

**PRESENT:**

Joan M. Jacobs, Chairman  
Kathleen F. Bishop, Member  
Carolyn Riccardi, Member  
Sigalle Reiss, Director  
Stacey Lane, Asst. Director  
Angelo De Luca, Sanitarian  
Jennifer Bartucca, Administrative Assistant

**1. APPROVAL OF MINUTES OF May 22, 2017**

Motion made and seconded to approve the minutes of May 22, 2017

Vote: Unanimous

**2. NEW BUSINESS**

**2a) Massachusetts Cancer Registry Report**

Each year the Massachusetts Cancer Registry of the Massachusetts Department of Public Health provides cities and towns with a report on cancer rates. Lung cancer in women continues to show higher rates in Norwood than would be expected. The most effective strategy for preventing lung cancer is through tobacco control and radon testing. Melanoma in men was higher than expected as well.

**2b) Dental Equipment: Surplus Equipment**

A vote by the Board is required to have the dental equipment deemed surplus equipment.

Motion made and seconded to approve the dental equipment as surplus equipment.

Vote: Unanimous

**2c) Hazardous Waste Recycling Day-Electronic Fees**

The Director discussed the need to raise our recycling fees due to the increased cost to recycle these items. The fees have not been raised in over ten years.

Motion made and seconded to approve the changes in fees for Hazardous Waste Day.

Vote: Unanimous

**2d) Norwood 4<sup>th</sup> of July Celebration Committee Communication**

The 4<sup>th</sup> of July Committee has invited the Board to be a part of the 4<sup>th</sup> celebrations. Residents can make donations to the Committee to help fund the 4<sup>th</sup> of July parade.

**3. OLD BUSINESS**

**3a) New Food Establishment List**

Yamato has submitted paperwork to the Health Department but has not opened yet.

**3b) Food Establishment Update List**

**Chipotle:** Food allergen certificate has been forwarded. Anti-choke class is scheduled.

**3c) Food Establishment Inspection Report: May 15, 2017-June 9, 2017**

Beijing Kitchen: No paper towels at hand-sink. Warning issued.

New England Central Bakery: Need to mount paper towels.

McDonald's (Broadway): No evidence found at inspection based on complaint. Add to update list.

Ruby's Ice Cream: Allergen certificate was received.

Thai Boo: Bags of onions were stored on the floor. Corrected on site.

After Review of the restaurant inspection report the following establishments are to be placed on the update list: **McDonald's**

**3d) Nurse's Report: May 15, 2017-June 9, 2017**

The Board reviewed the Nurse's Report regarding immunizations, health screenings, blood pressure clinics, communicable diseases, and health education.

The Public Health Nurse had meetings and communications with camp directors regarding compliance with camp regulations and requirements that need to be met prior to camp opening. CORIs, SORIs, staff immunizations and other polices were reviewed and revised as needed. All camps have to be licensed by the Board of Health.

**4. DIRECTOR'S REPORT**

**4a) Impact Norwood**

At the May meeting the coalition discussed setting up action teams to focus on specific tasks and formed five teams: Youth Engagement, Parent Engagement, Governing Structure, Data Collection and Young Adult Support. Colleen Cook, the Health Department's summer intern, is working with the coalition to facilitate forming the groups and driving the agendas.

**4b) Dental Program Update**

The Director has been meeting with Jill Driscoll and Dr. Stone on the logistics of the new program. We are looking to brand the program with a name. The working title is Norwood Smiles. They are working on re-writing all the forms and creating materials for families to ensure they understand how the new program will operate. In addition they are still working out logistics on how families will schedule appointments and take advantage of transportation when needed.

**4c) Massachusetts Municipal Association: Certificate in Local Government Leadership and Management**

The Director was accepted into the MMA certificate program.

**5. BOARD'S AGENDA**

**6. NEXT MEETINGS**

September 19, 2017 at 9AM

October 23, 2017 at 9AM

**7. ADJOURNMENT**

Motion made and seconded to adjourn the meeting at 10:25 AM

Vote: Unanimous

