

Regular and budget meeting of the Board of Selectmen convened at 7 p.m. on Tuesday, February 21, 2017 in Room 34, the Harry B. Butters Chambers, Norwood Memorial Municipal Building, with the Pledge of Allegiance, and a silent moment of prayer and reflection. Meeting is Recorded.

Present: Chairman Allan D. Howard, Selectmen William J. Plasko, Helen Abdallah Donohue, Paul A. Bishop and Thomas F. Maloney. Also present General Manager John J. Carroll, Clerk Frances L. Jessoe and Assistant Christina Mulvehill

### Appointments

#### 7:15 P.M. Paul Halkiotis, CPA

Mr. Halkiotis gave an overview of implementing the Community Preservation Act. The Spring Special Town Meeting voted to adopt Community Preservation Act, which requires a two-step process and required a ballot question which was also approved by voters. It is now time to move forward with enacting the Community Preservation Act. The Next step is to create a Local Community Preservation By-law. The draft by-law before the Board has been reviewed by Town Counsel, Attorney John Flynn. This by-law would need to be adopted by a vote of Town Meeting.

The by-law covers three main topics; the number of people who will serve on the committee, how long their terms will be, and who they will represent; what the responsibilities of the committee are – their charge and mission statement; and the requirements for voting.

The state law requires there be five set representatives on the committee – Planning Board, Conservation Commission, Historical Commission, Housing Authority, and someone representing Parks and Recreation. These five members are selected by their own boards and committees. The Selectmen have the authority to decide how many people should serve on this committee, either seven or nine members. This is a policy issue that is put before the Selectmen now and he will adjust the by-law accordingly. Depending on the size of the committee, there will either two or four at-large committee members, all appointed by the Board of Selectmen. Mr. Halkiotis said the caveat is because Norwood does not have a recreation commission. Selectman Plasko said it calls for member of the Parks commission and that is the Board of Selectmen as in the Special Acts of 1914 certain positions were eliminated and their responsibilities were put into the hands of the Board of Selectmen so we would change that to say Board of Selectmen in their role as Parks Commissioners. On motion of Selectman Plasko, seconded by Selectman Bishop, voted 3-2 to set a seven-member committee and change the wording on Parks Commissioners. Selectmen Maloney and Donohue opposed.

The new appointed community Preservation Committee will have to conduct a needs assessment to plan on how the funds would be spent by prioritizing. The committees shall consult with those boards and commissions that have representation to come up with list of goals. The town department heads involved with those interests should also participate in this needs assessment and the result would be a community preservation plan. There will be a public hearing on the plan. Selectman Plasko said in reference to public hearing notice, the language should state 'pursuant to open meeting law regulations'.

Mr. Halkiotis said the committee would focus on setting up a process for different groups to present potential projects to them. These proposals will have to contain real cost estimates. The committee will review projects and make recommendations to Town Meeting about whether to fund and how much to allocate. This would require a new account and the money could only be spent on those certain interests covered in the CPA. Money will be wired to the town from the state in the fall and will be allocated. There has to be a minimum of 10% set aside each year for housing, 10% for open space and recreation, 10% for historical preservation, and the other 70% is flexible. Expenditures could be done at annual or special town meeting. There was a meeting with the Assessor, Accountant, Treasurer, and Assistant General Manager to discuss what each of those departments will have to do to prepare. The town will not see any money from the state until fall of 2018. On July 1<sup>st</sup> the surcharge will be collected on our taxes and the registry of deeds will collect surcharge also. Senior citizens and others who are low income would be able to file waiver.

Paul Halkiotis, CPA

Selectman Plasko asked for clarification on quorum. A quorum would be four members and if only four are present for a meeting, all four would have to vote the same way for something to pass. Selectman Plasko asked about oversight of the projects. Mr. Halkiotis said in some cases the committee has oversight and in cases where there is a department head who can completely run a project, there would be little oversight by the committee.

Joseph Greeley made comments during public comment period. He said this is a great step forward and the key is getting to work right now and using best practices from other towns.

On motion of Selectman Plasko, seconded by Selectman Bishop, voted to ask Mr. Halkiotis to make the discussed adjustments and return it to Board for approval.

New Business

James T. Hilliard, Esquire, Connor & Hilliard, P.C.:

On motion of Selectman Donohue, seconded by Selectman Bishop, voted to forward Petition to Amend the Zoning Bylaws of the Town of Norwood by allowing Open Lot Storage of goods by special permit in a Limited Manufacturing District.

Russ Maguire, Manager, Norwood Memorial Airport:

On motion of Selectman Maloney, seconded by Selectman Bishop, voted to forward to Finance Commission request for Reserve Fund Transfer for additional snow removal costs.

