

Montcalm County Board of Commissioners

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Stanton, MI 48888
(989) 831-7300
Fax: (989) 831-7375
www.montcalm.org

District #1
Jeremy Miller

District #2
Tom Lindeman

District #3
Betty Kellenberger

District #4
Ron Braman

District #5
Ron Retzlaff

District #6
Patrick Q. Carr

District #7
Ron Baker

District #8
Tom Porter

District #9
John Johansen

MONTCALM COUNTY BOARD OF COMMISSIONERS AGENDA

Jack VanHarn Board of Commissioners Room
Administrative Building, 211 W. Main Street, Stanton

MONDAY, FEBRUARY 26, 2018

6:00 p.m.

Call to Order

Pledge of Allegiance

Prayer, Pastor Chris Austin, Central Montcalm Community Church

Roll Call

Reading and Correction/Approval of Minutes from January 22, 2018

1. Special Board Meeting

2. Regular Board Meeting

Agenda Approval

Public Comments

Correspondence

Committee Reports

1. Planning Commission, January 22, 2018

2. Law Enforcement & Courts, February 12, 2018

3. Health & Human Services, February 12, 2018

4. Economic Development, February 12, 2018

5. Finance & Personnel, February 12, 2018

6. Solid Waste Management, February 15, 2018

New Business:

1. Clerk Correspondence

2. Controller Correspondence

Old Business:

1.

6:15 p.m.

Hazard Mitigation Plan, David Feldpausch, Emergency Management

6:30 p.m.

Proposed Opioid Litigation, Mark Behm, Mark Bernstein & Paul Novak,
Law firms representing Michigan counties against Opioid Manufacturers

Public Comments

The Montcalm County Board of Commissioners will provide necessary reasonable auxiliary aids and services, such as an interpreter for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon two (2) weeks' notice. Individuals with disabilities requiring auxiliary aids or services should contact the Montcalm County Board of Commissioners by writing, faxing or calling the County Controllers Office at the above location.

**BOARD CORRESPONDENCE
MONDAY, FEBRUARY 26, 2018**

CONSIDERATION

- | | | | |
|----|------------|---|------------------------|
| 1. | Controller | Montcalm County Housing Commission Appointment | For Your Consideration |
| 2. | Controller | Community Corrections Advisory Board Appointments | For Your Consideration |
| 3. | Controller | Montcalm County Warrant Report 022618 | For Your Consideration |

CONSENT AGENDA

- | | | | |
|-----|------------|---|---------------|
| 4. | Controller | Resolution 2018-01, Closed Session | Place on File |
| 5. | Controller | Printer Project Purchase Agreement | Place on File |
| 6. | Controller | Gabridge & Co. Letter of Engagement | Place on File |
| 7. | Controller | Remonumentaion Grant No. BCC18-59 | Place on File |
| 8. | Controller | MGT Consulting Services Agreement | Place on File |
| 9. | Mike Kalka | Dodge Report, January 2018 | Place on File |
| 10. | Controller | Collective Bargaining Committee Minutes, January 30, 2018 | Place on File |

FOR YOUR INFORMATION

- | | | | |
|-----|--------------------|---|---------------|
| 11. | John Johansen | Montcalm Economic Alliance Minutes, July 19, 2017 | Place on File |
| 12. | John Johansen | Greater Greenville Transportation Minutes, October 25, 2017 | Place on File |
| 13. | John Johansen | Commission on Aging Minutes, November 30, 2017 | Place on File |
| 14. | John Johansen | WMRPC Minutes, December 1, 2017 | Place on File |
| 15. | John Johansen | Montcalm Great Starts Minutes, December 6, 2017 | Place on File |
| 16. | John Johansen | Montcalm Conservation District Board Minutes, December 12, 2017 | Place on File |
| 17. | John Johansen | Montcalm Care Network Minutes, December 19, 2017 | Place on File |
| 18. | Tom Lindeman | Montcalm Housing Commission Minutes, December 19, 2017 | Place on File |
| 19. | John Johansen | Montcalm Human Service Coalition Minutes, January 3, 2018 | Place on File |
| 20. | John Johansen | Ionias/Montcalm DHHS Board Meeting Minutes, January 4, 2018 | Place on File |
| 21. | Betty Kellenberger | Community Corrections Advisory Board Minutes, February 16, 2018 | Place on File |

22.	Controller	Chief Judge Pro Tempore Appointment for 8 th Circuit Court	Place on File
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RESOLUTIONS

23.	Wexford County	Resolution #2018-04, Opposing HB 5096-5098	Place on File
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24.	Gogebic County	Resolution #2018-01, Opposing HB 5096 - 5098	Place on File
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BOARD REVIEW LIST

MONDAY, FEBRUARY 26, 2018

FROM:

REFERENCE:

1. LIBERTY

January/February 2018

2. GOVERNING

February 2018

MONTCALM COUNTY BOARD OF COMMISSIONERS
Special Meeting
Monday, January 22, 2018
4:30 PM

The special meeting was called to order by Chairman Carr at 4:30 p.m.

The meeting opened with the Pledge of Allegiance.

Members present at roll call: Commissioners Miller, Lindeman, Kellenberger, Braman, Carr, Baker, Porter and Johansen. Members absent at roll call: Commissioner Retzloff.

Others present: Kristen Millard, JoAnne Vukin, John Axe, and Linda Watson.

Moved by Commissioner Johansen, supported by Commissioner Lindeman to approve the January 22, 2018, Special Board meeting agenda. Motion carried.

Public comments were offered, none were given.

Moved by Commissioner Johansen, supported by Commissioner Kellenberger to adopt **RESOLUTION 2018-01 A RESOLUTION TO GO INTO CLOSED SESSION TO DISCUSSION PENDING POSSIBLE SETTLEMENT OF THE LITIGATION WITH COUNSEL:**

WHEREAS, the Board of Commissioners of the County of Montcalm ("Board") wishes to go into closed session to discuss the possible settlement of pending litigation where an open meeting would have a detrimental effect on the settlement position of the County with counsel from Clark Hill PLC; and

WHEREAS, this Board has determined that no-one except members of the Board, the County Controller, the County Treasurer and the Attorneys shall attend the meeting.

NOW THEREFORE BE IT RESOLVED, that pursuant to MCL 15.268(e) the Board of Commissioners of the County of Montcalm shall go into closed session discuss settlement of pending litigation with its attorneys from Clark Hill PLC.

Roll call vote: Ayes: Commissioners Miller, Lindeman, Kellenberger, Braman, Carr, Baker, Porter and Johansen. Nays: None. Absent: Commissioner Retzloff.

The board returned to open session at 5:49 p.m.

Moved by Commissioner Baker, supported by Commissioner Kellenberger to end and withdraw from mediation and allow Clark Hill PLC to file a complaint. Roll call vote: Ayes: Commissioners Miller, Lindeman, Kellenberger, Braman, Retzloff, Carr, Baker, Porter and Johansen. Nays: None. Motion carried.

Public comment was not offered. None was given.

Moved by Commissioner Retzloff, supported by Commissioner Johansen to adjourn at 5:50 p.m. Motion carried.

Kristen Millard, County Clerk

Patrick Q. Carr, Chairman

MONTCALM COUNTY BOARD OF COMMISSIONERS
Regular Meeting
Monday, January 22, 2018
6:00 PM

The regular meeting was called to order by Chairman Carr at 6:00 p.m.

The meeting opened with the Pledge of Allegiance. Pastor Dennis Ross from Nevins Lake Church offered invocation.

Members present at roll call: Commissioners Miller, Lindeman, Kellenberger, Braman, Retzloff, Carr, Baker, Porter and Johansen. Members absent: None.

Others present: Kristen Millard, Eric McLaughlin, Scott Vukin, Marty Posekany, Rich and Deb Ballard, Michelle Becker, Kay Vestergaard, Brendan Mahar, Ray Holloway, JoAnne Vukin and Elisabeth Waldon.

Moved by Commissioner Kellenberger supported by Commissioner Lindeman to approve the December 18, 2017 Regular Meeting minutes and the January 3, 2018, Organizational Meeting minutes as written. Motion carried.

Moved by Commissioner Johansen, supported by Commissioner Lindeman to approve the agenda as presented. Motion carried.

Public comments were offered. None were given.

A request to use the Board of Commissioners room the third Thursday of each month, from 6:30 p.m. to 9:00 p.m., was received from Jackie Champlin, Montcalm County Republican Chairperson. Moved by Commissioner Retzloff, supported by Commissioner Johansen to allow the Montcalm County Republicans to use the Board of Commissioners room for their monthly meetings on the third Thursday of the month from 6:30 p.m. to 9:00 p.m. Motion carried.

Bob Clingenpeel, Controller, provided the board with recommended appointments to the Montcalm Care Network Board. Moved by Commissioner Retzloff, supported by Commissioner Kellenberger to appoint Kurt Peasley, Kelly Porter and Pamela Sparks to the Montcalm Care Network Board. Terms expired March 31, 2021. Motion carried.

Bob Clingenpeel, Controller, provided the board a recommendation to appoint S. Michael Scott to the West Michigan Regional Planning Committee (WMRPC) Comprehensive Economic Development Strategy (CEDS) Committee. Moved by Commissioner Retzloff, supported by Commissioner Lindeman to appoint S. Michael Scott to the WMRPC CEDS Committee. Term expiring January 31, 2019. Motion carried.

Bob Clingenpeel, Controller, provided the board with the Solid Waste Management Planning Committee's recommendation to appoint Catherine Hynes to the committee. Moved by Commissioner Retzloff, supported by Commissioner Lindeman to appoint Catherine Hynes to the Solid Waste Management Planning Committee, term expiring December 31, 2019. Motion carried.

Moved by Commissioner Retzloff, supported by Commissioner Baker to approve warrant number 012218 in the amount of \$218,125.68. Motion carried with Commissioner Lindeman voting no.

Moved by Commissioner Retzloff, supported by Commissioner Kellenberger to approve consent agenda items 6 through 8 and move stated action:

Controller	Homeland Security Grant Program Agreement	Place on file
Mike Kalka	Dodge Report, October – December 2017	Place on file
Controller	Solid Waste Planning Committee Minutes, January 18, 2018	Place on file

Motion carried.

At 6:08 p.m. Eric McLaughlin, IT Director, was in attendance to discuss the Montcalm County Managed Print Program RFP and the bids that were received. Bids were received from Boss Printing Solutions, Applied Imaging, Lasers Resource and Michigan Office Solutions. Mr. McLaughlin's recommendation is to award the bid to Boss Printing Solutions in the estimated annual amount of \$37,767. Mr. McLaughlin wanted to thank all bidders as a great deal of time was expended by each company to answer the RFP.

Moved by Commissioner Retzliff, supported by Commissioner Baker to accept the bid from Boss Printing and allow the IT Department to move forward with the Montcalm County Managed Print Program. Motion carried.

Moved by Commissioner Kellenberger, supported by Commissioner Porter to place the January 8, 2018, Law Enforcement and Courts Committee minutes on file. Motion carried.

Moved by Commissioner Lindeman, supported by Commissioner Kellenberger to approve the funding increase for Area Agency on Aging of West Michigan (AAAWM) contract no. 61.76-FY18.2 and allow for the proper signatures. Motion carried.

Moved by Commissioner Lindeman, supported by Commissioner Kellenberger to place the January 8, 2018, Health & Human Services Committee minutes on file. Motion carried.

Moved by Commissioner Johansen, supported by Commissioner Porter to place the January 8, 2018, Economic Development and Physical Resources Committee minutes on file. Motion carried.

Moved by Commissioner Baker, supported by Commissioner Retzliff to approve warrant number 010818 in the amount of \$719,236.34. Motion carried.

Moved by Commissioner Baker, supported by Commissioner Johansen to increase the Building Department fees as follows effective March 1, 2018:

- Base fee increase from \$70 to \$75
- Foundation increase from \$3 to \$6 per 100 sq. ft.
- Single family fee from \$25 to \$30 per 100 sq. ft.
- Garage/Pole barn fee from \$3 to \$6 per 100 sq. ft.
- Electrical, Mechanical and Plumbing- Change from current \$75 base fee which included one inspection, to \$60 base fee, \$60 per inspection (\$40 for inspector, \$20 for department processing).

Motion carried.

Moved by Commissioner Baker, supported by Commissioner Retzliff to place the January 8, 2018, Finance and Personnel Committee minutes on file. Motion carried.

Public comments were offered. Commissioner Johansen passed out a report from West Michigan Regional Planning that showed a list of Federal Grants that have been issued. The bottom of the report shows how much each county has received in EDA Grants. Montcalm County has had ten projects

totaling \$7,589,517 in EDA funding. Greenville has received more grants in dollar volume than any other jurisdiction in the State of Michigan.

Moved by Commissioner Retzloff, supported by Commissioner Lindeman to adjourn at 6:37 p.m.
Motion carried.

Kristen Millard, County Clerk

Patrick Q. Carr, Chairman

BOARD OF COMMISSIONERS AGENDA REQUEST FORM

Please check the appropriate committee name.

Board of Commissioners	☒	Economic Development and Physical Resources Committee	☐
Health and Human Services Committee	☐	Collective Bargaining Committee	☐
Law Enforcement and Courts Committee	☐	Finance and Personnel Committee	☐

Please fill in the boxes below with the appropriate information.

Name:

Department/Organization:

Phone Number: Fax Number:

Length of Time Needed:

Regarding:

Brief Description:

We have been working on developing a hazard Mitigation plan that can be approved by the State and FEMA for many years. I want to give an update on what is is, where we are at, why it is important to us, and the steps we need to complete to get the approval.

I will be needing some help from Board members to make sure the plan is discussed at local meeting and recorded in the minutes in order to get that approval.

Proposed Motion:

No motion at this time simply an update once the plan is completed we will be bringing it back for approval of the board.

Agenda Request Approved: Meeting Date: Time:

Note: Persons will not be placed on a meeting agenda without an agenda request form first being completed. The agenda request form must be accompanied by information that substantiates and justifies your request. Lack of this information may cause a delay in your request being acted upon by the Board of Commissioners. Agenda requests for Committee meeting days must be received by 12:00 p.m. on the Monday preceding the meeting date. Agenda requests for regular board meetings must be received by 12:00 p.m. 10 days preceding the meeting date. Completed forms should be delivered to the Office of the County Controller. Fax (989) 831-7375

BOARD OF COMMISSIONERS AGENDA REQUEST FORM

Please check the appropriate committee name.

Board of Commissioners	☒	Economic Development and Physical Resources Committee	☐
Health and Human Services Committee	☐	Collective Bargaining Committee	☐
Law Enforcement and Courts Committee	☐	Finance and Personnel Committee	☐

Please fill in the boxes below with the appropriate information.

Name:

Department/Organization:

Phone Number: Fax Number:

Length of Time Needed:

Regarding:

Brief Description:

Discuss bringing a claim on behalf of Montcalm county against companies that manufacture and distribute highly addictive pain medications which has lead to a financial burden on Michigan counties.

Proposed Motion:

Retain our team to file suit in Multi-District Litigation against the pharmaceutical manufacturers.

Agenda Request Approved: Meeting Date: Time:

Note: Persons will not be placed on a meeting agenda without an agenda request form first being completed. The agenda request form must be accompanied by information that substantiates and justifies your request. Lack of this information may cause a delay in your request being acted upon by the Board of Commissioners. Agenda requests for Committee meeting days must be received by 12:00 p.m. on the Monday preceding the meeting date. Agenda requests for regular board meetings must be received by 12:00 p.m. 10 days preceding the meeting date. Completed forms should be delivered to the Office of the County Controller. Fax (989) 831-7375



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Biography

For the past twenty-five years, Michael has exclusively focused his practice on representing people who have been seriously injured due to negligence. He has obtained many jury verdicts and settlements well in excess of \$1 million.

