Education Evaluation Team and meets with parents of incoming Kindergarteners sharing information about the screening process and helps parents prepare their child for Kindergarten.

## **SPEECH/LANGUAGE PROGRAM**

The Speech/Language Program provides supportive services to children individually or in small groups, depending on the child's need. The responsibilities of the Speech Therapist include participation on the SST as well as performing recommended speech and language evaluations; and a formal report with test results, observations and recommendations is written and presented at the evaluation meetings. The Therapist also works closely with teachers, parents and other specialists to coordinate programs suited to the individual needs of a given student and are part of a team that provides a screening process annually for students entering Kindergarten.

## **ADAPTIVE PHYSICAL EDUCATION (APE)**

Adaptive Physical Education is in place for students with disabilities with large motor skills. Each student who is recommended for APE receives an individualized plan which offers students the chance to improve their gross motor skills in a small group setting. The APE Program also works on developing student self-confidence so that they are better able to handle a regular physical education class.

## **ELEMENTARY PHYSICAL EDUCATION**

The Norwood Elementary Physical Education Departments believes in developing the child from a variety of methods physically, socially and emotionally. The concept belief is to build

each year through elementary school challenging the students as they progress from K-5. In 2018, some of the new ideas will focus on using video analysis to teach and assess students during class time. Physical Education Teachers will use video in the areas of Ball Skills, Gymnastics and Dance in order to help students follow their progress. Teachers will also use video analysis for end of unit assessment.

## **MUSIC PROGRAM**

The Norwood Public Schools Elementary General Music Program is a comprehensive, sequential curriculum based on the Massachusetts Curriculum Frameworks and taught by music specialists. Skills developed include singing, playing instruments, movement, critical listening and the learning and reading of musical notation. Interested students may elect to take violin lessons in the 3rd grade; all other band instruments are introduced in the 4th grade and continued through 5th grade. All students are offered the opportunity to audition for and participate in the district-wide Honor Orchestra, 5th Grade Honor Band and 5th Grade Honor Chorus.

## **VISUAL ART PROGRAM**

The Norwood Public Schools Elementary Visual Art Program begins in 1st grade and is a comprehensive, sequential curriculum based on the Massachusetts Curriculum Frameworks and taught by visual art specialists. Through the study and creation of visual art, students improve their fine motor skills and develop critical and creative thinking habits. Skills explored and developed include drawing, painting, 3D, design and printmaking. Examples of student artwork are displayed in all the individual elementary schools, as well as at the Morrill Memorial Library, the Savage Center, and the annual Fine Arts Festival.

## **CONCLUSION**

We would like to express our appreciation to the School Committee, Central Office Administrators, teachers, all support staff, School Councils and PTO/PTA's for all their hard work which contributed to another successful year.

Respectfully submitted,

Jean Selines, Principal Balch School (Retired 6/30/17)  
Robert Griffin, Principal Callahan School (Retired 6/30/17)  
Nancy Coppola, Principal Cleveland School  
Wesley Manaday, Principal Oldham School  
Brianna Killion, Principal Prescott School

# GEORGE F. WILLETT EARLY CHILDHOOD CENTER

## GEORGE F. WILLETT EARLY CHILDHOOD CENTER 2016-2017 ANNUAL REPORT

The Willett Early Childhood Center is a unique program in that we have educational programs for Norwood's youngest students. The Integrated Preschool Program consists of four classrooms for three and four year old children, while the Full Day Kindergarten Program services five-year-old students. Our Early Childhood Center also includes a Multi-Age Primary Skills Classroom for students whose educational issues are best addressed in a smaller classroom setting. In late August, prior to the opening of school, Parent Information Nights provided families an opportunity to learn more about our school.

### INTEGRATED PRE-SCHOOL PROGRAM

The Norwood Integrated Preschool is a developmentally appropriate, language-based program that serves children with special needs and typically developing peer role models. This is a tuition-based program for those students who do not have special education issues. In September 2016, there were five (5) Preschool classrooms. Students were enrolled in a two (2) three (3) or four (4) half-day program, or an extended day, five (5) hour program. In these classrooms, a certified special education teacher leads each room, assisted by two paraprofessional aides. At the start of school, 106 preschoolers were enrolled in our preschool. This number increased to 113 by January 2016, and finally ended the year with 125 students in June. Each November, an Open House provides parents of prospective preschoolers the opportunity to visit our school to learn more about this program. In late December, a public lottery is held at the school at which time typically developing peer role models are selected for classes to start the following September. This lottery system insures that all applicants have an equal chance for enrollment into the program. Throughout the year, the Willett teachers and therapists conduct screenings of preschool-aged children about whom parents have concerns. These screenings are required by law, as part of the Department of Education's child-find mandate.

### FULL-DAY KINDERGARTEN PROGRAM

The Norwood Public Schools provides tuition-free full-day kindergarten for those students attending public school. Partial funding was provided through a grant from the Massachusetts Department of Elementary and Secondary Education. The program provides students with five (5) hours, each day, of developmentally appropriate, center-based learning and is an inclusive program. Most children travel to the Willett on school buses from their neighborhood elementary schools. An instructional aide from the Kindergarten Program acts as monitor and accompanies the children on each bus. In September 2016, two hundred ninety-four kindergarten students entered the Willett full-day kindergarten program. A certified teacher and an instructional aide staff each of the thirteen (13) full-day classrooms. The Developmental Learning Center (DLC) is led by three special education teachers and an instructional aide. Mrs. Anne Watson, literacy specialist, supports all students' efforts to become readers. Students participate in weekly classes in Music, Gym, and Library.

### TRANSITIONS

A variety of transitional activities were planned for our students prior to the start of school. Children entering the preschool program came to visit school for a short time the day before the official start of school in September, to ease anxieties. New kindergarten students participated in "*Welcome to the Willett Day*" in June, during which time children and their parents were given a tour of the building, led by members of the kindergarten staff. At the end of the tour children received a copy of the book, *The Night Before Kindergarten*, as a reminder of their visit. They, too, visited classrooms for a short time the day before the start of school, meeting teachers and classmates. At the opening of school each year the PTO sponsors an Ice Cream Social and Open House for all families and their students to come in, meet the teachers, and visit their classrooms. Those kindergarten students moving on to first grade visited their first grade schools early in June, during the school day, accompanied by our teachers. Building principals welcomed the soon to be first graders and hosted tours of their buildings.

### HEALTH

Once again, our school nurse, Mrs. Joanne Ryan, provided a variety of nursing services to the students, before retiring in December. Mrs. Carol Siekman took over as the Willett School nurse in February 2017. Prior to entrance into school, Mrs. Ryan conferred with parents to insure all students had the necessary immunizations and physicals. Individualized Health Care Plans were developed, when appropriate. During the school year, students' hearing and vision were screened and parents were referred to PCPs, if needed. Mrs. Ryan visited each kindergarten class educating our students and families about the importance of healthy foods. The nurse also turned her office into a classroom, where students learned proper hand washing techniques, and infection control. Mrs. Ryan and Mrs. Siekman provided care for students with a variety of medical issues including allergies, asthma, and seizure disorder. The nurse also supported students with allergies using an Allergy Action Plan based on the Food Allergy and Anaphylaxis Network protocol. The school nurse provides daily care and comfort to students in need.

### THERAPY SERVICES

A variety of services are provided for our preschool and kindergarten students, by speech/language pathologists, occupational therapists, physical therapists, and adjustment counselors who work with children according to their individual needs. Therapists also work with children as part of the community outreach program.

### SCHOOL COUNCIL

The following people served on the School Council: Diane Ferreira (Principal and Chair); Julie Barbour-Issa, Christine Hajjar-Chastanet, and Michelle Sweeney as parents, and Patty Doucette, Amy Michienzi, Diane Smith and Lauren Grealish (Teachers) and Travis Farley (Community Liaison). The School Council reviewed the following goals for our School Improvement Plan. Incorporate and embed the Social and Emotional Learning and Approaches to Play and Learning Standards into our existing curriculum to provide a developmentally appropriate learning environment for all students. Develop four units of study at the kindergarten level in the two year period that are thematic and project-based. Adopt the guidelines



# GEORGE F. WILLETT / BLUE HILLS REGIONAL

of "Elements of High Quality Kindergarten" to replace the NAEYC accreditation process. Create an outdoor learning environment that is share by the school community.

## PTO

The parents of the PTO continued to support our students and staff through a variety of wonderful programs, including the Bike-a-Thon, Book Fair, Craft Night and Tide Pool Alive. Marci Drummey and Julie Barbour-Issa served as Co-Presidents. Many parents donated their time to make programs successful. The children were learning while participating in curricula-related programs, such as Wingmasters- Hawk and Owl program, a planetarium visit, and an artist in residency program with Eschu Bumpus, storyteller. The Willett PTO is committed to helping us create a welcoming, inclusive learning environment for Norwood's youngest students.

## SCHOOL/COMMUNITY OUTREACH

Again this year, the Willett community took part in a food drive in November asking families to bring in food products that were donated to the Ecumenical Food Pantry. Staff gave their time and materials for Operation Santa, and donated resulting funds to Norwood's Circle of Hope.

## CONCLUSION

The Willett Early Childhood Center continues to be a great place to grow for our early childhood students. Through the dedicated work of all staff, children in our preschool learn and practice developmentally appropriate skills, have extended opportunities to socialize with peers, and play with classmates in a welcoming and nurturing environment. Kindergarten students leave the Willett with skills they will need to become successful in first grade. I would like to thank the Norwood School Committee, the Central Office Administration, and the other Building Principals for their support, encouragement and guidance. I am also grateful to the staff for their sincere dedication and commitment to the children of Norwood. Finally, I extend sincere and heartfelt thanks to the Willett School Council, PTO and parents for their enthusiasm and hard work throughout the year. Respectfully submitted,

Diane E. Ferreira  
Principal

## 2017 TOWN REPORT OF THE BLUE HILLS REGIONAL TECHNICAL SCHOOL

The Blue Hills Regional District School Committee is pleased to submit its Annual Report to the residents of the Town of Norwood. Blue Hills Regional Technical School continues its steadfast commitment to providing the highest caliber academic and vocational instruction to district students in grades nine through twelve, and to those receiving postgraduate training. The nine towns in the district include Avon, Braintree, Canton, Dedham, Holbrook, Milton, Norwood, Randolph, and Westwood.

Mr. James P. Quaglia is the Superintendent-Director of Blue Hills Regional Technical School. Mr. Kevin L. Connolly is the Norwood representative on the Blue Hills Regional District School Committee. The Committee meets on the first and third Tuesday of each month at 7:00 p.m. in the William T. Buckley District School Committee Meeting Room (Room 207A) at the school at 800 Randolph St., Canton. The public is invited to attend.

## The following members comprised the 2016-2017 / 2017-2018 District School Committee:

<b>AVON:</b>	<b>Mr. Francis J. Fistori</b>
<b>BRAINTREE:</b>	<b>Secretary Eric C. Erskine</b> (Elected Secretary on July 11, 2017.)
<b>CANTON:</b>	<b>Mr. Aidan G. Maguire, Jr.</b>
<b>DEDHAM:</b>	<b>Vice Chair Thomas R. Polito, Jr.</b> (Elected Vice Chair on July 11, 2017.)
<b>HOLBROOK:</b>	<b>Mr. Michael C. Franzosa</b>
<b>MILTON:</b>	<b>Mr. Festus Joyce</b>
<b>NORWOOD:</b>	<b>Mr. Kevin L. Connolly</b>
<b>RANDOLPH:</b>	<b>Chair Marybeth Nearen</b> (Elected Chair on July 11, 2017.)
<b>WESTWOOD:</b>	<b>Charles W. Flahive</b>

## BLUE HILLS REGIONAL SCHOOL RENOVATION PROJECT

Our School Renovation Project has been approved by the Massachusetts School Building Authority, and all nine of our member communities have approved the project; giving Blue Hills the permission to borrow the money necessary to begin construction in June of 2018. The MSBA will be reimbursing approximately fifty percent of the total cost of the project. The construction phase is projected to last approximately fifteen months. Blue Hills is fortunate to be partnered with nine sending communities who strongly support our continued mission of producing quality vocational technical graduates. For further information, consult the following link:

<http://www.renovatebluehills.com>

Sixty members of the Class of 2017 received John and Abigail Adams Scholarships including Norwood student Liam Coyne. The annual William A. Dwyer Chapter of the National Honor Society (NHS) Induction Ceremony was held on April 11, 2017. The new inductees included Norwood students Dillon Cambria, Sabrina Branco and Kim Delgado.

# **BLUE HILLS REGIONAL TECHNICAL SCHOOL**

Several students from Blue Hills Regional Technical School in Canton earned medals at the State Leadership and Skills Conference held from April 27-29, 2017, in Marlborough, Mass., by SkillsUSA, a national organization for vocational students that holds competitions in dozens of technical areas. Students can win gold, silver or bronze medals based on their projects and performance at the event. The advisor to the Blue Hills chapter of SkillsUSA is Mr. Robert Foley. The gold-medal winning team competed at the SkillsUSA National Leadership and Skills Conference on June 19-24, 2017, in Louisville, Ky. Taija Traynum-Worrell of Norwood was elected to be a National Voting Delegate.

The annual breakfast held at Blue Hills to honor selected students with scholarships, opportunities to attend a leadership conference and career assistance awards from the Neponset Valley Rotary Club and Randolph/Avon/Canton Rotary Club was held on May 3, 2017 in the school's student-run restaurant, the Chateau de Bleu. Thomas Morrissey of Norwood was given a \$250 career assistance award.

At the Senior Scholarship and Awards Night on May 24, 2017, dozens of students were honored for their achievements. Nearly \$19,000 in memorial scholarships and close to \$27,000 in civic, state and industry awards were distributed to students. Recognition awards were given out for academic and vocational excellence. Blue Hills appreciates all the individuals and civic and municipal organizations that generously recognized these deserving young men and women.

In a ceremony held on May 25, 2017, 20 Health Assisting students received their Certified Nursing Assistant pins. They also became Geriatric Patient Care Associates, having completed training at Beth Israel Hospital Deaconess Hospital—Milton that was funded by the Healthcare Workforce Transformation Fund administered by the Mass. Dept. of Labor and Workforce Development. Hosana DeOliveira Castro of Norwood was among the honorees.

It was a truly stellar year in sports for Blue Hills Regional. Blue Hills Regional takes great pride in all its student-athletes and coaches and congratulates them for their tremendous dedication and hard work. Among the highlights were the selection of Athletic Director Ed Catabia by the Massachusetts High School Football Coaches Association to coach in the Shriners football game on June 17, 2017, and the selection of the Blue Hills Regional cheerleaders to participate as well. Nate Newman of Norwood was an All-Star in lacrosse, as well as being chosen Athlete of the Year. (There was also a Female Athlete of the Year.) The girls' basketball team qualified for the MVADA and MIAA tournaments. The boys' basketball team won the Mayflower Athletic Conference Championship. The baseball team qualified for the MVADA and MIAA tournaments and were Mayflower League champions. The softball team qualified for the MIAA tournament. The volleyball team qualified for the MVADA tournament. Coaches Matt Manders (baseball), Beverly Woods, a former Norwood resident and Blue Hills graduate (swimming), Brian Gearty, a Norwood resident and Blue Hills graduate (boys' basketball and golf) and Tom McGrath (volleyball) were honored as Coaches of the Year

in their respective leagues. The girls' soccer team and the golf team were honored for sportsmanship by the Mayflower League.

Commencement was held on June 7, 2017. Twelve students from Norwood graduated including Selena Arias, Xiomara Bonilla, Liam Coyne, Hosana DeOliveira Castro, Noah Furcht-Heafitz, Jovan Gomes, Allison Jenks, Thomas Morrissey, Nathaniel Newman, Nicholas Ricci, Sean Sullivan and Isaiah Tavares. Superintendent Quaglia reassured them all that "change is perpetual, it's normal, it's expected. Live your life without fear and apprehension and accept change as a necessary constant in your life." Principal Jill M. Rossetti exhorted them to always strive for new challenges. "Don't settle for doing what is easy. Make conscious choices to do what is hard," she said.

The Practical Nursing Program (Postsecondary Programs Division) is a full-time program of study provided to adults on a tuition and fee basis. The Practical Nursing students are prepared upon graduation to take the NCLEX-PN (National Council Licensure Examination for Practical Nursing) through the State Board of Registration in Nursing. The Practical Nursing program (Postsecondary Programs Division) held its 28th Annual Commencement at Blue Hills on June 28, 2017 for thirty-five students. The graduates included Emma Murphy of Norwood.

There was a total of 863 students enrolled at the school. Fifty-four were from Norwood.

On November 14, 2017, Blue Hills Regional hosted its annual Open House. The well-attended event allowed the public to visit classrooms and technical areas, speak with students, teachers, and administrators, and gather information about the school.

NASA astronaut Scott D. Tingle of Randolph, a member of the Blue Hills Class of 1983, launched to the International Space Station (ISS) on December 17, 2017, for his first mission in space.

Blue Hills Regional is proud to offer various services (Cosmetology, Culinary featuring our in-house-student-run restaurant, the Chateau de Bleu, Early Education and Care, Electrical, Metal Fabrication, Design & Visual Communications, Construction Technology, Graphics and Automotive) to district residents – and in some cases, the general public – from a variety of technical programs. This practice allows students to utilize their training in practical, hands-on situations that augment their classroom work. Furthermore, these professional-quality services are available at well below commercial cost. Over the years, residents and civic or municipal groups in the Town of Norwood have saved considerable money by having Blue Hills Regional students perform work for them.

Respectfully submitted,

Mr. Kevin L. Connolly  
Norwood Representative  
Blue Hills Regional Technical School District  
December 31, 2017

# **POLICE DEPARTMENT**

I hereby submit the Annual Report of the Norwood Police Department.

The Norwood Police Department partnered with Norwood Hospital staff to conduct an active shooter response training. Participating in this training were the Norwood Fire Department and with Brewster Ambulance.

Over the summer, the Department ran two sessions of the Youth Academy, one in July and the other in August. This program is geared towards 8th grade students. We thank the Norwood Recreation Department for teaming up with us to make it so successful. In March Deputy Chief Kelly and I read to students at the Oldham and Callahan Schools and Lieutenant Benedetti and School Resource Officers Murphy and Mahoney read to students at the Cleveland School in celebration of Read Across America week. Lt. Benedetti also read to children at Morrill Memorial Library.

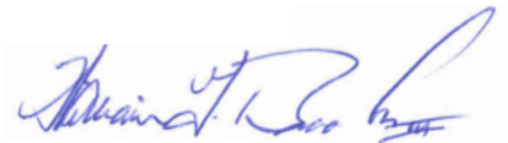
The Department participated in the national Coffee with a Cop initiative. The concept is simple – the Department announces the times and locations where officers can be found in coffee shops and residents are encouraged to stop by and discuss any concerns, or just to say hello.

In April we conducted our second Norwood Police Entrance Exam. Over 250 applicants took the exam.

Norwood had 29 people overdose in 2017, with 6 fatal. In 2016 there had been 47 overdose cases with 3 being fatal. The Norwood Police joined the One Mind Campaign of the International Association of Chiefs of Police. Under the campaign, police chiefs pledge to adopt a formal policy on serving the mentally ill, establish a formal relationship with an area mental health service provider, provide all officers and dispatchers with 8 hours of “mental health first aid” training, and train 20% of its officers in Crisis Intervention Team, a 40-hour course.

I would like to take this opportunity to thank Norwood’s residents and town officials for their support this past year, particularly General Managers John J. Carroll and Tony Mazzucco and the Board of Selectmen, and to acknowledge the dedication and hard work of the men and women of the Norwood Police Department.

Respectfully Submitted,



William G. Brooks III  
Chief of Police

# POLICE DEPARTMENT

## CHIEF OF POLICE

William G. Brooks III

## DEPUTY CHIEF

Peter F. Kelly Jr.

## LIEUTENANTS

Michael Benedetti David Benton Christopher Flanagan

Christopher Padden promoted 8/2/17

Martin Baker retired 6/30/17

## SERGEANTS

William Fundora Timothy McDonagh Sarah Lyden

James Payne promoted 8/2/17

Thomas Carey promoted 8/2/17

Robert Doucette retired 6/30/17

## ADMIN. ASST. TO CHIEF

Kevin J. Grasso

## CHIEF CLERK

Robert Baker

## SCHOOL RESOURCE OFFICERS

Paul Murphy James Mahoney

## BUREAU OF CRIMINAL INVESTIGATION

Det. Sgt. Peter Curran Det. Paul Ryan Det. John Gover

Det. Thomas Stapleton Det. Richard Giacoppo

Det. Anthony Lopes

## PATROL OFFICERS

Paul Lear	Robert Harkins	Terrence Connolly
Gregory Gamel	Mario Costa	Brian Riley
Kevin Riley	Gregory Shore	Paul Zorzi
Geoffrey Baguma	Derek Wennerstrand	Matthew O'Brien
Jaime Mazzola	Andrew Jurewich	Michael O'Brien
Shawn Wilman	Patrick Bishop	Brendan Sweeney
Diego Silva	Kyle Cordero	Brenden Greene
Richard McGowan	Kevin P. McDonough Jr	John Rooney
Jennifer Hoyle	Melanie Wigmore	Jennifer Sullivan
Brian Cedrone	Peter Fiske	Sunyub Hwang
David MacEachern		

Justin McKinney hired 1/3/17

Austin Glaser hired 3/27/17

Brett Baker hired 7/10/17

Jonathan Ciavattone hired 10/16/17

Jeffrey Landry hired 10/16/17

Ryan Marchant hired 10/16/17

Jenna McCarthy hired 10/16/17

Daniel Kehoe retired 6/30/17

Enid Miller resigned 6/16/17

Scott Miller resigned 7/11/17

## SPECIAL POLICE OFFICERS

Edward Farioli	James Keady	Joseph Flaherty
Maureen Murphy-Payne	Thomas O'Toole	James Payne
David Papargiris	Robert Rinn	Milton Vega
Brian P. Murphy	Kevin P. McDonough	Clifford Brown
Daniel Kehoe	Martin F. Baker	Robert Doucette

## CIVILIAN COMMUNICATION PERSONNEL

James Maroney – Dispatcher Supervisor	Joseph Sampson
Sheila Condryn	Daniel Leavitt
James Feibelman	Michael Regan

Joseph Montesano hired 11/27/17

## CIVILIAN SUPPORT PERSONEL

Cynthia Keady Confidential Secretary to the Chief of Police  
Susan Wicklund Clerk/Secretary, Bureau of Criminal Investigation

Karen Ricci – resigned 4/21/17

Mark Walsh – Senior Building Custodian

Michael Kelley – Building Custodian

## SCHOOL TRAFFIC SUPERVISORS/POLICE MATRONS

Elaine Petherick	Julia Pond	Constance King
Donna Breen	Paula Olson	Donna Gronroos
June Marotta	Catherine Girard	Jerilyn Glassman
Dianne Bragg	Donna Cunningham	Angela Malvone
Susan Scopa	Sharon Rogers	Maria Antoniou
Elizabeth King	Christine Carey	Danielle Sabourin

Madeline Audi hired 9/18/17

Richard Hennessey hired 9/18/17

Karen Murphy retired 12/31/17

## CALLS FOR SERVICES

	2017	2016	
209A VIOLATION	Total: 33	22	11
ABANDONED CALL	Total: 150	175	-25
ABANDONED VEHICLE	Total: 14	11	3
AIRCRAFT INCIDENT	Total: 2	0	2
ALARM-BURGLAR	Total: 1545	1576	-31
ANIMAL COMPLAINT	Total: 166	223	-57
ARSON	Total: 0	2	-2
ASSAULTS	Total: 53	36	17
ASSIST CITIZEN	Total: 920	861	59
ASSIST FIRE DEPT	Total: 58	48	10
ASSIST MCI/HOSP	Total: 243	116	127
ASSIST OTHER AGENCY	Total: 286	296	-10
ASSIST OTHER POLICE DEPARTMENT	Total: 0	0	0
ATTEMPT TO COMMIT CRIME	Total: 9	17	-8
ATTEMPTED B & E	Total: 0	0	0
AUTO THEFT	Total: 27	32	-5
B & E COMMERCIAL	Total: 9	15	-6
B & E OF MOTOR VEHICLE	Total: 44	43	1
B & E RESIDENCE	Total: 16	19	-3
BE ON THE LOOKOUT	Total: 33	44	-11
BOMB THREAT	Total: 1	2	-1
BREAKING AND ENTERING	Total: 0	0	0
BUILDING CHECK	Total: 777	743	34
CHILD ABUSE/NEGLECT	Total: 2	5	-3
CITIZENS COMPLAINT	Total: 68	77	-9
CIVIL DISPUTE	Total: 72	105	-33
COMMUNITY POLICE	Total: 203	135	68

# POLICE DEPARTMENT

		<u>2017</u>	<u>2016</u>			<u>2017</u>	<u>2016</u>
COMPLAINT OF MV	Total:	249	248	1	PEDESTRIAN ACCIDENT	Total:	25 15 10
COURT DOCUMENTS TRANSFER	Total:	3	5	-2	PHONE HARASSMENT	Total:	14 19 -5
CRIME PREVENTION	Total:	9	0	9	POWER OUTAGE	Total:	18 25 -7
DEATH AT HOME	Total:	33	21	12	PRISONER FED	Total:	174 184 -10
DEBRIS ON ROAD	Total:	49	31	18	PRISONER TRANSPORT	Total:	135 124 11
DISABLED MV	Total:	306	342	-36	PURSE SNATCH	Total:	1 0 1
DISPUTE	Total:	0	0	0	RECEIVER OF STOLEN PROPERTY	Total:	1 1 0
DISTURBANCE	Total:	283	270	13	RECOVERED M/V PLATE	Total:	6 6 0
DOG BITE	Total:	5	8	-3	RECOVERED MISSING PERSON	Total:	21 16 5
DOMESTIC	Total:	197	194	3	RECOVERED MV	Total:	10 12 -2
DRUG LAW VIOLATION	Total:	31	29	2	REPORT OF FIGHT	Total:	38 31 7
DRUG OVERDOSE	Total:	29	44	-15	REPORT OF FIRE	Total:	89 106 -17
DRUNK DRIVER	Total:	13	8	5	REPORT OF GAS LEAK	Total:	10 12 -2
DRUNK PERSON	Total:	50	46	4	REPOSSESSION	Total:	48 28 20
ESCORT	Total:	0	0	0	ROAD HAZARD	Total:	151 150 1
FIRE ALARM	Total:	66	88	-22	ROAD RAGE	Total:	0 0 0
FIREWORKS	Total:	21	38	-17	ROBBERY	Total:	1 5 -4
FORGE/COUNTERF	Total:	10	9	1	RUNAWAY CHILD	Total:	2 1 1
FOUND SYRINGE	Total:	42	61	-19	SCHOOL CROSSING	Total:	79 24 55
FRAUD	Total:	98	129	-31	SEARCH WARRANT	Total:	4 1 3
FUEL SPILL/LEAK	Total:	5	0	5	SERVE RESTRAINING ORDER	Total:	163 188 -25
FUNERAL ESCORT	Total:	147	154	-7	SERVE SUMMONS	Total:	57 114 -57
HANG UP CALL	Total:	140	140	0	SEX OFFENSES	Total:	14 14 0
HARASSMENT	Total:	48	33	15	SHOPLIFTING	Total:	30 37 -7
HARASSMENT ORDER SERVED	Total:	47	42	5	SOLICITING	Total:	7 12 -5
HARASSMENT ORDER VIOLATION	Total:	10	10	0	STOLEN BICYCLE	Total:	8 12 -4
HARRASSMENT RESTRANING ORDER	Total:	0	0	0	STOLEN LIC PLATE	Total:	9 11 -2
HAZMAT INCIDENT	Total:	2	0	2	SUICIDE / OR THREAT	Total:	57 56 1
HIT AND RUN	Total:	149	169	-20	SUSP ACTIVITY	Total:	418 437 -19
HOMICIDE	Total:	0	1	-1	SUSP PERSON	Total:	226 211 15
ILLEGAL TRASH DISPOSAL	Total:	17	14	3	SUSP VEHICLE	Total:	357 424 -67
INVESTIGATIVE FOLLOW UP	Total:	367	476	-109	STRIKE/LABOR DISPUTE	Total:	0 8 -8
JUVENILE OFFENSES	Total:	10	12	-2	THREATS	Total:	38 32 6
KIDS GATHERING	Total:	52	56	-4	TRAFFIC ENFORCEMENT	Total:	3852 1677 2175
LARCENY	Total:	200	212	-12	TRAFFIC LIGHT PROBLEM	Total:	42 83 -41
LIQUOR LAW VIOLATION	Total:	19	4	15	TRESPASSING	Total:	24 16 8
LOCKOUT	Total:	24	22	2	TTY TEST	Total:	37 55 -18
LOST AND FOUND	Total:	169	203	-34	UNWANTED PARTY	Total:	138 115 23
LOUD PARTY	Total:	26	25	1	VANDALISM	Total:	47 38 9
MAIL RUN FOR TOWN HALL	Total:	25	8	17	VIN VERIFICATION	Total:	15 20 -5
MALICIOUS DAMAGE	Total:	48	41	7	VIOLATION OF TOWN BYLAW	Total:	36 20 16
MEDICAL EMERGENCY	Total:	1811	1658	153	WALK AND TALK	Total:	4495 2655 1840
MESSAGE DELIVERY	Total:	95	63	32	WARRANT of Apprehension	Total:	25 65 -40
MISCHIEF (KIDS)	Total:	63	105	-42	WARRANT SERVICE	Total:	88 72 16
MISDIALED CALL	Total:	72	109	-37	WEAPON	Total:	0 0 0
MISSING PERSON	Total:	39	56	-17	WEAPONS CHARGES	Total:	0 0 0
MOTOR VEHICLE ACCIDENT	Total:	868	826	42	WELL BEING CHECK	Total:	656 577 79
MOTOR VEHICLE STOP	Total:	1766	2757	-991	WIRES DOWN	Total:	58 96 -38
NEIGHBOR DISTURBANCE	Total:	47	46	1			
NOISE COMPLAINT	Total:	282	302	-20			
OPEN DOOR/GATE	Total:	51	49	2			
PARKING VIOLATION	Total:	311	365	-54			

24859 21937 2922



# POLICE DEPARTMENT

## INCIDENT BASED REPORTING (Arrest/Summons)

	<u>2017</u>	<u>2016</u>	
Murder	0	1	-1
Kidnaping/Abduction	1	0	1
Forcible Rape	3	6	-3
Forcible Sodomy	1	1	0
Forcible Fondling	4	10	-6
Aggravated Assault	37	18	19
Simple Assault	127	120	7
Intimidation	45	31	14
Statutory Rape	0	2	-2

### TOTAL CRIMES AGAINST PERSONS

	<u>2017</u>	<u>2016</u>	
Robbery	2	9	-7
Arson	0	3	-3
Burglary/ Break and Entering	28	45	-17
Extortion/Blackmail	0	2	-2
Larceny (pick-pocket)	1	1	0
Larceny (shoplifting)	22	36	-14
Larceny (from Building)	66	65	1
Larceny (from motor vehicle)	44	42	2
Larceny (of motor vehicle parts)	20	40	-20
Larceny (all other)	126	50	76
Motor Vehicle Theft	24	25	-1
Counterfeit/ Forgery	23	21	2
Fraud (false pretense;swindle)	50	65	-15
Fraud (credit/debit card;ATM)	27	35	-8
Fraud (impersonation)	51	62	-11
Embezzlement	12	7	5
Stolen Property	9	4	5
Destruction of Property/Vandalism	142	152	-10

### TOTAL CRIMES AGAINST PROPERTY

	<u>2017</u>	<u>2016</u>	
Drug/Narcotic Violations	54	37	17
Pornography/Obscene Material	2	2	0
Gambling(operating;promoting)	0		0
Prostitution	1	0	1
Weapon Law Violations	7	2	5

### TOTAL CRIMES AGAINST SOCIETY

	<u>2017</u>	<u>2016</u>	
Bad Checks	9	6	3
Disorderly Conduct	15	10	5
Driving under influence	69	49	20
Drunkenness	91	146	-55
Liquor Law Violations	29	15	14
Trespass of Real Property	8	6	2
All Other Offenses	227	226	1

### TOTAL GROUP B CRIMES

## CAR CRASHES INVESTIGATED

	<u>2017</u>	<u>2016</u>	
JANUARY	92	82	10
FEBRUARY	89	81	8
MARCH	82	67	15
APRIL	82	90	-8
MAY	81	93	-12
JUNE	76	91	-15
JULY	83	103	-20
AUGUST	95	76	19
SEPTEMBER	79	85	-6
OCTOBER	86	70	16
NOVEMBER	97	95	2
DECEMBER	100	77	23

### TOTAL

## CITATION OFFENSES 2017

	<u>2017</u>
ALCOHOL IN MV, POSSESS OPEN CONTAINER OF	12
ALLOWING UNATTENDED MV w/o STOPPING ENGINE	1
ATTACHING PLATES	11
BRAKES VIOLATION, MV	21
BREAKDOWN LANE VIOLATION	115
BICYCLE VIOLATION	2
CHILD 8-12 OR OVER 57 INCHES WITHOUT SEAT BELT	1
CHILD ENDANGERMENT WHILE OUI	3
CHILD UNDER 8 YEARS & UNDER 58 INCHES WITHOUT	1
CROSSWALK VIOLATION	24
DEER, ALLOW DOG TO MOLEST	1
ELECTRONIC MESSAGE, OPERATOR SEND/READ	191
EMERGENCY VEHICLE, OBSTRUCT	7
EMERGENCY VEHICLE, OBSTRUCT STATIONARY	13
EQUIPMENT VIOLATION, MISCELLANEOUS MV	13
FAIL TO USE CARE EXITING A DRIVEWAY	1
HANDICAP PARKING PLATE MISUSE	1
HEADLIGHTS, FAIL DIM	1
IDENTIFY SELF, MV OPERATOR REFUSE	0
IMPROPER OPERATION OF MV, ALLOW	1
INSPECTION/STICKER, NO	32

# POLICE DEPARTMENT

JUNIOR OPERATOR WITH PASSENGER UNDER 18	1
KEEP RIGHT FOR ONCOMING MV, FAIL TO	2
KEEP RIGHT ON HILL/OBSTRUCTED VIEW, FAIL	1
LEAVE SCENE OF PERSONAL INJURY	1
LEAVE SCENE OF PROPERTY DAMAGE	26
LEFT LANE RESTRICTION VIOLATION	4
LICENSE NOT IN POSSESSION	44
LICENSE REVOKED AS HTO, OPERATE MV WITH	1
LICENSE REVOKED, OP MV WITH	5
LICENSE SUSPENDED, OP MV WITH	32
LICENSE SUSPENDED, OP MV WITH, SUBSQ.OFF	5
LIGHTS VIOLATION, MV	278
MARKED LANES VIOLATION	206
MINOR TRANSPORTING/CARRYING ALCOHOLIC BEVERAGE	1
MOBILE PHONE, OPERATOR UNDER 18 USE	1
MOBILE PHONE, OPERATOR USE IMPROPERLY	23
NAME/ADDRESS CHANGE, FAILURE NOTIFY RMV OF	5
NEGLIGENT OPERATION OF MOTOR VEHICLE	61
NUMBER PLATE VIOLATION	84
OPERATION OF MOTOR VEHICLE, IMPROPER	18
OUI DRUGS	11
OUI DRUGS, 2ND OFFENSE	2
OUI LIQUOR OR .08%	39
OUI LIQUOR OR .08%, 2ND OFFENSE	12
OUI LIQUOR OR .08%, 3RD,4TH or 5TH OFFENSE	6
PASSING VIOLATION	10
RED/BLUE LIGHT VIOLATION, MV	2
REGISTRATION NOT IN POSSESSION	34
REGISTRATION STICKER MISSING	14
REGISTRATION SUSPENDED/REVOKED, OP MV WITH	5
RIGHT LANE, FAIL DRIVE IN	9
SAFETY STANDARDS, MV NOT MEETING RMV	5
SCHOOL BUS, FAIL STOP FOR	5
SEAT BELT, FAIL WEAR	104
SIGNAL, FAIL TO	36
SLOW, FAIL TO	3
SPEEDING	1340
SPEEDING IN VIOL SPECIAL REGULATION	194
STATE HIGHWAY - FAIL TO OPERATE IN MARKED LANES	1
STATE HWAY-FAIL TO USE CARE IN STOP/START/TURN/BACK	15
STATE HWAY-FOLLOWING TOO CLOSELY	11
STOP FOR POLICE, FAIL	8
STOP/YIELD, FAIL TO	665
TRASH, LITTER FROM MV	2
TURN, IMPROPER	108
UNINSURED MOTOR VEHICLE	53
UNLICENSED OPERATION OF MV	45
UNREGISTERED MOTOR VEHICLE	65
UNSAFE OPERATION OF MV	30
USE MV WITHOUT AUTHORITY	8
WINDOW OBSTRUCTED/NONTRANSPARENT	23
YIELD AT INTERSECTION, FAIL	170

**TOTAL CITATION FOR 2017**

**4286**

## IN RETIREMENT



Lieutenant Martin F. Baker joined the Norwood Police Department on April 15, 1985 and served the town faithfully and conscientiously until his retirement on June 30, 2017. He was the Administrative Commander at the time of his retirement. He had served in and directed the Norwood Police Honor Guard as well as being an instructor in many areas of law enforcement. Lieutenant Baker is highly regarded and nationally recognized in his expertise along the autism spectrum as well as in the field of mental health. The Norwood Police Department wishes Lieutenant Martin Baker and his family good health and happiness in his retirement.

## IN RETIREMENT



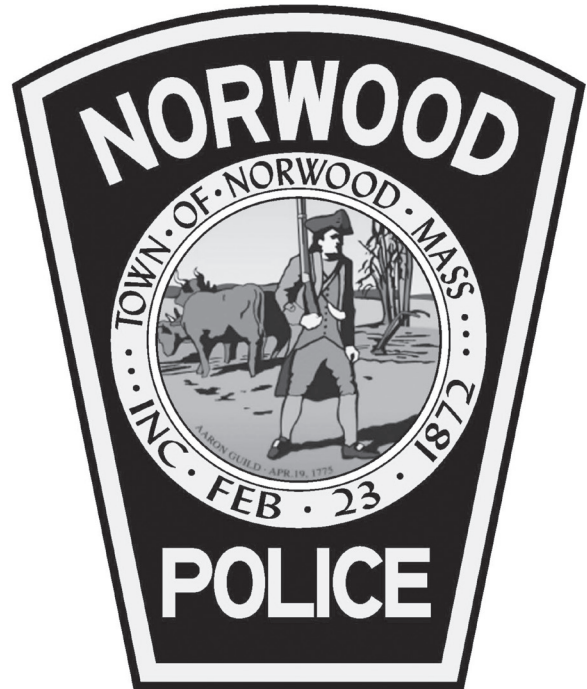
Sergeant Robert Doucette joined the Norwood Police Department on January 12, 1983 and served the town faithfully and conscientiously until his retirement on June 30, 2017. He has been longtime member of the Norwood Police Department Honor Guard and has served as the Day Shift supervisor for the last 15 years. He served as a member United States Coast Guard reserves at Station Boston before joining the Norwood Police Department. The Norwood Police Department wishes Sergeant Doucette and his family good health and happiness in his retirement.

## POLICE DEPARTMENT / ANIMAL CONTROL

### IN RETIREMENT



Patrolman Daniel Kehoe started with the Norwood Police Department on October 6, 1986 and served the town faithfully and conscientiously until his retirement on June 30, 2017. He had served our Country with the United States Air Force. He was assigned the South Norwood beat for the past 14 years. Officer Kehoe has served as an assistant clerk of records for the past 7 years. The Norwood Police Department wishes Officer Kehoe and his family good health and happiness in his retirement.



### IN RETIREMENT



Traffic Supervisor Karen Murphy started with the Norwood Police Department on September 2, 1989 and served the town faithfully and conscientiously until her retirement on December 31, 2017. Karen was assigned to the Cleveland School crossing for many years. The Norwood Police Department wishes Traffic Supervisor Karen Murphy and her family good health and happiness in her retirement.

### **2017 ANNUAL REPORT OF THE ANIMAL CONTROL OFFICER**

I respectfully submit the Annual Report of the Animal Control Officer for the calendar year ending December 31, 2017. I would like to extend my gratitude to all of the Norwood residents that have assisted with animal calls. Furthermore, I would also like to thank all of the residents who have contributed with generous donations and supplies throughout the year.

Remember that all new dog licenses are due in the beginning of the year.

Barn Reports submitted to the Department of Agricultural Resources.

Animals Tested for Rabies and Results:

Cats	6 tested - results negative
Dogs	2 tested - results negative

Canines impounded	73
Canines claimed	68
Canines adopted	3

Cats taken in	12
Cats adopted	12

Dog Bites	15
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**Total Fees Collected for FY 2017: \$6350.00**

# **FIRE DEPARTMENT**

## **2017 ANNUAL REPORT OF THE FIRE DEPARTMENT**

I hereby submit the Annual Report of the Fire Department for the year 2017. The firefighters, officers and Chief of the Department would like to thank the Board of Selectmen, Town Meeting Members and residents of Norwood for their support of the Fire Department during 2017. I would also like to express our appreciation of the various town departments for their assistance and cooperation in aiding the Fire Department's operation.

I wish to thank all the personnel of the Fire Department for their devotion and dedication to duty. To the officers and firefighters of Norwood's surrounding towns, I convey Norwood's gratitude for their professional assistance given through our mutual aid agreements.

Respectfully submitted,

Anthony J. Greeley, Chief  
Norwood Fire Department

### **IN MEMORIAM OF**

**Deputy Chief John R. Howard**

**Born April 20, 1915**

**Appointed 1940**

**Retired 1970**

**Died October 1, 2017**

**Served the citizens of Norwood 30 years**

**Firefighter Pasquale P. Palie**

**Born January 1, 1929**

**Appointed June 1, 1964**

**Retired May 1, 1985**

**Died March 30, 2017**

**Served the citizens of Norwood 21 years**

### **IN RETIREMENT**



**Firefighter Philip V. Morrison**

**Appointed February 17, 1983**

**Retired June 30, 2017**

**Badge # 43**

Phil was a light hearted character in the firehouse, always quick with a joke or cartoon depicting current events at the station. He was an expert engine operator who the Norwood Fire Department could always count on. Great luck in retirement!



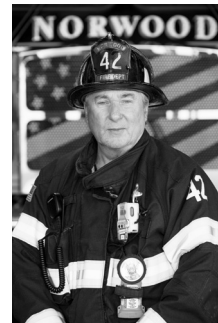
**Firefighter Thomas M. Starr**

**Appointed March 12, 1978**

**Retired August 31, 2017**

**Badge # 106**

Tom was a great Senior Firefighter. Tom had a wealth of knowledge of our apparatus, specifically Ladder 1. He always had a great sense of humor along with a willingness to pass on his expertise in firefighting. One of our very senior members, Tom will be sorely missed at the Norwood Fire Department.



**Firefighter Richard A. Breen**

**Appointed February 16, 1983**

**Retired August 31, 2017**

**Badge # 42**

Dick was a very steady firefighter throughout his career. He had a calming influence on and off the fire ground. Dick committed himself to fitness daily. Often times he would visit the firehouse off duty and get his daily workout in. He will be missed for his afternoon walk about of the station checking in with everyone and staying active and fit.



# FIRE DEPARTMENT

## CHIEF

Anthony J. Greeley

## DEPUTY FIRE CHIEF

Ronald J. Maggio

## FIRE PREVENTION OFFICER

Lieutenant Paul L. Butters

## CAPTAINS

Joseph M. Boyland	Michael F. Costello
George T. Morrice	Daniel J. Harkins

## LIEUTENANTS

George Bent	David J. Hayes
Christopher Campilio	Jeffrey Campilio

## FIREFIGHTERS

Richard Flaherty	Jeffrey A. Shockley	Christopher Griffin
Michael McDonough	Andrew J. Quinn	Scott St. Cyr
Stephen F. Lydon Jr.	Douglas C. Beyer	David Lazzaro
Robert A. Greeley Jr.	Edmond A. Fitzgerald	Brian Donoghue
Dara O'Malley	Eric J. Henry	Michael Chisholm
Michael E. Motta	Paul T. Hogan	Joseph O'Malley
Michael P. Carr	Brian J. Cullen	Patrick Moloney
Mark J. McCarthy	Jennifer L. Gover	John Farrell
William LeBlanc	John Cody	Patrick McDonough
Kevin W. Brown	George Burton	James Murphy
John R. Shea	Michael Downing	Nicholas Gulla
John A. Bellanti	Joshua Gunschel	Jonathan S. Campisano
Paul C. Ronco	Steve McDonough	Kevin R. Morrissey
Gerald F. Mahoney	Christopher Fuller	Nicholas J. Murphy
Michael J. Fagan	Benjamin Covin	Justin S. Hitchcock
Paul Hansen	Joseph Mawn	Charles King
Dennis P. Mawn	Christopher Queally	Timothy Bailey

## CIVILIAN DISPATCHERS

Ronald Lanzoni	Colleen DiBlasi – Supervisor
Paul Brown	Joseph White

## PART-TIME CIVILIAN DISPATCHERS

Brian Herman

## DEPARTMENT BUSINESS MANAGER

Ann Harrington

## FIRE DEPARTMENT MASTER MECHANIC

Michael Waters

## PART-TIME CLERK/SECRETARY

### FIRE PREVENTION BUREAU

Marianne Pizzi

## NORWOOD FIRE DEPARTMENT

### RESPONSES 2015

#### FIRE RESPONSES

Structure Fire	73	Fire Outside Structure	0
Vehicle Fire	12	Grass/Brush Fire	30
Refuse Fire	21	Spill Fire	0
Electrical	16	Smoke Scare/Removal	65
Unauthorized Burning	9	Controlled Burning	5

#### RESCUE RESPONSES

MVA with Injuries	136	MV vs. Pedestrian	16
Lock In	26	EMS	4024
Animal Rescue	0		

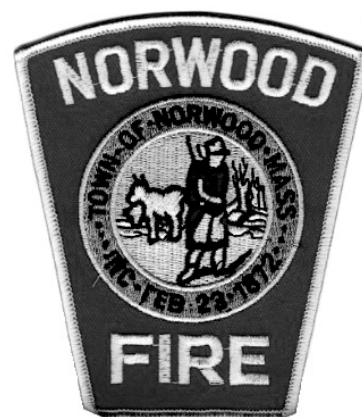
#### NON-FIRE RESPONSES

Hazardous Condition	8	Spill/Leak	99
Aircraft	3	Water Problem	25
Lock Out	205	Assist Others	20
Power Line Down/Arc	89	Steam Rupture	0
CO Response	95	Good Intent	11
Chemical Emergency	0		

#### NON-FIRE/FALSE ALARMS

Alarm Sounding	99	Unintentional	321
System Malfunction	195	Bomb Scare	5
Malicious False Calls	8		

**TOTAL FIRE DEPARTMENT RESPONSES IN 2017      5,616**





# BUILDING DEPARTMENT

## 2017 ANNUAL REPORT OF THE BUILDING DEPARTMENT

The Building Department is responsible for reviewing applications and plans to construct, alter or demolish any building or structure, for compliance with applicable Zoning Bylaws, MA State Building Code, MA State Fuel, Gas and Plumbing Code, and the MA State Electrical Code.

For the dates 1/1/2017 to 12/31/2017 the total collected was \$1,538,743

Type	Subtype	Number	Revenue	Estimated Cost
<b>ANNUAL BUILDING</b>				
AMUSEMENT, SOCIAL AND RECREATIONAL		3	\$100	\$0
ASSEMBLY & DAY CARE		1	\$50	
CAFETERIA		5	\$250	\$0
CHURCHES AND OTHER RELIGIONS		2	\$0	\$0
DAY CARE CENTER		7	\$350	\$0
GROUP RESIDENCE/INDEPENDENT LIVING		6	\$300	\$0
HOSPITAL		2	\$100	\$0
HOTELS, MOTELS AND TOURIST CABINS		1	\$220	\$0
LODGING HSE/HOTEL/MOTEL		5	\$432	\$0
NOT SPECIFIED		6	\$0	\$0
NURSING HOMES		4	\$200	
PLACE OF ASSEMBLY		24	\$792	\$0
PLACE OF WORSHIP		14	\$0	\$0
PRIVATE SCHOOLS		9	\$300	\$0
PUBLIC SCHOOL		10	\$0	\$0
RESTAURANT		13	\$650	\$0
WORKSHOP/SOCIAL PROGRAM		4	\$200	\$0
<b>ANNUAL BUILDING/FIRE CO-INSPECTIONS</b>				
LODGING HSE/HOTEL/MOTEL		15	\$2,250	\$0
<b>ANNUAL BUILDING/FIRE CO-INSPECTIONS</b>				
PLACE OF ASSEMBLY		31	\$1,400	\$0
RESTAURANT		127	\$7,800	\$0
<b>ANNUAL ELECTRIC</b>				
COMMERCIAL & INDUSTRIAL PROPERTY		67	\$6,900	\$0
NOT SPECIFIED		3	\$150	\$0
RESTAURANT		1	\$50	
<b>BUILDING</b>				
AMUSEMENT, SOCIAL AND RECREATIONAL		1	\$225	\$15,000
CHURCHES AND OTHER RELIGIONS		1	\$0	\$350
COMMERCIAL & INDUSTRIAL PROPERTY		3	\$855,923	\$57,061,546

# BUILDING DEPARTMENT

Type	Subtype	Number	Revenue	Estimated Cost
COMMERCIAL ADDITIONS + ALTERATIONS		91	\$231,632	\$15,272,876
DEMO - ALL OTHER BUILDINGS + STRUCTURES		6	\$2,415	\$161,875
FIVE OR MORE FAMILY BUILDING		5	\$39,385	\$4,831,550
LODGING HSE/HOTEL/MOTEL		1	\$75	\$7,500
MISCELLANEOUS		20	\$3,730	\$469,410
NURSING HOMES		1	\$270	\$18,000
OFFICES, BANKS AND PROFESSIONAL		5	\$20,235	\$1,349,070
OTHER NON-RESIDENTIAL BUILDINGS		8	\$3,110	\$222,237
PLACE OF ASSEMBLY		1	\$402	\$26,800
PLACE OF WORSHIP		1	\$0	\$6,000
RESIDENTIAL ADDITIONS + ALTERATIONS		593	\$123,444	\$11,419,730
RESTAURANT		1	\$39,578	\$2,638,552
SCHOOLS AND OTHER BUILDINGS		1	\$0	\$150,000
SHEET METAL/MECHANICAL PERMIT		18	\$5,908	\$544,975
SHEET METAL/MECHANICAL PERMIT		56	\$10,580	\$794,105
SIGNS		3	\$90	\$4,367
SINGLE FAMILY HOUSES, DETACHED		2	\$52,894	\$3,626,285
STORES AND CUSTOMER SERVICES		1	\$750	\$500,000
STRUCTURES OTHER THAN BUILDINGS		3	\$1,770	\$115,915
SWIMMING POOLS		9	\$2,639	\$263,895
<b>ELECTRICAL</b>				
ELECTRICAL		692	\$52,534	\$5,599,620
<b>GAS</b>				
GAS		344	\$16,883	\$0
<b>PLUMBING</b>				
PLUMBING		511	\$44,005	\$0
<b>SIGN</b>				
SIGN		63	\$7,773	\$424,178
<b>TOTALS:</b>		<b>2801</b>	<b>\$1,538,743</b>	<b>\$105,523,835</b>

For the dates 1/1/2017 to 12/31/2017 the total collected was \$1,538,743

For information and applications see [BUILDING.NORWOODMA.GOV](http://BUILDING.NORWOODMA.GOV)

# DEPARTMENT OF PUBLIC WORKS

## 2017 ANNUAL REPORT OF THE DEPARTMENT OF PUBLIC WORKS

As Director of Public Works, I hereby submit the Annual report for the Department of Public Works for the year 2017.

The Department of Public Works provides essential services to the residents of Norwood on a daily basis. These services include, but are not limited to maintaining sewer, drain and water mains, maintaining parks and playgrounds, clearing roads of snow and ice, removal of snow in downtown areas, maintenance of signs and pavement markings, repairing damaged roadways and sidewalks, operating and maintaining the Winter Street Composting Facility, managing the central fueling station, operating and maintaining 2 cemeteries, operating and maintaining 3 sewer pump stations and, the removal of dead and dying trees as well as planting of new trees.

During 2016-2017 snow and ice season, there were 19 salt operations, 6 plow operations and 3 snow removal operations. A total of 50.5 inches of snow was reported in Norwood during this time.

The annual resurfacing project was awarded to M. Susi and Sons. Project involved cold planing existing hot mix asphalt roadway and installing a hot mix asphalt overlay on the following streets: Bright St, Broadway (Day St to Guild St), Everett St (University Ave to Westwood Town Line), Vernon St (Nichols St to Prospect St), Shattuck Park Rd., Earle St, Fales Ave (Achor St to Neponset St), Clark St, Williams St, Phillips Ave, Marion Ave, Charles St, Nichols St (Bond St to Cottage St) and portions of Nahatan St, Lenox St and Cameron Rd .

