

# Montcalm County Board of Commissioners

P.O. Box 368  
Stanton, MI 48888  
(989) 831-7300  
Fax: (989) 831-7375  
www.montcalm.us

District #1  
Jeremy Miller  
District #2  
Brendan Mahar  
District #3  
Betty Kellenberger  
District #4  
Chris Johnston  
District #5  
Phil Kohn  
District #6  
Patrick Q. Carr  
District #7  
Ron Baker  
District #8  
Tony Sorensen  
District #9  
Adam Petersen

## MONTCALM COUNTY BOARD OF COMMISSIONERS AGENDA

Jack VanHarn Board of Commissioners Room  
Administrative Building, 211 W. Main Street, Stanton, MI 48888  
Remote option: 888-464-0385 Conference ID: 364887833#  
(Please do not dial in prior to 5:45 p.m.)

**MONDAY, JULY 27, 2020**

6:00 p.m.

Call to Order

Pledge of Allegiance

Prayer

Roll Call

Reading and Correction/Approval of Minutes from:

- Regular Board Meeting June 22, 2020
- Special Board Meeting July 13, 2020
- Special Board Meeting July 17, 2020

Agenda Approval

Public Comments

Correspondence

Committee Reports

1. Community & Physical Resources Committee, July 13, 2020
2. Finance & Personnel Committee, July 13, 2020
3. Finance & Personnel Committee, July 17, 2020
4. Finance & Personnel Committee, July 23, 2020

New Business:

1. Clerk Correspondence
2. Controller Correspondence
3. Chair Correspondence

Old Business:

- 1.

Public Comments

The Montcalm County Board of Commissioners will provide necessary reasonable auxiliary aids and services, such as an interpreter for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon two (2) weeks' notice. Individuals with disabilities requiring auxiliary aids or services should contact the Montcalm County Board of Commissioners by writing, faxing or calling the County Controllers Office at the above location.

## **BOARD CORRESPONDENCE**

**MONDAY, JULY 27, 2020**

### **FOR CONSIDERATION**

- |    |            |   |                        |
|----|------------|---|------------------------|
| 1. | Controller | Montcalm County Veterans Advisory Board Appointment | For Your Consideration |
| 2. | Controller | Warrant Report 072720                               | For Your Consideration |

### **CONSENT AGENDA**

- |    |            |   |               |
|----|------------|---|---------------|
| 3. | Treasurer  | Foreclosed List & Procedures for Purchase       | Place on File |
| 4. | Treasurer  | Quarterly Investment Report                     | Place on File |
| 5. | Treasurer  | Annual Report Balance of Land Proceeds Accounts | Place on File |
| 6. | Treasurer  | 2020 Unlicensed Dog Report                      | Place on File |
| 7. | Controller | June Dodge Report                               | Place on File |

### **FOR YOUR INFORMATION**

- |     |            |   |               |
|-----|------------|---|---------------|
| 8.  | Clerk      | Municipal Stability Board Corrective Action Plan Monitoring | Place on File |
| 9.  | Clerk      | State Treasurer Grant Available for First Responders        | Place on File |
| 10. | Clerk      | Cares Act Local Government Grants                           | Place on File |
| 11. | Clerk      | PA202 of 2017 Update Best Practice and Strategies           | Place on File |
| 12. | Controller | Montcalm Housing Commission Meeting Minutes, April 28, 2020 | Place on File |
| 13. | Controller | Montcalm Housing Commission Meeting Minutes, May 27, 2020   | Place on File |

### **RESOLUTIONS**

**BOARD REVIEW LIST**  
**MONDAY, JULY 27, 2020**

<u>FROM:</u>	<u>REFERENCE:</u>
1. DTE	Public Safety
2. PIPELINE	Summer 2020
3. CITY & COUNTY	June 2020
4. LIBERTY	May/June 2020
5. MI COUNTRY LINES	July/August 2020
6. ESRI NEWS	Summer 2020
7. THE REVIEW	July/August 2020

# BOARD OF COMMISSIONERS AGENDA REQUEST FORM

JUL 27 2020

BOARD ACTION  
FOR YOUR CONSIDERATION

#1

Please check the appropriate committee name.

Board of Commissioners ☒

Collective Bargaining Committee ☐

Community and Physical Resources Committee ☐

Finance and Personnel Committee ☐

Please fill in the boxes below with the appropriate information.

Name:

Department/Organization:

Phone Number:

Email:

Length of Time Needed:

Regarding:

Brief Description:

On July 9, 2020 the Montcalm County Veterans Advisory board voted unanimously to recommend to the Montcalm County Board of Commissioners that Jody Penrod be appointed to the Montcalm County Veterans Advisory Board.

Proposed Motion:

That Jody Penrod be appointed to a four year term to the Montcalm County Veterans Affairs Advisory Board.

Agenda Request Approved:

Meeting Date:

Time:

**Note: Persons will not be placed on a meeting agenda without an agenda request form first being completed. The agenda request form must be accompanied by information that substantiates and justifies your request. Lack of this information may cause a delay in your request being acted upon by the Board of Commissioners. Agenda requests for Committee meeting days must be received by 4:00 p.m. on the Monday preceding the meeting date. Agenda requests for regular board meetings must be received by 4:00 p.m. 10 days preceding the meeting date. Completed forms should be delivered to the Office of the County Controller or by fax (989) 831-7375 or by email to [bclingenpeel@montcalm.us](mailto:bclingenpeel@montcalm.us) or [mbecker@montcalm.us](mailto:mbecker@montcalm.us).**



Montcalm County  
Warrant Report

**JUL 27 2020**  
**BOARD ACTION**  
**FOR YOUR CONSIDERATION**

#2

Date: 07/27/2020

Warrant Number: 072720

Amount: \$ 170,272.82

The expenditures presented on this report are approved for payment as by the Board of Commissioners.

\_\_\_\_\_  
Chairman, Finance and Personnel Committee

\_\_\_\_\_  
Date

#3

**JOANNE VUKIN**  
**MONTCALM COUNTY TREASURER**

211 W. Main Street P. O. Box 368  
Stanton, Michigan 48888-9690  
Phone: 989-831-7334  
Fax: 989-831-7430  
e-mail: [jvukin@montcalm.us](mailto:jvukin@montcalm.us)

**Date:** July 7, 2020  
**To:** Townships, Cities & Villages in Montcalm County  
**From:** JoAnne Vukin, Treasurer  
**RE:** Foreclosure List & Procedures for Purchase

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On June 30, 2020 I foreclosed on 28 parcels throughout our County. I have enclosed a list of the parcels that are in your jurisdiction. Your board will need to review the list and the procedures and determine if they have an interest in purchasing any of these parcels for a **"public purpose"**.

Following are the procedures set by State Law MCL 211.78m that your jurisdiction will have to follow to acquire property through the foreclosure process.

- 1) The State is granted the right of first refusal to purchase property at the greater of the minimum bid or its fair market value and must notify the County Treasurer not later than the first Tuesday in July of their intent to purchase property.
  - a) A list of the foreclosed parcels has been sent to the State and they do not want any of them.
- 2) If the State elects not to purchase any of the parcels then a city, village, or township may purchase any parcel(s) for a "public purpose" and pay the County Treasurer the minimum bid price and the cost of recording the quitclaim deed.
  - a) You must send me a letter of intent to purchase the property defining your "public purpose".
  - b) I will then review your request and notify you of the exact amount that is owed.


- 3) If a city, village, or township does not purchase the property, the county in which that property is located may purchase the property by payment to the County Treasurer of the minimum bid.
- 4) The County Treasurer shall then convey the property to the city, village, township, or county purchasing property within 30 days of receiving payment.
  - a) I will record a quitclaim deed within thirty (30) days and send it to you as soon as I receive it back from the register of deeds office.
- 5) If the property purchased by a city, village, township, or county is subsequently sold for an amount in excess of the minimum bid and all costs incurred relating to demolition, renovation, improvements, or infrastructure development, the excess amount shall be returned to the delinquent tax property sales proceeds account for the year in which the property was purchased by the city, village, or township.
- 6) Upon the request of the County Treasurer, a city, village, township, or county that purchased property shall provide to the County Treasurer without cost, information regarding any subsequent sale or transfer of the property.
- 7) All remaining parcels will be sold at public auction by the County Treasurer.

Please notify me as soon as possible if you have an interest in any of the parcel(s)

I will be going out to view these parcels shortly and would appreciate it if someone in your jurisdiction would contact me immediately if they notice anything out of the ordinary going on at any of these locations prior to my public land auction in September 2020. **I also will handle any mowing that needs to be done on the properties.** Thank you in advance for your assistance.

If you have any questions or concerns, please feel free to contact me.

Thanks,



JoAnne Vukin  
Cc:enclosures

07/01/2020 11:44 AM

BY: cindyc

FORECLOSURE LIST FOR MONTCALM COUNTY  
For 2020 Foreclosures of 2017 and prior taxes  
All Records  
Interest Computed As Of Foreclosure Date

Page: 1/6  
DB: Montcalm

PARCEL	TAX DUE	INTEREST/FEES DUE	TOTAL DUE	EST MKT VALUE	CURRENT SEV	CURRENT ASSESSED	CURRENT TAXABLE	TAX YEARS	DELINQUENT
001-013-002-00	5,827.33	2,200.50	8,027.83	0	0	92,100	40,197	2019 2018 2017	

. C153 S 1/2 OF W 1/2 OF NE 1/4 SEC 13 T12N R7W.

Property Address: 496 W FLECK RD EDMORE MI  
Owner: SHINE ROSE MARIE (ESTATE)  
13084 DEANER RD HOWARD CITY MI 49329  
2019 Forfeiture RECORDED Liber: Page: Document: 2019R-01891 Date: 3/4/2019

001-036-014-10	5,495.60	2,094.94	7,590.54	0	0	60,000	37,718	2019 2018 2017	
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1095-379 PART OF SE 1/4 OF SE 1/4 DES AS COM AT SE COR OF SEC 36; TH N 688.47 FT ALONG E SEC LINE; N 89 DEG W 62.58 FT TO POB ON W LINE OF M-66; N 52 DEG W 179.68 FT; N 31 DEG W 74.91 FT; N 01 DEG W 113.96 FT; N 73 DEG E 172.51 FT TO W LINE OF M-66; S 52.23 FT ALONG SAID W LINE; S 89 DEG E 25 FT TO W LINE OF M-66; S 52.23 FT ALONG SAID W LINE; S 89 DEG E 25 FT TO W LINE OF M-66; S 282.05 FT ALONG SAID W LINE TO POB SEC 36 T12N R7W. 1 AC. SPLIT ON 12/12/2003 FROM 001-036-014-00;

Property Address: 6201 N SHERIDAN RD EDMORE MI  
Owner: LEPPINK LANE  
220 4TH ST LAKEVIEW MI 48850-5024  
2019 Forfeiture RECORDED Liber: Page: Document: 2019R-01916 Date: 3/4/2019

001-520-047-00	1,239.51	953.95	2,193.46	0	0	7,500	6,392	2019 2018 2017	
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LOTS 47, 48 & 49 SCHMIED PARK.

