

Regular meeting of the Board of Selectmen convened at 7 p.m. on Tuesday, September 5, 2017 in Room 34, the Harry B. Butters Chambers, Norwood Memorial Municipal Building, with the Pledge of Allegiance, and a silent moment of prayer and reflection. Meeting is Recorded.

Present: Chairman William J. Plasko, Helen Abdallah Donohue, Paul A. Bishop, Allan D. Howard and Thomas F. Maloney. Also present Asst. General Manager Bernard Cooper, Clerk Frances L. Jessoe and Assistant Christina Mulvehill

Appointments

7:00 P.M. Patricia Fanning-Norwood Historical Society

Re: Old Parish Preservation

Ms. Fanning introduced herself and explained that they are forming a new 501c 3 organization, the Old Parish Preservation Volunteers. In addition to Ms. Fanning, the members are, John Grove, Tom Lambert, Kate Allendorf, who were in attendance, and Leslie Powers, who were unable to attend this meeting. Their goal is to preserve the beauty of Old Parish Cemetery, enhance it somewhat, and promote an appreciation of it among townspeople. They will, with expert guidance, learn how to clean, repair remount, reset some of the gravestones that are tilted or have fallen. They will also offer tours and lectures that pertain to cemetery and cemetery art, and some other educational activities. Initially they are offering a tour October 28<sup>th</sup> in conjunction with the historical society, on some of the veterans of the early wars who are buried there. They will hope to do a tour once a year and have the cemetery open once or twice in the summer for people to see. In general, the goal is to beautify the place and make people more aware. Ms. Fanning said Mr. Ryan has been a big supporter of this since she first brought it up. Chairman Plasko explained the Ms. Fanning had gone to the Manager and Mr. Ryan and held a meeting, which he attended, and talked about this. Selectman Bishop told Professor Fanning he thinks it is a fantastic idea. It is a unique cultural resource. He asked if the volunteers would have the ability to put thinner, damaged stones back together. Ms. Fanning said they would be able to do that. Selectman Donohue asked for the square footage of the area. Mr. Ryan said it is a little less than one acre. Selectman Donohue said she thinks the last person buried there was a member of the Public Works. The cemetery is a huge asset and is a part of our history. Selectman Maloney thanked Professor Fanning, stating the study of history often involves the rediscovery of history, and Norwood cherishes its history. Ms. Fanning said it is a wonderful thing when people get together and work on this on a Saturday. There is an active website where people can follow the progress and she hopes to, someday have a map. Mr. Ryan said he is grateful to this group. This is a great initiative and he looks forward to working with them. The cemetery has some incredible history and will be a wonderful program for years to come. Selectman Donohue said this project is an example of the consistent interest this group has had in the town. On Motion of Selectman Bishop, seconded by Selectman Donohue, voted to accept the offer of the Old Parish Preservation Volunteers to work to restore the Old Parish Cemetery and to work to restore it in coordination with the Town Engineer.

7:30 P.M. – P.H., S&H Supreme Norwood Fuel, Inc., dba Supreme Gas, 145 Broadway:

Application for transfer of license, change of location, change of manager and change of DBA from K. Hurley, Inc., dba Hurley's Beer and Wine, 36 Vanderbilt Avenue, Kent Hurley Manager. Selectman Donohue abstained from the hearing. Atty. Hern introduced himself. He is here on the application of S & H, owner of 145 Broadway for transfer of Beer and Wine License held by Kent Hurley. Suman Patel, is a resident of Norwood and a director and shareholder of the company. Also in attendance, proposed manager Matesh Patel. They bought the property late in 2015 which includes a convenience store, gas station and Dunkin Donuts and the client would like to retain those and add beer and wine sales. They propose expanding the property by a few hundred feet and install some new coolers. The store clerks will have a clear view of the coolers and the two exits. The officers of the company including the proposed manager have extensive experience in operating stores that sell alcohol and have a clear record in all their stores. Matesh Patel has managed a store with beer and wine in Stoughton and is TIP certified and they will require that of all employees in addition to proper training for checking identification. Attorney Hern distributed the age verification policy for the record. Chairman Plasko asked about the table seating

Selectmen's Appointments:

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S&H Supreme Norwood Fuel, Inc. (cont'd)

shown on the plan as there is no common victualer license at that location. Attorney Hern said table seating is not planned, but they know to come back for that license if that changes. MBTA tickets will continue to be sold at this location. Se3lectman Howard said he likes the information about safe serving. Selectman Maloney asked about the expansion within the building. Attorney Hern said there is a fair amount of parking on the Guild Street side. Selectman Bishop said he is satisfied that Mr. Patel has prior experience and he is pleased with the visual security. Chairman Plasko inquired if anyone would like to speak in favor or against the petition. Seeing none, on motion of Selectman Bishop, seconded by Selectman Maloney, voted 4-0 to close the hearing. On motion of Selectman Howard Maloney, voted 4-0 to approve the WMB License transfer. Selectman Donohue abstained from both votes.

7:50 P.M. – P.H., NSTAR Electric Company, dba Eversource Energy:

Relocate existing pole and install three poles – Canton Street. The Clerk read the notice.