The Public Works Department was the host and featured performer at the Recreation Departments Annual "Touch-A-Truck" event.

The Public Works Department hosted the Recreation Departments very "ghoul" Truck or Treat event.

The Public Works Department worked with the Recreation Department on the installation of the new athletic field lights for 2 of the Coakley rectangular fields.

The Highway Department repaired numerous hot mix asphalt berms that have deteriorated or were damaged during the course of 2017.

The Highway and Parks Department worked closely with the Board of Health at the 2 very successful Hazardous Waste Days.

The Highway Department continued operating the Winter Street Composting Facility providing more hours for the public to use the facility for leaf bag, brush, single stream recycling, bulk items, metals, rigid plastics, fluorescent light bulbs, mattresses,

products containing mercury, textiles, books, polystyrene (Styrofoam) and Christmas tree disposal as well as providing quality compost material free of charge to residents.

The Highway Department hosted its 10th Annual Holiday Recycling services at the Winter Street Composting Facility. The Facility was open multiple days for extended hours to allow residents to dispose of all the holiday wrapping paper, cardboard boxes and any other single stream recyclables.

The Highway Department street sweeper is operated on a daily basis, weather permitting, to provide clean streets and to reduce the quantity of sediment that can enter the drain system as well as control particulates being in the air we breathe.

The Highway and Parks Department provided leaf bag and brush pickup on a weekly basis during the months of April through November. The crews also picked up discarded Christmas trees during January and February.

The Highway and Parks Department maintained 24 athletic fields to a very high standard.

The Highway and Parks Department assisted and oversaw the construction of the Doherty Playground Hardcourt Area.

The Highway Department continues to manage the very successful Single Stream Recycling program. This program, which began in October, 2008, provides a uniform system of trash and recycling carts that are picked up mechanically by the Towns waste collection contractor. The success of the program has reduced disposal costs to residents as well as increased recycling rates from 14% to 30%±.

The curbside trash and recycling program disposed of 6,047 tons of trash and 2,343 tons of recyclables, a recycling rate of 28%.

The Public Works Department issued 70 notices to residents who were in non-compliance with the town's trash and recycling program.

The Highway Department supervised the installation of pavement markings throughout Town. Numerous crosswalks, parking stalls, roadway centerlines and stop lines were installed. In addition, the Highway Department provided pavement markings at individual locations.

The Highway and Parks Department provided fertilizing and watering services for flower beds throughout town.

The Highway and Park's Department actively maintains walking trails from Fr. Mac's to the Willett School, Morgan Drive to Sumner St., within Shattuck Park, Ellis Pump Station on Route One to University Ave, Ryan Drive to Hawes Pool and, around the Coakley Athletic Fields.

## DEPARTMENT OF PUBLIC WORKS

The Highway and Parks Department completed a brick sidewalk within Aaron Guild Park.

The Highway and Parks Department constructed a beautiful "Pocket Park" along Washington St adjacent to Town Hall. Financial support was provided by a "Green" grant from Waste Management and the donation by Norwood Bank of 6 Okame Cherry trees.

The Highway and Parks Department distributed over 300 tree seedlings to the elementary schools in celebration of Arbor Day.

The Highway and Parks Department planted 8 mature shade trees between the 2 soccer fields at Fr. Mac's to provide much needed shade for players and spectators. The trees were provided by a donation from Norwood Bank.

The Highway and Parks Department installed winter turf blankets at the Coakley rectangular fields and Fr. Mac's soccer fields.

The Highway and Parks Department actively maintained the "Froggy's" skating area during the winter.

The Highway and Parks Department provided valuable services for the set up and clean up for the 4th of July Parade, Norwood Day, the Little League Parade, Memorial Day Parade, Veterans Day Parade and the Christmas Parade.

The Highway and Parks Department provides assistance to the Community Garden and the Farmer's Market.

The Highway and Parks Department assisted with various road races and car wash events.

The Highway and Parks Department spruced up the Hawes Pool Pond area for the annual fishing derby held in April.

The Highway and Parks Department worked with the Norwood Light Department installing seasonal decorative banners on light poles in Norwood Center and South Norwood.

The Public Works Department coordinated and supervised a comprehensive leak detection survey of the Town's water system. A total of 4 substantial water main leaks were identified and repaired by Water Department crews.

During 2017, the average daily flow discharged to the sanitary sewer system was 5.69 MGD. The months of January thru June had the highest average daily flow with an average flow of 7.04 MGD with a high of 9.92 MGD in April. These higher flow rates can be attributed to infiltration and inflow of clean water into the system due to rainfall and periods of high groundwater.

The Meadowbrook Area 3 and 4 Sewer Lining project was completed in 2016. The project lined 8,250 feet of sewer mains, 217 building sewer services and 50 sewer manholes. The

project was extended in 2017 to include Everett Ave, Garden Parkway and Fieldbrook Drive.

The Sewer Department provides valuable assistance to residents with blocked sewer lines in 2017. During the year, 127 sewer services and 21 sewer mains were cleared of obstructions ranging from tree roots to objects that are illegally dumped into the sewer system.

The Sewer Department also repaired 6 sewer services and 2 sewer mains that had failed in some capacity. In addition, over 1,300 catch basins were cleared of debris.

The Sewer Department worked diligently to locate broken sewers and illegal sewer connections that contaminate the storm drain system and downstream brooks.

The drain system was upgraded in the vicinity of 53 Dean St. Phase 2 of the drain project is anticipated to be completed in the spring of 2018.

The Town of Norwood receives its water from the MWRA system. The Town of Norwood provides weekly testing of the water to ensure its quality is meeting drinking water standards.

During 2017, the average daily demand in the Town of Norwood was 2.81 million gallons per day (MGD). As expected, the highest demand was during the months of July (3.41 MGD), August (3.35 MGD) and September (3.16 MGD).

Water Department crews repaired 32 water services and 23 water main breaks. In addition, repairs were made to numerous hydrants, water meters, and water gates.

The Water Department continued its annual fire hydrant painting project with our summer interns.

The Water Department replaced 32 old iron water services prior to roadway paving.

The Water Department managed the complete upgrade to the PRV Vault on Route One that manages the water supply coming from the MWRA.

The Water Department managed the cleaning and cement lining of 1,100 feet of 6 inch water mains on Nichols St (Vernon St to Nahatan St) and 1,600 feet of 6 inch water mains on Cottage St (Prospect St to Maple St).

The Water Department managed the backflow/cross connection program which protects the Town water system.

The Water Department and Sewer Department provided numerous utility mark outs for various excavation projects.

The Cemetery Department prepared and conducted 208 internments during 2017. Crews also installed monument

# DEPARTMENT OF PUBLIC WORKS / LIGHT DEPT.

foundations and Veteran markers. Of these, there were 160 full burials and 48 cremations.

The Cemetery Department furnished and installed 48 cremation vaults. On July 1, 2013, the Cemetery Department began providing services to furnish and install burial liners. The Department furnished and installed 81 full burial liners in 2017.

The Cemetery Department installed new trees in various locations. Trees included Sugar Maples, Eastern Cedars, Green Giant Arborvitaes, and Cherry's.

The Cemetery Department continued providing tent services for burials.

The Cemetery Superintendent managed and supervised the chip sealing of approximately 1 mile of Highland Cemetery roadways. This was the 2nd year of a 3 year project.

The Cemetery Superintendent managed and supervised the crack sealing of various Cemetery roadways.

The Cemetery crews installed a burning bush statue donated by the Temple Shaare Tefilah Congregation along with an evergreen hedge.

Cemetery crews sanded and re-treated the wood for every sitting bench in Highland Cemetery. This is performed on an annual basis.

The Cemetery Superintendent continued working with the PBCC and Gienapp Design on the Chapel restoration project.

Cemetery crews continued a program of removing overgrown bushes and failing trees.

Cemetery crews continued clearing dead trees and overgrown brush within the cemetery property adjacent to Bellevue Avenue. The installation of "green giant" arborvitae's also continued along Bellevue Ave.

The Highland Cemetery crews continued a multi-year project installing street signs identifying ways throughout the cemetery.

The Highland Cemetery crews also groomed, aerated twice, fertilized and maintained the Highland Cemetery and the Old Parish Cemetery.

In closing, I offer a special thanks to the Department of Public Works and Cemetery crews for their dedication to the Town of Norwood. It is a dirty job, performed many times during inconvenient times of the day and year. They respond faithfully to emergencies in order to provide services that many of us take for granted. They are true public servants.

Respectfully submitted  
Mark P. Ryan  
Director of Public Works/Town Engineer

## 2017 ANNUAL REPORT OF THE LIGHT DEPARTMENT

I herewith submit my report as Superintendent of the Norwood Municipal Light Department for the year 2017.

I would like to thank the Future Electric Power Supply Needs Committee (FEPSNC) consisting of: Paul Donohue, Al Fiske, Tim McDonough, Joseph Michienzi, Bill Plasko, Mark Ryan, and chaired by Harry Spence, for their time and assistance. In the coming year, the FEPSNC will continue to study the feasibility of Norwood purchasing small generation units in order to help reduce the capacity and transmission costs of power purchased for Norwood customers.

I am sorry to say Al Fiske passed away this past year. Al served on this committee for many years and we are grateful for his dedicated service to the Town of Norwood.

The Light Department continued planning for the renovation of the building located at 136 Access Road. The firm of Weston and Sampson was hired to provide design and cost estimates and Compass Project Management has been awarded the contract to represent our interests as Owner's Project Manager.

For 2017 we experienced a decrease in kWh sales of approximately 0.65% primarily due to a mild summer.

There were two electric rate increases needed to offset the large increases in both capacity cost and transmission cost. There was a 5.9% rate increases on June 1, 2017 and a second planned for January 1, 2018.

A recent rate comparison between the Norwood Light Department and Eversource based on January 2017 rates shows that Norwood's rates are very advantageous. While usages between customers vary, it is typical to use 550 kWh to represent the average residential customer when performing comparisons. In Norwood the cost for 550 kWh is \$88.78 and in neighboring towns (served by Eversource, such as Westwood, Canton, Walpole, and Dedham) the cost for 550 kWh is \$130.24. The following table shows the actual rate comparison between NLD and Eversource at various levels of usage.

### RESIDENTIAL RATE COMPARISON NORWOOD ELECTRIC AND EVERSOURCE ELECTRIC

MONTHLY USAGE	NLD 1/1/2017	NSTAR 1/1/2017	Monthly Difference	Annual Difference	%
100	\$23.06	\$28.94	\$5.88	\$71	25%
250	\$44.97	\$62.71	\$17.74	\$213	39%
350	\$59.57	\$85.22	\$25.65	\$308	43%
550	\$88.78	\$130.24	\$41.46	\$498	47%
600	\$96.08	\$141.50	\$45.42	\$545	47%
700	\$110.68	\$164.01	\$53.33	\$640	48%
800	\$125.28	\$186.52	\$61.23	\$735	49%
900	\$139.89	\$209.03	\$69.14	\$830	49%
1000	\$154.49	\$231.54	\$77.05	\$925	50%
1200	\$183.70	\$276.56	\$92.87	\$1,114	51%



# LIGHT DEPARTMENT

2000	\$300.52	\$456.65	\$156.13	\$1,874	52%
2500	\$373.54	\$569.21	\$195.67	\$2,348	52%
5000	\$738.61	\$1,131.98	\$393.37	\$4,720	53%

The Light Department continues to offer an Appliance Rebate Incentive program, free home energy audits to its residential customers, and free commercial energy audits to small business customers. In 2017 the small commercial energy audits and lighting retrofit programs were once again very popular.

The Light Department's Conservation and Load Management Program continues to save money by lowering energy consumption and reducing the Town's peak demand. This is accomplished through the following programs; capacitor control along the distribution lines, controlled residential electric water heaters, uncontrolled residential electric water heaters, and commercial/industrial lighting retrofits. In the past the Light Department also offered residential compact fluorescent bulb giveaways. In 2017 the Light Department replaced most of its capacitor bank controllers and in 2018 we will begin replacing the water heater switches so both of these devices can be controlled via the new RF communication system installed by the Light Department. This RF system is also used to read the electric meters throughout Norwood, as part of the Automated Metering Infrastructure (AMI) system.

In November 2016 the Light Department started replacing the electric meters as part of the AMI project. All of the electric meters in Norwood are going to be replaced. There are approximately 15,600 electric meters on the system and the Light Department has replaced more than 15,000 meters as of the end of 2017. This AMI system allows the Light Department to read the electric meters remotely. This system should eliminate the need for estimating bills and will reduce operating costs.

In 2017 the Light Department was approved for a grant from the Massachusetts Department of Energy Resources (DOER) to replace all of the streetlights in town. The existing streetlights are being replaced with more energy efficient LED lights. The DOER will pay 50% of the materials cost for this program. The Light Department expects to be substantially complete with the streetlight replacements by June 2018.

The Broadband division experienced another good year in 2017. Profits grew despite the substantial cost increases for television programming. Decreases in costs associated with providing Internet and Telephone services along with very strong gains in new residential Internet customers and business customers were largely responsible for our increased profits. Our very loyal customer base deserves most of the credit for our positive results this past year.

An extensive upgrade to the Cable Modem system in 2017 allowed the Broadband Division to increase customer connection speeds without increasing rates for those services. An on-going upgrade to the Video Network provided an additional 32 channels for our customers.

In the coming year the Broadband Division is looking forward to assisting customers gain access to the dozens of new video entertainment sources available through the internet. It is an exciting time in internet technology and we want to make sure

our customers (residents) have affordable, reliable, and secure access to these services.

The Broadband Division competes directly with two of the largest telecommunications companies in the nation. Despite this intense market driven competition, Norwood Light Broadband (NLB) enjoys tremendous support among the residents and businesses in Norwood with over 5,000 customers. For the fourth consecutive year, according to the Department of Telecommunications and Cable, NLB has again maintained more video subscribers in Norwood than both Comcast and Verizon. NLB remains fiscally strong and as committed as ever to providing superior customer service to our customers.

I offer the following statistical data relative to the operation of the Light Department.

## 2017 Calendar year

Operating Revenue	\$48,035,271
Energy Sold	315,245,000
Average \$/kWh	\$0.1524
Increase in kWh	-2,064,569
Percent Growth	-0.65%
Accounts	15,828
Increase in Accts	121

Respectfully submitted

James F. Collins, Jr.  
Superintendent

## IN RETIREMENT Robert Curran – General Foreman

On January 3, 2017, Bobby retired from the Light Department after over 36 years of faithful service. Bob was hired on May 19, 1980 and worked as a Meter Reader and Station Operator before starting his career as a Lineman. Bobby was an excellent Lineman and was instrumental in many of the system upgrades which took place during his time at Norwood Light. He helped the Town upgrade from 4 kV to 13.8 kV and replaced many long runs of spacer cable during this process. Bob eventually became a Working Foreman and demonstrated a keen ability to teach line work to others. Eventually Bobby became the General Foreman for the Light Department. He was faced with rebuilding a line department which had been seriously depleted by retirements. Bob helped hire and train a large group of apprentice linemen which will be the backbone of the line crew for many years to come. Bobby instituted more frequent crew assignment changes with the hope of teaching his new linemen the benefits of learning different techniques from different linemen and foremen.

Bob worked many storms and outages over the years. He often commented that this was where Public Power really made a huge impact in the daily lives of our customers and residents. He always showed pride in his work but he took particular pride in making Norwood's Christmas light decorations the envy of our neighboring towns. Bob was well liked and respected by his co-workers and his sense of humor will be sorely missed. With sincere appreciation for his dedication and many years of service to the Light Department we wish Bobby many years of happiness and health in his retirement.

# PERMANENT BUILDING CONSTRUCTION COMMITTEE

## 2017 ANNUAL REPORT OF THE PERMANENT BUILDING CONSTRUCTION COMMITTEE

The construction of Hawes Brook Pool Bath House was the major construction project in 2017. The work was started in September 2016 by Barbato Construction Company. The masonry work was completed in early February and the roof work commenced. The roof trusses, sheathing, and roof shingles were completed. This allowed interior ceiling work, electrical wiring, and plumbing work to commence. The building was 58% completed in March, then the plumbing fixtures and lighting fixtures were installed. The Verizon power pole was in poor condition. A new pole was installed by the Norwood Light Dept., then Electric power was supplied to the building. In May, the building was 70% completed and the painting contractor began exterior and interior painting. In June an issue about the epoxy floor finish arose; the epoxy floor coating did not meet the project specifications. The floor work was rejected. Mats were purchased and placed on top of the floors so the toilet rooms could be used. A temporary occupancy permit was issued on July 7. A ribbon cutting ceremony was held on July 13. Sherman Williams, the floor epoxy supplier, recommended grinding the unsatisfactory floors and redoing them. They recommended that an experienced epoxy floor contractor be hired in September after the pool closed. This corrective work was done and the floors are now satisfactory. The new Hawes Brook Bath House cost \$1,037,832. The budget was \$1,100,000.

The other major project was St. Gabriel's Chapel located in Highland Cemetery. The design funds were appropriated at the 2016 Annual Town Meeting. Gienapp Design developed various alternates for restoration. The estimated costs ranged from \$700,000 to \$1,400,000. A public meeting was held on March 15 to inform the residents about the restoration ideas. A few residents attended. A budget was established for the restoration. Based on the designer estimates, the committee requested \$1,100,000 at the May Town Meeting.

Town Meeting approved the request for the restoration funds. After the Town Meeting, a request for proposals for an Owners Project Manager(OPM) to oversee the restoration work was advertised. Gienapp Design continued preparing documents for the restoration work. Candidates for the OPM task were interviewed and RGB Architects, of Providence, Rhode Island was selected.

The Chapel Restoration Documents were completed in October and a cost estimate for the work was prepared by a Professional Estimating firm. The renovation cost had risen to \$1,308,108. Gienapp design reviewed the documents and developed deduct alternates for items to bring the estimated cost back to \$1,100,000. Contractor bids for the restoration were requested in December and received on January 24, 2018. Regrettably, the low bid was approximately \$350,000 more than the available funds. Efforts were initiated to evaluate options available at that time.

Another project assigned to the PBCC was the renovation of certain offices in the Town Hall. Town Meeting appropriated \$900,000 for the work. OPM Proposals were requested in August and Vertex Architects of Weymouth, MA was hired as OPM in October. In October, a request for Designer for the town hall project was advertised and three firms were interviewed. McGinley Kalsow and Associates of Somerville, MA was selected and began work surveying the Town Hall in February.

The Maverick Law Suit concerning construction work at the DPW Yard continued into February. In the summer of 2017 the Court rejected the Maverick claim for delay funds of \$135,000; leaving the only claim to be decided as the cost of some change orders rejected by the town of Norwood. Maverick Construction has requested a Jury trial. It was scheduled for February 2018. \$60,000 was appropriated for legal costs at the Special Town Meeting in November.

Susan Kreusch left the committee on January 15, 2018 and Stephen O'Connor joined the committee on January 16, 2018.



**2017 ANNUAL REPORT OF THE NORWOOD  
BOARD OF HEALTH****ORGANIZATION OF THE BOARD**

Joan M. Jacobs, Chairman  
 Kathleen F. Bishop, RN  
 Carolyn Riccardi

**HEALTH DEPARTMENT**

Sigalle Reiss, MPH, RS/REHS, Superintendent/Director  
 Stacey Lane, RN, MPH, Assistant Director  
 Karen Regan, RN, BSN, Public Health Nurse  
 Angelo De Luca, RS, Sanitarian  
 Jennifer Bartucca, Administrative Assistant

**DENTAL CLINIC**

Mark Stone, DMD, Dentist  
 Eileen Johnson, RDH, Dental Hygienist  
 Christine Weylman, Dental Assistant

**BOARD OF HEALTH**

The Board of Health is comprised of three elected officials that serve three-year terms. The Board meets on a monthly basis and oversees and authorizes the activities of the Health Department. The primary responsibility of the Department is to protect the public health of Norwood through regulatory enforcement and disease prevention services. The 2017 report summarizes activities and policies implemented to promote health and prevent disease in Norwood.

**SPECIAL PROGRAMS/ GRANTS****IMPACT NORWOOD**

The Health Department, in partnership with the Schools and Police Department, founded the town substance use prevention coalition, Impact Norwood. The Coalition is made up of residents, businesses, parents, students and town departments. Through the newly awarded Federal Drug-Free Communities grant, the coalition will work to raise awareness of substance use issues while also strengthening the relationships among all sectors of the community. Our prevention approach focuses on going “upstream” to ensure youth have the skills and knowledge needed to make healthy choices. A website was developed to assist with outreach and communications: [impactnorwood.org](http://impactnorwood.org).

**EMERGENCY PREPAREDNESS**

Local public health agencies are largely responsible for protecting their communities from infectious disease outbreaks, environmental hazards, and possible terrorist activities. Recognizing that many communities lacked the staff and resources to respond to major disasters, the Massachusetts Department of Public Health (MDPH) established six Health and Medical Coordinating Coalitions (HMCC) across the Commonwealth. The Norwood Health Department is part of the Region 4ab HMCC which covers over 60 cities and towns. It is a formal regional collaboration among public health and healthcare organizations to prepare for and respond to an emergency, mass casualty, or other catastrophic health events.

In addition to being a member of HMCC Region 4ab, the Health Department worked collaboratively with the smaller sub-region, Norfolk County-7 Public Health Coalition (NC7), to enhance our collective capacity to prepare for and respond to public health emergencies. NC7 is comprised of health departments from the seven communities of Canton, Dedham, Milton, Needham, Norwood, Wellesley and Westwood. In an effort to increase the number of MRC volunteers that would be available to help with public health emergencies, NC7 pooled their resources to maintain the NC7 MRC.

**NEEDLE DISPOSAL PROGRAM**

This program is for Norwood residents to dispose of syringes from residential use in an appropriate manner. Sharps containers were sold at the Health Department; \$1 for a quart size and \$3 for a gallon sized container. When filled, the containers were returned to the Health Department. The containers were then properly disposed of with a medical waste disposal company. In 2017, the Department disposed of 90 cu. ft of sharps, the same amount as 2016.

**HAZARDOUS WASTE/RECYCLING**

The Hazardous Waste Collection/Recycling Days had 793 vehicles drive through both the Spring and Fall collection days. The events collected recyclable materials that are not accepted in regular trash disposal, such as electronics, scrap metal and tires. In hazardous materials such as paint thinners, oil-based paint, and drain cleaner were also collected. The Department printed and distributed the magnet Recycling Calendar to approximately 14,000 residential homes.

The Health Department sold compost bins at a reduced rate of \$20.00. A total of 6 bins were sold in 2017. Mid-year the program was transferred to Public Works.

**INSPECTIONAL SERVICES****PERMITS & LICENSES ISSUED**

Food Service	134
Food Service/School Cafeteria	10
Food Service/Function Hall	5
Food Service/Catering	14
Food Service/Bakery	3
Food Service/Nursing Home	6
Food Service/Mobile	8
Retail Markets	53
Retail Markets/Liquor	9
Tobacco	38
Summer Camps	8
Funeral Directors	10
Burial Permits	611
Biotechnology	1
Septic Haulers	7
Tanning Establishments	4
Vapor Baths/Shower	7
Hotels/Motels	5
Pools/Whirlpool	23
Keeper of Animals	14
<b>Total permits &amp; licenses:</b>	<b>970</b>

# **BOARD OF HEALTH**

## **FOOD SAFETY PROGRAM**

The Sanitarian conducted 302 routine food inspections, 70 re-inspections, 37 complaint based, and 23 pre-operational inspections for a total of 432 food inspections in 2017. Inspections focus on safety and sanitation to prevent disease and illness.

The free Food Safety Workshops were held in May and November for the community's food handling employees, with 92 attendees. The goal is to prevent food-borne illnesses in Norwood's many restaurants through education. The workshops were given by the Sanitarian and topics included personal hygiene, food protection, proper cooking temperatures, proper hot and cold holding of food, general sanitation, temperature controls regarding the cooling and thawing of food, chemical storage, recognizing and responding to pest infestations, and proper cleaning and sanitizing of food utensils and equipment.

## **SWIMMING POOL SANITATION**

The Department inspected and licensed all public, semi-public swimming pools and whirlpools/spas. Norwood has 23 indoor/outdoor pools and spas that are regulated. Inspections included chemical tests, location of safety equipment, ensuring the proper supervision of swimmers and operations, and daily logs that must be maintained to ensure the safety of the water. Yearlong pools and spas are inspected quarterly and seasonal pools are inspected monthly.

## **RECREATIONAL CAMPS**

All Recreational Camps for Children were inspected and licensed by the Health Department. Eight camps were licensed and inspected throughout the summer. The standards and requirements that must be met include background checks on all staff persons, proof of up-to-date camper and staff immunizations, specific staff-to-camper ratios, appropriate staff training and general safety of the camp environment. On-site inspections were conducted throughout the summer at all licensed camps. The department provided information to all camp directors on topics that included sun safety, heat related illness, tick and mosquito borne diseases, meningitis and other communicable diseases.

## **TOBACCO & NICOTINE DELIVERY PRODUCTS CONTROL**

The Department enforces two laws related to tobacco and nicotine delivery products. The first being the Regulation of the Norwood Board of Health Restricting the Sale of Tobacco Products and Nicotine Delivery Products which regulates sales to individuals under 21 years of age and other restrictions. The second is the Massachusetts Smoke-free Workplace Law which prohibits smoking in workplaces, including private offices, taxis, restaurants and bars in order to protect employees and the public from secondhand smoke. Inspections were conducted for compliance at the 37 permitted tobacco retailers. In 2017, the Board of Health amended the Tobacco Sales Regulations to include banning the sale of tobacco and nicotine products in health care institutions (Pharmacies), capping the number of permits at the existing number, limiting the sale of flavored tobacco and nicotine products mainly marketed to youth and prohibiting tobacco retailers within 500 feet of a school.

## **HOUSING & NUISANCE**

The Health Department enforces the 105 CMR 410.00; State Sanitary Code, Chapter 2: Minimum Standards of Fitness for Human Habitation. Inspections were conducted upon request by the occupant to ensure the unit was in a safe and sanitary condition. The Department conducted 75 initial inspections as well as follow-up inspections to verify compliance with the regulation.

## **OTHER INSPECTED FACILITIES**

The Health Department inspected annually, as well as on a complaint basis, all tanning facilities, hotels, public vapor baths/saunas and public showers in the Town. The inspections were conducted to ensure the facilities are maintained in a safe and sanitary condition.

## **PUBLIC HEALTH NURSING**

### **HEALTH PROMOTION & SCREENINGS**

The main focus of the Public Health Nursing program is health promotion and disease control and prevention. Health counseling and blood pressure clinics were offered at various locations in town each month. Evening clinics were held the first Monday of every month in an effort to offer more convenient services. Health promotion and disease prevention information and materials were displayed and made available to the public.

## **PROGRAMS AND SERVICES**

Information and assistance regarding communicable diseases, vaccine preventable illnesses, immunizations, physician and health care provider resources, dental services, home health care, travel clinics, counseling services, elder services, children's services, other community resources and nursing services were available at the Nursing Office.

Vitamin B12 injections were administered monthly to residents with an order from their physician.

The Health Department provided information to the public regarding National Health Observances and other topics. Bulletin boards and pamphlets were provided at the Health Department and the Morrill Memorial Library. In addition, press releases were sent to local media outlets to promote public awareness of important health issues. Information was provided to area Health Care Providers, Long Term Care Facilities and Schools when appropriate.

The Town Hall has been equipped with four Automated External Defibrillators (AED) one on each floor. The Department coordinates a CPR/AED recertification program every two years to help employees gain the skills necessary to respond to a cardiac event until EMS arrives.

The Health Department continued to sponsor a Helmet Program in an effort to reduce head injuries. This program provides multi-sport and bicycle helmets to Norwood residents of all ages for a reduced cost. Helmets were promoted and sold at Norwood Public School open houses. All helmets continue to be available for \$5.00 at the Health Department Office.



## **IMMUNIZATIONS**

The Health Department provided Influenza Vaccines to Norwood residents and employees, 14 years and older, according to the Massachusetts Department of Public Health (MDPH) guidelines. Flu Clinics were held during the months of September through November at the Health Department, Senior Center, and multiple sites within the Town. More than 600 flu shots were given.

In collaboration with Norwood School Nurses, students who under-immunized were identified, and resources were provided in an effort to maximize access to preventive medical care and immunizations required for school attendance.

## **COMMUNICABLE DISEASE CONTROL AND INVESTIGATION**

Communicable disease investigations were conducted to identify sources of infection within the community. These investigations involved communication with physicians, nursing staff, hospital Infection Control Departments, MDPH epidemiologists, school nurses, long-term care facilities, and patients. Appropriate control measures, including the exclusion of food handlers and health care workers from work when necessary, were initiated to minimize the spread of infection. Data was collected and submitted through Maven, an electronic reporting system, to the Massachusetts Department of Public Health.

The Health Department continued Tuberculosis (TB) prevention activities. Priority Class II Tuberculosis cases were monitored for compliance with clinic appointments. Home visits were made to monitor active TB patients for medication and TB clinic appointment compliance.

## **COMMUNICABLE DISEASES**

The following are the numbers of communicable disease cases in Norwood that were reported and/or investigated by The Health Department in 2017:

Influenza	121
Lyme Disease Suspect	60
Anaplasmosis	5
Ehrlichiosis	1
Shigatoxin	1
Salmonellosis	6
Campylobacter	9
Amebiasis	1
Yersiniosis	1
Legionellosis	1
Cryptosporidiosis	1
Chronic Hepatitis B	7
Chronic Hepatitis C	50
Streptococcus pneumoniae	5
Group B Streptococcus	2
Group A Streptococcus	1
Varicella	5
Pertussis	1
Hepatitis A Suspect	1
Hemophylous Influenza	1
<b>Total All Diseases</b>	<b>280</b>

## **WELLNESS**

Influenza Vaccines were offered to all Town of Norwood employees at multiple clinics, and on a walk in basis. During American Heart Month, blood pressure screening clinics were held for all town employees at various work sites. Health promotion materials were provided and referrals to Health Care Providers made when appropriate.

## **ELDER DENTAL PROGRAM**

The Elder Dental Program puts elders lacking dental insurance in touch with dentists who agree to work at reduced rates. In addition, dental screening clinics are held for seniors to address overall oral health including: oral cancer screening, dental exams, nutrition counseling, and denture cleaning. The program serves 17 communities and the Health Department has been a long-standing member of the program board. More information can be found at [communityvna.com/elderdental/](http://communityvna.com/elderdental/).

## **DENTAL CLINIC**

Screenings are offered to all children in grades one through six in the Norwood Public Schools and St. Catherine of Siena School. Approximately 1,173 children were screened, approximately 65% of the eligible population. Notices were sent home advising parents of the dental services available. The Dental Services offered included cleaning, plaque control, dental hygiene instruction, sealants and emergency treatments for special dental treatments. The clinic saw 156 students, 155 children had cleanings, and 251 erupted permanent molars (teeth) were sealed.

## **EYE CLINIC**

Dr. Matthew J. Modderno, Optometrist

The Board of Health Eye Clinic was conducted by Dr. Matthew J. Modderno. When a student did not pass the routine vision screening conducted by the School Nurse a letter of referral to the eye clinic was sent home. The following optometric services and tests were offered: distance and near visual acuity, eye muscle alignment, color vision, depth perception, pupillary response, extra-ocular muscle motion and spectacle lens refraction for determining eyeglass prescription.

Respectfully Submitted,

NORWOOD BOARD OF HEALTH

Joan M. Jacobs, Chairman

Kathleen F. Bishop

Carolyn Riccardi



# DEPT. OF VETERANS' SERVICES / COUNCIL ON AGING

## 2017 ANNUAL REPORT OF THE DEPARTMENT OF VETERANS' SERVICES

I respectfully submit the report of the Department of Veterans' Services for the year ending December 31, 2017.

Veterans' Benefits will increase as a result of the large number of veterans and dependents that are unemployed, prolonged illness cases, rising fuel costs, rising hospital and age-related medical costs, along with the customary requests for emergency financial assistance by the veterans' community.

Additionally, returning Norwood Veterans of Operation Enduring Freedom in Afghanistan and Operation Iraqi Freedom, as well as other deployments, have had a dramatic, substantial and significant impact in the increase of benefits granted.

For 38 years, the Department of Veterans' Services has taken applications for the fuel assistance program. This program is for the benefit of all Norwood residents who qualify. I am pleased to report that last year this program aided many families in need.

Also, we administrate a Taxicab Transfare Program for the elderly and disabled. This program is provided to assist citizens with motor vehicle transportation needs at a reduced cost.

The Department also processes parking violations. I serve as the Hearings Officer for parking violations. This office maintains a file of all parking tickets issued by the Police Department. All correspondence, complaints, inquiries and records of payments are handled in this office.

The monetary awards, processed through this office, by the Veterans' Administration to veterans and their dependents in the Town of Norwood for fiscal year 2017 exceeded \$250,000 dollars. This amount will increase due to future adjudication of pending claims, and cost of living adjustments. These benefits are for compensation to dependents of veterans who died in the service or of service connected disabilities, disability pensions, disability compensations, burial awards and special equipment for automobiles for veterans with service connected disabilities, vocational rehabilitation training for the disabled, their sons, daughters, wives, or widows, education readjustment training, veterans' insurance and indemnities.

The Department of Veterans' Services, composed as it is in two component parts, is operated under Chapter 115 of the General Laws of the Commonwealth as amended by Chapter 584, Acts of 1946, for the purpose of administering Veterans' Benefits and Services. All assistance cases were investigated and payments made in accordance with Chapter 115 of the General Laws, which assures the Town of Norwood seventy-five (75%) percent reimbursement from the Commonwealth of Massachusetts.

The purpose of the Department of Veterans' Services is to assist veterans and/or their dependents in procuring financial assistance, information and benefits to which they are entitled

relative to vocational or other educational opportunities. Additionally, assistance with G.I. Loans, hospitalization, medical care, compensation, pensions, on-the-job and apprenticeship training, insurance, burial allowance, grave markers, photostats, copies, and other benefits granted under existing State and Federal laws is also provided.

Every request for assistance under existing regulations is invariably granted. Our primary mission is to give all veterans and their dependents the very best service at all times and to administer the laws and regulations affecting them impartially, efficiently and effectively.

There was complete cooperation with the Department of Veterans' Affairs and the various local, civic, and veterans' organizations that interest themselves in veterans' affairs and exceptional cooperation extended this department throughout the year by the Massachusetts Department of Veterans' Services.

Grateful acknowledgement is made to the Honorable Board of Selectmen, the General Manager and his staff, other Town Departments and all others who have assisted the Director of Veterans' Services in the performance of his duties.

Respectfully,

Edmund W. Mulvehill, Jr.  
Director of Veterans' Services  
Veterans' Service Officer

## 2017 ANNUAL REPORT OF THE NORWOOD COUNCIL ON AGING

The Norwood Council on Aging Executive Director and the Council on Aging Board members are pleased to submit our Annual Report for the year 2017. First and foremost, we wish to thank the Town of Norwood for their continuous and unwavering support of the Norwood Senior Center and their senior citizens.

Our staff plays a vital role here at the Senior Center and we extend our sincere thanks to them for their continued dedication, commitment and compassion shown to our seniors each and every day.

As we reflect back over the year 2017 there were many wonderful occasions for us to celebrate; however each year we also mourn the loss of so many of our beautiful senior citizens who no longer grace us with their presence here at the Senior Center. They have; however, left us with many fond memories. This year we especially miss Mr. John Howard, he will be forever in our hearts.

The Norwood Council on Aging once again experienced a very successful year. This year the senior center welcomed 325 new participants. What makes a successful year at a senior center? First, it is the overall senior population who attend our programs

on a daily basis. Then it is the many programs, workshops, special speakers, celebrations, luncheons, entertainment, and so much more. Our seniors understand the importance of Healthy Aging, and take advantage of the many opportunities they have when they enter our doors and are greeted by very friendly staff who are always there when needed. We currently offer sixteen exercise classes. Our seniors are not only from Norwood but from surrounding towns, as well. On a daily basis an average of one hundred seniors check into our center. We enjoy reciprocity among all the senior centers in our area.

We all know how invaluable our volunteers are to any organization and the volunteers at the Norwood Senior Center are no different. We salute all of our volunteers who for years have been serving as leaders of our whist parties, cribbage games, computer classes, computer club, history classes, glee club and so much more. Our crafters are continuously knitting and crocheting lap robes, cancer hats, and prayer shawls for Norwood Hospital, the Veteran's Hospital in West Roxbury and Brigham and our local nursing homes. Our volunteers at the reception desk work four hours a week and we have two shifts per day, per week. For all that you do with such selflessness, we thank you.

Once again this year, we held our Tuesday Night Suppers. We serve at 5:30 p.m. and many of our seniors stay to enjoy further socialization by playing card games, pool, Wii, or just sitting around with a cup of tea and enjoying each other. The Senior Center is open until 8:00 pm on these Tuesday nights

The intergenerational lunch program with the Phoenix School continues to go strong however the school is now located in Walpole and the students are bussed here each day. Lunch is served here at the center while school is in session, and for \$5.00 you can purchase, soup, entrée, and dessert and either take it home or sit and socialize with other seniors. The menu is posted in the monthly newsletter, and on our information board.

In November we held our annual Thanksgiving dinner, and in December we had our annual Christmas party. Both of these events included a hot lunch and entertainment. Over 130 seniors attended and a great time was had by all. The Glee Club also held three performances this year and all three were well attended with friends and family.

On December 31, 2017 the Computer Club started its ninth year of continuous operation at the Norwood Senior Center. The Club continued to enjoy the loyalty of a large number of seniors who are fiercely loyal to the Club. Attendance averaged 12-15 seniors during 2017 except when Ali Palmgren visits. Ali is the Technology Librarian at the Norwood Library and when she ran a computer demo the attendance ran as high as 28. The group met for 10 months, taking vacation time only during July and August.

The Senior Center is a wonderful refuge and second home for all who come through our doors; however, it is so much more than that. We serve a large population of seniors at risk, and seniors who are in need of financial support and those who need

assistance with their obvious daily requirement of food. Our Outreach Coordinator is in perfect harmony with the needs of so many who fall within the income guidelines for Fuel Assistance and Food Stamps. We are so grateful that there are continued funds from the state and federal government to continue with these programs. We also advocate for these programs by calling our representatives and our senators to stop any possible cuts that may be made on the state yearly budgets. Please know that we make every effort to go above and beyond to assure that the seniors of Norwood are well served in every area of need.

The Senior Center Bus continues to be very busy, and a very valuable resource to our aging population who are no longer able to drive. The bus operates Monday thru Friday from 8:30AM-4:00PM. There is no charge to ride the bus locally, and there is a small fee of \$5.00 for the out of town trips that take place on Tuesdays. During 2016 the mini bus trips included Plymouth, Castle Island, Nantasket Beach and a few of the local casinos. During the summer months we were able to bring seniors to the Concerts on the Common. Ellen Rano works tirelessly to make sure all the seniors who ride her bus are comfortable and safe. We are very fortunate to have such a dedicated bus driver that often goes above and beyond the call of duty.

So many of our seniors are unable to speak for themselves so if you have an older adult living in your neighborhood or perhaps, right next door, please visit them and see what you can do to help them. And always mention the Senior Center as a resource of support. If you know of anyone who needs a Friendly Visitor, or a meeting with our Outreach Coordinator, please call us at 781-762-1201. If they are unable to travel to the center, Trish will travel to them. We hope that this Annual Report will reach someone who will know someone else who we will be in a position to assist. Thank you for your support and for heightening your awareness to this critical concern of ours.

Respectfully submitted,  
Kerri McCarthy  
Executive Director

#### Council on Aging Board Members

Thomas Tobin, Chairperson  
Theodore Mulvehill, Vice Chairperson  
Delia Bartucca, Secretary  
Martha Colamaria, Member  
Fran Kenney, Member

#### COA Board Comments:

As the Board Chair I would also like to echo all of the COA Board member's sentiments that we are extremely fortunate to have the dedicated staff and volunteers that make our Center so successful. Additionally, the Norwood Seniors are extremely fortunate to have Ms. McCarthy as our Center's Director, her demeanor, leadership and adept administrative skills, daily, make our Center a better place for our community's seniors.

# HUMAN RESOURCES DEPT. / PERSONNEL BOARD

## 2017 ANNUAL TOWN REPORT HUMAN RESOURCES DEPARTMENT AND PERSONNEL BOARD

The Norwood Personnel Board and the Department of Human Resources are pleased to submit their annual report for calendar year 2017.

The Personnel Board (Board) is a five-member board appointed jointly by the Town Moderator, and the Chairs of the Board of Selectmen and Finance Commission. It was established in accordance with Article XXXIX of the Town of Norwood By-laws approved at the 2003 Town Meeting. The Board generally meets monthly and meetings are posted and open to the public. Article XXXIX also established a Department of Human Resources (HR) and the position of Human Resources Director.

In calendar year 2017, the Board and the HR Department celebrated their fifteenth-year anniversary by continuing in the development of policies and procedures that would be in the best interest of the Town, its employees and applicants.

In January 2017, the Board published a list of objectives to both the Board of Selectmen and Finance Commission. This is meant to indicate the Board's priorities for the year and to take input from these key elected officials. Tasks are also added during the year based on operational needs. In support of these tasks and objectives, the Board tracks all activities and publishes a report that indicates the status of all activities.

**Classifications:** The Board completed four new classification requests in 2017. One for the Department of Community Planning and Economic Development, one for the Department of Information Technology and two for the Board of Health Drug Free Communities Grant through the U.S. Department of Health and Human Services. A request for a new position with the Norwood Airport was received in December of 2017 and work related to this request will continue into 2018.

### Department of Community Planning & Economic Development:

- Assistant Director of Community Planning & Economic Development – Grade N08, 40 hours per week

### Public Health Department:

- Program Director – Grade M11, 40 hours per week
- Program Coordinator – Grade N6 PT 15 hours per week

### Department of Information Technology:

- Assistant Director of Information Technology – Grade M14, 40 hours per week

**Reclassifications:** The Board heard four requests for reclassifications. These requests included:

- Executive Assistant to the Assistant Town Manager & Risk Management Administrator from grade N07 to N09
- Clerical Coordinator to the NPD Bureau of Criminal Investigations Unit, from grade PS05 to PS06
- Water Meter Repairman, Department of Publics Works, no change to classification
- Director of Information Technology, from grade M17 to grade M18

The Board also updated the position descriptions of Norwood Police Department titles Detective Sergeant and Investigations Commander at the request of the Police Chief and General Manager.

The Board also continued its work throughout the year in reviewing positions descriptions to ensure proper classification as exempt or non-exempt under the Fair Labor Standards Act.

The Board uses a structured *Point-Factor System*, which was implemented by HRS Services, Inc. in 2002 / 2003, to rate positions. This structured point-factor system ensures equity among classification ratings. It can take up to several months to complete a reclassification request. This can depend on the proposed depth of change and the time it may take to complete an outside salary survey with our comparable communities, if applicable.

### **Policies and Procedures:**

Much of the work of the Board is in the continuation of developing and updating personnel policies for the Town and support procedures for the HR Department. The Board utilizes a standardized format and numbering system for all personnel policies, which groups them by category. All adopted Town personnel policies are public documents and are available on the Town website [www.norwoodma.gov](http://www.norwoodma.gov).

### **Policy Updates:**

The Board spent a significant amount of time in 2017 reviewing existing policies for operational or statutory updates, some included:

**(1) Paid Sick Leave Policy [#P-304]** – This policy was reviewed upon a request from a department head. Following this review, a clarification was made to appointing authorities and departments heads regarding sections relating to paid sick leave use due to illness or injury of household members.

**(2) Personnel Records Policy [#P-402]** – Legal changes in 2016 to the Personnel Records law would be taking effect in 2017. As a result, the Board and HR Director consulted with Town Counsel and held a hearing in March of 2017 to review the existing policy. The updated policy was adopted by the Board and disseminated town wide.

**(3) Workplace Smoke-Free Policy [#P-409]** – The Board held a joint hearing with the Board of Health in March of 2017 to review this policy following changes in the laws regarding recreational marijuana use. The policy and the applicable laws were reviewed by Town Counsel prior to the hearing and all recommendations were taken into consideration by both boards. Minor changes were made and the policy was adopted as updated and disseminated town wide.

**(4) Alcohol & Drug Policy [#P-404]** – The Board requested a review of this policy by Town Counsel to determine if there was a need for updates based on changes in the law regarding recreational marijuana use and medical marijuana use. After the review and a hearing held by the Board, a reference to legal changes in Massachusetts was added at the recommendation of town counsel. The policy was adopted with updated and disseminated town wide.

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**(5) Family and Medical Leave Act Policy [#P-301]** – the Board directed one member to work with the HR Director and Town Counsel to review for possible statutory updates. Based on the recommendations of this team, the Board held a hearing in March of 2017 and adopted the changes as recommended. The updated policy was disseminated town wide.

**(6) FLSA Policy and FLSA Exempt Test [#P-104]** – With the guidance of Town Counsel, the Board updated this policy by placing the “exempt test” in line with federal guidelines and the test template from the Department of Labor website.

## **New Policies - The Board adopted one new policy in 2017:**

**(1) Travel and Expense Reimbursement Policy [#P504]** – At the direction of the Board, the Board Chairman and HR Director worked with the Town Accountant to develop a policy that would set a clear standard for employee business related expense reimbursement. This policy provides guidelines and standardized forms that applicable employees can use to process authorized work related expenses. The Board very much appreciated the guidance, expertise and willingness to work together, given to the team, by the Town Accountant in making this important process and policy possible.

## **Comparable Communities Project:**

In 2017, the Board and the Human Resources Department also worked on a review of the Town's comparable community list for the purposes of personnel matters such as organizational structure, wages, position descriptions, benefits, policy development, etc. It had come to the attention of the Board over the last few years that the communities which had been determined as comparable in 2002 and 2003 might no longer be appropriate. Through the HR Director, the Board coordinated the venture with the help of members of the Finance Commission, Board of Selectmen and Personnel Board, the General Manager, Assistant General Manager, and the Town Accountant. The committee met over several months and reviewed data which had been collected by the Department of Revenue Division of Local Services. Data components from the original study were used and the team agreed to add other relevant components such as “total budget” and other budget related factors. The data was calculated using a method in excel that would result in a pool of communities that were comparable to Norwood based on these factors. The committee agreed to keep communities outside of the 495 belt out of the pool in order to bring the list down to the most comparable communities within reasonable distance and a list that would not exceed 14. After much discussion, 12 data components were agreed upon, and with the regional restriction of route 495, the result was a list of 14 updated comparable communities. The committee recommended this group of communities and the methodology which was used to identify them, to the full Personnel Board, and the list was adopted and disseminated town wide. It was an important task that was ten years overdue. The Personnel Board would like to thank all of the dedicated people who assisted in this important process.

The Board also met with the Library Director and sought out recommendations from the Library Board of Trustees to establish a comparable list of communities appropriate to library services. The Board considered all of the factors as they were presented and adopted a list of communities for the purpose of library comparison as well.

The Board is continuing to work with the Light Department to establish a final list of comparable municipal light departments to use in the future. This will continue into 2018.

## **Continued policy work:**

The Board started various policy work and other personnel related projects in 2017 that will continue in 2018. Some included:

- Injury Leave of Absence Policy
- Workers compensation and Safety Policy
- Parental Leave Policy
- Benefit Value chart

The Board also began discussing implications on operations and on policy development which may be caused by the pending changes in the law in 2018 such as the *Act to Establish Pay Equity* and the *Pregnant Workers Fairness Act*. It is important to begin this type of review prior to any changes in the law.

The Board continued its work in creating several guideline documents related to personnel issues. Guidelines are documents that seek to simplify a set of processes with regards to an established practice. Guidelines are not compulsory or mandated, but are still an important part of the entire process:

- **Guideline G-101** is a document under development to assist Appointing Authorities with Business Continuity Planning. This will be a tool for the Town to ensure key departments have a plan in place to operate if a key employee suddenly departs. The Town Treasurer/Collector and the Town Clerk and Accountant have provided their departmental plans, which will be used as the template for all key employee positions. As this is a business operational matter, the Board has referred this to the Board of Selectmen.
- **Guideline G-102** is a document under development to assist Appointing Authorities and Department Heads in identifying potential annual or biannual goals and objectives for employees. This is meant as a tool to potentially document what the different work groups should stay focused on.

## **Other Major PB Activities:**

- **ORG Charts** - The Board updated and published the General Government organization charts in December 2017 for each department, in a continuing effort to keep the Board of Selectmen and the Finance Commission abreast of all Town positions. Department organization charts identify each position by name and title to ensure there is a match with the department budget/pink sheets. This document also helps the Board with classification and position description issues, as well as the Board of Selectmen and Finance Commission with the backfilling of vacant positions. This document is also available on the Town's website and reflects the approved FY18 budget. The Board's review of information provided by the Town Accountant enables the Board to be in alignment regarding headcount figures. Norwood is one of the only communities with a published organizational chart of this depth in the state.



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- **FLSA Exempt Test** – Based on updated U.S. Department of labor regulations, all 49 Exempt positions in general government had to be reviewed to ensure they still were Exempt. This whole process was confusing, as a federal judge issued a nation-wide injunction to the issued regulations, which were to take effect December 1, 2016. However, Town Counsel advised the Personnel Board to complete the task anyway, because if the injunction was listed, the effect could be retroactive. In addition, the incoming federal administration had indicated a roll-back of these same regulations, which would mean a whole or partial retreat of the decisions made. In any case, to ensure that the Town would be compliance with the Federal Department of Labor regarding the Federal Labor Standards Act, the Board indicates on every position description whether they are Exempt or Non-exempt from certain wage and overtime provisions. This process started in 2016 and is a continuous project for the Board.
- **Town Benefits Value Chart** - To assist the Board of Selectmen and the Finance Commission, the Board is updating a previously developed *Town Benefits Value Chart*. The Board reviews the current level of benefits and determines each benefit value/obligation, as contributed by the Town. This is not an exercise in determining the appropriate level of benefits, only the range value of the total benefits provided by the Town for each position. This exercise includes the provided benefits of Sick Time, Vacation Time, Retirement, Medical, Dental, Longevity, Holidays, Funeral, Stipends and Clothing. A finalization of this effort has been delayed until 2018.

The Board would like to thank Selectmen Thomas Maloney for his support and coordination in 2017. Selectmen Maloney was designated as the Board of Selectmen liaison to the Personnel Board. Mr. Maloney takes the extra time to work with the Personnel Board and attend monthly meetings, in addition to all of the time he already commits to the Selectmen. The partnership has turned out to be a successful coordination of these two important boards. We thank you Mr. Maloney for your assistance in making 2017 another successful year for the Personnel Board.

And finally, a last special thank you is presented to Mr. David Hajjar. David served as the Chairman of the Personnel Board for over ten years. He was an incredibly dedicated member of the Board and was known for spearheading some of the greatest actions taken by the Board. He was the voice of the Personnel Board and a public advocate for its work. David was successfully elected to the Finance Commission in 2017 and as a result had to step down from the Personnel Board. He will be missed, but the experience he gained as Chairman of the Personnel Board, his skill in understanding governmental operations and his passion for public service and getting things done, will surely benefit the Finance Commission and our community. David, you will be missed but the Board and the HR Department wishes you the best as you continue to serve our community in your new capacity.

## Recruitment and Staffing:

The HR Department had an extremely busy year of recruitment and staffing. With the retirement of many long time employees and several management positions, the HR Department coordinated the advertising, recruiting, interviewing and background checks of non-union and union vacancies in over 14 departments, marking this, yet again, one of the busiest recruitment years since the development of the Department. Some of those departments included:

- Office of the General Manager
- Morrill Memorial Library
- Light and Broadband Department
- Department of Public Works
- Information Technology Department
- Council on Aging
- Police Department
- Purchasing Department
- Fire Department
- Veteran's Office
- Community Planning and Economic Development Department
- Recreation Department
- Treasurer/Collectors Office

Some notable retirements and recruitment efforts included the following positions:

## General Manager:

It goes without saying that the biggest recruitment process managed by the Department to date has been the recruitment of a successor General Manager following the retirement of Mr. John Carroll. After serving the Town of Norwood as General Manager since 1978, John notified the Board of Selectmen of his intent to retire in December 2017. John was a veteran of the U.S. Army and served in various government roles, including with the Town, for over 55 years.

The Board of Selectmen (BOS) began the recruitment process by instructing the HR Department to conduct a salary and benefit survey and begin the process to procure a recruitment firm to assist the Department. The BOS designated the Chairman, Mr. William Plasko to coordinate as liaison to the HR Department and recruitment firm, and authorized him to designate a secondary board member to assist. Mr. Plasko designated Selectmen Thomas Maloney. Mr. Plasko and Mr. Maloney quickly worked with the HR Director to develop a bid to secure a recruitment firm. *Community Paradigm Associates, LLC.* was selected through this process and the HR Director, and BOS recruitment liaisons Mr. Plasko and Mr. Maloney, worked closely with primary representatives of the firm, Mr. Bernard Lynch and his associate, Sharon Flaherty. Through this team effort, an updated salary range for the position, updated position description, position advertisements and a community profile was created. Mr. Lynch, the HR Director and the BOS liaisons, held a community forum to gain insight from community members. The forum was well received and the feedback was very much appreciated by the BOS, the HR Director and Mr. Lynch. Mr. Lynch also conducted interviews with town leaders and department heads in order to gain insight into the future management needs of the Town. All of this information was compiled into a *Community Profile*. Advertisements and the community profile were placed in various state and national locations and recruitment efforts aggressively



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began. The HR Department also set up a webpage specific to the recruitment process, keeping those interested updated on the progress and allowing anyone in the community an opportunity to provide feedback. The vacancy notice was made available on September 15, 2017 and the deadline for applications was October 11, 2017.