He is an AV rated attorney by Martindale Hubbell and was one of the youngest qualifying attorneys in Michigan when he received this honor. Michael has also been listed as a Michigan Super Lawyer the last ten years and is recognized by the American Trial Lawyers Association as one of the top 100 trial lawyers in Michigan.

In the Summer of 2011, Michael became only the thirteenth attorney from Michigan to become a Fellow in the Melvin M. Belli Society. He is also a member of the American Board of Trial Advocates and the National Association of Distinguished Counsel, the top one percent of attorneys in the United States.

Michael has been elected to the State Bar of Michigan Representative Assembly, where he served a three year term; has served many years on the Genesee County Metropolitan Planning Commission; and served as a Director of the Genesee County Bar Association.

Michael is a Past President of the Michigan Association for Justice (2011-2012). As a member and officer of MAJ, Michael spent time working with members of state and federal government in an effort to make sure that the constitutional right to a jury trial is not taken away from the citizens of our state and country.

Michael regularly lectures in Michigan and throughout the country on issues of tort liability. Some recent topics have included medical malpractice litigation under the Federal Tort Claims Act, and broader issues, such as jury selection and maximizing elements of damages.

In November of 2014, Michael was elected by the citizens of the State of Michigan as a Regent of the University of Michigan.

Education

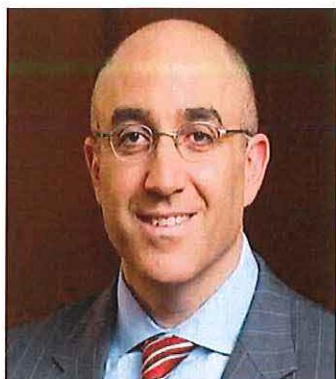
Juris Doctorate - Wayne State University 1992

Bachelor of Arts - University of Michigan 1989

Bar Admissions

- State of Michigan
- US District Court - Eastern District of Michigan
- US District Court - Western District of Michigan
- United States Court of Federal Claims
- United States Supreme Court

T H E
SAM BERNSTEIN[®]
L A W F I R M



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President, Managing Partner

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Cell: 734.320.5505

Fax: 248.737.4392

Education

Juris Doctorate/MBA – University of Michigan 1996

Bachelor of Arts – University of Michigan 1993

Biography

Mark is honored to serve as the President and Managing Partner of The Sam Bernstein Law Firm, PLLC. In courtrooms and communities across Michigan he fights to make sure everyone gets a fair shake – not just powerful corporations and insurance companies. He continues the Bernstein family commitment to public service, work in government, business and the law.

Mark serves on the Executive Board of the Michigan Association for Justice. He was elected by leading defense and plaintiff attorneys from across Michigan to serve on the State Bar of Michigan Negligence Section Council. He was recently honored as a Fellow of the Michigan State Bar Foundation and a Leader in the Law by Michigan Lawyers Weekly. Mark is recognized as a Super Lawyer for excellence in the practice of law.

Mark helps educate future lawyers and leaders. He has lectured at the University of Michigan Law School and the University of Michigan College of Literature, Science & the Arts on tort and civil rights law.

In 2012, Michigan voters elected Mark to serve on the University of Michigan Board of Regents. Over 2.3 million voters in the state-wide election supported his campaign to make college affordable and accessible for Michigan families. His term on the Board of Regents ends in 2020.

Mark was the longest serving member of the Michigan Civil Rights Commission. He was appointed to serve on the Commission by Governor Jennifer Granholm in 2004 and served until 2012. In his work on the Commission, Mark was a strong voice for fairness and equality. He aggressively investigated the conduct of Michigan Civil Rights Initiative sponsors, organized the Michigan Civil Rights Summit, and examined migrant worker living conditions. Mark led the Commission to advocate for contraceptive

equity, hate crime legislation, and equality for all Michigan citizens. He helped lead the Commission's work related to bullying. Mark also helped initiate the Civil Rights Youth Initiative, a collaboration between the University of Michigan and the Michigan Department of Civil Rights.

Mark served as Director of Press Pool Operations in the White House during the Clinton administration. At the White House, he helped to promote an agenda that produced the longest economic expansion in American history and the largest expansion of college opportunity since the GI Bill.

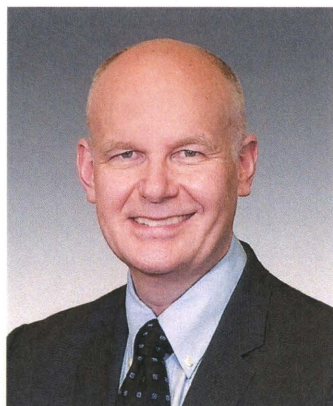
Mark has served on the Board of Directors of the Jewish Federation of Washtenaw County, as Chairperson of the Community Relations Committee of the Jewish Federation of Washtenaw County, and on the Advisory Board of Jewish Family Services of Washtenaw County. Mark has also served on both the Governing Board and Board of Trustees of the University of Michigan Hillel. Mark serves on the Board of Directors of Detroit Public Television.

His commitment to public service and professional success has been celebrated across Michigan. Mark recently received the Congressman John Conyers, Jr. Public Official Award from The ARC Detroit. He is the 2011 recipient of the Washtenaw Association for Justice Outstanding Attorney Award. Mark was also honored to receive the Claire and Isadore Bernstein Award from Jewish Family Services of Washtenaw County.

Mark is a grateful product of Michigan's public education system...from kindergarten to earning three degrees from the University of Michigan (BA, JD, MBA).

Mark is licensed to practice law in Michigan, Illinois, and Ohio.

WEITZ & LUXENBERG



Paul F. Novak

Managing Attorney, Detroit Office

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Phone: 313-800-4170
Fax: 646-293-7992

I have been fortunate enough to spend my entire legal career dedicated to the protection of the public. Whether it was through consumer advocacy on behalf of utility company ratepayers, targeting illegal price gouging in the pharmaceuticals industry, attacking corporate mismanagement and fraud on behalf of shareholders or litigating against corporate polluters who foul our land and poison our water, the underlying theme has always been the same: companies that take advantage of the public and behave irresponsibly should be taken to task and held responsible.

Paul Novak has a distinguished career of prosecuting complex civil cases against corporate wrongdoers and came to Weitz & Luxenberg to manage the firm's Detroit office and continue his practice of fighting irresponsible corporate behavior.

In the late 1980s, as an Assistant Attorney General in Michigan Attorney General Frank Kelley's office, Mr. Novak successfully attacked an illegal \$1.5 billion transaction by Michigan's largest public utility, Consumers Power Company, and saved hundreds of millions of dollars for Michigan's ratepayers.

Mr. Novak is a national leader in litigation against the pharmaceutical industry. He led an \$80 million case on behalf of all fifty State Attorneys General that attacked anticompetitive "pay for delay" deals that increase the price of prescription drugs and delay generic products from coming to market. And he has participated in several additional cases and obtained several hundred million dollars in recoveries on behalf of injured consumers and third-party payers who are overcharged by pharmaceutical companies.

Mr. Novak was appointed, by several state and federal courts, as lead counsel for plaintiffs in class action cases involving antitrust violations and in shareholder class actions. He has tried numerous antitrust and environmental enforcement cases to judgment and was awarded the Frank J. Kelley Distinguished Trial Advocacy Award for his service in the Michigan Attorney General's office. His antitrust work has been featured in the National Law Journal on the "Plaintiffs Hot List." He is routinely recognized as one of Michigan's Super Lawyers, as a Best Lawyer in DBusiness Magazine, as AV-rated by Martindale Hubbell, and as one of the top plaintiff antitrust lawyers in the nation by the Global Competition Review's Who's Who in International Competition Law. He was the former division head of the Special Litigation Division in the Michigan Attorney General's office with responsibility for all antitrust, securities regulation, and utility ratepayer consumer advocacy matters. And he served as the City Attorney of Lansing.

He sits on the State Bar of Michigan's U.S. Courts Committee. Among dozens of legal and civic organizations, Mr. Novak served as a member of the:

- State Bar of Michigan's Antitrust, Franchising and Trade Regulation Section (former chair)
- National Association of Attorneys General Midwest Antitrust Enforcement Task Force (former chair)
- National Association of Attorneys General Prescription Drug Pricing Task Force
- Michigan Attorney General's Litigation Advisory Board
- Lansing City Council

- Lansing Economic Development Corporation

He clerked at the Federal Trade Commission Regional Office in Atlanta, Georgia, the Michigan Public Service Commission in Lansing, Michigan, and as a Lyndon Baines Johnson Congressional intern while working on Capitol Hill in Washington D.C.

EDUCATION

- J.D., Emory University School of Law, 1986
- M.A. in Economics, Michigan State University, 1983
- B.A., Michigan State University, 1982

BAR ADMISSIONS

- Michigan

WEITZ & LUXENBERG



Paul J. Pennock

Practice Group Co-Chair, Drug and Medical Device Litigation

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Phone: 212-558-5500
Fax: 212-344-5461

For two decades, Mr. Pennock has been chair of the Drug and Medical Device Litigation practice group at Weitz & Luxenberg.

He is directly responsible for leading a large national litigation department covering all aspects of litigation — from inception through trial. He has served as lead plaintiffs' counsel, as well as plaintiff steering committee member, and liaison counsel in numerous state and federal multidistrict-litigation (MDL) mass tort cases.

This includes his current appointment as co-lead of the federal court Actos Multidistrict-Litigation coordination. In this role, he led the efforts in the recent \$9 billion jury verdict, at the time the highest jury verdict in history for a personal injury case. Mr. Pennock has also handled numerous bellwether trials and Daubert hearings on expert-witness testimony in both state and federal courts.

He was also named national co-lead counsel of the federal power morcellator MDL, where he organized the first majority women Plaintiff Steering Committee in the 47 year history of multidistrict litigation.

As a well-respected member of the bar, he has been an invited speaker to dozens of legal conferences around the country, as well as at several law schools including Yale, Brooklyn, and the University of Denver, among others.

In 2007, he was honored with the invitation to author the mass tort litigation chapter in a two-volume legal treatise, "The Plaintiff's Personal Injury Action in New York State" published by New York State Bar Association, edited by Patrick J. Higgins. It was published in 2009 and Mr. Pennock regularly provides updates.

Every year since 2007 he has been designated a "Super Lawyer." He also has been a long-running "Best Lawyers" honoree. The National Law Journal calls him one of "America's Elite Trial Lawyers."

Mr. Pennock is widely considered, by both sides of the bar, as one of the best and most aggressive plaintiff litigators in the country. His work has led to more than a billion dollars in recoveries for Weitz & Luxenberg clients.

LEADERSHIP ROLES (PLAINTIFFS' STEERING COMMITTEES OR LIAISON COUNSEL)

- Accutane Products Liability Litigation, MDL No. 1626
- Actos Products Liability Litigation, MDL No. 2299, Co-Lead Counsel
- Ethicon, Inc., Power Morcellator Products Liability Litigation, MDL No. 2652, Co-Lead Counsel
- Depuy Orthopaedics, Inc., Pinnacle Hip Implant Products Liability Litigation, MDL No. 2244, Science Committee
- Guidant Corp. Implantable Defibrillators Products Liability Litigation, MDL No. 1708
- New York State ReNu with MoistureLoc Product Liability Litigation, Index No. 766,000/2007, Liaison Counsel
- Proton-Pump Inhibitor Products Liability Litigation, MDL 2789, Co-Chair of Plaintiffs' Executive Committee
- Seroquel Products Liability Litigation, MDL No. 1769, Co-Lead Counsel
- Silicone Breast Implant Litigation, Index No. 500,000/1993, Liaison Counsel
- Wright Hip System Cases, Judicial Council Coordination Proceeding (JCCP) No. 4710

- Yasmin and Yaz (Drospirenone) Marketing, Sales Practices and Products Liability Litigation, MDL No. 2100

EDUCATION

- J.D., St. John's University, 1988
- B.A., Syracuse University, 1984

ASSOCIATIONS AND LICENSES

- American Association of Justice
- New York State Bar Association
- New York State Trial Association

BAR ADMISSIONS

- 1989, New York
- 1992, U.S. District Court, Southern District of New York
- 1997, U.S. District Court, Eastern District of New York
- 2003, United States Supreme Court
- 2005, U.S. District Court, Western District of New York
- 2011, U.S. District Court, Northern District of New York
- 2014, United States Court of Appeals, 5th Circuit

PUBLICATIONS

- Pennock, Paul J. "Mass Tort Litigation In New York State Courts: A Practice Manual." The Plaintiff's Personal Injury Action In NY State. Vol. One. NY State Bar Association, 2009
- Increased Scrutiny of Pharmaceutical Company Clinical Trials – The Plaintiff Responds. AML Law Journal Newsletters. LJN's Product Liability Law & Strategy. Vol. 25, #2. August 2006
- Merck's Strategy for Dealing with Vioxx: Why the Old Recipes for Success Won't Succeed. AML Law Journal Newsletters. LJN's Law Journal Newsletter. June/July 2005

SPEAKING ENGAGEMENTS

- Speaker: Louisiana State Bar Association, 17th Annual Class Action/Complex Litigation Symposium, November 10, 2017, Ritz-Carlton Hotel, New Orleans (upcoming)
- Speaker: Mass Torts Made Perfect, Nexium and Prilosec Litigation – Kidney Failure, October 19, 2017, Bellagio Hotel, Las Vegas, NV
- Speaker: Mass Torts Made Perfect, Nexium and Prilosec Litigation – Kidney Failure, April 27, 2017, Wynn Hotel, Las Vegas, NV
- Speaker: Counsel Financial, AAJ 2017 Winter Convention, Building a Mass Torts Practice: Straight Talk from the Experts, February 12, 2017, JW Marriott, Austin, TX
- Co-Chair: Harris Martin's MDL Conference: Proton Pump Inhibitors, Eliquis & Stryker Accolade Hip System, January 25, 2017, Nobu Eden Roc Hotel, Miami Beach, FL
- Co-Chair: HarrisMartin's Proton Pump Inhibitors – Kidney Injury Litigation Conference, June 15, 2016, Philadelphia, PA
- Moderator: HarrisMartin's MDL Conference: 'Bet-the-Company' Mass Tort Litigation, Rapid Fire Updates on all Major Mass Tort Pharmaceutical and Medical Device Litigation, May 25, 2016, Thompson Chicago, Chicago, IL
- Speaker: Louisiana State Bar Association, 15th Annual Class Action/Complex Litigation Symposium, November 13, 2015, Hyatt French Quarter Hotel, New Orleans, LA
- Co-Chair: HarrisMartin's MDL Conference: Morcellator, Fluoroquinolone (FLQ) and Invokana Litigation, September 30, 2015, The Crowne Plaza Times Square, New York, NY
- Speaker: AAJ 2015 Annual Convention, Section on Toxic, Environmental, and Pharmaceutical Torts (STEP), July 13, 2015, Montreal Convention Center, Montreal, Canada
- Invited Faculty: Power Morcellator Litigation Webinar Presented with the AAJ's Laparoscopic Power Morcellator Litigation Group, February 11, 2015
- Speaker: Louisiana State Bar Association, 14th Annual Class Action/Complex Litigation Symposium, Experts: How to Protect, Select and Survive Daubert – Expert Roundtables, Science Tutorials, Rule 706, and Principal Investigations, November 21, 2014, New Orleans, LA

