



The TOWN OF NORWOOD

Commonwealth of Massachusetts

NORWOOD AIRPORT COMMISSION

Mark P. Ryan, *Chairman*
Martin E. Odstrchel

Michael Sheehan, *Vice Chairman*
John J. Corcoran

Kevin J. Shaughnessy, *Clerk*

NORWOOD AIRPORT COMMISSION

AMENDED POSTING

NOTICE IS HEREBY GIVEN THAT A PUBLIC MEETING OF THE NORWOOD AIRPORT COMMISSION WILL BE HELD:

DATE: Wednesday, May 8, 2019
TIME: 3 p.m.
PLACE: Norwood Airport Commission Meeting Room
125 Access Road
Norwood, MA 02062

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The Chair reserves the right to call items on the agenda out of order. The listing of matters is those reasonably anticipated by the Chair which may be discussed at the meeting at least forty-eight (48) hours prior to the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. Items listed for executive session may be discussed in open session, in addition to or in lieu of discussion in executive session.

MEETING AGENDA

1. PROJECTS

- AIP project update: *DuBois & King*

2. MINUTES

- 4/4/19 special business meeting
- 4/10/19 regular business meeting
- 4/29/19 special business meeting

3. AIRPORT MANAGER'S REPORT

4. OLD BUSINESS

- *Boston Executive Helicopters'* fuel truck operating in vicinity of helicopter circles

5. NEW BUSINESS

- Commercial permit interest, *Southern Airways Express*
- Advertisement for proposals, lots A,B,C
- MassDOT pay request #1, *Tower Construction* re: fit-out of airport administration building
- FAA and MassDOT pay request #6, AGIS
- FAA and MassDOT pay request #4, taxiway A/D re-location and construction
- Professional engineering services, three-year selection
- MassDOT standard contract form, amendment: FAA AIP Project No. 3-25-0037-38, to re-construct/re-locate taxiways A,D

6. CORRESPONDENCE:

- Engineering consultant services for Norwood Airport (#NAC-19-03), interest and qualifications: *DuBois & King, Inc.*
- Engineering consultant services for Norwood Airport (#NAC-19-03), interest and qualifications: *Gale Associates, Inc.*
- Engineering consultant services for Norwood Airport (#NAC-19-03), interest and qualifications: *Airport Solutions Group, LLC*
- 4-26-19 letter of recommendation in support of *Gale Associates, Inc.*, sent to Norwood Airport Commission from Mansfield Airport Commission
- 4-9-19 letter from D. Stahley, of *I. W. Harding, Inc.* to P. Mello, Norwood Town Counsel, re: 3-25-19 Mello letter to D. Stahley (ref: hauling dispute during FAA AIP Project No. 3-25-0037-38, to re-construct/re-locate taxiways A,D)
- MassDOT standard contract: amendment of \$435,459.06 for change orders #1 and #2, for FAA AIP Project No. 3-25-0037-38, to re-construct/re-locate taxiways A,D
- MassDOT proposal and agreement for alterations to the plans, specifications and/or contracts: FAA AIP Project No. 3-25-0037-38, to re-construct/re-locate taxiways A,D

- Advertisement for proposals (#NAC-19-04): lease of 95,446 square feet of airport land, to include construction of an aircraft hangar
- 5-1-19 letter to Norwood Board of Selectmen from C. Donovan, of *Boston Executive Helicopters, LLC* (BEH), re: advertisement for proposals (#NAC-19-04)
- 4-26-19 letter from C. Donovan, of BEH, to T. Mazzucco re: #NAC-19-04
- 5-1-19 letter from C. Carney, of Norwood Purchasing Department, to C. Donovan, of BEH, re: C. Donovan's queries in 4-26-19 letter to T. Mazzucco
- 5-1-19 addendum #1 for advertisement for proposals (#NAC-19-04)
- FAA and MassDOT pay request #6, AGIS
- FAA and MassDOT pay request #4, taxiway A/D re-location and construction

7. EXECUTIVE SESSION

Purpose 3 for executive session (M.G.L. c. 30A, § 21(a)(3)) – To discuss strategy with respect to litigation if an open meeting may have a detrimental effect on the litigating position of the Norwood Airport Commission: (1) *Boston Executive Helicopters, LLC* v. Town of Norwood et al., U.S. District Court-Massachusetts Civil Action No. 1:15-cv-13647-RGS; and (2) *Boston Executive Helicopters* v. Norwood Airport Commission and Town of Norwood, Federal Aviation Administration Docket No. 16-15-05

- 4/10/19 executive session minutes