

APPROVED

9/12/19

**AIRPORT COMMISSION MEETING
REGULAR BUSINESS MEETING
August 26, 2019**

In Attendance:

Commissioners: Mark Ryan, Chairman; Michael Sheehan; John Corcoran; Airport Manager, Russ Maguire.

Meeting Called to Order: 4:00 PM

Norwood Community Media and Boston Executive Helicopters are recording this meeting.

OLD BUSINESS

- Insurance for fixed-base operator (FBO) permit, Boston Executive Helicopters, LLC (BEH)
Town Counsel, Karis North indicated that the certificate of insurance provided by BEH meets the requirements set forth in the minimum standards. It is consistent with insurance previously provided by BEH. Based on that BEH is authorized to sell and store fuel at the Norwood Airport.

On a motion by Mr. Sheehan and seconded by Mr. Corcoran the Commission voted 3/0 to issue BEH their FBO permit for FY2020 without condition on the advice of counsel.

- Town Manager, Tony Mazucco
Mr. Mazucco clarified his understanding that BEH is a fixed based operator and can sell, store and/or fuel, etc. He confirmed that understanding with Mr. Ryan, Mr. Sheehan, Mr. Corcoran, Mr. Maguire and Attorney Karis North.

Mr. Mazucco introduced David Mackey, Esq. and Mina Makarious, Esq. of Anderson Kreiger to work with the NAC and advise the NAC in decisions and processes going forward.

CORRESPONDENCE

- Draft 8/26/19 letter from NAC to C. Donovan, of BEH, re: support of construction for hangar on west apron and BEH efforts to obtain a long-term (30-year) lease
- Draft 8/26/19 letter from NAC to C. Donovan, of BEH, re: BEH's views on value of "Verizon Land" and suggestions for its return to aeronautical use
- Draft 8/26/19 letter from NAC to C. Donovan, of BEH, re: petition to FAA for removal of TOFA/OFA markings
- 8/20/19 letter from Town Counsel to M. Fee, re: BEH 2019 fixed-base operator permit
- 8/20/19 letter from Town Counsel to NAC re: insurance requirements consistent with Norwood Airport minimum standards, BEH

On a motion by Mr. Sheehan and seconded by Mr. Corcoran, the Commission voted 3/0 to waive the further reading and approve the three draft letters dated 8/26/19 and authorize the Commissioner to execute the documents on behalf of the Town of Norwood in compliance with the settlement agreement dated July 30, 2019.

On a motion by Mr. Sheehan and seconded by Mr. Corcoran, the Commission voted 3/0 to adjourn the meeting.

The minutes of the NAC will be published on the Town Website.

MEETING ADJOURNED: 4:08 PM