- Speaker: Mass Torts Made Perfect: Actos Litigation Update, October 9, 2014, Bellagio Hotel, Las Vegas, NV
- Invitee: Multi-District Litigation (MDL) Best Practices Conference, Duke Law Center for Judicial Studies, Crystal Gateway Marriott, September 11-12, 2014, Arlington, VA
- Speaker: Perrin Conferences National Complex Litigation Conference: A Symposium on Current & Emerging Issues. The Role of Document Preservation and Sanctions in Mass Torts — A Necessary Protection or a New Sword, June 11, 2014, Omni Chicago Hotel, Chicago, IL
- Speaker: AAJ Education's Plaintiff-Only Hot Topics and Trends in Litigation Seminar: GM Auto Recall, Pharmaceuticals, and Medical Devices, May 27-28, 2014, Sheraton Chicago Hotel & Towers, Chicago, IL
- Speaker: Louisiana State Bar Association, 13th Annual Class Action/Complex Litigation Symposium Experts; How to Protect, Select, and Survive Daubert – Expert Roundtables, Science Tutorials, Rule 706, and Principal Investigators, November 22, 2013, Westin New Orleans Canal Place Hotel, New Orleans, LA
- Speaker: AAJ Annual Convention, Getting the FDA to Act: Testimony Before the FDA and How it Impacts Consumer Safety, July 22; Litigation Strategy, July 23, 2013, Hilton, San Francisco, CA
- Speaker: Louisiana State Bar Association, 12th Annual Class Action/Complex Litigation Symposium, Where's the Fifth Circuit on Daubert?, November 30, 2012, Ritz-Carlton Hotel, New Orleans, LA
- Speaker: MTMP Presents: Actos Litigation: Winning the Cancer Case, October 11, 2012, The Bellagio Hotel, Las Vegas, NV
- Speaker: Harris Martin's Mass Tort Litigation Conference with Judge Marina Corodemus (Ret.), Off Label vs. Approved Labeled Representations, June 4, 2012, The Ritz-Carlton Hotel, Philadelphia, PA
- Speaker: Mass Tort Strategies CLE Workshop, Actos: Act now? State & Federal Court Coordination – Criteria for Evaluating Cases, May 21, 2012, Trump International Chicago, IL
- Co-Chair: MTMP Productions Presents: Actos and Pelvic Mesh Litigation. A plaintiffs only forum, February 8-9, 2012, The Ritz-Carlton Hotel, Philadelphia, PA
- Co-Chair/Speaker: Harris Martin's MDL Conference: Transvaginal Mesh and ACTOS Litigation, January 25, 2012, Miami, FL
- Speaker: Pharmaceutical & Medical Device Litigation, 11th Annual Class Action/Mass Tort Symposium, Louisiana State Bar Association, December 9, 2011, New Orleans, LA.
- Speaker: Actos Science, HarrisMartin's MDL Conference: Transvaginal Mesh and ACTOS Litigation, November 30, 2011, Savannah, GA
- Speaker: American Association for Justice Education Yaz/Yasmin Teleseminar re: FDA/ Advisory Committee (Ad-Comm) November 10, 2011
- Speaker: Mass Torts Made Perfect Presents Yaz Litigation and Emerging Torts: SSRIs, Transvaginal Mesh and Actos
- Speaker: The Regulatory Story – How Yaz and Yasmin Got Approved and Actos Litigation – Overview and Analysis, Mass Torts Made Perfect Presents: YAZ and SSRI/Birth Defect Litigation, September 13, 2011, The Westin Hotel, Philadelphia, PA
- Speaker: Mass Tort Settlements-The Ideal and the Reality, Mass Torts Judicial Forum with Hon. Marina Corodemus (Ret.), June 27, 2011, The Rittenhouse Hotel, Philadelphia
- Speaker: Harris Martin Publishing, Development of the Product: Design-Through-Recall Including FDA 510k Approval and DePuy's Promotion and Marketing of the ASR Hip, Johnson & Johnson DePuy Hip Implant Litigation Conference, N2010 – Durham, NC.
- Speaker: The Case for Mass Torts, Yale Law School, November 1, 2010, New Haven, CT
- Speaker: Defense Research Institute Corporate Counsel Roundtable, St. Regis Hotel, January 22, 2010, New York, NY
- Speaker: Seroquel Update, Mass Torts Made Perfect, October 15-16, 2009, Las Vegas, NV
- Lecturer: Medical Products Liability, Vioxx Liability, Brooklyn Law School, April 4, 2007
- Co-Chair: Mealeys' Vioxx Litigation Conference, December 11-12, 2006, Key Biscayne, FL
- Speaker: Identifying the Emerging Areas of Pharmaceutical & Medical Device Litigation, Mealey's Teleconference, August 17, 2006
- Speaker: Contact Lens Solution Litigation, Focus on the Contact Solution Litigation, Mealey's Teleconference, June 27, 2006
- Speaker: Verdicts & Mistrials – Where Are We Now? The Impact of the First Vioxx Trials on the Future of the Litigation, Mealey's Vioxx Litigation Conference, May 8 – 9, 2006, Amelia Island, FL
- Speaker: ATLA Heart Device Litigation Group, Guidant MDL Meeting, The Unsettled J&J Takeover of Guidant, December 15, 2005, Minneapolis, MN

- Speaker: Mealey's Vioxx Litigation Conference, What's Next? A Look to the Future in the Vioxx Litigation, December 12 – 13, 2005, Las Vegas, NV
- Speaker: Mealey's Vioxx Litigation Conference, Consolidated Proceedings, NJ Update, December 12 – 13, 2005, 2005, Las Vegas, NV
- Speaker: Mealey's Vioxx Litigation Conference, Case Evaluation: What's New, June 22 – 23, 2005, New Orleans, LA
- Speaker/Faculty Member: New York State Trial Lawyers' Association, Federal Practice for State Practitioners, The Use of Jury Questionnaires and Motions in Limine from a Plaintiff's Perspective, April 6, 2005, New York, NY
- Invitee: Conference on Electronic Discovery, February 20-21, 2004, Fordham University School of Law, New York, NY
- Speaker: Mealey's Conference on Baycol Litigation, The Non-Rhabdo Case: Disease Processes With or Without Elevated Enzyme Levels, June 2- 3, 2003, Amelia Island, FL
- Speaker: The Association of the Bar of the City of New York, The Future of Expert Testimony, Science of Technical Testimony, January 30, 2003, New York, NY
- Speaker: Association of Trial Lawyers Association, Baycol and its Impact on Elderly Women, October 25 – 26, 2002, Scottsdale, AZ
- Speaker: Mealey's PPA & Ephedra Litigation Conference, Medical Literature: What is Known Regarding Heart Attacks, Strokes and Psychosis, February 4 -5, 2002, Philadelphia, PA
- Speaker: Association of the Bar of the City of New York, The Future of Expert Testimony, January 30, 2002, New York, NY
- Speaker: Mealey's Conference on Baycol Litigation, Theories of Liability, January 14 -15, 2002, San Diego, CA
- Speaker: Mealey's Conference on Propulsid Litigation, The "Hot" Documents and the "Key" Documents, June 14-15, 2001, New Orleans, LA
- Speaker: Mealey's Conference on Propulsid Litigation, Liability Issues Part I: The Internal Documents, January 22 – 23, 2001, New Orleans, LA

MAC Legislative Update 1-19-18

Legislature takes votes on income tax changes

Prompted by recent changes to federal tax law, both the House and Senate this week voted to enlarge the personal exemption that Michigan residents can use on their state income forms. Depending on which version of the expansion wins out, the state could find itself with reduced General Fund (GF) revenues, thereby imperiling programs tied to the GF, such as county revenue sharing.

Michigan allows individuals to claim a personal exemption, which can then be multiplied by the number of personal and dependent exemptions allowed on a federal income tax return. With the new federal law removing these exemptions for tax returns filed in 2019 and beyond, Michigan filers would be looking at larger tax bills to the state, if no action is taken.

Legislators in both Houses voted for plans that would null out those tax increases via larger personal exemptions. However, the plans would expand the exemption to such amounts that the state would end up losing revenue.

The governor has proposed simply amending the law and current deduction amount to keep the fiscal status quo. The Senate and House have disagreed, so far.

According to estimates, the Senate plan would reduce tax revenue by just over \$200 million by 2021, while the House version would reduce revenue by \$157 million in the same year. Additionally, the House version also would provide an additional \$100 credit to each senior age 62 or older. This would reduce revenue by an additional \$200 million.

While consensus exists on mitigating the federal tax change, debate on state exemptions beyond that figure remains in flux. The results could have far-reaching impacts on the state budget; MAC will continue to closely monitor the debate and advise.

For more information on this issue, contact Chris Jones, 517-372-5374 or jones@micounties.org.

MAC conveys concerns on TIF bills to House committee

Legislation to alter state law on tax-increment financing authorities has value, but more is needed to reform these "tax capture" districts' effects on special millages, MAC told a House committee this week.

During testimony before the House Local Government Committee on Senate Bill 393 by Sen. Ken Horn (R-Saginaw) and House Bill 5070 by Rep. Ben Frederick (R-Shiawassee), MAC's Chris Jones said, "Our opinion has always been that those special millages were voted for a specific purpose by the populace to serve that particular purpose, and we believe that that should be what those dollars are used for."

The current legislation would combine all current authority TIF statutes into one act, provide additional transparency and repeal two unneeded TIF statutes that are not currently used. While MAC does value these changes, and agrees that more transparency and reporting is required for these authority activities, the bill does not address some of the more pressing issues with tax capture districts.

MAC, therefore, remains neutral on the legislation.

For more information on this issue, contact Chris Jones, 517-372-5374 or jones@micounties.org

Child Care Fund reforms advance to House floor

Bills to codify Child Care Fund (CCF) handbook policies and streamline the CCF process by eliminating billing status changes and require payment of undisputed charges passed the House Families, Children and Seniors Committee unanimously this week.

Senate Bills 529 (<http://legislature.mi.gov/doc.aspx?2017-SB-0529>) and 530 (<http://legislature.mi.gov/doc.aspx?2017-SB-0530>), sponsored by Sen. Peter MacGregor (R- Kent), are backed by MAC. We anticipate quick floor action on this legislation and final approval by the governor in coming weeks.

The House committee did amend the legislation to include software costs related to risk and needs assessment tools for an in-home care program as a direct cost. While some case management systems that track youth progress and collect data would not be included under this definition, there is a 10 percent administrative payment that will be automatically distributed to the county on a month basis.

MAC appreciates the work and focus by Sen. MacGregor on this topic.

For more information, contact Meghann Keit at keit@micounties.org or 517-372-5374.

House task force releases mental health reforms report

The Michigan House C.A.R.E.S. Taskforce (<http://house.mi.gov/cares/>) released its report (<https://house.mi.gov/PDFs/HouseCARESTaskForceReport.pdf>) and recommendations to reform our mental health system. House Speaker Tom Leonard (R-Clinton) made it a priority to review and enhance services to the most vulnerable in our local communities. The task force, co-chaired by Rep. Klint Kesto (R- Oakland) and Rep. Hank Vaupel (R- Livingston) met several times around the state in 2017 to discuss ideas and hear from stakeholders, including courts, sheriffs and community mental health and veteran agencies.

The report recommends increased access to crisis intervention training for local sheriffs to aid in diverting people with mental illness from the criminal justice system. It also suggests additional financial support for our problem-solving courts and encouraging expansion of these programs. A standardized mental health screening at jails and pursuit of a federal waiver to allow Medicaid coverage during incarceration were also advised.

Over the next several weeks, bills will be introduced and reviewed to implement the report's ideas. MAC will report on these developments as work proceeds at the State Capitol.

For more information on these issue, contact Meghann Keit at keit@micounties.org or 517-372-5374.

MAC encourages counties to retain counsel on opioids issue

With the number of public entities filing or joining lawsuits against pharmaceutical firms over the opioids crisis growing, MAC is advising member counties to interview and retain legal counsel for such a lawsuit to ensure they are part of any settlement that may occur.

<http://www.chicagotribune.com/news/nationworld/politics/ct-governors-trump-opioid-crisis-20180118-story.html>

Only public entities that are parties to a lawsuit would be eligible for any damages awarded out of a case stemming from the public health, law enforcement and even foster care crises stemming from the abuse of opioids. <https://www.npr.org/2017/12/23/573021632/the-foster-care-system-is-flooded-with-children-of-the-opioid-epidemic>

If you have questions about this issue, contact Executive Director Stephan Currie at scurrie@micounties.org.

It's time to register for 2018 Legislative Conference

County leaders can now register for the 2018 MAC-MCMCFC Legislative Conference, March 26-28 in Lansing.

<https://events.r20.constantcontact.com/register/eventReg?oeidk=a07eezbt0l22f142726&oseq=&c=&ch=>

The theme of the event, "Building a Better Commissioner," reflects MAC's goal of assisting members in the myriad challenges they face each day in their local communities.

The conference will include in-depth policy breakouts on everything from the opioid crisis to how to handle a media storm. Check details in the Registration Packet for which sessions have been designated as part of MAC's "Better Commissioner" Program.

Plenary sessions will feature an "Elections '18" panel of media and political experts, plus "State of MAC" and "Legislative Update" reports from MAC staffers.

New this year will be an Exhibitor Show & Reception, included in your conference fee, that provides complimentary appetizers and beverages as you stroll the booths of the more than 30 vendors expected at the conference.

MCMCFC members are provided workshops on all three days geared for professional development and, where relevant, submitted for continuing education credits.

NOTE: The deadline for early-bird registration, with the best pricing available, is Feb. 23.

Please direct any questions on registration to Conference Coordinator Tammi Connell, conference@micounties.org or 517-668-6029.

MACPAC fundraising down in 2017, making 2018 efforts vital

MAC's political action committee, MACPAC, pulled in just over \$10,000 for the 2017 period, down from the nearly \$17,000 raised during the 2016.

"We did not hold our annual silent auction at Annual Conference in 2017," noted Executive Director Stephan Currie, "so that had an effect, but it's clear that we have to broaden the base of support to ensure we can aid our allies in the Legislature."

To that end, all commissioners were sent a mailing in late 2017 for MACPAC's "\$18 in '18" campaign. While the initial response has been good, there are still hundreds of commissioners who have not returned donation envelopes.

Remember two key points:

1. Dues your county pays as a MAC member CANNOT be used for political donations. MACPAC is MAC's ONLY way to support allies in the Michigan Legislature.
2. MACPAC is the only committee committed to supporting legislators who have proven themselves allies of effective county government.

If you have misplaced your envelope, you always can donate anytime via MAC's online portal.

<https://www.micounties.org/index.php/component/content/article/2-uncategorised/19-donate-to-macpac>

For questions about MACPAC, contact Derek Melot, 517-372-5374 or melot@micounties.org.

MONTCALM COUNTY
OFFICE OF THE COUNTY CONTROLLER

211 W. Main Street, Stanton, MI 48888

(989) 831-7300 / Fax (989) 831-7375

www.montcalm.org

FEB 26 2018
FEB 26 2018
BOARD ACTION
FOR YOUR CONSIDERATION

#1

Date: January 26, 2018

To: Board of Commissioners

From: Bob Clingenpeel, County Controller/Administrator

RE: Montcalm County Housing Commission Appointment

The Montcalm County Housing Commission has recommended Wilba "Jean" Longoria be appointed to the commission for another 3-year term.

The term would expire February 15, 2021.