Property Address: BLUEBIRD DR LAKEVIEW MI  
Owner: RUPERT JOHN T  
1009 E LAMB ST GREENVILLE MI 48838  
2019 Forfeiture RECORDED Liber: Page: Document: 2019R-01929 Date: 3/4/2019

003-012-009-00	578.46	803.18	1,381.64	0	5,000	5,000	4,390	2019 2018 2017	
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BEG 50 FT N OF SE COR OF SE 1/4 OF NW 1/4 SEC 12, TH N 13 R, W 12 1/3 R, S 13 R E 12 1/3 R TO P OF B EX RAILROAD RIGHT A WAY SEC 12 T9N R6W. 1 A.

Property Address: S VICKERYVILLE RD  
Owner: CENTRAL BEAN & GRAIN CO  
4758 S CROSWELL ITHACA MI 48847  
2019 Forfeiture RECORDED Liber: Page: Document: 2019R-01967 Date: 3/4/2019

003-012-010-00	451.37	782.79	1,234.16	0	6,000	6,000	3,390	2019 2018 2017	
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COM 50 FT N OF SW COR OF SW 1/4 OF NE 1/4 SEC 12, TH E 20 RDS; N 12 RDS; W 20 RDS. S 12 RDS TO POB EX THE RAILROAD RIGHT OF WAY SEC 12 T9N R6W 1.5A

Property Address: S VICKERYVILLE RD  
Owner: CENTRAL BEAN & GRAIN CO  
4758 S CROSWELL RD ITHACA MI 48847  
2019 Forfeiture RECORDED Liber: Page: Document: 2019R-01968 Date: 3/4/2019

Property Address: S EAST DR LAKEVIEW MI  
Owner: HEMMES TIM  
3888 MOURNING DOVE GREENVILLE MI 48838  
2019 Forfeiture RECORDED Liber: Page: Document: 2019R-02330 Date: 3/11/2019

07/01/2020 11:44 AM

BY: cindyc

FORECLOSURE LIST FOR MONTCALM COUNTY  
For 2020 Foreclosures of 2017 and prior taxes  
All Records  
Interest Computed As Of Foreclosure Date

Page: 3/6

DB: Montcalm

PARCEL	TAX DUE	INTEREST/FEES DUE	TOTAL DUE	EST MKT VALUE	CURRENT SEV	CURRENT ASSESSED	CURRENT TAXABLE	TAX YEARS	DELINQUENT
014-002-008-11	2,018.54	789.91	2,808.45	0	41,300	41,300	27,719	2019 2017	

(729-1198 & 1199, 732-932 008-00/1994) (DESC CORR 1997) PART OF NW 1/4 OF NW 1/4  
SEC 2, COM 563 FT S OF NW COR THEREOF, TH E 275 FT, S 213.6 FT, TH W 275 FT, TH  
N 213.6 FT TO POB. SEC 2 T10N R8W

Property Address: 151 S FITZNER RD GREENVILLE MI  
Owner: BECK JOANN E & BECK PATRICK A  
8303 COWAN LAKE DR ROCKFORD MI 49341  
2019 Forfeiture RECORDED Liber: Page: Document: 2019R-02506 Date: 3/11/2019

014-300-144-00	535.53	795.91	1,331.44	0	2,300	2,300	1,168	2019 2018 2017	
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\* LOT 144 HOLIDAY BEACH.

Property Address:  
Owner: BLACK ELIZABETH (ESTATE)  
1475 DEBAKER RD MUSKEGON MI 49442  
2019 Forfeiture RECORDED Liber: Page: Document: 2019R-02548 Date: 3/11/2019

016-550-081-00	126.15	644.88	771.03	0	7,300	7,300	1,170	2019 2018 2017	
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. LOT 81 & 82 TACOMA LAKE ESTATES.

Property Address:  
Owner: HEMMES TIM  
3888 MOURNING DOVE GREENVILLE MI 48838  
2019 Forfeiture RECORDED Liber: Page: Document: 2019R-02613 Date: 3/11/2019

017-016-022-00	1,510.48	998.06	2,508.54	0	0	15,000	14,608	2019 2018 2017	
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W 1/2 OF W 1/2 OF W 1/2 OF E 1/2 OF S 1/2 OF SW 1/4 SEC 16 T12N R10W.

Property Address: W GATES RD HOWARD CITY MI  
Owner: WILMINGTON SAVINGS FUND SOCIETY FSB  
440 S LASALLE CHICAGO IL 60605  
2019 Forfeiture RECORDED Liber: Page: Document: 2019R-02695 Date: 3/13/2019

017-022-007-00	394.12	738.03	1,132.15	0	0	13,000	3,023	2019 2018 2017	
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ALL THAT PART OF W 1/4 OF W 1/2 OF NE 1/4 OF NE 1/4 LYING S OF A LINE PARALLEL  
WITH AND 75 FT S 0 DEG 46'23"W OF THE CONSTRUCTION C/L OF HWY M-46 SEC 22 T12N  
R10W.

Property Address: W EDGAR RD HOWARD CITY MI  
Owner: STEVENS RICHARD L & STEVENS MARK O  
PO BOX 629 HOWARD CITY MI 49329  
2019 Forfeiture RECORDED Liber: Page: Document: 2019R-02702 Date: 3/13/2019

BY: cindyc

For 2020 Foreclosures of 2017 and prior taxes

DB: Montcalm

All Records

Interest Computed As Of Foreclosure Date

PARCEL	TAX DUE	INTEREST/FEES DUE	TOTAL DUE	EST MKT VALUE	CURRENT SEV	CURRENT ASSESSED	CURRENT TAXABLE	TAX YEARS	DELINQUENT
017-500-104-00	159.37	686.23	845.60	0	0	3,000	1,329	2019 2018 2017	

LOTS 104 &amp; 105 THE WOODS, CLEARWATER RESORT.

Property Address: OTTOWA TRAIL HOWARD CITY MI

Owner: HEMMES TIM

3888 MOURNING DOVE GREENVILLE MI 48838-8267

2019 Forfeiture RECORDED Liber: Page: Document: 2019R-02741 Date: 3/13/2019

017-500-244-00	2,169.85	1,243.79	3,413.64	0	0	24,000	16,636	2019 2018 2017	
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. LOTS 244 &amp; 245 THE WOODS, CLEARWATER RESORT.

Property Address: CHIPPEWA TRAIL HOWARD CITY MI

Owner: LAPEKES HOWARD R &amp; PHYLLIS M

30 - 79TH ST GRAND RAPIDS MI 49508

2019 Forfeiture RECORDED Liber: Page: Document: 2019R-02744 Date: 3/13/2019

018-460-070-00	2,668.12	1,354.84	4,022.96	0	19,900	19,900	19,143	2019 2018 2017	
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ERROR IN DESCRIPTION 698-1005 LOT 70 &amp; SE 1/2 OF LOT 71 STAUFFER'S GROVE. ROCK LAKE

Property Address: 7406 VESTABURG RD VESTABURG MI

Owner: MUNSELL DORIS E &amp; MCNEAL JANICE M

2431 W LAKE RD CLIO MI 48420-8856

2019 Forfeiture RECORDED Liber: Page: Document: 2019R-02789 Date: 3/13/2019

018-460-071-00	134.38	675.06	809.44	0	1,800	1,800	966	2019 2018 2017	
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NW 1/2 OF LOT 71 STAUFFER'S GROVE, ROCK LAKE.

Property Address:

Owner: MUNSELL DORIS E &amp; MCNEAL JANICE M

2431 W LAKE RD CLIO MI 48420-8856

2019 Forfeiture RECORDED Liber: Page: Document: 2019R-02790 Date: 3/13/2019

019-034-020-02	123.73	665.67	789.40	0	0	2,000	827	2019 2018 2017	
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A PARCEL DESC AS BEG AT SW COR OF SE 1/4 OF NW 1/4 OF SEC 34; TH N ON W LINE THEREOF 198 FT TO POB; TH N 132 FT; TH E 100 FT; TH S 330 FT; TH W 19 FT; TH N 198 FT; TH W 81 FT TO P OF BEG SEC 34 T10N R7W SPLIT/COMBINED ON 02/22/2017 FROM 019-034-020-00;

Property Address: W COUNTY FARM RD SHERIDAN MI

Owner: DICKINSON JEFFREY J &amp; TERESA L

4408 S SHERIDAN RD SHERIDAN MI 48884

2019 Forfeiture RECORDED Liber: Page: Document: 2019R-02817 Date: 3/13/2019



07/01/2020 11:44 AM

BY: cindyc

FORECLOSURE LIST FOR MONTCALM COUNTY  
For 2020 Foreclosures of 2017 and prior taxes  
All Records  
Interest Computed As Of Foreclosure Date

Page: 5/6

DB: Montcalm

PARCEL	TAX DUE	INTEREST/FEES DUE	TOTAL DUE	EST MKT VALUE	CURRENT SEV	CURRENT ASSESSED	CURRENT TAXABLE	TAX YEARS DELINQUENT
041-190-017-00	15,925.20	11,046.55	26,971.75	0	0	40,000	32,022	2019 2018 2017 2016 2015 2014 2013 2

LOT 17 &amp; S 1/2 OF LOT 18 ASSESSOR'S PLAT OF CAMP'S ADDITION VILLAGE OF EDMORE.

