

**AIRPORT COMMISSION MEETING
REGULAR BUSINESS MEETING
May 11, 2016**

APPROVED
6/15/16

In Attendance:

Commissioners: Mark Ryan, Chairman; Kevin Shaughnessy, Clerk; Martin Odrschel, Michael Sheehan, Leslie LeBlanc, Airport Manager, Russ Maguire.

Meeting Called to Order: 3:00 PM

APPOINTMENTS

- AIP update, environmental assessment, wildlife hazards assessment, Russ Maguire
Update: Wild Hazard Assessment, field work is complete. Amanda Atwells from Epsilon will brief the Commission at the June meeting and give an overview of her findings. Phase 1 of Environmental Assessment to realign Taxiway A, Dubois & King hope to submit the final Environmental Impact Report in late June to mid-July.

On a motion by Mr. Shaughnessy and seconded by Mr. LeBlanc, the Commission voted 4/0 to pay request No. 11 for Environmental Assessment for Taxiway A relocation in the amount of \$9,651.55. Norwood's share is \$241.29.

On a motion by Mr. Odrschel seconded by Mr. LeBlanc, the Commission voted 4/0 to pay request No. 5 for Wildlife Hazard Assessment in the amount of \$11,409.05. Norwood's share is \$570.45.

MINUTES

- April 13, 2016 regular meeting

On a motion by Mr. Sheehan and seconded by Mr. LeBlanc, the Commission voted 4/0 to accept the minutes.

EXECUTIVE SESSION MINUTES

- April 13, 2016

On a motion Mr. Sheehan and seconded by Mr. LeBlanc, the Commission voted 4/0 to accept the minutes with the correction of the word let to left in the second paragraph, fourth sentence.

AIRPORT MANAGER'S REPORT

- Security camera system upgrade. Replacing coaxial cable with fiber optics. MassDOT has agreed to participate in financing. The State will pay 80 percent, Town will pay 20 percent. Norwood's share is \$7,536. Project needs to be complete by June 30th. MassDOT has agreed to allow Galaxy, the company that installed the security camera upgrade to complete the work.

On a motion by Mr. Sheehan and seconded by Mr. LeBlanc, the Commission voted 4/0 to approve the Airport Manager's report as well as funding.

OLD BUSINESS

- CAP apron, Bob Lawrence and Peter Eichleay.
Update, everything is going well. Lawrence-Lynch civil site subcontractor is on site. Jersey barriers are installed, snow fencing is up, erosion control measures are solved, lights are on Jersey barriers, temporary bridge is under construction. Excavation should be starting soon. Foundations being poured is about six weeks away. Mr. Eichleay is commended on painting the hangars.
- Boston Executive Helicopters, LLC FY 2014 commercial permit

On a motion by Mr. Sheehan and Seconded by Mr. Shaughnessy the commission voted 4/0 to approve another extension to the next meeting with instructions to BEH to provide the NAC with a new application.

NEW BUSINESS

- Wetlands delineation for proposed hangar, lots A, B, C.

On a motion by Mr. Sheehan and seconded by Mr. Shaughnessy, the Commission voted 4/0 to approve a contract for wetland flagging, \$4,600 with Epsilon to identify it. The engineering department will do the survey work and any site plan for it and submit a notice of intent to the local Conservation Commission.

CORRESPONDENCE

- FAA Hqtrs. To NAC, notice of extension of time, BEH v Town of Norwood Part 16 complaint
- MassDOT application for assistance, fiber optics upgrade to security camera system
- 4-23-16 Epsilon Associates proposed scope and fee for possible hangar, lots A, B, C
- 5-3-16 NAC letter to Town of Norwood Purchasing Department, re: surplus vehicles
- 4-29-16 FAA, MassDOT payment request #11 for environmental assessment, taxiway A re-alignment
- 4/28/16 FAA, MassDOT payment request #5 for wildlife assessment project

Mr. Ryan requested that the Commission adjourn for Executive Session to talk with John Davis under Purpose 3 to discuss strategy with respect to litigation because an open meeting may have a detrimental effect on the litigating position of the Norwood Airport Commission as it relates to its lawsuit with BEH.

On a motion by Mr. Sheehan and seconded by Mr. LeBlanc, the Commission voted by roll call to adjourn for the purposes of Executive Session, and to return to Open Session for adjournment.

Mr. Sheehan: Yes

Mr. LeBlanc: Yes

Mr. Shaughnessy: Yes

Mr. Odstrchel: Yes

Mr. Ryan: Yes

Adjourned for the purposes of Executive Session at 3:17 p.m.

The Commission returned to Open session at 4:01 p.m.

The minutes of the NAC will be published on the Town Website.

MEETING ADJOURNED: 4:01