

PRESENT:

Joan M. Jacobs, Chairman
Kathleen F. Bishop, Member
Carolyn Riccardi, Member
Sigalle Reiss, Director
Stacey Lane, Asst. Director
Angelo DeLuca, Sanitarian
Aubrey Ciol, Program Director
Darryl Sweeper, Program Coordinator
Karen Regan, Public Health Nurse

1. APPROVAL OF MINUTES OF June 18, 2018

Motion made and seconded to approve the minutes of June 18, 2018

Vote: Unanimous

2. NEW BUSINESS

2a) Norwood Institutional BioSafety Committee (IBC)

Board of Health Member & Appoint Community Member

The Director and the Board discussed needing to appoint members to the Norwood Institutional BioSafety Committee (IBC). Goal is to review containment, waste disposal and other issues at facility. The Board would like to have a tour of the Moderna facility.

Motion made and seconded to appoint Kathleen Bishop as Board of Health Member and Tom McQuaid as Community Member

Vote: Unanimous

2b) Flu Clinic-October 13, 9-11AM at the Senior Center

The flu clinic will be held Saturday October 13th from 9-11AM at the Norwood Senior Center.

3. OLD BUSINESS

3a) New Food Establishment List

Brookside Café and Pleasant Day House have opened since the last Board Meeting. Little Sprouts has submitted paperwork to the Health Department but has not opened yet.

3b) Food Establishment Update List

Elena's Café: New full time CFM. Certificates are posted on site. Remove from list.

Norwood Adult Day Health Care: Wall was repaired and repainted. Remove from list.

3c) Food Establishment Inspection Report: June 12, 2018- September 14, 2018

Victoria Haven: Board wants to make sure machine is serviced before use. Add to Update list.

1A Pizza: Dumpster lids were open and rodent droppings observed.

Honey Dew: Full time food manager now in location.

Café Fresh Bagel: CFM certificate posted

Launch Trampoline: CFM certification to take place on the 27th.

Bamboo Café: No paper towels, corrected on site.

Conrad's: Dumpster lid was open and there is a leak under the sink.

Paradise: All items corrected at re-inspection.

Shamrock: Sanitarian will call this week to see if staff is re-certified in anti-choke.

FM Global: No soap at hand sink. Corrected on site.

Town Square Diner: Angelo will follow up about the mop sink. Add to update list.

Jake and Joe's: No hot water, restaurant was closed for a few hours and then re-opened once hot water was restored.

Olivadi's: No screens on windows when they are open. Sanitarian will follow up.

Guarino's: Rodent droppings observed. Pest control is there monthly and will continue to follow up.

Gyro and Kebob House: Items corrected at re-inspection.

Hibachi: Repeat critical violation, fined \$50. Items were corrected at re-inspection.

Sky: Issues corrected on site.

Lewis': New lids on dumpsters in the alleyway.

Emmett's: No paper towels, fine was issued. Waiting for CFM certificates. Add to Update list.

Little Sprouts: All items were corrected.

Mumin Halal: No soap at hand sink. Verbal warning issued.

Elena's: CFM certificate posted.

North End Deli: Sanitarian will follow up on CFM certificate status.

Elks: Dumpster lid was open.

McDonald's (Broadway): Electric cooling fans were installed to help with AC problem. Renovation planned for the Spring.

Holiday Inn: No paper towels at hand sink.

Puratos: Hand sanitizer is all set.

Sabb's: Rodent droppings present. Sanitarian reviewed pest control reports. Pest control is weekly.

Shaw's: Leak in ladies restroom. Repairs were ordered. Flies in bakery area due to unsealed tarp in construction area.

To Beirut: No paper towels at hand sink.

Stop and Shop: No hair nets used by deli workers. Corrected on site.

Yamato: No paper towels at hand sink. Corrected on site.

The Board would like a letter to go out with the renewals in regards to changes in the new Food Code, stocking of hand sinks and making sure that dumpster lids are closed.

After Review of the restaurant inspection report the following establishments are to be placed on the update list: **Victoria Haven, Emmet's, Town Square Diner**

3d) Nurse's Report: June 12, 2018- September 14, 2018

The Board reviewed the Nurse's Report regarding immunizations, health screenings, blood pressure clinics, communicable diseases, and health education.

The Public Health Nurse had meetings and communications with camp directors regarding compliance with camp regulations and requirements that need to be met prior to camp opening. CORIs, SORIs, staff immunizations and other polices were reviewed and revised as needed. All camps have to be licensed by the Board of Health.

4. DIRECTOR'S REPORT

4a) Minds Matter: INTERFACE/ Mental Health Referral Grant

November 1st is the launch date for the INTERFACE Referral Service.

4b) Norwood Day

The Department had two events at Norwood Day; the MEGA Brain and a booth for Impact Norwood. Mental Health materials and anti-stigma activities were stationed at the MEGA Brain. Impact Norwood had a Jeopardy like board with trivia questions about substance use. Overall the day was a great success for both programs.

4c) DFC/Impact Norwood

The Program Director and SRO attended the third week of CADCA training in Baltimore. Impact has been working with the Schools to administer the Youth Risk Behavior Survey (YRBS). Impact is also launching a speaker series – Demystify the Teen Brain.

4d) Young Southeast Asian Leaders Initiative (YSEALI)

The Town will be hosting two individuals from Southeast Asia as part of the US State Department YSEALI program. The International Fellows will be in Norwood from October 13 to November 10. The General Manager’s office is working on the schedule but the Board of Health has been asked to host for one or two days during the stay.

4e) Animal Control Officer Transition

The Animal Control Officer has been transitioned into the Health Department. The ACO formally reported directly to the Manager. In order to better support the position it was moved into the Health Department. We have worked to incorporate the ACO into the department and support the activities with administrative services.

5. BOARD’S AGENDA

6. NEXT MEETINGS

October 23, 2018 @ 10AM
November 27, 2018 @ 10AM
December 18, 2018 @10AM
January 15, 2019 @ 10AM

7. ADJOURNMENT

Motion made and seconded to adjourn the meeting at 11:33 AM