Property Address: 502 S SECOND ST EDMORE MI

Owner: BRAVATA SAM TRUST

PO BOX 104 CALEDONIA MI 49316

2014 Forfeiture RECORDED Liber: 1611 Page: 1005 Document: Date: 3/6/2014

041-628-010-00	5,055.80	2,029.14	7,084.94	0	0	25,500	25,475	2019 2018 2017
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COM AT PT 42 FT S OF SW COR OF LOT 304 OF VILLAGE OF EDMORE, TH S 160 FT; TH E 132 FT; TH N 160 FT; TH W 132 FT TO P OF BEG SEC 28 T12N R6W.

Property Address: 420 S FIFTH ST EDMORE MI

Owner: LEPPINK DANEAL TRUST

PO BOX 422 EDMORE MI 48829

2019 Forfeiture RECORDED Liber: Page: Document: 2019R-02886 Date: 3/13/2019

048-150-057-00	3,681.57	1,955.67	5,637.24	0	21,000	21,000	17,817	2019 2018 2017
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. LOT 57 VILLAGE OF CUSTER.

Property Address: 4391 DIVISION ST MCBRIDES MI

Owner: JORGENSEN VIRGINA

4391 DIVISION ST MCBRIDES MI 48852

2019 Forfeiture RECORDED Liber: Page: Document: 2019R-02932 Date: 3/13/2019

051-311-001-00	5,961.89	2,056.23	8,018.12	0	41,300	41,300	40,638	2019 2018 2017
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L523 P125 LOT 1 BLK 11 ALSO E 1/2 OF THAT PORTION OF VACATED MERCANTILE ST ADJ THERETO ON THE W ALSO N 1/2 OF THAT PORTION OF VACATED ALLEY ADJ THERETO ON THE S HEATH AND ABBOTT ADDITION TO VILLAGE OF CARSON CITY

Property Address: 818 N DIVISION ST CARSON CITY MI

Owner: CENTRAL BEAN &amp; GRAIN CO

4758 S CROSWELL RD ITHACA MI 48847

2019 Forfeiture RECORDED Liber: Page: Document: 2019R-02940 Date: 3/13/2019

051-312-001-00	9,142.40	2,789.50	11,931.90	0	52,200	52,200	52,200	2019 2018 2017
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L523 P125 ALL BLK 12 ALSO W 1/2 OF THAT PORTION OF VACATED MERCANTILE ST ADJ THERETO ON E HEATH AND ABBOTT ADDITION TO VILLAGE OF CARSON CITY

Property Address: 818 N DIVISION ST CARSON CITY MI

Owner: CENTRAL BEAN &amp; GRAIN CO

4758 S CROSWELL RD ITHACA MI 48847

2019 Forfeiture RECORDED Liber: Page: Document: 2019R-02942 Date: 3/13/2019

BY: cindyc

For 2020 Foreclosures of 2017 and prior taxes

DB: Montcalm

All Records

Interest Computed As Of Foreclosure Date

PARCEL	TAX DUE	INTEREST/FEES DUE	TOTAL DUE	EST MKT VALUE	CURRENT SEV	CURRENT ASSESSED	CURRENT TAXABLE	TAX YEARS	DELINQUENT
051-700-008-00	6,427.09	2,418.63	8,845.72	0	6,000	6,000	6,000	2019 2018 2017	
COM 150 FT N OF CENTER POST OF SEC 12, THENCE W 40 R, N 8 R, E 40 R, S 8 R TO P OF B SEC 12 T9N R5W. 2 A.									
Property Address: 917 N DIVISION ST CARSON CITY MI Owner: KELLOGG DENNIS L & LINDA S 4738 S CROSWELL RD ITHACA MI 48847 2019 Forfeiture RECORDED Liber: Page: Document: 2019R-02949 Date: 3/13/2019									
051-700-022-00	656.17	813.68	1,469.85	0	4,400	4,400	4,400	2019 2018 2017	
COM 282 FT N OF CENTER POST OF SEC 12 THENCE W 10 R, N 8 R, E 10 R, S 8 R TO P OF B SEC 12 T9N R5W.									
Property Address: Owner: KELLOGG DENNIS L 4758 S CROSWELL RD ITHACA MI 48847 2019 Forfeiture RECORDED Liber: Page: Document: 2019R-02950 Date: 3/13/2019									
052-170-022-00	2,260.88	1,256.22	3,517.10	0	29,100	29,100	13,919	2019 2018 2017	
. . LOT 22 ASSESSOR'S PLAT OF LOTS 75 & 76 & PART OF SUB-DIVISION OF LOTS 33 & 74 OF JOHN GREEN'S PLAT, VILLAGE, NOW CITY OF GREENVILLE.									
Property Address: 405 BLUFF ST GREENVILLE MI Owner: KUSHMAUL NORMA L (ESTATE) 405 BLUFF ST GREENVILLE MI 48838 2019 Forfeiture RECORDED Liber: Page: Document: 2019R-02968 Date: 3/13/2019									
PARCEL COUNT: 28	74,679.37	43,484.61	118,163.98	0	240,200	535,700	382,411		

**JOANNE VUKIN**  
**MONTCALM COUNTY TREASURER**

211 W. Main Street P. O. Box 368  
Stanton, Michigan 48888-9690  
Phone: 989-831-7334  
Fax: 989-831-7430  
e-mail: [jvukin@montcalm.us](mailto:jvukin@montcalm.us)

**JUL 27 2020**  
**BOARD ACTION**  
**TO BE PLACED ON FILE**

**#4**

July 7, 2020

To: Montcalm County Board of Commissioners

RE: Investment Report

Attached for your information is my quarterly Investment Report showing the value of active investments by fund in compliance with PA 20.

If you have any questions regarding the attached report, please see me. I'd be happy to answer them!

Please feel free to contact me with any questions.

Sincerely,

*JoAnne Vukin*

Montcalm County Treasurer

Name of Account	Investment	Account #	Gross Amount	Maturity	Interest		Interest	Interest	Interest	
EMS	Date		Invested		YTC		Accrued	Applied	Applied	
<b>Chemical Bank CD</b>										
Jumbo 18-23 MO CD	7/3/2018	TD 6550691346	\$ 1,000,000.00	1/3/2020						
							\$ 46,037.38	1/7/2020		closed
Estimated										
Annual Income										
\$30,000.00										
<b>EMS</b>										
<b>Investment in MI Class</b>	7/3/2018	MI-01-0189-0033	\$ 1,000,000.00					\$ 1,726.42	7/31/2018	
	9/19/2018	MI-01-0189-0033	\$ 500,000.00					\$ 1,850.70	8/31/2018	
			\$ -					\$ 2,151.45	9/31/18	
cashed in CD @ Chemical	1/15/2020	MI-01-0189-0033	\$ 1,046,037.38					\$ 2,886.46	10/31/2018	
			\$ 2,546,037.38					\$ 2,918.97	11/30/2018	
								\$ 3,099.89	12/31/2018	
								\$ 3,279.61	1/31/2019	
								\$ 2,991.58	2/28/2019	
								\$ 3,298.06	3/31/2019	
								\$ 3,178.72	4/30/2019	
								\$ 3,243.71	5/31/2019	
								\$ 3,107.76	6/30/2019	
								\$ 3,118.69	7/31/2019	
								\$ 2,901.03	8/31/2019	
								\$ 2,697.71	9/30/2019	
								\$ 2,605.02	10/31/2019	
								\$ 2,379.47	11/30/2019	
								\$ 2,397.29	12/31/2019	
		2019 interest	\$ 49,832.54					\$ 49,832.54		
<b>2020</b>										
Current Balance of investments			\$ 2,595,869.92					\$ 3,249.86	1/31/2020	
			\$ 14,670.61					\$ 3,539.43	2/29/2020	
			\$ 2,610,540.53					\$ 3,190.76	3/31/2020	
								\$ 2,338.93	4/30/2020	
								\$ 1,392.27	5/31/2020	
								\$ 959.36	6/30/2020	
								\$ 14,670.61		

[illegible]



JUL 27 2020

BOARD ACTION  
TO BE PLACED ON FILE

#5

**ANNUAL REPORT OF BALANCE IN LAND SALE PROCEEDS ACCOUNTS**

In accordance with MCL 211.78m (8) (h), this written report is presented to the Board of Commissioners no later than June 30<sup>th</sup>, the second calendar year after foreclosure.

**Net Balance\* in Land Sale Proceeds Account:**

2015 Tax Year	\$ 135,453.27
Minus Wages Paid	<u>\$(133,704.01)</u>
<b>Subtotal Proceeds:</b>	<b>\$ 1,749.26</b>

**Contingent Liabilities:**

2015 Tax Year	\$ (100,000.00)
General reserve against potential Claims, currently unknown:	\$ (150,000.00)
General reserve against potential Shortfalls:	\$ (200,000.00)
<b>Subtotal Liabilities:</b>	<b>\$ (450,000.00)</b>

**Balance from previous reports:**

Transferred Proceeds: 2014	\$ 00.00
Liabilities reported on previous report, but subsequently released:	\$ 0.00
<b>Subtotal from previous reports:</b>	<b>\$ 00.00</b>

---

**Transferred to General Fund: 2020**

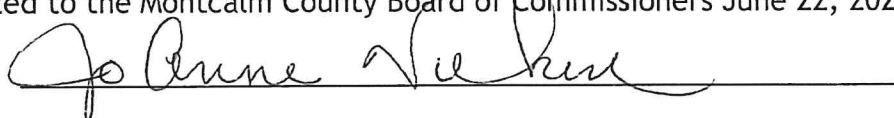

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**\$ 00.00**


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This report was prepared by JoAnne Vukin, Montcalm County Treasurer,  
And presented to the Montcalm County Board of Commissioners June 22, 2020

Signed



\* Net Balance is defined as the amount remaining in the account after all claims are satisfied and includes revenues from property purchased by city, village, township, or county, and litigation awards.