MONTCALM COUNTY
OFFICE OF THE COUNTY CONTROLLER

211 W. Main Street, Stanton, MI 48888

(989) 831-7300 / Fax (989) 831-7375

www.montcalm.org

FEB 26 2018
BOARD ACTION
FOR YOUR CONSIDERATION

#2

Date: February 21, 2018

To: Board of Commissioners

From: Bob Clingenpeel, County Controller/Administrator

RE: Community Corrections Advisory Board Appointments

The Community Corrections Advisory Board has recommended the following be appointed to the board for a 2-year term that would expire October 31, 2019:

Rence Clute, Community Aide Agency, DHHS

Duane Stanton, Public Representative

Lori Shearer, Defense Attorney

Kristie Scarffe, Workforce Development, West MI Works

Montcalm County Warrant Report

FEB 26 2018
BOARD ACTION
FOR YOUR CONSIDERATION

#3

Date: 02/26/2018

Warrant Number: 022618

Amount: \$ 439,087.74

The expenditures presented on this report are approved for payment as by the Board of Commissioners.

Chairman, Finance and Personnel Committee

Date

FEB 26 2018

BOARD ACTION
TO BE PLACED ON FILE

#4

2018 - 01
STATE OF MICHIGAN

COUNTY OF MONTCALM

RESOLUTION TO GO INTO CLOSED SESSION TO DISCUSSION
PENDING POSSIBLE SETTLEMENT OF THE
LITIGATION WITH COUNSEL

At a special meeting of the *Board of Commissioners* of the County of Montcalm, held at the County Building in Stanton, Michigan on the 22nd day of January, 2018.

Present: Commissioners Miller, Lindeman, Kellenberger, Braman, Carr, Baker, Porter and Johansen.

Absent: Commissioner Retzloff.

It was moved by Commissioner Johansen and supported by Commissioner Kellenberger that the following Resolution be adopted:

WHEREAS, the Board of Commissioners of the County of Montcalm ("Board") wishes to go into closed session to discuss the possible settlement of pending litigation where an open meeting would have a detrimental effect on the settlement position of the County with counsel from Clark Hill PLC; and

WHEREAS, this Board has determined that no-one except members of the Board, the County Controller, the County Treasurer and the Attorneys shall attend the meeting.

NOW THEREFORE BE IT RESOLVED, that pursuant to MCL 15.268(e) the Board of Commissioners of the County of Montcalm shall go into closed session discuss settlement of pending litigation with its attorneys from Clark Hill PLC.

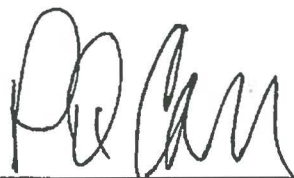
Yeas: Commissioners Miller, Lindeman, Kellenberger, Braman, Carr, Baker, Porter and Johansen.

Nays: None.

Absent: Commissioner Retzloff.

RESOLUTION ADOPTED BY A 2/3 MAJORITY

DATE: 22ND day of January 2018



Patrick Q. Carr, Chairperson
Board of Commissioners of the County of Montcalm

FEB 26 2018

BOARD ACTION
TO BE PLACED ON FILE

#5

**AMENDMENT TO AGREEMENT
REVISED PURCHASE OPTION**Please fax completed and signed Amendment to 1-866-329-8795
Questions or need assistance? Call 1-866-550-8795RE: AGREEMENT NUMBER: 41661435 by and betweenLESSEE/CUSTOMER: County of Montcalm, Michigan

LESSOR/OWNER: EverBank Commercial Finance, Inc.

DATED: _____

The above referenced Rental Agreement ("Agreement") is hereby amended as follows:The applicable **END OF TERM PURCHASE OPTION** on the front page of the Agreement are hereby deleted and replaced as follows:

END OF TERM PURCHASE OPTION	You will have the following options at the end of the original term, provided the Agreement has not terminated early and no event of default under the Agreement has occurred and is continuing:	PLUS APPLICABLE TAXES
	Check one applicable box. If no box is checked or if more than one box is checked, the Fair Market Value Purchase Option will apply. ☐ Fair Market Value Purchase Option ☒ \$1.00 Purchase Option ☐ Fixed Price Purchase Option of _____ % of the Total Cash Price (defined in Section 1)	

All other terms and conditions in the Agreement shall remain in full force and effect.

EVERBANK COMMERCIAL FINANCE, INC.

Lessor/Owner

X

Authorized Signature

Print Name and Title

Date

County of Montcalm, Michigan

Lessee/Customer

X

Authorized Signature

Print Name and Title

Date



SCHEDULE A TO COPY RENTAL AGREEMENT

AGREEMENT NUMBER: 41661435

CUSTOMER NAME: County of Montcalm, Michigan

This Schedule A to the Copy Rental Agreement dated _____, 2018 by and between County of Montcalm, Michigan and EverBank Commercial Finance, Inc. (the "Agreement") is hereby attached to and becomes a part of the item description for the Agreement

Description of Equipment and Equipment Location:

EQUIPMENT MAKE/MODEL/ACCESSORIES	SERIAL NUMBER	STARTING METER	EQUIPMENT LOCATION
1. Copystar CS3011i			
2. Copystar CS3011i			
3. Copystar CS3011i			
4. Copystar CS3011i			
5. Copystar CS3011i			
6. Copystar CS3011i			
7. Copystar CS3011i			
8. Copystar CS3011i			
9. Copystar CS3011i			
10. Copystar CS3011i			
11. Copystar CS4052ci			
12. Copystar CS4052ci			
13. Copystar CS4052ci			
14. CS406ci			
15. CS406ci			
16. CS406ci			
17. CS406ci			

This Agreement is hereby verified as correct by the undersigned, who acknowledges receipt of a copy.

EVERBANK COMMERCIAL FINANCE, INC.

Owner

By

Print Name and Title

Date

Customer

By

Print name and Title

Date



SCHEDULE A TO COPY RENTAL AGREEMENT

AGREEMENT NUMBER: 41661435 (page 4)

CUSTOMER NAME: County of Montcalm, Michigan

This Schedule A to the Copy Rental Agreement dated _____, 2018 by and between
County of Montcalm, Michigan and EverBank Commercial Finance, Inc. (the
"Agreement") is hereby attached to and becomes a part of the item description for the Agreement

Description of Equipment and Equipment Location:

EQUIPMENT MAKE/MODEL/ACCESSORIES	SERIAL NUMBER	STARTING METER	EQUIPMENT LOCATION
1. Kyocera P2040dw			
2. Kyocera P2040dw			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			
11.			
12.			
13.			
14.			
15.			
16.			
17.			

This Agreement is hereby verified as correct by the undersigned, who acknowledges receipt of a copy.

EVERBANK COMMERCIAL FINANCE, INC.

Owner

By

Print Name and Title

Date

Customer

Bob Chis

By

Bob Chis Controller

Print name and Title

1-30-2018

Date



ADDENDUM TO LEASE, RENTAL, OR OTHER FINANCE AGREEMENT

Please fax completed and signed Addendum to 1-866-329-8795

Questions or need assistance? Call 1-866-550-8795

LESSEE/CUSTOMER NAME: County of Montcalm, Michigan

AGREEMENT NUMBER: 41661435

LESSEE/CUSTOMER ADDRESS: 211 W. Main St., P.O. Box 368, Stanton, MI 48888

This Addendum supplements the provisions of the Rental Agreement Agreement identified above ("Agreement"). You and We make this Addendum an integral part of the Agreement. Capitalized terms used in this Addendum that are not defined will have the meanings specified in the Agreement. If there is any conflict between the Agreement and this Addendum, then this Addendum will control and prevail.

- Funding Intent.** You reasonably believe that sufficient funds can be obtained to make all Lease or Rental Payments and other payments during the term of this Agreement. You affirm that funds to pay Lease or Rental Payments and other payments under this Agreement are available for Your current fiscal year. You and We agree that Your obligation to make Lease or Rental Payments under this Agreement will be Your current expense and will not be interpreted to be a debt in violation of applicable law or constitutional limitations or requirements. Nothing contained in this Agreement will be interpreted as a pledge of Your general tax revenues, funds or moneys.
- Use of Equipment.** The Equipment will be operated and controlled by You and will be used for essential government purposes and will be essential for the term of this Agreement.
- Signatures.** You warrant You have taken the necessary steps; including any legal bid requirements under applicable law to arrange for acquisition of the Equipment; the approval and execution has been in accordance with all applicable open meeting laws; and that a resolution of Your governing body authorizing execution of the Agreement has been duly adopted and remains in full force and effect.
- Non-Appropriation of Funds.** If sufficient funds are not appropriated and budgeted by Your governing body in any fiscal year for Lease or Rental Payments or other payments due under this Agreement, this Agreement will terminate as of the last day of Your fiscal year for which funds for Lease or Rental Payments are available. You will give Us written notice within fifteen (15) days of the occurrence of such non-appropriation. Such termination is without any expense or penalty, except for the portions of the Lease or Rental Payments and those expenses associated with Your return of the Equipment in accordance with Section 3 of this Agreement for which funds have been budgeted and appropriated or are otherwise legally available. You agree that, to the extent permitted by law, (x) You will not terminate this Agreement if any funds are appropriated by You or to You for the acquisition or use of equipment or services performing similar functions to the Equipment during Your fiscal year in which such termination would occur and (y) You will not spend or commit funds for the acquisition or use of equipment or services performing functions similar to the Equipment until the fiscal year following the fiscal year for which funds were first not available for the Lease or Rental Payments.

All other terms and conditions of the Agreement shall remain in full force and effect.

EVERBANK COMMERCIAL FINANCE, INC.	County of Montcalm, Michigan
Lessor/Owner	Lessee/Customer
X	X <i>[Signature]</i>
Authorized Signature	Authorized Signature
	<i>Bob Clingard Controller</i>
Print Name & Title	Print Name & Title
	<i>1-30-2018</i>
Date	Date

RENTAL AGREEMENT

Please fax completed agreement to 1-866-329-8795



This Agreement has been written in "Plain English." When we use the words Customer, You and Your in this Agreement, we mean the Customer indicated below. When we use the words Owner, We, Us, and Our in this Agreement, We mean EverBank Commercial Finance, Inc. Our address is 10 Waterview Boulevard, Parsippany, New Jersey 07054.					
CUSTOMER INFORMATION	Customer Name County of Montcalm, Michigan			Agreement Number 41661435	
	Billing Street Address/City/County/State/Zip 211 W. Main St., P.O. Box 368, Stanton, MI 48888			Federal Tax ID Number	
	Equipment Location (if different from above)			Customer Phone Number 989.831.7300	
SUPPLIER INFORMATION	Supplier Name ("SUPPLIER") BOSS Business Solutions			Supplier Phone Number 866.602.2677	
	Street Address/City/State/Zip 4888 Maxwell Rd., Gagetown, MI 48735				
Equipment Description			Quantity	Serial Number	
See Schedule A					
TERM AND PAYMENT SCHEDULE	Initial Term (months) 60	Number of Payments 60	Rental Payment \$2,480.00	Advance Rental \$0.00	Plus Applicable Taxes
	Payment Frequency ☒ Monthly ☐ Quarterly ☐ Other _____			(If more than one Rental Payment is required in advance, the additional amount will be applied at the end of the initial or any renewal term.)	
INSURANCE & TAXES	You are required to provide and maintain insurance related to the Equipment, and to pay any property, use, and other taxes related to this Agreement or the Equipment. (See Sections 4 and 6 on page 2 of this Agreement.) If You are tax-exempt, You agree to furnish Us with satisfactory evidence of Your exemption.				
TERMS AND CONDITIONS BY SIGNING THIS AGREEMENT YOU ACKNOWLEDGE THAT YOU: (i) HAVE READ AND UNDERSTAND THE TERMS AND CONDITIONS ON THE FRONT AND SECOND PAGE OF THIS AGREEMENT, (ii) AGREE THAT THIS AGREEMENT IS A NET AGREEMENT THAT YOU CANNOT TERMINATE OR CANCEL, YOU HAVE AN UNCONDITIONAL OBLIGATION TO MAKE ALL PAYMENTS DUE UNDER THIS AGREEMENT, AND YOU CANNOT WITHHOLD, SETOFF OR REDUCE SUCH PAYMENTS FOR ANY REASON, (iii) WILL USE THE EQUIPMENT ONLY FOR BUSINESS PURPOSES, (iv) WARRANT THAT THE PERSON SIGNING THIS AGREEMENT FOR YOU HAS THE AUTHORITY TO DO SO, (v) CONFIRM THAT YOU DECIDED TO ENTER INTO THIS AGREEMENT RATHER THAN PURCHASE THE EQUIPMENT FOR THE TOTAL CASH PRICE, (vi) AGREE THAT THIS AGREEMENT WILL BE GOVERNED BY THE LAWS OF THE STATE OF NEW JERSEY AND YOU CONSENT TO THE JURISDICTION OF ANY LOCAL, STATE OR FEDERAL COURT LOCATED WITHIN NEW JERSEY. YOU AND WE EXPRESSLY WAIVE ANY RIGHTS TO A TRIAL BY JURY, AND (vii) IF THIS AGREEMENT IS REPLACING AN EXISTING AGREEMENT, THE NEW PAYMENT MAY INCLUDE THE BALANCE OF THAT AGREEMENT AND RESULT IN A GREATER AGGREGATE COST TO YOU. For security purposes and to help the government fight terrorism and money laundering activities, Federal law requires all financial institutions to obtain, verify, and record information that identifies each individual or commercial entity that enters into a customer relationship with the financial institution. For this reason, We may request the following identifying information: name, address, date of birth. We may also ask other questions or request other documents meant to verify Your individual or commercial identity.					
EVERBANK COMMERCIAL FINANCE, INC. Owner X			County of Montcalm, Michigan Customer X <i>Bob Chis</i>		
Authorized Signature			Authorized Signature <i>Bob Chis</i> Controller 1-30-2018		
Print Name and Title			Print Name and Title		
Date			Date		
PERSONAL GUARANTY THIS PERSONAL GUARANTY CREATES SPECIFIC LEGAL OBLIGATIONS. When We use the words You and Your in this Personal Guaranty only, mean the Personal Guarantor(s) indicated below. When we use the words We, Us and Our in this Personal Guaranty, We mean EverBank Commercial Finance, Inc. ("ECF") . In consideration of Our entering into the rental agreement identified above ("Agreement"), You unconditionally and irrevocably guarantee to Us, Our successors and assigns the prompt payment and performance of all obligations of the Customer identified above ("Customer") under the Agreement. You agree that this is a guaranty of payment and not of collection, and that We may proceed directly against You without first proceeding against the Customer or against the equipment covered by the Agreement. You waive all defenses and notices, including those of protest, presentment and demand. You agree that We may renew, extend or otherwise modify the terms of the Agreement and You will be bound by such changes. If the Customer defaults under the Agreement, You will immediately perform all obligations of the Customer under the Agreement, including, but not limited to, paying all amounts due under the Agreement. You will pay to Us all expenses (including attorneys' fees) incurred by Us in enforcing Our rights against You or the Customer. This is a continuing guaranty which will not be discharged or affected by Your death and will bind Your heirs and personal representatives. You waive any rights to seek repayment from the Customer in the event You must pay Us. If more than one personal guarantor has signed this Personal Guaranty, each of You agrees that Your liability is joint and several. You authorize Us or any of Our assignees to obtain credit bureau reports regarding Your personal credit; and make other credit inquiries that We determine are necessary. THIS PERSONAL GUARANTY IS GOVERNED BY THE LAWS OF THE STATE OF NEW JERSEY. YOU CONSENT TO THE JURISDICTION OF ANY LOCAL, STATE, OR FEDERAL COURT LOCATED WITHIN NEW JERSEY. YOU EXPRESSLY WAIVE ANY RIGHT TO A TRIAL BY JURY.					
X Personal Guarantor (no title)			X Personal Guarantor (no title)		
Print Name			Print Name		
Date			Date		
Home Street Address/City/State/Zip			Home Street Address/City/State/Zip		
Social Security Number			Social Security Number		
Phone Number			Phone Number		
ACCEPTANCE OF DELIVERY You certify that all the Equipment listed above has been furnished to You, and that delivery and installation has been fully completed and satisfactory. Further, all terms and conditions of the Agreement have been reviewed and agreed to by You. Upon Your signing below, Your promises herein will be irrevocable and unconditional. You understand and agree that We have purchased the Equipment from the above Supplier, whom You may contact for Your warranty rights, which We transfer to You for the term of the Agreement. Your approval as indicated below of Our purchase of the Equipment from the Supplier, its delivery and Your acceptance is a condition precedent to the effectiveness of the Agreement. DATED: CUSTOMER: SIGNATURE: TITLE:					



SCHEDULE A TO COPY RENTAL AGREEMENT

AGREEMENT NUMBER: 41661435 (page 2)

CUSTOMER NAME: County of Montcalm, Michigan

This Schedule A to the Copy Rental Agreement dated _____, 2018 by and between
County of Montcalm, Michigan and EverBank Commercial Finance, Inc. (the
"Agreement") is hereby attached to and becomes a part of the item description for the Agreement

Description of Equipment and Equipment Location:

EQUIPMENT MAKE/MODEL/ACCESSORIES	SERIAL NUMBER	STARTING METER	EQUIPMENT LOCATION
1. CS406ci			
2. CS406ci			
3. CS406ci			
4. CS406ci			
5. Copystar CS5002i			
6. Kyocera M2640			
7. Kyocera M2640			
8. Kyocera M6535			
9. Kyocera M6535			
10. Kyocera M6535			
11. Kyocera P6035cdn			
12. Kyocera P6035cdn			
13. Kyocera P6035cdn			
14. Kyocera P2040dw			
15. Kyocera P2040dw			
16. Kyocera P2040dw			
17. Kyocera P2040dw			

This Agreement is hereby verified as correct by the undersigned, who acknowledges receipt of a copy.