David Hern, Jr., Cheney & Hern, LLC:

- a. Submitting request on behalf of Mina's Care, Inc. to amend the Wine and Malt Beverage License by removing restriction prohibiting sale of alcohol after 9 p.m. Sunday-Thursday and after 10p.m. on Fridays and Saturdays and allow service of alcohol as late as 1 a.m. as permitted to all other licensees in the Town. Selectman Plasko said these requests do not specifically require a public hearing, but he would like to have a hearing before making a decision. On motion of Selectman Plasko, seconded by Selectman Donohue, voted to set up a hearing for change in hours and entertainment license.  
On motion of Selectman Plasko, seconded by Selectman Bishop, items c, d, e to be held for the hearing
- b. Submitting application by Mina's Café, LLC for Entertainment License Monday -Saturday.
- c. Richard Saad, 1247 Washington Street:  
Submitting request the Board postpone voting Mina's request for Entertainment License
- d. Olga A. Abdallah, 1027 Washington Street:  
Submitting request the Board take no action on Mina's Entertainment License Application.
- e. Helen Abdallah Donohue, 1027 Washington Street  
Submitting request for a legal opinion on Mina's Entertainment License Application and asking that the Board not grant the license this evening.

Robert J. Marsh, Town Treasurer and Collector:

On motion of Selectman Plasko, seconded by Selectman Bishop, voted to place an Article on May STM Warrant for an appropriation of \$395,000 from Free Cash for a shortfall in the FY '17 interest budget.

Personnel Board:

- a. On motion of Selectman Plasko, seconded by Selectman Bishop, voted to file notice of Hearing Wed. March 15<sup>th</sup> regarding Workplace Smoke-free policy.
- b. Submitting notice of Hearing Tues. February 28 re: Travel & Expense Reimbursement. Chairman Howard pointed out that said this meeting was posted four days prior to this Board meeting and voting on it and that makes this Board's participation in this hearing improper. Selectman Bishop made a motion to rescind the vote of last Tuesday night to have a hearing. Selectman Donohue seconded. Selectman Plasko said the PB Chair posted this hearing before the request was even before us, which seems totally improper, but there is nothing legally wrong with it and the reason they asked Selectmen

Personnel Board-(cont'd):

to participate is they are doing a personnel by law which they are asking to have cover non-employees such as board members and others who may be representing the town in some fashion and have a reason to travel and are looking for reimbursement who the PB does not have jurisdiction over. The problem with it is they would have to cancel the hearing they scheduled in the Selectmen's chambers and Selectman Plasko is not sure this is so egregious as to have them start all over again. Selectmen Bishop and Donohue withdrew the motion and second. Selectman Bishop asked about procedure. Selectman Plasko said they could have done it for the employees and asked this Board to sign it and as he said last week, there is no reason for both boards to be in the same room at the same time but at this point they have called it for during our meeting on that date and rather than have them go back and proceed as they should have to begin with, we can just let it go. Selectman Plasko reiterated that it is troubling that the PB Chair went and called a meeting dated, which posting is dated prior to the date of the request to this Board. Selectman Bishop said it was posted improperly by the Personnel Board Chair.

Travis Farley, Recreation Program Director:

On motion of Selectman Bishop, seconded by Selectman Maloney, voted to file notification that Touch a Truck has been rescheduled from May 13<sup>th</sup> to May 6<sup>th</sup>.

Mary Coughlin:

Submitting request to change traffic control device on Lenox and Nahatan Streets. The Manager said when it was put in they each had a left turn at the same time so it was adjusted to give northbound a ten second jump, but over time the traffic has gotten heavier. Selectman Plasko directed the Manager to come back to this Board with a recommendation before changing it, and the Manager agreed. On motion of Selectman Donohue, seconded by Selectman Bishop, voted to forward to Manager to handle.

Louis J. Binda, 67 Anne Road:

On motion of Selectman Plasko, seconded by Selectman Bishop, voted to refer to Building Inspector request for the lighting in Upland Woods be looked at as the recently installed spot lights don't meet the conditions agreed upon by abutters prior to construction. Selectman Bishop said he spoke with Mark Chubet and asked him to look into it. Mr. Chubet has already responded to this person and he has contacted the property manager to look further into it.

Valentina Akyol, Gyro and Kebab House:

Submitting request to park food truck in front of Norwood Hospital on Washington Street from 10 a.m.– 2 p.m. and in front of Town Common from 2 p.m. to 9 p.m. seven days a week. Selectman Bishop spoke about the lack of parking in the center of town and near the hospital in addition to the Town Hall area. It is highly inappropriate to have a vehicle parked in the same spot for four or more hours when law calls for two-hour maximum. The request is to park seven hours a day, seven days a week, which is too much. On motion of Selectman Bishop, seconded by Selectman Plasko, voted 4-1 to deny both requests. Selectman Donohue opposed. Selectman Plasko said this gentleman had already been using parking spaces in front of the hospital without a permit and was asked to go through the proper process of sending a letter to the Board but now it is extended to two locations. It will be competing with our other businesses and is almost like operating another business without paying rent. Selectman Donohue asked about procedure. Selectman Plasko said the Board passed a regulation concerning parking of food trucks and such on the public way. If they park for extended period of time they need a permit. Selectman Donohue said they do have a restaurant on Route 1 and they pay rent in town. Selectman Bishop said that there are many businesses in town paying high rents for the location.