The Town received twenty-eight applications of interest. During the posting period, the BOS designated a *Preliminary Screening Committee* made up of the two BOS liaisons and five other members from the community. The committee members all represented significant experience in the field of management, public administration, human resources and recruitment. The committee met on several occasions to review resumes and develop a professional selection process. The committee conducted seven interviews over a period of two days and recommended three finalists to the Board. The HR Department coordinated reference checks and thorough background checks of the three finalists, and the Board conducted final interviews on Saturday, November 4, 2017. The following Tuesday, the Board voted to select Mr. Tony Mazzucco to succeed as the Town's next General Manager. Tony comes to the Town with a Bachelor's Degree in Political Science and a Master's Degree in Public Administration from Bridgewater State University. Tony has served as a Town Administrator and Assistant City Manager and he is a nationally credentialed public manager through the *International City/County Management Association*. He is also a member of the *Massachusetts Municipal Management Association* having served on the MMA program committee, strategic planning committee and civic education committee.

John Carroll retired on December 15, 2017 and Tony Mazzucco started the following Monday, on December 18th. John served the town honorably for 39 years and was celebrated as he retired after a long and successful career. Tony was welcomed to the Norwood team the following week and John and Tony worked closely together to ensure that it was a smooth transition.

The Board of Selectmen held a wonderful swearing in ceremony for Tony Mazzucco on Monday, December 18, 2017. The event was very well attended by Town and School employees and managers, members of appointed and elected boards and committees, members of the local business community, town managers and administrators from neighboring towns and from across the commonwealth, local legislators and of course residents from the Norwood community, among many others. The event started with the presentation of the Norwood and Commonwealth flags by the Norwood Police Department Honor Guard. The audience was then led in the *Pledge of Allegiance* by Ted Mulvehill, the Norwood Veteran's Director. The *National Anthem* was sung by Norwood High School Junior, Ms. Giovana Rodriguez and an invocation was given by Archpriest Joseph Kimmett of St. George Orthodox Church of Norwood. Mr. Carroll gave an inspirational speech welcoming Tony Mazzucco to Norwood, essentially passing the "torch" to his successor. Mr. Plasko provided positive remarks regarding John's service, the recruitment process, and shared his confidence in Tony Mazzucco's ability to be our next leader. The event ended with a very heartfelt speech by Tony and refreshments were provided immediately after. It was a wonderful way to welcome our new General Manager.

## **Recreation Director:**

Jerry Miller served the Town of Norwood for over 40 years, significantly contributing to the Recreation Department and the community. Jerry had been a staple part of the Norwood community since his days at Norwood High School and later in his professional recreation career starting in 1969. Some of his major accomplishments included starting the Norwood Summer Fest Series, the Post Prom Party, the NHS Last Hooray, the Farmer's Market, the Halloween Haunted House, Norwood Day, the Rubber Ducky Run and the Fishing Derby events, as well as completely revamping and creating a Master Plan for all Norwood Fields, with the Coakley Field topping the list. Following Jerry's retirement, the Town Manager promoted Travis Farley to Recreation Director. After serving under Jerry for over a year as the Program Director, Travis gained the experience and knowledge of the Department and the recreational needs of the Norwood community. Travis brings over 16 years of related experience in various roles including the Assistant Superintendent of Recreation and Parks for the Town of Marblehead, the Assistant Athletic Business Manager for the Boston University Department of Athletics and the Athletics and Recreation Operations Manager for the Fitchburg State University Athletics Department. Travis holds a Bachelor's Degree from Plymouth State University in Interdisciplinary Studies and a Master of Science Degree in Sports Management from Springfield College.

## **Recreation Program Director:**

The promotion of Travis Farley left the Recreation Program Director position vacant. With an overwhelming amount of applications the selection committee decided on Catherine "Katie" Seastedt. Katie comes to the Town from Mount Ida College in Newton where she was the Program Specialist for first year students; she was also the Summer Programs Director for the Town of Hull Recreation Department. She holds a dual Bachelor's Degree from Curry College in Communications and Education and a Master's Degree from Northeastern University in Higher Education Administration. Katie had also worked closely with the Brockton Mayor's Office in community outreach and youth council prior to coming to Norwood. She is a welcomed addition to the Recreation Department team.

## **Treasurer/Collector:**

In 2017, the Town welcomed Mark Good as the new Treasurer/Collector. Mr. Good has over 25 years of municipal experience. He has worked for the City of Malden, Town of Walpole and Town of Weston. Mr. Good holds a Bachelor's Degree in Public Administration from Indiana University. He is an active member in multiple state associations such as, the Massachusetts Treasurer and Collector Associations, the Massachusetts Associations of Government and Finance, and Norfolk County Government Finance Association. His vast experience has been a great strength to the Town's finance team and business operations. Having had so many years of experience in municipal operations, Mark was able to hit the ground running. He is a great addition to the Town of Norwood management team.

## **Assistant Director of Information Technology:**

Technology is one of the fastest growing markets in the world. The Information Technology Department added the position of Assistant IT Director in 2017, and selected Mr. Sean Warnock to be the first person to fill this role. Mr. Warnock is a Norwood Resident with experience in both desktop and systems management. Mr.

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Warnock holds a Bachelor's Degree in Computer Science from Franklin Pierce College. He has experience in both federal government and private information systems. Mr. Warnock is a great addition to the Norwood IT team and in his short time has already made his mark on improved internal operations and excellent computer user customer service.

## **Assistant Director of Community Planning and Economic Development:**

Mr. Patrick Deschenes was hired as the Town's first Assistant Director for Community Planning and Economic Development. Mr. Deschenes came to the Town from the City of Worcester where he was the GIS Technician for the Worcester Department of Public Works. He also has experience working for the City of Springfield Planning and Economic Development Department and a private engineering firm. He graduated from Westfield University with a Bachelor's Degree in Regional Planning and then earned a Master's Degree in Public Administration from Clark University. Mr. Deschenes is a great addition to the CPED and the Town.

## **Retirements:**

The HR Department would like to thank the following employees for their years of dedicated service, all who retired in 2017:

- Patricia Baltadonis, DPW Administrative Assistant, 24 years
- Martin Baker, Police Lieutenant, 32 Years
- Kathy Bane, Fire Department Business Manager, 31 years
- Richard Breen, Firefighter, 34 years
- Martha Buckley, Veteran Administrative Assistant, 52 years
- John Carroll, General Manager, 39 years
- Robert Curran, Norwood Light General Foreman, 37 years
- Robert Doucette, Police Sergeant, 34 years
- Daniel Kehoe, Police Officer, 31 years
- Joseph Prendergast, DPW Mechanic, 13 years
- Jerry Miller, Recreation Director, 44 years
- Phillip Morrison, Firefighter, 34 years
- Claire Murphy, Planning Board Admin. Asst., 20 years
- Karen Murphy, Traffic Supervisor, 28 years
- Thomas Starr, Firefighter, 34 years

These represent just some of the major retirements in 2017 but together tally up almost 500 years of service to the Town of Norwood.

Public Service is one of the highest honors and these employees went above and beyond for the Town of Norwood. They will certainly be missed and we wish them a happy, healthy and relaxing retirement.

## **Other recruitment related activities:**

The HR Department also continued its effort in maintaining and improving upon the Town's background check program and new employee orientation and onboarding efforts in 2017. Our commitment is very strong in ensuring that all candidates exceed our expectations, as you can see by the credentials of some of our significant hires in 2017. We are also committed to ensuring that we properly check the suitability and credentials of all new hires.

In 2017, the HR Department also worked with the IT Department staff and other members of the management team to put in

place a progressive skill assessment program which can be used to determine if candidates for employment meet the skill requirements needed for the positions to which they are applying. The skill assessment is a web based program which can be individualized based on the needs of the hiring department and skill requirements. The HR department would like to thank the IT Department for its assistance in implementing this important assessment tool.

## **Employee Relations and Labor Relations:**

The HR Director acts a member of the Town's negotiating team, providing support in terms of research, strategy and labor law compliance. Additionally, the Director provides advice and counsel to department heads, supervisors and union officials to assist in effective employee relations. The HR Director also provides occasional assistance to the School Department in areas such as EAP related matters, health insurance, workers' compensation, labor relations and labor law compliance.

As it relates to Labor Relations, 2017 included the important process to negotiate eight successor collective bargaining agreements for FY18 – FY20. While the agreements did not expire until June 30, 2017, the HR Department begins the process of researching cost of living adjustments, changes in municipal employee benefits and paid leave time, and other labor relations matters in anticipation of beginning the bargaining process. The first to begin the bargaining process for FY18-FY20 was the Norwood Morrill Memorial Library. The Library employees were previously represented by a private association, but in 2017 they began being represented as the fifth general government chapter of Local 1451 of AFSCME (the American Federation of School, County and Municipal Employees). The new relationship proved fruitful as the Library was able to quickly settle a successor agreement well in advance of the expiration of the current agreement. By the end of the 2017 calendar year, the management negotiating team settled all AFSCME units and two police department units. The only remaining contract not yet settled for FY18-20 at the close of calendar year was the contract covering the Norwood Firefighters. We are hopeful that continued meetings will result in a settlement early in 2018.

## **Compliance Efforts:**

The HR Department staff also worked on various projects to audit the town's compliance with federal and state labor law such as continue to work to update all labor law posting requirements and disseminating information regarding the changes to the federal Americans with Disabilities Act, Personnel Records laws, the Conflict of Interest Law and the Open Meeting Law, Fair Labor Standards Act, the Family and Medical Leave Act, as well as other mandatory updates.

Compliance efforts in 2017, in preparation of implementation in 2018, relate to the *Act to Establish Pay Equity* and the *Pregnant Workers Fairness Act*.

In 2017, the HR Department one again implemented the yearly process to put the entire town in compliance with the *Massachusetts Conflict of Interest Law*. This requires that all employees as they are defined by the law (which includes board and commission members and employees of the School Department), are in acknowledgement of the Town's *Summary of the Conflict of Interest Law* and take an online test created by

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the Massachusetts Ethics Commission. The acknowledgement requirement is yearly, but the test component is required every other year. In 2017, the Town was due to be in compliance with both components. It is quite a process to coordinate, but an important one that the HR Department is committed to. We began the compliance efforts in early 2017 with the goal of town wide compliance by the spring. All compliance efforts were successfully met throughout town and recorded for auditing purposes.

## **Employee Health and Dental Insurance Benefits:**

In 2017, the Town was in its third year of a successor six year agreement with the Public Employee Committee to offer health insurance to its employees and retirees through the Group Insurance Commission (GIC). The GIC originally only provided health insurance to state departments and agencies prior to 2007 but now offers both health and dental insurance to municipalities.

The GIC plan offerings include 12 Active employee/Non Medicare plans through 6 providers. They include Fallon Health, Harvard Pilgrim, Health New England, Neighborhood Health Plan, Tufts Health Plan and Unicare. The Town's most popular plans include Harvard Pilgrim, Tufts and most recently Unicare. On the Medicare side, the GIC offers plans through 5 providers. These include Fallon Health, Harvard Pilgrim, Health New England, Tufts Health Plan and Unicare. The Town's most popular choice for Medicare plans is the Harvard Pilgrim Medicare Enhance Plan. The Town's average monthly enrollment, including actives and retirees, is 1350 subscribers. The average active employee/non Medicare individual and family monthly enrollment is 762. The average Medicare monthly enrollment is 588. The Town and School Departments Dental Insurance is offered through Delta Dental of Massachusetts and enrollment averages at 1255 subscribers monthly.

During the July 2017 open enrollment period, in an effort to control both the state and local budgets and control health care costs the GIC froze enrollment in 3 of their active/Non Medicare plan offerings including Fallon Health Select Care, Harvard Pilgrim Independence Plans and Tufts Navigator. Subscribers already enrolled in these plans were allowed to remain enrolled but new enrollment was not permitted. In an effort to control prescription drug costs the GIC renegotiated their contract with CVS Caremark. The GIC continued to encourage their subscribers to take action to lower their out of pocket costs. The suggested subscribers work with their Primary Care Provider, use urgent care facilities instead of emergency room services, eat healthy and exercise regularly, avoid stress and quit smoking.

The Town's Benefits Administrator continued processing our retirees that are turning 65 by moving them onto the GIC Medicare plans. As 10,000 "baby boomers" turn 65 every day in the U.S., the increase in the Town's Medicare plan enrollment has continued to increase. This change has modified the makeup of the town's enrollment requiring continuous review and close monitoring. As our employees retire the Town hires new employees and this year has been a busy year. The Benefits Administrator reviews the GIC health insurance plans and our Delta Dental plan with all new employees to help them choose the best plan for their medical and dental needs.

The Benefits Administrator communicates with the GIC and Delta Dental on a regular basis to provide our employees and retirees with information on plans, rates, programs and changes in benefits. The Benefits Administrator also stays informed by maintaining communication with the Social Security Administration, Massachusetts Teacher Retirement Board and with our consulting firm on regulatory and statutory changes ensuring compliance. In an effort to stay informed, the Benefits Administrator frequently communicates with other surrounding GIC communities.

## **Employee Wellness Program:**

The Wellness portion of our program had great success this year. The HR Department partnered up with the Recreation Department to provide a discount for employees to utilize the Recreation Department wellness and health programs. The full cost was paid to the Recreation Department but offset by wellness funds available through the HR Department. As a result, wellness opportunities are provided to Town employees, enhancing their health, well-being and productivity, while enrollment in Recreation programs is encouraged and funds spent on wellness supports another town Department. It was a wonderful collaboration and the HR Department extends a special thank you to the Recreation Department for its professionalism and continued support of the employee wellness program.

The HR Department also continued its partnership up with the *Vanderbilt Club* in Norwood to provide discounted health club memberships to employees. Participating employees were required to meet certain utilization expectations to continue in the program. In 2017, approximately 86 employees took advantage of the program tallying up over 2200 days of healthy activity through the *Vanderbilt Club*. This collaborative was yet again another great success. It provided an incentive to employees to stay healthy and active while also supporting a Norwood business. A special thank you is extended to the *Vanderbilt Club* and its managers and employees in supporting the Town's wellness initiatives.

Employees were offered the opportunity to take advantage of a discounted membership to Universal Power Yoga of Norwood. It is always our goal to support local Norwood business when we partner up for wellness programs.

Town of Norwood employees also participated in the *Treats-4-Troops Halloween Candy Donation* program. The HR Department partnered up with *Veteran Affairs Hospital* located in West Roxbury. The goal of the program is to remove excess Halloween candy from children (and town offices!) while supporting our troops. It is a great platform to help multiple causes while promoting healthy choices. Town employees resisted the urge to eat leftover candy by donating over 12 lbs. to this fun program, which is more than doubled from last year.

The HR Department also coordinated a dental hygiene awareness event in October of 2017. October is Dental Hygiene Awareness month and we wanted to encourage employees and their families to maintain good dental hygiene. Bags of dental hygiene information, a tooth brush donated by *Delta Dental of Massachusetts* and travel size dental care products were provided to employees.

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The HR Coordinator also attended various trainings this year and continues to stay connected to other municipal representatives who work to ensure the advancement of wellness initiatives and training programs for municipal employees.

The HR Director sits on the Board of Directors for the Massachusetts Municipal Personnel Association. Through this group, the Director stays abreast of all areas of municipal human resources management, attends and conducts various trainings in the area of municipal human resources and employee and labor relations, acts as a voice and advocate for the Town's interest in the area of human resources management and works to ensure the advancement of best practices in this field throughout the commonwealth. The HR Director also holds progressive membership roles in the International Public Management Association for Human Resources, National Public Employer Labor Relations Association, Northeast Human Resources Association, and the Society for Human Resources Management.

In 2017, the Massachusetts Collectors Treasurers Association (MTCA) requested that the Norwood HR Director return to present at the association's annual conference in June. The HR Director presented along with Mary Beth Bernard, the Assistant Town Administrator of the Town of Foxborough last year to present two opening session trainings which included various HR and Payroll Management related topics. The program was a wonderful event and a great partnership between two important fields of municipal expertise. MTCA has requested that the Norwood HR Director return again in 2018 to do another presentation.

New this year, the HR Director volunteered to present at the Norfolk County Finance Officers Association. This presentation focused on the DO's and DON'Ts of interviewing and on municipal management best practices. It was a fun event and a good opportunity to network with finance officers and other public administrators in Norfolk County.

The HR Director also volunteered to read to a 2nd grade class at the Oldham School as part of the Read Across America Program. The class was a perfect fit for her because the teacher had a "jobs" focus in the classroom. Students could complete a "job application" and be assigned various jobs within the classroom. They had to indicate why they were a good match for the classroom job. It was a perfect opportunity for the HR Director to explain to the students what she does for work and speak to them about the value of public service.

### **Strategic Planning:**

The HR Department continued to work on strategies in 2017 that include streamlining services, making effective service changes with department heads, increasing communication, positive labor relations, ethical performance and behavior, dealing with workplace conflict, and empowering employees to increase productivity levels and positive morale. These efforts will continue more aggressively in 2018 and will include various manager and supervisor trainings and the implementation of effective internal controls, training and policies. The HR Department also did a good amount of research into personnel data management and utilizing website mechanisms to better manage recruitment and applicant tracking in 2018.

### **Senior Tax Work Off Program (STWOP):**

This year the HR Department was able to place six seniors in various departments. This program was adopted at Special Town Meeting in March of 2004. The program has set income limitations and earning caps set by regulation and Town Meeting. Over the years, the HR Department has noticed a decline in applications from seniors. Many have noted that the income limitations are too low for many to qualify and the amount which can be earned towards a reduction in property tax is also too low. In 2017, the HR Department began researching the use of this program internally and externally in other communities. A recommendation was made to the Board of Selectmen to make changes to the program based on the result. The income limitations were increased and the total amount a senior can earn was increased. We hope in 2018 to see more department and senior participation in the program as a result of the changes.

The Personnel Board and Human Resources Department would like to thank the General Manager, Assistant General Manager, Finance Commission, Board of Selectmen and Town Meeting Members who continue their support of a professional Department of Human Resources for the Town of Norwood.

The HR Director, HR Coordinator and Benefits Administrator thank the employees and public servants of Norwood, as well as Norwood citizens, for their continued support as we celebrate our 15th year anniversary as a Town Department in 2017.

Respectfully Submitted,

Michelle Pizzi, Director of Human Resources  
Patricia Pardi, Benefits Administrator  
Chelsey Jennette, Human Resources Coordinator

Personnel Board  
Patterson Riley, Chairman  
Willard Krasnow, Vice-Chairman  
John E. Taylor, member  
Gregg Giambanco, member

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### **2017 REPORT OF THE ARC OF SOUTH NORFOLK, INC.**

[www.arcsouthnorfolk.org](http://www.arcsouthnorfolk.org)

The Arc of South Norfolk (formerly SNCARC) is grateful to be a partner with the town of Norwood. The financial support you give our organization enables us to optimize the services we provide to your residents who are diagnosed with intellectual and developmental disabilities, including autism. It is through our partnership that we are making a difference in the lives of people with disabilities, and we are thankful for our collaboration.

Since 1954, we have been developing, expanding and perfecting the programs and support we offer to your residents. As needs arise, we answer the calls, doing our part to assist people in their times of need. We strive to be a resource to your town and residents, and it is with your financial support that we are able to do this successfully.



# THE ARC OF SOUTH NORFOLK / RETIREMENT BOARD

Please see below for a detailed breakdown of the services we offer in collaboration with our affiliate agency, Lifeworks, Inc.

1. Family Support and Respite Care Programs: Intensive family intervention, in-home Respite Care supports, case management services, emergency supports, clinical services and family training services, as well as our Adult Family Care model- supporting adults with intellectual and developmental disabilities and their caregivers within their own communities;
2. Family Autism Center: Specialized recreational programs, information and referral services, educational services, parent and sibling support groups and a resource library with Internet access;
3. Autism and Law Enforcement Coalition (ALEC): Working to foster a deeper understanding of autism and other developmental disabilities among public safety and law enforcement personnel, providing training for police officers, firefighters, EMT's, and emergency room personnel;
4. Day Habilitation Programs: Providing educational and rehabilitative day programming for adults who are severely disabled and require specialized and multi-disciplinary care;
5. Harbor Counseling Center: Providing specialized individual and group mental health care for adults with intellectual and developmental disabilities including autism;
6. Adult Social-Recreation Programs: Providing after-school and adult social and recreational programs including several social clubs and special events, evening educational classes, discussion groups, and a variety of sports and Special Olympics opportunities;
7. Employment Training and Residential Programs: Through The Arc's affiliate organization, Lifeworks, vocational and residential supports are provided to adults with intellectual and developmental disabilities, including autism.

With your financial support, combined with that of our other 11 local towns, we are able to pool our resources. This allows Norwood to achieve the highest cost efficiency in providing services to residents diagnosed with intellectual and developmental disabilities. The number of individuals and families who received services from The Arc of South Norfolk and Lifeworks over the past year and the cost of these services are:

Program	\$ Per Client	Norwood #	Total
Day Habilitation	\$24,520	7	\$171,640
Family Support	\$2,555	56	\$143,080
Family Autism	\$431	95	\$40,945
Harbor Counseling	\$2,245	48	\$107,760
Social-Recreation	\$292	118	\$34,456
Residential Ind Support	\$22,087	21	\$463,827
Residential Program	\$103,002	16	\$1,648,032
Employment Training	\$20,245	33	\$668,085
<b>Total Cost of Services:</b>			<b>\$3,277,825</b>

The total value of all services provided last year to residents of the Town of Norwood was \$3,277,825.00. This year we are requesting level funding of \$18,113.00.

The partnership between The Arc of South Norfolk and the Town of Norwood has contributed enormously to the care of Norwood's citizens diagnosed with intellectual and developmental disabilities, including autism. We are grateful for your continued support.

Respectfully Yours,

**Daniel Burke**  
**President and Chief Executive Officer**  
**The Arc of South Norfolk**  
**Lifeworks, Inc.**

## 2017 ANNUAL REPORT OF THE NORWOOD RETIREMENT BOARD

The following report is being submitted for the Norwood Retirement Board to reflect the activities of the Board from January 1, 2017 through December 31, 2017. Whereas the Town's fiscal year end is June 30, 2017, the financial statements and other records of the Norwood Retirement System are required, by statute, to be maintained on a calendar year basis.

Regular meetings of the Norwood Retirement Board were conducted in the Municipal Building on the third Thursday of every month or as otherwise posted. In addition, special meetings were held at the conclusion of each fiscal quarter with the Board's investment consultant and portfolio managers. These four portfolio meetings were held for the purpose of monitoring the System's investment performance and compliance with state investment regulations.

## ORGANIZATION:

In 2017 the Retirement Board was organized as follows:

Edmund W. Mulvehill, Jr. Appointed Member and Chairman  
 Eileen P. Hickey, Elected Member  
 Thomas F. O'Toole, Elected Member  
 Thomas A. Rorrie, Appointed Member  
 Thomas J. McQuaid, Ex-Officio Member and Administrator  
 Debra A. Wilkes, Executive Director  
 John J. Shea, Deputy Executive Director

## INVESTMENT RESULTS:

The Board worked closely with its Consultant, Meketa, its Actuary Daniel Sherman, and Investment Advisors at the Boston Company, Rhumblin, Euro-Pacific, Atlanta Capital, Dimensional, Aberdeen, Landmark, Columbia Threadneedle, HarbourVest, Constitution Capital and PRIT to continue to develop the System's strong investment portfolio of approximately \$164,400,000.00.



# RETIREMENT BOARD

## MEMBERSHIP INFORMATION ALL AS OF 12/31/2017:

	Group 1		Group IV		Total		Grand Total
	Male	Female	Male	Female	Male	Female	
Active Employees	169	288	143	6	312	294	606
Inactives							112
Retired Members	86*	181**	85	19***	171	200	371
	<u>255</u>	<u>469</u>	<u>228</u>	<u>25</u>	<u>483</u>	<u>494</u>	<u>1089</u>

\*4 of which represent beneficiaries of deceased group 1 female members

\*\*22 of which represent beneficiaries of deceased group 1 male members

\*\*\*13 of which represent beneficiaries of deceased group 4 male members

### The Board regretfully recorded the following deaths in 2017

#### RETIREEES:

Frederick Adamo	Rose Connolly	Charles McAuliffe	Donald Podgurski
Jane Ahearn	James Foley, Jr	John McDonagh	Wilhelmina Rakey
Joan Collins	Mary Fulton	Nora Murphy	Barbara Rizzo
Richard Collins	John Howard	Pasquale Palie	

#### MEMBERS OF THE SYSTEM WHO RETIRED IN 2017:

Martin Baker	Beverly Callahan	Daniel Kehoe	Joseph Prendergast
Patricia Baltadonis	Robert Curran	Gerald Miller	Steven Seney
Kathleen Bane	Carol Donahue	Phillip Morrison	Thomas Starr
Richard Breen	Robert Doucette	John Morrissey	Ingela Talbot
Martha Buckley	Gail Geary	Claire Murphy	Martin Walsh
John Carroll			

## NORWOOD RETIREMENT BOARD

### ASSETS AND MEMBERSHIP 2008 – 2017

YEAR	MEMBERS	RETIREEES	TOTAL MEMBERSHIP	SYSTEM ASSETS	ASSET GROWTH
2008	686	373	1059	85,000,000	-----
2009	691	367	1058	103,425,000	18,425,000
2010	657	345	1002	113,430,000	10,005,000
2011	663	358	1021	109,650,000	(3,780,000)
2012	673	357	1030	119,489,000	9,839,000
2013	681	352	1033	133,780,000	14,291,000
2014	730	364	1094	140,092,000	6,312,000
2015	662	367	1029	135,000,000	(5,092,000)
2016	717	381	1098	143,000,000	8,000,000
2017	718	371	1089	164,400,000	21,400,000
10 YEAR CHANGE	<u>32</u>	<u>(2)</u>	<u>30</u>	<u>79,400,000</u>	
% Change	<u>4%</u>	<u>0%</u>	<u>3%</u>	<u>94%</u>	

# RECREATION DEPARTMENT

## 2017 ANNUAL REPORT OF THE NORWOOD RECREATION DEPARTMENT

I am submitting my first Annual Report of the Norwood Recreation Department for the year 2017. I would like to start the report off by personally thanking everyone who, over the course of my first year as Superintendent, has made me feel welcome in this great community. I appreciate all your support and I look forward to continuing to work hard, continuing to build relationships in this wonderful community, and build off the success our Department has seen over the years.

Our Department has seen a lot of changes in 2017. First, our long time Superintendent Jerry Miller, retired in June after 45 years of service. Jerry was instrumental in building the foundation of our great Department, the creation of Norwood Day being one of the many highlights of Jerry's tenure. Jerry was the face of Norwood Recreation for many years and he will certainly be missed.

Second, Paula Pelaggi, our School of Dance Director retired in November after 35 years of service. Paula was able to build an amazing Dance Program from the ground up. Her Program taught thousands the art of dance during her time. She will certainly be missed and we wish her all the best in retirement. Erica Malinowski has been selected to be the new Norwood Recreation School of Dance Director and we believe she will do an amazing job.

We saw some very successful One Day Hit Programs in 2017, which include: Family Night Out, Parent Night Out, CPR, First Aid, Paw Patrol Party, Breakfast with Santa, Easter Egg Hunt, Toe Jam Puppet Band, School Vacation Programs, Mustang Sports, Holiday House Decorating, Father/Daughter Dance, Extreme Gross Candy Workshop, Princess Tea, and much, much, more. The Norwood Recreation Department has continued to create collaborations to bring the best programs to Norwood. This year, we worked with the Jr. Women's Club on a Scholarship Program, continued our annual South Norwood Fishing Derby and Rubber Duck Race tradition, worked with a number of Town Departments on Touch-A-Truck, Trunk or Treat, Holiday Extravaganza (with help from the Radio Club of Norwood and Assistant Town Manager Bernie Cooper), and the Circle of Hope on our Day of Hope Carnival.

Some of the more successful Programs we saw our staff run at the Civic this year include: Gymnastics, Pre-School Prep, STEM Explorers, Kids Cook, Icky Sticky, Youth Wrestling Clinics, Basketball Clinics, Mustang Sports, t-ball, Leaf Peepers, Stroller Fitness, Cross Country, and Indoor Tot Time.

We brought in partners to offer their expertise to bring us Mommy & Me UK Soccer, Baseball Fun-Damentals, F.A.S.T. Mini Sports & Dodgeball, and Thundercat Sports Clinics.

Under the direction of Paula Pelaggi and Erica Malinowski, our School of Dance continues to be successful. With the School of Dance team of instructors, we are able to offer numerous classes from the first-time participant to the experienced dancer. Ballet,

Jazz, Modern Dance, Tap, Hip Hop, Lyrical, Irish Step, and Dance & Play are just some of the classes that keep our participants active and engaged.

The Civic Center also joined forces with various community groups this year. We have hosted the Norwood Basketball Association, CYO Basketball, Norfolk ARC, Karate Tournaments, and Elections for District 3 & 5. We also expanded our "Fit Pass" offerings which allow patrons to participate in Cardio Power, Meditation, Spin, Interval Training, Yoga, and Family Yoga.

We have continued to expand our work with Jonathan Longley, Athletic Director at the High School, to offer several youth Sports Clinics to our community: Field Hockey, Volleyball, Football, Track & Field, Wrestling, and Basketball. These are all led by Norwood High School coaches and support staff.

Our Fitness Area continues to attract many users, and it is especially gratifying to see our senior population taking advantage of the cardio equipment, free weights, and nautilus equipment. The gymnasium is a very busy part of the Civic Center, with many activities including open gym for teens and Floor Hockey League. The Recreation Department always enjoys a very busy summer, with a variety of activities. Fr. Mac's and the Coakley Middle School, again, played host to our Playcamps, reaching almost twelve hundred participants this summer. The Playcamps are fun-filled days of games, sports, swimming, pizza days, foam days, crafts, in-house entertainment, and field trips. Some of these field trips include: Water Wizz, Patriot Place, Kimball Farms, Launch, and North Bowl.

In the fourth year of Senior Play, over five hundred students, entering grades 6-8, spent time with their peers to enjoy outdoor activities and a weekly field trip!

Junior Play for grades K-1, continues to be a great introduction to the Playcamp experience. In-house entertainment was provided by Tumble Bus, Johnny the K, Curious Creatures, and Teddy Town. The Program also utilizes our Spray Park!

Challenger Camp is in its 45th year and has been an inspiration to many youngsters. The children play games, swim, do crafts and take trips to various locations such as Bowling, Monster Mini-Golf, and Franklin Park Zoo. Our dedicated Staff does a terrific job making this a positive difference for these children.

The new bathhouse at Hawes Pool was a wonderful addition. The residents enjoyed this new updated facility and we saw use of the pool in the summer rise. We would like to thank Jerry Miller and the PBCC for all their hard work making that project come to fruition.

Under the leadership of Howard Weinstein and our great seasonal staff of 35, our town pools continued to provide a refreshing break from the summer heat. Progressive swim lessons, open swim time, lifeguard certification classes, and Norwood Stingray Swim Meets, all were thriving during the summer months.

## REC DEPT. / MORRILL MEMORIAL LIBRARY

The fields in Town continue to be in great shape thanks to our DPW Department. We continue to see youth sports utilization of the fields rise. All fields that were part of the Gale Master Plan have been completed; with the exception of the Turf Field at Coakley Middle School. We also have brand new lights at Coakley Middle School!

Norwood Day, again, proved to be a great time for the Town to celebrate itself. We start Norwood Day off with the annual fireworks, sponsored by the Gallery Group, Jake and Joe's, and Furlongs. This year we added inflatables to the entertainment offered on Friday night and they were a huge hit! We had over 230 vendors representing Civic, Youth and Fraternal Groups, Local Businesses, and some from far away who sought to be a part of this celebration. This year's attendance continued to grow, reaching over 15,000 people visiting our Town center. This year also saw a small change as we added a Best Pizza of Norwood Day called the "Pizza Mile."

We at the Recreation Department are very appreciative of all the support rendered to the Department and its sponsored activities this past year. A special thank you to the Board of Selectmen, the General Managers office, Department of Public Works, School Department, Fire Department, Police Department, and other Town Departments and Boards with whom this Department interacts with during the year.

The Recreation Department also welcomed Katie Seastedt as our new Program Director. She came in during our busiest time of year and hit the ground running! She is very friendly, energetic, and eager to help create new Programs for this community. We are excited to see what new and fresh programming ideas she will be bringing us.

We always look forward to continuing with innovative and interesting Programs for our residents. It has been, and will continue to be, a pleasure providing the residents of Norwood with Programs and activities to enhance their quality of life. Our staff, here at the Civic Center is the backbone of our highly-successful and respected Department. The existing full and part time staff again brought this Department a proud and productive reputation, and I appreciate their support and work ethic.

Respectfully submitted,

Travis Farley  
Superintendent of Recreation

### 2017 MORRILL MEMORIAL LIBRARY ANNUAL REPORT



#### LIBRARY TRUSTEES

Sarah Begg, Chair  
Cashman Kerr Prince, Vice Chair  
Marguerite Cummings  
John Hall  
Deborah Henry  
Susan Pipes  
Charlotte L. Canelli, Director

The Library's goal is to provide residents with access to information, education and entertainment. We help you find and evaluate sources of information ranging from in-print to online. We supplement all educational endeavors whether patrons are enrolled in school or they are life-long learners. We provide a comprehensive selection of popular material (books, audiobooks, music, movies) in a variety of formats, including digital downloads and streaming.

The trustees, the director and the custodial staff of the Library continue to take excellent care of our facility which is now over 119 years old. The original Library, completed in 1898, has received two additions (1928 and 1965) and opened after a complete renovation in 2001. New libraries were built around us in the towns of Walpole, Millis, Canton, and Westwood but many patrons from Norwood and surrounding communities tell us that they come to our Library to enjoy our building's grace and beauty, and our comprehensive collection and welcoming staff.

The Morrill Memorial Library once again applied for certification from the Massachusetts Board of Library Commissioners in October 2017. Our budget, staffing, hours open, and materials purchases met all the requirements and we were certified for the **2018 State Aid Award**. The Morrill Memorial Library has never been decertified. The Library expects to receive over \$35,000 in State Aid funding through the Massachusetts Board of Library Commissioners in 2017. Without the additional funding from State Aid, gifts, public grants, Friends of the Library, and private foundations, the Library would not be able to provide the Norwood community with the excellent services, materials, and programs that it does.

**Did you know ...** that the Library is a **U.S. Passport Application Acceptance Facility**? Several staff have been trained to accept passport applications by appointment on weekday evenings, Fridays, and some Saturdays. The library accepted 443 passport applications in 2017.

**Did you know ...** that two librarians perform **notarial services** at the library at no charge? In 2017, 771 documents were notarized by library notaries. Appointments are required for the daytime appointments.

**Did you know ...** that librarians will **proctor examinations** for students enrolled in college who need to take exams remotely? These are also by appointment only.

The **Morrill Memorial Library Staff** consists of 21 full-time and part-time permanent employees. There are additional part-time

# MORRILL MEMORIAL LIBRARY

staff working short shifts to provide excellent Library service to all who use the Library in Norwood. Library staff attended an all-day **Staff Development Day** in June 2017 in Boston. It included a tour of the **John F. Kennedy Presidential Library** and **Massachusetts State Archives**.

Many members of the staff attend a monthly book discussion group during professional time on Friday mornings. Library staff members also attend many workshops and conferences provided by professional Library organizations.

**Did you know ...** that 20 full-time and part-time members of the Library staff have master's degrees in Library Science? Several part-time staff are pursuing degrees in Library Science. Library science interns at Simmons College Graduate School of Library Science complete a capstone project at the Library each year.

**Technical Services Librarian, Diane Philips** left the library to pursue a career in law librarianship. **Lydia Sampson**, former Assistant Director of the Brennan Library at Lasell College, was hired to replace her.

The Library could not operate without its many **volunteers**. On April 28, 2017 the **6th Annual Volunteer Appreciation Tea** was held in the Library's Simoni Room from 11 am to 1:30 pm. Our dedicated volunteers generously gave 5,262 hours of their time in the Literacy, Outreach, Technical Services, Circulation, and Children's departments in 2017.

Keep up to date with **The Library Show** on **NPA-TV**. Our monthly show features news and information from the Library – new books for adults and children, upcoming programs, tips on how to use the computer, and behind the scenes interviews with Library staff.

**Did you know ...** that the Library lends STEM kits and Code-a-Pillar coding toys to get kids excited about science, technology, and engineering?

**Did you know ...** that the Library lends coloring books and pencils, Roku streaming devices, Wi-Fi hotspots, Go Pros, portable power banks, and external drives? These are just some of the non-traditional items we loan.

**Did you know ...** that the Library lends character cake pans, board games and puzzles?

**Morrill Musings**, the Library's monthly newsletter, is complete with a monthly Library calendar. It is available in print at the Library or online in PDF format. The Library publishes monthly **e-News** delivered through e-mail; subscriptions are available through a sign-up box on the Library's website.

Librarians at the Library write a weekly column, **From the Library**, published in print in the *Norwood Transcript & Bulletin* and online at *Wicked Local Norwood*. Librarians have written over 450 columns since 2009. Text of the articles is archived on the Library's website and subjects can be searched on [fromthelibrarycolumn.blogspot.com](http://fromthelibrarycolumn.blogspot.com). The articles are also bound by year and can be read in the Library.

**Did you know ...** that the Library subscribes to Hoopla, a streaming service for movies and music?

**Did you know ...** that patrons can use Flipster to borrow digital magazines?

**Did you know ...** that the Library subscribes to Kanopy, a video streaming service for classics, indie films, and documentaries?

**Did you know ...** that Norwood residents downloaded or streamed digital items (books, music, movies, etc.) nearly 25,000 times in 2017?

**The Norwood Cultural Council**, as funded by the Massachusetts Cultural Council, provided partial funding for two Library programs and one Friends of the Library program each year.

**The Simoni Foundation** and the **Department of Education, Literacy Volunteers of Massachusetts** partially fund the Literacy Program.

The **Dedham Institution for Savings Foundation** helps to fund **Norwood First Steps** – the Outreach Department of the Library distributes a special bag with books and Library information delivered to parents of Norwood and Dedham babies born at Norwood Hospital. This is the third grant we have received from Dedham Institution for Savings.

**Did you know ...** that the public is welcome to sit and work at our puzzle table on the 2nd floor of the Library and our puzzling patrons sometimes complete several 1000-piece puzzles per week?

**Did you know ...** that the Library staff created a holiday tree again this year and held a contest to see which patron could guess how many books were used to build the 10 foot tall tree (306 books!).

**The Morrill Memorial Library is a Wi-Fi Hotspot** – It is easy to access the Internet at the Library on one of the Library's 16 public computers or on a personal laptop or device. Wireless Internet is provided by **Norwood Light Broadband**.

**Did you know ...** that about 50 people per day access the Library's free Wi-Fi with personal devices?

**Did you know ...** that the Library provides iPads for in-Library use to adults and children?

**Did you know ...** that our public computers have all Microsoft Office applications installed?

**Technology highlights** in 2017 included adding the option of storing value on a patron's library card to use for printing. The library also started a monthly series of technology programs called "Lunch and Learns" that cover a variety of tech topics.

**Did you know ...** that the Library posts and tweets on social media every day? In 2017, MML made 590 social media posts. Find us on Facebook (Morrill Memorial Library), Instagram @norwood\_library, and Twitter @norwood\_Library.

**Did you know ...** that you can schedule a one-on-one session with our Technology Librarians? Call the Library or visit our website. Alli Palmgren and Sam Simas conducted a total of 357 hour-long individual technology classes with patrons in 2017 on topics ranging from downloading eBooks to creating a resume using templates.

Whether you are visiting the Library website or visiting the Library in person, we encourage you to learn to use the online catalog and request system. You may ask for help with using the online catalog when you are in the Library or when calling by phone. Brochures are available to help Library card holders make requests online or to log in to databases from home or work.



# MORRILL MEMORIAL LIBRARY

**Did you know** ... that the Library replaces all cards for free, including wallet and key cards? Or store your Library card on the Minuteman Library app. A library card redesign with custom branding is underway and new card designs will be available in 2018.

**Did you know** ... that the Library participates in The Boston Bruins – Cradles to Crayons Pajama Drive in February? Children's pajamas are collected at the Library and sent to Cradles to Crayons for distribution.

In September of each year the Library holds a **Library card promotion** inviting all Norwood residents to get a Library card. Patrons can apply for a Library card online to immediately gain access to digital materials.

**Did you know** ... that the Library presented about 209 children's programs in 2017 with nearly 5,000 participants?

**Did you know** ... that the library got brand new carpets in June 2017? The Children's Program Room even got a durable and easily washable floor in fun colors.

**Children's Services** – The Children's Department has expanded its focus on **Early Literacy**.

- **Babes n Books, Toddler Time, and On My Own Storytime** are just some of the early literacy programs.
- **The Summer Reading Program, "Bead n' Read"** kicked off after school let out. Children could trade reading time in for beads. 657 children registered in 2017, nearly double the number of 2016 participants. A total of 372,363 of reading minutes were recorded.
- **The 19th Annual Literary Luncheon** was held at the Coakley Middle School. Intergenerational participants included Norwood Seniors and 6th grade English classes.

**Did you know** ... that the Library has more than 3 times as much adult programming as it had in 2009?

**Did you know** ... that there are at least four adult programs a week throughout the year?

**Did you know** ... that nearly 4,000 people attended adult programs at the Library in 2017?

**Adult Services - 221 educational, recreational and cultural adult programs** were held in 2017:

- **Spring Musical Sundays** and **Fall Musical Sundays**: Funding for musical performances is made possible by the **Library Endowment Fund**.
- Norwood librarians host the **Titles on Tap book club at Napper Tandy's** each month.
- Adult Services Librarian, Liz Reed, and Technology Librarian, Allison Palmgren, applied for and were awarded a \$10,000 **Library Services and Technology Act** Grant to expand the library's Indian language offerings.
- The first **Turn the Page** book club was held in November of 2017 and is led by several staff members working as a team.
- **Film Series**: Themed film fests for adults are held throughout the year in our comfortable Simoni Room. Free popcorn is provided by the Bellingham Regal Cinemas and the Friends of the Library

supplies a movie license with rights to show the films to the public.

- **Together Yes**: the Library collaborates with **Together Yes** of Norwood to present monthly programs and film series, including environmental topics such as damage to plant, soil, and water and wild life.
- After many years of leading the **First Thursday Book Discussion Group**, Margot Sullivan retired. The Turn the Page Book Discussion Group has replaced the First Thursday Book Discussion Group.

**Did you know** ... that Morrill Memorial Library is known throughout the Metro-West region for its knitting and crocheting collections, supplies, and programming?

**Did you know** ... that the Library has a **Stitch Therapy** group – a monthly meeting of needlecrafters, and monthly **Learn to Knit** classes?

**Did you know** ... that the Library offers one-on-one appointments with **Stitch Doctors** for knitting and crocheting help?

**Online databases**: Our website, [norwoodLibrary.org](http://norwoodLibrary.org), is your portal to over 40 valuable databases including journal articles, e-books, and more available to patrons from anywhere on a spectrum of devices and platforms. Databases include: *Britannica Online, NoveList, Massachusetts History Online, Ancestry Library and Heritage Quest Online, Historical and Current Boston Globe, Chilton Library, Morningstar, and Consumer Reports Online*.

Morrill Memorial Library joined the **Digital Commonwealth** collaborative organization that provides resources and services to support the creation, management, and dissemination of cultural heritage materials held by Massachusetts libraries, museums, historical societies, and archives. Through this partnership with the Boston Public Library, the library had the Town of Norwood's Annual Reports from 1873-2016 digitized.

**Did you know** ... that the library's e-resources also include special collections focused on news, culinary arts, criminal justice, education, environmental studies, gardening and horticulture, health and wellness, small business resources, and vocation and career resources?

**Did you know** ... that patrons can use the **Mango Languages** program to learn 70 different languages including ESL training for native speakers of 21 languages?

**Did you know** ... that the Town of Norwood's Annual Reports are now visible and searchable online at [archive.org/details/morrillmemoriallibrary](http://archive.org/details/morrillmemoriallibrary)?

**Museum Passes** can be reserved online via the Library webpage. These 27 museum passes were used over **950 times** in 2017, saving Norwood residents thousands of dollars. In 2017 we added passes to Winter Skate at Patriot Place.

The **Women's Community Committee** donates memberships to the Children's Museum, Easton Children's Museum, Isabella Stewart Gardner Museum, JFK Library, Museum of Fine Arts, Museum of Science, New England Aquarium and the Roger Williams Zoo.

The **Norwood MOMS Club** donates memberships to the Franklin Park and Stone Zoos and the Providence Children's Museum.

The **Norwood Woman's Club** and the **Friends of the Library** also contribute to the New England Aquarium and Museum of Fine



# MORRILL MEMORIAL LIBRARY

Arts memberships. Altogether, the value of these memberships total over \$4,000.

**Sastavickas Scholarship:** In 2006 a donation from the family of Viola Sastavickas established a scholarship fund which awards \$500 each year to a Library employee or volunteer. The Sastavickas family and a private donation supplemented the scholarship fund once again in 2017. The 2017 award was given to Jyotika Tandan.

## Outreach Services

Outreach librarians and volunteers deliver more than 6,500 items to people unable to visit the Library or use its resources without help, deliver material to people in their homes, in nursing homes, at the Senior Center and at housing facilities. They also introduced outreach patrons to online content. Outreach made nearly 700 visits in 2017.

**Did you know ...** that outreach programs include book clubs at the **Senior Center**, and **Maguire Housing**, and started a crafts program at **Benchmark Senior Living**? It also holds an annual essay contest.

**Did you know ...** that the Library provides tools and technology to help patrons with low-vision to access books, the web, and other library resources? Items that are loaned are hand-held video magnifiers (Ruby and Zoomax Snow); a desktop video magnifier; portable desktop video magnifier (Topaz PHD), and Perkins digital talking book players and talking books. The Library installed an assistive technology station on the 2nd floor which boasts ZoomText Fusion magnification/reader software; Kurzweil 3000 text to speech reader software; Big Keys keyboard; and i-reader scanning and reading.

- Assistive Technology equipment and software are available for use by individuals with special needs. Call 781-769-0200, x 228 for Outreach Services, assistive technology or to volunteer.

**Did you know ...** that a program called First Steps Norwood began in 2012 to deliver book bags to newborns (whose parents are residents of Norwood) at Norwood Hospital?

**Did you know ...** that Outreach Services began in May 1939 by Edna Phillips, director of the Library from 1939-1962? The Library then sent books by messenger to homes or businesses for a 15 cent charge. That service is now free!

## Literacy Volunteers of America at Morrill Memorial Library

- Free, confidential tutoring in Basic Literacy and English as a Second Language and conversation groups.
- Over 130 adult learners, 76 active tutors, 171 programs, and 5,150 hours of instruction in 2017.
- Study rooms, primarily used by Literacy Volunteers, were used over 1,500 times in 2017, up over 200 bookings compared to last year.
- The Literacy program receives additional funding from the **Department of Education**, the **Simoni Foundation**, and other private donors.

- The Literacy Department hosts an annual **Harvest Dinner** for all volunteers and tutors each year in October.
- The Literacy Volunteers are always looking for new tutors and students. Call Literacy Volunteers at 781-769-4599.

**Morrill Memorial Library Affiliations - Minuteman Library Network** - A non-profit consortium of 43 public and academic libraries. Through its memberships, MLN provides automated services, periodical and reference databases, and downloadable eBooks, audiobooks, and streaming videos to its member libraries.

**What are some of the wonderful benefits of sharing resources throughout the Minuteman Library Network and the Commonwealth?** Norwood patrons can access hundreds of thousands of dollars in database downloads and electronic books, audiobooks, music and videos. Norwood patrons borrowed over 21,700 items that were delivered to Norwood from other libraries in the Minuteman Library Network. A decrease in the borrowing of tangible materials from other libraries indicates that Norwood patrons are finding more of what they want in-house, and via the electronic formats we offer.

**Morrill Memorial Library Affiliations - Massachusetts Library System** – this agency, funded by the Commonwealth, provides:

- Daily interlibrary delivery (over 64,800 items were loaned to or from Norwood in 2017).
- Periodical and reference databases.
- Purchasing cooperative for supplies and material.
- Continuing education and consulting.

## The Friends of the Library

- The Friends group boasts over 500 members.
- Raised about \$3,500 from two book sales in the spring and the fall.
- Provides generous donations to purchase equipment, DVDs and audio books and CD-cleaning equipment.
- Supports most adult and children's programming at the Library.
- Provides a film screening license necessary for showing films to audiences of all ages.
- Supports staff development and staff events.
- Promotes the Library at **Norwood Day** and with membership notices in the electric bills.
- Holds **General** and **Annual Meetings** each year.
- Sponsors of the **First Thursday Book Discussion Group**, **Beach Reads** and **Fireside Reads**.
- Meets monthly at the Board meetings in the Library.

# MORRILL MEMORIAL LIBRARY / HISTORICAL COMM.

## Morrill Memorial Library Board of Trustees, 2017



Standing left to right: Amy Chandler-Nelson (Board Secretary), Deborah Henry, Susan Pipes, John Hall, Marguerite Cummings and Seated left to right: Charlotte Canelli (Library Director), Sarah Begg, and Cashman Kerr Prince.

## Sastavickas Scholarship Presentation



Left to Right: Allison Palmgren (Technology Librarian), Jyotika Tandan (library page, and scholarship recipient), Jeff Hartman (Page Supervisor), and Susan Pipes (Library Trustee)



Diane Philips, Technical Services Librarian  
After over 6 years of service, Diane Philips, Technical Services Librarian left to continue her career in law librarianship.

## 2017 ANNUAL REPORT NORWOOD HISTORICAL COMMISSION

The Norwood Historical Commission is an active board comprised of seven members appointed by the Town Manager with approval by the Board of Selectmen. Members are Charles D. Burgess, Dale M. Day, Patricia Fanning, Marion Gaw, Judith Howard, Brian P. Murphy and Caroline Pannes.

According to Massachusetts General Laws and Town of Norwood Bylaws, the Commission's duty is "to promote the educational, cultural, economic and general welfare of the public through the preservation and protection of the distinctive characteristics of building and places significant to the history of Norwood."

The restoration of St. Gabriel the Archangel Chapel at Highland Cemetery, built in 1903 as the final resting place of Louis and Anna Day and gifted to the town by the Day Family, is this Commission's top priority. The design features rock face Quincy brown granite walls with Indiana limestone trim. There is water infiltration especially on the front and side facades of the Chapel. Town Meeting approved funds for the restoration in 2017. The application has been made for St. Gabriel's Chapel to be on the National Register for Historic Places.

Following town approval of the Community Preservation Act, as one of its conditions, a member of the Commission has been appointed to the nine-member Community Preservation Committee, as representative of the Norwood Historical Commission. The needs assessment of the town will initially be the focus from the perspective of the Norwood Historical Commission.

A project undertaken by the Commission is to update the Vintage Photos in the main corridor at Town Hall. In addition, the creation of a pictorial history of the town's homes and buildings has begun and is still in process.

Respectfully submitted,

Norwood Historical Commission

## 2017 ANNUAL REPORT NORWOOD PLANNING BOARD

The Norwood Planning Board is pleased to submit a summary of its activities and accomplishments for 2017.

The Planning Department is staffed by Paul Halkiotis AICP, Director of Community Planning and Economic Development and Patrick Deschenes, Assistant Town Planner. The Planning Department staff reports directly to the elected Planning Board. The staff provides support to the Planning Board by managing the day to day operations of the department, answering questions from the public, reviewing plans, making recommendations to the Board and drafting decisions on Site Plan Reviews, Special Permits, Major Project Special Permits and Subdivisions.

### Subdivision Activity

The Planning Board administers the State Subdivision Control Law, MGL CH 41, and the Norwood Subdivision Rules & Regulations, the laws that regulate the construction of new roadways and lots. Because most of the land in town has already been developed, there is not much remaining land that can be subdivided to create new house lots. As a result, there were no subdivision plans submitted to the Planning Board in 2017. The Planning Board and Department staff continues to oversee the remaining construction work on a few subdivisions that were approved years ago.

### Approval Not Required Plans

The Board endorsed three Approval Not Required Plans, which are plans not subject to the Subdivision Control Law. These plans allow simple land divisions along approved streets.