EVERBANK COMMERCIAL FINANCE, INC.

Owner

By

Print Name and Title

Date

Customer

By

Print name and Title

Date



SCHEDULE A TO COPY RENTAL AGREEMENT

AGREEMENT NUMBER: 41661435 (page 3)

CUSTOMER NAME: County of Montcalm, Michigan

This Schedule A to the Copy Rental Agreement dated _____, 2018 by and between
County of Montcalm, Michigan and EverBank Commercial Finance, Inc. (the
"Agreement") is hereby attached to and becomes a part of the item description for the Agreement

Description of Equipment and Equipment Location:

EQUIPMENT MAKE/MODEL/ACCESSORIES	SERIAL NUMBER	STARTING METER	EQUIPMENT LOCATION
1. Kyocera P2040dw			
2. Kyocera P2040dw			
3. Kyocera P2040dw			
4. Kyocera P2040dw			
5. Kyocera P2040dw			
6. Kyocera P2040dw			
7. Kyocera P2040dw			
8. Kyocera P2040dw			
9. Kyocera P2040dw			
10. Kyocera P2040dw			
11. Kyocera P2040dw			
12. Kyocera P2040dw			
13. Kyocera P2040dw			
14. Kyocera P2040dw			
15. Kyocera P2040dw			
16. Kyocera P2040dw			
17. Kyocera P2040dw			

This Agreement is hereby verified as correct by the undersigned, who acknowledges receipt of a copy.

EVERBANK COMMERCIAL FINANCE, INC.

Owner

By

Print Name and Title

Date

Customer

By

Print name and Title

Date

January 17, 2018

To the Board of Commissioners and Management
Montcalm County, Michigan

We are pleased to confirm our understanding of the services we are to provide Montcalm County, Michigan (the "County") for the year ended September 30, 2017. We will audit the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information, including the related notes to the financial statements, which collectively comprise the basic financial statements, of the County as of and for the year ended September 30, 2017. Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the County's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the County's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by U.S. generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

- 1) Management's Discussion and Analysis.
- 2) Budgetary Comparison Schedules.
- 3) Schedule of Changes in Net Pension Liability and Related Ratios.
- 4) Schedule of Contributions.

We have also been engaged to report on supplementary information other than RSI that accompanies the County's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America, and we will provide an opinion on it in relation to the financial statements as a whole, in a separate written report accompanying our auditor's report on the financial statements:

- 1) Schedule of Expenditures of Federal Awards.
- 2) Combining and Individual Fund Financial Statements and Schedules

Audit Objectives

The objective of our audit is the expression of opinions as to whether your financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. The objective also includes reporting on—

- Internal control over financial reporting and compliance with provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.
- Internal control over compliance related to major programs and an opinion (or disclaimer of opinion) on compliance with federal statutes, regulations, and the terms and conditions of federal awards that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

The *Government Auditing Standards* report on internal control over financial reporting and on compliance and other matters will include a paragraph that states that (1) the purpose of the report is solely to describe the scope of testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance, and (2) the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The Uniform Guidance report on internal control over compliance will include a paragraph that states that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Both reports will state that the report is not suitable for any other purpose.

Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America; the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; and the provisions of the Uniform Guidance, and will include tests of accounting records, a determination of major program(s) in accordance with the Uniform Guidance, and other procedures we consider necessary to enable us to express such opinions. We will issue written reports upon completion of our Single Audit. Our reports will be addressed to the Board of Commissioners of the County. We will make reference to Susan D. Sanford, CPA PLLC's audit of the Montcalm County Road Commission; Anderson, Tackman & Company, P.L.C.'s audit of the Montcalm County Housing Commission; Roslund, Prestage & Company, P.C.'s audit of the Montcalm Care Network, and Vredevelde Haefner LLC's audit of the Montcalm County Central Dispatch Authority in our report on your financial statements. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or we may withdraw from this engagement.

Audit Procedures—General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as

evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of abuse is subjective, *Government Auditing Standards* do not expect auditors to provide reasonable assurance of detecting abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements or noncompliance may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or on major programs. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential, and of any material abuse that comes to our attention. We will include such matters in the reports required for a Single Audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about your responsibilities for the financial statements; schedule of expenditures of federal awards; federal award programs; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by generally accepted auditing standards.

Audit Procedures—Internal Control

Our audit will include obtaining an understanding of the government and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

As required by the Uniform Guidance, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. However, during the audit, we will communicate to management and those charged

with governance internal control related matters that are required to be communicated under AICPA professional standards, *Government Auditing Standards*, and the Uniform Guidance.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the County's compliance with provisions of applicable laws, regulations, contracts, and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with federal statutes, regulations, and the terms and conditions of federal awards applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the *OMB Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of the County's major programs. The purpose of these procedures will be to express an opinion on the County's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.

Other Services

We will also assist in preparing the financial statements, schedule of expenditures of federal awards, and related notes of the County in conformity with U.S. generally accepted accounting principles and the Uniform Guidance based on information provided by you. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statements, schedule of expenditures of federal awards, and related notes services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

Management Responsibilities

Management is responsible for (1) designing, implementing, and maintaining effective internal controls, including internal controls over federal awards, and for evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met; (2) following laws and regulations; (3) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements; and (4) ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements, schedule of expenditures of federal awards, and all accompanying information in conformity with U.S. generally accepted accounting principles; and for compliance with applicable laws and regulations (including federal statutes) and the provisions of contracts and grant agreements (including award agreements). Your responsibilities also include identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and completeness of that information.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2) access to personnel, accounts, books, records, supporting documentation,

and other information as needed to perform an audit under the Uniform Guidance, (3) additional information that we may request for the purpose of the audit, and (4) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants. Management is also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements, or abuse that we report. Additionally, as required by the Uniform Guidance, it is management's responsibility to evaluate and monitor noncompliance with federal statutes, regulations, and the terms and conditions of federal awards; take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; promptly follow up and take corrective action on reported audit findings; and prepare a summary schedule of prior audit findings and a separate corrective action plan. The summary schedule of prior audit findings should be available for our review on January 29, 2018.

You are responsible for identifying all federal awards received and understanding and complying with the compliance requirements and for the preparation of the schedule of expenditures of federal awards (including notes and noncash assistance received) in conformity with the Uniform Guidance. You agree to include our report on the schedule of expenditures of federal awards in any document that contains and indicates that we have reported on the schedule of expenditures of federal awards. You also agree to include the audited financial statements with any presentation of the schedule of expenditures of federal awards that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the schedule of expenditures of federal awards in accordance with the Uniform Guidance; (2) you believe the schedule of expenditures of federal awards, including its form and content, is stated fairly in accordance with the Uniform Guidance; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal awards.

You are also responsible for the preparation of the other supplementary information, which we have been engaged to report on, in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant

assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

You agree to assume all management responsibilities relating to the financial statements, schedule of expenditures of federal awards, and related notes, and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements, schedule of expenditures of federal awards, and related notes and that you have reviewed and approved the financial statements, schedule of expenditures of federal awards, and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

Engagement Administration, Fees, and Other

We may from time to time and depending on the circumstances, use third-party service providers in serving your account. We may share confidential information about you with these service providers, but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers.

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing.

At the conclusion of the engagement, we will complete the appropriate sections of the Data Collection Form that summarizes our audit findings. It is management's responsibility to electronically submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditors' reports, and corrective action plan) along with the Data Collection Form to the federal audit clearinghouse. We will coordinate with you the electronic submission and certification. The Data Collection Form and the reporting package must be submitted within the earlier of 30 calendar days after receipt of the auditors' reports or nine months after the end of the audit period.

We will provide copies of our reports to the County; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Gabridge & Company, PLC and constitutes confidential information. However, subject to applicable laws and regulations, audit

documentation and appropriate individuals will be made available upon request and in a timely manner to U.S. Department of Health and Human Services or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Gabridge & Company, PLC personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by the U.S. Department of Health and Human Services. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

We expect to begin our audit on approximately January 29, 2018 and to issue our reports no later than March 31, 2018. Joe Verlin is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them.

Our fee for these services will be at our standard hourly rates plus out-of-pocket costs (such as report reproduction, word processing, postage, travel, copies, telephone, etc.) except that we agree that our gross fee, including expenses, will not exceed \$22,000. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes 60 days or more overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report(s). You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

We appreciate the opportunity to be of service to the County and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,

Gabridge & Company

Gabridge & Company, PLC
Grand Rapids, MI

RESPONSE:

This letter correctly sets forth the understanding of the County.

Management signature: *Bob Chenail*

Title: *Controller/Administrator*

Date: *1-26-18*

Governance signature: *[Signature]*

Title: *B.O.C. CHAIR*

Date: *1-30-18*

FEB 26 2018

BOARD ACTION
TO BE PLACED ON FILE

7

GRANT NO. BCC 18-59

GRANT BETWEEN
THE STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
AND
MONTCALM COUNTY

GRANTEE/ADDRESS:

Bob Clingenpeel
County of Montcalm
211 Main Street
P.O. Box 368
Stanton, MI 48888
(989) 831-7300
(989) 831-7375

STATE GRANT ADMINISTRATOR/ADDRESS:

Michael C. Barger, P.S., Director
Office of Land Survey and Remonumentation
Department of Licensing and Regulatory Affairs
P.O. Box 30254
Lansing, MI 48909
Phone: (517) 241-6321
Email: bargerm@michigan.gov

GRANT PERIOD:

From: 01-01-2018 To: 12-31-2018

TOTAL AUTHORIZED BUDGET: \$69,582.00

ACCOUNTING TEMPLATE: 6415137T001

RECEIVED

JAN 25 2018

Montcalm County
Controller

GRANT

This is Grant No. BCC 18-59 between the Department of Licensing and Regulatory Affairs (Grantor), and Montcalm County (Grantee), is entered into pursuant to the State Survey and Remonumentation Act, 1990 PA 345 (SSRA) and is subject to the terms and conditions of this Agreement (Agreement).

1.0 Statement of Purpose

This Grant is offered annually to the Grantee in accordance with the requirements of the SSRA. The SSRA establishes the State Survey and Remonumentation Fund which supports a program for the monumentation and remonumentation and perpetual monument maintenance of original public land survey corners, protracted public land survey corners and property controlling corners throughout the State.

This Grant is offered to the Grantee to carry out its annual work program as set forth and approved by the Grantor in the Grantee's Survey and Remonumentation Grant Application, made part of this Agreement as "Attachment A."

In accordance with the terms and conditions of this Grant, the Grantor will reimburse the eligible expenses incurred by the Grantee to carry out the annual work program as set forth and approved by the Grantor in "Attachment A."

1.1 Statement of Work

The Grantee agrees to undertake, perform, and complete the project described in the Grantee's Proposal, Attachment A, file a Land Corner Recordation Certificate (LCRC) pursuant to the Corner Recordation Act, 1970 PA 74 (CRA) with the addition of a geodetic coordinate value, the peer group date, and county representative's signature on said LCRC for each corner identified in Attachment A under the requirements of the SSRA.

The Grantee must submit a Completion Report as specified in this Agreement, may submit a Work Progress Report as specified in this Agreement and provide any other reports or forms requested by the Grantor.

1.2 Detailed Budget

- A. This Agreement does not commit the State of Michigan (State) or the Department of Licensing and Regulatory Affairs (LARA) to approve requests for additional funds at any time.
- B. If applicable, travel expenses will not be reimbursed at rates greater than the State Travel Rates, Attachment B, without the prior written consent of the Grant Administrator.

- C. Attachment A includes the Budget. The Grantee agrees that all funds shown in Attachment A are to be spent as detailed in Attachment A.
- D. Changes in the Budget of less than 5 percent of the total line item amount do not require prior written approval, but Grantee must provide notice to the Grant Administrator.
- E. Changes in the Budget equal to or greater than 5 percent of the total line item amount will be allowed only upon prior review and written approval by the State Grant Administrator. A formal grant amendment must be signed by both the Grantor and Grantee.

1.3 Payment Schedule

- A. The maximum amount of grant assistance offered is \$69,582.00. An initial advance of \$27,832.80 (40 percent of the State Grant Amount) shall be made to the Grantee upon submittal of the 2017 Completion Report and all required documentation to the State Grant Administrator.
- B. Progress payments up to a total of 85 percent of the Total Authorized Budget may be made upon submission of a Grantee request indicating the grant funds received, project expenditures incurred, and objectives completed to date, as well as backup documentation for all expenditures. Backup documentation must include a printout of the 245 grant account, invoice copies, and a payroll printout for any county costs supported with the grant, and be maintained for audit purposes in order to comply with this Agreement.
- C. Payment of the final 15 percent of the grant amount shall be made after completion of the project and after the State Grant Administrator has received and approved the Completion Report and supporting documentation as specified in this Agreement.

1984 PA 279 states that the State shall take all steps necessary to assure that payment for goods or services is mailed within 45 days after receipt of the goods or services, a complete invoice for goods or services, or a complete contract for goods or services, whichever is later.

1.4 Program Performance - Monitoring, Reporting and Documentation

- A. Monitoring. The Grantee shall monitor performance to assure that time schedules are being met and projected work by time period is being accomplished and provide a status report to the State Grant Administrator upon request.
- B. Reporting (see 1.4.C. for documentation requirements):
 - 1. The Grantee may submit to the State Grant Administrator a Progress Report as soon as July 1 of the grant year but no later than September 30 of

the grant year with backup documentation for work completed and expenditures incurred during the reporting period

2. The Grantee must submit to the State Grant Administrator a Completion Report no later than February 1 following the close of the grant year accompanied by all documentation for work completed and expenditures incurred during the reporting period.