Alan Slater, Temple Shaare Tefilah, Chairman of the Board:

Submitting request to donate Burning Bush sculpture to the Town as the Temple Shaare Tefilah will be disbanding after 108 years and they would like to memorialize its heritage by placing it in the Jewish section of Highland Cemetery. The congregation will pay all costs associated with its erection and move. On motion of Selectman Plasko, seconded by Selectman Donohue, voted to accept the donation in accordance with MGL Chapter 44, Section 53A ½ and to place at cemetery.

Robert Marsh, Town Treasurer and Collector:

On motion of Selectman Donohue, seconded by Selectman Plasko, voted to sign loan agreement and related paperwork for MWRA sewer bond offering. Voted at Special Town Meeting of May 12, 2014.

Robert J. Marsh, Town Treasurer and Collector:

On motion of Selectman Maloney, seconded by Selectman Bishop, voted to accept formal notice that he will not be seeking reappointment to another term as Treasurer and Collector for the Town of Norwood. He will serve the remainder of his current term through April 27, 2017.

Selectman Plasko thanked Mr. Marsh for the help he has given the town and for the bond refinancing he took part in that saved money for the Town. He brought to our attention the Town's need to update financial systems. We wish him well in his future endeavor. Selectman Donohue said Mr. Marsh is one of the finest people she has known and she thanked him for his work.

Selectman Maloney said Mr. Marsh was very helpful in getting data to the Finance Commission. Selectman Bishop echoed the sentiments of his colleagues and thanks to Mr. Marsh. Selectman Plasko pointed out this is an important position and time is of the essence. He asked the Board to appoint Selectman Maloney and him to meet with Human Resources and get the position posted on MMA and come up with a hiring process and come back to the Board for approval on that process. On motion of Selectman Plasko, seconded by Selectman Bishop, voted to approve.

Tammy T. Quinn, Ed. D., Superintendent-Director, Norfolk County Agricultural High School:

On motion of Selectman Bishop, seconded by Selectman Donohue, voted to file notice of March board of Trustees Meeting, Wednesday, March 8, 2017 at 6p.m. in the school cafeteria.

Memoranda

Chief William G. Brooks III, Norwood Police Department:

Submitting copy of commendation to Sergeant Christopher Padden and Officers Terrence Connolly and Scott Miller for their actions February 4, 2017 during a fire at Norwest Woods.

On motion of Selectman Bishop, seconded by Selectman Plasko, voted to send letter of commendation to the members of the Police and Fire Departments who responded to the fire.

Gerald Miller, Recreation Department Superintendent:

On motion of Selectman Plasko, seconded by Selectman Bishop, voted to file monthly report.

Personnel Board:

On motion of Selectman Plasko, seconded by Selectman Bishop, voted to file:

- a. Correspondence to Library Director and Trustees regarding updated library comparable town list.
- b. Correspondence to Mr. Ryan, DPW regarding water meter repairman reclassification request.
- c. Correspondence to Police Chief William G. Brooks, III regarding updated position descriptions.

Personnel Board:

Public Hearing February 28, 2017.

Executive Session

Possible purchase of property

On motion of Selectman Plasko, seconded by Selectman Bishop, and on roll call vote of Selectmen Donohue, Maloney, and Chairman Howard, voted to enter Executive Session to discuss possible purchase of property about which public discussion could jeopardize the Town's position.

Selectmen's Addenda

Selectman Maloney

Welcome back to the chairman

School Facilities Study Committee

Consultant Dunlap presented initial findings of the study to the committee.

Selectman Bishop

DCR Meeting

Town met last week and many young people were in audience. Commend them and their parents for the way they behaved.

Irish Music Club of Norwood

Mary Foley had her 80<sup>th</sup> birthday party. Thank you to the Mawns, the Feeneys, and Nancy Foley.

Chairman Howard

Recycling

Saw on social media that five people are waiting for recycling barrels. The Manager will look into it.  
Manager will look into it

Manager's Agenda

Snow and Ice.

There is no more money in the budget is gone and he has authorized expenditures over the \$ 555,000.

Adjournment

Returning to open session and no other business being presented for consideration, on motion of Selectman Bishop, seconded by Selectman Plasko, voted to adjourn and the meeting was adjourned accordingly at 8:35 p.m.

A True Record.

ATTEST: \_\_\_\_\_

Assistant