Catherine Duffy was in attendance to represent Eversource and she explained why these poles are required. All of the abutters are commercial and the poles are not near entrances or exits. On motion of Selectman Bishop, seconded by Selectman Maloney, voted to close the hearing. On motion of Selectman Bishop, seconded by Selectman Howard, voted to approve.

New Business

2018 License Fees:

Submitting for consideration current license fees, which are in effect for 2017, and also list of fees from Westwood, Needham, Wellesley, Natick, Braintree, Sharon, Stoughton, Dedham, Canton and Walpole for the Board's perusal. Fees were increased 9/22/15. Pouring Permit fee was set on 12/6/16. Chairman Plasko said the fees should be set to be adequate to cover the Town's expense for not only issuing them but also monitoring them. He thinks we are there with our current license fees. Selectman Howard said several towns have a fee when there is a change involved in a license. Staff will get that information from other towns and give to the Board. On motion of Selectman Maloney, seconded by Selectman Bishop, voted 4-0 to retain licensing fees exactly as they are. Selectman Donohue abstained.

October Meetings:

On motion of Selectman Bishop, seconded by Selectman Maloney, voted to cancel meeting of October 31, 2017 as there are five Tuesdays in the month of October.

Cemetery Deeds:

On motion of Selectman Bishop, seconded by Selectman Donohue, voted to sign:  
James A. Watson, Sr., 57 Edgehill Road to lot C3-31.  
Jalil J. Elkhoury, 21 Whitewood Circle to lot C3-7.  
Cynthia J. Spillane, 1363 Washington Street to lot C3-30.

Chairman Plasko:

General Manager Search Update.

Chairman Plasko said there is a nice piece of work by Ms. Pizzi that documents the steps taken thus far. The Town has hired a consultant, Bernie Lynch, who has started process of discussions with Selectmen, Finance Commissioners, etc. Thursday September 14<sup>th</sup> at 7 p.m. at the Willett Room there will be a forum for citizens to give input about what they want in a manager.

Chairman Plasko said Mr. Lynch wants to place the ad and the salary is still up in the air. Almost all of our General Government in the administrative role salaries appears to be low compared to other communities in the area and particularly the Managers. Ms. Pizzi has recommended a salary scale for this Board to adopt and support and forward to Personnel Board for adoption and set a number to go in the advertisement for salary. She recommends placing it a 75% of the

General Manager Search Update.

survey results, which is \$185,000 to be negotiated by the Board ultimately. Selectman Donohue read some of the salaries of surrounding towns which are lower. Chairman Plasko pointed out that Norwood should be higher because there are additional responsibilities such as the Light Department. She said the towns around us are more like us. Chairman Plasko said he would respectfully disagree. He said it is a matter of how competitive you want to be. Selectman Howard said a lot of towns don't advertise the salary only the position so we should think about whether we should put a number in the magazine. Chairman Plasko said this is a recommendation of the consultant. Selectman Howard felt that the salary should start with \$179,000. Selectman Howard made the motion and Selectmen Donohue seconded this motion at \$179,000. Selectman Maloney said there are 9 comparable towns and four of them are higher than \$185,000 and four are lower and one is \$185,000. Chairman Plasko said there is a motion on the floor advertising at \$179,000. Selectman Bishop agreed with Chairman Plasko as Norwood is not like other Towns, we have a Light Department and the consultant has recommended this as well as the Human Resources Department, we want to attract the best we can and he would like to go with the \$185,000. The motion of Selectman Howard was voted on and the motion lost. 2-3. Chairman Plasko, Selectman Bishop and Maloney opposed. On motion of Selectman Bishop, seconded by Selectman Maloney, voted to go along with the recommendation of the Human Resources Department and advertise at \$185,000 plus and update the paygrade to an M20 pay grade. The motion passed 3-2. Selectman Donohue and Howard opposed. Chairman Plasko said they looked at the job description with no major changes in it. They did make some minor changes in the wording. On motion of Selectman Donohue, seconded by Selectman Bishop, voted to approve the job description and forward to the Personnel Board and Mr. Lynch can distribute this to prospective applicants.

Steve Kitay, Grass Roots Cultural and Performing Arts Center, 61 Endicott Street:

On motion of Selectman Donohue, seconded by Selectman Bishop, voted to approve request for (2) Wine and Malt Beverages Licenses for Friday, September 15<sup>th</sup> and Thursday, September 21. Also invitation to the Board and Town Hall to attend their open house on Sunday, September 17 from 10 a.m. to 2 p.m.

Dan Corzilius, President, Friends of the Morrill Memorial Library:

On motion of Selectman Donohue, seconded by Selectman Bishop, voted to approve request to insert the annual membership drive flyer in the December (first choice) or November mailing of the Town Light Bills. (December if fine with the Light Department)

Christina Robinson Davis, Member, Market of Hope Committee, 69 Hickory Road:

On motion of Selectman Donohue, seconded by Selectman Bishop, voted to approve request to place lawn signs at Norwood High School rotary, Nichols Street near St. Timothy's Church and at the end of Prospect at Washington Street and/or the island running down the middle of Nichols Street to publicize Market of Hope a one day shopping event to help artisans from around the world. St. Timothy's is hosting this group and the event will take place on October 21, 2017.