D. Documentation. Backup documentation must include the following, as applicable:

1. A written narrative of the total work accomplished during the grant year, including an explanation for any additional work completed that was not specified in the approved "Attachment A," any work not completed that was specified in the approved "Attachment A," and any changes in an approved line item of the budget approved in "Attachment A" (submit for Completion Report only).
2. A narrative of any coordinated efforts with other organizations to complete the project (submit for Completion Report only).
3. Invoices:
 - a. An invoice from all Peer Review Group members, each surveyor or any other service provider for all services provided to the Grantee under this Agreement, and other supplies and purchases, as outlined in the approved "Attachment A" (submit for Progress Report and Completion Report).
 - b. A detailed breakdown and backup documentation for any county costs charged to the program as outlined in the approved "Attachment A" (submit for Progress Report and Completion Report).
4. General Ledger: The County Treasurer's print-out of the State Survey and Remonumentation grant account or equivalent ledger providing a detailed history of each transaction occurring within the account, including all payroll, indirect and/or overhead expenses. If not itemized in the ledger, a salary and fringe benefits breakdown must also be submitted for all administrative staff (submit for Progress Report and Completion Report).
5. An exact, full-size copy of the recorded LCRC prepared in compliance with the CRA and SSRA (submit for Completion Report only).
 - (1) The LCRC must include geodetic coordinate values for each corner recorded, signed by the county representative and reflect the date of

the peer review group meeting at which the corner was reviewed.

- (2) A copy must be submitted for each corner code reported on an LCRC. If the LCRC identifies more than one corner code, the Grantee must provide a separate copy of the LCRC for each corner code.
6. An LCRC Spreadsheet listing all corner codes recorded for filing in the State's Corner Recordation Collection System (submit with Completion Report only).

PART II - GENERAL PROVISIONS

2.1 Project Changes

Grantee must obtain prior written approval for project changes from the Grant Administrator. See Section 1.2. Detailed Budget.

2.2 Delegation

Grantee may not delegate any of its obligations under the Grant without the prior written approval of the State. Grantee must notify the State at least 90 calendar days before the proposed delegation, and provide the State any information it requests to determine whether the delegation is in its best interest. If approved, Grantee must: (a) be the sole point of contact regarding all project matters, including payment and charges for all Grant Activities; (b) make all payments to the subgrantee; and (c) incorporate the terms and conditions contained in this Grant in any subgrant with a subgrantee. Grantee remains responsible for the completion of the Grant Activities, compliance with the terms of this Grant, and the acts and omissions of the subgrantee. The State, in its sole discretion, may require the replacement of any subgrantee.

2.3 Project Income

To the extent that it can be determined that interest was earned on advances of funds, such interest shall be remitted to the Grantor. All other program income shall either be added to the project budget and used to further eligible program objectives or deducted from the total program budget for the purpose of determining the amount of reimbursable costs. The final determination shall be made by the Grant Administrator.

2.4 Share-in-savings

The Grantor expects to share in any cost savings realized by the Grantee. Therefore, final Grantee reimbursement will be based on actual expenditures. Exceptions to this requirement must be approved in writing by the Grant Administrator.

2.5 Order of Spending

Unless otherwise required, Grantee shall expend funds in the following order: (1) private or local funds, (2) federal funds, and (3) state funds. Grantee is responsible for securing any required matching funds from sources other than the State.

2.6 Purchase of Equipment

The purchase of equipment not specifically listed in the Budget, "Attachment A," must have prior written approval of the Grant Administrator. Equipment is defined as non-expendable personal property having a useful life of more than one year. Such equipment shall be retained by the Grantee unless otherwise specified at the time of approval.

2.7 Accounting

The Grantee shall adhere to the Generally Accepted Accounting Principles and shall maintain records which will allow, at a minimum, for the comparison of actual outlays with budgeted amounts. The Grantee's overall financial management system must ensure effective control over and accountability for all funds received. Accounting records must be supported by source documentation including, but not limited to, balance sheets, general ledgers, time sheets and invoices. The expenditure of state funds shall be reported by line item and compared to the Budget.

2.8 Records Maintenance, Inspection, Examination, and Audit

The State or its designee may audit Grantee to verify compliance with this Grant. Grantee must retain, and provide to the State or its designee upon request, all financial and accounting records related to the Grant through the term of the Grant and for 7 years after the latter of termination, expiration, or final payment under this Grant or any extension ("Audit Period"). If an audit, litigation, or other action involving the records is initiated before the end of the Audit Period, Grantee must retain the records until all issues are resolved.

Within 10 calendar days of providing notice, the State and its authorized representatives or designees have the right to enter and inspect Grantee's premises or any other places where Grant Activities are being performed, and examine, copy, and audit all records related to this Grant. Grantee must cooperate and provide reasonable assistance. If any financial errors are revealed, the amount in error must be reflected as a credit or debit on subsequent invoices until the amount is paid or refunded. Any remaining balance at the end of the Grant must be paid or refunded within 45 calendar days.

This Section applies to Grantee, any parent, affiliate, or subsidiary organization of Grantee, and any subgrantee that performs Grant Activities in connection with this Grant.

If the Grantee is a governmental or non-profit organization and expends the minimum level specified in OMB Uniform Guidance (\$750,000 as of December 26, 2013) or more in total federal funds in its fiscal year, then Grantee is required to submit an Audit Report to the Federal Audit Clearinghouse (FAC) as required in 200.36.

2.9 Competitive Bidding

The Grantee agrees that all procurement transactions involving the use of state funds shall be conducted in a manner that provides maximum open and free competition. When competitive selection is not feasible or practical, the Grantee agrees to obtain the written approval of the Grant Administrator before making a sole source selection. Sole source contracts should be negotiated to the extent that such negotiation is possible.

3.0 Liability

The State is not liable for any costs incurred by the Grantee before the start date or after the end date of this Agreement. Liability of the State is limited to the terms and conditions of this Agreement and the grant amount.

3.1 Reserved

3.2 Safety

The Grantee, and all subgrantees are responsible for insuring that all precautions are exercised at all times for the protection of persons and property. Safety provisions of all Applicable Laws and building and construction codes shall be observed. The Grantee, and every subgrantee are responsible for compliance with all federal, state and local laws and regulations in any manner affecting the work or performance of this Agreement and shall at all times carefully observe and comply with all rules, ordinances, and regulations. The Grantee, and all subgrantees shall secure all necessary certificates and permits from municipal or other public authorities as may be required in connection with the performance of this Agreement.

3.3 General Indemnification

Inasmuch as each party to this grant is a governmental entity of the State of Michigan, each party to this grant must seek its own legal representation and bear its own costs, including judgments, in any litigation which may arise from the performance of this grant. It is specifically understood and agreed that neither party will indemnify the other party in such litigation.

3.4 Termination

A. Termination for Cause

The State may terminate this Grant for cause, in whole or in part, if Grantee, as determined by the State: (a) endangers the value, integrity, or security of any

location, data, or personnel; (b) becomes insolvent, petitions for bankruptcy court proceedings, or has an involuntary bankruptcy proceeding filed against it by any creditor; (c) engages in any conduct that may expose the State to liability; (d) breaches any of its material duties or obligations; or (e) fails to cure a breach within the time stated in a notice of breach. Any reference to specific breaches being material breaches within this Grant will not be construed to mean that other breaches are not material.

If the State terminates this Grant under this Section, the State will issue a termination notice specifying whether Grantee must: (a) cease performance immediately, or (b) continue to perform for a specified period. If it is later determined that Grantee was not in breach of the Grant, the termination will be deemed to have been a Termination for Convenience, effective as of the same date, and the rights and obligations of the parties will be limited to those provided in Subsection B, Termination for Convenience.

The State will only pay for amounts due to Grantee for Grant Activities accepted by the State on or before the date of termination, subject to the State's right to set off any amounts owed by the Grantee for the State's reasonable costs in terminating this Grant. The Grantee must pay all reasonable costs incurred by the State in terminating this Grant for cause, including administrative costs, attorneys' fees, court costs, transition costs, and any costs the State incurs to procure the Grant Activities from other sources.

B. Termination for Convenience

The State may immediately terminate this Grant in whole or in part without penalty and for any reason, including but not limited to, appropriation or budget shortfalls. If the State terminates this Grant for convenience, the State will pay all reasonable costs, as determined by the State, for State approved Grant Responsibilities.

3.5 Conflicts and Ethics

Grantee will uphold high ethical standards and is prohibited from: (a) holding or acquiring an interest that would conflict with this Grant; (b) doing anything that creates an appearance of impropriety with respect to the award or performance of the Grant; (c) attempting to influence or appearing to influence any State employee by the direct or indirect offer of anything of value; or (d) paying or agreeing to pay any person, other than employees and consultants working for Grantee, any consideration contingent upon the award of the Grant. Grantee must immediately notify the State of any violation or potential violation of these standards. This Section applies to Grantee, any parent, affiliate, or subsidiary organization of Grantee, and any subgrantee that performs Grant Activities in connection with this Grant.

3.6 Non-Discrimination

Under the Elliott-Larsen Civil Rights Act, 1976 PA 453, MCL 37.2101, et seq., and the Persons with Disabilities Civil Rights Act, 1976 PA 220, MCL 37.1101, et seq., Grantee and its subgrantees agree not to discriminate against an employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment, or a matter directly or indirectly related to employment, because of race, color, religion, national origin, age, sex, height, weight, marital status, or mental or physical disability. Breach of this covenant is a material breach of this Grant.

3.7 Unfair Labor Practices

Under MCL 423.324, the State may void any Grant with a Grantee or subgrantee who appears on the Unfair Labor Practice register compiled under MCL 423.322.

3.8 Force Majeure

Neither party will be in breach of this Grant because of any failure arising from any disaster or acts of god that are beyond their control and without their fault or negligence. Each party will use commercially reasonable efforts to resume performance. Grantee will not be relieved of a breach or delay caused by its subgrantees. If immediate performance is necessary to ensure public health and safety, the State may immediately Grant with a third party.

3.9 Media Releases

News releases (including promotional literature and commercial advertisements) pertaining to the Grant or project to which it relates must not be made without prior written State approval, and then only in accordance with the explicit written instructions of the State.

4.0 Website Incorporation

The State is not bound by any content on Grantee's website unless expressly incorporated directly into this Grant.

4.1 Certification Regarding Debarment

The Grantee certifies, by signature to this Agreement, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this Agreement by any federal or State department or agency. If the Grantee is unable to certify to any portion of this statement, the Grantee shall attach an explanation to this Agreement.

4.2 Illegal Influence

The Grantee certifies, to the best of his or her knowledge and belief that:

- A. No federal appropriated funds have been paid nor will be paid, by or on behalf of the Grantee, to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan or cooperative agreement.
- B. If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with this grant, the Grantee shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- C. The Grantee shall require that the language of this certification be included in the award documents for all grants or subcontracts and that all subrecipients shall certify and disclose accordingly.

The State has relied upon this certification as a material representation. Submission of this certification is a prerequisite for entering into this Agreement imposed by 31 USC § 1352. Any

person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

The Grantee certifies, to the best of his or her knowledge and belief that no state funds have been paid nor will be paid, by or on behalf of the Grantee, to any person for influencing or attempting to influence an officer or employee of any State agency, a member of the Legislature, or an employee of a member of the Legislature in connection with the awarding of any state contract, the making of any state grant, the making of any state loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any state contract, grant, loan or cooperative agreement.

4.3 Governing Law

This Grant is governed, construed, and enforced in accordance with Michigan law, excluding choice-of-law principles, and all claims relating to or arising out of this Grant are governed by Michigan law, excluding choice-of-law principles. Any dispute arising from this Grant must be resolved in Michigan Court of Claims. Grantee consents to venue in Ingham County, and waives any objections, such as lack of personal jurisdiction or forum non conveniens. Grantee must appoint agents in Michigan to receive service of process.

4.4 Compliance with Laws

Grantee must comply with all federal, state and local laws, rules and regulations.

Grantee is required to possess in order to perform under this Grant.

4.5 Disclosure of Litigation, or Other Proceeding

Grantee must notify the State within 14 calendar days of receiving notice of any litigation, investigation, arbitration, or other proceeding (collectively, "Proceeding") involving Grantee, a subgrantee, or an officer or director of Grantee or subgrantee, that arises during the term of the Grant, including: (a) a criminal Proceeding; (b) a parole or probation Proceeding; (c) a Proceeding under the Sarbanes-Oxley Act; (d) a civil Proceeding involving: (1) a claim that might reasonably be expected to adversely affect Grantee's viability or financial stability; or (2) a governmental or public entity's claim or written allegation of fraud; or (e) a Proceeding involving any license that Grantee is required to possess in order to perform under this Grant.

4.6 Assignment

Grantee may not assign this Grant to any other party without the prior approval of the State. Upon notice to Grantee, the State, in its sole discretion, may assign in whole or in part, its rights or responsibilities under this Grant to any other party. If the State determines that a novation of the Grant to a third party is necessary, Grantee will agree to the novation, provide all necessary documentation and signatures, and continue to perform, with the third party, its obligations under the Grant.

4.7 Entire Grant and Modification

This Grant is the entire agreement and replaces all previous agreements between the parties for the Grant Activities. This Grant may not be amended except by signed agreement between the parties.

4.8 Grantee Relationship

Grantee assumes all rights, obligations and liabilities set forth in this Grant. Grantee, its employees, and agents will not be considered employees of the State. No partnership or joint venture relationship is created by virtue of this Grant. Grantee, and not the State, is responsible for the payment of wages, benefits and taxes of Grantee's employees and any subgrantees. Prior performance does not modify Grantee's status as an independent Grantee.

4.9 Dispute Resolution

The parties will endeavor to resolve any Grant dispute in accordance with this provision. The dispute will be referred to the parties' respective Grant Administrators or Program Managers. Such referral must include a description of the issues and all supporting documentation. The parties must submit the dispute to a senior executive if unable to resolve the dispute within 15 business days. The parties will continue performing while a dispute is being resolved, unless the dispute precludes performance. A dispute involving payment does not preclude performance.

Litigation to resolve the dispute will not be instituted until after the dispute has been elevated to the parties' senior executive and either concludes that resolution is unlikely, or fails to respond within 15 business days. The parties are not prohibited from instituting formal proceedings: (a) to avoid the expiration of statute of limitations period; (b) to preserve a superior position with respect to creditors; or (c) where a party makes a determination that a temporary restraining order or other injunctive relief is the only adequate remedy. This Section does not limit the State's right to terminate the Grant.

5.0 Severability

If any part of this Grant is held invalid or unenforceable, by any court of competent jurisdiction, that part will be deemed deleted from this Grant and the severed part will be replaced by agreed upon language that achieves the same or similar objectives. The remaining Grant will continue in full force and effect.

5.1 Waiver

Failure to enforce any provision of this Grant will not constitute a waiver.

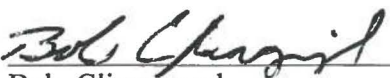
5.2 Signatories

The signatories warrant that they are empowered to enter into this Agreement and agree to be bound by it.



LeAnn Droste, Director
Bureau of Finance and Administrative Services
Department of Licensing and Regulatory Affairs
State of Michigan

1-11-18
Date



Bob Clingenpeel
County Grant Administrator
County of Montcalm

12-28-17
Date

GRANT NO. BCC 18-59

Grant Year: 2018
SURVEY AND REMONUMENTATION GRANT APPLICATION
Attachment A To Annual Grant Agreement

Authority: MCL 54.273

This application must be filed on or before December 31 of the calendar year immediately preceding the year in which the grant is made.