### Major Projects and Site Plan Reviews

The Planning Board is the Town's Major Project Special Permit Granting Authority and Site Plan Review Board. A Major Project is defined as commercial or industrial new construction project, addition, or change of use resulting in a net building addition of more than 25,000 square feet or 100 or more parking spaces. In 2017, the Planning Board reviewed and approved one Major Project. A one year extension was given to Lots 22 & 43 Carnegie Row for a commercial auto storage lot. The Planning Board approved the following three Special Permit Applications in 2017:

### Special Permits

1. 31 Boston-Providence Turnpike - a new McDonalds restaurant with Drive-Thru windows;
2. 940-958 Boston-Providence Turnpike - Yankee Spirits and another retail building; relief was also granted for the reduction of the width of the landscape buffer strip along Route 1;
3. 1412-1420 Boston-Providence Turnpike - Wendy's Restaurant with a Drive-Thru window and a BJ's Gas Station.

Site Plan Approval from the Planning Board is required prior to beginning any on-site work for any projects other than single or two-family dwellings. In 2017, the Board approved the following four Site Plans:

### Site Plans

1. 31 Boston-Providence Turnpike
2. 1412-1420 Boston-Providence Turnpike
3. 940-958 Boston-Providence Turnpike
4. 130-150 Nahatan Street.

### Sign Plans

The Planning Board is also charged with approving commercial business signs in the downtown area. Eleven sign plans were approved in the Central Business District.

### Zoning Bylaw Amendments

The Planning Board is in charge of keeping the Zoning Bylaw up to date and writing amendments to regulate various land use activities within the Town. In 2017, the Planning Board presented three Zoning Bylaw amendments and one Zoning Map change. The Bylaw changes included a revision of the Town's Sign Bylaws and a Moratorium on recreational Marijuana Establishments and a prohibition on Marijuana Establishments. The Zoning Map change was a minor adjustment of the Zoning District boundary, changing a portion of a small parcel zoned General Residence (G) to Limited Business (LB). The change was made to make the Zoning District consistent with the abutting properties. Town Meeting members voted to approve all Zoning Bylaw and Map Amendments.

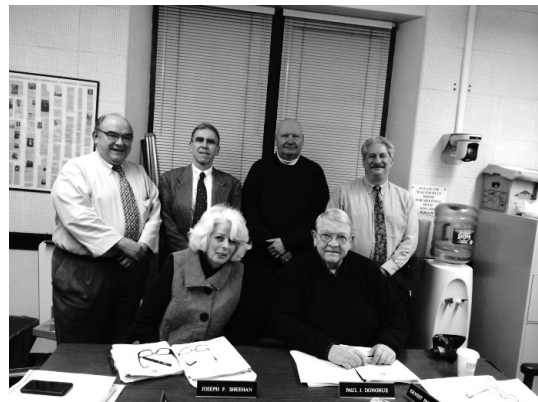
### Planning Department Staff

The staffing of the Planning Department underwent a major change in 2017. The Planning Board's long time Administrative Assistant, Claire Murphy retired. Claire worked for the Planning Board for 17 years. She was dedicated to serving the Planning Board and running the day to day operation of the Planning office. The Board thanks Claire for her service and wishes her well in her retirement.

The Planning Board decided not to replace the Administrative Assistant and instead decided to create a new Assistant Town Planner position. With the support of the Personnel Board, Finance Commission and General Manager, an article was placed on the Annual Town Meeting Warrant to fund the new position. Town Meeting Members overwhelmingly voted to fund the new position. In August 2017 the town hired Mr. Patrick Deschenes, MPA to serve as the first Assistant Town Planner. The Planning Board welcomes Mr. Deschenes and looks forward to working with him to plan for the Town's future.

Respectfully Submitted,

Ernie Paciorkowski, Chairman



**Seated L-R: Debbie Holmwood and Chairman Paul Donahue  
Standing: L-R: Al Porro, Joe Sheehan, Ernie Paciorkowski  
and Paul Halkiotis, Director of Community Planning &  
Economic Development**



# PLANNING BOARD

## 2017 ANNUAL REPORT COMMUNITY PLANNING AND ECONOMIC DEVELOPMENT

### Community Development

#### 2013 Community Development Fund Grant Program

In an effort to improve the Town and help residents and businesses, the Planning Board utilizes its staff, to apply for and administer State and Federal grants. In the past fifteen years, the Planning Department has received millions of dollars in Community Development Block Grants (CDBG) to implement community development programs. Funding for the CDBG program originates from the Federal governments' Department of Housing & Urban Development. The grant money is passed through to the State Department of Housing & Community Development (DHCD) to decide which communities will receive grant funds. Over the years the Town has used grant funds to improve the downtown, provide home ownership loans, infrastructure projects, housing rehabilitation programs and commercial sign & façade improvements. During 2017 the Director of Community Planning & Economic Development focused on closing out the 2013 Community Development Fund (CDF) grant. In July 2017 the Town was awarded another CDF Grant in the amount of \$40,326 to fund rehabilitation work at one home. The grant money will be utilized to bring the home up to plumbing, electrical, building and sanitary code requirements.

#### Affordable Housing

State law MGL CH 40 B requires cities and towns to work towards a goal of achieving 10% of their subsidized housing stock as "affordable" or by demonstrating that 1.5% of the town's land area is used for affordable housing. In 2015 the Board of Appeals denied the Davis Company's comprehensive permit application for their 300 unit apartment development called Forbes Hill. The denial was based on the Town's assertion that the Town had reached the 1.5% Minimum Land Area requirement. The denial led to a Housing Appeals Committee interlocutory hearing. In December 2016 the Town received the Decision from the HAC; the HAC had determined that the Town had 1.47% of its housing stock for affordable housing, falling short of 1.5%. The Planning Director worked with the Assistant Town Engineer and Town Counsel on the Town's appeal.

In 2015 the Board of Appeals also denied the Avalon Norwood 198 unit 40B apartment development. Since the Town lost the HAC appeal on the Forbes Hill 40B, the Town had not demonstrated that it had reached the 1.5% Minimum Land Area requirement. As a result, the Avalon 40B apartment development was approved. The additional land area of the Avalon development, dedicated for affordable housing, pushed the Town over the 1.5% Minimum Land Area Requirement. The Comprehensive Permit decision approved by the HAC stated that the Town had reached the 1.5% Minimum Land Area requirement. This made Norwood the only Town in the State to have proven they had reached the 1.5% Minimum Land Area Requirement under the current DHCD regulations. The Town is now in a Safe Harbor period, it does not have to accept additional 40B development projects.

As part of the negotiated settlement for the Forbes Hill 40B, the Selectmen negotiated a buy-out clause for the Town. The clause gave the Town the option of buying the property for \$13 Million, if it purchased the land before the end of 2017. At the Fall Special Town Meeting, Town Meeting Members voted in favor by a 2/3rds majority to purchase the Forbes Hill property. The Town paid the Davis Company \$13 million for the 26.87 acres of land, and the Forbes Mansion thereby preventing the 40B development.

#### Community Preservation Committee

At the 2016 Annual Town Meeting Town Meeting Members voted to adopt the Community Preservation Act by a vote of 124 to 28. Adoption of the CPA is a two-step process that requires both Town Meeting approval and a local ballot question. At the November 8, 2016 election the adoption of the CPA passed by 1,485 votes, 8,930 in favor and 5,701 opposed. Following the Town Meeting vote, the Planning director drafted the Community Preservation Bylaw. Town Meeting Members passed the Bylaw at the spring 2017 Town Meeting. Since then, a nine member Community Preservation Committee has been established. The Committee consists of one representative from the Planning Board, Conservation Commission, Housing Authority, Parks Commissioners (Board of Selectmen), and 5 representatives at large. The Committee members all serve staggered terms. Currently the Committee is in the process of establishing the Town's Needs Assessment, also known as a Community Preservation Plan. The hope is to begin review of proposals by the late summer of 2018 or early fall. Although Annual Town Meeting of 2019 is the expected time to vote on future projects, the timeline might be adjusted for earlier projects, depending on the circumstances.

### Economic Development

#### Economic Development Committee

The Director of Community Planning and Economic Development also serves as staff to the Economic Development Committee (EDC). This year the Economic Development Committee worked on one initiative.

1. The Economic Development Committee along with the help of a consultant worked on grants pertaining to the improvement of Vanderbilt Park. There have been meetings with MassDevelopment representatives and current Massachusetts Secretary of Housing and Economic Development, Jay Ash, to go over the Park's potential. In 2018 the Committee will find out the results of the Site Readiness Grant and the MassWorks Grant. It is the Committee's intention to revitalize Vanderbilt Park so that it will continue to be a draw for potential businesses.

Several companies approached the Town about relocating to Norwood. The Director of Community Planning and Economic Development met with multiple companies and private non-profit organizations providing information about the Town in an effort to persuade them to relocate to Norwood to create new jobs and expand the tax base.

# BOARD OF APPEALS / CONSERVATION COMMISSION

## Downtown

Several business owners approached the Planning Department seeking information about locating to Downtown Norwood. The downtown still has some vacant stores; the Planning Department will continue to help facilitate filling the vacancies and reinvest in the downtown. Planning Department also assisted the Friends of Norwood Center, a local non-profit, with activities to support downtown business owners and Norwood's Farmers Market. The Assistant Town Planner also serves as a Board member with this organization.

Respectfully Submitted

Paul Halkiotis, AICP  
Director Community Planning & Economic Development

5. Requests for Appeal of Building Department	1
Approved	0
Denied	0
Open cases	1

Philip W. Riley, Patrick J. Mulvehill, Barbara A. Kinter, John R. Perry, and Thomas Brady, wish to thank Associate Members, Mary C. Anderson, Paul W. Eysie and Scott P. Murphy along with the Inspector of Buildings Mark Chubet and his staff for their cooperation and dedication. Thanks are also extended to the various elected and appointed Town Officials for their assistance during the past year.

Respectfully submitted,

Philip W. Riley, Chairman

## 2017 ANNUAL REPORT OF THE ZONING BOARD OF APPEALS

The Board of Appeals submits herewith its Annual Report for the year 2017, which shows a total of 27 cases, four (4) were withdrawn without prejudice prior to the Decision being made and/or the public hearing being opened.

A summary of the applications received and cases heard during the past year is as follows:

1. Requests for Special Permits	21
Approved	16
Denied	0
Withdrawn	5
Open cases	0
2. Requests for Variances	10
Approved	6
Denied	0
Withdrawn	4
Open cases	0
3. Request for Comprehensive Permits	0
Approved	0
Denied	0
Withdrawn	0
Open cases	0
4. Requests for Amendments	0
Approved	0
Denied	0
Withdrawn Cases	0

## 2017 ANNUAL REPORT OF THE CONSERVATION COMMISSION

The purpose of the Conservation Commission is to enforce the Commonwealth's Wetland Protection Act as well as the Town's Wetland by-Law. These laws identify areas subject to protection and include banks, wetlands, marshes, swamps and flats bordering on a body of water. In addition, land under a body of water and land subject to flooding are included as well as a 200-foot riparian zone along each side of a river or perennial stream. Any activity within these areas is subject to regulations as is any activity within a 100-foot buffer zone of the areas protected which would alter either the area under the protection or the buffer zone. The term activity refers to any act, which would remove, fill, dredge or alter.

The Conservation Commission issues Determinations identifying an activity as significant or non-significant. If significant, a Notice of Intent must be filed and work may only proceed under an Order of Conditions issued by the Commission. The Commission conducts site reviews on work in progress as well as at project end. If the work performed is the same as that initially proposed a Certificate of Compliance would be issued. This is an abbreviated description of the Commission's responsibility.

### Norwood Conservation Commission Members

John Gear, Chairperson	Carol Fishman
Lee Leach, Vice Chairman	Joseph DiMaria
Peter Bamber, Treasurer	Cheryl Doyle
Michal Bergeron	Al Goetz, Agent



# CONSERVATION COMMISSION / ENGINEERING DEPT.

## 2017 Filings

Guaranteed Builders & Developers, Inc. File No. 251-0483, N2017-01. Project location: 109 Mylod Street.

Russ Maguire / Norwood Airport Commission. File No. 251-0484, N2017-02. Project location: 125 Access Road.

Town of Norwood. File No. 251-0485, N2017-03. Project location: Access Road.

Peter Celona / River Ridge LTD Partnership. File No. 251-0486, N2017-04. Project location: 100 River Ridge Drive.

Michael Argiros / Norwood 1420 Realty Ventures Nominee Trust. File No. 251-0487, N2017-05. Project location: 1412-1420 Boston Providence Turnpike.

Robert F. Adams. Town File No. N2017-06, Project Location: 48 David Terrace, Norwood, MA.

Boston Gas Company. Town File No. N2017-07. Project location: Morse Street and Pleasant Street.

Douglas Zeghibe / Skating Club of Boston. File No. 251-0488, N2017-08. Project location: 750 University Avenue.

Andrew Shelby / Boston Gas Company. File No. 251-0489, N2017-09. Project location: 83 Morse Street & Pleasant Street & Pleasant Street Row.

AvalonBay Communities. File No. N2017-10. Project location: 150-158 and 165 Lenox Street.

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## 2017 ANNUAL REPORT OF THE TOWN ENGINEER

The Engineering Department, through the Town Engineer, respectfully submits the annual report for 2017.

The Engineering Department consists of the Town Engineer, an Assistant Town Engineer, a Grade IV Civil Engineer and a part time draftsman. On occasion, a local engineering student on break from studies provides the department with valuable assistance while gaining insight to his future profession. All three department engineer's have Bachelor of Science degrees in civil engineering and are also approved by the Department of Environmental Protection (DEP) as Soil Evaluator's. The Town Engineer is registered as a Professional Engineer and Professional Land Surveyor. The Assistant Town Engineer is also registered as a Professional Land Surveyor.

The Engineering Department provides a broad range of services. This department provides technical support to all municipal departments and town boards. The following is a sample of the

assistance provided: plan review, cost estimates and inspection services for the Planning Board; plan review and engineering opinions to the Board of Appeals and Conservation Commission; construction design, cost estimate and engineering services to the Department of Public Works; assistance to the Recreation Department on a variety of recreation projects; assisting the Assessor's Office in maintaining up to date tax maps; provide assistance to the General Manager and Board of Selectmen on a variety of municipal projects. This department also has its own individual projects that require performing survey work, traffic surveys and construction project design and supervision. In addition, the department provides engineering assistance to residents, contractors, builders and engineers that visit this office on a daily basis seeking guidance.

During 2017, the Engineering Department was intimately involved in a wide range of projects which proved both challenging and rewarding. It also showcased the talents and capabilities this engineering department provides. Some of the more exciting projects included:

- Geographic Information System (GIS) – The Engineering Department continued working on developing the GIS. At this point, the Assessor's Tax Maps, Water System, Sewer System, Drain System and Zoning Map have been converted to electronic format. The system allows the Engineering Department to produce various maps and plans for the Engineering Department and various department and boards. These plans are developed quickly and accurately which provides the ability for informed decisions to be made expeditiously. The GIS is an excellent investment and further support is a wise decision.
- Annual Road Resurfacing – Designed and provided construction administration and supervision of the annual road resurfacing project. The annual resurfacing project was awarded to M. Susi and Sons. Project involved cold planing existing bituminous concrete and installing a bituminous concrete overlay on the following streets: Bright St, Broadway (Day St to Guild St), Everett St (University Ave to Westwood Town Line), Vernon St (Nichols St to Prospect St), Shattuck Park Rd., Earle St, Fales Ave (Achorn St to Neponset St), Clark St, Williams St, Phillips Ave, Marion Ave, Charles St, Nichols St (Bond St to Cottage St) and portions of Nahatan St, Lenox St and Cameron Rd.
- Performed numerous traffic counts
- Performed survey and engineering design for potential hangar at Norwood Airport and received approvals from the Conservation Commission.
- Designed Phase 2 of the Dean Street Cross Country Drain project to alleviate flooding in the vicinity of 53 Dean Street.

# ENGINEERING DEPT. / FINANCE COMMISSION

- Provided engineering assistance for water main projects.
- Provided engineering assistance to the Highway and Parks Department for athletic field layouts.
- Revised Snow and Ice Removal Route Plans for Public Works.
- Upland Road and Prospect Street Intersection – The Engineering Department has been managing the design of the Upland Road and Prospect Street intersection improvements. The proposed work includes the installation of traffic signals and is being designed by VHB, Inc. The project is now proceeding towards 100% design. The project is slated to be funded by MassDOT in calendar 2020/2021.
- Boston Providence Highway and University Ave/Everett St Intersection – The Engineering Department has provided input to MassDOT and the design engineer on the design of the intersection improvements at this location. This intersection was identified in 1996 as providing inadequate levels of service. The Town has continually pressured the State to upgrade this intersection for the benefit of not just Norwood but, the entire region. The project is at the 25% design stage and construction funding is scheduled for calendar year 2021/2022.
- Pedestrian Safety – The Engineering Department provided recommendations to the Board of Selectmen on a variety of pedestrian safety issues.
- The Engineering Department continues to keep Cemetery records current and to layout new grave lots.

The upcoming year 2017 is expected to be equally challenging. The Engineering Department anticipates the following work to be performed: design and construction of the Annual Street Resurfacing project; continued development of the Geographic Information System, construction of Phase 2 of the Dean Street Cross Country Drain, and the upgrade to the intersection of Nahatan St and Lenox St.

Respectfully submitted:

Mark P. Ryan  
Director of Public Works and Town Engineer

## 2017 ANNUAL REPORT OF THE FINANCE COMMISSION

To the Citizens of Norwood:

The Finance Commission was organized in the year 2017 as follows:

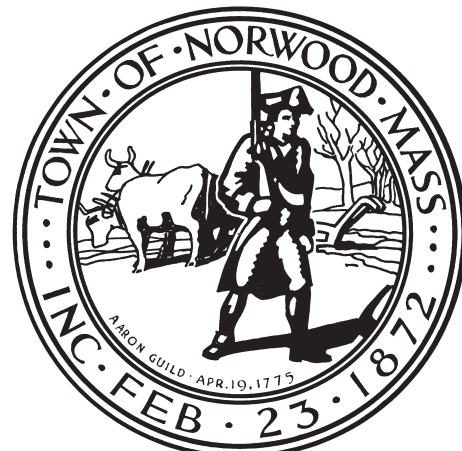
Alan D. Slater, Chairman (Term Expires 2019)  
Anne Marie Haley, Vice-Chair (Term Expires 2019)  
Robert G. Donnelly (Term Expires 2018)  
David E. Hajjar (Term Expires 2018)  
Judith A. Langone (Term Expires 2020)

The Finance Commission held numerous meetings during the year for the purpose of reviewing departmental Reserve Fund transfer requests as well as detailed annual budget requests for the next fiscal year. After deliberation with department heads charged with the responsibility for expending budgetary funds, the Finance Commission then made detailed budget recommendations for FY 2018 to the Annual Town Meeting.

The following Reserve Fund transfers were approved during the year by the Finance Commission

### FY 17 SCHEDULE OF RESERVE FUND TRANSFERS

DATE	PURPOSE OF TRANSFER	TRANSFER AMOUNT
1/19/2017	Wiring Salaries	\$2,000.00
1/19/2017	Treasurer's Salaries	\$15,340.00
3/23/2017	Wiring Salaries	\$20,500.00
4/14/2017	Veteran's Relief	\$10,000.00
5/8/2017	Library Repairs	\$14,000.00
<b>Total Transfers</b>		<b>\$61,840.00</b>



# BUDGET SUMMARY

## BUDGET SUMMARY BY FUNCTION

### FUNCTION

YEAR 2017	DESCRIPTION	BUDGET	ACTIVITY	ENCUMBERED	BALANCE
1011	SELECTMEN ADMIN. SALARIES	146,026.62	146,026.06	-	0.56
1012	SELECTMEN INCIDENTALS	12,950.00	9,209.03	-25	3,715.97
1014	SELECT NEGOTIATING SVCS	141,500.00	126,713.68	-	14,786.32
1021	GEN MGR SALARIES	582,512.00	575,271.12	-	7,240.88
1022	GEN MGR INCIDENTALS	20,639.00	12,471.91	-5,937.94	2,229.15
1031	TOWN CLERK SALARIES	543,922.00	530,797.62	-	13,124.38
1032	TOWN CLERK INCIDENTALS	21,951.00	18,674.43	-282.9	2,993.67
1040	HUMAN RESOURCES	240,610.73	232,505.11	-	8,105.62
1042	HUMAN RESOURCE INCIDENTALS	33,780.00	28,402.04	-809.41	4,568.55
1051	TREASURER SALARIES	516,643.00	491,249.58	-	25,393.42
1052	TREASURER INCIDENTALS	92,765.00	88,338.15	-3,945.00	481.85
1054	TREAS-TAX FORECLOSURE	19,950.00	15,657.52	-	4,292.48
1055	TREAS BD. CERTIFICATION	1,000.00	-	-	1,000.00
1056	TREASURER COLL AGENT	57,850.00	51,019.60	-1,749.00	5,081.40
1071	ASSESSORS SALARIES	249,327.00	247,256.64	-	2,070.36
1072	ASSESSORS INCIDENTALS	7,044.00	6,849.73	-	194.27
1073	ASSESSORS NEW EQUIPMENT	500	224.98	-	275.02
1074	ASSESSORS LEGAL CNSL DEF	50,000.00	50,000.00	-	-
1077	ASSESSORS REVAL UPDATE	125,000.00	111,503.33	-	13,496.67
1091	ENGINEERS SALARIES	167,484.00	166,423.05	-	1,060.95
1092	ENGINEERS INCIDENTALS	6,850.00	4,740.03	-1,560.59	549.38
1094	ENG STORM WATER COMPLIANCE	20,000.00	17,980.21	-2,019.79	-
1095	CO-OP STUDENT SALARY	10,298.00	8,867.39	-	1,430.61
1096	ENGINEERS OVERTIME	500	-	-	500
1097	ENGINEERS LONGEVITY	750	750	-	-
1098	STREET ACCEPTANCE	2,500.00	226	-	2,274.00
1099	ENGINEERING AERIAL PHOTO/GIS	10,000.00	2,400.00	-	7,600.00
1114	TOWN COUNSEL LEGAL SERV	158,000.00	133,740.11	-	24,259.89
1131	ELECT/REG SALARIES	63,367.00	63,366.74	-	0.26
1132	ELECT/REG INCIDENTALS	104,685.00	104,147.78	-	537.22
1171	MUNIC BLDG CUST SAL	122,527.00	118,602.36	-	3,924.64
1172	MUNIC BLDG INCIDENTALS	180,400.00	145,476.28	-34,508.96	414.76
1174	MUNIC BLDG REPAIRS/MAINT	20,000.00	4,684.00	-15,000.00	316
1177	TOWN COMMON MAINT	1,000.00	-	-	1,000.00
1179	MUNIC BLDG NEW EQUIP	16,250.00	11,168.81	-5,075.99	5.2
1191	MUNIC BLDG OFFICE SALARIES	54,668.00	54,667.28	-	0.72
1192	MUNIC BLDG OFFICE EXPENSE	30,302.00	17,865.35	-10,965.00	1,471.65
1211	COUNCIL ON AGING SALARIES	320,792.00	313,487.99	-	7,304.01
1212	COUNCIL ON AGING INCID	19,900.00	14,766.43	-140.4	4,993.17
1214	COA BUILDING MAINTENANCE	53,850.00	41,451.91	-3,587.00	8,811.09
1219	COA GARAGE CONSTRUCTION	55,000.00	-	-55,000.00	-
1241	VETERANS SALARIES	155,728.70	153,255.13	-	2,473.57
1242	VETERANS INCIDENTALS	305,250.00	301,764.59	-	3,485.41
1244	VETERANS - FUEL ASSISTANCE	100	-	-	100
1302	FIN COM INCIDENTALS	19,938.00	18,756.01	-	1,181.99
1305	FIN COM AUDIT SERVICES	94,059.00	86,100.00	-	7,959.00
1311	PLANNING BD SALARIES.	38,662.50	32,348.82	-	6,313.68
1312	PLANNING BOARD INCID	22,222.00	12,670.52	-	9,551.48
1313	PLANNING BD SAL-PLAN	102,399.00	102,276.94	-	122.06

# BUDGET SUMMARY

## FUNCTION

YEAR 2017	DESCRIPTION	BUDGET	ACTIVITY	ENCUMBERED	BALANCE
1321	BOARD OF APPEAL SALARY	52,637.00	52,636.14	-	0.86
1322	BD OF APPEAL INCIDENTALS	4,054.00	3,903.20	-	150.8
1342	HANDICAPPED COMM TOT	100	-	-	100
1350	CABLE TV COMMISSION	4,000.00	3,200.00	-	800
1369	CONSERVATION LAND FUND	10,000.00	-	-	10,000.00
1370	CONSERVATION COMMISSION	40,123.00	40,122.41	-	0.59
1372	CONSERVATION COMMISSION INCID	16,997.00	13,198.37	-1,016.01	2,782.62
1373	CONCOM-ELLIS POND PROJECT	21,000.00	-	-17,790.00	3,210.00
1375	CONCOM-CONSULTING SERVICES	2,000.00	250	-	1,750.00
1378	CONSRV COMM - PROPERTY MAINT	25,000.00	4,013.24	-20,772.18	214.58
1382	PERMANENT BLDG COMMITTEE INCID	28,100.00	20,892.02	-6,634.65	573.33
1392	HISTORICAL COMMISSION INCID	1,500.00	589.37	-	910.63
1401	WORKER'S COMP BENEFITS	500,000.00	461,859.45	-	38,140.55
1410	MODERATOR'S EXPENSES	50	-	-	50
1430	PERSONNEL BOARD EXPENSES	2,000.00	1,224.49	-142.8	632.71
1440	ECONOMIC DEVELOPMENT CTE	475	115	-	360
1450	CULTURAL COUNCIL	2,000.00	2,000.00	-	-
1500	PRINT TOWN REPORT	8,500.00	8,458.66	-	41.34
1512	PARKING TICKET INCIDENTALS	8,700.00	5,915.02	-	2,784.98
1522	ELDERLY H/P TRANSPORTATION PRG	40,440.00	33,881.00	-	6,559.00
1531	INFO TECH - SALARIES	279,838.00	279,837.18	-	0.82
1535	INFO TECH - OPERATING COST	356,661.00	326,778.61	-29,878.75	3.64
1536	INFO TECH - NEW EQUIPMENT	77,000.00	5,000.00	-72,000.00	-
1537	INFO TECH - VOIP	85,000.00	1,831.00	-83,169.00	-
1540	CARILLON CONCERTS	6,950.00	6,722.85	-	227.15
1552	EMERGENCY MGT/CIVIL DEFENSE	17,300.00	11,778.94	-5,345.00	176.06
1564	MEMORIAL DAY	4,500.00	4,500.00	-	-
1565	4TH OF JULY	21,700.00	21,400.00	-	300
1566	CHRISTMAS	14,300.00	8,230.18	-6,000.00	69.82
1569	HOLIDAYS-HOLIDAY FESTIVAL	2,000.00	2,000.00	-	-
1600	GEN GOV'T OTHER EXPENSES	18,200.00	18,113.00	-	87
1602	GEN GOV'T INCIDENTALS	84,850.00	71,283.26	-815.1	12,751.64
1604	CAPITAL OUTLAY COMMITTEE	400	-	-	400
1607	SUMMERFEST PROGRAM	6,900.00	6,875.00	-	25
2011	POLICE SALARIES	6,753,445.00	6,737,470.02	-	15,974.98
2012	POLICE INCIDENTALS	351,200.00	349,645.25	-	1,554.75
2015	POLICE TELEPHONE	54,000.00	47,048.64	-1,180.00	5,771.36
2016	POLICE TRANSPORTATION	74,300.00	72,529.47	-	1,770.53
2017	POLICE NEW EQUIP'T	163,000.00	75,847.94	-87,152.00	0.06
2023	TRAFFIC CONTROL - ELD	104,508.00	76,365.44	-24,500.00	3,642.56
2038	FIRE DEPT MEDICAL	45,000.00	44,854.55	-	145.45
2040	FIRE DEPARTMENT	49,424.00	49,410.45	-	13.55
2041	FIRE SALARIES	4,507,078.00	4,505,233.94	-	1,844.06
2042	FIRE INCIDENTALS	290,790.00	286,423.82	-3,596.84	769.34
2043	FIRE TRAINING	172,316.00	164,436.44	-6,750.00	1,129.56
2044	FIRE HOLIDAY PAY	190,383.00	189,232.22	-	1,150.78
2045	FIRE OVERTIME & RECALL	105,000.00	104,920.75	-	79.25
2046	FIRE SUBSTITUTION PAY	691,450.00	691,051.00	-	399
2047	FIRE INCENTIVE PAY	70,576.00	70,572.51	-	3.49
2048	FIRE EMT PAY	299,875.00	299,579.70	-	295.3
2049	FIRE DISPATCHER PAY	330,005.00	323,887.12	-	6,117.88

# BUDGET SUMMARY

## FUNCTION

YEAR 2017	DESCRIPTION	BUDGET	ACTIVITY	ENCUMBERED	BALANCE
2052	FIRE ALARM MAINTENANCE	42,058.00	5,999.61	-2,500.00	33,558.39
2064	MAINT POL/FIRE BLDG	430,000.00	367,765.74	-28,147.29	34,086.97
2066	POL/FIRE BLDG-RENOVATIONS	84,000.00	81,608.62	-	2,391.38
2201	BLDG INSPECTOR SALARIES	420,096.00	418,664.41	-	1,431.59
2202	BLDG INSPECTOR INCIDENTALS	26,630.00	23,097.30	-100	3,432.70
2204	BLDG INSPECTOR OVERTIME	3,000.00	1,497.72	-	1,502.28
2402	INSECT/PEST EXTERMINATION	9,500.00	8,398.96	-728.25	372.79
2500	TREE CARE INCID	34,850.00	34,028.06	-	821.94
2601	DOG OFFICER SALARIES	81,729.00	72,258.11	-	9,470.89
2602	DOG OFFICER INCIDENTALS	8,045.00	7,502.77	-50	492.23
3011	BD HEALTH SALARIES	422,514.79	418,121.16	-	4,393.63
3012	BD HEALTH INCIDENTALS	16,000.00	15,859.25	-135	5.75
3014	HAZARDOUS WASTE PROGRAM	40,000.00	40,000.00	-	-
3015	BD OF HEALTH CONTRACTED SERV	36,220.00	36,220.00	-	-
3104	SEWER MAINTENANCE	57,250.00	52,628.25	-3,851.07	770.68
3106	PARTICULAR SEWERS	2,375.00	2,375.00	-	-
3108	MWRA SEWER I&I	5,000.00	-	-4,900.00	100
3204	DRAIN MAINTENANCE	40,900.00	40,895.17	-	4.83
3304	MATERIALS RECYCLE CTR MAINT.	59,000.00	57,792.56	-532.64	674.8
3400	REFUSE REMOVAL	1,651,705.00	1,622,342.59	-18,540.91	10,821.50
4011	PUBLIC WORKS ADMIN SAL	649,505.00	649,104.67	-	400.33
4012	PUBLIC WORKS INCIDENTALS	163,975.00	155,658.99	-6,633.12	1,682.89
4014	GARAGE MAINTENANCE	288,842.00	284,098.70	-	4,743.30
4015	PUBLIC WORKS LABORERS	2,173,604.00	2,132,167.04	-	41,436.96
4016	PUBLIC WORKS OVERTIME	154,547.00	151,365.28	-	3,181.72
4018	D.P.W. - NEW EQUIPMENT	40,000.00	-	-17,549.00	22,451.00
4104	WATER MAINTENANCE	110,400.00	110,126.20	-	273.8
4105	WATER OPERATIONS	136,000.00	132,084.68	-3,764.09	151.23
4106	WATER SERVICE CONNECTION	6,000.00	4,306.26	-1,590.00	103.74
4107	WATER DEPT CONSTR.	33,725.00	33,060.00	-	665
4201	CEMETERY SALARIES	406,363.00	405,001.85	-	1,361.15
4202	CEMETERY INCIDENTALS	61,733.00	60,852.42	-863.02	17.56
4203	CEMETERY NEW EQUIPMENT	68,000.00	68,000.00	-	-
4204	CEMETERY CHAPEL RENOVATIONS	2,500.00	2,000.00	-	500
4205	CEMETERY OVERTIME	38,147.00	33,646.43	-	4,500.57
4206	CEMETERY OFC RENOV	8,000.00	8,000.00	-	-
4212	CEMETERY IMPROVEMENTS	59,400.00	59,152.23	-	247.77
4300	HIGHWAY MAINT	233,200.00	230,307.82	-1,808.80	1,083.38
4304	HIGHWAY CONSTRUCTION	880,178.00	836,348.43	-43,829.57	-
4310	PERMANENT SIDEWALKS	1,000.00	1,000.00	-	-
4320	STREET LIGHTS	343,670.00	343,669.99	-	0.01
4330	SNOW & ICE REMOVAL	831,718.00	829,512.53	-2,200.00	5.47
4342	PARKS MAINTENANCE	180,000.00	177,878.21	-2,121.79	-
4343	PARKS DEPT - NEW EQUIP	11,000.00	10,988.14	-	11.86
5011	REC'N SALARIES (ADMIN)	450,007.00	445,930.33	-	4,076.67
5012	RECR'N INCIDENTALS	13,950.00	12,245.13	-48.96	1,655.91
5014	REC'N MAINT OF BUILDING	238,850.00	188,291.01	-46,833.00	3,725.99
5017	REC'N WAGES (P/TIME)	85,681.00	85,680.61	-	0.39
5102	PLAYGROUND MAINTENANCE	139,000.00	130,160.62	-2,433.39	6,405.99
5104	PLAYGROUND IMPROVEMENTS	76,000.00	49,703.90	-	26,296.10
5106	OTDR REC-NOR SPEC REC PROGRAM	31,300.00	29,587.74	-	1,712.26



# BUDGET SUMMARY

## FUNCTION

YEAR 2017	DESCRIPTION	BUDGET	ACTIVITY	ENCUMBERED	BALANCE
5212	OUTDOOR RECR'N-WAGES	202,260.00	191,834.54	-	10,425.46
6000	SCH ADMIN SAL TOTALS	3,967,056.00	3,879,732.68	-	87,323.32
6010	SCH ADMIN EXP TOTAL	75,700.00	52,323.59	-15,400.00	7,976.41
6012	SCH LABOR REL TOTAL	70,000.00	27,309.71	-3,753.21	38,937.08
6020	SCH INSTRUC SAL TOTALS	26,136,313.00	24,252,586.53	-2,046,719.37	-162,992.90
6030	SCH I/S & T/B TOTALS	550,602.51	430,923.66	-	119,678.85
6040	SCHOOL CUSTODIAL SAL TOTALS	1,882,264.00	1,818,724.87	-	63,539.13
6050	SCH CUST SUP TOTALS	139,650.00	149,310.79	-	-9,660.79
6060	SCH AUX AGENCY SALARIES TOTALS	656,789.00	631,938.43	-	24,850.57
6070	SCH AUX AGCY INCID TOTALS	33,955.00	29,698.16	-	4,256.84
6080	SCH CONT FEE & SERV TOTALS	457,313.00	332,650.38	-23,602.36	101,060.26
6090	SCH UTILITIES TOTALS	1,186,159.00	1,176,767.31	-99,487.62	-90,095.93
6100	SCH MAINT OF BLDG TOTALS	424,765.00	428,275.06	-10,916.92	-14,426.98
6110	SCH EQUIP REP & REP TOTALS	29,782.49	22,563.31	-	7,219.18
6120	SCH MAINT GROUNDS TOTALS	78,550.00	77,492.93	-130	927.07
6121	SCH.MAINT SNOW & ICE TOTALS	205,266.00	205,265.19	-	0.81
6150	SCH ATHLETIC-TOWN TOTALS	269,960.00	244,015.06	-	25,944.94
6160	SCH TRANSPORTATION TOTALS	1,497,738.00	1,489,646.74	-7,039.94	1,051.32
6180	SPECIAL ED & STUDENT SERVICES	3,900,997.00	3,397,044.37	-703,158.00	-199,205.37
6200	SCHOOL FINE ARTS	148,752.00	146,896.07	-	1,855.93
6450	SCH CUSTODIAL OVERTIME TOTALS	110,000.00	118,239.74	-	-8,239.74
6500	SCH CTE CONSOLIDATION RESERVE	-	-	-	-
7010	LIGHT DEPARTMENT	34,120,593.00	28,116,217.45	-600	6,003,775.55
7011	LIGHT SALARIES (ADMIN)	1,336,526.00	1,303,774.16	-	32,751.84
7012	LIGHT ADMIN EXPENSES	1,020,360.00	802,055.71	-116,099.31	102,204.98
7013	LIGHT DEPRECIATION	2,251,626.00	85,035.46	-2,697.59	2,163,892.95
7014	LIGHT MAINT & OPERATIONS	999,040.00	744,578.46	-193,811.09	60,650.45
7015	LIGHT DEPT WAGES	1,829,518.00	1,519,646.22	-	309,871.78
7016	LIGHT DEPT OVERTIME	426,833.00	415,777.91	-	11,055.09
7018	LIGHT STANDBY PAY	108,042.00	107,995.93	-	46.07
7019	LIGHT LONGEVITY PAY	17,550.00	17,100.00	-	450
7030	BROADBAND	3,896,037.00	3,547,451.28	-90,550.00	258,035.72
7031	BROADBAND SALARIES (Admin)	532,364.00	527,203.59	-	5,160.41
7032	BROADBAND ADMIN EXPENSES	1,126,109.00	956,130.33	-44,587.13	125,391.54
7033	BROADBAND DEPR. & CAPITAL IMPR	625,081.00	522,758.34	-27,037.85	75,284.81
7034	BROADBAND MAINT & OPERATIONS	112,295.00	34,303.88	-5,907.74	72,083.38
7035	BROADBAND WAGES	313,884.00	273,114.98	-	40,769.02
7036	BROADBAND OVERTIME	107,536.00	104,923.23	-	2,612.77
7037	BROADBAND STANDBY PAY	63,854.00	57,993.34	-	5,860.66
7038	BROADBAND LONGEVITY PAY	5,400.00	4,200.00	-	1,200.00
8011	LIBRARY SALARIES	1,315,577.00	1,315,577.00	-	-
8012	LIBRARY INCIDENTALS	339,450.00	332,996.64	-6,450.00	3.36
8014	LIBRARY BLDG MAINT	29,000.00	29,000.00	-	-
8016	LIBRARY NEW EQUIPMENT	12,000.00	11,038.61	-951.06	10.33
9010	RETIREMENT FUND	4,433,134.00	4,433,134.00	-	-
9020	AIRPORT	8,067.00	7,181.55	-800	85.45
9021	AIRPORT SALARIES	177,003.00	177,002.93	-	0.07
9023	AIRPORT OPERATION EXPENSE	116,466.00	92,604.65	-19,621.56	4,239.79
9024	AIRPORT CONST-MATCHING GRANT	10,000.00	-	-10,000.00	-
9030	AIRPORT SECURITY	4,877.00	2,840.78	-1,510.00	526.22
9033	AIRPORT CONSTR-INDEPENDENT EST	5,000.00	3,619.48	-	1,380.52

# BUDGET SUMMARY

## FUNCTION

YEAR 2017	DESCRIPTION	BUDGET	ACTIVITY	ENCUMBERED	BALANCE
9038	AIRPORT - SNOW & ICE	45,740.00	45,740.00	-	-
9105	INTEREST	4,782,608.00	4,782,350.90	-	257.1
9106	DEBT	11,950,261.00	11,949,009.96	-	1,251.04
9108	UNPAID BILLS	3,206.00	3,205.49	-	0.51
9200	INSURANCE ACCOUNT	750,000.00	486,423.94	-167,024.00	96,552.06
9220	GROUP INSURANCE	13,180,642.00	13,121,701.86	-12,000.00	46,940.14
9230	MEDICARE EMP SHARE	828,200.00	824,289.70	-	3,910.30
9310	RESERVE FUND	63,160.00	-	-	63,160.00
9330	RETIRED POL/FIRE MEDICAL	60,000.00	41,535.53	-	18,464.47
9340	STABILIZATION FUND	354,920.00	354,920.00	-	-
9341	AMORTIZATION-FY15 SNOW & ICE	449,220.00	449,219.01	-	0.99
9400	BLUE HILLS REGIONAL	974,549.00	958,130.04	-	16,418.96
9401	NORFOLK AGRICULTURAL SCH ASSMT	27,454.00	21,571.00	-	5,883.00
9605	MWRA WATER / SEWER ASSESSMENT	10,775,643.00	10,694,448.00	-	81,195.00
9902	TUITION REIMBURSEMENT	1,500.00	-	-	1,500.00
<b>GRAND TOTAL FY17</b>		<b>174,018,442.34</b>	<b>159,527,296.86</b>	<b>-4,306,363.96</b>	<b>10,184,781.52</b>

## YEAR 2016

FUNCTION	DESCRIPTION	BUDGET	ACTIVITY	ENCUMBERED	BALANCE
1012	SELECTMEN INCIDENTALS	25	25	-	-
1032	TOWN CLERK INCIDENTALS	390.34	370.34	-	20
1052	TREASURER INCIDENTALS	2,255.00	2,245.00	-	10
1092	ENGINEERS INCIDENTALS	2,873.17	2,873.17	-	-
1094	ENG STORM WATER COMPLIANCE	13,222.20	13,219.08	-	3.12
1099	ENGINEERING AERIAL PHOTO/GIS	14,095.73	4,800.00	-9,295.73	-
1172	MUNIC BLDG INCIDENTALS	948.39	948.18	-	0.21
1192	MUNIC BLDG OFFICE EXPENSE	1,300.00	441.04	-	858.96
1212	COUNCIL ON AGING INCID	69	68.78	-	0.22
1214	COA BUILDING MAINTENANCE	370	304.63	-	65.37
1242	VETERANS INCIDENTALS	2,549.65	2,409.69	-	139.96
1312	PLANNING BOARD INCID	375	-	-	375
1372	CONSERVATION COMMISSION INCID	15.76	14.91	-	0.85
1373	CONCOM-ELLIS POND PROJECT	25,300.00	-	-10,000.00	15,300.00
1375	CONCOM-CONSULTING SERVICES	1,700.00	-	-	1,700.00
1378	CONSRV COMM - PROPERTY MAINT	14,867.72	9,667.72	-	5,200.00
1382	PERMANENT BLDG COMMITTEE INCID	100	100	-	-
1401	WORKER'S COMP BENEFITS	48,212.70	48,196.07	-	16.63
1512	PARKING TICKET INCIDENTALS	100	99.84	-	0.16
1522	ELDERLY H/P TRANSPORTATION PRG	2,500.00	2,499.00	-	1
1535	INFO TECH - OPERATING COST	47,906.00	30,848.38	-17,053.25	4.37
1536	INFO TECH - NEW EQUIPMENT	34,400.00	-	-34,400.00	-
1540	CARILLON CONCERTS	1,652.72	1,652.22	-	0.5
1552	EMERGENCY MGT/CIVIL DEFENSE	122.66	13	-	109.66
1602	GEN GOV'T INCIDENTALS	88.34	19.85	-	68.49
1607	SUMMERFEST PROGRAM	215	-	-	215
2011	POLICE SALARIES	11,410.00	11,409.02	-	0.98
2012	POLICE INCIDENTALS	35,974.00	35,973.66	-	0.34
2015	POLICE TELEPHONE	3,313.00	3,312.92	-	0.08
2023	TRAFFIC CONTROL - ELD	10,247.68	10,247.36	-	0.32
2042	FIRE INCIDENTALS	4,962.14	4,249.38	-	712.76

# BUDGET SUMMARY

## YEAR 2016

FUNCTION	DESCRIPTION	BUDGET	ACTIVITY	ENCUMBERED	BALANCE
2043	FIRE TRAINING	5,500.00	5,500.00	-	-
2064	MAINT POL/FIRE BLDG	29,176.30	28,968.57	-	207.73
2202	BLDG INSPECTOR INCIDENTALS	79	78.48	-	0.52
2602	DOG OFFICER INCIDENTALS	40	30.17	-	9.83
3012	BD HEALTH INCIDENTALS	125	125	-	-
3104	SEWER MAINTENANCE	7,064.18	5,034.45	-2,020.00	9.73
3108	MWRA SEWER I&I	22,635.74	22,635.74	-	-
3204	DRAIN MAINTENANCE	66,900.67	66,892.95	-	7.72
3304	MATERIALS RECYCLE CTR MAINT.	5,386.21	5,225.32	-	160.89
4012	PUBLIC WORKS INCIDENTALS	4,579.89	3,817.79	-	762.1
4014	GARAGE MAINTENANCE	9,728.00	9,728.00	-	-
4105	WATER OPERATIONS	1,912.99	1,130.85	-	782.14
4202	CEMETERY INCIDENTALS	1,864.35	666.02	-	1,198.33
4204	CEMETERY CHAPEL RENOVATIONS	735	-	-	735
4300	HIGHWAY MAINT	0.36	-	-	0.36
4304	HIGHWAY CONSTRUCTION	67,648.85	67,648.85	-	-
4342	PARKS MAINTENANCE	1,352.24	500.56	-	851.68
5012	RECR'N INCIDENTALS	106.5	99.64	-	6.86
5014	REC'N MAINT OF BUILDING	64,443.66	63,819.68	-	623.98
5102	PLAYGROUND MAINTENANCE	1,530.62	1,530.62	-	-
6020	SCH INSTRU SAL TOTALS	1,978,454.16	1,976,253.80	-	2,200.36
6030	SCH I/S & T/B TOTALS	25,854.45	25,295.08	-	559.37
6080	SCH CONT FEE & SERV TOTALS	121,743.38	33,081.00	-87,128.00	1,534.38
6090	SCH UTILITIES TOTALS	31,402.06	33,625.43	-	-2,223.37
6100	SCH MAINT OF BLDG TOTALS	64.98	64.98	-	-
6160	SCH TRANSPORTATION TOTALS	14,562.87	17,440.52	-	-2,877.65
6180	SPECIAL ED & STUDENT SERVICES	6,665.00	-6,573.27	-	13,238.27
6500	SCH CTE CONSOLIDATION RESERVE	150,000.00	138,400.00	-11,600.00	-
7010	LIGHT DEPARTMENT	2,400,625.00	2,348,053.44	-	52,571.56
7012	LIGHT ADMIN EXPENSES	130,336.85	61,067.74	-32,416.48	36,852.63
7013	LIGHT DEPRECIATION	2,222,012.04	1,681,591.48	-438,350.21	102,070.35
7014	LIGHT MAINT & OPERATIONS	85,349.77	36,183.73	-1,683.96	47,482.08
7030	BROADBAND	30,050.00	30,049.41	-	0.59
7032	BROADBAND ADMIN EXPENSES	1,838.00	1,837.46	-	0.54
7033	BROADBAND DEPR. & CAPITAL IMPR	184,351.25	161,823.22	-15,569.87	6,958.16
7034	BROADBAND MAINT & OPERATIONS	8,991.11	5,930.78	-3,060.05	0.28
8012	LIBRARY INCIDENTALS	5,500.00	5,500.00	-	-
9020	AIRPORT	620	520	-	100
9023	AIRPORT OPERATION EXPENSE	13,319.83	13,319.76	-	0.07
9024	AIRPORT CONST-MATCHING GRANT	29,895.00	10,586.83	-18,761.31	546.86
9033	AIRPORT CONSTR-INDEPENDENT EST	4,600.00	4,000.00	-600	-
9200	INSURANCE ACCOUNT	182,500.00	3,870.00	-178,630.00	-
9220	GROUP INSURANCE	10,894.00	535.15	-10,358.85	-
9330	RETIRED POL/FIRE MEDICAL	11,837.08	1,997.73	-	9,839.35
GRAND TOTAL FY16		8,223,837.59	7,053,895.20	-870,927.71	299,014.68

# BUDGET SUMMARY

## YEAR 2015

DESCRIPTION	BUDGET	ACTIVITY	ENCUMBERED	BALANCE	FUNCTION
1099	ENGINEERING AERIAL PHOTO/GIS	6,000.00	-	-	6,000.00
1192	MUNIC BLDG OFFICE EXPENSE	503.61	-	-	503.61
1242	VETERANS INCIDENTALS	0.65	-	-	0.65
1392	HISTORICAL COMMISSION INCID	750	-	-750	-
1540	CARILLON CONCERTS	1,360.50	1,360.50	-	-
2052	FIRE ALARM MAINTENANCE	0.5	-	-	0.5
3400	REFUSE REMOVAL	1,500.00	-	-	1,500.00
4104	WATER MAINTENANCE	433.95	-	-	433.95
5104	PLAYGROUND IMPROVEMENTS	2,683.00	2,683.00	-	-
7013	LIGHT DEPRECIATION	1,770,178.46	1,628,067.00	-11,448.39	130,663.07
7014	LIGHT MAINT & OPERATIONS	33,000.00	22,800.00	-6,600.00	3,600.00
7033	BROADBAND DEPR. & CAPITAL IMPR	18,269.65	-	-	18,269.65
9023	AIRPORT OPERATION EXPENSE	7,911.82	7,911.76	-	0.06
9024	AIRPORT CONST-MATCHING GRANT	69,300.00	7,345.17	-61,954.83	-
9200	INSURANCE ACCOUNT	27,050.00	-	-14,000.00	13,050.00
<b>GRAND TOTAL FY15</b>		<b>1,938,942.14</b>	<b>1,670,167.43</b>	<b>-94,753.22</b>	<b>174,021.49</b>

## YEAR 2014

FUNCTION	DESCRIPTION	BUDGET	ACTIVITY	ENCUMBERED	BALANCE
1535	INFO TECH - OPERATING COST	15,000.00	-	-15,000.00	-
5014	REC'N MAINT OF BUILDING	76,000.00	72,000.00	-4,000.00	-
9200	INSURANCE ACCOUNT	25,000.00	-	-25,000.00	-
<b>GRAND TOTAL FY14</b>		<b>116,000.00</b>	<b>72,000.00</b>	<b>-44,000.00</b>	<b>-</b>

## YEAR 2013

FUNCTION	DESCRIPTION	BUDGET	ACTIVITY	ENCUMBERED	BALANCE
1535	INFO TECH - OPERATING COST	33,890.00	27,890.00	-6,000.00	-
1643	DPW - ENG/DESIGN	1,813.75	-	-	1,813.75
7013	LIGHT DEPRECIATION	296,385.63	278,342.82	-17,944.52	98.29
<b>GRAND TOTAL FY13</b>		<b>332,089.38</b>	<b>306,232.82</b>	<b>-23,944.52</b>	<b>1,912.04</b>

## YEAR 2012

FUNCTION	DESCRIPTION	BUDGET	ACTIVITY	ENCUMBERED	BALANCE
7013	LIGHT DEPRECIATION	85,314.30	37,674.67	-11,009.18	36,630.45
<b>GRAND TOTAL FY12</b>		<b>85,314.30</b>	<b>37,674.67</b>	<b>-11,009.18</b>	<b>36,630.45</b>

## YEAR 2011

FUNCTION	DESCRIPTION	BUDGET	ACTIVITY	ENCUMBERED	BALANCE
7013	LIGHT DEPRECIATION	10,919.15	10,855.32	-	63.83
<b>GRAND TOTAL FY11</b>		<b>10,919.15</b>	<b>10,855.32</b>	<b>-</b>	<b>63.83</b>

## YEAR 2010

FUNCTION	DESCRIPTION	BUDGET	ACTIVITY	ENCUMBERED	BALANCE
7013	LIGHT DEPRECIATION	1,245.00	1,224.57	-	20.43
<b>GRAND TOTAL FY10</b>		<b>1,245.00</b>	<b>1,224.57</b>	<b>-</b>	<b>20.43</b>

