

APPROVED

7/11/18

**AIRPORT COMMISSION MEETING
REGULAR BUSINESS MEETING
May 9, 2018**

In Attendance:

Commissioners: Mark Ryan, Chairman; Martin Odstrchel, John Corcoran; Russ Maguire, Airport Manager

Meeting Called to Order: 3:00 PM

**NECM and Chris Donovan of Boston Executive Helicopters is recording this meeting.
Chris Donovan has not signed in.**

PROJECTS

- AIP project update: Russ Maguire
Waiting on a grant from the FAA. FAA share is \$2,000,063. Should be forthcoming in the next couple of weeks.

MINUTES

- March 14, 2018 Regular Business Meeting
On a motion by Mr. Odstrchel and seconded by Mr. Corcoran, the Commission voted 3/0 to table the approval of the minutes to the next meeting.
- April 18, 2018 Regular Business Meeting
On a motion by Mr. Odstrchel and seconded by Mr. Corcoran, the Commission voted 3/0 to accept the minutes with corrections made.
- May 2, 2018 Special Business Meeting
On a motion by Mr. Odstrchel and seconded by Mr. Corcoran, the Commission vote 3/0 to table the approval of the minutes.

AIRPORT MANAGER'S REPORT

- Airport Manager's Report is submitted. Mr. Maguire took delivery of two new vehicles. Landing fees were submitted to FAA for their input. They will be implemented on July 1st unless the Commission hears back from the FAA. Mr. Maguire is working with Town Counsel to put together a stand-alone agreement with the FBO. MassDOT increased their share of the project for the taxiway from 5% to 7.5%.

On a motion by Mr. Odstrchel and seconded by Mr. Corcoran, the Commission voted 3/0 to approve the Airport Manager's Report.

OLD BUSINESS

- FY 2017 commercial non-FBO permit application: Boston Executive Helicopters.
No action required.

NEW BUSINESS

- Monica Snow will work with Mr. Maguire to get more information from the FAA regarding if Tuckamore can use Norwood Airport to conduct external load operation with a helicopter.

CORRESPONDENCE

- 5/7/18 e-mail from P. Eichleay, of Flight Level Norwood, to R. Maguire re: a third party (JMH Associates) financial review.
Information went to Town Counsel. Waiting to hear back from Attorney North.
- April 2018 MassDOT grant application, taxiway A/D
Grant application has been submitted.
- 4/20/18 letter from J. Adler of DuBois & King, to M. Ryan of the NAC, re: bid analysis and contractor recommendation: Re-construct taxiway A and D, re-location
No action needed.
- 4/19/18 FAA notice of extension of time: Boston Executive Helicopters LLC v Town of Norwood and Norwood Airport Commission.
Extension of time to July 6, 2018.
- MassDOT is doing their statewide economic impact study. It has been submitted to the project team for MassDOT. They will spend some time on the airport to get updates on the different businesses that Mr. Maguire provided to the project team.

On a motion by Mr. Odstrchel and seconded by Mr. Corcoran, the Commission voted by roll call to adjourn to go into Executive Session for Purpose 3 to discuss strategy with respect to litigation, if in open meeting may have a detrimental effect on the litigating position of the Norwood Airport Commission in their litigation with Boston Executive Helicopters and also for Purpose 1 to discuss receipt of and response to open meeting law complaint against a public body May 2, 2018 executive session meeting minutes and to return to public session for purposes of adjournment.

Mr. Ryan: Yes

Mr Odstrchel: Yes

Mr. Corcoran: Yes

Adjourned for the purposes for Executive Session at 3:14 p.m.

The Commission returned to Open Session at 3:30 p.m.

On a motion by Mr. Odstachel and seconded by Mr. Corcoran, the Commission voted 3/0 to adjourn the meeting.

The minutes of the NAC will be published on the Town Website.

MEETING ADJOURNED: 3:30 PM