Office of Land Survey Bureau of Construction Codes Department of Licensing and Regulatory Affairs Overnight Courier Service: 1st Flr., 611 W. Ottawa St., Lansing, MI 48933 U.S. Mail: PO Box 30254, Lansing, MI 48909 Telephone: (517) 241-6321 Facsimile: (517) 241-6301 Email: bccolsr@michigan.gov www.michigan.gov/sbc	<table border="1" style="width: 100%; border-collapse: collapse;"><tr><td style="padding: 2px;">APPLICANT (County):</td><td style="text-align: right; padding: 2px;">Montcalm</td></tr><tr><td style="padding: 2px;">FEDERAL I.D. #:</td><td style="text-align: right; padding: 2px;">386004874</td></tr><tr><td style="padding: 2px;">Grant #: BCC-</td><td style="padding: 2px;">_____</td></tr><tr><td style="padding: 2px;">MAIN Mail Code:</td><td style="padding: 2px;">_____</td></tr><tr><td style="padding: 2px;">P.O. #:</td><td style="padding: 2px;">_____</td></tr></table>	APPLICANT (County):	Montcalm	FEDERAL I.D. #:	386004874	Grant #: BCC-	_____	MAIN Mail Code:	_____	P.O. #:	_____
APPLICANT (County):	Montcalm										
FEDERAL I.D. #:	386004874										
Grant #: BCC-	_____										
MAIN Mail Code:	_____										
P.O. #:	_____										

Grant Administrator	County Representative	Address for Payments
Name: Bob Clingenpeel	Name: William Tingley	Name: Montcalm Co Treasurer
Address: P.O. Box 368	Address: 422 E Main St	Address: P. O. Box 368
City: Stanton	City: Stanton	City: Stanton
State, Zip: MI 48888	State, Zip: MI 48888	State, Zip: MI 48888
Telephone: (989) 831-7300	Telephone: (989) 831-5322	Telephone: (989) 831-7334
Fax: (989) 831-7375	Fax: (989) 831-8820	
Email: bclingenpeel@montcalm.us	Email: tasurvey@hotmail.com	

GRANT REQUESTED		
State Grant	Reimbursement for Expedited Expenditures under MCL 600.2567a(4) (≤ 50% of State Grant)	Total Annual Budget (State Grant - Reimbursement = Total Budget)
\$ <u>69,582.00</u>	\$ _____	\$ <u>69,582.00</u>

I certify the information in this grant application is correct and request a 40% Start-Up Payment upon approval of an Annual Grant Agreement.

RECEIVED



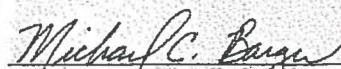
Signature of County Grant Administrator (Original Signature Required)

DEC 21 2017

12-18-17

Date

Office of Land Survey &
Remonumentation



Michael C. Barger, P.S., Director (Original Signature Required)
Office of Land Survey and Remonumentation

January 5, 2018

Date

Grant Year: 2018

SURVEY AND REMONUMENTATION GRANT APPLICATION **Attachment A to Annual Grant Agreement**

County of: _____

Montcalm**Surveying Services and Supplies**

Total Surveying Services and Supplies (Items A or B, C and D)
 Must be a Minimum of 80% of the Total Annual Budget

Item A - Remonumentation Services

Includes all requirements under MCL 54.268(2)a, i.e., monumentation or remonumentation plan includes the filing of a land corner recordation certificate and geodetic coordinates.

Column A	Column B	Column C	Column D	Total Item A
Number or Original and Protracted PLSS Corners Completed by Applicant	Number of Original and Protracted PLSS Corners Completed by Others	Number or Original and Protracted PLSS Corners Revisited	No. of Property Controlling Corners under MCL 54.262(h)(II)	
41	0	2	0	\$ 54,115.60

Please attach a report for the work proposed. The report must include a corner list for the work proposed under Item A itemizing each column by Town, Range and Corner Code; do NOT list corners by municipality. For all corners, identify when a corner/monument location has more than one corner code associated with it, i.e., common corner codes, and identify all corner codes filed for that corner/monument location. For **Column B**, identify who is proposing to complete the work, and for **Column C**, identify why the corners are to be proposed revisited. Attach additional pages as necessary.

Total No. of Corner Records proposed (A+B+C+D+common corner codes identified on the attached corner list): 43

Item B - Monument Maintenance Services

Includes all requirements under MCL 54.268(2)d, i.e., perpetual monument maintenance plan, including the filing of a land corner recordation certificate and geodetic coordinates.

Column A	Column B	Column C	Column D	Total Item B
Number or Original and Protracted PLSS Corners Completed by Applicant	Number of Original and Protracted PLSS Corners Completed by Others	Number or Original and Protracted PLSS Corners Revisited	No. of Property Controlling Corners under MCL 54.262(h)(II)	
0	0	0	0	\$ 0.00

Please attach a report for the work proposed. The report must include a corner list for the work proposed under Item B itemizing each column by Town, Range and Corner Code; do NOT list corners by municipality. For all corners, identify when a corner/monument location has more than one corner code associated with it, i.e., common corner codes, and identify all corner codes filed for that corner/monument location. For **Column B**, identify who is proposing to complete the work, and for **Column C**, identify why the corners are to be proposed revisited. Attach additional pages as necessary.

Total No. of Corner Records proposed (A+B+C+D+common corner codes identified on the attached corner list): 0

Item C - Remonumentation Supplies and Materials

Identify items and estimated expenses for each item. Attach additional pages as necessary.

No. of Markers: <u>20</u> x \$ <u>18</u> each = \$ <u>350</u> (carsonite markers)	Total Item C
No. of Caps: <u>30</u> x \$ <u>40</u> each = \$ <u>1,200</u>	
Other: _____ x \$ _____ each = \$ <u>0</u>	\$ 1,550.00

Item D - Geodetic Control Maintenance and Operations

Identify items and estimated expenses for each station. Attach additional pages as necessary.

Station PID: <u>0</u> \$ <u>0.00</u>	Station PID: <u>0</u> \$ <u>0.00</u>	RECEIVED DEC 21 2017 Office of Land Survey & Remonumentation	Total Item D
Station PID: <u>0</u> \$ <u>0.00</u>	Station PID: <u>0</u> \$ <u>0.00</u>		
Station PID: <u>0</u> \$ <u>0.00</u>	Station PID: <u>0</u> \$ <u>0.00</u>		\$ 0.00
Subtotal Items A or B+C+D		Remonumentation Percent of Budget	Subtotal
		80 %	\$ 55,665.60

Grant Year: 2018
SURVEY AND REMONUMENTATION GRANT APPLICATION
 County of: _____

Montcalm

Administrative Services and Supplies

Total Administrative Services and Supplies (Items E, F, G, H, and I)
 Can be no greater than 20% of the Total Annual Budget

Item E - Grant Administrator Fees/Wages

Attach additional pages as necessary.

Hours 0 x Rate \$ 0.00 = \$ 0.00 or Fixed \$ 0.00

Comments: 0

Total Item E

\$ 0.00

Item F - County Representative Fees/Wages

Attach additional pages as necessary.

Hours 112 x Rate \$ 100.00 = \$ 11,200.00 or Fixed \$ 0.00

Comments:

Total Item F

\$ 11,173.40

Item G - Additional Administrative Staff Fees/Wages

Attach additional pages as necessary.

Hours 0 x Rate \$ 0 = \$ 0.00 or Fixed \$ 100.00 / mtg

Identify staff by name and Identify the delegated duties and responsibilities.

Tracy Pritchard Peer Group Secretary

Total Item G

\$ 200.00

Item H - Peer Review Group Fees/Wages

Attach additional pages as necessary.

Number of Members 3 x Fee \$ 80.00 x Number of Meetings 2 = \$ _____ or Fixed \$ 0.00

Comments: We have 3 Peer Group members and they get \$80/hr

Total Item H

\$ 2,500.00

Item I - Administrative Supplies and Indirect Costs

Identify items and estimated expenses for each item, or identify a flat overhead rate. Attach additional pages as necessary.

1 box job folders \$ 43.00

_____ \$ _____

_____ \$ _____

Total Item I

\$ 43.00

	Percent of Budget	Subtotal
Subtotal Items E+F+G+H+I	20 %	\$ <u>13,916.40</u>

Annual Budget

Item A - Remonumentation Services	\$ <u>54,115.60</u>
Item B - Monument Maintenance Services	\$ <u>0.00</u>
Item C - Remonumentation Supplies and Materials	\$ <u>1,550.00</u>
Item D - Geodetic Control Maintenance and Operations	\$ <u>0.00</u>
Item E - Grant Administrator Fees/Wages	\$ <u>0.00</u>
Item F - County Representative Fees/Wages	\$ <u>11,173.40</u>
Item G - Additional Administrative Staff Fees/Wages	\$ <u>200.00</u>
Item H - Peer Review Group Fees/Wages	\$ <u>2,500.00</u>
Item I - Administrative Supplies and Indirect Costs	\$ <u>43.00</u>

Total MUST EQUAL "Total Annual Budget" on Page 1

\$ 69,582.00

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2018 Montcalm County Remonumentation Grant Corners = 41

Column A Corner List = 41

9-05	L-06, L-08, L-10	(3)
9-07	H-01, J-01	(2)
11-06	B-04	(1)
11-07	B-12	(1)
11-08	A-02*, B-01, G-01, H-01, I-01	(4)
11-09	F-01, G-01, H-01, J-01, L-01, M-02*	(6)
11-10	H-06	(1)
12-06	B-01, D-01, F-01	(3)
12-08	A-08*, A-10*, A-12*, B-01, E-01, F-01, H-13, J-13, K-13, L-13	(7)
12-09	B-01, C-01, D-01, E-01, F-01, H-01, I-01, J-01, K-01, L-01, M-08, M-10, M-12	(13)

Column C Corner List = 2

9-07	J-13	(1)
11-05	L-11	(1)

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, Office of Land Survey &
Remonumentation

FEB 26 2018

BOARD ACTION
TO BE PLACED ON FILE

#8

CONSULTING SERVICES AGREEMENT

By and Between
Montcalm County, Michigan
and
MGT of America Consulting, LLC

THIS AGREEMENT is made this 7 day February, 2018, by and between the County of Montcalm County, Michigan ("Client"), and MGT of America Consulting, LLC, a Florida Corporation ("MGT").

In consideration of the mutual covenants set forth in this Agreement, the parties agree as follows:

1. Description of Services.

MGT shall, as an independent contractor, provide the services specified in section 1.1 below ("the Services"), on the schedule specified in section 1.2 below.

1.1 Scope of Services

MGT shall provide to Client the following services:

A Countywide 2 CFR Part 200 central services cost allocation plan based on actual costs for fiscal years 2017, 2018 and 2019.

Negotiation of the cost allocation plan with representatives of the federal cognizant agency and/or the State, as required.

Explain calculation methods and assumptions used in the indirect cost allocation plan. This explanation may be written or verbal as requested by the Client.

Provide recommendations on methods to enhance indirect cost revenues.

Assistance with the preparation of initial claims to recover costs due from the State and monitor the claims progress to ensure recoveries occur.

1.2 Timetable for Services.

The Services shall be performed and the product(s) of the services shall be delivered on the following schedule:

The proposed services will be completed within eight months after the fiscal year ends, depending on the availability of data from the County.

2. Compensation.

For its work under this Agreement, MGT shall be paid a fixed fee of:

\$ 9,700 for the FY 2017 Cost Plan (completed in 2018)

\$ 9,700 for the FY 2018 Cost Plan (completed in 2019)

\$ 9,700 for the FY 2019 Cost Plan (completed in 2020)

The fees shall be paid as follows:

MGT will render to Client one invoice for each Service after delivery of each of the final Cost Allocation Plans to the Client. Payment will be due thirty (30) days after each invoice is submitted.

3. Term, Renewal Options, and Termination.

This agreement shall become effective upon its execution and delivery by the parties and shall remain in effect until completion of, and full payment for, the Services. At Client's option and approved by MGT, the contract may be renewed for two (2) additional one (1) year periods. This contract may be terminated prior to completion of the Services at the option of either party, upon delivery of written notice by the terminating party to the other party. In the event of early termination by Client, MGT shall be paid, upon invoicing in accordance with this Agreement, the agreed compensation. If, due to termination, there is no agreed value for the services performed to date, MGT's standard hourly rates plus expenses incurred shall apply for Services performed prior to termination.

4. Independent Contractor Status

The relationship of MGT to Client is that of an independent contractor, and nothing in this Agreement shall be construed as creating any other relationship. As an independent contractor, MGT shall comply with all laws relating to federal and state income taxes, associated payroll and business taxes, licenses and fees, workers compensation insurance, and all other applicable state and federal laws and regulations. Neither MGT nor anyone employed or subcontracted by MGT shall be, represent, act, purport to act, or be deemed to be an agent, representative, employee or servant to Client.

5. Project Managers

James Olson shall serve as Project Manager and point of contact for MGT under this Agreement.

Bob Clingenpeel shall serve as Project Manager and point of contact for Client under this Agreement. By written notice to the other party, either party may change the identity of its project manager during the term of this Agreement.

6. Miscellaneous

6.1 No Continuing Waiver

The failure or forbearance by either party in exercising any remedy available to it upon a breach of any provision of this Agreement shall not operate or be construed as a waiver of any subsequent or continuing breach by either party.

6.2 Entire Agreement.

This written Agreement represents the entire agreement of the parties, and neither party is relying upon any negotiation, representation, warranty, promise, or covenant not set forth in this Agreement. This Agreement may not be modified or amended except by a written instrument for that purpose duly executed by both parties.

6.3 Subcontracting and Assignment.

MGT may utilize subcontractors in performing the Services, but MGT shall remain responsible to Client for performance under this Agreement. This contract shall be binding upon and inure to the benefit of both Client and MGT and their respective successors and assigns, if any, and legal representatives.

6.4 Interpretation, Venue, and Severability.

This agreement shall be construed, interpreted, and enforced in accordance with Michigan law without regard to conflicts of laws principles. Should any provision of this Agreement be held invalid or unenforceable by final judgment of a court of competent jurisdiction, it is the parties' intention that the remainder of this Agreement shall nevertheless be given effect as written. Any action arising out of or relating to this Agreement may be brought only in the Michigan state court having jurisdiction. If more than one party executes this Agreement as Client, then each such party shall be jointly and severally responsible for Client's performance and payment under this Agreement.

6.5 Prior Performance.

Services performed by MGT pursuant to Client's authorization, but before execution of this Agreement, shall be considered as having been performed pursuant to the terms and conditions of this Agreement.

6.6 Notices.

All written notices, demands or requests pursuant to this Agreement may be served (as an alternate to personal service) by registered or certified mail or air freight services that provide proof of delivery, with postage and fees thereon fully prepaid, and addressed to the parties so to be served as follows:

If to MGT:

MGT of America Consulting, LLC
2343 Delta Road
Bay City, Michigan 48706

If to Client:

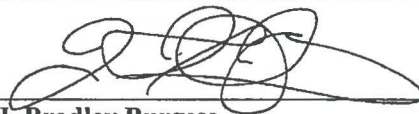
Montcalm County
211 W. Main Street
Stanton, MI 48888

Service of any such notice or demand so made by mail shall be deemed complete on the day of actual delivery as shown by the addressee's registry or certification receipt. Either party hereto may, from time to time, by written notice served upon the other as aforesaid, designate a different mailing address, or (a) different or additional person(s) to which or to whom all such notices or demands are thereafter to be addressed. Persons named to receive copies of notices are listed for accommodation only, and are not required to be personally served to comply with service of notice on a party.