# DEBT SUMMARY

## FY 17 INSIDE DEBT PAYMENTS

ACCOUNT	INSIDE DEBT DESCRIPTION	DEBT BALANCE AS OF 07/16	JE ADJ FY 17 SUBSIDY	FY 17 DEBT PAYMENTS	FY 17 DEBT RETIRED/REFINANCE	JE, REF # REFINANCE	DEBT BALANCE AS OF 08/17	W#	JE #, REF #
92-2872-1999	MWPAT 99-30 (8/25/04) (IN)	(60,000.00)	4,270.14	10,729.86			(45,000.00)	DEBT-1	JE 19/82
92-2871-1999	MWPAT 98-28 (8/25/04) (IN)	(215,000.00)	14,838.04	35,361.96			(165,000.00)	DEBT-1	JE 19/82
90-2899-0000	807 G0B TOWN HALL CONSTRUCTION (IN)	(60,000.00)		25,000.00			(25,000.00)	DEBT-4	JE 28/145
90-2943-0000	807 G0B POLICE ARBITRATION (IN)	(90,000.00)		45,000.00			(45,000.00)	DEBT-4	JE 28/145
90-2944-0000	807 G0B POLICE FIRE REMODEL (IN)	(40,000.00)		20,000.00			(20,000.00)	DEBT-4	JE 28/145
90-2950-0000	807 G0B SCHOOL RENOVATIONS (IN)	(35,000.00)		20,000.00			(15,000.00)	DEBT-4	JE 28/145
90-2956-0000	109 G0B SCHOOL REMODELING (IN)	(176,000.00)			110,000.00	JE 4/24	(66,000.00)		
90-2959-0000	109 G0B SCHOOL COMPUTERS (IN)	(46,000.00)			46,000.00	JE 80/457			
90-2981-0000	109 G0B ELLISCOMCKLY PLGRD (IN)	(72,000.00)			39,000.00	JE 4/24	(33,000.00)		
90-2985-0000	109 G0B SENIOR CENTER CONST (IN)	(621,000.00)			386,000.00	JE 4/24	(235,000.00)		
90-2981-0-2010	1009 G0B OUTDOOR REC FACILITY (IN)	(185,000.00)		20,000.00			(145,000.00)	DEBT-7	JE 80/449
90-2981-3-2010	1009 G0B LIGHT /BB (IN)	(290,000.00)		75,000.00			(215,000.00)	DEBT-7	JE 80/449
90-2981-5-2010	1009 G0B SELECT SCH REP (IN)	(270,000.00)		30,000.00			(240,000.00)	DEBT-7	JE 80/449
90-2987-2010	1009 G0B PFE WINDOWS (IN)	(115,000.00)		10,000.00			(105,000.00)	DEBT-7	JE 80/449
90-2986-2010	1009 G0B FIRE EQUIP (IN)	(240,000.00)		60,000.00			(180,000.00)	DEBT-7	JE 80/449
90-2976-2010	2710 G0B LIBRARY REMODELING (IN)	(190,100.00)		65,000.00			(125,100.00)	DEBT-9	JE 80/450
90-2969-2011	1711 G0B FY11 DPW EQUIPMENT (IN)	(125,000.00)		25,000.00			(100,000.00)	DEBT-9	JE 80/450
90-2970-2011	1711 G0B FY11 HAWES POOL (IN)	(100,000.00)		20,000.00			(80,000.00)	DEBT-9	JE 80/450
90-2971-2011	1711 G0B FY11 SCH BLD SPEC (IN)	(190,000.00)		38,000.00			(152,000.00)	DEBT-9	JE 80/450
90-2972-2011	1711 G0B FY11 BR EQUIPMENT (IN)	(685,000.00)		32,000.00			(128,000.00)	DEBT-9	JE 80/450
90-2974-2011	2711 G0B POLICE FIRE STATION (IN)	(2,685,000.00)		465,000.00			(2,230,000.00)	DEBT-6	JE 28/143
90-2975-2011	2711 G0B SCH REMODEL ROOF	(420,000.00)		70,000.00			(350,000.00)	DEBT-6	JE 28/143
90-2981-2-2012	1712 G0B BOILER HEAT SYS (IN)	(450,000.00)		75,000.00			(375,000.00)	DEBT-9	JE 80/450
90-2982-2012	1712 G0B SCH LIGHTING REP (IN)	(230,000.00)		40,000.00			(190,000.00)	DEBT-9	JE 80/450
90-2983-2012	1712 G0B FIRE/DPW EQUIP (IN)	(115,000.00)		115,000.00			-	DEBT-9	JE 80/450
90-2984-2012	1712 G0B MUNI BLDG REP (IN)	(40,000.00)		40,000.00			-	DEBT-9	JE 80/450
90-2985-2012	1712 G0B SCH COMP TECH (IN)	(25,000.00)		25,000.00			-	DEBT-9	JE 80/450
90-2986-2012	1712 G0B BB PLANT EXT (IN)	(130,000.00)		25,000.00			(105,000.00)	DEBT-9	JE 80/450
90-2987-2012	1712 G0B BB BUCKET TRK (IN)	(60,000.00)		10,000.00			(50,000.00)	DEBT-9	JE 80/450
90-2988-2012	1712 G0B BB EMER/EQCMTS (IN)	(35,000.00)		35,000.00			-	DEBT-9	JE 80/450
90-2982-2012	312 G0B SCH REM-ROOFS PH2 (IN)	(305,000.00)		55,000.00			(250,000.00)	DEBT-9	JE 80/450
90-2983-2012	312 G0B SCH REM-ROOFS PH3 (IN)	(480,000.00)		80,000.00			(390,000.00)	DEBT-9	JE 80/450
90-2989-2012	6712 MWPAT 510 ATM (IN) (CW10-02)	(1,401,565.00)		69,034.00			(1,332,551.00)	DEBT-1	JE 19/82
90-2991-2013	5713 MWPAT WESTOVER SEWER (CW11-12)	(1,905,278.00)		93,943.00			(1,811,438.00)	DEBT-9	JE 80/447
90-2997-2013	5713 MWRA SEWER HOYLE ST (IN)	(132,000.00)		66,000.00			(66,000.00)	DEBT-14	JE 81/461
90-2994-2014	1714 G0B BROADBAND (IN)	(120,000.00)		60,000.00			(60,000.00)	DEBT-9	JE 80/450
90-2995-2014	1714 G0B NEW FIRE TRUCK (IN)	(915,000.00)		80,000.00			(835,000.00)	DEBT-9	JE 80/450
90-2996-2014	1714 G0B MUNI BLDG REP (IN)	(2,380,000.00)		135,000.00			(2,245,000.00)	DEBT-9	JE 80/450
90-3000-2014	6714 G0B DPW FACILITY	(6,880,000.00)		210,000.00			(6,670,000.00)	DEBT-15	JE 80/546
90-3014-2015	4715 POLICE FIRE STATION (IN)	(239,000.00)		30,000.00			(209,000.00)	DEBT-4	JE 28/145
90-3012-2015	4715 G0B SCHOOL REMODELING (IN)	(106,000.00)		1,000.00			(105,000.00)	DEBT-4	JE 28/145
90-3010-2015	4715 G0B POLICE FIRE CONSTRUCTION (IN)	(318,000.00)		2,000.00			(316,000.00)	DEBT-4	JE 28/145
90-3009-2015	4715 G0B TOWN HALL REMODEL (IN)	(177,000.00)		1,000.00			(176,000.00)	DEBT-4	JE 28/145
90-3011-2015	4715 G0B POLICE FIRE REMODELING (IN)	(112,000.00)		1,000.00			(111,000.00)	DEBT-4	JE 28/145
90-3316-2015	3715 MWRA MANHOLE REHAB-2015	(65,164.00)		16,291.00			(48,873.00)	DEBT-10	JE 80/452
90-3319-2015	4715 MWRA MANHOLE REHAB-2015	(57,200.00)		14,300.00			(42,900.00)	DEBT-14	JE 81/461
90-3025-2017	7716 G0B RF SCH REMODEL	(106,000.00)		22,000.00			(84,000.00)	DEBT-9	JE 80/450
90-3026-2017	7716 G0B RF 109 ELLCO PLYGRD	(38,000.00)		11,000.00			(27,000.00)	DEBT-9	JE 80/450
90-3027-2017	7716 G0B RF 109 SRCTR CONSTR	(370,000.00)		79,000.00			(291,000.00)	DEBT-9	JE 80/450
90-3049-2017	7716 G0B RF 109 SCH COMPUTERS	(46,000.00)		23,000.00			(23,000.00)	DEBT-9	JE 80/450
90-3028-2017	7716 G0B RF 809 NEW N.H.S.	(14,602,800.00)					(14,602,800.00)	JE 4/23	
90-3029-2017	7716 G0B RF 809 LIGHT SETTLMT	(6,288,000.00)					(6,288,000.00)	JE 4/23	
90-3030-2017	7716 G0B 5716 ATM DPW NEW EQP	(268,000.00)					(268,000.00)	JE 4/25	
90-3031-2017	7716 G0B 5716 ATM CEMETERY IMP	(285,000.00)					(285,000.00)	JE 4/25	
90-3032-2017	7716 G0B 5716 ATM SIDEWALK RESRF	(250,000.00)					(250,000.00)	JE 4/25	
90-3033-2017	7716 G0B 5716 ATM RT 1 MTR PIT	(310,000.00)					(310,000.00)	JE 4/25	
90-3034-2017	7716 G0B 5716 ATM PLAYGRD IMP	(660,000.00)					(660,000.00)	JE 4/25	
90-3035-2017	7716 G0B 5716 ATM AIRPORT EQP	(65,600.00)					(65,600.00)	JE 4/25	
90-3036-2017	7716 G0B 5716 ATM SCH B&G REPL	(397,000.00)					(397,000.00)	JE 4/25	
90-3037-2017	7716 G0B 5716 ATM SCH TECH	(174,000.00)					(174,000.00)	JE 4/25	
90-3038-2017	7716 G0B 5716 ATM BB-SYS REPL	(979,600.00)					(979,600.00)	JE 4/25	
90-3039-2017	7716 G0B 5716 STM HAWES REPLNG	(300,000.00)					(300,000.00)	JE 4/25	
90-3040-2017	7716 G0B RF 815 BAN SCH PROJECT	(647,000.00)					(647,000.00)	JE 6/32	
90-3041-2017	7716 G0B RF 815 BAN S/G BLDG	(8,454,000.00)					(8,454,000.00)	JE 6/32	
90-3042-2017	7716 G0B RF 815 BAN S/G EQUIP	(1,992,000.00)					(1,992,000.00)	JE 6/32	
90-3043-2017	7716 G0B RF 815 SCH TECH	(348,000.00)					(348,000.00)	JE 6/32	
90-3044-2017	7716 G0B RF 815 BAN S/G OTHER	(525,000.00)					(525,000.00)	JE 6/32	
90-3045-2017	7716 G0B RF 815 BAN LIGHT DEP	(6,000,000.00)					(6,000,000.00)	JE 6/32	
90-3046-2017	7716 G0B RF 815 BAN DPW LTITG	(60,000.00)					(60,000.00)	JE 6/32	
	TOTAL INSIDE DEBT PAYMENTS	(65,189,328.00)	18,908.18	2,480,559.82	581,000.00		(62,108,860.00)		



# DEBT SUMMARY

## FY 17 OUTSIDE DEBT PAYMENTS

ACCOUNT	OUTSIDE DEBT DESCRIPTION	DEBT BALANCE AS OF 07/16	J/E ADJ FY 17 SUBSIDY	FY 17 DEBT PAYMENTS	FY 17 DEBT RETIRED/REFINANCE	J/E, REF # REFINANCE	DEBT BALANCE AS OF 06/17	W#	J/E #
92-2938-2007	806 MWPA - WATER BOND (OUT)	(86,792.60)		86,792.70				DEBT-4	JE26/144
92-2952-2008	807 MWPA LEAD SVC/STU C&L (OUT)	(77,000.00)		38,500.00			(38,500.00)	DEBT-4	JE26/144
92-2953-0000	108 GOB LT COURT SETTLEMENT (OUT)	(7,415,000.00)		3,625,000.00			(3,790,000.00)	DEBT-9	JE80/450
92-2956-2009	808-MWPA 1 & I PIPELINE REHAB (OUT)	(192,877.80)		64,292.60			(128,585.20)	DEBT-4	JE26/144
92-2857-2010	809 GOB NEW NORWOOD H.S. (OUT)	(19,490,000.00)		1,085,000.00	15,150,000.00	JE 4/23	(3,295,000.00)	DEBT-4	JE26/145
90-2858-2010	809 GOB LIGHT SETTLEMENT (OUT)	(11,990,000.00)		1,335,000.00	6,650,000.00	JE 4/23	(4,005,000.00)	DEBT-4	JE26/145
90-2859-2010	809 GOB N-STAR PROJECT (OUT)	(12,600,000.00)		900,000.00			(11,700,000.00)	DEBT-4	JE26/145
92-2965-2010	809-MWPA SEWER 1 & I (509) (OUT)	(205,585.20)		51,396.30			(154,188.90)	DEBT-4	JE26/144
90-2814-2010	1009 GOB EQUIP DEAN ST. (OUT)	(2,700,000.00)		300,000.00			(2,400,000.00)	DEBT-7	JE80/449
90-2836-2010	1009 GOB WATER CONSTRUCTN (OUT)	(20,000.00)		5,000.00			(15,000.00)	DEBT-7	JE80/449
90-2875-2010	210 GOB LANDFILL CLOSURE (OUT)	(436,000.00)		90,000.00			(346,000.00)	DEBT-9	JE80/450
90-2881-2010	210 GOB ELEC. SUBSTATION (OUT)	(3,043,900.00)		630,000.00			(2,413,900.00)	DEBT-9	JE80/450
90-2975-2011	211 GOB CABLE & TELECOM (OUT)	(2,350,000.00)		415,000.00			(1,935,000.00)	DEBT-6	JE26/143
92-2973-2011	811 MWPA WATER C/L (OUT)	(249,161.00)		49,832.20			(199,328.80)	DEBT-4	JE26/144
92-2978-2012	811 MWPA WALNUT AVE/RT 1 (OUT)	(301,006.80)		50,167.80			(250,839.00)	DEBT-4	JE26/144
90-2895-2012	312 GOB CONN CABLE TV (OUT)	(900,000.00)		160,000.00			(740,000.00)	DEBT-9	JE80/450
92-2993-2012	712 MWPA CONCORD & WILLOW (OUT)	(350,000.00)		50,000.00			(300,000.00)	DEBT-4	JE26/144
92-2998-2014	713 MWPA PIPELINE (OUT)	(400,000.00)					(400,000.00)	DEBT-4	JE26/144
90-2995-2014	114 GOB NEW NORWOOD HS (OUT)	(2,945,000.00)		165,000.00			(2,780,000.00)	DEBT-9	JE80/450
92-3002-2015	814 MWPA TREE STREETS 514 STM	(450,000.00)		50,000.00			(400,000.00)	DEBT-4	JE26/144
90-3013-2015	415 GOB ELECTRIC (OUT)	(21,377,000.00)					(21,377,000.00)		
90-3015-2015	415 BROADBAND (OUT)	(731,000.00)		85,000.00			(646,000.00)	DEBT-4	JE26/145
92-3320-2016	815 MWPA VERNON FLORENCE ETC	(500,000.00)		50,000.00			(450,000.00)	DEBT-4	JE26/144
92-3324-2016	216 MWPA CW11-12A & CWP13-19	(2,749,079.00)		111,203.00			(2,637,876.00)	DEBT-9	JE80/447
92-3048-2017	716 MWPA 516 ATM WATER BOND	(500,000.00)					(500,000.00)	J/E 6/33	
92-3328-2017	417 MCWT CWP15-08 AREA 3 & 4	(2,212,267.00)		12,167.47			(2,200,099.53)	DEBT-16	JE96/581
TOTAL OUTSIDE DEBT PAYMENTS		(94,311,669.40)	-	9,459,352.07	21,800,000.00		(63,052,317.43)		
ADMINISTRATION FEE-MWPAT 99-30				45.00				DEBT-2	
ADMINISTRATION FEE-MWPAT 98-78				161.25				DEBT-2	
ADMINISTRATION FEE-MWPAT 10-02				1,051.19				DEBT-2	
ADMINISTRATION FEE-MWPAT CW11-12				1,428.96				DEBT-2	
ADMIN FEE-MWPAT CW13-19 & CW11-12A				1,763.99				DEBT-2	
ADMINISTRATION FEE-MWPAT 99-30				33.75				DEBT-9	
ADMINISTRATION FEE-MWPAT 98-78				123.75				DEBT-9	
ADMINISTRATION FEE-MWPAT 10-02				999.41				DEBT-9	
ADMINISTRATION FEE-MWPAT CW11-12				1,428.96				DEBT-9	
ADMIN FEE-MWPAT CW13-19 & CW11-12A				2,061.81				DEBT-9	
ADMINISTRATION FEE TOTAL				9,098.07					
TOTAL INSIDE/OUTSIDE DEBT PAYMENTS		(159,500,997.40)	18,908.18	11,949,009.96	22,381,000.00		(125,161,177.43)		
BANS									
91-3022-2016	FUND 53-3/16 BAN MCWT AREA 3 & 4	(2,212,267.00)			2,212,267.00				JE80/456
91-3016-2016	FUND 54-8/15 BAN SCH PROJECTS	(921,000.00)			921,000.00		-		JE18/78
91-3017-2016	FUND 55-8/15 BAN G/G BUILDINGS	(8,454,000.00)			8,454,000.00		-		JE18/78
91-3018-2016	FUND 56-8/15 G/G EQUIP	(1,992,000.00)			1,992,000.00		-		JE18/78
91-3019-2016	FUND 57-8/15 BAN SCH TECH	(348,000.00)			348,000.00		-		JE18/78
91-3021-2016	FUND 60-8/15 G/G OTHER	(525,000.00)			525,000.00		-		JE18/78
91-3020-2016	FUND 61-8/15 BAN LIGHT DEPT	(8,000,000.00)			8,000,000.00		-		JE18/78
91-3023-2016	FUND 55-11/15 BAN DPW LIT-SHL	(60,000.00)			60,000.00		-		JE18/78
TOTAL BANS		(22,512,267.00)		-	22,512,267.00		-		
DEBT BALANCE REFINANCE/RETIRED									
MWPAT									
NEW FY 17 DEBT									
BANS									
DEBT PAYMENTS									

# FINANCIAL REPORTS

Massachusetts Department of Revenue, Division of Local Services  
Bureau of Accounts ~ Automated Statement of Indebtedness

City/Town/District of: Norwood

**FY2017**

Long Term Debt Inside the Debt Limit	Outstanding July 1, 2016	+ New Debt Issued	- Retirements	= Outstanding June 30, 2017	Interest Paid in FY2017
Buildings	13,357,100	9,030,000.00	1,549,000.00	20,838,100.00	567,555.30
Departmental Equipment	2,190,000	1,399,600.00	517,000.00	3,072,600.00	83,637.86
School Buildings	2,192,000	770,000.00	466,000.00	2,496,000.00	69,397.19
School - All Other	71,000	1,842,000.00	48,000.00	1,865,000.00	34,694.10
Sewer	6,585,307	2,369,512.00	435,671.00	8,519,148.00	128,746.32
Solid Waste	-	-	-	0.00	-
Other Inside	377,000	1,898,000.00	130,000.00	2,145,000.00	42,983.61
<b>SUB - TOTAL Inside</b>	<b>\$24,772,407.00</b>	<b>\$17,309,112.00</b>	<b>\$3,145,671.00</b>	<b>\$38,935,848.00</b>	<b>\$927,014.38</b>

Long Term Debt Outside the Debt Limit	Outstanding July 1, 2016	+ New Debt Issued	- Retirements	= Outstanding June 30, 2017	Interest Paid in FY2017
Airport	0.00	-	-	0.00	-
Gas/Electric Utility	63,146,900.00	13,267,600.00	14,100,000.00	62,314,500.00	2,451,216.65
Hospital	0.00	-	-	0.00	-
School Buildings	22,435,000.00	14,602,800.00	16,400,000.00	20,637,800.00	474,994.89
Sewer	0.00	-	-	0.00	-
Solid Waste	436,000.00	-	90,000.00	346,000.00	15,215.00
Water	2,832,423.40	810,000.00	545,981.50	3,096,441.90	5,348.73
Other Outside	0.00	-	-	0.00	-
<b>SUB - TOTAL Outside</b>	<b>\$88,850,323.40</b>	<b>\$28,680,400.00</b>	<b>\$31,135,981.50</b>	<b>\$86,394,741.90</b>	<b>\$2,946,775.27</b>

<b>TOTAL Long Term Debt</b>	<b>\$113,622,730.40</b>	<b>\$45,989,512.00</b>	<b>\$34,281,652.50</b>	<b>\$125,330,589.90</b>	<b>\$3,873,789.65</b>
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Please complete all sections of this report and return it to the Public Finance Section no later than September 30, 2017.

I certify to the best of my knowledge that this information is complete and accurate as of this date.

Treasurer: [Signature]

Date: 2/26/18

I certify that long and short term debt as identified in this Statement of Indebtedness is in agreement with the general ledger controls in my department and are also reflected on the balance sheet.

Accounting Officer: [Signature]

Date: 2/26/18

**Delivery By U.S. Mail**

Public Finance Section  
Division of Local Services  
PO Box 9569  
Boston MA 02114-9569

**Phone/Fax**

(617) 626-2399  
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Fax (617) 626-3916

**FedEx, UPS, Other Delivery**

Public Finance Section  
Division of Local Services  
100 Cambridge St.  
Boston MA 02114

# ***ANNUAL FINANCIAL STATEMENTS***

**TOWN OF NORWOOD, MASSACHUSETTS**

**Annual Financial Statements**

**For the Year Ended June 30, 2017**

# **ANNUAL FINANCIAL STATEMENTS**

## **Town of Norwood, Massachusetts**

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10 New England Business  
Center Dr. • Suite 107  
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## INDEPENDENT AUDITORS' REPORT

To the Board of Selectmen  
Town of Norwood, Massachusetts

Additional Offices:  
Nashua, NH  
Manchester, NH  
Greenfield, MA  
Ellsworth, ME

### **Report on the Financial Statements**

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Norwood, Massachusetts, as of and for the year ended June 30, 2017, (except for the Town of Norwood, Massachusetts' Contributory Retirement System which is as of and for the year ended December 31, 2016) and the related notes to the financial statements, which collectively comprise the Town of Norwood, Massachusetts' basic financial statements as listed in the Table of Contents.

### **Management's Responsibility for the Financial Statements**

The Town's management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### **Auditors' Responsibility**

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that

# ANNUAL FINANCIAL STATEMENTS

are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

## Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Norwood, Massachusetts, as of June 30, 2017, and the respective changes in financial position and, where applicable, cash flows thereof and the respective budgetary comparison for the general fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

## Other Matters

### *Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that Management's Discussion and Analysis, and the Pension and OPEB schedules appearing on pages 59 to 63 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the *Governmental Accounting Standards Board*, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with evidence sufficient to express an opinion or provide any assurance.

## Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated January 29, 2018 on our consideration of the Town's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report

## **ANNUAL FINANCIAL STATEMENTS**

is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Town's internal control over financial reporting and compliance.

*Melanson Heath*

January 29, 2018

# ANNUAL FINANCIAL STATEMENTS

## **MANAGEMENT'S DISCUSSION AND ANALYSIS**

As management of the Town of Norwood, we offer readers this narrative overview and analysis of the financial activities of the Town for the fiscal year ended June 30, 2017.

### **A. OVERVIEW OF THE FINANCIAL STATEMENTS**

This discussion and analysis is intended to serve as an introduction to the basic financial statements. The basic financial statements are comprised of three components: (1) government-wide financial statements, (2) fund financial statements, and (3) notes to financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

**Government-wide financial statements.** The government-wide financial statements are designed to provide readers with a broad overview of our finances in a manner similar to a private-sector business.

The Statement of Net Position presents information on all assets, liabilities, and deferred outflows/inflows of resources with the difference reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position is improving or deteriorating.

The Statement of Activities presents information showing how the Town's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., uncollected taxes and earned but unused vacation leave).

Both of the government-wide financial statements distinguish functions that are principally supported by taxes and intergovernmental revenues (governmental activities) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (business-type activities). The governmental activities include general government, public safety, education, public works, water and sewer, broadband cable, health and human services and culture and recreation. The business-type activities include electric light activities.

**Fund financial statements.** A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. Fund accounting is used to ensure and demonstrate compliance with finance-related legal requirements. All of the funds can be divided into three categories: governmental funds, proprietary funds, and fiduciary funds.

**Governmental funds.** Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide finan-

# ANNUAL FINANCIAL STATEMENTS

cial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

An annual appropriated budget is adopted for the general fund. A budgetary comparison statement has been provided for the general fund to demonstrate compliance with this budget.

**Proprietary funds.** Proprietary fund reporting focuses on the determination of operating income, changes in net position (or cost recovery), financial position, and cash flows. The proprietary fund category includes enterprise funds.

Enterprise funds are used to report activity for which a fee is charged to external users, and must be used when one of the following criteria are met: (1) activity is financed with debt that is secured solely by a pledge of the net revenues from fees and charges, (2) laws or regulations require the activity's costs of providing services be recovered with fees and charges, and (3) the pricing policies of the activity establish fees and charges designed to recover its costs, including capital costs such as depreciation or debt service. The primary focus on these criteria is on fees charged to external users. Enterprise funds are used to report the same functions presented as business-type activities in the government-wide financial statements, only in more detail. Specifically, enterprise funds are used to account for electric operations, which is considered to be a major fund.

**Fiduciary funds.** Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are not reflected in the government-wide financial statements because the resources of those funds are not available to support the Town's own programs. The accounting used for fiduciary funds is much like that used for proprietary funds.

**Notes to financial statements.** The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

**Other information.** In addition to the basic financial statements and accompanying notes, this report also presents certain required supplementary information which is



# ANNUAL FINANCIAL STATEMENTS

required to be disclosed by accounting principles generally accepted in the United States of America.

## B. FINANCIAL HIGHLIGHTS

- As of the close of the current fiscal year, the total of assets and deferred outflows exceeded liabilities and deferred inflows by \$41,214,361 (i.e., net position), a change of \$6,849,619 in comparison to the prior year.
- As of the close of the current fiscal year, governmental funds reported combined ending fund balances of \$21,146,206, a change of \$17,050,745 in comparison to the prior year.
- At the end of the current fiscal year, unassigned fund balance for the general fund was \$10,231,391, which includes a stabilization balance of \$3,935,110, which in total changed by \$2,027,383 in comparison to the prior year unassigned fund balance.

## C. GOVERNMENT-WIDE FINANCIAL ANALYSIS

The following is a summary of condensed government-wide financial data for the current and prior fiscal years.

NET POSITION						
	Governmental Activities		Business-Type Activities		Total	
	2017	2016	2017	2016	2017	2016
Current and other assets	\$ 34,024	\$ 26,802	\$ 18,780	\$ 28,426	\$ 52,804	\$ 55,228
Capital assets	164,236	164,235	41,785	39,925	206,021	204,160
Total assets	198,260	191,037	60,565	68,351	258,825	259,388
Deferred outflows	7,431	10,916	350	514	7,781	11,430
Long-term liabilities outstanding	140,180	129,243	56,142	57,924	196,322	187,167
Other liabilities	15,055	26,314	13,928	22,858	28,983	49,172
Total liabilities	155,235	155,557	70,070	80,782	225,305	236,339
Deferred inflows	83	109	4	5	87	114
Net position:						
Net investment in capital assets	99,243	99,164	13,793	20,910	113,036	120,074
Restricted	3,668	3,656	-	-	3,668	3,656
Unrestricted	(52,538)	(56,533)	(22,952)	(32,832)	(75,490)	(89,365)
Total net position	\$ 50,373	\$ 46,287	\$ (9,159)	\$ (11,922)	\$ 41,214	\$ 34,365

As noted earlier, net position may serve over time as a useful indicator of a government's financial position. At the close of the most recent fiscal year, total net position was \$41,214,361, a change of \$6,849,619 from the prior year.

# ANNUAL FINANCIAL STATEMENTS

The largest portion of net position \$113,035,675 reflects our investment in capital assets (e.g., land, buildings, machinery, equipment, and infrastructure), less any related debt used to acquire those assets that is still outstanding. These capital assets are used to provide services to citizens; consequently, these assets are not available for future spending. Although the investment in capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

An additional portion of net position \$3,668,794 represents resources that are subject to external restrictions on how they may be used. The remaining balance of unrestricted net position deficit of \$(75,490,108) caused by unfunded pension and OPEB liabilities, as discussed in Notes 19 and 21.

<u>CHANGES IN NET POSITION</u>						
	<u>Governmental Activities</u>		<u>Business-Type Activities</u>		<u>Total</u>	
	<u>2017</u>	<u>2016</u>	<u>2017</u>	<u>2016</u>	<u>2017</u>	<u>2016</u>
Revenues:						
Program revenues:						
Charges for services	\$ 30,692	\$ 29,152	\$ 50,818	\$ 50,235	\$ 81,510	\$ 79,387
Operating grants and contributions	20,930	18,844	-	-	20,930	18,844
Capital grants and contributions	3,060	890	-	-	3,060	890
General revenues:						
Property taxes	69,186	66,033	-	-	69,186	66,033
Excises	4,887	4,485	-	-	4,887	4,485
Penalties and interest on taxes	2,423	2,498	-	-	2,423	2,498
Grants and contributions not restricted to specific programs	5,053	4,202	-	-	5,053	4,202
Investment income	157	188	(11)	88	146	276
Other	2,946	456	452	201	3,398	657
Total revenues	139,334	126,748	51,259	50,524	190,593	177,272
Expenses:						
General government	10,495	16,016	-	-	10,495	16,016
Public safety	28,585	26,951	-	-	28,585	26,951
Education	62,370	60,304	-	-	62,370	60,304
Public works	11,355	11,127	-	-	11,355	11,127
Water and sewer	12,269	12,081	-	-	12,269	12,081
Broadband cable	6,249	5,960	-	-	6,249	5,960
Health and human services	2,006	1,790	-	-	2,006	1,790
Culture and recreation	5,102	3,820	-	-	5,102	3,820
Interest on long-term debt	1,767	2,036	-	-	1,767	2,036
Intergovernmental	1,609	1,363	-	-	1,609	1,363
Electric	-	-	41,937	36,885	41,937	36,885
Total expenses	141,807	141,448	41,937	36,885	183,744	178,333

(continued)

# ANNUAL FINANCIAL STATEMENTS

(continued)

	Governmental Activities		Business-Type Activities		Total	
	2017	2016	2017	2016	2017	2016
Change in net position before transfers	(2,473)	(14,700)	9,322	13,639	6,849	(1,061)
Transfers in (out)	<u>6,559</u>	<u>8,344</u>	<u>(6,559)</u>	<u>(8,773)</u>	<u>-</u>	<u>(429)</u>
Change in net position	4,086	(6,356)	2,763	4,866	6,849	(1,490)
Net position - beginning of year	<u>46,287</u>	<u>52,643</u>	<u>(11,922)</u>	<u>(16,788)</u>	<u>34,365</u>	<u>35,855</u>
Net position - end of year	<u>\$ 50,373</u>	<u>\$ 46,287</u>	<u>\$ (9,159)</u>	<u>\$ (11,922)</u>	<u>\$ 41,214</u>	<u>\$ 34,365</u>

**Governmental activities.** Governmental activities for the year resulted in a change in net position of \$4,086,049. Key elements of this change are as follows:

General fund operations, as discussed further in Section D	\$ 4,034,901
Nonmajor fund - accrual basis	2,006,668
Excess depreciation, a nonbudgeted expense, over principal maturities	(2,410,258)
Change in other post employment benefits	(2,730,320)
Change in net pension liability	3,142,962
Change in long-term liabilities	84,442
Other	<u>(42,346)</u>
Total	<u>\$ 4,086,049</u>

**Business-type activities.** Business-type (electric) activities for the year resulted in a change in net position of \$2,763,570.

## D. FINANCIAL ANALYSIS OF THE GOVERNMENT'S FUNDS

As noted earlier, fund accounting is used to ensure and demonstrate compliance with finance-related legal requirements.

**Governmental funds.** The focus of governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing financing requirements. In particular, unassigned fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

# ANNUAL FINANCIAL STATEMENTS

As of the end of the current fiscal year, governmental funds reported combined ending fund balances of \$21,146,206, a change of \$17,050,745 in comparison to the prior year. Key elements of this change are as follows:

General fund operating results	\$ 4,034,901
Nonmajor funds operating results	<u>13,015,844</u>
Total	<u>\$ 17,050,745</u>

The general fund is the chief operating fund. At the end of the current fiscal year, unassigned fund balance of the general fund was \$10,231,391 while total fund balance was \$15,420,633. As a measure of the general fund's liquidity, it may be useful to compare both unassigned fund balance and total fund balance to total general fund expenditures. Refer to the table below.

<u>General Fund</u>	<u>6/30/17</u>	<u>6/30/16</u>	<u>Change</u>	% of Total General Fund Expenditures
Unassigned fund balance	\$ 10,231,391	\$ 8,204,008	\$ 2,027,383	7.9%
Total fund balance	\$ 15,420,633	\$ 11,385,732	\$ 4,034,901	11.9%

The total fund balance of the general fund changed by \$4,034,901 during the current fiscal year. Key factors in this change are as follows:

Excess of state and local revenues over budget	\$ 3,632,717
Budgetary appropriation surplus	1,484,840
Shortfall of tax collections over budget	(19,324)
Excess of current year over current year encumbrances spent in the subsequent year over prior year encumbrances to be spent in the current year	950,597
Use of free cash and overlay surplus	(2,841,434)
Change in stabilization balance	452,365
Other timing differences	<u>375,140</u>
Total	<u>\$ 4,034,901</u>

Included in the total general fund balance is the Town's stabilization account with the following balance:

	<u>6/30/17</u>	<u>6/30/16</u>	<u>Change</u>
General stabilization	\$ 3,935,110	\$ 3,485,140	\$ 449,970
Capital stabilization	<u>106,820</u>	<u>104,425</u>	<u>2,395</u>
Total	<u>\$ 4,041,930</u>	<u>\$ 3,589,565</u>	<u>\$ 452,365</u>

# ANNUAL FINANCIAL STATEMENTS

**Proprietary funds.** Proprietary funds provide the same type of information found in the business-type activities reported in the government-wide financial statements, but in more detail.

Unrestricted net position of the enterprise funds at the end of the year amounted to \$(22,951,851), a change of \$9,880,729 in comparison to the prior year.

Other factors concerning the finances of proprietary funds have already been addressed in the entity-wide discussion of business-type activities.

## **E. GENERAL FUND BUDGETARY HIGHLIGHTS**

There were no material differences between the original budget and the final amended budget.

## **F. CAPITAL ASSET AND DEBT ADMINISTRATION**

**Capital assets.** Total investment in capital assets for governmental and business-type activities at year-end amounted to \$206,021,780 (net of accumulated depreciation). This investment in capital assets includes land, buildings and system, improvements, and machinery and equipment.

Major capital asset events during the current fiscal year included the following:

- \$2,856,865 – Transmission line reconstruction
- \$903,997 – Highway improvements
- \$614,901 – Coakley playground improvements
- \$660,000 – Coakley field lights

Additional information on capital assets can be found in the Notes to the Financial Statements.

**Long-term debt.** At the end of the current fiscal year, total bonded debt outstanding was \$127,657,014, all of which was backed by the full faith and credit of the government.

Additional information on long-term debt can be found in the Notes to the Financial Statements.



## **REQUESTS FOR INFORMATION**

This financial report is designed to provide a general overview of the Town of Norwood's finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to:

Office of the Town Accountant  
Town of Norwood, Massachusetts  
566 Washington Street  
Norwood, Massachusetts 02062

# ANNUAL FINANCIAL STATEMENTS

## TOWN OF NORWOOD, MASSACHUSETTS

### STATEMENT OF NET POSITION

JUNE 30, 2017

	Governmental Activities	Business-Type Activities	Total
<b>ASSETS</b>			
Current:			
Cash and short-term investments	\$ 23,788,724	\$ 4,658,632	\$ 28,447,356
Investments	4,812,607	4,124,176	8,936,783
Receivables, net of allowance for uncollectibles:			
Property taxes	483,694	-	483,694
Excises	448,384	-	448,384
User fees	902,346	5,770,048	6,672,394
Departmental and other	660,403	-	660,403
Intergovernmental	2,528,987	-	2,528,987
Deposits held by others	-	4,226,393	4,226,393
Noncurrent:			
Receivables, net of allowance for uncollectibles:			
Property taxes	398,664	-	398,664
Capital assets:			
Land and construction in progress	21,981,381	6,814,147	28,795,528
Other capital assets, net of accumulated depreciation	142,254,778	34,971,474	177,226,252
<b>DEFERRED OUTFLOWS OF RESOURCES</b>			
Related to pensions	7,430,731	350,139	7,780,870
<b>TOTAL ASSETS AND DEFERRED OUTFLOWS OF RESOURCES</b>	205,690,699	60,915,009	266,605,708
<b>LIABILITIES</b>			
Current:			
Warrants payable	3,830,873	1,948	3,832,821
Accrued liabilities	3,446,012	2,143,254	5,589,266
Tax refunds payable	662,832	-	662,832
Customer deposits and reserves	-	4,374,753	4,374,753
Other current liabilities	301,363	-	301,363
Current portion of long-term liabilities:			
Bonds payable	6,654,446	7,392,248	14,046,694
Other	158,424	16,094	174,518
Noncurrent:			
Bonds payable, net of current portion	61,211,106	52,399,214	113,610,320
Net pension liability	38,095,497	1,795,076	39,890,573
Net OPEB obligation	38,023,826	1,641,534	39,665,360
Other, net of current portion	2,850,051	305,790	3,155,841
<b>DEFERRED INFLOWS OF RESOURCES</b>			
Related to pensions	83,091	3,915	87,006
<b>TOTAL LIABILITIES AND DEFERRED INFLOWS OF RESOURCES</b>	155,317,521	70,073,826	225,391,347
<b>NET POSITION</b>			
Net investment in capital assets	99,242,641	13,793,034	113,035,675
Restricted for:			
Grants and other statutory restrictions	2,831,457	-	2,831,457
Permanent funds:			
Nonexpendable	481,033	-	481,033
Expendable	356,304	-	356,304
Unrestricted	(52,538,257)	(22,951,851)	(75,490,108)
<b>TOTAL NET POSITION</b>	\$ 50,373,178	\$ (9,158,817)	\$ 41,214,361

The accompanying notes are an integral part of these financial statements.

# ANNUAL FINANCIAL STATEMENTS

## TOWN OF NORWOOD, MASSACHUSETTS

### STATEMENT OF ACTIVITIES

FOR THE YEAR ENDED JUNE 30, 2017

	Program Revenues			Net (Expenses) Revenues and Changes in Net Position		
	Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Governmental Activities	Business- Type Activities	Total
<b>Governmental Activities:</b>						
General government	\$ 10,494,632	\$ 692,158	\$ -	\$ (9,523,296)	\$ -	\$ (9,523,296)
Public safety	28,584,664	3,441,128	-	(24,986,565)	-	(24,986,565)
Education	62,370,381	2,639,636	161,612	(40,175,383)	-	(40,175,383)
Public works	11,354,857	1,169,217	2,898,478	(6,917,359)	-	(6,917,359)
Water and sewer	12,268,801	14,935,723	-	2,666,922	-	2,666,922
Broadband cable	6,249,406	7,492,696	-	1,243,290	-	1,243,290
Health and human services	2,006,348	99,895	-	(1,817,219)	-	(1,817,219)
Culture and recreation	5,101,577	221,213	-	(4,239,401)	-	(4,239,401)
Interest	1,766,765	-	-	(1,766,765)	-	(1,766,765)
Intergovernmental	1,609,108	-	-	(1,609,108)	-	(1,609,108)
Total Governmental Activities	141,806,539	30,691,666	3,060,090	(87,124,884)	-	(87,124,884)
<b>Business-Type Activities:</b>						
Electric light services	41,936,361	50,817,903	-	-	8,881,542	8,881,542
Total	\$ 183,742,900	\$ 81,509,569	\$ 3,060,090	(87,124,884)	8,881,542	(78,243,342)
<b>General Revenues and Transfers:</b>						
Property taxes				69,185,670	-	69,185,670
Excises				4,886,609	-	4,886,609
Penalties, interest and other taxes				2,423,256	-	2,423,256
Grants and contributions not restricted to specific programs				5,053,091	-	5,053,091
Investment income				157,424	(11,212)	146,212
Miscellaneous				2,946,004	452,119	3,398,123
Transfers, net				6,558,879	(6,558,879)	-
Total general revenues and transfers				91,210,933	(6,117,972)	85,092,961
Change in Net Position				4,086,049	2,763,570	6,849,619
<b>Net Position:</b>						
Beginning of year				46,287,129	(11,922,387)	34,364,742
End of year				\$ 50,373,178	\$ (9,158,817)	\$ 41,214,361

The accompanying notes are an integral part of these financial statements.

# ANNUAL FINANCIAL STATEMENTS

## TOWN OF NORWOOD, MASSACHUSETTS

### GOVERNMENTAL FUNDS

#### BALANCE SHEET

JUNE 30, 2017

	<u>General</u>	<u>Nonmajor Governmental Funds</u>	<u>Total Governmental Funds</u>
<b>ASSETS</b>			
Cash and short-term investments	\$ 18,678,892	\$ 5,109,832	\$ 23,788,724
Investments	4,041,930	770,677	4,812,607
Receivables:			
Property taxes	1,346,453	-	1,346,453
Excises	820,108	-	820,108
User fees	1,311,410	-	1,311,410
Departmental and other	660,403	-	660,403
Intergovernmental	<u>673,265</u>	<u>1,855,722</u>	<u>2,528,987</u>
<b>TOTAL ASSETS</b>	<u>\$ 27,532,461</u>	<u>\$ 7,736,231</u>	<u>\$ 35,268,692</u>
<b>LIABILITIES</b>			
Warrants payable	\$ 3,590,215	\$ 240,658	\$ 3,830,873
Accrued liabilities	2,825,779	-	2,825,779
Tax refunds payable	662,832	-	662,832
Other liabilities	<u>301,363</u>	<u>-</u>	<u>301,363</u>
<b>TOTAL LIABILITIES</b>	7,380,189	240,658	7,620,847
<b>DEFERRED INFLOWS OF RESOURCES</b>			
Unavailable revenues	4,731,639	1,770,000	6,501,639
<b>FUND BALANCES</b>			
Nonspendable	-	481,033	481,033
Restricted	-	5,350,737	5,350,737
Committed	106,820	-	106,820
Assigned	5,082,422	-	5,082,422
Unassigned	<u>10,231,391</u>	<u>(106,197)</u>	<u>10,125,194</u>
<b>TOTAL FUND BALANCES</b>	<u>15,420,633</u>	<u>5,725,573</u>	<u>21,146,206</u>
<b>TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES</b>	<u>\$ 27,532,461</u>	<u>\$ 7,736,231</u>	<u>\$ 35,268,692</u>

The accompanying notes are an integral part of these financial statements.

# ANNUAL FINANCIAL STATEMENTS

TOWN OF NORWOOD, MASSACHUSETTS

## RECONCILIATION OF TOTAL GOVERNMENTAL FUND BALANCES TO NET POSITION OF GOVERNMENTAL ACTIVITIES IN THE STATEMENT OF NET POSITION

JUNE 30, 2017

<b>Total governmental fund balances</b>	\$ 21,146,206
<ul style="list-style-type: none"><li>• Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds.</li></ul>	164,236,159
<ul style="list-style-type: none"><li>• Revenues are reported on the accrual basis of accounting and are not deferred until collection.</li></ul>	5,256,755
<ul style="list-style-type: none"><li>• Long-term liabilities, including bonds payable, net pension liability, net OPEB obligation are not due and payable in the current period and, therefore, are not reported in the governmental funds.</li></ul>	(146,993,350)
<ul style="list-style-type: none"><li>• Other</li></ul>	<u>6,727,408</u>
<b>Net position of governmental activities</b>	<u><u>\$ 50,373,178</u></u>

The accompanying notes are an integral part of these financial statements.



# ANNUAL FINANCIAL STATEMENTS

## TOWN OF NORWOOD, MASSACHUSETTS

### GOVERNMENTAL FUNDS

#### STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES

FOR THE YEAR ENDED JUNE 30, 2017

	<u>General</u>	<u>Nonmajor Governmental Funds</u>	<u>Total Governmental Funds</u>
<b>Revenues:</b>			
Property taxes	\$ 69,150,654	\$ -	\$ 69,150,654
Excises	4,695,752	-	4,695,752
Penalties, interest and other taxes	2,423,256	-	2,423,256
Charges for services	24,075,588	3,253,285	27,328,873
Intergovernmental	21,065,768	4,974,149	26,039,917
Licenses and permits	3,124,349	-	3,124,349
Investment income	137,420	20,004	157,424
Miscellaneous	<u>2,040,145</u>	<u>1,330,181</u>	<u>3,370,326</u>
Total Revenues	126,712,932	9,577,619	136,290,551
<b>Expenditures:</b>			
Current:			
General government	5,233,152	1,441,035	6,674,187
Public safety	15,220,892	175,365	15,396,257
Education	51,252,421	7,821,546	59,073,967
Public works	8,329,618	3,239,393	11,569,011
Broadband cable	6,227,718	-	6,227,718
Water and sewer	11,124,722	-	11,124,722
Health and human services	1,297,835	198,830	1,496,665
Culture and recreation	2,954,271	1,464,157	4,418,428
Employee benefits	19,423,544	-	19,423,544
Debt service	7,369,790	-	7,369,790
Intergovernmental	<u>1,609,108</u>	<u>-</u>	<u>1,609,108</u>
Total Expenditures	<u>130,043,071</u>	<u>14,340,326</u>	<u>144,383,397</u>
Excess (deficiency) of revenues over expenditures	(3,330,139)	(4,762,707)	(8,092,846)
<b>Other Financing Sources (Uses):</b>			
Issuance of bonds	-	18,584,712	18,584,712
Issuance of refunding bonds	20,300,000	-	20,300,000
Payment to refunding escrow agent	(20,300,000)	-	(20,300,000)
Transfers in	7,379,040	14,000	7,393,040
Transfers out	<u>(14,000)</u>	<u>(820,161)</u>	<u>(834,161)</u>
Total Other Financing Sources (Uses)	<u>7,365,040</u>	<u>17,778,551</u>	<u>25,143,591</u>
Excess (deficiency) of revenues and other sources over expenditures and other uses	4,034,901	13,015,844	17,050,745
Fund Balance, at Beginning of Year, as restated	<u>11,385,732</u>	<u>(7,290,271)</u>	<u>4,095,461</u>
Fund Balance, at End of Year	<u>\$ 15,420,633</u>	<u>\$ 5,725,573</u>	<u>\$ 21,146,206</u>

The accompanying notes are an integral part of these financial statements.

# ANNUAL FINANCIAL STATEMENTS

## TOWN OF NORWOOD, MASSACHUSETTS

### RECONCILIATION OF THE STATEMENT OF REVENUES EXPENDITURES, AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES

FOR THE YEAR ENDED JUNE 30, 2017

<b>Net changes in fund balances - total governmental funds</b>	<b>\$ 17,050,745</b>
<ul style="list-style-type: none"><li>Governmental funds report capital outlays as expenditures. However, in the Statement of Activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense:<ul style="list-style-type: none"><li>Capital outlay 7,575,536</li><li>Loss on disposal of assets (7,660)</li><li>Depreciation (7,566,910)</li></ul></li><li>The issuance of long-term debt (e.g., bonds) provides current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the financial resources of governmental funds. Neither transaction, however, has any effect on net position:<ul style="list-style-type: none"><li>Issuance of debt (18,584,712)</li><li>Repayments of debt 5,156,652</li><li>Reduction due to refunding 568,200</li><li>Change in net pension liability 3,142,962</li><li>Change in OPEB obligation (2,730,320)</li></ul></li><li>Revenues in the Statement of Activities that do not provide current financial resources are fully deferred in the Statement of Revenues, Expenditures and Changes in Fund Balances. Therefore, the recognition of revenue for various types of accounts receivable (i.e., real estate and personal property, motor vehicle excise, etc.) differ between the two statements. This amount represents the net change in deferred revenue. 2,482,618</li><li>In the statement of activities, interest is accrued on outstanding long-term debt, whereas in governmental funds interest is not reported until due. 373,679</li><li>Some expenses reported in the Statement of Activities, such as compensated absences, do not require the use of current financial resources and therefore, are not reported as expenditures in the governmental funds. 84,442</li><li>Other (3,459,183)</li></ul>	
<b>Change in net position of governmental activities</b>	<b>\$ 4,086,049</b>

The accompanying notes are an integral part of these financial statements.

# ANNUAL FINANCIAL STATEMENTS

## TOWN OF NORWOOD, MASSACHUSETTS GENERAL FUND

### STATEMENT OF REVENUES AND OTHER SOURCES, AND EXPENDITURES AND OTHER USES - BUDGET AND ACTUAL

FOR THE YEAR ENDED JUNE 30, 2017

	<u>Budgeted Amounts</u>			<u>Actual Amounts</u>	<u>Variance with Final Budget Positive (Negative)</u>
	<u>Original Budget</u>	<u>Final Budget</u>			
<b>Revenues and Other Sources:</b>					
Property taxes	\$ 69,169,977	\$ 69,169,977	\$	69,169,977	\$ -
Excise	4,435,848	4,435,848		4,695,752	259,904
Charges for services	23,955,367	23,955,367		24,075,588	120,221
Penalties, interest and other taxes	2,443,886	2,443,886		2,423,256	(20,630)
Licenses and permits	2,906,051	2,906,051		3,124,349	218,298
Intergovernmental	11,968,327	11,968,327		11,990,306	21,979
Investment income	284,760	284,760		39,975	(244,785)
Miscellaneous	-	-		1,924,639	1,924,639
Transfers in	6,025,949	6,025,949		7,379,040	1,353,091
Use of free cash	2,794,004	2,794,004		2,794,004	-
Other sources	162,937	162,937		162,937	-
<b>Total Revenues and Other Sources</b>	<b>124,147,106</b>	<b>124,147,106</b>		<b>127,779,823</b>	<b>3,632,717</b>
<b>Expenditures and Other Uses:</b>					
General government	6,122,276	6,122,276		5,871,571	250,705
Public safety	15,409,558	15,409,558		15,288,834	120,724
Education	42,823,615	42,823,615		42,720,617	102,998
Public works	8,420,737	8,420,737		8,304,214	116,523
Broadband cable	6,782,560	6,782,560		6,253,174	529,386
Water and sewer	11,126,393	11,126,393		11,041,900	84,493
Health and human services	1,385,455	1,385,455		1,356,655	28,800
Culture and recreation	2,934,575	2,934,575		2,871,879	62,696
Employee benefits	19,816,636	19,816,636		19,611,417	205,219
Debt service	7,365,485	7,365,485		7,363,977	1,508
Intergovernmental	1,590,896	1,590,896		1,609,108	(18,212)
Transfers out	368,920	368,920		368,920	-
<b>Total Expenditures and Other Uses</b>	<b>124,147,106</b>	<b>124,147,106</b>		<b>122,662,266</b>	<b>1,484,840</b>
Excess (deficiency) of revenues and other sources over expenditures and other uses	\$ -	\$ -	\$	5,117,557	\$ 5,117,557

The accompanying notes are an integral part of these financial statements.

# ANNUAL FINANCIAL STATEMENTS

TOWN OF NORWOOD, MASSACHUSETTS

PROPRIETARY FUNDS

STATEMENT OF NET POSITION

JUNE 30, 2017

	Business-Type Activities <u>Enterprise Funds</u> Electric Light <u>Fund</u>
<b>ASSETS</b>	
Current:	
Cash and short-term investments	\$ 4,658,632
Investments	4,124,176
Accounts receivable	5,770,048
Deposits held by others	<u>4,226,393</u>
Total current assets	18,779,249
Noncurrent:	
Capital Assets	
Land and construction in progress	6,814,147
Other capital assets, net of accumulated depreciation	<u>34,971,474</u>
Total noncurrent assets	<u>41,785,621</u>
<b>DEFERRED OUTFLOWS OF RESOURCES</b>	
Related to pensions	<u>350,139</u>
<b>TOTAL ASSETS AND DEFERRED OUTFLOWS OF RESOURCES</b>	60,915,009
<b>LIABILITIES</b>	
Current:	
Warrants payable	1,948
Accrued liabilities	2,143,254
Customer deposits and reserves	4,374,753
Current portion of long-term liabilities:	
Bonds payable	7,392,248
Other	<u>16,094</u>
Total current liabilities	13,928,297
Noncurrent:	
Bonds payable, net of current portion	52,399,214
Net pension liability	1,795,076
Net OPEB obligation	1,641,534
Other, net of current portion	<u>305,790</u>
Total noncurrent liabilities	<u>56,141,614</u>
<b>DEFERRED INFLOWS OF RESOURCES</b>	
Related to pensions	<u>3,915</u>
<b>TOTAL LIABILITIES AND DEFERRED INFLOWS OF RESOURCES</b>	70,073,826
<b>NET POSITION</b>	
Net investment in capital assets	13,793,034
Unrestricted	<u>(22,951,851)</u>
<b>TOTAL NET POSITION</b>	<u>\$ (9,158,817)</u>

The accompanying notes are an integral part of these financial statements.

# ANNUAL FINANCIAL STATEMENTS

## TOWN OF NORWOOD, MASSACHUSETTS

### PROPRIETARY FUNDS

#### STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND NET POSITION

FOR THE YEAR ENDED JUNE 30, 2017

	Business-Type Activities Enterprise Funds Electric Light Fund
<b>Operating Revenues:</b>	
Charges for services	\$ 50,817,903
Other	452,119
Total Operating Revenues	51,270,022
<b>Operating Expenses:</b>	
Salaries and benefits	3,499,853
Purchase power	28,024,700
Other operating expenses	6,226,939
Depreciation	1,862,400
Total Operating Expenses	39,613,892
Operating Income	11,656,130
<b>Nonoperating Revenues (Expenses):</b>	
Interest expense	(2,322,469)
Investment income	(11,212)
Total Nonoperating Revenues (Expenses), Net	(2,333,681)
Income Before Transfers	9,322,449
<b>Transfers:</b>	
Transfers out	(6,558,879)
Change in Net Position	2,763,570
Net Position at Beginning of Year	(11,922,387)
Net Position at End of Year	\$ (9,158,817)

The accompanying notes are an integral part of these financial statements.