#6

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## COUNTY TREASURER MEMO

---

**DATE:** JULY 7, 2020  
**TO:** MONTCALM COUNTY BOARD OF COMMISSIONERS  
**FROM:** JOANNE VUKIN, COUNTY TREASURER  
**RE:** 2020 DOG UNLICENSED REPORT

---

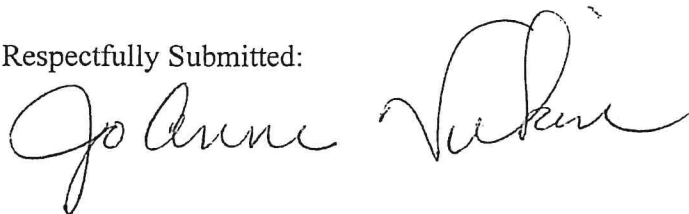
**As per Montcalm County Dog Law Enforcement Ordinance, Article 12:**  
Section 12.2 On and after June 15th of each year every unlicensed dog subject to license under the provisions of this Ordinance or State statute, is hereby declared to be a public nuisance and the County Treasurer shall immediately thereafter list all such unlicensed dogs, as shown by the returns in his office, by the dog census, and shall deliver copies of such lists to the Animal Control Officer and the Commissioner of Agriculture as well as those officers listed and set forth in Compiled Laws of Michigan, 1948, Section 287.277 (Michigan Statutes Annotated, Section 12.527 as amended)  
[Article 12, Section 12.2 amended 8/25/03 by Ord No. 3]

I have attached a list of the dog licenses that have not been renewed since January 2019. Through July 7th of this year there were 843 dogs delinquent. My office mails out notices of the dog licenses that are delinquent monthly and we continue to see a significant increase in delinquent licenses being sold.

I also am including the totals of the licenses sold for the last 12 months, which is \$109,651.00. In addition, for the current fiscal year we have generated \$78,120.00 in sales. As a note we have not been enforcing the delinquent fees for March – June renewals because of COVID and problems with getting into the vets for new shots. We are still on track to make our budget even in light of COVID.

Please feel free to contact me if you have any questions.

Respectfully Submitted:





Last 12 months

Total # Licenses: 3,599  
 Total # Void Licenses: 16  
 Total Checks: \$70,771.00  
 Total Cash: \$40,595.00  
 Total Credit Card: \$30.00  
 License Total Collected: \$109,651.00  
 License INSPECTION FEE Total Collected: \$1,225.00  
 Total Collected: \$110,876.00

License Type	Licenses	Void Lic.	Checks	Cash	Credit	Lic. Amt	INSPECTION FEE	To
1 YR FEMALE	224	0	\$3,730.00	\$1,875.00	\$0.00	\$5,605.00	\$0.00	\$5,605.00
3 YR MALE (SR CITIZEN)	37	0	\$465.00	\$280.00	\$0.00	\$745.00	\$0.00	\$745.00
1 YR DELQ S FEMALE	127	0	\$2,300.00	\$1,530.00	\$0.00	\$3,830.00	\$0.00	\$3,830.00
3 YR S FEMALE (SR CITIZEN)	245	1	\$1,640.00	\$920.00	\$0.00	\$2,550.00	\$0.00	\$2,550.00
3 YR DELQ S FEMALE	170	1	\$4,985.00	\$2,610.00	\$0.00	\$7,550.00	\$0.00	\$7,550.00
1 YR MALE	188	1	\$2,750.00	\$1,950.00	\$0.00	\$4,675.00	\$0.00	\$4,675.00
1 YR DELQ MALE	162	0	\$3,700.00	\$4,400.00	\$0.00	\$8,100.00	\$0.00	\$8,100.00
REPLACEMENT	32	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1 YR NEUTERED MALE (SR CITIZEN)	51	0	\$126.00	\$135.00	\$0.00	\$261.00	\$0.00	\$26
3 YR FEMALE	106	0	\$4,015.00	\$1,790.00	\$0.00	\$5,805.00	\$0.00	\$5,805.00
3 YR NEUTERED MALE	340	3	\$7,900.00	\$2,340.00	\$0.00	\$10,150.00	\$0.00	\$10,150.00
3 YR SPAYED FEMALE	398	1	\$8,935.00	\$3,005.00	\$30.00	\$11,940.00	\$0.00	\$11,940.00
3 YR DELQ N MALE	156	1	\$5,005.00	\$2,025.00	\$0.00	\$6,985.00	\$0.00	\$6,985.00
1 YR SPAYED FEMALE	166	1	\$1,705.00	\$765.00	\$0.00	\$2,455.00	\$0.00	\$2,455.00
1 YR DELQ N MALE	133	0	\$2,265.00	\$1,735.00	\$0.00	\$4,000.00	\$0.00	\$4,000.00
3 YR DELQ MALE	71	0	\$3,375.00	\$1,950.00	\$0.00	\$5,325.00	\$0.00	\$5,325.00
3 YR DELQ FEMALE	55	1	\$3,000.00	\$1,125.00	\$0.00	\$4,050.00	\$0.00	\$4,050.00
3 YR FEMALE (SR CITIZEN)	30	0	\$300.00	\$300.00	\$0.00	\$600.00	\$0.00	\$600.00
1 YR MALE (SR CITIZEN)	40	0	\$290.00	\$110.00	\$0.00	\$400.00	\$0.00	\$400.00
1 YR NEUTERED MALE	166	1	\$1,620.00	\$885.00	\$0.00	\$2,490.00	\$0.00	\$2,490.00
3 YR N MALE (SR CITIZEN)	165	1	\$1,220.00	\$510.00	\$0.00	\$1,710.00	\$0.00	\$1,710.00
1 YR SPAYED FEMALE (SR CITIZEN)	57	0	\$160.00	\$125.00	\$0.00	\$285.00	\$0.00	\$28
1 YR FEMALE (SR CITIZEN)	44	1	\$275.00	\$160.00	\$0.00	\$425.00	\$0.00	\$425.00
1 YR DELQ FEMALE	160	1	\$4,305.00	\$3,700.00	\$0.00	\$7,955.00	\$0.00	\$7,955.00
3 YR DLQ FEMALE (SR CITIZEN)	4	0	\$120.00	\$120.00	\$0.00	\$240.00	\$0.00	\$240.00
DLQ KENNEL 3 - 10	2	0	\$300.00	\$0.00	\$0.00	\$250.00	\$50.00	\$300.00
3 YR MALE	102	0	\$3,355.00	\$2,255.00	\$0.00	\$5,610.00	\$0.00	\$5,610.00
1 YR DLQ FEMALE (SR CITIZEN)	32	0	\$90.00	\$870.00	\$0.00	\$960.00	\$0.00	\$960.00
3 YR DLQ S FEMALE (SR CITIZEN)	24	1	\$360.00	\$350.00	\$0.00	\$680.00	\$0.00	\$680
1 YR DLQ S FEMALE (SR CITIZEN)	19	0	\$105.00	\$180.00	\$0.00	\$285.00	\$0.00	\$285
3 YR DLQ N MALE (SR CITIZEN)	17	0	\$210.00	\$300.00	\$0.00	\$510.00	\$0.00	\$510.00
1 YR DLQ MALE (SR CITIZEN)	21	0	\$30.00	\$600.00	\$0.00	\$630.00	\$0.00	\$630.00
3 YR DLQ MALE (SR CITIZEN)	5	1	\$180.00	\$120.00	\$0.00	\$240.00	\$0.00	\$240.00
1 YR DLQ N MALE (SR CITIZEN)	13	0	\$90.00	\$105.00	\$0.00	\$195.00	\$0.00	\$195.00
3 YR SERVICE DOG	6	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1 YR SERVICE DOG	1	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
DLQ KENNEL 41 & OVER	1	0	\$0.00	\$400.00	\$0.00	\$400.00	\$0.00	\$400.00
KENNEL 11 - 40 DOGS	16	0	\$1,040.00	\$770.00	\$0.00	\$1,010.00	\$800.00	\$1,810.00
KENNEL 3 - 10 DOGS	12	0	\$625.00	\$300.00	\$0.00	\$625.00	\$300.00	\$925.00
KENNEL 41 & OVER DOGS	1	0	\$200.00	\$0.00	\$0.00	\$125.00	\$75.00	\$200.00
	3,599	16	\$70,771.00	\$40,595.00	\$30.00	\$109,651.00	\$1,225.00	\$110,876.

Total # Licenses: 2,574  
 Total # Void Licenses: 10  
 Total Checks: \$52,295.00  
 Total Cash: \$27,310.00  
 Total Credit Card: \$0.00  
 License Total Collected: \$78,120.00  
 License INSPECTION FEE Total Collected: \$1,200.00  
 Total Collected: \$79,320.00

