

Minutes of the PBCC Meeting of May 9, 2019

Bill Kinsman, Vice Chairman, called the meeting to order at 7:30 p.m.

Present:

Bill Kinsman, Ted Callahan, Bill O'Connor, Bob Silk, Jerry Hopcroft

John Racine of RGB Architects

Absent:

Steve O'Connor

Secretarial Invoices:

Jerry Hopcroft made a **MOTION** and Ted Callahan seconded to approve and pay the secretarial invoice for the week of April 18, 2019. The **VOTE** was unanimous.

Approval of Minutes:

Jerry Hopcroft made a **MOTION** and Ted Callahan seconded to approve the minutes of April 18, 2019. The **VOTE** was four in favor, one abstention.

Invoices:

Jerry Hopcroft made a **MOTION** and Ted Callahan seconded to pay RGB Architect invoice #6384-12 in the amount of \$8,788.52. The purchase order to charge is PBC-18-0301; account P4068-18 for \$7,132.63 and \$1,655.89 to account P7919-19. The **VOTE** was unanimous.

P4068-18 FY18 BORR- ST GABRIELS RESTORE and P7919-19 SRF-CPF-PBCC-ST GABRIEL CHAPEL

Jerry Hopcroft made a **MOTION** and Ted Callahan seconded to pay Azer Stained Glass invoice #APPL#6 in the amount of \$10,749.75. The purchase order to charge is 302695-01 account P4068-18. The **VOTE** was unanimous. **P4068-18 FY18 BORR- ST GABRIELS RESTORE**

Jerry Hopcroft made a **MOTION** and Ted Callahan seconded to pay P.J. Spillane Co. Inc. invoice #APPL#7 in the amount of \$44,394.21. The purchase order to charge is 304762-02 account P4068-18. The **VOTE** was unanimous. **P4068-18 FY18 BORR- ST GABRIELS RESTORE**

Jerry Hopcroft made a **MOTION** and Ted Callahan seconded to pay Gienapp Design invoice#623.1-13 in the amount of \$1,350.00. The purchase order to charge is 151089-01; account P7365-17. The **VOTE** was unanimous. **FY17-BORR-CEMETERY IMPROVEMENT**

Jerry Hopcroft made a **MOTION** and Ted Callahan seconded to pay Gienapp Design invoice#623.4-6 in the amount of \$400.00. The purchase order to charge is 303594-01; account P7365-17. The **VOTE** was unanimous. **FY17-BORR-CEMETERY IMPROVEMENT**

Jerry Hopcroft made a **MOTION** and Ted Callahan seconded to pay Gienapp Design invoice#623.3-4 in the amount of \$1,350.00. The purchase order to charge is 151421-01; account P7365-17. The **VOTE** was unanimous. **FY17-BORR-CEMETERY IMPROVEMENT**

Jerry Hopcroft made a **MOTION** and Ted Callahan seconded to pay Norwood Monumental Works invoice#4190 in the amount of \$150.00 & invoice#4138 in the amount of \$820.00 The account to charge is P7919-19. The **VOTE** was unanimous. **SRF-CPF-PBCC-ST GABRIEL CHAPEL**

Jerry Hopcroft made a **MOTION** and Bill O'Connor seconded to pay McGinley Kalsow & Associates invoice #4725 in the amount of \$5,813.52. The purchase order to charge is 151420-01; account P7459-18. The **VOTE** was unanimous. **FY18-BORR-TOWN HALL RENOVATION**

Chapel Restoration:

John Racine gave an update. The outside of the windows have been sealed. The Roof leak has been remedied and the wooden doors are in. Bill Kinsman advised the basement door installation needs to be corrected. John Racine will look into it. The Spillane change request#15 has been negotiated to \$7,735.00.

The DPW has done a great job at correcting the grade of the entrance to the Chapel exterior. They are asking to PBCC to contribute to the cost of the sod.

Rededication of Chapel:

May 18th will be the rededication for the St. Gabriel Chapel. A copper box has been donated by Norwood Sheet Metal. The box will be filled and inserted into a sleeve within the wall and covered by a plaque. Bill Kinsman will contact the paper to advertise for the dedication.

Committee Members are invited to attend the filling of the box on Thursday the 16th and 11 a.m.

Elections:

Bill O'Connor nominated and Bob Silk seconded Ted Callahan for Chairman. The **VOTE** was unanimous.

Ted Callahan nominated and Bill O'Connor seconded Bob Silk for Vice Chairman. The **VOTE** was unanimous.

Other Business:

Ted Callahan reported the contractor and the manufacturer of the rubber membrane on the High School roof has had infrared testing done. Compass Projects having been the OPM on the construction is also looking into the problem.

Town Hall Window Leaks:

Ted Callahan needs to do a proposal request.

Motion to Adjourn:

Bill O'Connor made a **MOTION** and Jerry Hopcroft seconded to adjourn. The **VOTE** was unanimous. Meeting adjourned 9:00 p.m.

The next meeting of the PBCC will be on May 23, 2019 at 7:30 p.m., in Room 11 of the Norwood Town Hall.

This is a true copy of the PBCC meeting of May 9, 2019.

Linda Clarkin
PBCC Secretary