Knights of Columbus, 572 Nichols Street, John Paras:

On motion of Selectman Bishop seconded by Selectman Donohue, voted to approve request for One Day AAB License Saturday, September 16<sup>th</sup>, from 7 p.m. to 11p.m.

Mark G. Chubet, Inspector of Buildings:

On motion of Selectman Donohue, seconded by Selectman Bishop, voted to file copy of notice to Route One Automobile Dealerships advising the has made on-site inspections and the minimum parking setback of 10' from the Route One right of way appeared in some cases to be in violation of Zoning By-laws. They must cease and desist immediately or be subject to criminal complaint.

On motion of Selectman Donohue, seconded by Selectman Bishop, voted to table request that the Board of Selectmen appeal the decision of Norwood Zoning Board of Appeal rendered Sept. 5 pertaining to the Comprehensive Permit application of Davis Marcus Partners/Forbes Hill and to subpoena the records of the state Dept. of Housing and Community Development for the number and acreage of all group homes in Norwood. Chairman said this will be taken up at a later date.

Jim Clifford, 31 Buckingham Road:

Submitting request as to when Nichols Street from Nahatan Street to Bond Street is going to be completed and repaved. Supt. Mark Ryan replied to Selectmen's Office that final trench paving is scheduled for no later than October 13. (clerk has forwarded Mr. Ryan's response to Mr. Clifford) Mr. Ryan said there are some streets in need of paving and permanent trench work will be done in the Leyton Street area in the next week to ten days. National Grid has been digging up Nichols Street to Vernon Street and that work has been completed and will be covered with asphalt for a month, and then Nichols from Bond to Cottage will be paved. Some of this was on the plan and we will go to National Grid to get some funds. On motion of Selectman Bishop, seconded by Selectman Maloney, voted to file Mr. Ryan's response on this matter.

Paul Ronco, Norwood Firefighters, Local 1631, IAFF:

On motion of Selectman Donohue, seconded by Selectman Bishop, voted to approve request to hold a 5K road race to benefit the Muscular Dystrophy Association on Saturday, Sept. 23, 2017. The race will start and finish at St. Timothy's lower parking lot. Registration at 8 a.m. and start time is 9 a.m. They are coordinating with the Norwood Police Department.

Memoranda

John E. Nolan, 23 Fairfield Circle:

On motion of Selectman Bishop, seconded by Selectman Maloney, voted to file copy of letter to the Norwood Airport Commission asking permission to bow hunt for deer at the Norwood Airport. Norwood Airport Commission has this request on their agenda for their next meeting.

Mark Chubet, Building Inspector:

On motion of Selectman Bishop, seconded by Selectman Maloney, vote to accept Building Report for August, 2017.

Selectmen's Addenda

Selectman Maloney

Grass Roots Cultural and Performing Arts Center

There was an Open House Sunday the 17<sup>th</sup> which was outstanding.

Selectman Donohue

Dorothy Holman Rich

Ms. Rich's family donated her husband, Charles Loproth Rich's gavel to the Historical Society. "Lopey" served on the Board of Selectmen for 27 years and was a wonderful well respected man.

Norwood Day committee

Thank you to committee and all those who participated

Selectman Bishop

Light Department

Any chance we will get the Light Department vehicles indoors this winter. Chairman Plasko said as it stands it is not likely, but we can add a door and then could keep some of them inside.

Countyside Lane

The Manager is aware of this and he will look into it.

Selectmen's Addenda-(cont'd)

September 12, 2017

Chairman Plasko

Lopey Rich

Mr. Rich was a fabulous gentleman.

Recruitment process

October 31 is on the schedule for finalists to be introduced. Selectman Donohue said it should be left the way it is. Selectman Howard said maybe we could meet at 4p.m. on the 31<sup>st</sup>. Chairman Plasko said we would readjust the schedule.

Executive Session

Litigation-40B Developments

On motion of Selectman Donohue, seconded by Selectman Maloney, and on roll call vote of Selectmen Bishop, Howard and Chairman Plasko, voted to enter Executive Session briefly for latest update and return to open session for adjournment.

Managers Agenda

Mutual Aid

Two men from the Light Department have been sent to Florida to help and will be there for up to one month. Selectman Bishop stated he is proud of the two gentlemen who stepped up.

Rock Street Parking

The Manager has scheduled a meeting for all interested on Wednesday, October 4, 2017 at 7 p.m. in Recreation Department Willet Room and people at Summit Place and Hilltop Garden have been notified. Safety Officer Giacoppo will be present.

Norwood Printing Lease

The Manager said Mr. Perkins is an excellent tenant and he recommends renewal of the lease. On motion of Selectman Bishop seconded by Selectman Donohue, voted to approve the extension.

Adjournment

Returning to open session and no further business being presented for consideration, on motion of Selectman Donohue, seconded by Selectman Bishop, voted to adjourn and the meeting was adjourned accordingly at 8:20 p.m.

A True Record.

ATTEST: \_\_\_\_\_  
Assistant