*Fiscal Year*  
*Sofar*

License Type	Licenses	Void Lic.	Checks	Cash	Credit	Lic. Amt	INSPECTION FEE	To
3 YR NEUTERED MALE	249	2	\$5,800.00	\$1,710.00	\$0.00	\$7,450.00	\$0.00	\$7,450.00
3 YR N MALE (SR CITIZEN)	131	1	\$1,025.00	\$350.00	\$0.00	\$1,355.00	\$0.00	\$1,355.00
3 YR DELQ FEMALE	44	0	\$2,475.00	\$825.00	\$0.00	\$3,300.00	\$0.00	\$3,300.00
3 YR DELQ N MALE	96	1	\$3,205.00	\$1,125.00	\$0.00	\$4,285.00	\$0.00	\$4,285.00
3 YR SPAYED FEMALE	319	1	\$7,315.00	\$2,285.00	\$0.00	\$9,570.00	\$0.00	\$9,570.00
3 YR DELQ MALE	42	0	\$2,100.00	\$1,050.00	\$0.00	\$3,150.00	\$0.00	\$3,150.00
3 YR MALE (SR CITIZEN)	26	0	\$390.00	\$140.00	\$0.00	\$530.00	\$0.00	\$530.00
1 YR DLQ S FEMALE (SR CITIZEN)	15	0	\$105.00	\$120.00	\$0.00	\$225.00	\$0.00	\$225
3 YR FEMALE	80	0	\$3,025.00	\$1,375.00	\$0.00	\$4,400.00	\$0.00	\$4,400.00
1 YR FEMALE	159	0	\$2,850.00	\$1,125.00	\$0.00	\$3,975.00	\$0.00	\$3,975.00
1 YR DELQ S FEMALE	90	0	\$1,610.00	\$1,110.00	\$0.00	\$2,720.00	\$0.00	\$2,720.00
1 YR DELQ N MALE	91	0	\$1,545.00	\$1,195.00	\$0.00	\$2,740.00	\$0.00	\$2,740.00
REPLACEMENT	18	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3 YR MALE	81	0	\$2,915.00	\$1,540.00	\$0.00	\$4,455.00	\$0.00	\$4,455.00
1 YR DELQ FEMALE	104	1	\$2,705.00	\$2,500.00	\$0.00	\$5,155.00	\$0.00	\$5,155.00
1 YR DELQ MALE	112	0	\$2,750.00	\$2,850.00	\$0.00	\$5,600.00	\$0.00	\$5,600.00
1 YR MALE (SR CITIZEN)	33	0	\$240.00	\$90.00	\$0.00	\$330.00	\$0.00	\$330.00
3 YR DELQ S FEMALE	111	1	\$3,365.00	\$1,620.00	\$0.00	\$4,940.00	\$0.00	\$4,940.00
3 YR DLQ S FEMALE (SR CITIZEN)	13	0	\$180.00	\$200.00	\$0.00	\$380.00	\$0.00	\$380
3 YR S FEMALE (SR CITIZEN)	187	1	\$1,270.00	\$680.00	\$0.00	\$1,940.00	\$0.00	\$1,940.00
1 YR MALE	138	0	\$2,100.00	\$1,350.00	\$0.00	\$3,450.00	\$0.00	\$3,450.00
1 YR SPAYED FEMALE	114	0	\$1,165.00	\$555.00	\$0.00	\$1,720.00	\$0.00	\$1,720.00
1 YR NEUTERED MALE (SR CITIZEN)	37	0	\$95.00	\$95.00	\$0.00	\$190.00	\$0.00	\$19
1 YR NEUTERED MALE	116	1	\$1,215.00	\$525.00	\$0.00	\$1,725.00	\$0.00	\$1,725.00
3 YR FEMALE (SR CITIZEN)	21	0	\$160.00	\$260.00	\$0.00	\$420.00	\$0.00	\$420.00
1 YR FEMALE (SR CITIZEN)	31	1	\$195.00	\$110.00	\$0.00	\$295.00	\$0.00	\$295.00
1 YR SPAYED FEMALE (SR CITIZEN)	37	0	\$105.00	\$80.00	\$0.00	\$185.00	\$0.00	\$18
3 YR DLQ FEMALE (SR CITIZEN)	2	0	\$0.00	\$120.00	\$0.00	\$120.00	\$0.00	\$120.0
3 YR DLQ MALE (SR CITIZEN)	3	0	\$60.00	\$120.00	\$0.00	\$180.00	\$0.00	\$180.00
1 YR DLQ FEMALE (SR CITIZEN)	12	0	\$90.00	\$270.00	\$0.00	\$360.00	\$0.00	\$360.0
3 YR DLQ N MALE (SR CITIZEN)	13	0	\$150.00	\$240.00	\$0.00	\$390.00	\$0.00	\$390.0
3 YR SERVICE DOG	4	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1 YR DLQ N MALE (SR CITIZEN)	8	0	\$45.00	\$75.00	\$0.00	\$120.00	\$0.00	\$120.0
DLQ KENNEL 41 & OVER	1	0	\$0.00	\$400.00	\$0.00	\$400.00	\$0.00	\$400.00
1 YR DLQ MALE (SR CITIZEN)	6	0	\$30.00	\$150.00	\$0.00	\$180.00	\$0.00	\$180.00
KENNEL 11 - 40 DOGS	16	0	\$1,040.00	\$770.00	\$0.00	\$1,010.00	\$800.00	\$1,810.00
KENNEL 3 - 10 DOGS	12	0	\$625.00	\$300.00	\$0.00	\$625.00	\$300.00	\$925.00
KENNEL 41 & OVER DOGS	1	0	\$200.00	\$0.00	\$0.00	\$125.00	\$75.00	\$200.00
DLQ KENNEL 3 - 10	1	0	\$150.00	\$0.00	\$0.00	\$125.00	\$25.00	\$150.00
	2,574	10	\$52,295.00	\$27,310.00	\$0.00	\$78,120.00	\$1,200.00	\$79,320.00

JUL 27 2020

TOTAL VALUATION OF CONSTRUCTION **EXCLUDES** LAND AND PERMIT FEESBOARD ACTION  
TO BE PLACED ON FILE

#7

NEW RESIDENTIAL BUILDINGS	Total Number of Buildings	Total Dwelling Units	Total Valuation of Construction (omit cents)	Total Square Feet (if available)
Single Family Detached	16	16	3,014,817	25,292
Single Family Attached	0	0	0	0
Two-Family Buildings	0	0	0	0
Three-or-more- family Buildings	0	0	0	0

☐ **IF NO PERMITS**  
for these categories,  
please enter "X" in  
this box

Montcalm County  
Michael Kalka  
211 West Main  
Stanton, MI 48888

**QUESTIONS/COMMENTS:**

Phone: 877-489-4092  
Fax: 800-892-7470  
Fax2: 866-663-6373  
Building\_statistics@mcgraw-hill.com

**PERMITS ISSUED FOR NEW,  
PRIVATELY-OWNED HOMES IN:**

Montcalm County

Building Dept.

Date Range:

06/01/2020 - 07/01/2020

Michael Kalka 989-831-7305

F.W. DODGE

**THANK YOU!**



COPY FOR YOUR  
INFORMATION #8

Kristen Millard &lt;kmillard@montcalm.us&gt;

JUL 27 2020

## Municipal Stability Board Corrective Action Plan Monitoring 2020 Updates: Public Comment

1 message

Michigan Department of Treasury &lt;MITreasury@govsubscriptions.michigan.gov&gt;

Mon, Jun 22, 2020 at 4:27 PM

Reply-To: MITreasury@govsubscriptions.michigan.gov

To: kmillard@montcalm.us

Good Afternoon,

The Protecting Local Government Retirement and Benefits Act (PA 202 of 2017) requires the Municipal Stability Board (the Board) to develop best practices, approve of corrective action plans, and to monitor those plans. At their June 17, 2020 meeting, the Board proposed changes to the Corrective Action Plan Monitoring (CAP): Policies and Procedures document and are seeking public comment. The proposed revisions are technical changes to the review process timelines outlined in the document. These proposed changes will provide flexibility to the Board in their review of CAP monitoring certifications. These proposed changes allow the Board to limit the number of local governments to be reviewed in a month, enabling added focus and support to be given to each local government during their CAP monitoring certification review. Please provide comment on these changes to the Board at [Treas-MunicipalStabilityBoard@michigan.gov](mailto:Treas-MunicipalStabilityBoard@michigan.gov) by July 22, 2020.

You may review the Board packet and agenda from the June 17, 2020 for further detail regarding these proposed changes, as well other Board documents at [www.Michigan.gov/MSB](http://www.Michigan.gov/MSB).

Additionally, the Department of Treasury has developed a webpage with numbered letters, memorandums, and resources regarding COVID-19 updates for local governments and school districts. This webpage was created to ensure that communities have access to the most up-to-date guidance and is updated frequently with information and resources as they become available. The link to the COVID-19 updates for Local Governments and School Districts is available at: [https://www.michigan.gov/treasury/0,4679,7-121-1751\\_98769---,00.html](https://www.michigan.gov/treasury/0,4679,7-121-1751_98769---,00.html).

This service is provided to you at no charge by the



Michigan Department of Treasury  
Lansing, Michigan 48922 | [Contact Us](#)

Having trouble viewing this email? [View it as a Web page.](#)

This email was sent to [kmillard@montcalm.us](mailto:kmillard@montcalm.us) using GovDelivery Communications Cloud on behalf of: Michigan Department of Treasury · Lansing, MI 48922 · 517-373-3200

JUL 27 2020

Michelle Becker <mbecker@montcalm.us>

#9

**Fwd: State Treasurer: \$300 Million in Grants Available to Help First Responders, Local Governments due to COVID-19 Pandemic**

1 message

**Kristen Millard** <kmillard@montcalm.us>

Thu, Jul 9, 2020 at 9:51 AM

To: Commissioners <commisioners@montcalm.us>, Brenda Taeter <btaeter@montcalm.us>, Eric Smith <esmith@montcalm.us>, Michelle Becker <mbecker@montcalm.us>

Michelle,  
Please add this to the next Board packet.

Thanks,  
Kris

----- Forwarded message -----

From: **Michigan Department of Treasury** <MITreasury@govsubscriptions.michigan.gov>

Date: Wed, Jul 8, 2020 at 4:14 PM

Subject: State Treasurer: \$300 Million in Grants Available to Help First Responders, Local Governments due to COVID-19 Pandemic

To: <kmillard@montcalm.us>



**FOR IMMEDIATE RELEASE**

**JULY 8, 2020**

Contact: [Danelle Gittus](#), Treasury, 517-335-2167

**State Treasurer: \$300 Million in  
Grants Available to Help First  
Responders, Local Governments due  
to COVID-19 Pandemic**

## **Grants Provide First Responders Premium Hazard Pay, Reimburse Communities for Payroll Response Costs**

LANSING, Mich. – State Treasurer Rachael Eubanks today announced two new grant programs that will provide an overall total of \$300 million to help first responders receive premium hazard pay and reimburse local governments for payroll costs incurred due to the COVID-19 pandemic.

“Our first responders and those public employees on the frontlines of the COVID-19 pandemic are performing a critical public service for all Michiganders,” Eubanks said. “Supporting our first responders with funding is vital to keep Michigan safe. These dollars will also help our communities receive some budget relief.”

Effective immediately, eligible local units of government can apply for a grant from the First Responder Hazard Pay Premiums Program and the Public Safety and Public Health Payroll Reimbursement Program.

### **First Responder Hazard Pay Premiums Program**

The First Responder Hazard Pay Premiums Program offers \$100 million to fund additional compensation for first responders. Eligible first responders performed hazardous duty or work involving physical hardship related to COVID-19.

Cities, villages, townships, counties, public airport operators and certain ambulance operators can be reimbursed up to \$1,000 per eligible employee, with no single applicant receiving more than \$5 million. Applications from qualifying units of government will be funded on a first-come, first-served basis.

### **Public Safety and Public Health Payroll Reimbursement Program**

The Public Safety and Public Health Payroll Reimbursement Program makes available \$200 million to reimburse cities, villages, townships and counties for eligible public safety and public health payroll expenditures incurred from April 2020 to July 2020.

Cities, villages, townships, and counties can participate in the program if they have eligible public safety and public health payroll expenditures.

This program will potentially have two application rounds.

The first application round will be available for reimbursement of April and May 2020 eligible payroll expenditures. If funding is available after the first application round is completed, a second application round will be available for reimbursement of the June and July 2020 eligible payroll expenditures.

### **About the Grant Programs**

On July 1, Gov. Gretchen Whitmer signed Public Act 123 of 2020, which appropriated \$100 million for the First Responder Hazard Pay Premiums Program and \$200 million for the Public Safety and Public Health Payroll Reimbursement Program.