# ANNUAL FINANCIAL STATEMENTS

TOWN OF NORWOOD, MASSACHUSETTS

PROPRIETARY FUNDS

STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED JUNE 30, 2017

	Business-Type Activities
	<u>Enterprise Funds</u>
	Electric
	Light
	<u>Fund</u>
<b><u>Cash Flows From Operating Activities:</u></b>	
Receipts from customers and users	\$ 50,731,859
Payments to vendors and employees	<u>(39,232,038)</u>
Net Cash Provided By Operating Activities	11,499,821
<b><u>Cash Flows From Noncapital Financing Activities:</u></b>	
Allocation of customer deposits	68,752
Transfers out	<u>(6,558,879)</u>
Net Cash (Used For) Noncapital Financing Activities	(6,490,127)
<b><u>Cash Flows From Capital and Related Financing Activities:</u></b>	
Acquisition and construction of capital assets	(3,722,720)
Principal payments on bonds	(1,152,000)
Principal payments on notes	(8,000,000)
Interest expense	<u>(2,322,469)</u>
Net Cash (Used For) Capital and Related Financing Activities	(15,197,189)
<b><u>Cash Flows From Investing Activities:</u></b>	
Investment income	(11,212)
Change in investments	<u>1,629,305</u>
Net Cash Provided By Investing Activities	<u>1,618,093</u>
Net Change in Cash and Short-Term Investments	(8,569,402)
Cash and Short-Term Investments, Beginning of Year	<u>13,228,034</u>
Cash and Short-Term Investments, End of Year	<u>\$ 4,658,632</u>
<b><u>Reconciliation of Operating Income (Loss) to Net Cash</u></b>	
<b><u>Provided by (Used For) Operating Activities:</u></b>	
Operating income	\$ 11,656,130
Adjustments to reconcile operating income to net cash provided by operating activities:	
Depreciation	1,862,400
Changes in assets, liabilities, and deferred outflows/inflows:	
User fees	(538,163)
Other assets	(14,066)
Deferred outflows - related to pensions	164,229
Warrants and accounts payable	(7,554)
Accrued liabilities	(1,467,237)
Net pension liability	(148,098)
Net OPEB obligation	106,081
Deferred inflows - related to pensions	(1,231)
Other liabilities	<u>(112,670)</u>
Net Cash Provided By Operating Activities	<u>\$ 11,499,821</u>

The accompanying notes are an integral part of these financial statements.

# ANNUAL FINANCIAL STATEMENTS

## TOWN OF NORWOOD, MASSACHUSETTS

### FIDUCIARY FUNDS

#### STATEMENT OF FIDUCIARY NET POSITION

JUNE 30, 2017

	Pension Trust Fund (December 31, 2016)	Other Post-Employment Benefits Trust Fund	Agency Funds
<b>ASSETS</b>			
Cash and short-term investments	\$ 962,889	\$ 100,000	\$ 840,986
Investments	142,094,944	1,592,899	-
Accounts receivable	<u>277,175</u>	<u>-</u>	<u>10,547</u>
Total Assets	143,335,008	1,692,899	851,533
<b>LIABILITIES AND NET POSITION</b>			
Other liabilities	<u>282,745</u>	<u>-</u>	<u>-</u>
Total Liabilities	<u>282,745</u>	<u>-</u>	<u>-</u>
<b>NET POSITION</b>			
Total net position held in trust	<u>\$ 143,052,263</u>	<u>\$ 1,692,899</u>	<u>\$ 851,533</u>

The accompanying notes are an integral part of these financial statements.

# ANNUAL FINANCIAL STATEMENTS

## TOWN OF NORWOOD, MASSACHUSETTS

### FIDUCIARY FUNDS

#### STATEMENT OF CHANGES IN FIDUCIARY NET POSITION

FOR THE YEAR ENDED JUNE 30, 2017

	Pension Trust Fund (year ended December 31, 2016)	Other Post-Employment Benefits Trust Fund
<b>Additions:</b>		
Contributions:		
Employers	\$ 4,574,397	\$ 4,679,657
Plan members	3,586,177	-
Other systems and Commonwealth of Massachusetts	344,949	-
Other	<u>76,671</u>	<u>-</u>
Total contributions	8,582,194	4,679,657
Investment Income:		
Increase (decrease) in fair value of investments	12,627,615	64,816
Investment income	-	50,373
Less: management fees	<u>(880,312)</u>	<u>-</u>
Net investment income	<u>11,747,303</u>	<u>115,189</u>
Total additions	20,329,497	4,794,846
<b>Deductions:</b>		
Benefit payments to plan members and beneficiaries	11,212,149	4,329,657
Refunds to plan members	98,743	-
Transfers to other systems	312,864	-
Administrative expenses	<u>269,029</u>	<u>-</u>
Total deductions	<u>11,892,785</u>	<u>4,329,657</u>
Net increase	8,436,712	465,189
<b>Net position:</b>		
Beginning of year	<u>134,615,551</u>	<u>1,227,710</u>
End of year	<u><u>\$ 143,052,263</u></u>	<u><u>\$ 1,692,899</u></u>

The accompanying notes are an integral part of these financial statements.

# ANNUAL FINANCIAL STATEMENTS

## TOWN OF NORWOOD, MASSACHUSETTS

### Notes to Financial Statements

#### 1. Summary of Significant Accounting Policies

The accounting policies of the Town of Norwood (the Town) conform to generally accepted accounting principles (GAAP) as applicable to governmental units. The following is a summary of the more significant policies:

##### A. Reporting Entity

The Town is a municipal corporation governed by an elected Board of Selectmen. As required by generally accepted accounting principles, these financial statements present the government and applicable component units for which the government is considered to be financially accountable.

*Blended Component Unit:* - Blended component units are entities that are legally separate, but are so related that they are, in substance, the same as the primary government, providing services entirely or almost entirely for the benefit of the primary government. The following component unit is blended within the primary government:

In the Fiduciary Funds: The Norwood Retirement System (the System) –The system is a defined benefit contributory retirement system created under state statute. It is administered by a Retirement Board comprised of five members: the Town Accountant who serves ex officio; two individuals elected by the participants in the system; and individual appointed by the Board of Selectmen; and an individual chosen by the members. The system provides pension benefits to retired Town employees. Other financial information for the System can be obtained from the office of the Retirement Board, Norwood Town Hall, 566 Washington Street, 3<sup>rd</sup> Floor, Norwood, Massachusetts 02062.

##### B. Government-wide and Fund Financial Statements

###### Government-wide Financial Statements

The government-wide financial statements (i.e., the Statement of Net Position and the Statement of Activities) report information on all of the nonfiduciary activities of the primary government. For the most part, the effect of interfund activity has been removed from these statements. *Governmental activities*, which normally are supported by taxes and intergovernmental revenues, are reported separately from *business-type activities*, which rely to a significant extent on fees and charges for support.

The Statement of Activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. *Direct expenses* are those that are clearly identifiable with a specific function

or segment. Program revenues include (1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and (2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as *general revenues*.

## Fund Financial Statements

Separate financial statements are provided for governmental funds, proprietary funds, and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements.

### C. Measurement Focus, Basis of Accounting, and Financial Statement Presentation

#### Government-wide Financial Statements

The government-wide financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting*. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met. As a general rule, the effect of interfund activity has been eliminated from the government-wide financial statements.

Amounts reported as *program revenues* include (1) charges to customers or applicants for goods, services, or privileges provided, (2) operating grants and contributions, and (3) capital grants and contributions, including special assessments. Internally dedicated resources are reported as *general revenues* rather than as program revenues. Likewise, general revenues include all taxes and excises.

#### Fund Financial Statements

Governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the Town considers property tax revenues to be available if they are collected within 60 days of the end of the current fiscal period. All other revenue items are considered to be measurable and available only when cash is received by the government. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.



# ANNUAL FINANCIAL STATEMENTS

The Town reports the following major governmental funds:

- The *general fund* is the government's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

The proprietary fund financial statements are reported using the *economic resources measurement* focus and the *accrual basis of accounting*. Under this method, revenues are recognized when earned and expenses are recorded when liabilities are incurred.

Proprietary funds distinguish operating revenues and expenses from non-operating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the enterprise fund are charges to customers for sales and services. Operating expenses for enterprise funds include the cost of sales and services, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

The Town reports the following major proprietary fund:

- Electric Light (Enterprise) Fund: To account for the operation of the Town's Electric Light operations, which provide electric power to commercial and residential citizens in the Town of Norwood.

The fiduciary fund financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting*. Under this method, revenues are recognized when earned and expenses are recorded when liabilities are incurred.

The Town reports the following fiduciary funds:

- The *pension trust fund* accounts for the activities of the Employees Contributory Retirement System, which accumulates resources for pension benefit payments to qualified employees.
- The *other post-employment benefit trust fund* is used to accumulate resources for health and life insurance benefits for retired employees. These funds reduce the unfunded actuarial liability of healthcare and other post-employment benefits. Contributions to this fund are irrevocable.
- The *agency funds* account for fiduciary assets held by the Town in a custodial capacity as an agent on behalf of others. Agency funds report only assets and liabilities, and therefore, have no measurement focus.

## *D. Cash and Short-Term Investments*

Cash balances from all funds, except those required to be segregated by law, are combined to form a consolidation of cash. Cash balances are invested to the extent available, and interest earnings are recognized in the general fund. Certain special revenue, proprietary, and fiduciary funds segregate cash, and investment earnings become a part of those funds.

Deposits with financial institutions consist primarily of demand deposits, certificates of deposits, and savings accounts. A cash and investment pool is maintained that is available for use by all funds. Each fund's portion of this pool is reflected on the combined financial statements under the caption "cash and short-term investments". The interest earnings attributable to each fund type are included under investment income.

For purpose of the statement of cash flows, the proprietary funds consider investments with original maturities of three months or less to be short-term investments.

## *E. Investments*

State and local statutes place certain limitations on the nature of deposits and investments available. Deposits in any financial institution may not exceed certain levels within the financial institution. Non-fiduciary fund investments can be made in securities issued by or unconditionally guaranteed by the U.S. Government or agencies that have a maturity of one year or less from the date of purchase and repurchase agreements guaranteed by such securities with maturity dates of no more than 90 days from the date of purchase.

Investments for the Contributory Retirement System and Trust Funds consist of marketable securities, bonds, and short-term money market investments. Investments are carried at fair value, except certificates of deposit which are reported at cost.

## *F. Property Tax Limitations*

Legislation known as "Proposition 2½" has limited the amount of revenue that can be derived from property taxes. The prior fiscal year's tax levy limit is used as a base and cannot increase by more than 2.5 percent (excluding new growth), unless an override is voted. The actual fiscal year 2017 tax levy reflected an excess capacity of \$9,646.

## *G. Capital Assets*

Capital assets, which include property, plant, equipment, and infrastructure assets are reported in the applicable governmental or business-type activities columns in the government-wide financial statements. Capital assets are defined by the Town as assets with an initial individual cost of more than \$10,000 and an estimated useful life in excess of two years. Such assets

# ANNUAL FINANCIAL STATEMENTS

are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at acquisition value at the date of donation.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets' lives are not capitalized.

Major outlays for capital assets and improvements are capitalized as projects are constructed. Interest incurred during the construction phase of capital assets of business-type activities is included as part of the capitalized value of the assets constructed.

Capital assets are depreciated using the straight-line method over the following estimated useful lives:

<u>Assets</u>	<u>Years</u>
Buildings	40
Building improvements	20
Infrastructure	30 - 75
Vehicles	5
Office equipment	5
Computer equipment	5

## *H. Compensated Absences*

It is the Town's policy to permit employees to accumulate earned but unused vacation and sick pay benefits. All vested sick and vacation pay is accrued when incurred in the government-wide, proprietary, and fiduciary fund financial statements. A liability for these amounts is reported in governmental funds only if they have matured, for example, as a result of employee resignations and retirements.

## *I. Long-Term Obligations*

In the government-wide financial statements, and proprietary fund types in the fund financial statements, long-term debt, and other long-term obligations are reported as liabilities in the applicable governmental activities, business-type activities, or proprietary fund type Statement of Net Position.

## *J. Fund Equity*

Fund equity at the governmental fund financial reporting level is classified as "fund balance". Fund equity for all other reporting is classified as "net position".

**Fund Balance** - Generally, fund balance represents the difference between the current assets/deferred outflows and current liabilities/deferred inflows. The Town reserves those portions of fund balance that are legally segregated for a specific future use or which do not represent available, spendable resources and therefore, are not available for appropriation or expenditure.

Unassigned fund balance indicates that portion of fund balance that is available for appropriation in future periods.

When an expenditure is incurred that would qualify for payment from multiple fund balance types, the Town uses the following order to liquidate liabilities: restricted, committed, assigned, and unassigned.

*Net Position* - Net position represents the difference between assets/deferred outflows and liabilities/deferred inflows. Net investment in capital assets, consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances of any borrowing used for the acquisition, construction or improvement of those assets. Net position is reported as restricted when there are limitations imposed on their use either through the enabling legislation adopted by the Town or through external restrictions imposed by creditors, grantors, or laws or regulations of other governments. The remaining net position is reported as unrestricted.

## K. *Use of Estimates*

The preparation of basic financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosures for contingent assets and liabilities at the date of the basic financial statements and the reported amounts of the revenues and expenditures/expenses during the fiscal year. Actual results could vary from estimates that were used.

## 2. **Stewardship, Compliance, and Accountability**

### A. *Budgetary Information*

At the annual town meeting, the Finance Committee presents an operating and capital budget for the proposed expenditures of the fiscal year commencing the following July 1. The budget, as enacted by town meeting, establishes the legal level of control and specifies that certain appropriations are to be funded by particular revenues. The original budget is amended during the fiscal year at special town meetings as required by changing conditions. In cases of extraordinary or unforeseen expenses, the Finance Committee is empowered to transfer funds from the reserve fund (a contingency appropriation) to a departmental appropriation. "Extraordinary" includes expenses which are not in the usual line, or are great or exceptional. "Unforeseen" includes expenses which are not foreseen as of the time of the annual meeting when appropriations are voted.

Departments are limited to the line items as voted. Certain items may exceed the line item budget as approved if it is for an emergency and for the safety of the general public. These items are limited by the Massachusetts General Laws and must be raised in the next year's tax rate.

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Formal budgetary integration is employed as a management control device during the year for the general fund and proprietary funds. Effective budgetary control is achieved for all other funds through provisions of the Massachusetts General Laws.

At year-end, appropriation balances lapse, except for certain unexpended capital items and encumbrances which will be honored during the subsequent year.

## B. Budgetary Basis

The general fund final appropriation appearing on the "Budget and Actual" page of the fund financial statements represents the final amended budget after all reserve fund transfers and supplemental appropriations.

## C. Budget/GAAP Reconciliation

The budgetary data for the general fund is based upon accounting principles that differ from generally accepted accounting principles (GAAP). Therefore, in addition to the GAAP basis financial statements, the results of operations of the general fund are presented in accordance with budgetary accounting principles to provide a meaningful comparison to budgetary data.

The following is a summary of adjustments made to the actual revenues and other sources, and expenditures and other uses, to conform to the budgetary basis of accounting.

<u>General Fund</u>	<u>Revenues and Other Financing Sources</u>	<u>Expenditures and Other Financing Uses</u>
Revenues/Expenditures (GAAP basis)	\$ 126,712,932	\$ 130,043,071
Other financing sources/uses (GAAP basis)	<u>7,379,040</u>	<u>14,000</u>
Subtotal (GAAP Basis)	134,091,972	130,057,071
Adjust tax revenue to accrual basis	19,324	-
Reverse beginning of year appropriation carryforwards from expenditures	-	(1,694,527)
Add end-of-year appropriation carryforwards from expenditures	-	2,645,124
To record use of free cash	2,794,004	-
Other sources	47,430	-
To reverse the effect of non- budgeted State contributions	(9,075,462)	(9,075,462)
To remove unbudgeted stabilization fund	(97,445)	354,920
Other timing differences	<u>-</u>	<u>375,140</u>
Budgetary basis	<u>\$ 127,779,823</u>	<u>\$ 122,662,266</u>



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## D. Deficit Fund Equity

Certain individual funds reflected deficit balances as of June 30, 2017.

It is anticipated that the deficits in these funds will be eliminated through future departmental revenues, bond proceeds, and transfers from other funds.

## **3. Cash and Short-Term Investments**

*Custodial Credit Risk - Deposits.* Custodial credit risk is the risk that in the event of a bank failure, the Town's and Contributory Retirement System's (the System) deposits may not be returned. Massachusetts General Law Chapter 44, Section 55, limits the Town's deposits "in a bank or trust company or banking company to an amount not exceeding sixty percent of the capital and surplus of such bank or trust company or banking company, unless satisfactory security is given to it by such bank or trust company or banking company for such excess." Massachusetts General Law Chapter 32, Section 23, limits the System's deposits "in a bank or trust company to an amount not exceeding ten percent of the capital and surplus of such bank or trust company." The Town and System does not have a deposit policy for custodial credit risk.

As of June 30, 2017 and December 31, 2016, \$106,388 and \$360,874 of the Town's and System's bank balances of \$30,777,326 and \$1,030,519, respectively, were exposed to custodial credit risk as uninsured or uncollateralized.

## **4. Investments**

### A. Credit Risk

Generally, credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. For short-term investments that were purchased using surplus revenues, Massachusetts General Law, Chapter 44, Section 55, limits the Town's investments to the top rating issued by at least one nationally recognized statistical rating organization (NRSROs).

Presented below (in thousands) is the actual rating as of year-end for each investment of the Town. (All federal agency securities have an implied credit rating of AAA.):

<u>Investment Type</u>	<u>Amount</u>	<u>Minimum Legal Rating</u>	<u>Exempt From Disclosure</u>	<u>Rating as of Aaa</u>
U.S. Treasury	\$ 1,451		\$ -	\$ 1,451
Certificates of deposits	475		-	475
Corporate bonds	1,320		-	1,320
Corporate equities	2,384	N/A	2,384	-
Mutual funds	3,596	N/A	3,596	-
Federal agency securities	1,304		-	1,304
Total investments	<u>\$ 10,530</u>		<u>\$ 5,980</u>	<u>\$ 4,550</u>

# ANNUAL FINANCIAL STATEMENTS

Massachusetts General Law, Chapter 32, Section 23, limits the investment of System funds, to the extent not required for current disbursements, in the PRIT Fund or in securities, other than mortgages or collateral loans, which are legal for the investment of funds in savings banks under the laws of the Commonwealth, provided that no more than the established percentage of assets is invested in any one security.

All of the System's investments are reported at fair value and are exempt from credit risk disclosure.

## **B. Custodial Credit Risk**

The custodial credit risk for investments is the risk that, in the event of the failure of the counterparty (e.g., broker-dealer) to a transaction, a government will not be able to recover the value of its investment or collateral securities that are in the possession of another party. The Town does not have policies for custodial credit risk.

All of the Town's and System's investments of \$10,529,682 and \$142,094,944 respectively, are exposed to custodial credit risk because the related securities are uninsured, unregistered and/or held by the Town's and System's brokerage firm, which is also the counterparty to these securities. The Town and System manage this custodial credit risk with SIPC, excess SIPC, and by maintaining investments in the Town's name.

## **C. Concentration of Credit Risk**

The Town places no limit on the amount the Town may invest in any one issuer. Investments in any one issuer. The Town does not have an investment in one issuer greater than 5% of total investments.

Massachusetts General Law Chapter 32, Section 23 limits the amount the System may invest in any one issuer or security type, with the exception of the PRIT Fund. The System does not have an investment in one issuer greater than 5% of total investments.

## **D. Interest Rate Risk**

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value to changes in market interest rates. The Town does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

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Information about the sensitivity of the fair values of the Town's investments to market interest rate fluctuations is as follows (in thousands):

<u>Investment Type</u>	<u>Amount</u>	<u>Investment Maturities (in Years)</u>			
		<u>Less Than 1</u>	<u>1-5</u>	<u>6-10</u>	<u>N/A</u>
U.S. Treasury	\$ 1,451	\$ -	\$ 1,451	\$ -	\$ -
Certificates of deposit	475	475	-	-	-
Corporate bonds	1,320	90	1,230	-	-
Corporate equities	2,384	-	-	-	2,384
Mutual funds	3,596	-	-	-	3,596
Federal agency securities	1,304	100	1,204	-	-
Total	<u>\$ 10,530</u>	<u>\$ 665</u>	<u>\$ 3,885</u>	<u>\$ -</u>	<u>\$ 5,980</u>

Information about the sensitivity of the fair values of the System's investments to market interest rate fluctuations is as follows (in thousands):

<u>Investment Type</u>	<u>Amount</u>	<u>Investment Maturities (in Years)</u>				
		<u>Less Than 1</u>	<u>1-5</u>	<u>6-10</u>	<u>More Than 10</u>	<u>N/A</u>
Fixed income	\$ 6,528	\$ 183	\$ 3,070	\$ 1,847	\$ 1,428	\$ -
Equity investments	33,467	-	-	-	-	33,467
Mutual funds	74,915	-	-	-	-	74,915
External investment pool	27,185	-	-	-	-	27,185
Total	<u>\$ 142,095</u>	<u>\$ 183</u>	<u>\$ 3,070</u>	<u>\$ 1,847</u>	<u>\$ 1,428</u>	<u>\$ 135,567</u>

## E. Foreign Currency Risk

Foreign currency risk is the risk that changes in foreign exchange rates will adversely affect the fair value of an investment. Neither the Town nor the Retirement System has policies for foreign currency risk.

## F. Fair Value

The Town categorizes its fair value measurements within the fair value hierarchy established by Governmental Accounting Standards Board Statement No. 72 *Fair Value Measurement and Application* (GASB 72). The hierarchy is based on the valuation inputs used to measure the fair value of the asset. Level 1 inputs are quoted prices in active markets for identical assets; Level 2 inputs are significant other observable inputs; Level 3 inputs are significant unobservable inputs. All of the Town's investments are classified as Level 1.

# ANNUAL FINANCIAL STATEMENTS

The System has the following fair value measurements as of December 31, 2016:

Description	Fair Value Measurements Using:			
	Quoted prices in active markets for identical assets (Level 1)	Significant observable inputs (Level 2)	Significant unobservable inputs (Level 3)	
Investments by fair value level:				
Debt securities:				
Fixed income	\$ 6,528	\$ -	\$ 6,528	\$ -
Equity securities:				
Equity investments	33,467	33,467	-	-
Mutual funds	74,915	74,915	-	-
Investments measured at the net asset value (NAV):				
External investment pool	27,185	-	-	-
Total	\$ 142,095			

Description	Value	Unfunded Commitments	Redemption Frequency (If currently eligible)	Redemption Notice Period
External investment pool	\$ 27,185	\$ -	Monthly	30 days

## 5. Taxes and Excises Receivable

Real estate and personal property taxes are levied and based on values assessed on January 1 of every year. Assessed values are established by the Board of Assessor's for 100% of the estimated fair market value. Taxes are due on a semiannual basis and are subject to penalties and interest if they are not paid by the respective due date. Real estate and personal property taxes levied are recorded as receivables in the fiscal year they relate to.

The day after the final tax bill is due, a demand notice may be sent to the delinquent taxpayer. Fourteen days after the demand notice has been sent, the tax collector may proceed to file a lien against the delinquent taxpayers' property. The Town has an ultimate right to foreclose on property for unpaid taxes. Personal property taxes cannot be secured through the lien process.

Motor vehicle excise taxes are assessed annually for every motor vehicle and trailer registered in the Commonwealth. The Registry of Motor Vehicles annually calculates the value of all registered motor vehicles for the purpose of excise assessment. The amount of motor vehicle excise tax due is calculated using a fixed rate of \$25 per \$1,000 of value.

Boat excise taxes are assessed annually for all water vessels, including documented boats and ships, used or capable of being used for transportation on water. A boat excise is assessed by the community where the vessel is moored.

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July 1 is the assessing date for all vessels, and the boat excise due is calculated using a fixed rate of \$10 per \$1,000 of value.

Taxes and excise receivables at June 30, 2017 consist of the following (in thousands):

<u>Receivables:</u>	<u>Gross Amount</u>	<u>Allowance for Doubtful Accounts</u>	<u>Net Amount</u>
Real estate taxes	\$ 503,949	\$ (76,485)	\$ 427,464
Personal property taxes	399,544	(343,314)	56,230
Tax liens	442,960	(44,296)	398,664
Total property taxes	1,346,453	(464,095)	882,358
Motor vehicle excise	820,108	(371,724)	448,384
Total excises	820,108	(371,724)	448,384
Grand total	\$ <u>2,166,561</u>	\$ <u>(835,819)</u>	\$ <u>1,330,742</u>

## 6. User Fee Receivables

Receivables for user charges at June 30, 2017 consist of the following:

<u>Receivables:</u>	<u>Gross Amount</u>	<u>Allowance for Doubtful Accounts</u>	<u>Net Amount</u>
Electric	\$ 6,458,161	\$ (688,113)	\$ 5,770,048

## 7. Intergovernmental Receivables

This balance represents reimbursements requested from Federal and State agencies for expenditures incurred in fiscal 2017.

## 8. Interfund Fund Transfers

The Town reports interfund transfers between various funds. Most transfers result from budgetary or statutory actions, whereby funds are moved to accomplish various expenditure purposes. The transfer from the electric enterprise to the general fund of \$6,558,879 represents budgetary revenue and expense surpluses which are closed to the general fund annually. The sum of all transfers presented in the table agrees with the sum of interfund transfers presented in the governmental and proprietary fund financial statements. The following is an analysis of interfund transfers:



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<u>Governmental Funds:</u>	<u>Transfers In</u>	<u>Transfers Out</u>
General Fund	\$ 7,379,040	\$ 14,000
Nonmajor Funds:		
Special Revenue Funds	-	820,161
Capital Project Funds	<u>14,000</u>	<u>-</u>
Subtotal Nonmajor Funds	14,000	820,161
<u>Business-Type Funds:</u>		
Electric fund	<u>-</u>	<u>6,558,879</u>
Subtotal Business-Type Funds:	<u>-</u>	<u>6,558,879</u>
Grand Total	<u>\$ 7,393,040</u>	<u>\$ 7,393,040</u>

The Town's other routine transfers include transfers made to move (1) unrestricted revenues or balances that have been collected or accumulated in the general fund to other funds based on budgetary authorization, and (2) revenues from a fund that by statute or budgetary authority must collect them to funds that are required by statute or budgetary authority to expend them.

## 9. Capital Assets

Capital asset activity for the year ended June 30, 2017 was as follows (in thousands):

	<u>Beginning Balance</u>	<u>Increases</u>	<u>Decreases</u>	<u>Ending Balance</u>
<b>Governmental Activities:</b>				
Capital assets, being depreciated:				
Buildings and improvements	\$ 152,157	\$ 1,795	\$ -	\$ 153,952
Machinery, equipment, and furnishings	23,355	1,704	(192)	24,867
Infrastructure	<u>90,859</u>	<u>3,222</u>	<u>-</u>	<u>94,081</u>
Total capital assets, being depreciated	266,371	6,721	(192)	272,900
Less accumulated depreciation for:				
Buildings and improvements	(51,723)	(3,234)	-	(54,957)
Machinery, equipment, and furnishings	(16,646)	(1,404)	184	(17,866)
Infrastructure	<u>(54,893)</u>	<u>(2,929)</u>	<u>-</u>	<u>(57,822)</u>
Total accumulated depreciation	<u>(123,262)</u>	<u>(7,567)</u>	<u>184</u>	<u>(130,645)</u>
Total capital assets, being depreciated, net	143,109	(846)	(8)	142,255
Capital assets, not being depreciated:				
Land	1,608	-	-	1,608
Construction in progress	<u>19,518</u>	<u>855</u>	<u>-</u>	<u>20,373</u>
Total capital assets, not being depreciated	<u>21,126</u>	<u>855</u>	<u>-</u>	<u>21,981</u>
Governmental activities capital assets, net	<u>\$ 164,235</u>	<u>\$ 9</u>	<u>\$ (8)</u>	<u>\$ 164,236</u>

# ANNUAL FINANCIAL STATEMENTS

	Beginning Balance	Increases	Decreases	Ending Balance
<b>Business-Type Activities:</b>				
Capital assets, being depreciated:				
Buildings and improvements	\$ 14,316	\$ -	\$ -	\$ 14,316
Machinery, equipment, and furnishings	5,067	755	-	5,822
Infrastructure	<u>55,698</u>	<u>110</u>	<u>-</u>	<u>55,808</u>
Total capital assets, being depreciated	75,081	865	-	75,946
Less accumulated depreciation for:				
Buildings and improvements	(3,545)	(363)	-	(3,908)
Machinery, equipment, and furnishings	(3,123)	(372)	-	(3,495)
Infrastructure	<u>(32,445)</u>	<u>(1,127)</u>	<u>-</u>	<u>(33,572)</u>
Total accumulated depreciation	<u>(39,113)</u>	<u>(1,862)</u>	<u>-</u>	<u>(40,975)</u>
Total capital assets, being depreciated, net	35,968	(997)	-	34,971
Capital assets, not being depreciated:				
Land	14	-	-	14
Construction in progress	<u>3,943</u>	<u>2,857</u>	<u>-</u>	<u>6,800</u>
Total capital assets, not being depreciated	<u>3,957</u>	<u>2,857</u>	<u>-</u>	<u>6,814</u>
Business-type activities capital assets, net	<u><u>\$ 39,925</u></u>	<u><u>\$ 1,860</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 41,785</u></u>

Depreciation expense was charged to functions of the Town as follows (in thousands):

<b>Governmental Activities:</b>	
General government	\$ 370
Public safety	815
Education	2,717
Public works	2,121
Culture and recreation	63
Human services	339
Water and sewer	<u>1,142</u>
Total depreciation expense - governmental activities	<u><u>\$ 7,567</u></u>
<b>Business-Type Activities:</b>	
Light	<u>\$ 1,862</u>
Total depreciation expense - business-type activities	<u><u>\$ 1,862</u></u>

# ANNUAL FINANCIAL STATEMENTS

## 10. Deferred Outflows of Resources

Deferred outflows of resources represent the consumption of net position by the Town that is applicable to future reporting periods. Deferred outflows of resources have a positive effect on net position, similar to assets. Deferred outflows of resources related to pensions, in accordance with GASB Statement No. 68, Accounting and Financial Reporting for Pensions, are more fully discussed in Note 19.

## 11. Warrants Payable

Warrants payable represent 2017 expenditures paid by July 15, 2017.

## 12. Tax Refunds Payable

This balance consists of an estimate of refunds due to property taxpayers for potential abatements. These cases are currently pending with the state Appellate Tax Board.

## 13. Notes Payable

The following summarizes activity in notes payable during fiscal year 2017:

<u>Purpose</u>	<u>Balance Beginning of Year</u>	<u>New Issues</u>	<u>Maturities</u>	<u>Balance End of Year</u>
General Obligation	\$ 20,240,000	\$ -	\$ (20,240,000)	\$ -
General Obligation	60,000	-	(60,000)	-
MCWT CWP-15-08	<u>2,212,267</u>	<u>-</u>	<u>(2,212,267)</u>	<u>-</u>
Total	<u>\$ 22,512,267</u>	<u>\$ -</u>	<u>\$ (22,512,267)</u>	<u>\$ -</u>

## 14. Long-Term Debt

### A. General Obligation Bonds

The Town issues general obligation bonds to provide funds for the acquisition and construction of major capital facilities. General obligation bonds have been issued for both governmental and business-type activities. General obligation bonds currently outstanding are as follows:

# ANNUAL FINANCIAL STATEMENTS

<u>Governmental Activities:</u>	Serial Maturities Through	Interest Rate(s) %	Amount Outstanding as of 6/30/17
MWRA Water Bond	8/15/2017	0.000%	\$ 38,500
MWRA Water Bond	8/15/2017	0.000%	128,583
MWRA Sewer Bond	5/15/2018	0.000%	66,000
GOB - Library Remodeling (I) Refunding	1/15/2019	2.190%	125,100
MWRA Water Bond	8/15/2019	0.000%	154,191
Broad Band Equipment Upgrade	10/15/2019	2.044%	215,000
GOB - Water Department Equipment	10/15/2019	1.909%	15,000
GOB - Fire Department Equipment	10/15/2019	1.948%	180,000
MWRA Water Bond 3/2/15	2/15/2020	0.000%	48,873
MWRA Water Bond 4/27/15	5/15/2020	0.000%	42,900
Water Pollution Abatement Trust (I)	6/30/2020	5.344%	165,000
Water Pollution Abatement Trust (I)	6/30/2020	5.350%	45,000
MWRA Water Bond	8/15/2020	0.000%	199,329
GOB - Landfill Closure (O) Refunding	1/15/2021	2.480%	346,000
General Obligation Bond	1/15/2021	2.445%	460,000
MWRA Water Bond	8/15/2021	0.000%	250,838
General Obligation Refunding 10/01/01	10/1/2021	2.802%	4,555,000
General Obligation 2012	1/15/2022	1.240%	720,000
General Obligation Refunding 3/29/2012	1/15/2022	1.570%	1,370,000
MWRA Water Bond	8/15/2022	0.000%	300,000
GOB - School Building Repairs	10/15/2022	2.540%	240,000
GOB - Police/Fire Building Repairs	10/15/2022	2.649%	105,000
GOB - Outdoor Recreational Facilities	10/15/2022	2.504%	145,000
MWRA 6/26/14	8/15/2023	0.000%	350,000
General Obligation Bond	1/15/2024	3.260%	245,000
General Obligation Municipal Purpose	8/15/2024	4.213%	105,000
General Obligation Refunding 4/23/2015	8/15/2024	1.566%	1,563,000
MWRA Water Bond 8/25/14	8/15/2024	0.000%	400,000
MWRA Water Bond	8/15/2025	0.000%	450,000
MWRA Water Bond	6/30/2028	0.000%	500,000
MWRA Sewer Bond	6/30/2028	0.000%	157,245
GOB - High School Planning	8/15/2030	3.577%	765,000
MWPAT	1/15/2033	2.000%	1,332,551
MWPAT CW11-12	1/15/2033	2.000%	1,811,436
General Obligation Municipal 1/16/14	1/15/2034	2.988%	5,920,000
GOB - High School Construction	8/15/2034	3.830%	2,490,000
MCWT Bond CW-11-12A	1/15/2036	2.000%	105,672
MCWT Bond CWP-13-19	1/15/2036	2.000%	2,532,204
GOB - 7/28/16	6/30/2037	1.967%	30,832,000
MCWT CW15-08	6/30/2037	2.000%	2,212,267
General Obligation DPW Facility	6/15/2044	3.388%	5,670,000
Total Governmental Activities:			\$ <u>67,356,689</u>

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<u>Business-Type Activities:</u>	<u>Serial</u>	<u>Interest</u>	<u>Amount</u>
<u>Electric Light Enterprise</u>	<u>Maturities</u>	<u>Rate(s) %</u>	<u>Outstanding</u>
	<u>Through</u>		<u>as of</u>
			<u>6/30/17</u>
Electric Substation	1/15/2021	2.480%	\$ 2,413,900
GOB - Electric Judgment/Settlement	1/15/2023	3.597%	3,790,000
GOB - Electric Judgment/Settlement	8/14/2024	3.095%	4,005,000
General Obligation Refunding 4/23/2015	8/15/2024	1.566%	21,377,000
GOB - Electric Light Dept. Expansion	10/15/2024	2.612%	2,400,000
GOB - Electric	8/15/2029	4.756%	11,700,000
GOB - 7/28/16	6/30/2037	2.000%	12,288,000
Total Business-Type Activities:			<u>\$ 57,973,900</u>

## B. Future Debt Service

The annual payments to retire all general obligation long-term debt outstanding as of June 30, 2017 are as follows:

<u>Governmental</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2018	\$ 6,581,752	\$ 1,973,362	\$ 8,555,114
2019	6,292,382	1,792,460	8,084,842
2020	6,110,201	1,595,099	7,705,300
2021	5,525,595	1,407,046	6,932,641
2022	5,112,328	1,231,854	6,344,182
2023 - 2027	15,428,713	4,435,876	19,864,589
2028 - 2032	13,057,583	2,280,149	15,337,732
2033 - 2037	7,778,135	804,719	8,582,854
2038 - 2042	1,050,000	210,000	1,260,000
2043 - 2044	420,000	25,200	445,200
Total	<u>\$ 67,356,689</u>	<u>\$ 15,755,765</u>	<u>\$ 83,112,454</u>

The general fund has been designated as the sole sources to repay the governmental-type general obligation long-term debt outstanding as of June 30, 2017.

<u>Business-Type</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2018	\$ 7,265,000	\$ 2,254,338	\$ 9,519,338
2019	7,387,900	1,891,998	9,279,898
2020	7,519,000	1,636,182	9,155,182
2021	7,625,000	1,337,900	8,962,900
2022	7,237,000	1,025,670	8,262,670
2023 - 2027	15,405,000	2,214,844	17,619,844
2028 - 2030	4,275,000	498,346	4,773,346
2033 - 2037	1,260,000	75,600	1,335,600
Total	<u>\$ 57,973,900</u>	<u>\$ 10,934,878</u>	<u>\$ 68,908,778</u>



# ANNUAL FINANCIAL STATEMENTS

## C. Changes in General Long-Term Liabilities

During the year ended June 30, 2017, the following changes occurred in long-term liabilities (in thousands):

	Total Balance 7/1/16	Additions	Reductions	Total Balance 6/30/17	Less Current Portion	Equals Long-Term Portion 6/30/17
<u>Governmental Activities</u>						
Bonds payable	\$ 54,497	\$ 18,585	\$ (5,725)	\$ 67,357	\$ (6,582)	\$ 60,775
Unamortized premium	582	-	(73)	509	(73)	436
Subtotal	55,079	18,585	(5,798)	67,866	(6,655)	61,211
Net pension liability	41,238	-	(3,143)	38,095	-	38,095
Net OPEB obligation	35,294	2,730	-	38,024	-	38,024
Other:						
Landfill liability	260	-	(20)	240	(20)	220
Compensated absences	2,760	8	-	2,768	(138)	2,630
Subtotal - other	3,020	8	(20)	3,008	(158)	2,850
Totals	<u>\$ 134,631</u>	<u>\$ 21,323</u>	<u>\$ (8,961)</u>	<u>\$ 146,993</u>	<u>\$ (6,813)</u>	<u>\$ 140,180</u>
<u>Business-Type Activities</u>						
Bonds payable	\$ 59,126	\$ 6,000	\$ (7,152)	\$ 57,974	\$ (7,265)	\$ 50,709
Unamortized premium	1,945	-	(128)	1,817	(127)	1,690
Subtotal	61,071	6,000	(7,280)	59,791	(7,392)	52,399
Net pension liability	1,943	-	(148)	1,795	-	1,795
Net OPEB obligation	1,535	107	-	1,642	-	1,642
Other:						
Compensated absences	307	15	-	322	(16)	306
Subtotal - other	307	15	-	322	(16)	306
Totals	<u>\$ 64,856</u>	<u>\$ 6,122</u>	<u>\$ (7,428)</u>	<u>\$ 63,550</u>	<u>\$ (7,408)</u>	<u>\$ 56,142</u>

## D. Advance and Current Refundings

### Current Year

On July 28, 2016, the Town issued general obligation new money and refunding bonds in the amount of \$43,120,000 with various interest rates ranging from 2.00% to 4.00% to advance refund \$22,335,000 of serial bonds with interest rates ranging from 3.50% to 5.00%. The serial bonds mature on January 15, 2020 through 2024 and August 15, 2020 through 2034 and are callable on July 15, 2026. The general obligation new money and refunding bonds were issued at 1.858574% (TIC) and, after paying issuance costs of \$154,455, the net proceeds were \$48,374,743. The net proceeds from the issuance of the general obligation bonds were used to purchase U.S. government securities and those securities were deposited in an irrevocable trust with an escrow agent to provide debt service payments until the serial bonds are called on January 15, 2019 and August 15, 2019. The advance refunding met the requirements of an in-substance debt defeasance and the term bonds were removed from the Town's financial statements.

# ANNUAL FINANCIAL STATEMENTS

As a result of the advance refunding, the Town reduced its total debt service cash flow requirements by \$2,988,173 which resulted in an economic gain (difference between the present value of the debt service payments on the old and new debt) of \$1,954,603.

Defeased debt still outstanding at June 30, 2017 is \$22,335,000.

## Prior Year

In prior years, the Town has defeased various bond issues by creating separate irrevocable trust funds. The proceeds from the new issuance of the general obligation bonds were used to purchase U.S. government securities, and those securities were deposited in an irrevocable trust with an escrow agent to provide debt service payments until the refunded bonds mature in August 15, 2017 and January 15, 2018.

For financial reporting purposes, the debt has been considered defeased and therefore removed as a liability from the Town's balance sheet. As of June 30, 2017, the amount of defeased debt outstanding but removed from the governmental activities and business-type activities was \$705,000 and \$21,665,000 respectively.

## **15. Landfill Closure and Postclosure Care Costs**

State and Federal laws and regulations require the Town to perform certain maintenance and monitoring functions at the landfill site for thirty years after closure.

The \$240,000 reported as landfill postclosure care liability at June 30, 2017 represents the remaining estimated postclosure maintenance costs. These amounts are based on what it would cost to perform all postclosure care in 2017. Actual cost may be higher due to inflation, changes in technology, or changes in regulations.

## **16. Deferred Inflows of Resources**

Deferred inflows of resources are the acquisition of net position by the Town that are applicable to future reporting periods. Deferred inflows of resources have a negative effect on net position, similar to liabilities. The Town reports two items as deferred inflows of resources: one which is attributable to changes in the net pension liability, and the other which arises from the current financial resources measurement focus and the modified accrual basis of accounting in governmental funds. Deferred inflows of resources related to pension will be recognized in pension expense in future years and is more fully described in Note 19. *Unavailable revenues* are reported in the governmental funds balance sheet in connection with receivables for which revenues are not considered available to liquidate liabilities of the current year.

## 17. Governmental Funds - Balances

Fund balances are segregated to account for resources that are either not available for expenditure in the future or are legally set aside for a specific future use.

The Town implemented GASB Statement No. 54 (GASB 54), *Fund Balance Reporting and Governmental Fund Type Definitions*, which enhances the usefulness of fund balance information by providing clearer fund balance classifications that can be more consistently applied and by clarifying existing governmental fund type definitions.

The following types of fund balances are reported at June 30, 2017:

Nonspendable - Represents amounts that cannot be spent because they are either (a) not in spendable form or (b) legally or contractually required to be maintained intact. This fund balance classification includes general fund reserves for prepaid expenditures and nonmajor governmental fund reserves for the principal portion of permanent trust funds.

Restricted - Represents amounts that are restricted to specific purposes by constraints imposed by creditors, grantors, contributors, or laws or regulations of other governments, or constraints imposed by law through constitutional provisions or enabling legislation. This fund balance classification includes general fund encumbrances funded by bond issuances, various special revenue funds, and the income portion of permanent trust funds.

Committed - Represents amounts that can only be used for specific purposes pursuant to constraints imposed by formal action of the Town's highest level of decision-making authority. This fund balance classification includes general fund encumbrances for non-lapsing, and special article appropriations approved at Town Meeting.

Assigned - Represents amounts that are constrained by the Town's intent to use these resources for a specific purpose. This fund balance classification includes general fund encumbrances that have been established by various Town departments for the expenditure of current year budgetary financial resources upon vendor performance in the subsequent budgetary period.

Unassigned - Represents amounts that are available to be spent in future periods.

# ANNUAL FINANCIAL STATEMENTS

Following is a breakdown of the Town's fund balances at June 30, 2017:

	General Fund	Nonmajor Governmental Funds	Total Governmental Funds
Nonspendable			
Nonexpendable permanent funds	\$ -	\$ 481,033	\$ 481,033
Total Nonexpendable	-	481,033	481,033
Restricted			
Capital project funds	-	2,123,368	2,123,368
Special revenue funds	-	2,831,458	2,831,458
Expendable permanent funds	-	395,911	395,911
Total Restricted	-	5,350,737	5,350,737
Committed			
DPW Stabilization fund	106,820	-	106,820
Total Committed	106,820	-	106,820
Assigned			
Encumbrances			
General government	548,824	-	548,824
Public safety	168,645	-	168,645
Education	962,216	-	962,216
Public works	105,396	-	105,396
Broadband cable	268,956	-	268,956
Water and sewer	16,125	-	16,125
Health and human services	61,934	-	61,934
Culture and recreation	67,872	-	67,872
Employee benefits	445,154	-	445,154
Reserved for expenditures	2,437,300	-	2,437,300
Total Assigned	5,082,422	-	5,082,422
Unassigned			
General operating stabilization	3,935,110	-	3,935,110
General fund	6,296,281	(106,197)	6,190,084
Total Unassigned	10,231,391	(106,197)	10,125,194
Total Fund Balances	\$ 15,420,633	\$ 5,725,573	\$ 21,146,206

## 18. General Fund Unassigned Fund Balance

The unassigned general fund balance reported on the balance sheet is stated in accordance with generally accepted accounting principles (GAAP), which differs in certain respects from the Massachusetts Uniform Municipal Accounting System (UMAS). The following paragraphs summarize the major differences.

The accompanying financial statements include an estimate for future potential tax refunds, which is not recognized under UMAS.

# ANNUAL FINANCIAL STATEMENTS

The following summarizes the specific differences between GAAP basis and budgetary basis of reporting the general fund unassigned fund balance:

GAAP basis balance	\$ 10,231,391
Stabilization fund	(3,935,110)
Tax refund estimate	<u>662,832</u>
Statutory (UMAS) Balance	<u>\$ 6,959,113</u>

## 19. Norwood Contributory Retirement System

The Town follows the provisions of GASB Statement No. 68, *Accounting and Financial Reporting for Pensions – an amendment of GASB Statement No. 27*, with respect to the employees' retirement funds.

### A. Plan Description

Substantially all employees of the Town (except teachers and administrators under contract employed by the School Department) and Norwood Housing Authority are members of the Norwood Contributory Retirement System (the System), a cost-sharing, multiple-employer public employee retirement system (PERS). Eligible employees must participate in the System. The pension plan provides pension benefits, deferred allowances, and death and disability benefits. Chapter 32 of the Massachusetts General Laws establishes the authority of the System, contribution percentages and benefits paid. The System Retirement Board does not have the authority to amend benefit provisions. Additional information is disclosed in the System's annual financial reports publicly available from the System located at 566 Washington Street, Third Floor, Norwood, Massachusetts.

### Participant Retirement Benefits

The System provides for retirement allowance benefits up to a maximum of 80% of a member's highest three-year average annual rate of regular compensation for those hired prior to April 2, 2012 and the highest five-year average annual rate of regular compensation for those first becoming members of the Massachusetts System on or after that date. However, per Chapter 176 of the Acts of 2011, for members who retire on or after April 2, 2012, if in the 5 years of creditable service immediately preceding retirement, the difference in the annual rate of regular compensation between any 2 consecutive years exceeds 10 percent, the normal yearly amount of the retirement allowance shall be based on the average annual rate of regular compensation received by the member during the period of 5 consecutive years preceding retirement. Benefit payments are based upon a member's age, length of creditable service, level of compensation and group classification.

If a participant was a member prior to February 1, 2012, a retirement allowance may be received at any age, upon attaining 20 years of service. The plan



# ANNUAL FINANCIAL STATEMENTS

also provides for retirement at age 55 if the participant was a member prior to January 1, 1978, with no minimum vesting requirements. If the participant was a member on or after January 1, 1978 and a member of Groups 1 or 2, then a retirement allowance may be received if the participant (1) has at least 10 years of creditable service, (2) is age 55, (3) voluntarily left Town employment on or after that date, and (4) left accumulated annuity deductions in the fund. Members of Group 4, have no minimum vesting requirements, however, must be at least age 55. Groups 2 and 4 require that participants perform the duties of the Group position for at least 12 months immediately prior to retirement.

A participant who became a member on or after April 2, 2012 is eligible for a retirement allowance upon 10 years creditable service and reaching ages 60 or 55 for Groups 1 and 2, respectively. Participants in Group 4 must be at least age 55. Groups 2 and 4 require that participants perform the duties of the Group position for at least 12 months immediately prior to retirement.

A retirement allowance consists of two parts: an annuity and a pension. A member's accumulated total deductions and a portion of the interest they generate constitute the annuity. The difference between the total retirement allowance and the annuity is the pension. The average retirement benefit is approximately 80-85% pension and 15-20% annuity.

## Participant Refunds

Employees who resign from service and who are not eligible to receive a retirement allowance are entitled to request a refund of their accumulated total deductions. Members voluntarily withdrawing with at least 10 years of service or involuntarily withdrawing, receive 100% of the regular interest that has accrued on those accumulated total deductions. Members voluntarily withdrawing with less than 10 years of service get credited interest each year at a rate of 3%.

## Participants Contributions

Participants contribute a set percentage of their gross regular compensation annually. Employee contribution percentages are specified in Chapter 32 of the Massachusetts General Laws. The employee's individual contribution percentage is determined by their date of entry into the system. In addition, all employees hired on or after January 1, 1979 contribute an additional 2% on all gross regular compensation over the rate of \$30,000 per year. The percentages are as follows:

Before January 1, 1975	5%
January 1, 1975 - December 31, 1983	7%
January 1, 1984 - June 30, 1996	8%
Beginning July 1, 1996	9%

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For those members entering a Massachusetts System on or after April 2, 2012 in Group 1, the contribution rate will be reduced to 6% when at least 30 years of creditable service has been attained.

## Employer Contributions

Employers are required to contribute at actuarially determined rates as accepted by the Public Employee Retirement Administration Commission (PERAC).

The Town's contribution to the System for the year ended June 30, 2017 was \$4,370,134, which was equal to its annual required contribution.

## *B. Summary of Significant Accounting Policies*

For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the System and additions to/deductions from System's fiduciary net position have been determined on the same basis as they are reported by System. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with benefit terms. Investments are reported at fair value.

## *C. Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions*

At June 30, 2017, the Town reported a liability of \$39,890,573 for its proportionate share of the net pension liability. The net pension liability was measured as of January 1, 2016, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. The Town's proportion of the net pension liability was based on a projection of the Town's long-term share of contributions to the pension plan relative to the projected contributions of all participating employers, actuarially determined. At June 30, 2017, the Town's proportion was 96.02 percent.

For the year ended June 30, 2017, the Town recognized pension expense of \$5,909,342. In addition, the Town reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences between expected and actual experience	\$ 914,424	\$ -
Changes of assumptions	22,035	-
Net difference between projected and actual earnings on pension plan investments	6,825,851	-
Changes in proportion and differences between contributions and proportionate share of contributions	<u>18,560</u>	<u>87,006</u>
Total	<u>\$ 7,780,870</u>	<u>\$ 87,006</u>

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Amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Year ended June 30:

2018	\$ 2,899,888
2019	2,899,888
2020	2,141,693
2021	(248,196)
2022	591
Total	<u>\$ 7,693,864</u>

## D. Actuarial Assumptions

The total pension liability in the January 1, 2016 actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Salary increases	3% per year
Investment rate of return	7.75%

Mortality rates were based assumptions that both pre-retirement mortality and beneficiary mortality is represented by the RP-2014 Blue Collar Mortality with Scale MP-2014, gully generational. Mortality for retired members for Group 1 and 2 is represented by the RP-2014 Blue Collar Mortality Table set forward five years for males and 3 years for females, fully generational. Mortality for retired members for Group 4 is represented by the RP-2014 Blue Collar Mortality Table set forward three years for males, and six years for females, fully generational. Mortality for disabled members for Group 1 and 2 is represented by the RP-2000 Mortality Table set forward six years. Mortality for disabled members for Group 4 is represented by the RP-2000 Mortality Table set forward two years. Generational adjusting is based on Scale MP-2014.

The long-term expected rate of return on pension plan investments was selected from a best estimate range determined using the building block approach. Under this method, an expected future real return range (expected returns, net of pension plan investment expense and inflation) is calculated separately for each asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return net of investment expenses by the target asset allocation percentage and by adding expected inflation. The target allocation and best estimates of arithmetic real rates of return for each major class are summarized in the following table:

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<u>Asset Class</u>	<u>Target Asset Allocation</u>	<u>Long-term Expected Real Rate of Return</u>
Investment Grade Bonds	7.0%	3.5%
TIPS	3.0%	3.5%
High Yield Bonds	4.0%	6.0%
Emerging Market Bonds (major)	2.5%	5.5%
Emerging Market Bonds (local)	2.5%	5.9%
US Equity	30.0%	7.5%
Developed Market Equity (non-US)	9.0%	7.3%
Emerging Market Equity	12.0%	9.8%
Private Equity	12.0%	9.2%
Core Private Real Estate	10.0%	5.7%
Hedge Funds	3.0%	7.0%
Core Private Infrastructure	5.0%	6.8%
Total	<u>100.00%</u>	

## *E. Discount Rate*

The discount rate used to measure the total pension liability was 7.75%. The projection of cash flows used to determine the discount rate assumed that the plan member contributions will be made at the current contribution rate and that employer contributions will be made at contractually required rates, actuarially determined. Based on those assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments to current active and inactive plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

## *F. Sensitivity of the Proportionate Share of the Net Pension Liability to Changes in the Discount Rate*

The following presents the Town's proportionate share of the net pension liability calculated using the discount rate of 7.75 percent, as well as what the Town's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1 percentage-point lower (6.75%) or 1 percentage-point higher (8.75%) than the current rate:

<u>1% Decrease (6.75%)</u>	<u>Current Discount Rate (7.75%)</u>	<u>1% Increase (8.75%)</u>
\$ 57,898,632	\$ 39,890,573	\$ 24,464,804

## *G. Pension Plan Fiduciary Net Position*

Detailed information about the pension plan's fiduciary net position is available in the separately issued System financial report.

