

APPROVED

8 / 17 / 22

**AIRPORT COMMISSION MEETING
REGULAR BUSINESS MEETING
June 8, 2022**

In Attendance:

Commissioners: Mark Ryan, Chairman; Michael Sheehan; John Corcoran; Russ Maguire, Airport Manager; Mina Makarious, Esq.

Meeting Called to Order: 4:00 PM

Norwood Community Media, Matt MacDonald from the Norwood Record and Chris Donovan from BEH are recording the meeting.

Mark Ryan and the other Commission members recognized and thanked Russ Maguire on his retirement after 27 years as the Airport Manager.

PROJECTS

- AIP Project update, DuBois & King, Mark Goodrich

Proposed Taxiway D relocation project – June 27th is the start date of construction with an end date of mid-August.

Runway 10-28 reconstruction and Taxiway C realignment – A grant is anticipated to be received in July for the reconstruction of Taxiway C.

MINUTES

- 5/25/22 Regular Business Meeting

On a motion by Mr. Sheehan and seconded by Mr. Corcoran, the Commission voted 3/0 by roll call to approve the minutes.

Mr. Sheehan: Yes

Mr. Corcoran: Yes

Mr. Ryan: Yes

AIRPORT MANAGER'S REPORT

Mr. Maguire presented the Manager's report to the Commission after recognizing those who have worked with him over the prior 27 years.

On a motion by Mr. Sheehan and seconded by Mr. Corcoran, the Commission voted 3/0 by roll call to approve the Airport Manager's Report.

Mr. Sheehan: Yes

Mr. Corcoran: Yes

Mr. Ryan: Yes

On a motion by Mr. Sheehan and seconded by Mr. Corcoran, the Commission voted 3/0 by roll call to appoint Mark Raymond the interim Airport Manager.

Mr. Sheehan: Yes

Mr. Corcoran: Yes

Mr. Ryan: Yes

NEW BUSINESS

- FY 2023 commercial permits

On a motion by Mr. Sheehan and seconded by Mr. Corcoran, the Commission voted 3/0 by roll call to extend the FY22 commercial permits to the next Airport Commission meeting.

Mr. Sheehan: Yes

Mr. Corcoran: Yes

Mr. Ryan: Yes

- Flight Level, Bluntthemovie, LLC – on-airport filming request

Matt Campbell, first assistant director, made a presentation to the Commission on what the filming of the movie would entail.

On a motion by Mr. Sheehan and seconded by Mr. Corcoran, the Commission voted 3/0 by roll call to approve the request made by Flight Level on behalf of Bluntthemovie to film on Norwood Memorial Airport from July 18th to August 8th.

Mr. Sheehan: Yes

Mr. Corcoran: Yes

Mr. Ryan: Yes

- RAE Contracting, LLC, payment request #1

On a motion by Mr. Sheehan and seconded by Mr. Corcoran, the Commission voted 3/0 by roll call to approve payment request #1 in the amount of \$125,172.

Mr. Sheehan: Yes

Mr. Corcoran: Yes

Mr. Ryan: Yes

- Boston Executive Helicopters, LLC (BEH), tenant issues

Mr. Maguire and Mr. Makarious presented to the Commission the following tenant issues:

1. Unauthorized Fueling Operations on the Airport
2. Unauthorized Aircraft Operations on the West Apron
3. Blocking Access for Others
4. Landing Fee Agreement

On a motion by Mr. Sheehan and seconded by Mr. Corcoran, the Commission voted 3/0 by roll call to authorize Mr. Makarious to draft a memo to BEH asking them to outline an explanation on the issues before the next meeting and ask the owner of BEH, Moshe Yanai, to be at the next meeting either in-person or virtually.

Mr. Sheehan: Yes

Mr. Corcoran: Yes

Mr. Ryan: Yes

Mr. Radlo from Flight Level was given the opportunity to speak.

Mr. Donovan from Boston Executive Helicopters was given the opportunity to speak.

CORRESPONDENCE

- RAE Contracting, LLC, payment request #1
- 6-1-22 letter from R. Maguire to MassDOT/Aeronautics re: pavement work
- 7-26-18 Use Agreement for the Collection of Landing fees document between Flight Level and Airport Commission
- E-mails: R. Maguire and D. Knowles from HTS, LLC re: west apron activities
- 5-19-22 letter from R. Maguire to BEH re: unauthorized helicopter operations on the west apron and self-fueling operations on the west apron
- 5-19-22 letter from R. Maguire to US Lease Company, Inc. re: west apron activities
- 11-19-21 letter from R. Maguire to BEH re: unauthorized helicopter operations on the west apron
- 6-17-21 letter from R. Maguire to BEH re: unauthorized helicopter operations on the west apron
- Undated, J. Fogle of Bluntthemovie, LLC re: request for on-airport filming
- 5-25-22 letter from M. Krawczyk, of Flight Level, re: support for on-airport filming

On a motion by Mr. Sheehan and seconded by Mr. Corcoran, the Commission voted 3/0 by roll call to file the correspondence.

Mr. Sheehan: Yes

Mr. Corcoran: Yes

Mr. Ryan: Yes

On a motion by Mr. Sheehan and seconded by Mr. Corcoran, the Commission voted 3/0 by roll call to adjourn the meeting without going into Executive Session.

Mr. Sheehan: Yes

Mr. Corcoran: Yes

Mr. Ryan: Yes

The minutes of the NAC will be published on the Town Website.

MEETING ADJOURNED: 5:06 PM