Both grant programs use federal funding available to the state of Michigan through the Coronavirus Aid, Relief, and Economic Security Act (CARES) Act.

Local Units of Government with questions about the grant programs can call the Treasury CARES Grant Programs Hotline at 517-335-0155 from 8 a.m. to 4 p.m. Monday through Friday.

Applications for the programs and more information are available on the [Treasury COVID-19 webpage](#) under Local Government and School Services.

**###**

This service is provided to you by the [Michigan Department of Treasury](#).

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This email was sent to [kmillard@montcalm.us](mailto:kmillard@montcalm.us) using GovDelivery Communications Cloud on behalf of: Michigan Department of Treasury · Lansing, MI 48922 · 517-373-3200

--  
Kristen Millard  
Montcalm County Clerk  
989-831-7339  
[kmillard@montcalm.us](mailto:kmillard@montcalm.us)  
[www.montcalm.us](http://www.montcalm.us)





COPY FOR YOUR  
INFORMATION

Michelle Becker <mbecker@montcalm.us>

JUL 27 2020

## Fwd: CARES Act - Local Government Grants

1 message

#10

Kristen Millard <kmillard@montcalm.us>  
To: Michelle Becker <mbecker@montcalm.us>

Wed, Jul 15, 2020 at 9:06 AM

Please put in the next board packet

----- Forwarded message -----

From: **Michigan Department of Treasury** <MITreasury@govsubscriptions.michigan.gov>  
Date: Tue, Jul 14, 2020 at 4:17 PM  
Subject: CARES Act - Local Government Grants  
To: <kmillard@montcalm.us>

On July 1, Gov. Gretchen Whitmer signed Public Act 123 of 2020, which appropriated \$100 million for the First Responder Hazard Pay Premiums Program and \$200 million for the Public Safety and Public Health Payroll Reimbursement Program.

Both grant programs use federal funding available to the state of Michigan through the Coronavirus Aid, Relief, and Economic Security Act (CARES) Act. The United States Department of Treasury issued the Coronavirus Relief Fund Frequently Asked Questions. The U.S Treasury FAQs are available at the following webpage:  
<https://home.treasury.gov/system/files/136/Coronavirus-Relief-Fund-Frequently-Asked-Questions.pdf>.

### **First Responder Hazard Pay Premiums Program:**

The program was created to reimburse and/or pay for qualifying first responder hazard pay premiums provided to first responders who have performed hazardous duty or work involving physical hardship related to COVID-19. The program is funded under the [Coronavirus Aid, Relief, and Economic Security \(CARES\) Act, Public Law 116-136](#). Reimbursements and payments will be on a first-come, first-served basis. An application is deemed to be submitted when all required supporting documentation has been emailed or faxed to the Michigan Department of Treasury.

**The application, FAQ and additional resources are available on the First Responder Hazard Pay Premiums Program webpage at [https://www.michigan.gov/treasury/0,4679,7-121-1751\\_2197-532758--,00.html](https://www.michigan.gov/treasury/0,4679,7-121-1751_2197-532758--,00.html)**

### **Public Safety and Public Health Payroll Reimbursement Program:**

The program was created to reimburse for eligible public safety and public health payroll expenditures under the [Coronavirus Aid, Relief, and Economic Security \(CARES\) Act, Public Law 116-136](#). Cities, villages, townships, and counties that received a direct allocation from the CARES Act are not eligible for this reimbursement program. There may potentially be two rounds, depending on available funding. The first round is for the payroll expenditures incurred during April and May 2020. The second round is for the payroll expenditures incurred during April through July 2020.

- **Application Period**
  - Round One
    - July 7 – July 17, 2020
  - Round Two
    - Treasury will announce if one is available

**The application, FAQ and additional resources are available on the Public Safety and Public Health Payroll Reimbursement Program webpage at [https://www.michigan.gov/treasury/0,4679,7-121-1751\\_2197-532764--,00.html](https://www.michigan.gov/treasury/0,4679,7-121-1751_2197-532764--,00.html)**

### **Additional Resources:**

The Michigan Department of Treasury has developed a [webpage with numbered letters, memorandums, webinars, and resources regarding COVID-19 updates](#) for local governments and school districts. This webpage was created to ensure that Michigan communities have access to the most up-to-date guidance and is updated frequently with information and resources as they become available.



COPY FOR YOUR  
INFORMATION

Michelle Becker <mbecker@montcalm.us>

JUL 27 2020

#11

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## Fwd: PA 202 of 2017 Updated Best Practices and Strategies for Public Comment

1 message

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Kristen Millard <kmillard@montcalm.us>  
To: Michelle Becker <mbecker@montcalm.us>

Tue, Jul 21, 2020 at 9:00 AM

Please place in the next board packet.

Thank you.

----- Forwarded message -----

From: **Michigan Department of Treasury** <MITreasury@govsubscriptions.michigan.gov>  
Date: Mon, Jul 20, 2020 at 3:43 PM  
Subject: PA 202 of 2017 Updated Best Practices and Strategies for Public Comment  
To: <kmillard@montcalm.us>

### ***The Municipal Stability Board Requests Public Comment on their Updated Best Practices and Strategies to Help Local Governments with Underfunded Retirement Benefits***

The following notice is regarding Public Act 202 of 2017, the *Protecting Local Government Retirement and Benefits Act*. If you do not offer a defined benefit pension or retirement health care system, no action is required, and you may disregard this notice.

#### **PA 202 Corrective Action Plan Best Practices**

Section 8 of Public Act 202 of 2017 requires the Municipal Stability Board (the Board) to review and annually update a list of best practices and strategies that will assist underfunded local governments in developing their corrective action plans. At their meeting on July 15th, the Board approved an updated best practices and strategies document, which can be viewed at the Board's website along with other documents at [Michigan.gov/MSB](http://Michigan.gov/MSB). The Board approved this document for public comment for a period of 30-days. Following the public comment period, the Board will reconsider the document at their next scheduled meeting. Please send your comments to [Treas-MunicipalStabilityBoard@michigan.gov](mailto:Treas-MunicipalStabilityBoard@michigan.gov) by Wednesday August 19, 2020, with the subject line "Best Practices Comment: 2020".

The best practices and strategies document includes the following three best practice principles: Plan Funding, Modern Plan Design, and Effective Plan Administration. It also includes detailed corrective action plan approval criteria, including underfunded status, legality, and affordability.

#### **Additional Resources**

The Michigan Department of Treasury has developed a webpage with numbered letters, memorandums, webinars, and resources regarding COVID-19 updates for local governments and school districts. This webpage was created to ensure that Michigan communities have access to the most up-to-date guidance and is updated frequently with information and resources as they become available.

#### **Michigan Department of Treasury**

Local Retirement Reporting Team | [www.michigan.gov/LocalRetirementReporting](http://www.michigan.gov/LocalRetirementReporting)

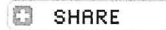
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This service is provided to you at no charge by the



Michigan Department of Treasury  
Lansing, Michigan 48922 | [Contact Us](#)

Having trouble viewing this email? [View it as a Web page.](#)



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This email was sent to [kmillard@montcalm.us](mailto:kmillard@montcalm.us) using GovDelivery Communications Cloud on behalf of: Michigan Department of Treasury · Lansing, MI 48922 · 517-373-3200

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Kristen Millard  
Montcalm County Clerk  
989-831-7339  
[kmillard@montcalm.us](mailto:kmillard@montcalm.us)  
[www.montcalm.us](http://www.montcalm.us)



JUL 27 2020

#12

**Montcalm County Housing Commission**  
**Meeting Minutes, Tuesday, April 28, 2020**

The meeting was called to order at 9:05 a.m. by Chairman Tom Lindeman via phone conference. Commissioners participating were Longoria, Poprawski, & Rehfus via phone conference. Additional attendees were MCHC Board Secretary Maria Page and Maintenance Technician Bruce MacTavish.

People Present: Public was invited; No Comment

Chairman Lindeman asked for approval of the March 31, 2020, Meeting Minutes. Rehfus moved to accept the Meeting Minutes, seconded by Longoria, ayes all.

Chairman Lindeman asked for approval of the **March 2020** Public Housing Check Register #019006 - #019041, all deposits and withdrawals; and the Voucher Check Register #055, 040053 - 040119, all deposits and withdrawals; March's Financial Reports. Discussion was made. Rehfus made a motion to approve the **March 2020** Check Registers and March's Financial Reports, seconded by Poprawski, ayes all.

**Director's Report:** The Director reported the HCVP Utilization Report: Leased – 206, NEDs – 100; Issued/Pending – 6. A briefing was not scheduled for April 2020. MCHC HCVP Landlord Outreach and Waiting List is Open until April 30, 2020. The Director reported Public Housing occupancy: #18, tenant deceased on March 27, 2020, family has not returned the keys to the unit and the live-in aid is currently occupying the unit. Due to the pandemic, the live-in aid does not want to vacate the unit until the April 30, 2020. Possession of this unit is pending once the keys are returned on April 30, 2020. Maintenance update: Due to COVID-19, maintenance provides daily reports to the Director. Maintenance continues to disinfect and sanitize daily at Mulberry Estates and the entryways. Maintenance continues to work with our Work Orders as needed and if they are an Emergency. Currently, there are no rehab of units. Inspections are as needed basis. Maintenance continues with the curb appeal upkeep, inventory upkeep, purchase orders, maintaining the garage & shop. Maintenance works with and manages our part-time maintenance laborer and with the new stipend housekeeper.

**Old Business:** COVID-19 Updates continue to be provided to our tenants and posted. The Michigan's Stay Home, Stay Safe order is in place until April 30, 2020. I am utilizing essential employees under the MCHC's Action Plan. MCHC continues to disinfect, sanitize, washing hands often, 6 feet apart from each other, not congregating, and wearing a face mask around the public. Staying home if you are sick and if you have Covid-19 symptoms, contact your physician, 911 as needed and self-quarantine. Safety for all during this pandemic is a priority until a vaccine is provided. SEMAP FYE 2018 CAP will be resubmitted due to missing signatures. SEMAP FYE 2019 was accepted by HUD and approved. A copy is enclosed for the board review. MCHC is a High Performer under the Voucher Program. Good job by all! HUD VMS Remote Review was accepted and approved by HUD. A copy is enclosed for the board review. TKS Security Camera will be initiated to upgrade our current security camera at Mulberry Estates possibly in May. Certified Occupancy Specialist position is pending. The Director will reach out to Zip Recruiter online and extend the job search into May and June due to this pandemic. HUD EIV/IVT FY2020 has been extended and it is pending. The Public Housing, HUD Section 18 Conversion update: The Director will continue to provide updates to Erik Sandstedt, HUD Expeditor and the board. The Environmental Review, ASTI proposal was accepted and pending under this pandemic.

