

APPROVED

8/11/21

**AIRPORT COMMISSION MEETING
REGULAR BUSINESS MEETING
June 30, 2021**

In Attendance:

Commissioners: Mark Ryan, Chairman; Michael Sheehan, Vice Chairman; John Corcoran; Russ Maguire, Airport Manager

Meeting Called to Order: 3:30 PM

NCM and Matt MacDonald from the Norwood Record are recording this meeting.

Meeting via GoToMeeting

PROJECTS

- AIP Project update, DuBois & King, Jeff Adler
Mr. Adler updated the Commission on the Taxiway D relocation and Runway 28 approach obstruction removal projects. A grant was submitted in April and they are still waiting for the grant for construction. Construction should begin in the fall if the grant is received in the next month or so.

Environmental assessment for the paved safety areas and Taxiway C relocation. This week they are filing an EIR with MEPA. Simultaneously they are still working on the storm water and wetland mitigation evaluations and designs with DEP.

NEW BUSINESS

- Commercial permit applications FY 2022

On a motion by Mr. Sheehan and seconded by Mr. Corcoran, the Commission voted 3/0 by roll call to extend all FY 2021 permits until the next Commission meeting.

Mr. Sheehan: Yes

Mr. Corcoran: Yes

Mr. Ryan: Yes

The Commission discussed adjourning this meeting until an in-person meeting could be held next month due to disruption from those in attendance via Zoom.

CORRESPONDENCE

- Draft contract, agreement for professional engineering services (DuBois & King): environmental assessment, phase II, for taxiway C relocation and runway 17/35 paved safety areas
- New England Aircraft Detailing, request for waiver of office space requirement and aircraft tie-down requirement, on behalf of FY 2022 commercial permit application
- 6-7-21 letter from R. Maguire to D. Lawson, of Norfolk County Mosquito Control, re: culvert cleaning

- 6-17-21 letter from R. Maguire to C. Donovan, of Boston Executive Helicopters, re: 6-8-21 unauthorized helicopter operations, west apron
- 6-21-21 letter from A. Livinstone and H. Finneral, of Textron Systems, to R. Maguire
- 6-24-21 letter from R. Maguire to Rep. John Rogers
- 6-24-21 letter from R. Maguire to Sen. Mike Rush

On a motion by Mr. Sheehan and seconded by Mr. Corcoran, the Commission voted 3/0 by roll call to adjourn for the purposes of Executive Session for Purpose 3 to discuss strategy with respect to litigation, if an open meeting may have a detrimental effect on the litigating position of the Norwood Airport Commission: Boston Executive Helicopters, LLC v. Town of Norwood et al., U.S. District Court – Massachusetts Civil Action No 1:15-CV-13647-RGS;

- 5-20-21 executive session minutes

The open session and executive session will be adjourned at the end of the executive session meeting.

Mr. Sheehan: Yes

Mr. Corcoran: Yes

Mr. Ryan: Yes

Adjourned for the purposes for Executive Session at 3:45 p.m.

The minutes of the NAC will be published on the Town Website.

MEETING ADJOURNED: 3:45 PM