## **20. Massachusetts Teachers' Retirement System (MTRS)**

### *A. Plan Description*

The Massachusetts Teachers' Retirement System (MTRS) is a public employee retirement system (PERS) that administers a cost-sharing multi-employer defined benefit plan, as defined in Governmental Accounting Standards Board (GASB) Statement No. 67, Financial Reporting for Pension Plans. MTRS is managed by the Commonwealth on behalf of municipal teachers and municipal teacher retirees. The Commonwealth is a nonemployer contributor and is responsible for all contributions and future benefit requirements of the MTRS. The MTRS covers certified teachers in cities (except Boston), towns, regional school districts, charter schools, educational collaboratives, and Quincy College. The MTRS is part of the Commonwealth's reporting entity and does not issue a stand-alone audited financial report.

Management of MTRS is vested in the Massachusetts Teachers' Retirement Board (MTRB), which consists of seven members—two elected by the MTRS members, one who is chosen by the six other MTRB members, the State Treasurer (or their designee), the State Auditor (or their designee), a member appointed by the Governor, and the Commissioner of Education (or their designee), who serves ex-officio as the Chairman of the MTRB.

### *B. Benefits Provided*

MTRS provides retirement, disability, survivor, and death benefits to members and their beneficiaries. Massachusetts General Laws (MGL) establishes uniform benefit and contribution requirements for all contributory PERS. These requirements provide for superannuation retirement allowance benefits up to a maximum of 80% of a member's highest three-year average annual rate of regular compensation. For employees hired after April 1, 2012, retirement allowances are calculated on the basis of the last five years or any five consecutive years, whichever is greater in terms of compensation. Benefit payments are based upon a member's age, length of creditable service, and group creditable service, and group classification. The authority for amending these provisions rests with the Legislature.

Members become vested after ten years of creditable service. A superannuation retirement allowance may be received upon the completion of twenty years of creditable service or upon reaching the age of 55 with ten years of service. Normal retirement for most employees occurs at age 65. Most employees who joined the system after April 1, 2012 cannot retire prior to age 60.



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The MTRS' funding policies have been established by Chapter 32 of the MGL. The Legislature has the authority to amend these policies. The annuity portion of the MTRS retirement allowance is funded by employees, who contribute a percentage of their regular compensation. Costs of administering the plan are funded out of plan assets.

## C. Contributions

Member contributions for MTRS vary depending on the most recent date of membership:

<u>Membership Date</u>	<u>% of Compensation</u>
Prior to 1975	5% of regular compensation
1975 - 1983	7% of regular compensation
1984 to 6/30/1996	8% of regular compensation
7/1/1996 to present	9% of regular compensation
7/1/2001 to present	11% of regular compensation (for teachers hired after 7/1/01 and those accepting provisions of Chapter 114 of the Acts of 2000)
1979 to present	An additional 2% of regular compensation in excess of \$30,000

## D. Actuarial Assumptions

The total pension liability for the June 30, 2016 measurement date was determined by an actuarial valuation as of January 1, 2016 rolled forward to June 30, 2016. This valuation used the following assumptions:

- (a) 7.50% investment rate of return, (b) 3.50% interest rate credited to the annuity savings fund and (c) 3.00% cost of living increase on the first \$13,000 per year.
- Salary increases are based on analyses of past experience but range from 4.0% to 7.5% depending on length of service.
- Experience study is dated July 21, 2014 and encompasses the period January 1, 2006 to December 31, 2011.
- Mortality rates were as follows:
  - Pre-retirement – reflects RP-2014 Employees table projected generationally with Scale BB and a base year of 2014 (gender distinct).
  - Post-retirement – reflects RP-2014 Healthy Annuitant table projected generationally with Scale BB with a base year of 2014 (gender distinct).
  - Disability – assumed to be in accordance with the RP-2014 Healthy Annuitant table projected generationally with Scale BB and a base year 2014 set forward 4 years.

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Investment assets of the MTRS are with the Pension Reserves Investment Trust (PRIT) Fund. The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future rates of return are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future rates of return by the target asset allocation percentage. Best estimates of geometric rates of return for each major asset class included in the PRIT Fund's target asset allocation as of June 30, 2016 are summarized in the following table:

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Long-Term Expected Real Rate of Return</u>
Global equity	40.0%	6.9%
Core fixed income	13.0%	1.6%
Private equity	10.0%	8.7%
Real estate	10.0%	4.6%
Value added fixed income	10.0%	4.8%
Hedge funds	9.0%	4.0%
Portfolio completion strategies	4.0%	3.6%
Timber/natural resources	4.0%	5.4%
Total	<u>100.0%</u>	

## *E. Discount Rate*

The discount rate used to measure the total pension liability was 7.50%. The projection of cash flows used to determine the discount rate assumed that plan member contributions will be made at the current contribution rates and the Commonwealth's contributions will be made at rates equal to the difference between actuarially determined contribution rates and the member rates. Based on those assumptions, the net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

## *F. Sensitivity Analysis*

The following illustrates the sensitivity of the collective net pension liability to changes in the discount rate. In particular, the table presents the MTRS collective net pension liability assuming it was calculated using a single discount rate that is one-percentage-point lower or one-percentage-point higher than the current discount rate (amounts in thousands):

<u>1% Decrease to 6.5%</u>	<u>Current Discount Rate 7.5%</u>	<u>1% Increase to 8.5%</u>
\$ 27,464,000	\$ 22,357,928	\$ 18,022,000

## G. Special Funding Situation

The Commonwealth is a nonemployer contributor and is required by statute to make all actuarial determined employer contributions on behalf of the member employers. Therefore, these employers are considered to be in a special funding situation as defined by GASB Statement No. 68, Accounting and Financial Reporting for Pensions (GASB 68) and the Commonwealth is a nonemployer contributing entity in MTRS. Since the employers do not contribute directly to MTRS, there is no net pension liability to recognize for each employer.

## H. Town Proportions

In fiscal year 2017 (the most recent measurement period), the Commonwealth's proportionate share of the MTRS' collective net pension liability and pension expense that is associated with the Town was \$88,969,401 and \$9,075,462 respectively, based on a proportionate share of 0.397932%. As required by GASB 68, the Town has recognized its portion of the collective pension expense as both a revenue and expenditure in the general fund.

## **21. Other Post-Employment Benefits – OPEB (GASB 45)**

GASB Statement 45, *Accounting and Financial Reporting by Employers for Post-Employment Benefits Other Than Pensions*, requires governments to account for other post-employment benefits (OPEB), primarily healthcare, on an accrual basis rather than on a pay-as-you-go basis. The effect is the recognition of an actuarially required contribution as an expense on the Statement of Activities when a future retiree earns their post-employment benefits, rather than when they use their post-employment benefit. To the extent that an entity does not fund their actuarially required contribution, a post-employment benefit liability is recognized on the Statement of Net Position over time.

### A. Plan Description

In addition to providing the pension benefits described, the Town provides post-employment healthcare and life insurance benefits for retired employees through the Town's plan. The benefits, benefit levels, employee contributions, and employer contributions are governed by Chapter 32 of the Massachusetts General Laws. As of June 30, 2017, the actuarial valuation date, approximately 904 retirees and 880 active employees meet the eligibility requirements. The plan does not issue a separate financial report.

### B. Benefits Provided

The Town provides medical, prescription drug, mental health/substance abuse, and life insurance to retirees and their covered dependents. All active employees who retire from the Town and meet the eligibility criteria will receive these benefits.

# ANNUAL FINANCIAL STATEMENTS

## C. Funding Policy

Retirees contribute a variable percentage of stated premiums, depending on the health insurance they participate in. The Town contributes the remainder of the health plan costs on a pay-as-you-go basis.

## D. Annual OPEB Costs and Net OPEB Obligation

The Town's fiscal 2017 annual OPEB expense is calculated based on the annual required contribution of the employer (ARC), an amount actuarially determined in accordance with the parameters of GASB Statement No. 45. The ARC represents a level of funding that, if paid on an ongoing basis, is projected to cover the normal cost per year and amortize the unfunded actuarial liability over a period of thirty years. The following table shows the components of the Town's annual OPEB cost for the year ending June 30, 2017, the amount actually contributed to the plan, and the change in the Town's net OPEB obligation based on an actuarial valuation as of June 30, 2017.

Annual Required Contribution (ARC)	\$ 6,946,985
Interest on net OPEB obligation	1,544,433
Adjustment to ARC	<u>(1,225,360)</u>
Annual OPEB cost	7,266,058
Contributions made	<u>(4,429,657)</u>
Increase in net OPEB obligation	2,836,401
Net OPEB obligation - beginning of year	<u>36,828,959</u>
Net OPEB obligation - end of year	<u>\$ 39,665,360</u>

The Town's annual OPEB cost, the percentage of annual OPEB cost contributed to the plan, and the net OPEB obligation were as follows:

<u>Fiscal Year Ended</u>	<u>Annual OPEB Cost</u>	<u>Percentage of OPEB Cost Contributed</u>	<u>Net OPEB Obligation</u>
2017	\$ 7,266,058	61%	\$ 39,665,360
2016	\$ 6,543,679	62%	\$ 36,828,959
2015	\$ 6,410,407	60%	\$ 34,320,727

# ANNUAL FINANCIAL STATEMENTS

## E. Funded Status and Funding Progress

The funded status of the plan as of June 30, 2017, the date of the most recent actuarial valuation was as follows:

Actuarial accrued liability (AAL)	\$ 176,609,479
Actuarial value of plan assets	<u>(1,532,357)</u>
Unfunded actuarial accrued liability (UAAL)	<u>\$ 175,077,122</u>
Funded ratio (actuarial value of plan assets/AAL)	<u>0.87%</u>
Covered payroll (active plan members)	<u>\$ 52,112,387</u>
UAAL as a percentage of covered payroll	<u>336%</u>

Actuarial valuations of an ongoing plan involve estimates of the value of reported amount and assumptions about the probability of occurrence of events far into the future. Examples included assumptions about future employment, mortality, and the healthcare cost trend. Amounts determined regarding the funded status of the plan and the annual required contributions of the employer are subject to continual revision as actual results are compared with past expectations and new estimates are made about the future. The Schedule of Funding Progress, presented as required supplementary information following the Notes to the Financial Statements, presents multiyear trend information that shows whether the actuarial value of plan assets is increasing or decreasing over time relative to the actuarial accrued liabilities for benefits.

## F. Actuarial Methods and Assumptions

Projections of benefits for financial reporting purposes are based on the plan as understood by the Town and the plan members and include the types of benefits provided at the time of each valuation and the historical pattern of sharing of benefit costs between the Town and plan members to that point. The actuarial methods and assumptions used include techniques that are designed to reduce short-term volatility in actuarial accrued liabilities and the actuarial value of assets, consistent with the long-term perspective of the calculations.

In the June 30, 2017 actuarial valuation the projected unit credit cost method was used. The actuarial value of assets was not determined as the Town has not advance funded its obligation. The actuarial assumptions included a 3.75% investment rate of return and an initial annual healthcare cost trend rate of 5.5% long-term rate for all healthcare benefits after six years. The amortization costs for the initial UAAL is a level percentage of payroll for a period of 30 years, on a closed basis. This has been calculated assuming the amortization payment increases at a rate of 3.75%.



# ANNUAL FINANCIAL STATEMENTS

## 22. Other Post-Employment Benefits – OPEB (GASB 74)

In fiscal year 2014, the Town established an OPEB Trust fund to provide funding for future employee health care costs.

### Investments

The OPEB Trust fund does not have a formal investment policy. At June 30, 2017, investments consisted of holdings in Bartholomew. Concentration and rate of return information was not available.

### Net OPEB Liability

The components of the net OPEB liability were as follows:

Total OPEB liability	\$ 154,980,711
Plan fiduciary net position	<u>(1,692,899)</u>
Net OPEB liability	<u>\$ 153,287,812</u>

Plan fiduciary net position as a percentage of the total OPEB liability	1.09%
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*Actuarial assumptions.* The total OPEB liability was determined by an actuarial valuation as of June 30, 2017, using the following actuarial assumptions, applied to all periods included in the measurement, unless otherwise specified:

Inflation	5.5 percent
Investment rate of return	7.5 percent, net of OPEB plan investment including inflation

It is assumed that both pre-retirement mortality and beneficiary mortality is represented by the RP-2014 Blue Collar Mortality with Scale MP-2016, fully generational. Mortality for retired members for Group 1 and 2 is represented by the RP-2014 Blue Collar Mortality Table set forward 5 years for males and 3 years for females, fully generational. Mortality for retired members for Group 4 is represented by the RP-2014 Blue Collar Mortality Table set forward three years for males, and six years for females, fully generational. Mortality for disabled members for Group 1 and 2 is represented by the RP-2000 Mortality Table set forward six years. Mortality for disabled members for Group 4 is represented by the RP-2000 Mortality Table set forward two years. Generational adjusting is based on Scale MP-2016.

The long-term expected rate of return on OPEB plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of investment expense and

## ANNUAL FINANCIAL STATEMENTS

inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic real rates of return for each major asset class included in the target asset allocation as of June 30, 2017 are summarized in the following table:

<u>Asset Class</u>	<u>Target Asset Allocation</u>	<u>Long-term Expected Real Rate of Return</u>
Domestic equity	30.00%	7.05%
International equity	15.00%	7.80%
Domestic fixed income	25.00%	4.47%
International fixed income	10.00%	4.40%
Alternatives	20.00%	6.80%
Total	<u>100.00%</u>	

*Discount rate.* The discount rate used to measure the total OPEB liability was 3.75%. The projection of cash flows used to determine the discount rate assumed that contributions from plan member will be made at the current contribution rate. Based on those assumptions, the OPEB plan fiduciary net position was not projected to be available to make all projected future benefit payments of current plan members.

*Sensitivity of the net OPEB liability to changes in the discount rate.* The following presents the net OPEB liability as well as what the net OPEB liability would be if it were calculated using a discount rate that is 1-percentage-point lower (2.75 percent) or 1-percentage-point higher (4.75 percent) than the current discount rate:

<u>1% Decrease (2.75%)</u>	<u>Discount Rate (3.75%)</u>	<u>1% Increase (4.75%)</u>
\$ 178,813,344	\$ 153,287,812	\$ 132,828,665

*Sensitivity of the net OPEB liability to changes in the healthcare cost trend rates.* The following presents the net OPEB liability as well as what the net OPEB liability would be if it were calculated using healthcare cost trend rates that are 1-percentage-point lower (4.5 percent) or 1-percentage-point higher (6.5 percent) than the current healthcare cost trend rates:

<u>1% Decrease (4.5%)</u>	<u>Healthcare Cost Trend Rates (5.5%)</u>	<u>1% Increase (6.5%)</u>
\$ 128,402,757	\$ 153,287,812	\$ 185,603,406

# ANNUAL FINANCIAL STATEMENTS

## 23. Commitments and Contingencies

Grants - Amounts received or receivable from grantor agencies are subject to audit and adjustment by grantor agencies, principally the federal government. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount of expenditures which may be disallowed by the grantor cannot be determined at this time, although the Town expects such amounts, if any, to be immaterial.

## 24. Beginning Net Position Restatement

The beginning (July 1, 2016) net position of the Town has been restated as follows:

Fund Basis Financial Statements:

	Fund Equity 6/30/16 (as previously	Reclassification	Fund Equity 6/30/16 (as restated)
DPW Facility fund	\$ (7,470,750)	\$ 7,470,750	\$ -
Nonmajor funds	<u>180,479</u>	<u>(7,470,750)</u>	<u>(7,290,271)</u>
As restated	<u>\$ (7,290,271)</u>	<u>\$ -</u>	<u>\$ (7,290,271)</u>

## 25. Implementation of New GASB Standard

The Governmental Accounting Standards Board (GASB) has issued Statement No. 75, Accounting and Financial Reporting for Postemployment Benefits Other than Pensions, replacing requirements of Statements No. 45 and 57, effective for the Town beginning with its year ending June 30, 2018. This Statement establishes standards for recognizing and measuring liabilities, deferred outflows of resources, deferred inflows of resources, and expense/expenditures. In addition, this Statement details the recognition and disclosure requirements for employers with payables to defined benefit OPEB plans that are administered through trusts that meet the specific criteria and for employers whose employees are provided with defined contribution OPEB.

# ANNUAL FINANCIAL STATEMENTS

## TOWN OF NORWOOD, MASSACHUSETTS

### SCHEDULE OF PROPORTIONATE SHARE OF THE NET PENSION LIABILITY (GASB 68)

JUNE 30, 2017  
(Unaudited)

#### Norwood Contributory Retirement System

Fiscal Year	Measurement Date	Proportion of the Net Pension Liability	Proportionate Share of the Net Pension Liability	Covered Payroll	Proportionate Share of the Net Pension Liability as a Percentage of Covered Payroll	Plan Fiduciary Net Position Percentage of the Total Pension Liability
June 30, 2017	January 1, 2016	96.0200%	\$39,890,573	\$ 30,959,423	128.85%	77.50%
June 30, 2016	January 1, 2016	96.0170%	\$39,890,573	\$ 29,768,676	134.00%	75.00%
June 30, 2015	January 1, 2014	96.4612%	\$33,824,919	\$ 28,082,402	120.45%	79.80%

#### Massachusetts Teachers' Retirement System

Fiscal Year	Measurement Date	Proportion of the Net Pension Liability	Proportionate Share of the Net Pension Liability	Commonwealth of Massachusetts' Total Proportionate Share of the Net Pension Liability Associated with the Town	Total Net Pension Liability Associated with the Town	Covered Payroll	Proportionate Share of the Net Pension Liability as a Percentage of Covered Payroll	Plan Fiduciary Net Position Percentage of the Total Pension Liability
June 30, 2017	June 30, 2016	0.39793%	\$ -	\$ 88,969,401	\$ 88,969,401	\$ 26,174,594	-	52.73%
June 30, 2016	June 30, 2015	0.39829%	\$ -	\$ 81,608,139	\$ 81,608,139	\$ 25,247,157	-	55.38%
June 30, 2015	June 30, 2014	0.39829%	\$ -	\$ 63,449,721	\$ 63,449,721	\$ 24,473,613	-	61.64%

Schedules are intended to show information for 10 years. Additional years will be displayed as they become available.

See Independent Auditors' Report.

# ANNUAL FINANCIAL STATEMENTS

## TOWN OF NORWOOD, MASSACHUSETTS

### SCHEDULE OF PENSION CONTRIBUTIONS (GASB 68)

**JUNE 30, 2017**  
**(Unaudited)**

<u>Norwood Contributory Retirement System</u>					
<u>Fiscal Year</u>	<u>Contractually Required Contribution</u>	<u>Contributions in Relation to the Contractually Required Contribution</u>	<u>Contribution Deficiency (Excess)</u>	<u>Covered Payroll</u>	<u>Contributions as a Percentage of Covered Payroll</u>
June 30, 2017	\$ 4,370,134	\$ 4,370,134	\$ -	\$ 30,959,423	14.12%
June 30, 2016	\$ 4,055,016	\$ 4,055,016	\$ -	\$ 29,768,676	13.62%
June 30, 2015	\$ 3,764,002	\$ 3,764,002	\$ -	\$ 28,082,402	13.40%

*Schedules are intended to show information for 10 years. Additional years will be displayed as they become available.*

See Independent Auditors' Report.



# ANNUAL FINANCIAL STATEMENTS

## TOWN OF NORWOOD, MASSACHUSETTS SCHEDULE OF FUNDING PROGRESS (GASB 45)

JUNE 30, 2017

(Unaudited)

(Amounts expressed in thousands)

Other Post-Employment Benefits						
Actuarial Valuation Date	Actuarial Value of Assets (a)	Actuarial Liability (AAL) - Entry Age (b)	Unfunded AAL (UAAL) (b-a)	Funded Ratio (a/b)	Covered Payroll (c)	UAAL as a Percent- age of Covered Payroll [(b-a)/c]
06/30/17	\$ 1,532	\$ 176,609	\$ 175,077	0.9%	\$ 52,112	336.0%
06/30/15	\$ 766	\$ 106,478	\$ 105,712	0.7%	\$ 55,387	190.9%
06/30/13	\$ -	\$ 123,311	\$ 123,311	0.0%	\$ 55,387	222.6%
06/30/11	\$ -	\$ 139,668	\$ 139,668	0.0%	\$ 55,240	252.8%
01/01/08	\$ -	\$ 132,031	\$ 132,031	0.0%	\$ 42,589	310.0%

See Independent Auditors' Report.

# ANNUAL FINANCIAL STATEMENTS

## TOWN OF NORWOOD, MASSACHUSETTS OTHER POST-EMPLOYMENT BENEFITS (OPEB)

### Schedule of Changes in the Net OPEB Liability (GASB 74)

(Unaudited)

	<u>2017</u>
<b>Total OPEB liability</b>	
Service cost	\$ 5,844,932
Interest on unfunded liability - time value of \$	5,680,679
Benefit payments, including refunds of member contributions	<u>(4,329,657)</u>
Net change in total OPEB liability	7,195,954
Total OPEB liability - beginning	<u>147,784,757</u>
<b>Total OPEB liability - ending (a)</b>	<u><u>\$ 154,980,711</u></u>
<b>Plan fiduciary net position*</b>	
Contributions - employer	\$ 4,679,657
Net investment income	115,189
Benefit payments, including refunds of member contributions	<u>(4,329,657)</u>
Net change in plan fiduciary net position	465,189
Plan fiduciary net position - beginning	<u>1,227,710</u>
<b>Plan fiduciary net position - ending (b)</b>	<u><u>\$ 1,692,899</u></u>
<b>Net OPEB liability (asset) - ending (a-b)</b>	<u><u>\$ 153,287,812</u></u>

*Schedule is intended to show information for 10 years. Additional years will be displayed as they become available.*

See notes to the Town's financial statements for summary of significant actuarial methods and assumptions.

See Independent Auditors' Report.

# ANNUAL FINANCIAL STATEMENTS

## TOWN OF NORWOOD, MASSACHUSETTS OTHER POST-EMPLOYMENT BENEFITS (OPEB)

### Schedules of Net OPEB Liability, Contributions, and Investment Returns (GASB 74)

(Unaudited)

#### Schedule of Net OPEB Liability

	<u>2017</u>
Total OPEB liability	\$ 154,980,711
Plan fiduciary net position	<u>1,692,899</u>
Net OPEB liability (asset)	<u>\$ 153,287,812</u>
Plan fiduciary net position as a percentage of the total OPEB liability	1.1%
Covered payroll	\$ 52,112,387
Participating employer net OPEB liability (asset) as a percentage of covered payroll	294.1%

#### Schedule of Contributions

	<u>2017</u>
Actuarially determined contribution	\$ 4,679,657
Contributions in relation to the actuarially determined contribution	<u>4,679,657</u>
Contribution deficiency (excess)	<u>\$ -</u>
Covered payroll	\$ 52,112,387
Contributions as a percentage of covered payroll	9.0%

#### Schedule of Investment Returns

	<u>2017</u>
Annual money weighted rate of return, net of investment expense	Unavailable

*Schedules are intended to show information for 10 years.  
Additional years will be displayed as they become available.*

See notes to Town's financial statements for summary of  
significant actuarial methods and assumptions.

See Independent Auditors' Report.

# TOWN TREASURER

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## Report of the Town Treasurer

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Town of Norwood

Fiscal Year: 2017 Rcv Type Range: 001-999 Fund Range: 01-99

Year/Fund : 00 01 GENERAL FUND

ASN	Account Description	YTD Receipts
9141	TAX TITLE	345,083.23
9328	REAL ESTATE TAX 2011	0.00
9377	REAL ESTATE TAX 2012	-198,888.65
9396	PERSONAL PROPERTY TAX 2012	0.00
9439	PERSONAL PROPERTY TAX 2013	99.90
9440	REAL ESTATE TAX 2013	-138,646.56
9525	REAL ESTATE TAX 2014	-92,099.68
9532	PERSONAL PROPERTY TAX 2014	-31,492.00
9577	REAL ESTATE TAX 2015	-58,403.31
9584	PERSONAL PROPERTY TAX 2015	-4,344.53
9723	REAL ESTATE TAX 2016	181,725.65
9730	PERSONAL PROPERTY TAX 2016	-33,274.86
9773	REAL ESTATE TAX 2017	66,289,802.32
9774	PERSONAL PROPERTY TAX 2017	2,315,429.47
9823	REAL ESTATE TAX 2018	300,132.21
9824	PERSONAL PROPERTY TAX 2018	986.66
		-----
100	PROPERTY TAXES	68,876,109.85
8081	PRIOR YEARS TAXES	18,729.23
9225	MOTOR VEHICLE EXCISE 2009	-221.07
9320	MOTOR VEHICLE EXCISE 2010	-338.87
9358	MOTOR VEHICLE EXCISE 2011	1,089.58
9404	MOTOR VEHICLE EXCISE 2012	1,594.47
9510	MOTOR VEHICLE EXCISE 2013	3,329.15
9546	MOTOR VEHICLE EXCISE 2014	6,176.41
9590	MOTOR VEHICLE EXCISE 2015	40,163.64
9736	MOTOR VEHICLE EXCISE 2016	645,623.32
9799	MOTOR VEHICLE EXCISE 2017	3,979,607.18
		-----
201	LOCAL REC- VEH EXC.	4,695,753.04
8186	SELECTMEN - LIQUOR LICENSE	144,900.00
8188	TCA- DOG LICENSE FEES	24,213.00
8189	TCA- BOWLING AND POOL LICENSE	1,295.00
8190	TCA - MISCELLANEOUS LICENSES	3,592.80
8192	TCA- JUNK COLLECTOR LICENSES	800.00
8234	TCA-COMMON VICTUAL LICENSE	8,900.00
8262	TCA-LODGING HOUSE LICENSES	1,100.00
8300	TCA-PINBALL MACHINE LICENSES	1,875.00
8324	TCA-CAR DEALERSHIP LICENSES	9,000.00
8393	TCA-1 DAY LIQUOR LICENSES	2,350.00
8444	TCA-TAXI LICENSES	2,000.00
8513	SELECTMEN-LIQUOR LIC APPL FEES	800.00
		-----
202	LOCAL REC-LICENSES	200,825.80

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**Report of the Town Treasurer**

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Town of Norwood

**Fiscal Year: 2017    Rcv Type Range: 001-999    Fund Range: 01-99****Year/Fund :    00 01    GENERAL FUND**

ASN	Account Description	YTD Receipts
8083	COSTS/DEMANDS MV, PP, RE	54,512.01
8238	INSUFFICIENT FUNDS CHARGE	600.05
8302	PARKING FINES	33,345.00
8304	COURT FINES & RESTITUTION	1,370.00
8307	REGISTRY OF M.V.-CIVIL FINES	29,915.00
8330	REGISTRY OF M.V. CLEARING FEES	26,240.00
9256	MARIJUANA FINES	600.00
-----		
203	LOCAL REC-FINES	146,582.06
9555	APPORTIONED SEWER ASSMT	943.35
-----		
204	LOCAL REC-SPEC ASSMN	943.35
8152	CONSERV COMM HEARING FEES	17,283.18
8155	TCA- RECORDING/CERTIFYING FEES	79,325.00
8156	TCA-MARRIAGE INTENTIONS	5,670.00
8158	TCA-RAFFLE APPLICATION FEES	80.00
8159	TCA-STREET LISTING FEES	1,435.00
8173	BD OF APPEAL HEARING-ZONE	7,697.00
8174	PLANNING BOARD SALES	16,336.00
8195	ESTIMATED RECEIPTS-MISC.	58.79
8256	TCA- VIF GAS LICENSE	4,600.00
8354	CERTIFICATE OF LIENS	37,325.00
8361	TCA-PUB. AMUSE/MUSIC ENT LIC	6,585.00
8416	TAX TITLE RELEASE FEES	15,603.58
8438	GEN GOV - MISC RECEIPTS	-623.77
8680	TREASURER-DUP. TAX RECORDS	1,777.00
8846	GEN MGR-BID PLAN MAILING FEES	55.00
9017	TREAS/COLL MISC RECEIPTS	563.23
9135	OLD COLONIAL CAFE RENTAL A/R	88,986.01
9136	WATER TOWER RENTAL A/R	148,023.92
9407	GEN GOV SALE/SUPLUS INVENTORY	120.00
9420	NORWOOD HOUSING GAS REIMB	8,095.76
9438	190 CENTRAL STREET RENTAL A/R	20,167.36
9445	GEN GOV - MISC REIMBURSEMENTS	20,349.40
9822	CONSERVATION COMMISSION-COPIES	9.50
-----		
205	LOCAL REC- GEN'L GOV	479,521.96
8150	PLUMBING & GAS FEES	38,923.00
8151	WEIGHTS & MEASURES FEES	1,355.00
8176	ANIMAL CNTRL OFC-DOGS	250.00
8178	BUILDING INSPECTOR-GAS PERMITS	20,219.00
8251	FIRE PERMITS	43,630.00



# TOWN TREASURER

Date: 1/23/2018 11:44:17 AM

## Report of the Town Treasurer

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Town of Norwood

Fiscal Year: 2017 Rcv Type Range: 001-999 Fund Range: 01-99

Year/Fund : 00 01 GENERAL FUND

ASN	Account Description	YTD Receipts
8252	BUILDING INSPECTORS PERMITS	1,511,819.06
8253	WIRING PERMITS	52,806.41
8441	ANIMAL CONTROL FEES	5,535.00
8638	FIRE ALARM MONITORING PERMITS	21,500.00
8853	POLICE-MISC RECEIPTS	6,575.75
9514	POLICE DETAILS ADMIN FEE	106,990.41
		-----
206	LOCAL REC-PROTECTION	1,809,603.63
8009	BD OF HEALTH-TOBACCO PERMITS	8,000.00
8095	BOARD OF HEALTH-MISC PERMITS	9,255.00
8118	BOARD OF HEALTH RETAIL LIC	8,950.00
8124	BD OF HEALTH-WELL PERMITS	100.00
8125	BD OF HEALTH BURIAL PERMITS	6,120.00
8179	HEALTH DENTAL CLINICS	340.00
8254	BD OF HEALTH-FOOD/MILK PERMIT	32,180.00
		-----
207	LOCAL REC- HLTH/SANI	64,945.00
8813	HGWY FEE-CURB CUT PERMIT	4,150.00
8814	HGWY FEE-STREET OPENING PERMIT	33,980.00
		-----
208	LOCAL REC-HIGHWAYS	38,130.00
8305	LIBRARY FINES	199.20
		-----
210	LOCAL REC-LIBRARIES	199.20
8120	CEMETERY INTERMENT FEES	199,732.00
9043	CEMETERY-PERP CARE	11,100.00
9044	CEMETERY-GRAVE REMOVAL	2,460.00
9045	CEMETERY-GRAVE MAINTENANCE	80,405.00
9046	CEMETERY-CREMATION	24,620.00
		-----
212	LOCAL REC-CEMET	318,317.00
8153	REC DEPT MBR FEES-CASH	4,652.50
8162	REC DEPT HALL RENTAL	10,690.73
8418	RECREATION-DAILY FEES	10,321.00
8459	REC DEPT-PLAY CAMP	195,349.01
		-----
213	LOCAL REC-RECREATION	221,013.24

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**Report of the Town Treasurer**

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Town of Norwood

**Fiscal Year: 2017    Rcv Type Range: 001-999    Fund Range: 01-99****Year/Fund :    00 01    GENERAL FUND**

ASN	Account Description	YTD Receipts
8055	INTEREST ON SURPLUS REVENUE	39,974.67
8078	INT ON REAL ESTATE TAX	104,988.28
8079	INTEREST ON TAX TITLE	44,226.78
8080	INT ON MOT VEH EXCISE TAX	33,901.51
9241	COMMITTED INT TAXES SEWER	6.14
		-----
216	LOCAL REC-INTEREST	223,097.38
8101	LIGHT POLES	2,923.19
8103	LIGHT OPERATIONS 370	1,310.98
8106	LIGHT OPERATIONS 586	99.13
8108	LIGHT OPERATIONS 593	640.32
8110	LIGHT OPERATIONS 595	471.00
8129	ELECT SERVICES #369	250.00
9105	LIGHT A/R RECEIPTS	46,979,512.97
9132	LIGHT CONSTRUCTION A/R	1,524.02
9317	NLD/NSTAR BORR MONTHLY PYMT	1,476,466.08
9734	LIGHT LIENS 2016	1,451.61
9797	LIGHT LIENS 2017	15,090.74
		-----
217	LOCAL REC-ELECTRIC	48,479,740.04
8373	LEASE SURCHARGE RETURNS FEES	20,124.87
8466	HOUSING FEE IN LIEU OF TAX	34,821.51
8978	PILOT-ELD TRANSMISSION	1,100,000.00
		-----
218	LOC. REC-IN LIEU TAX	1,154,946.38
8075	AIRPORT REVENUES	781.01
8702	AIRPORT LONG TERM LEASES	118,101.52
8703	AIRPORT SHORT TERM LEASES	91,478.16
8704	AIRPORT PROPOSED FLOWAGE FEE	32,555.46
8706	AIRPORT TIE DOWNS	22,243.88
8884	AIRPORT-SECURITY PASSES	6,270.00
		-----
220	LOCAL REC-AIRPORT	271,430.03
8362	WATER SECOND METERS	14,535.00
8803	WATER FEE-FLOW TEST/HYDRANT	1,300.00
8804	WATER FEE-OT SHUT OFF/TURN ON	207.00
8818	WATER FEES-1" WATER TAP	42,799.92
8819	WATER FEES-4" WATER TAP	5,000.00
9103	WATER A/R RECEIPTS	5,768,242.11

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Town of Norwood

Fiscal Year: 2017 Rcv Type Range: 001-999 Fund Range: 01-99

Year/Fund : 00 01 GENERAL FUND

ASN	Account Description	YTD Receipts
9279	WATER OPER - BACKFLOW TESTING	69,375.00
9586	WATER LIENS 2015	65.15
9732	WATER LIENS 2016	9,698.39
9733	SEWER LIENS 2016	2,870.78
9795	WATER LIENS 2017	128,050.15
9796	SEWER LIENS 2017	134,144.39
		-----
221	LOCAL REC- WATER	6,176,287.89
8809	SEWER FEE-CONNECT 6-10" MAIN	55,850.00
8810	SEWER FEE-CONNECT 10" & UP	750.00
8812	SEWER FEE-OT CHG/CLEANING SVC	2,800.00
9102	SEWER A/R RECEIPTS	8,581,294.53
		-----
222	LOCAL REC - SEWER	8,640,694.53
8664	RECYCLING REVENUE	2,690.27
9446	REFUSE REMOVAL BULK ITEMS	8,675.00
9447	REFUSE REM-APPLIANCE PICK UP	12,150.00
		-----
224	LOCAL REC-REFUSE REMOVAL	23,515.27
8974	BROADBAND-ADVERTISING INCOME	31,122.11
9111	CABLE RECEIPTS	7,224,050.15
9149	VOIP RECEIPTS	277,794.07
9291	CABLE / VOIP BANK FEES	-10,058.73
9545	CABLE LIENS 2014	0.00
9798	CABLE LIENS 2017	3,020.20
		-----
226	LOCAL REC - CABLE	7,525,927.80
9079	AMBULANCE FEES	1,330,743.52
		-----
228	LOCAL REC-AMBULANCE	1,330,743.52
9387	N / STAR SERVICE REVENUE	1,800,000.00
		-----
229	NLD/N STAR PROJECT	1,800,000.00

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Town of Norwood

**Fiscal Year: 2017   Rcv Type Range: 001-999   Fund Range: 01-99****Year/Fund :   00 01   GENERAL FUND**

ASN	Account Description	YTD Receipts
8278	CSI C-14 ABATE TO THE ELDERLY	101,374.00
8281	CSI C-10: LOTTERY/GAMES	4,472,340.00
8285	CSI A-1: SCHOOL AID CH.70	5,941,876.00
9002	CSI-CHARTER SCHOOL ASSESSMENT	115,161.00
		-----
300	ST CHERRY SHT REC	10,630,751.00
8015	MEDICARE REIMB/IMMUNIZATION	20,220.17
8098	VETERANS STATE REIMB	125,763.16
8299	STATE REIMB'T-POLLING HOURS	10,476.00
8610	JET FUEL OPTION	17,821.60
8693	COMM OF MASS - ROOM OCCUPANCY	1,454,278.45
9412	COMM OF MASS MEALS TAX	730,908.39
9538	STATE HOMELESS TRANSP. REIMB.	9,081.00
		-----
310	OTHER STATE REIMB	2,368,548.77
9821	FY17 CHAPTER 90 REIMBURSEMENT	700,026.10
		-----
311	STATE REIMB-CH90	700,026.10
9022	MEDICAID REIMB-TOWN	296,015.02
		-----
312	MEDICAID REIMB-TOWN	296,015.02
9793	7/16 GOB BOND PREMIUM-ISSUANCE	154,455.00
9794	7/16 GOB BOND PREMIUM	1,743,826.65
		-----
865	BORROWED RECEIPTS	1,898,281.65
		-----
00 01	GENERAL FUND	168,371,949.51

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Year/Fund :    00 22    SCHOOL LUNCH REVLR

ASN	Account Description	YTD Receipts
8351	LUNCH REVOLV-STATE REIMB'TS	671,853.64
8422	SCHOOL LUNCH SALES-REVOLVING	803,838.80
		-----
800	LUNCH REVOLVING RCTS	1,475,692.44
		-----
00 22	SCHOOL LUNCH REVLR	1,475,692.44

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Town of Norwood

Fiscal Year: 2017 Rcv Type Range: 001-999 Fund Range: 01-99

Year/Fund : 00 24 OTHER REVOLVING FDS

ASN	Account Description	YTD Receipts
9109	REV-CABLE SALES TAX REC	19,581.13
9110	REV-CABLE FRANCHISE FEES REC	5,136.35
9151	REVOLV-VOIP REG. FEE RECEIPTS	113,677.75
-----		
226	LOCAL REC - CABLE	138,395.23
8092	SCH-SELF HELP RENT @ JHN	14,303.74
8208	SCH CUSTODIAL O T REVOLVING	42,875.50
8323	SCH-EXTENDED DAY PROGRAM	514,028.74
8372	SCHOOL ATHLETICS REVOLVING	26,778.00
8424	SUMMER SCHOOL REVOLVING FUND	34,979.00
8571	SCH-BUILDING RENTAL REVOLVING	55,162.62
8581	LIBRARY RESTITUTION REVOLVING	28,908.03
8624	SCH-PRE-SCHOOL TUITION REVOLV	174,760.00
8627	CONSERVATION COMM WPA REVOLV	3,175.00
8692	SCH-EXT. DAY RENT/OPER @ JHN	79,710.66
8710	REVOLVING SCHOOL INS RECOVERY	3,863.12
8879	REVOLVING-INS RECOVERY AIRPORT	1,160.87
8913	SCH EXTENDED DAY-SUMMER PROG	122,945.30
8915	SCH-ENABLE, INC. RENT @ JHN	67,090.95
8916	SCH-NEWBURY COLL RENT@JHN	0.00
8918	SCH-METRO SO.WEST RENT@JHN	173,532.96
8919	SCH-JHN (SAVAGE BLDG) MISC.	12,405.25
8920	SCH-WEST N.E. COLL RENT@JHN	-1,295.66
8935	SCH-REV.STUDENT ACT.-ELEMENTRY	7,570.00
8936	SCH-REV. BUS FEES	230,285.50
8985	SCH-REV.STUDENT ACT.-MIDDLE	10,370.00
8986	SCH-REV.STUDENT ACT.-S.H.S.	14,625.00
9026	SCH ATHLETIC USER FEES	142,110.00
9106	LIGHT SALES TAX RECEIPTS	1,393,869.63
9212	SCH-WIC RENT @ JHN	9,247.49
9306	REV-COA REV PROGRAMS	59,706.45
9307	REV-COA REV LUNCH / FOOD	16,133.65
9308	REV-COA EXERCISE / CLASSES	24,401.00
9397	REV SCH RENTAL-PARKING	15,190.00
9432	REV-SHS WALKING TRACK FEES	245.00
9552	REVOLVING-SCH BOOKS -MATERIALS	871.00
-----		
810	REVOLVING FUND RCTS.	3,279,008.80
8959	REV-SPED CIR BREAKER REVENUE	2,045,224.00
-----		
840	EGR RECEIPTS	2,045,224.00
-----		
00 24	OTHER REVOLVING FDS	5,462,628.03



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Town of Norwood

Fiscal Year: 2017 Rcv Type Range: 001-999 Fund Range: 01-99

Year/Fund : 00 25 FED/STATE GRANT FUND

ASN	Account Description	YTD Receipts
8619	MUNICIPAL EQUALIZATION-LIBRARY	35,550.16
300	ST CHERRY SHT REC	35,550.16
9751	GR-MSBA CALLAHAN BOILER REPL	-136,169.00
309	INTERGOVERNMENTAL - MSBA	-136,169.00
8062	S.A.F.E. GRANT PROGRAM	7,336.00
8295	SPEC ED-EARLY CHILDHOOD GRANT	27,646.00
8402	SPEC ED HP GRANT PL94-142	754,579.00
8405	TITLE ONE PROGRAM	377,074.00
8580	AIP TREE CLEARING '99	110.00
8593	GR-SCH #274 PROF DEV/TRAINING	26,935.00
8685	SCH - MISC FED & STATE GRANTS	3,162.33
8816	GRANT-POLICE BULLETPROOF VESTS	13,392.00
8840	GRANT-POLICE TRAFF SAFETY ENF.	4,331.76
8900	GR-SCH #140- IMP ED QUALITY	59,042.00
8902	GRANT-SCH LEP SUPP PROJ #180	34,279.00
8968	GRANT-FIRE MDU TRAILER	2,000.00
8970	GRANT-BOH EMER PREPAREDNESS	700.00
9231	GR-SCH-MCC BIG YELLOW SCH BUS	600.00
9273	GR-SCH ESHS MENTOR/PARTNERSHIP	3,000.00
9304	GR-SCH #237 CPC COORD FAM/COMM	37,500.00
9345	GR-SCH-#391 PRESCH LEARN ENVIR	49,117.00
9522	GR-SCH #298 SPED E.C. PROGRAM	2,250.00
9563	GR-AIP ENVIRONMT TAXIWAY A	66,143.43
9591	GR-SCH #184 LEP SUMMER SUPPORT	978.00
9708	GRANT-RECYCLING DIVIDENDS PROG	12,000.00
9750	GR-AIP WILDLIFE HAZARD ASSMT	40,463.72
9804	GR-A/P SECURITY CAMERA UPGRADE	29,812.55
9805	GR-FY17 911 SUPPORT& TRAINING	93,083.69
9810	DO NOT USE	0.00
9811	GR-SCH 722 NUTRITION EQUIPMENT	7,075.00
9812	GR-SCH#180 LEP FY17 CARRYOVER	3,845.00
9813	GR-COA FORMULA 2017	64,363.33
9816	GR-SCH- MCC STARS-OLDHAM	1,800.00
9817	GR-SCH-MCC STARS - WILLETT	2,500.00
9818	GR-A/P-TAXIWAY A RELOCATE PH 2	134,184.18
500	ST & FED. GRANTS	1,859,302.99
9578	GRANT-HPHC MINI GR-CLEVELAND	2,500.00
9593	GRANT- IMPACT BAY STATE COMM	1,045.00
9752	GRANT-BLUE HILLS BANK-ELEM	2,168.50

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Town of Norwood

Fiscal Year: 2017 Rcv Type Range: 001-999 Fund Range: 01-99

Year/Fund : 00 25 FED/STATE GRANT FUND

ASN	Account Description	YTD Receipts
9764	GRANT-BOH COMM DESIGN PROGRAM	4,000.00
9765	REC-SBIRT ESHS GRANT	2,500.00
9769	GRANT-LITERCY VOLUNTEERS (LVM)	25,677.00
9778	GR-SCH LEGO STORY STARTER KITS	3,000.00
9809	GRANT-HPHC-NHS-TECH ED	500.00
9815	GR-SCH-PPG INDUSTRY FOUNDATION	7,658.00
		-----
600	OTHER RECEIPTS	49,048.50
		-----
00 25	FED/STATE GRANT FUND	1,807,732.65

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Year/Fund : 00 26 REC"TS RES'D APPROPN

ASN	Account Description	YTD Receipts
9042	CEMETERY-SALE OF LOTS	162,000.00
		-----
212	LOCAL REC-CEMET	162,000.00
		-----
8431	TAXI TRANS FOR ELDERLY	11,435.00
		-----
820	RECEIPTS RSVD APPROP	11,435.00
		-----
00 26	REC"TS RES'D APPROPN	173,435.00

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Town of Norwood

Fiscal Year: 2017 Rev Type Range: 001-999 Fund Range: 01-99

Year/Fund : 00 27 DONATIONS FUND

ASN	Account Description	YTD Receipts
8376	DONATIONS-POLICE BICYCLES	500.00
206	LOCAL REC-PROTECTION	500.00
8044	DONATIONS-BETTERMENT OF POUND	550.00
8053	DONATIONS-ERNEST J BOCH FUND	30,500.00
8260	SCH-GIFTS/DONATIONS-BALCH	455.75
8261	SCH-GIFTS/DONATIONS-CALLAHAN	373.25
8263	SCH-GIFTS/DONATIONS-CLEVELAND	2,138.25
8267	SCH-GIFTS/DONATIONS-OLDHAM	452.25
8272	SCH-GIFTS/DONATIONS-PRESCOTT	514.25
8273	DONATIONS-CULTURAL COUNCIL	250.00
8274	SCH-GIFTS/DONATIONS-JHS	372.26
8289	SCH-GIFTS/DONATIONS-SHS	1,807.53
8291	SCH-GIFTS/DONATIONS-SYSTEMS	16,850.00
8358	DONATIONS-COMPOSTING BD/HEALTH	342.00
8387	DONATIONS - COA GIFT FUND	7,262.00
8428	DONATIONS-HOL. LIGHTING CELEB.	2,000.00
8450	DONATIONS-ENERGY ASSIST PROG	1,982.00
8451	DONATIONS-SCH MUSIC REVOLVING	36,352.93
8463	DONATIONS-E MONAHAN MEM FUND	5,695.00
8468	REC DEPT SPEC PROG REVOLVING	342,101.84
8470	FIRE DEPT GIFT ACCOUNT	50.00
8519	CONCERTS ON THE COMMON-DONATIO	20,461.33
8539	MORRILL MEM LIB GIFT FUND	5,690.00
8582	DONATIONS-CARILLON PROGRAM	50.00
8597	DONATIONS-SPRING PLANTING	3,140.00
8613	SEIZURE OF DRUG MONIES-STATE	6,695.40
8662	DONATIONS - JULY 4TH	35,327.00
8779	DONATIONS-SCH SEPAC	1,000.00
8781	DONATIONS-BOH RECYCLING DAY	7,922.00
8893	SCH-DONATIONS WIL/EARLY LEARN	5,254.78
8923	DONATIONS-NORWOOD DAY	53,514.00
8926	DONATIONS-AMERICAN FLAGS	0.00
9015	DONAT-DPW 50/50 BURM PROGRAM	1,915.00
9080	DONATIONS-SCH DRAMA OPERATIONA	24,202.58
9122	DONATION-VETERANS FAMILY SUPP	5,289.00
9208	DONA-HELMET &SAFETY EQUIP PROG	270.00
9234	DONATIONS-REFUSE CONTAINERS	4,540.00
9411	DONATION DENTAL CLINIC COMPRES	3,100.00
9531	DONATIONS- SCHOOL SCHOLARSHIPS	500.00
9599	DONATION-PROSPECT / UPLAND DES	25,000.00
9754	DONATION-RECYCLER OF THE MONTH	1,200.00
9758	DONATIONS I & I REMOVAL	23,633.59
9807	DONATIONS- AARON GUILD WALKWAY	2,500.00
9808	DONA-NAT'L GRID RESURFACING	258,722.00
9814	DONATIONS-NORFOLK ASPHALT	29,220.43
830	DONATED FUNDS	969,196.42
00 27	DONATIONS FUND	969,696.42

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Town of Norwood

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Year/Fund : 00 53 MWPAT ATM / STM

ASN	Account Description	YTD Receipts
9436	REC - DUE FROM WESTOVER SEWER	86,755.06
9579	MWPAT MEADOWBROOK SEWER REC	40,075.00
9767	MCWT MEADOWBRK AREA 3 & 4	1,489,238.00
		-----
310	OTHER STATE REIMB	1,616,068.06
		-----
00 53	MWPAT ATM / STM	1,616,068.06

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Town of Norwood

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Year/Fund : 00 54 CAPITAL PROJ-SCH/BLDG

ASN	Account Description	YTD Receipts
9783	FD 54-7/16 GOB-SCH PROJECTS	397,000.00
9789	FD 54-7/16 REF-GOB SCH PROJECT	-117,731.00
		-----
865	BORROWED RECEIPTS	279,269.00
		-----
00 54	CAPITAL PROJ-SCH/BLDG	279,269.00

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Town of Norwood

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Year/Fund : 00 55 CAPITAL PROJ-GEN GOV BLDGS REP

ASN	Account Description	YTD Receipts
9781	FD 55-7/16 GOB-HAWES B/H ENG	610,000.00
9787	FD 55-7/16 REF-GOB GEN GOV BLD	0.00
		-----
865	BORROWED RECEIPTS	610,000.00
		-----
00 55	CAPITAL PROJ-GEN GOV BLDGS REP	610,000.00

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Year/Fund : 00 56 CAPITAL PROJ- GEN GOV EQUIPM'T

ASN	Account Description	YTD Receipts
9782	FD 56-7/16 GOB-GEN GOV EQUIP	1,463,000.00
9788	FD 56-7/16 REF-GOB GEN GOV EQ	0.00
865	BORROWED RECEIPTS	1,463,000.00
00 56	CAPITAL PROJ- GEN GOV EQUIPM'T	1,463,000.00

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Year/Fund : 00 57 CAPITAL PROJ SCH NEW EQUIP

ASN	Account Description	YTD Receipts
9784	FD 57-7/16 GOB-SCH TECHNOLOGY	174,000.00
9790	FD 57-7/16 REF-GOB SCH TECH	0.00
865	BORROWED RECEIPTS	174,000.00
00 57	CAPITAL PROJ SCH NEW EQUIP	174,000.00

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Fiscal Year: 2017 Rcv Type Range: 001-999 Fund Range: 01-99

Year/Fund : 00 58 BROADBAND CAPITAL EQUIPMENT

ASN	Account Description	YTD Receipts
9786	FD 58-7/16 GOB-BROADBAND EQUIP	979,600.00
865	BORROWED RECEIPTS	979,600.00
00 58	BROADBAND CAPITAL EQUIPMENT	979,600.00

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Fiscal Year: 2017 Rcv Type Range: 001-999 Fund Range: 01-99

Year/Fund : 00 60 GEN GOV OTHER

ASN	Account Description	YTD Receipts
9791	FD 60-7/16 REF-GOB GEN GOV OTH	0.00
865	BORROWED RECEIPTS	0.00
00 60	GEN GOV OTHER	0.00

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Town of Norwood

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Year/Fund : 00 61 FUND 61 LIGHT DEPARTMENT

ASN	Account Description	YTD Receipts
9792	FD 61-7/16 REF-GOB LIGHT DEPT	-2,000,000.00
865	BORROWED RECEIPTS	-2,000,000.00
00 61	FUND 61 LIGHT DEPARTMENT	-2,000,000.00



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Town of Norwood

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Year/Fund : 00 62 AIRPORT CAPITAL EQUIPMENT

ASN	Account Description	YTD Receipts
9785	FD 62-7/16 GOB-AIRPORT EQUIP	65,600.00
865	BORROWED RECEIPTS	65,600.00
00 62	AIRPORT CAPITAL EQUIPMENT	65,600.00

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Town of Norwood

Fiscal Year: 2017 Rcv Type Range: 001-999 Fund Range: 01-99

Year/Fund : 00 81 NON-EXPENDABLE TRUST

ASN	Account Description	YTD Receipts
8440	INCOME-NORWOOD EDUC TRUST FUND	2.96
9575	TRUST FD INTERST OPEB TR FD	50,373.31
710	TRUST INTEREST REC'T	50,376.27
9574	TRUST FD PR INVESTED OPEB	350,000.00
720	TRUST OTHER RECEIPT	350,000.00
00 81	NON-EXPENDABLE TRUST	400,376.27

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Town of Norwood

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Year/Fund : 00 82 EXPENDABLE TRUSTS

ASN	Account Description	YTD Receipts
8672	STUDENT ACTIVITY FUND - SHS	58,348.78
8673	STUDENT ACTIVITY FUND - JHS	44,637.69
-----		
209	LOCAL REC-SCHOOL	102,986.47
8537	CUSHING TRUST FUND	0.00
-----		
700	SURPLUS REV INV	0.00
8167	TRUST PR-ANNE M FRANCIS FD	200.00
-----		
709	TRUST DONATIONS	200.00
8043	CHARLES HAYDEN MEMORIAL-INCOME	42.90
8089	TRUST FD INC ANNE M FRANCIS FD	6.80
8445	INTEREST-STUDENT ACTIVITY-SHS	4.13
8446	INTEREST STUDENT ACTIVITY -JHS	1.08
8501	TRUST INTEREST-LANE FUND	153.49
8503	TRUST INTEREST-ENGLISH PRIZE	94.65
8505	TRUST INTEREST-WHEDON FUND	18.29
8507	TRUST INTEREST-SWAIN FUND	13.19
8509	TRUST INTEREST-CUDWORTH FUND	18.14
8511	TRUST INTEREST-MORSE FUND	16.94
8512	TRUST INTEREST-DAY CEMETERY FD	994.98
8514	TRUST INTEREST-POST WAR REHAB	79.70
8515	TRUST INTEREST-CUSHING FUND	2,198.59
8553	INT ON PERPETUAL CARE	12,013.68
9033	TRUST INTEREST-GALLANT FUND	18.14
9116	TRUST - VIOLA SASTAVICKAS-INC	44.63
9200	TRUST-LIB ENDOWMENT INCOME	1,179.40
9524	TRUST FD INC-J KAESTA MENGES	3.85
9568	TR-INC NON-CONTRIB RETIRMENT	43,461.97
9704	TRUST FD INC-CONSERVATION LAND	110.68
-----		
710	TRUST INTEREST REC'T	60,475.23
9282	TRUST -VIOLA SASTAVICKAS-OTHER	500.00
-----		
720	TRUST OTHER RECEIPT	500.00
-----		
00 82	EXPENDABLE TRUSTS	164,161.70

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Town of Norwood

Fiscal Year: 2017 Rev Type Range: 001-999 Fund Range: 01-99

Year/Fund : 00 83 OTHER TRUST FUNDS

ASN	Account Description	YTD Receipts
8858	TRUST INTEREST-ELEC CONSUMERS	12,701.21
216	LOCAL REC-INTEREST	12,701.21
8583	STABILIZATION FUND	354,920.00
9087	TRUST-POST 12/08 RATE SHOCK	68,752.21
709	TRUST DONATIONS	423,672.21
8226	INT STABILIZATION FUND	82,120.76
9757	TRUST -INT - DPW STABILIZATION	2,394.61
9760	TR-INTEREST SUNSET AVE	155.98
710	TRUST INTEREST REC'T	84,671.35
9759	TR-SUNSET AVE PERFORMANCE BD	-15.39
720	TRUST OTHER RECEIPT	-15.39
00 83	OTHER TRUST FUNDS	521,029.38

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Town of Norwood

Fiscal Year: 2017 Rcv Type Range: 001-999 Fund Range: 01-99

Year/Fund : 00 84 SPECIAL REVENUE

ASN	Account Description	YTD Receipts
8355	SRF-SEP. INV. FED SEIZED PROP	5.40
8556	SRF-ARTS LOTTERY FUND INTEREST	10.56
-----		
216	LOCAL REC-INTEREST	15.96
-----		
8625	SRF - ARTS LOTTERY FUND	7,900.00
9549	SRF-CDBG PROGRAM 2013	24,321.10
-----		
500	ST & FED. GRANTS	32,221.10
-----		
9820	SRF-3/17 MWRA CROSS/RR SWR I/I	285,900.00
-----		
600	OTHER RECEIPTS	285,900.00
-----		
8616	INTEREST - MWRA GRANT/LOAN	1,828.57
8976	SRF-MWRA PIPELINE INTEREST	2,068.54
-----		
710	TRUST INTEREST REC'T	3,897.11
-----		
8604	SRF-COMM DEV BLOCK INT	81.35
9195	SRF-CDBG RECAPTURE PROG. - INT	19,510.63
-----		
750	SPECIAL REVENUE-INTEREST	19,591.98
-----		
9802	SRF-MWRA 7/16 NICHOL&WINTR C/L	500,000.00
-----		
865	BORROWED RECEIPTS	500,000.00
-----		
00 84	SPECIAL REVENUE	841,626.15

# TOWN TREASURER

Date: 1/23/2018 11:44:17 AM

## Report of the Town Treasurer

Town of Norwood

Page: 26

Fiscal Year: 2017 Rcv Type Range: 001-999 Fund Range: 01-99

Year/Fund : 00 87 CLAIMS TRUST FUND

ASN	Account Description	YTD Receipts
8236	PILGRIM HEALTH-SCH CAF	0.00
838	PILGRIM RECEIPTS	0.00
00 87	CLAIMS TRUST FUND	0.00

Date: 1/23/2018 11:44:17 AM

# Report of the Town Treasurer

Town of Norwood

Page: 27

Fiscal Year: 2017 Rcv Type Range: 001-999 Fund Range: 01-99

Year/Fund : 00 89 CUSTODIAL FUND

ASN	Account Description	YTD Receipts
8430	COMPOST BIN SALES TAX	18.00
207	LOCAL REC- HLTH/SANI	18.00
8228	TAILINGS	4,443.23
9825	GTD/DEP-TRAFFIC STUDY	750.00
600	OTHER RECEIPTS	5,193.23
8094	AGENCY - FIRE DETAILS	5,025.83
8148	AGENCY-GUN LICENSE FEES-STATE	16,231.25
8378	AGENCY GROUP LIFE INS.	46,270.90
8546	RETIREMENT P.R. W/H	207,685.78
8584	AGENCY-GTD.DEPOSIT-LIGHT RATES	90,120.00
8588	AGENCY-POLICE DETAIL REVOLVING	1,115,882.49
8630	AGENCY-OPTIONAL LIFE INS.	40,487.12
8864	GUAR DEPOSIT-CABLE ACCESS CORP	288,603.42
9048	GUAR DEP-DENTAL - TOWN	180,217.37
9049	GUAR DEP-DENTAL - SCHOOLS	211,313.45
9050	GUAR DEP DENTAL - RETIREES	283,301.59
9236	GTD/DEP-GIC EMPLOYEE SHARE	3,141,607.82
9253	GTD/DEP-UNI INDEM WO CIC NON	25,778.74
9806	GTD DEP-A/P GRANTS LOCAL SHARE	3,752.00
835	AGENCY ACCTS(W/H,DEP)	5,656,277.76
9826	7/16 PAYOFF 8/15 BAN	20,300,000.00
865	BORROWED RECEIPTS	20,300,000.00
00 89	CUSTODIAL FUND	25,961,488.99



# BOARD OF ASSESSORS / MOSQUITO CONTROL

## 2017 ANNUAL REPORT OF THE NORWOOD BOARD OF ASSESSORS

The duties of the Board of Assessors are complex and comply with the Massachusetts General Law, Chapter 59.