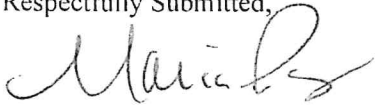
**New Business:** HCVP Frontload was processed for our voucher funding. HUD stated our HCVP may have a shortfall. The Director is working with our fee accountant to plan for any shortfall. A phone conference call with HUD is scheduled for May 6, 2020. HUD's letter is enclosed for the board's review. MCHC will not issue any new vouchers, absorb any portable voucher, or schedule any new briefings. The current issued vouchers will be placed on hold and have their expiration dates extended. The new voucher goal will be decreased to 190 – 195 for the FYE2020. With this pandemic, family's rents have decreased therefore the HAP has increased. HUD EIV recertification was completed on April 22, 2020. This is done twice a year through HUD's security system. HCVP Jurisdiction will be updated to meet the current voucher funding for MCHC. MCHC's jurisdiction will only include Montcalm county and 30 miles radius from this office. Resolution 4-2020 is included for the board's review and approval. MCHC HCVP Admin Plan will be updated with a statement that our NEDs, special purpose vouchers, will be last to be terminated due to insufficient funding and first to be reinstated and any regular voucher participants terminated due to lack in funding will be reinstated after our NEDs. It will include no new vouchers or portability will be initiated until funding is available. Any current voucher issued may be extended for up to 120 days once funding is available. Resolution 4-2020-1 is included for the board's review and approval. Mulberry Estates Easter Dinner was planned and prepared for our tenants by Jean Longoria,

Resident commissioner and caretaker on April 12, 2020. Safety was utilized. The Director approved this activity. Jean Longoria did a great job! The tenants enjoyed the dinner!

People Present: No comment.

The next regular board meeting is scheduled on **Wednesday, May 27, 2020 at 9a.m.** Rehfus moved to adjourn the meeting, seconded by Poprawski, ayes all. The meeting adjourned at 10:05 am.

Respectfully Submitted,



Maria Page, Board Secretary  
Montcalm County Housing Commission



Tom Lindeman  
MCHC Chairman



JUL 27 2020

#13

**Montcalm County Housing Commission**  
**Meeting Minutes, Wednesday, May 27, 2020**

The meeting was called to order at 9:05 a.m. by Chairman Tom Lindeman via phone conference. Commissioners participating Longoria, Poprawski, & Rehfus via phone conference. Additional attendees were MCHC Board Secretary Maria Page and Maintenance Technician Bruce MacTavish. Commissioner(s) Regret: Stevens

People Present: No Comment

Chairman Lindeman asked for approval of the April 28, 2020, Meeting Minutes. Rehfus moved to accept the Meeting Minutes, seconded by Poprawski, ayes all.

Chairman Lindeman asked for approval of the **April 2020** Public Housing Check Register #019042 - #019076, all deposits and withdrawals; and the Voucher Check Register #057, 040120 - 040182, all deposits and withdrawals; April's Financial Reports. Discussion was made. Poprawski made a motion to approve the **April 2020** Check Registers and April's Financial Reports, seconded by Rehfus, ayes all.

**Director's Report:** The Director reported the HCVP Utilization Report: Leased – 206, NEDs – 100; Issued/Pending – 5, Greenville Housing Commission may absorb these vouchers. No briefing scheduled at this time. The Director reported Public Housing occupancy: #18, vacated on April 30, 2020, rehab was completed on May 18, with a new move-in tenant on May 20, 2020. Maintenance update: With the COVID-19, maintenance provides daily reports to the Director. Maintenance continues to disinfect and sanitize daily at Mulberry Estates and the entryways. Maintenance continues to work with our Work Orders as needed and if they are an Emergency. Public Housing inspections are as needed basis. Maintenance continues with the curb appeal upkeep, inventory upkeep, purchase orders, maintaining the garage & shop. Maintenance works with and manages our part-time maintenance laborer and with the new stipend housekeeper.

**Old Business:** COVID-19 updates continue to be provided to our tenants and posted. The Michigan's Stay Home, Stay Safe order is in place until May 28, 2020. I am utilizing essential employees under the MCHC's Action Plan. SEMAP FYE 2018 CAP was resubmitted to HUD, accepted, and working with HUD on the FSS program under SEMAP. TKS Security Camera installed our new cameras and monitor system on May 20, 2020. Our security cameras are updated and will be expanded to provide added security to Mulberry Estates especially during this pandemic. HCVP Frontload/Shortfall: The Director had a conference call with HUD to review the MCHC Shortfall Action Plan. The Director submitted two applications to HUD for additional funds request. A copy was included for the board to review. MCHC Office staff update: Gayle Porter, part-time Administrative Assistant terminated on May 8, 2020. Workbox sent a temporary receptionist, Sarah Rich. Certified Occupancy Specialist position is pending. The Public Housing, HUD Section 18 Conversion update: The Director will continue to provide updates to Erik Sandstedt, HUD Expeditor and the board. The Environmental Review, ASTI proposal was accepted. A Questionnaire was completed and submitted to ASTI. **Montcalm Housing Corporation, Form 1023, Resolution 5-2020.** MCHC Attorney Peter Lozicki reviewed the Form 1023 with the board. Rehfus made a motion to approve the **Resolution 5-2020**, Montcalm Housing Commission, Form 1023, seconded by Poprawski, ayes all.


**New Business:** HCVP Admin Fee Rate has been updated by HUD. A copy was enclosed for the board's review. COVID-19 HUD funding has been provided for cost to remain safe under the pandemic and to provide support for the staff with readiness. A separate account will be used to monitor our necessary expenses. Audit FYE 2019 will be scheduled and completed by Anderson, Tackman, and Company. Bids were sent out and ATC was more cost effective for MCHC. This year the Audit will be completed remotely due to the pandemic. MCHC Executive Director evaluation was due in April 2020. With this pandemic, it was postponed for the June 30, 2020 board meeting. Evaluation forms will be emailed to the board for their review. Mulberry Estates monthly dinner was scheduled for our tenants from KFC.

People Present: No comment.

The next regular board meeting is scheduled on **Tuesday, June 30, 2020 at 9a.m.** Poprawski moved to adjourn the meeting, seconded by Rehfus, ayes all. The meeting adjourned at 10:00 am.

Respectfully Submitted,

  
 Maria Page, Board Secretary  
 Montcalm County Housing Commission

  
 Tom Lindeman  
 MCHC Chairman

# **COMMUNITY & PHYSICAL RESOURCES COMMITTEE MINUTES**

Monday, July 13, 2020, 1:30 p.m.  
Jack VanHarn Board of Commissioners Room  
Administrative Building, 211 W. Main Street, Stanton, MI 48888  
Remote Option: 1-888-464-0385 Conference ID: 970662787#

The meeting was called to order by Commissioner Johnston at 1:30 p.m.

Members Present: Chris Johnston, Chair  
Jeremy Miller, Vice Chair  
Tony Sorensen  
Adam Petersen

Members Absent: Brendan Mahar

Others present:	Michelle Becker	Joe Tilton	Ron Baker
	Brenda Taeter	Elisabeth Waldon	Betty Kellenberger
	Pat Carr	Eric Smith	Michael Beach

Public comments were offered. None were given.

Eric Smith, Emergency Management, stated COVID-19 cases in Michigan are trending upwards and hospitalizations are trending down; Montcalm County still has only 1 reported death. Mr. Smith stated that 7,299 Montcalm residents have been tested for COVID-19 and 129 were positive with 98% testing negative. Mr. Smith stated that Montcalm is Region in 2, which consists of 13 counties with an estimated population of 1.8 million people, and 45 people are hospitalized with 9 on ventilators.

Mr. Smith spoke briefly regarding the recent Governor's Executive Order 2020-147 that requires everyone to wear a face covering while in enclosed public areas; the exemption is if someone is unable due to a medical condition and it is a HIPPA violation to ask the condition. Mr. Smith stated he has distributed masks to all offices in the County. Brenda Taeter stated that updated signs have been posted at the entrance of all buildings.

Mr. Smith shared that Michigan Department of Treasury has announced \$300 million in Grant funding available under the CARES Act for First Responders Hazard Pay that is due by September 30, 2020, and a Public Safety and Public Health Payroll Reimbursement Program due by July 17, 2020. Mr. Smith stated there are many details to work out for both programs and suggested the committee make a recommendation to the Finance & Personnel Committee meeting later today to approve applying for both grants by the deadline dates.

Motioned by Commissioner Miller, supported by Commissioner Petersen, to allow Eric Smith and Brenda Taeter to submit the grant application for the First Responders Hazard Pay and the Public Safety and Public Health Payroll reimbursement grants and recommend this action to the Finance & Personnel Committee. Motion carried.



Eric Smith, EMS Director, provided the committee with EMS response times. Mr. Smith noted nothing exceptional or remarkable to report with the exception of one distance issue that is related to the road closure on M-91. Mr. Smith was asked about the upcoming EMS millage renewal on the ballot August 4; the Daily News will have information for voters in next week's paper.

Brenda Taeter, Interim Controller, provided the Committee with two quotes for the flat roof over the Equalization Offices and Public Restrooms of the Administration Building in the amounts of \$22,940.00 and \$24,200.00. One of the companies providing a quote highly recommended having the clay tile roof replaced first so the rubber doesn't become damaged. Ms. Taeter asked if the Committee would like sealed bids on the replacement of the roof over MSU/Equalization and the Drain office prior to replacing the rubber flat roof. After discussion, the committee agreed on roof bids for steel and shingle options.

Motioned by Commissioner Petersen, supported by Commissioner Miller, to obtain sealed bids for steel and shingle roof replacement over MSU/Equalization and the Drain office. Motion carried.

Maintenance Director Jeff VanVolkinburg stated he would contact both contractors that provided a quote on the rubber roof and ask how long that price would be good for.

