



The TOWN OF NORWOOD

Commonwealth of Massachusetts

NORWOOD AIRPORT COMMISSION

Mark P. Ryan, *Chairman*
Martin E. Odstrchel

Michael Sheehan, *Vice Chairman*
John J. Corcoran

Kevin J. Shaughnessy, *Clerk*

NORWOOD AIRPORT COMMISSION

AMENDED POSTING

NOTICE IS HEREBY GIVEN THAT A PUBLIC MEETING OF THE NORWOOD AIRPORT COMMISSION WILL BE HELD:

DATE: Thursday, December 20, 2018
TIME: 12 p.m.
PLACE: Norwood Airport Commission Meeting Room
125 Access Road
Norwood, MA 02062

2018 DEC 18 PM 12:38
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The Chair reserves the right to call items on the agenda out of order. The listing of matters is those reasonably anticipated by the Chair which may be discussed at the meeting at least forty-eight (48) hours prior to the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. Items listed for executive session may be discussed in open session, in addition to or in lieu of discussion in executive session.

MEETING AGENDA

1. PROJECTS

- AIP project update: *DuBois & King*

2. MINUTES

- 11/30/18 special business meeting
- 12/7/18 special business meeting

3. AIRPORT MANAGER'S REPORT

4. OLD BUSINESS

5. NEW BUSINESS

- Re-organization
- Owner's project manager, SRE/administration building, phase II fit-out
- West apron, DC-3 apron: tenants at will, notices to quit/termination

6. CORRESPONDENCE:

- 12/17/18 e-mail to C. Donovan, of *Boston Executive Helicopters* (BEH), from R. Maguire, re: fuel truck in gate 3 taxi-lane object-free area
- 12/17/18 letter from J. Adler, of *DuBois & King*, to R. Maguire, re: FAA/MassDOT grant payment requests on behalf of *I.W. Harding* (contractor), for taxiway A re-construction/re-location project
- 12/17/18 letter from D. Stahley, of *I.W. Harding*, to C. Carney, Town of Norwood Purchasing Department, re: outstanding payments for taxiway A re-construction/re-location grant project
- 12/12/18 notice of extension of time for complainant (*BEH*)
- 12/3/18 notice of extension of time (Town of Norwood, Norwood Airport Commission)
- 12/1/18 e-mail from John Thomas, of *Waltzing Matilda Aviation*, to R. Maguire, re: cessation of based commercial operations
- 11/27/18 letter from D. Stahley, of *I.W. Harding*, to R. Maguire and M. Goodrich, of *DuBois & King*, re: supplemental agreement for taxiway A re-construction/re-location grant project
- 11/27/18 letter to M. Ryan, of the NAC, from T. Klay, MassDOT Deputy General Counsel, re: Part 16 complaint; FAA Director's determination; grant assurances

- 11/16/18 letter from G. Lattrell, of FAA New England Region, to R. Maguire, re: Part 16 complaint; FAA Director's determination; corrective action plan, grant assurances and eligibility
- 11/13/18 grant close-out letter, environmental assessment, phase II, taxiway A grant project
- 11/3/18 Appeal of Norwood Airport Commission, Part 16 complaint, docket no. 16-15-05

7. EXECUTIVE SESSION

Purpose 3 for executive session (M.G.L. c. 30A, § 21(a)(3)) – To discuss strategy with respect to litigation if an open meeting may have a detrimental effect on the litigating position of the Norwood Airport Commission: (1) *Boston Executive Helicopters, LLC v. Town of Norwood et al.*, U.S. District Court-Massachusetts Civil Action No. 1:15-cv-13647-RGS; and (2) *Boston Executive Helicopters v. Norwood Airport Commission and Town of Norwood*, Federal Aviation Administration Docket No. 16-15-05

- 11/30/18 executive session minutes
- 12/7/18 executive session minutes