The primary function of the Board of Assessors is to assess property at full and fair cash market value for the purpose of taxation. The Board of Assessors does not determine property taxes. The Town itself determines the level of taxation through the action of Town Meeting. The three main sources of tax revenue are Real Estate, Personal Property and Motor Vehicle Excise.

The Board of Assessors is responsible for Real Estate, Personal Property, Motor Vehicle Excise commitments and the Community Preservation Act surcharge which was implemented for Fiscal Year 2018. The Board of Assessors is responsible for granting exemptions on tax bills for all eligible Seniors, Veterans, Blind persons and the Community Preservation Act and also for maintaining these confidential records.

The Assessing Department is responsible for the update and maintenance of various records, including property ownership records, personal property records, exempt property and town owned property record cards. The Board of Assessors is also responsible for reviewing and maintaining building permit records on each property. Maintaining sub-division records, apportioned street and sewer records is also a responsibility of the Board of Assessors. Other duties include motor vehicle excise tax appeals, tax exempt appeals, real estate and personal property tax appeals and Appellate Tax Board cases.

The Fiscal Year 2017 residential and open space tax rate was \$11.15. The commercial, industrial and personal property tax rate was \$22.46.

CLASS	LEVY%	VALUATION	LEVY	PARCEL COUNT
Residential	52.21%	\$3,474,007,745	\$38,735,186.36	8130
Commercial	29.8344%	\$931,975,508	\$20,932,169.91	451
Industrial	11.2419%	\$351,173,456	\$7,887,355.82	203
Personal	3.7137%	\$116,011,530	\$2,605,618.96	1145
TOTALS	100.0000	\$4,873,168,239	\$70,160,331.05	9929

## FISCAL YEAR 2017 TAX RATE SUMMARY

Total Amount To Be Raised	\$176,872,810.05
Total Estimated Receipts & Other Sources	\$106,712,479.00
Total Levy	\$70,160,331.05
Average Single Family Dwelling Assessed Value	\$417,785.00
Average Single Family Tax Bill	\$4,658.00

## MOTOR VEHICLE AND TRAILER EXCISE

In the year 2017 there were 31,707 Motor Vehicle and Trailer Excise tax bills committed in the amount of \$5,086,427.68

Respectfully submitted,

Timothy J. McDonough, Chairman  
Robert M. Thornton  
James F. Grover

## 2017 NORWOOD ANNUAL REPORT OF THE NORFOLK COUNTY MOSQUITO CONTROL DISTRICT

NCMCD operations apply an Integrated Pest Management (IPM) approach to mosquito control that is rational, environmentally sensitive, and cost effective.

### Surveillance

NCMCD is engaged in an intensive monitoring process through weekly field collections and data analysis in collaboration with the Massachusetts Department of Public Health (MDPH) to detect for disease-vectoring mosquitoes. Virus isolations assist us in focusing our surveillance to hot zones thereby allowing us to alert nearby towns of a potential epidemic. Public requests for service alert us to high numbers of nuisance mosquitoes.

Virus Isolations in the town:  
16 pools submitted, no isolations in 2017  
Requests for service: 159

### Water Management

Communication with residents and town/state/federal officials, site visits, monitoring, wildlife management, and land surveys while maintaining regulatory compliance is integral to the management of waterways that may contribute to mosquito breeding. Pre- to post-management documentation allows us to assess the efficacy of our work. Tire collections remove a common breeding site of mosquitoes.

Culverts cleared	19 culverts
Drainage ditches checked/hand cleaned	220 feet
Intensive hand clean/brushing*	105 feet
Mechanical water management	0 feet
Tires collected	1

\* Combination of brush cutting and clearing of severely degraded drainage systems or streams by hand.

### Larval Control

When mosquito larval habitat management is not possible, larval mosquito abatement is the most environmentally friendly and effective method of mosquito control. An intensive monitoring program, aides in our decision to effectively target culprit locations.

Spring aerial larvicide applications (April)	53.3 acres
Summer aerial larvicide applications (May – August)	0 acres

# MOSQUITO CONTROL / REGISTRY OF DEEDS

Larval control - briquette & granular applications by hand	0.1 acres
Rain basin treatments – briquettes by hand (West Nile virus control)	2,701 basins
Abandoned/unopened pool or other manmade structures treated	0

## Adult Control

Adult mosquito control is necessary when public health and/or quality of life is threatened either by disease agents, overwhelming populations, or both. Our surveillance program, along with service request data and state of the art GPS and computer equipment, allows us to focus our treatments to targeted areas.

Adult aerosol ultra-low volume (ULV) applications from trucks	5,428 acres
Barrier applications on municipal property	1, with 15 gal. mix

Respectfully submitted,

David A. Lawson, Director

## 2017 ANNUAL REPORT NORFOLK COUNTY REGISTRY OF DEEDS

The Registry of Deeds is the principal office for real property records in Norfolk County. The Registry receives and records hundreds of thousands of documents annually. It houses more than 6 million land documents dating back to 1793. The Registry is a primary and indispensable resource for title examiners, mortgage lenders, municipal officials, homeowners, real estate attorneys, genealogists and others with a need for land record information.

The Registry operates under the supervision of the elected Register, William P. O'Donnell who has held the position since 2002. In continuous operation for nearly two hundred and twenty-four years dating back to President George Washington's administration, the Registry's mission has remained the same: to maintain and provide for accurate, reliable and accessible land records to all residents and businesses of Norfolk County.

### 2017 Registry Achievements

- Register William P. O'Donnell and his staff continued their direct outreach to town halls, senior centers, businesses, historical commissions and civic groups across Norfolk County. The Register held office hours at Norwood Town Hall on June 15th.
- The Registry of Deeds Customer Service and Copy Center continues to provide residents and businesses with quality service. **This year alone, the Center handled more than 5,000 requests.** These requests included the filing of Homesteads, accessing deeds, verifying recorded property documents and assisting

those in need of obtaining a mortgage discharge notice. Customers can contact the Customer Service and Copy Center at 781-461-6101. Hours of operations are 8:30am to 4:30pm, Monday through Friday.

- In calendar year 2017, ***the Registry collected more than \$50 million in revenue.***
- The Registries of Deeds had several legislative accomplishments spearheading legislation signed into law in early 2017 that allowed for registered land (Land Court) documents to be recorded electronically.
- First Registry in Massachusetts to electronically record Land Court documents. Phased in approach – discharges in April 2017; all documents by July 2017.
- This year saw a record number of electronic recording filers, ***approximately 1,400.***
- In 2017, we hit a milestone of recording our 35,000 Registry of Deeds book. For the sake of security and redundancy, we store our documents 3 different ways: hard copy, electronically and by microfiche.
- So far this year, more than ***12,500 Homesteads applications have been filed at the Registry.*** The law Chapter 188 (M.G.L.) provides limited protection of one's home against unsecured creditor claims.
- The Registry in 2017 completed its History Comes Alive Transcription program. The initiative, the first in New England, makes land recorded documents written by scribes of the 18th and 19th centuries in the old cursive hand writing style much easier to read by converting the words into easy-to-read electronic text. ***The program earned the praise of two-time Pulitzer Prize historian, David McCullough.***
- In 2017, the Registry for easier customer research indexed all land documents recorded from 1793-1900.
- The internet library of images, accessible to the public through the Registry of Deeds' online research system at [www.norfolkdeeds.org](http://www.norfolkdeeds.org) continues to expand. Today, all documents dating back to the first ones recorded in 1793 are available for viewing.
- This year, many technology, office and program improvements were implemented, including the redesigning of our Land Court area. We also continued and strengthened our commitment to cyber security protection of our infrastructure as well as the training of our employees. We also updated our computer equipment and added two major television state-of-the-art monitors to instantly update our staff on incoming electronic recording filings. The Registry's website

# NORFOLK COUNTY REGISTRY OF DEEDS

[www.norfolkdeeds.org](http://www.norfolkdeeds.org) is routinely updated to alert the public on such news as real estate statistics, answers to frequently asked questions, the latest schedule for our community outreach initiatives, along with detailing our consumer programs.

- The Registry's free Consumer Notification Service **hit a milestone with its 700th subscriber, a 40% increase from the previous year.** This consumer/public safety program, started last year, allows any county resident to opt in to this free notification service and be alerted when any document – fraudulent or otherwise – is recorded against their name. For more information, please see our website at: [www.norfolkdeeds.org](http://www.norfolkdeeds.org).
- Register O'Donnell hosted several free computer seminars at the Registry to provide hands-on-training to the public, including trade groups, public officials, real estate professionals, genealogists on how to access land record information, using the Registry's new website technology. **This year the Registry also designed and marketed a new seminar exclusively for municipal officials.**
- The Registry expanded its community outreach commitment by working with the Veterans Administration of Boston on our 'Suits for Success' program and supporting the New Life Furniture Bank of MA in Walpole to assist those who are in need of household items, including furniture. **Our Toys for Tots' Drive has over the years collected 1,650 presents.** Our Annual Holiday Food Drive continues to support Food Pantries in Norfolk County. **This year's food drive was one of the biggest ever.** Finally, the Registry **received from generous donors more than 3,000 articles of clothing** for its "Suits for Success," program this year.

## Norwood Real Estate Activity Report January 1, 2017 – December 31, 2017

During 2017, Norwood real estate activity saw increases in both total sales volume and average sales price.

There was an 11% decrease in the number of documents recorded at the Norfolk County Registry of Deeds for Norwood in 2017, resulting in a decrease of 567 documents from 5,298 to 4,731.

The total volume of real estate sales in Norwood during 2017 was \$511,638,770, a 54% increase from 2016. The average sale price of homes and commercial property was also up 69% in Norwood. The average sale was \$1,322,064. These numbers were significantly impacted by the \$199 million sale of Windsor Gardens and \$93 million sale of Upland Woods properties that took place during 2017.

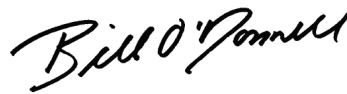
The number of mortgages recorded (974) on Norwood properties in 2017 was down 18% from the previous year. Also, total mortgage indebtedness decreased 52% to \$793,539,762 during the same period.

There were 7 foreclosure deeds filed in Norwood during 2017, representing a 13% decrease from the previous year when there were 8 foreclosure deeds filed.

Homestead activity decreased 3% in Norwood during 2017 with 448 homesteads filed compared to 463 in 2016.

Finally, our objective at the Registry will always be to maintain, secure, accurate and accessible land records for the residents and businesses of Norfolk County. It is a privilege to serve you.

Respectfully submitted by,



William P. O'Donnell  
Norfolk County Register of Deeds  
649 High St., Dedham, MA 02026



Register O'Donnell speaking at the Walpole Council on Aging.



Register O'Donnell with staff and a constituent at Milton Town Hall Office Hours.

# FEDERAL & STATE REPRESENTATIVES

## FEDERAL & STATE REPRESENTATIVES

### **John Rogers, State Rep., 12<sup>th</sup> Norfolk District**

Office: State House, Room 162  
Boston, MA 02133  
Phone # 617-722-2092  
Email: [John.Rogers@mahouse.gov](mailto:John.Rogers@mahouse.gov)

### **Michael Rush, State Senator (D) Norfolk & Suffolk District**

Office: State House, Room 511C  
Boston, MA 02133  
Phone # 617-722-1348  
Email: [Michael.Rush@masenate.gov](mailto:Michael.Rush@masenate.gov)

### **Stephen F. Lynch (D) 8<sup>th</sup> Congressional District**

Boston Office: 88 Black Falcon Ave. Ste.340  
Boston, MA 02210  
Phone # 617-428-2000

Wash. Office: 2369 Rayburn HOB  
Washington, D.C. 20515  
Phone # 202-225-8273

Email: [Stephen.Lynch@mail.house.gov](mailto:Stephen.Lynch@mail.house.gov)  
Website: [www.house.gov/lynch](http://www.house.gov/lynch)

### **MWRA Advisory Board**

100 First Avenue  
Building 39-4th Floor  
Boston, MA 02129  
Phone number: 617-788-2050  
Email: [mwra.ab@mwra.state.ma.us](mailto:mwra.ab@mwra.state.ma.us)

### **MWRA**

Charleston Navy Yard  
100 First Avenue  
Boston, MA 02129  
Phone # 617-242-6000  
Web Page: [www.mwra.state.ma.us/index](http://www.mwra.state.ma.us/index)

## UNITED STATES SENATORS

### **Elizabeth Warren (D)**

Boston Office: 2400 JFK Federal Bldg.  
15 New Sudbury Street  
Boston, MA 02203  
Phone # 617-565-3170

Wash. Office: Senate House Office Bldg.  
317 Hart Senate Office Building  
Washington, D.C. 20510  
Phone # 202-224-4543

Email:  
Website: [warren.senate.gov](http://warren.senate.gov)

### **Edward Markey (D)**

Boston Office: 975 JFK Federal Building  
15 New Sudbury Street  
Boston, MA 02203  
Phone # 617-565-8519

Wash. Office: Senate House Office Building  
218 Russell Senate Office Bldg.  
Washington, D.C. 20510  
Phone # 204-224-2724

Email:  
Website: [markey.senate.gov](http://markey.senate.gov)

# ELECTED OFFICIALS / APPOINTED OFFICIALS

## ELECTED OFFICIALS

### **SELECTMEN - 3 YEARS**

Paul A. Bishop	2020
Helen Abdallah Donohue	2019
Allan D. Howard	2020
Thomas F. Maloney	2019
William J. Plasko, Chairman	2018

### **MODERATOR - ONE YEAR**

David Hern, Jr.	2018
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### **BOARD OF HEALTH**

Joan M. Jacobs, Chairperson	2020
Kathleen F. Bishop	2018
Carolyn Riccardi	2019

### **SCHOOL COMMITTEE - 3 YEARS**

Myev A. Bodenhofer, Chairperson	2019
Patrick Joseph McDonough	2018
Michele Eysie Mullen	2019
Teresa Marie Stewart	2020
Maura A. Smith	2020

### **FINANCE COMMISSION - 3 YEARS**

Robert G. Donnelly	2018
David E. Hajjar	2018
Judith A. Langone, Chairperson	2020
Anne Marie Haley	2019
Alan D. Slater	2019

### **PLANNING BOARD - 5 YEARS**

Paul J. Donohue	2020
Deborah A. Holmwood	2022
Ernest Paciorkowski	2018
Alfred P. Porro, Jr.	2021
Joseph F. Sheehan	2019

### **MORRILL MEMORIAL**

#### **LIBRARY TRUSTEES - 3 YEARS**

Sarah E. Begg	2018
John Raymond Hall, Jr.	2020
Deborah Anne Henry	2018
Marguerite Cummings	2020
Susan Pipes	2019
Cashman Kerr Price	2019

### **ELECTED CONSTABLES - 3 YEARS**

James A. Perry	2019
Kevin L. Perry	2020

### **NORWOOD HOUSING AUTHORITY - 5 YEARS**

John W. Hayes	2020
Judith A. Langone	2018
Patricia Griffin Starr	2021
Anne White Scoble	2019
Kevin P. Flaherty (State Appointed)	2021

### **REGIONAL VOCATIONAL SCHOOL DISTRICT COMMISSION**

Kevin Connolly	2020
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## APPOINTED OFFICIALS

### **GENERAL MANAGER**

John J. Carroll - Retired 12/15/2017
Tony L. Mazzucco - Hired 12/18/2017

### **BOARD OF ASSESSORS**

Timothy J. McDonough, Chairman	2020
Robert M. Thornton	2018
James F. Grover	2019

### **TOWN CLERK & ACCOUNTANT**

Thomas J. McQuaid
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### **TOWN TREASURER & TAX COLLECTOR**

Robert J. Marsh - Resigned 4/27/2017
Mark Good - Hired 6/5/2017

### **SUPT. OF PUBLIC WORKS**

Mark P. Ryan
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### **POLICE CHIEF**

William G. Brooks, III
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### **FIRE CHIEF**

Anthony Greeley
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### **AIRPORT COMMISSION**

Kevin Shaughnessy	2019
Martin E. Odstrchel	2019
Mark P. Ryan	2018
Leslie W. LeBlanc	2018
Michael Sheehan	2020

### **APPOINTED CONSTABLES**

James Malia	2018
Sheryl I. Miller	2020
Donald S. Runnalls	2020
Thomas F. O'Toole	2019



# APPOINTED OFFICIALS

James E. Pepin	2019
Greg A. Pearce	2018
Julia Farah	2018
Pravin Chhanbhai Patel	2018
Brian J. Flavin, Jr.	2018

## BOARD OF APPEALS

### ZONING

Barbara Kinter	2019
Philip W. Riley, Esquire	2018
Thomas Brady	2019
Patrick J. Mulvehill	2018
John R. Perry, Jr.	2020

### ASSOCIATE MEMBERS

Paul Eysie	2018
Mary Anderson	2019
Scott P. Murphy	2017

### CULTURAL COUNCIL

Brook Odstrchel	2017
Tammy Odstrchel	2017
Kelly Artamonov	2017
Cory Hodson	2017
Michelle O'Leary	2017
John S. Joyce, Treasurer	2017
Gregory Davis	2017

### COUNCIL ON AGING

Martha Colamaria	2019
Thomas Tobin, Chairperson	2019
Edmund Mulvehill, V. Chairperson	2019
Fran Kenney, Member	2019

### HISTORICAL COMMISSION

Judith Howard, Chairwoman	2019
Marion Gaw	2018
Brian Murphy	2019
Caroline Pannes	2018
Dale Day	2017
Charles Burgess	2018

### PERMANENT BUILDING CONSTRUCTION COMMITTEE

Stephen M. O'Connor	2019
Francis Hopcroft	2018
Theodore J. Callahan	2018
Robert Silk	2019
William Kinsman	2020
William O'Connor	2017
Christopher Eberly	2020

## PERSONNEL BOARD

John E. Taylor	2020
Willard Krasnow	2018
Patterson Riley	2019
Gregg Giambanco	2019

## VETERANS' AGENT

Edmund W. Mulvehill, Jr.

## BUILDING CODE - BOARD OF APPEAL

Mary E. Coughlin	2017
James M. D'Espinosa	2017

## ALTERNATES

John R. Perry, Jr.	2017
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## BOARD OF REGISTRARS

Martha A. Pellowe	2018
Juliette A. Bugeau	2019
Patricia A. Sterritt	2020

## BOARD OF HEALTH

Sigalle Reiss, Superintendent  
Karen Reagan, Public Health Nurse  
Stacey Lane, Public Health Nurse

## CABLE COMMUNICATIONS COMMISSION

Joan M. Jacobs	2020
Peter Strano	2019
Karen Meier	2018
Edward Kelliher	2018
Richard M. Shay, Chairman	2019

## CONSERVATION COMMISSION

Peter Bamber, Treasurer	2018
Carol Fishman	2018
Joseph DiMaria	2018
Lee Leach, Vice Chairman	2019
Cheryl Rogers, Chairperson	2018
John Gear	2018
Michael Bergeron	2020
Al Goetz, Agent	

## COMMUNITY PRESERVATION COMMITTEE (ESTABLISHED 5/8/2017)

Robert M. Thornton	2020
Joseph Greeley	2019
John Hall	2018
Peter McFarland	2018



**TOWN OF NORWOOD****SERVE YOUR COMMUNITY – ACT NOW!**

Town Government needs citizens who are willing to contribute time and expertise in the service of their community. Norwood will best be served if as broad a segment of the community as possible is involved in the functioning of our local government.

**A TALENT BANK** has been established by the Selectmen, the General Manager, and the Town Moderator as a means of compiling names of citizens who are interested in serving on boards or committees on a voluntary basis. This file is available at the Office of the Board of Selectmen also for use by the public.

**TALENT BANK** files are continually being updated to indicate categories consistent with the changing needs of the Town. Your order of preference should be indicated and the form below returned to:

**TOWN GOVERNMENT TALENT BANK  
% BOARD OF SELECTMEN  
P.O. BOX 40  
NORWOOD, MA 02062**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone #: \_\_\_\_\_

Occupation: \_\_\_\_\_

**INDICATE PREFERENCES**

Airport Commission

Industrial Development Financing Authority

Board of Appeals – Bldg. Code

Board of Appeals – Zoning

Downtown Steering Committee

Civil Defense

Cultural Council

Recycling Committee

Economic Development Committee

Open Space & Recreation Planning Comm.

Historical Commission

Housing Committee

Permanent Building Construction Committee

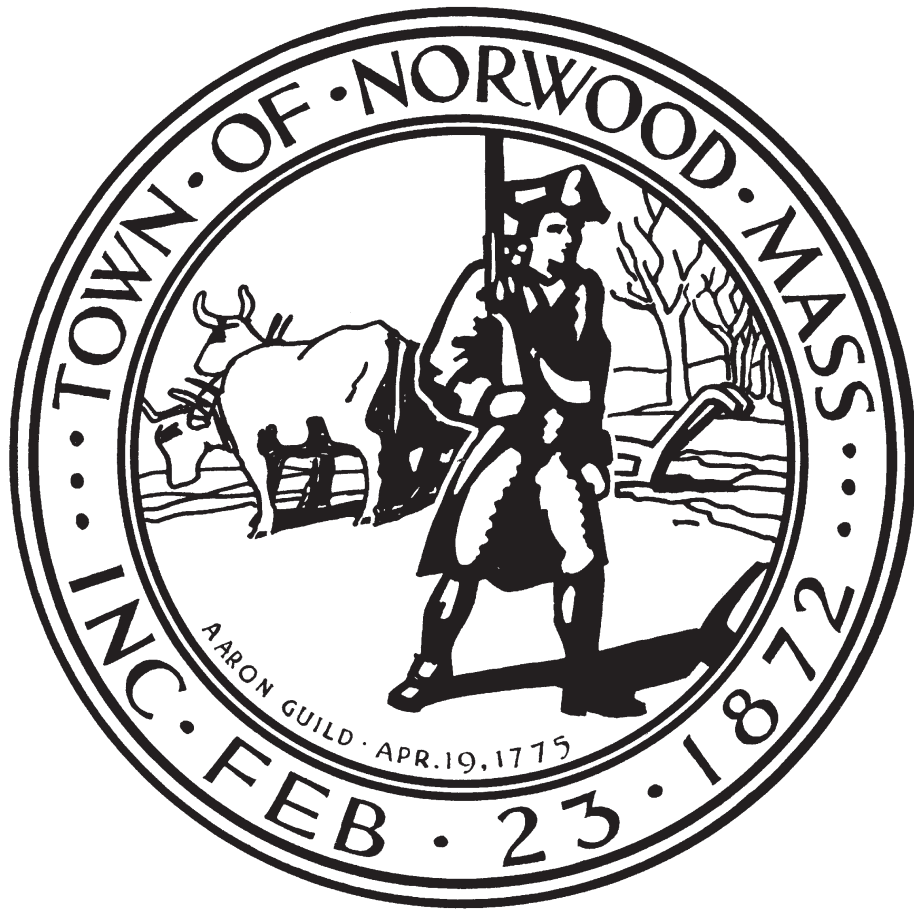
Personnel Advisory Board

Council on Aging

Conservation Commission

Cable Communications Commission

Other – Please indicate your area(s) of interest (i.e., youth activities, planning, financial, etc., for consideration when any special committees are to be appointed for specific problems or projects. An accompanying personal resume when this form is submitted would be appreciated.



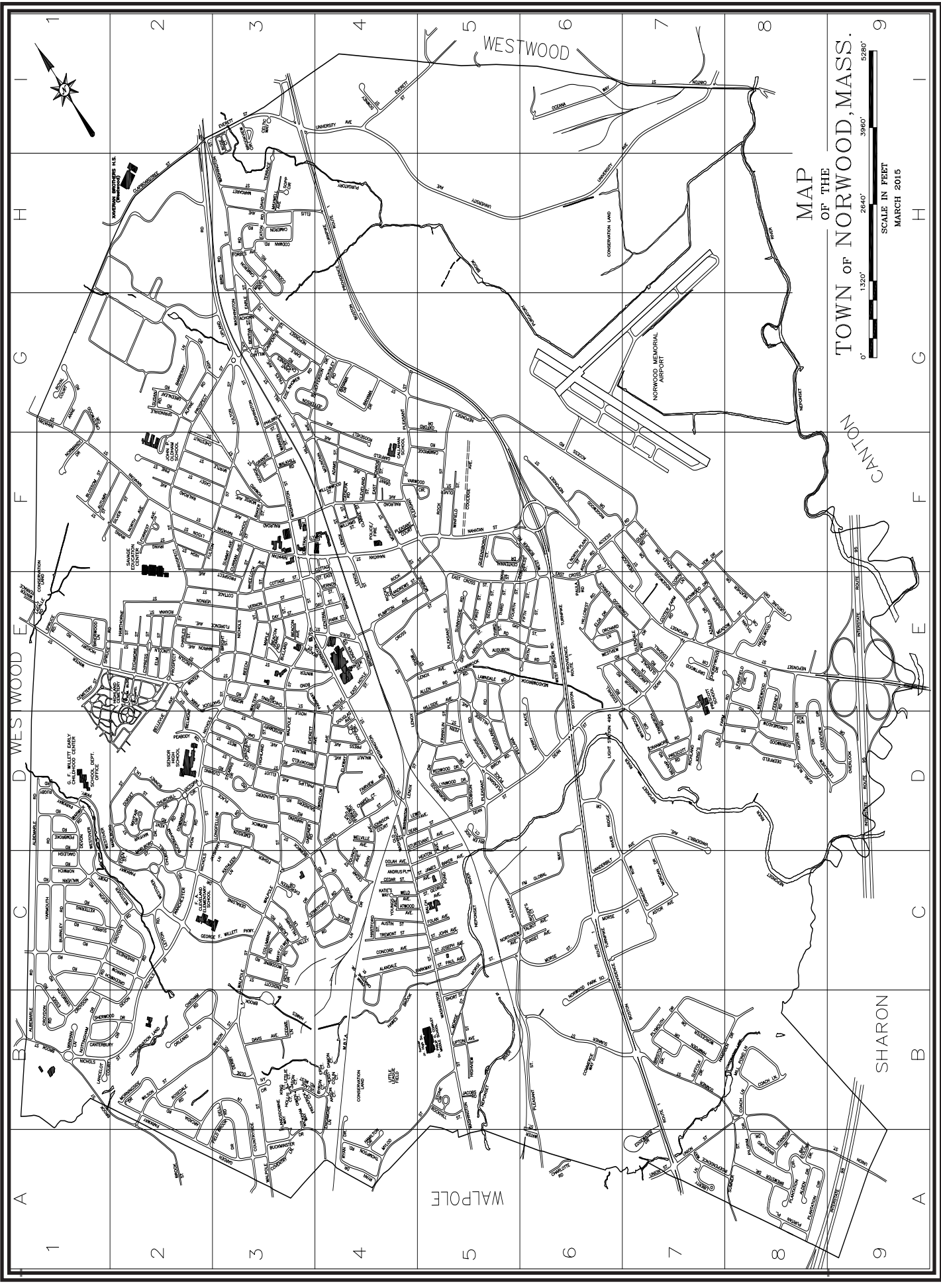
# Map of Norwood, MA 02062

TOWN of NORWOOD, MASSACHUSETTS  
STREET LIST

Lot 42-11-12 North  
Long. 71-12-00 West

ACCESS ROAD	F6	FM GLOBAL WAY	C6	OAK ROAD	D3
ACORN ROAD	C3	FARMFIELD CIRCLE	E8	OAKLEIGH ROAD	D1
ADAMS STREET	F4	FAIRVIEW ROAD	D4	OCEANA WAY	J6
ALANDALE PKWY	C4	FAVIES AVENUE	D3	OLD FARM ROAD	D8
ALBEMARLE ROAD	B1,D11	FEENEY ROAD	E8	OLDE DEBERT ROAD	B3
ALDEN DRIVE	A8	FERN STREET	D5	OLIVER STREET	F5
ALLEN ROAD	E5	FIELDBROOK DRIVE	A3,B3	OLIVIA AVENUE	C4
ALPINE ROAD	E5	FIFTH STREET	E6	ORCHARD LANE	E6,E
ANDREWS STREET	E4	FIRST STREET	E5	ORLEANS ROAD	B2
ANDRUS PLACE	C4	FISHER STREET	C3,D3	OVERLOOK DRIVE	D9
ANNE ROAD	C7	FLORENCE AVENUE	E2,E3	OXFORD ROAD	C5
ANSON COURT	B4	FOLAN AVENUE	C5	PARK STREET	E4
ARCADIA ROAD	B2	FORBES AVENUE	H3	PARKWAY	E3
ARNOLD ROAD	E5	FORREST AVENUE	F2	PAULA ROAD	D5
ASH ROAD	G2	FORTUNE DRIVE	E8	PEABODY ROAD	D2
ASTOR AVENUE	C7	FOURTH STREET	E5	PELLANA ROAD	E6
ATWOOD AVENUE	C4	FOX RUN	D8	PEMBROKE ROAD	D1
AUDUBON ROAD	E5,E6	FRANK D. CIAVATTONE		PHILBRICK STREET	C3
AUSTIN STREET	C4	FRANKLIN STREET	C4	PHILLIPS AVENUE	D3
AVON ROAD	D2	FREDERICK COURT	B3	PILGRIM DRIVE	A8
AZALEA DRIVE	E7,F7	FULTON STREET	F2-G3	PINE STREET	C2
BAHAMA DRIVE	G4	GARDEN PARKWAY	A3-B2	PLANTATION CIR.	A8
BAKER STREET	F3	GARDNER ROAD	D3	PLEASANT COURT	F4
BAKER AVENUE	C5	GARFIELD AVENUE	F4	PLEASANT PLACE	D5
BARBERRY LANE	G2	GAY STREET	E5,E6	PLEASANT ST. A6,C5,D5,F5,G4	
BAY COLONY DRIVE	A8	GEORGE STREET	F3	PLIMPTON AVENUE	F4
BEACON AVENUE	E3	GEORGE F. WILLET		PLYMOUTH DRIVE	B7
BEACON PARK ROAD	E3	GERALDINE DRIVE	C2,C3	POND AVENUE	C5,D5
BEACON STREET	E3	GLENDAL ROAD	C7	POWER LANE	D7
BEECH STREET	E3	GLENDAL ROAD	F7	PRESOTT ROAD	D7
BELLEVOIE AVENUE	D2,E2	GLENN AVENUE	F3	PRESS AVENUE	D4
BELMONT STREET	D2,E2	GRANITE STREET	F3	PROSPECT AVENUE	F3
BELNAP ROAD	D7	GRANT AVENUE	F4	PROSPECT ST.	E2,F2,G2
BERTHA STREET	C3	GREENLEAF ROAD	G2	PURITAN PL.	A8
BERWICK PLACE	D3	GUILD STREET	E4	QUAIL RUN	D8,D9
BERWICK STREET	C3,D3	GWEN COURT	B3	QUEENSBORO COURT	F5
BIRCH ROAD	D5			QUINCY AVENUE	C4
BIRD ROAD	H3	HAMPDEN DRIVE	B7,B8	RAILROAD AVENUE	F3,F4
BLOSSOM STREET	F1	HAMILTON CIRCLE	A4	REDWOOD DRIVE	D5
BOND STREET	D3	HARDWOOD DRIVE	D3	RICHLAND ROAD	D7
BONNEY LANE	D2	HARROW ROAD	C1,C2	RIDGE ROAD	F6
BORNWOOD DRIVE	D5	HARTFORD STREET	C4	RIDGEWOOD DRIVE	F7,F
BOSTON-PROVIDENCE		HAWTHORNE STREET	E2	RIVER STREET	C5
TURNPIKE (Rte. 1)	A7-13	HAZELWOOD DRIVE	E8	RIVER RIDGE DRIVE	D5
BRADFORD DRIVE	A8	HEATHER DRIVE	D5	RIVERSIDE COURT	D8
BREWSTER DRIVE	E1	HEATON AVENUE	D5	ROBINWOOD ROAD	D8
BRIERWOOD DRIVE	E1	HEMLOCK STREET	E7,F7	ROCK COURT	E4
BRIGHT STREET	E3	HICKORY ROAD	E1	ROCK STREET	F4,F5
BRISTOL DRIVE	B7	HIGH STREET	F2		
BROADWAY	E4	HIGHLAND STREET	D3	ROCKHILL STREET	B5
BROOK STREET	B1	HIGHVIEW STREET	B5	ROGERS COURT	C6
BROOKFIELD ROAD	D3	HILL STREET	C3	ROOSEVELT AVENUE	G4
BROOKVIEW CIRCLE	I3	HILLCREST STREET	E6	ROSEDALE ROAD	G2
BRUCE ROAD	C4	HILLSHIRE LANE	C3	ROSEMARY STREET	D3
BUCKINGHAM ROAD	D3	HILLSIDE AVENUE	E5	ROYAL COURT	G1
BUCKMINSTER DRIVE	A3	HOLLIS COURT	B3	ROXANA STREET	E2
BULLARD STREET	E3	HOLLY DRIVE	C3	RUGBY ROAD	D1
BURNLEY ROAD	C1	HOWARD STREET	F3	RYAN DRIVE	A4
BYRON COURT	B4	HOYLE STREET	E4		
CAMBRIDGE ROAD	F5	INDEPENDENCE WAY	A7	St. CATHERINES ROAD	G3
CAMERON ROAD	H3	INDUSTRIAL WAY	D6	St. GEORGES AVENUE	C5
CANTON STREET	I7	INTERSTATE 95	C9,E9,D9	St. JAMES AVENUE	I7
CANTERBURY LANE	B1,B2	INVERNESS ROAD	C2	St. JOHN AVENUE	C5
CARNEGIE ROW	G2	IRVING STREET	F1,F2	St. JOSEPH AVENUE	C5
CARPENTER STREET	G3	IVY CIRCLE	B3	St. PAUL AVENUE	C5
CASEY STREET	F2	JACOBS ROAD	B5	SAUNDERS ROAD	D3
CATALPA ROAD	F4	JACOBSEN DRIVE	D5	SAVIN AVENUE	C4
CEDAR LANE	B3	JASON COURT	D5	SCHOOL STREET	F3
CEDAR STREET	C4	JAYBERRY LANE	D2	SECOND STREET	E5
CELTIC WAY	I3	JEFFERSON DRIVE	G4	SHATTUCK PARK ROAD	E2
CEMETERY STREET	E1	JOHNSON COURT	D4	SHAW STREET	E4,E5
CENTENNIAL DRIVE	E4,F3	JOHNSON PLACE	D4	SHERWOOD DRIVE	B1
CENTRAL STREET	D4	JOY STREET	E5	SHORT STREET	B5
CHAPEL COURT	D4	JUNIPER DRIVE	E8	SILVER STREET	F1,F2
CHAPEL STREET	E2	K STREET	F4	SIXTH STREET	E6
CHARLES STREET	A6	KATHLEEN LANE	C3	SPRINGVALE ROAD	G2
CHARLOTTE ROAD	B2	KATIE'S WAY	D2	SOPH CIRCLE	H3
CHATHAM ROAD	B2	KATHLEEN LANE	D2	SPRUCED ROAD	E1
CHERRYWOOD DRIVE	E7	KENWOOD DRIVE	D6	STANDISH DRIVE	A8
CHESTNUT STREET	F2	KERRY PLACE	D6	STEARNS DRIVE	D3
CHICKERING ROAD	E3	KING COURT	C1	STONE CIRCLE	B5
CHURCHILL DRIVE	C2,D2	KING'S ROAD	B7	STRATFORD ROAD	C3,D4
CLAPBOARDTREE ST.	H2	LANCASTER LANE	E7	STURTEVANT AVENUE	D5
CLARKE STREET	F4	LANE DRIVE	C3,C4	SUFFOLK DRIVE	B7
CLEVELAND STREET	F4	LANSDOWNE WAY	B3	SUMMIT AVENUE	F3
COACH LANE	B8	LAUREL ROAD	E1	SUNMER STREET	A8,B7,B6
CODMAN ROAD	H3	LAWDALE ROAD	E5	SUNNYSIDE ROAD	D5,E5
COLIN COURT	B4	EDGEVIEW DRIVE	D8,D9	SUNSET AVENUE	C6
COLUMBINE ROAD	C3	LENOX AVENUE	E5	SURREY ROAD	E1
COMMERCE WAY	B6	LENOX STREET	D4-E4	SUSAN ROAD	G2
CONCORD AVENUE	C4	LESLIE COURT	B3	SYCAMORE STREET	C2
CONGRESS STREET	E6,F6	LEWIS AVENUE	D4	SYLVAN CIRCLE	E8
COOLIDGE AVENUE	F5	LEYTON ROAD	A7	TALBOT AVENUE	C6
CORAL LANE	E7	LINCOLN STREET	E2	TAMWORTH ROAD	D7
COTTAGE STREET	F4	LINDEN STREET	E4	TECHNOLOGY WAY	C3
COTTAGE ST. EAST	F4	LONGFELLOW ROAD	D2	THIRD STREET	E5
COTTER FARM ROAD	E7	LONGMEADOW ROAD	D2	THOMPSON ROAD	C4
COVENTRY LANE	A3,B3	LONGWOOD TERR.	E7	THURGOOD STREET	A4
COUNTRYSIDE LANE	D7	LYNDON STREET	F2	THURGOOD STREET	A4
CRANMORE ROAD	D3	LYMAN PLACE	F3,F4	THURGOOD STREET	A4
CRESENT AVENUE	G1	LYNWOOD DRIVE	D5	THURGOOD STREET	A4
CRESTWOOD CIRCLE	E4,E5	MADELYN ROAD	H3	THURGOOD STREET	A4
CROSS STREET	B1,C2	MAIN STREET	E5	THURGOOD STREET	A4
CROYDON ROAD	F3	MALVERN ROAD	C1	THURGOOD STREET	A4
CURRAN AVENUE	D2,D3	MANCHESTER ROAD	C2	THURGOOD STREET	A4
CUSHING ROAD	E2	MAPLE STREET	E3	THURGOOD STREET	A4
CYPRESS STREET	E2	MARGARET STREET	H3	THURGOOD STREET	A4
DAMON COURT	B4	MARION AVENUE	E2	THURGOOD STREET	A4
DAVID TERRACE	H3	MARLBORO STREET	D1,D2	THURGOOD STREET	A4
DAVIS AVENUE	B3	MAYFAIR AVENUE	H3	THURGOOD STREET	A4
DAY STREET	E3,E4	MAYFAIR CIRCLE	D2	THURGOOD STREET	A4
DEAN STREET	D4-E7	MAYFAIR STREET	D2	THURGOOD STREET	A4
DEERFIELD ROAD	D8	MAYFLOWER ROAD	C3	THURGOOD STREET	A4
DELL ROAD	B2-D1	MCKINLEY ROAD	G4	THURGOOD STREET	A4
DEVON ROAD	D2	MEADOW STREET	E8	THURGOOD STREET	A4
DORSET STREET	D2	MEADOWBROOK RD.	E5	THURGOOD STREET	A4
DOUGLAS AVENUE	D4	MELVILLE AVENUE	D4	THURGOOD STREET	A4
DOUGLAS CIRCLE	H4	MERRIFIELD PLACE	D3	THURGOOD STREET	A4
DOWNY STREET	D2	MILL POND LANE	B8	THURGOOD STREET	A4
DOWNING STREET	E7	MINIHAN LANE	B1	THURGOOD STREET	A4
DRIFTWOOD CIRCLE	G3	MONROE STREET	E5	THURGOOD STREET	A4
EARLE STREET	E5,E6	MONROE ST. EAST	F4	THURGOOD STREET	A4
EAST CROSS ST.	E4	MORGAN DRIVE	C7	THURGOOD STREET	A4
EAST HOYI ST.	H3	MORNINGSIDE DRIVE	E3	THURGOOD STREET	A4
EATON ROAD	C2	MORRIS ROAD	E1	THURGOOD STREET	A4
EDEN STREET	E6,E7	MORSE AVENUE	F3	THURGOOD STREET	A4
EDGEHILL ROAD	A7	MOUNTAIN AVENUE	B5,C6	THURGOOD STREET	A4
EDGEWATER DR.	G3	MYLOD STREET	F4,G3	THURGOOD STREET	A4
EISENHOWER RD.	D4	MYRTLE STREET	B4	THURGOOD STREET	A4
ELDA DRIVE	D3	NAHANAN COURT	F2,F3	THURGOOD STREET	A4
ELK'S PKWY SOUTH	D4	NAHANAN ST.	F2,F4,F5	THURGOOD STREET	A4
ELKWAY	H3	NEPONSET ST.	F8,F6,G5,H3	THURGOOD STREET	A4
ELLIS AVENUE	E2	NICHOLS ST.	B1,C2,E2,G3	THURGOOD STREET	A4
ELM STREET	C3	NORMANDY DRIVE	G1	THURGOOD STREET	A4
EMERSON DRIVE	D3	NORTH AVENUE	F2	THURGOOD STREET	A4
ENDICOTT STREET	B4	NORTH PLAIN ST.	F6	THURGOOD STREET	A4
ENGAMORE LANE	B1	NORTHVIEW AV.	C5	THURGOOD STREET	A4
ERIC COURT	D3	NORTON DRIVE	D8	THURGOOD STREET	A4
ESSEX ROAD	I3,I4	NORWICH ROAD	C1	THURGOOD STREET	A4
EVERETT AVENUE	C3	NORWOOD PARK SO.	B6	THURGOOD STREET	A4
EVERETT STREET	C3	NOTTINGHAM DRIVE	B1	THURGOOD STREET	A4
EVERGREEN CIRCLE				THURGOOD STREET	A4

<b>PUBLIC BUILDINGS</b>		<b>MUNICIPAL SWIMMING POOLS</b>		<b>SCHOOLS</b>		<b>HOUSES OF WORSHIP</b>	
CIVIC RECREATION	F3	FATHER McALEER	F1	SCHOOL DEPT. OFFICES	D1	LIVING WATERS CHRISTIAN	A3
FIRE STATION	F4	HAWES	B5	BALCH	C5	EMMANUEL LUTHERAN CHURCH	D3
IGHT DEPARTMENT	D3			CLEVELAND	C2	TRINITY COMMUNITY CHURCH	D3
IGHT STATION 495	D6	<b>PLAYGROUNDS-PARKS</b>		COAKLEY MIDDLE	B5	FIRST BAPTIST CHURCH	E3
MORRILL MEM. LIBRARY	E3	BOND STREET	E3	PEABODY	D2	FIRST CHURCH OF CHRIST	C3
MUNICIPAL MEMORIAL	F2	BOND STREET	A8	PRESCOTT	E7	GRACE EPISCOPAL CHURCH	E3
(TOWN HALL)		DUNN'S FIELD	F4	SAVAGE EDUC. CENTER	F3	IGRE JA DO NAZERENO	A3
NORWOOD HOUSING AUTH.		ELLIOT PARK	C5	St. CATHERINE'S	D2	St. CATHERINE'S OF SIENA RC	C4
ADMINISTRATION		ELLIS GARDENS	H3	SENIOR HIGH	D1	St. GEORGE'S ORTHO. (EASTERN)	A3
NORWOOD HOUSING AUTH.		ELLIS POND	B2-C3		I2	St. GEORGE'S RC	C5
RESIDENCES	F3,F5,J3	ENDEAN	B4	XAVIERIAN BROTHERS H.S.		St. PETER'S RC	B1
PUBLIC WORKS DEPT.	F4	FR. McALEER	E1,F1	(Westwood)		St. TIMOTHY'S RC	C5
J.S. POST OFFICE	F4	HARTSHORNE'S SWALE	F6			TEMPLE SHAARE TEFILAH	B2
VETERAN'S HOUSING	G3	Jms M. MURPHY MEM. FIELD	E5			UNITED CHURCH OF NORWOOD	F3
		SHATTUCK PARK	D2				
<b>PRIVATE BUILDINGS</b>		WILSON STREET	B2	<b>CEMETERIES</b>			
GUILD MEDICAL	E4	WINSLOW AVENUE	D4	HIGHLAND	D1-E1		
				OLD PARISH	F3		



MAP  
OF THE  
TOWN of NORWOOD, MASS.

SCALE IN FEET  
MARCH 2015





# TOWN OF NORWOOD - IMPORTANT PHONE NUMBERS

**Fire: 911 (Emergencies)**  
**Business: (781) 762-0080**

**Police: 911 (Emergencies)**  
**Business: (781) 762-6888**

***For Information on:***

Animal Control.....	Henry Cerqueira .....	762-3159
Assessments.....	Assessors .....	762-1240
Billing (Light & Water) .....	Light Department .....	762-5180
Birth Certificates .....	Town Clerk.....	762-1240
Broadband Cable .....	Light Department.....	948-1150
Building Permits .....	Building Inspector.....	762-1240
Burial Permits.....	Health Department .....	762-1240
Cemetery .....	Cemetery Department.....	762-1149
Civil Defense .....	Bernard Cooper .....	762-1240
Death Certificates.....	Town Clerk.....	762-1240
Dog Licenses .....	Town Clerk.....	762-1240
Dog Officer .....	Henry Cerqueira .....	762-3159
Drains, Sewers, Streets, Rubbish.....	Public Works Department .....	762-1413
Elections.....	Town Clerk.....	762-1240
Entertainment Licenses .....	Selectmen.....	762-1240
Fuel Assistance .....	Veterans' Department.....	762-1240
Fuel Oil Storage .....	Fire Department .....	762-0080
General Manager .....	Tony Mazzucco.....	762-1240
Housing Authority .....	William Shyne Circle .....	762-8115
Library .....	Walpole Street .....	769-0200
Light Department .....	Light Department.....	762-3203
Marriage Certificates.....	Town Clerk.....	762-1240
Milk Inspections.....	Health Department .....	762-1240
Parking Tickets.....	Veterans' Department.....	762-1240
Planning Board.....	Paul Halkiotis.....	762-1240
Plumbing Permits.....	Building Department.....	762-1240
Purchasing Department .....	General Manager .....	762-1240
Resident Listing.....	Town Clerk.....	762-1240
Recreation .....	Civic Center .....	762-0466
Schools.....	Superintendent .....	762-6804
Senior Citizens' Center .....	Council on Aging .....	762-1201
Snow Removal .....	Public Works Department .....	762-1413
Tax Collections .....	Tax Collector.....	762-1240
Veterans' Benefits .....	Veterans' Department.....	762-1240
Voting Registration .....	Town Clerk.....	762-1240
Water Service.....	Public Works Department .....	762-1413
Wiring Permits.....	Building Inspector.....	762-1240