Controller Updates – Interim Controller Brenda Taeter reported the electrical upgrade and new electric poles at Ford Lincoln Park are complete and patrons are very pleased with the upgrade and the roof top unit is in place on the Administrative Building.

Public comments were offered. None were given.

Motion by Commissioner Petersen, supported by Commissioner Sorensen, to adjourn at 2:08 p.m.

Respectfully submitted,

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Chris Johnston, Chair

## FINANCE & PERSONNEL COMMITTEE MINUTES

Monday, July 13, 2020, 2:30 p.m.  
3<sup>rd</sup> Floor Conference Room, Administrative Building  
211 W. Main Street, Stanton, MI 48888  
Remote Option: 1-888-464-0385 Conference ID: 14650837#

Meeting called to order by Chair Ron Baker at 2:30 p.m. Roll call was taken.

Members Present: Ron Baker, Chair  
Adam Petersen, Vice Chair  
Betty Kellenberger  
Phil Kohn

Members Absent: Jeremy Miller, Alternate

Others Present:	Pat Carr	Elisabeth Waldon	Michael Beach
	Michelle Becker	Joe Tilton	JoAnne Vukin
	Brenda Taeter	Eric Smith	Kay Vestergaard
	Chris Johnston	Andrea Krause	Mike Williams
			Tony Sorensen

Public comments were offered. None were given.

Andrea Krause, Prosecuting Attorney, was in attendance requesting to post and hire a replacement for the Office Assistant position that will be vacated July 14, 2020. Ms. Krause stated the position is 100% grant funded and is a required function of the Office of the Prosecutor. Ms. Krause stated that if her part-time Office Assistant is interested in the full-time position, she wishes to post the part-time position.

Motioned by Commissioner Petersen, supported by Commissioner Kellenberger, to allow the Prosecutor to post and hire a full-time Office Assistant or a part-time Office Assistant if promoting from within. Motion carried.

The committee reviewed 3 requests from Ryan Dreyer, Commission Aging and Veterans Affairs in attachments B, C and D. Mr. Dreyer was not in attendance but provided information to Interim Controller Brenda Taeter regarding the requests. Ms. Taeter stated the first request for the Michigan Veteran Service Fund grant amendment is subtracting \$1,000.00 previously allocated for a conference, mileage and fuel; the \$1,000.00 will instead be utilized to provide Meijer food vouchers to veterans in need.

The second request is the Area Agency on Aging Contract amendment granting Montcalm an additional \$113,816.00 in funding through the CARES Act to allow for higher reimbursement rates on meals delivered and will allow some one-time purchases.

The third request is an MDOT authorization form that will allow Ryan Dreyer, Tara Borton and Bonnie Zuidewind access to the MDOT online transit invoicing system to fulfill the grant requirements.

**The committee recommends to the full board to approve and allow for signatures on all three requests from Ryan Dreyer, Commission on Aging and Veteran Affairs Director.**

The committee reviewed the memo in attachment E from Brenda Taeter, Interim Controller, regarding the status of the County vehicle, which is a 2004 Ford Explorer. After an employee reported issues with the vehicle, it was inspected by Kyle Lund who stated the vehicle has exhausted its life span and would cost about \$4,500.00 to repair.

Commissioner Baker suggested selling the vehicle by accepting sealed bids.

The committee reviewed the bids for the audio/visual upgrades for the boardroom in attachment F.

**The committee recommends to the full board to accept the bid for audio in the Board room from Buist Electric in the amount of \$9,975.00.**

The committee reviewed the May Medical Examiner's report which requires no action.

The committee reviewed the memo in attachment H from Brenda Taeter, Interim County Controller, regarding the 2020 budget. Ms. Taeter stated overall expenditures look good and revenues streams are on track with last year's numbers; however, there are a few departments that will be detrimentally effect by the shutdown, and those are: County Clerk by \$60,000.00, Circuit Court by \$25,000.00 and District Court by \$310,000.00.

The committee reviewed the FY2020 Budget Adjustment in Attachment I. (Side note: The budget adjustments require full board action for approval which was not done at the committee meeting. Commissioner Baker will address at the full board meeting on July 27<sup>th</sup>.)

The committee discussed the FY2021 budget work sessions and scheduled the first meeting for Friday, July 17, at 11:00 a.m.

Audit Claims- The committee reviewed the warrant report.

**The committee recommends to the full board to approve warrant report 071320 in the amount of \$700,017.65 in attachment K.**

Controller Updates- Brenda Taeter, Interim Controller, provided the committee with two additional quotes for an AC unit in the Drain Office. Ms. Taeter stated that the windows in the building aren't large enough to accommodate bigger units and the employees have complained about the noise with the current AC units. The Maintenance Director recommended the split unit for the Drain Office as well.

Commissioner Baker stated he was recently in a meeting in the Drain Office and the AC units seemed to be working well and he understood the Drain Commissioner did not want to commit to a large purchase for a split unit at this time

Ms. Taeter stated the Community & Physical Resource Committee recommended to the Finance & Personnel Committee to allow Eric Smith and Brenda Taeter to submit the grant applications for the First Responders Hazard Pay and the Public Safety and Public Health Payroll reimbursement grants. So moved by Commissioner Petersen, supported by Commissioner Kellenberger. Motion carried.

Public comments were offered. Joe Tilton gave some recommendation to assist with the use of the microphones with the current sound system.

Motioned by Commissioner Petersen, supported Commissioner Kellenberger to adjourn at 3:12 p.m.

Respectfully submitted,

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Ron Baker, Chair

## **FINANCE & PERSONNEL COMMITTEE MINUTES**

Friday, July 17, 2020, 11:00 a.m.  
3<sup>rd</sup> Floor Conference Room, Administrative Building  
211 W. Main Street, Stanton, MI 48888  
Remote Option: 1-888-464-0385 Conference ID: 876646524#

Meeting called to order by Chair Ron Baker at 11:00 a.m. Roll call was taken.

Members Present: Ron Baker, Chair  
Adam Petersen, Vice Chair  
Phil Kohn  
Jeremy Miller

Members Absent: Betty Kellenberger

Others Present: Brenda Taeter Michelle Becker Elisabeth Waldon

Public comments were offered. Commissioner Petersen requested two additions to the agenda, the Controller's wage and posting of the Accountant position.

Commissioner Baker stated the amended agenda will include 3) b. Controller's Wage and 3) c. Accountant position.

The committee discussed the FY2021 Budget and department requests; the committee had additional questions for the Sheriff, Prosecuting Attorney, Maintenance Director and County Clerk and requested their attendance at the next meeting Thursday, July 23<sup>rd</sup>, at 9:00 a.m.

The committee discussed the Controller wage and reviewed the wage scale.

**The committee recommends to the full board to set the wage at the 1-year step of \$93,917.00 retroactive to March 15, 2020.**

The committee discussed hiring an Accountant in the Controller's office and discussed the wage scale. Ms. Taeter requested flexibility on the wage, based on the qualifications of the individual hired.

**The committee recommends to the full board to allow the Controller's office to post and hire an Accountant with the wage to be determined based on the candidate's experience.**

Controller Updates – None were given.

Public comments were offered. Commissioner Petersen suggested a work session with the committee as a whole with the newly hired Controller.

Motioned by Commissioner Petersen, supported Commissioner Miller to adjourn at 12:30 p.m.

Respectfully submitted,

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Ron Baker, Chair

## **FINANCE & PERSONNEL COMMITTEE MINUTES**

Thursday, July 23, 2020, 9:00 a.m.  
3<sup>rd</sup> Floor Conference Room, Administrative Building  
211 W. Main Street, Stanton, MI 48888  
Remote Option: 1-888-464-0385 Conference ID: 876646524#

Meeting called to order by Chair Ron Baker at 9:00 a.m. Roll call was taken.

Members Present: Ron Baker, Chair  
Adam Petersen, Vice Chair  
Betty Kellenberger  
Phil Kohn  
Jeremy Miller, Alternate

Members Absent:

Others Present:	Brenda Taeter	Brandan Schreur	Mark Sabin
	Andy Doezema	Mike Williams	Steve Russell
	Chris Johnston	Shad Morgan	Connie Greer
	Michael Beach	Gary Valentine	Tom Goerge
	Dan Vogl	Julie Guyette	Clay Thomas
	Meg Mullendore	Nicole Ciganik	Kristen Millard
	Nan Hagerman	Andrea Krause	Ben Phelps
	JoAnne Vukin		

Public comments were offered. Mark Sabin, Shad Morgan, Dan Vogl, Gary Valentine, Julie Guyette, Clay Thomas, Steve Russell, and Chris Johnston spoke in support of the Law Enforcement Millage and the need for road patrol and additional law enforcement in the County. Mr. Sabin stated there is a newly formed support group called CHISLE (Citizens Helping Insure Support of Law Enforcement) to support the Law Enforcement Millage.

Jeff VanVolkinburg, Maintenance Director, Kristen Millard, County Clerk, Mike William, Sheriff, and Andrea Krause, Prosecuting Attorney, addressed the Committee regarding their FY2021 budget requests.

Controller Updates – Brenda Taeter, Controller, informed the committee that Jeff VanVolkinburg, Maintenance Director, has submitted this resignation effective July 30, 2020. Ms. Taeter requested permission to post for a Maintenance Director as soon as possible.

Motioned by Commissioner Petersen, supported by Commission Kohn, to allow the Controller to post for a Maintenance Director immediately. Motion carried.

Public comments were offered. Sheriff Williams clarified the intent of the Law Enforcement Millage, Dan Vogel and Gary Valentine did not agree with comments regarding the Law Enforcement Millage dollars being used for other purposes, Nicole Ciganik and Steve Russell felt the attorneys in the Prosecutors Office are way underpaid, Tom Goerge and Betty Kellenberger felt the voters perception of the Law Enforcement Millage was additional law enforcement and that is how funds should be allocated, Ben Phelps was in support of law enforcement, and Adam Petersen agreed that the millage dollars should be spent on law enforcement and the Daily News article may have been somewhat misleading regarding previous conversations on the allocation of millage funding.



The next budget meeting will be August 10<sup>th</sup> at 2:30 p.m., incorporated into the normally scheduled Finance & Personnel Committee meeting.

Motioned by Commissioner Petersen, supported Commissioner Kohn, to adjourn at 10:46 a.m.

Respectfully submitted,

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Ron Baker, Chair