IN WITNESS WHEREOF, this agreement has been executed and delivered by Client and MGT on the date first written above.

MONTCALM, MICHIGAN

MGT OF AMERICA CONSULTING, LLC



J. Bradley Burgess
Executive Vice President

2-7-18

Date:

Date: January 26, 2018

211 W. Main Street
Stanton, MI 48888

2343 Delta Road
Bay City, MI 48706
989-316-2220



January 26, 2018

Bob Clingenpeel, Controller
Montcalm County
211 West Main St.
Stanton, MI 48888

Dear Mr. Clingenpeel:

MGT of America Consulting, LLC (MGT) appreciates this opportunity to assist Montcalm County with the preparation of your FY 2017, 2018 and 2019 cost allocation plans. Please find enclosed a copy of a draft agreement for the preparation of the Montcalm County cost allocation plans. If the agreement is acceptable, please return one fully executed copy of the agreement to my attention.

Once we have received the executed cost allocation plan agreement we will schedule a meeting with you and any County Department heads and/or Commissioners that would have an interested in learning about how your annual cost allocation plans will be prepared. We will use your current cost allocation plan as an example of how the values are calculated.

MGT'S COMMITMENT TO MICHIGAN

MGT is a national consulting company that is expanding and growing while other consulting companies in Michigan are downsizing and reducing staff. We are making a long-term investment in the Great Lakes Region of Michigan. We have opened a new office and are hiring highly experienced staff. Based on the changes in the market place that have occurred in Michigan over the past nine years, we have proven that Michigan counties were ready for a new direction in cost consulting. Over sixty percent (60%) of the Michigan Counties are now entrusting MGT to prepare their annual cost allocation plans.

We truly appreciate this opportunity and we look forward to working with Montcalm County.

Sincerely,

A handwritten signature in black ink, appearing to read "James R. Olson".

James R. Olson, Vice President
Financial Consulting Services
MGT of America Consulting, LLC

RECEIVED
JAN 30 2018
Montcalm County
Controller



2343 Delta Road | Bay City, MI 48706 | 989.316.2220 | mgtconsulting.com

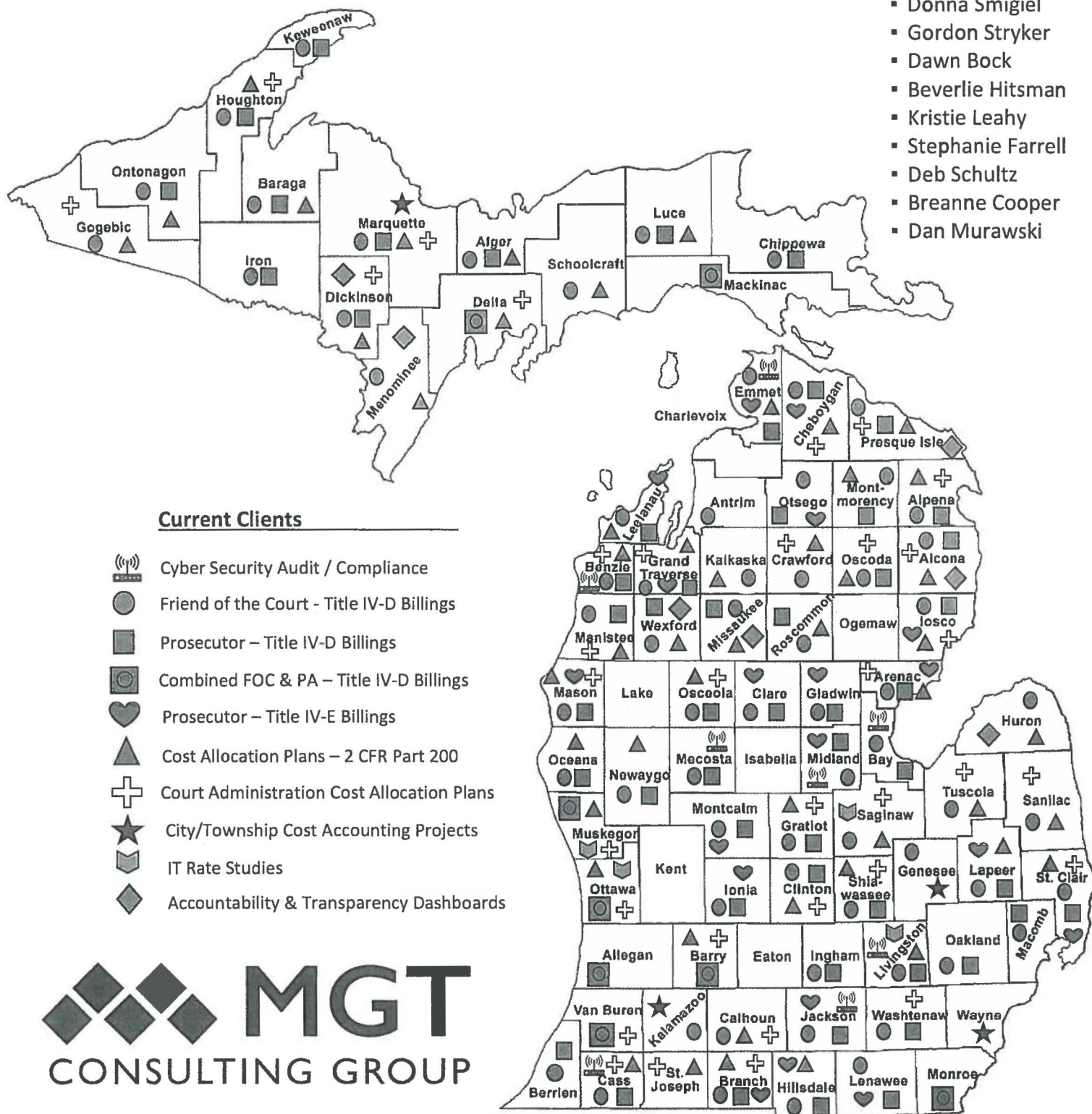
MGT Consulting Group

2343 Delta Road
Bay City, MI 48706
989-316-2220

Client List

Professional Consulting Staff

- James R. Olson
- Donna Smigiel
- Gordon Stryker
- Dawn Bock
- Beverlie Hitsman
- Kristie Leahy
- Stephanie Farrell
- Deb Schultz
- Breanne Cooper
- Dan Murawski



Updated: 12-11-2017

Additional Offices Located in: Tallahassee Florida - Austin Texas - Sacramento California - Olympia Washington

FEB 26 2018

BOARD ACTION
TO BE PLACED ON FILE

#9

Montcalm County Building Department

Dodge Report

11/1/2017 To 1/31/2018

<i>Dodge Code</i>	<i>Dodge Description</i>	<i>Number</i>	<i>Cost Estimate</i>
101	Single Family Houses,detach	3	825000
320	Industrial	1	321659
329	Structures other than building	1	204000
434	Residential-Additions, alterati	40	2921900
437	Nonresidential & nonhouseke	2	210000
438	Additions of residential garag	2	32200
500	M-Homes and Doublewide	4	97500
503	doublewide on permanent fou	1	145000
		54	4757259

COLLECTIVE BARGAINING COMMITTEE MINUTES

FEB 26 2018
BOARD ACTION
TO BE PLACED ON FILE

#10

Tuesday, January 30, 2018 at 10:30 a.m.
Jack VanHarn Board of Commissioners Room
Administrative Building, 211 W. Main Street, Stanton

Members Present: Ron Retzloff, Chairman
Pat Carr
Ron Braman
John Johansen
Betty Kellenberger, Alternate

Members Absent: Tom Lindeman

Others Present: Bob Clingenpeel Mike Williams Pat White
Mike Kotenko Rob McVey Kevin Germain
Clay Thomas

Chairman Ron Retzloff called the meeting to order at 10:30 a.m.

Public comments were offered. None were given.

Moved by Commissioner Carr, supported by Commissioner Johansen, to enter into Executive Session at 10:30 a.m. for the purpose of the POAM grievance. Motion carried.

Commissioner Lindeman entered the meeting at 10:40 a.m. moving Commissioner Johansen as an alternate member.

Moved by Commissioner Carr, supported by Commissioner Lindeman, to come out of Executive Session at 12:17 p.m. Motion carried.

Motioned by Commissioner Braman, supported by Commissioner Lindeman to deny the grievance and have the Controller prepare the written notice. Motion carried.

Members of the POAM union left the meeting at 12:18 p.m.

Others Present: Bob Clingenpeel Mike Williams Pat White
Mary Openlander Denise Dines Lisa Rogers
Jeni Williams

Moved by Commissioner Carr, supported by Commissioner Lindeman, to enter into Executive Session at 12:23 p.m. for the purpose of the collective bargaining. Motion carried.

Commissioner Carr left the meeting at 12:54 p.m. moving Commissioner Johansen as a voting member.

Jeni Williams left the meeting at 12:57 p.m.

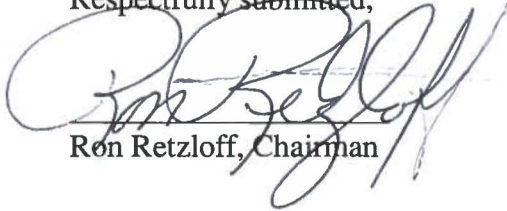
Moved by Commissioner Lindeman, supported by Commissioner Johansen, to come out of Executive Session at 1:21 p.m. Motion carried.

Motioned by Commissioner Lindeman, supported by Commissioner Braman, to extend the AFSCME contract until February 28, 2018.

Public comments were offered. None were given.

Chairman Retzloff declared the meeting adjourned at 1:21 p.m.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Ron Retzloff", is written over a horizontal line. The signature is stylized with a large initial "R" and a long, sweeping underline.

Ron Retzloff, Chairman

Adopted 1/10/18

FEB 26 2018
COPY FOR YOUR
INFORMATION

#11

**Minutes
Montcalm Economic Alliance
Membership Meeting – MAISD
7/19/2017
2:30 – 4:00 PM**

Attendees: Alison Barberi, John Johansen, Terri Legg, Harmony Nowlin, Tom Porter, Kathy Jo VanderLaan, Shay Gallagher, David Seppala, Neil Rankin, Gae Donovan-Wolfe, Rob Spohr, Julie Marion, Mike Falcon, Brenda Brace, Therese Thill, Rick Treynor, Shannon Tripp, Steve Wyckoff, Bruce Noll, Jim Lower, Bob Clingenpeel

1) Opening

- a) Call to Order by Chair – Rob Spohr at 2:31
- b) Review of Agenda
- c) Minutes of April 19, 2017 meeting
- d) Executive Committee Members – Rob Spohr is looking for interested person in becoming an at-large member for the Executive Board to replace Jim Lower's position.
- e) Annual Investor Breakfast Thursday, October 26th – MCC Sidney Campus - Rob Spohr asked everyone in attendance to invite people to this event that they think should be part of the conversation regarding Montcalm economic development.

2) New Business

- a) Talent Discover Manufacturing : Kathy Jo VanderLaan, Montcalm Right Place Coordinator
 - i) View of skilled trades promotional video produced for the 13 Counties of the Right Place program to promote automotive, manufacturing, information services, construction jobs available in the Counties – <http://mitalent.org/skilled-trades>
 - ii) Discover Manufacturing Program in Montcalm County have 14 employers signed up for the tour in 2017 with a increase of School districts participating from 5 to 7 this year. .
 - iii) Montcalm County Web site – updated with business assistance links and update on Montcalm Economic Alliance activities.
 - iv) State of Michigan dedication to funding skilled trades article was discussed – http://www.mlive.com/business/index.ssf/2017-06michigancareer_pathways_allia.html
- b) Affordable Housing Discussion
 - i) Discussion regarding limited availability of housing stock that is affordable to employees in the area, rise of homelessness, Alice report, and MEDC grant options to study the issue/solutions.
- c) Presentation on Consumers Energy and Energy Law Update : Harmony Nowlin, Community Affairs Regional Manager
 - i) Update on Energy Law that State of Michigan passed and what it means to Michigan.
 - ii) Outline of Consumers Energy's activity in Michigan and specifically Montcalm County in terms of investment and community support.

3) Old Business

- a) Finance
 - i) Financial Update – Rob Spohr gave update on financial condition. Currently have \$132,795 in the checking account.
 - ii) Fundraising Update - Rob Spohr discussed the need for future fundraising/membership with partners/investors in the community for the next 3 years.
- b) Right Place Activities/Updates – Kathy Jo VanderLaan gave update on new ROI numbers and connections for resources available to businesses in Montcalm County.
- c) Other
 - i) Roundtable update – opened up discussion to individuals around the room regarding activities or issues that they wanted the membership to be aware of in organizations that they are representing.

4) Closing: The meeting adjourned at 4:01 p.m.

- a) Adjournment

NEXT FULL BOARD MEETING IS WEDNESDAY, October 26th, 2017, 8:00 – 9:30 a.m.:

- **MEA Investor Breakfast – MCC Sidney Campus. Birgit Klohs, President & CEO of The Right Place , Guest Speaker**

Adopted 01/31/18

#12

DRAFT
Greater Greenville Transportation Committee Minutes
~~July 26, 2017~~ *October 25th*
6:30 p.m.
Eureka Township Hall

1. Welcome

John Johansen began the meeting at 6:30 p.m. and welcomed the Committee members and guests to the meeting.

2. Introduction of Committee Members and Others in Attendance

Committee Members in attendance introduced themselves. Members included:

- Mark Christensen, Montcalm County Road Commission
- John Johansen, Montcalm County Commissioner
- Art Green, Michigan Department of Transportation
- Dennis Kent, Michigan Department of Transportation
- Tom Lindeman, Montcalm County Commissioner
- Emilee Nielsen, Daily News
- John Niemela, City of Belding
- Marty Posekany, Eureka Township
- Duane Putnam, Eureka Township
- Rodney Roy, Eureka Township
- Rick Sprague, Kent County Road Commission
- Kathy Jo VanDerLaan, The Right Place
- Gae Wolfe, Greenville Area Chamber of Commerce
- Dave Bee, West Michigan Regional Planning Commission

3. Review Minutes of July 26, 2017 Meeting

A MOTION WAS MADE BY Tom Lindeman to approve the minutes for the July 26, 2017 meeting of the Greater Greenville Transportation Committee. **SUPPORTED BY** Duane Putnam. **MOTION APPROVED UNANIMOUSLY.**

4. Michigan Department of Transportation (MDOT) Update

Dennis Kent provided a summary of Michigan's Five Year Transportation Plan. The entire plan is on-line for review. Dennis Kent and Art Green discussed several projects that were done this year and several future projects. One pertinent project they discussed was a "mini" corridor between Greenville West Drive and Luray Street, in the City of Greenville. A comprehensive study is need to determine the best signalization (maybe involving Maplewood Drive) and the number of lanes (since there are as few as three lanes and as many as seven along this portion of the corridor). A pilot program could involve reducing the number of lanes but Federal Highway will need to be informed of potential changes.

The signal at M-57 and Myers Lake Avenue is not operational yet. MDOT is waiting for Consumers Energy to install two poles before the City of Grand Rapids can install the signal (MDOT contracted with the City of Grand Rapids since they perform this

task all of the time). Art Green hopes the signal is operational by the end of October/Middle of November. Note: The day after this meeting Consumers Energy installed the poles.

Art Green also discussed a future project involving a passing relief lane.

There was a lot of discussion about this year's US-131 project and next year's. This year they had two-way traffic on one side of the highway for a portion of the project. Next year's project will involve a movable barrier that will change the lane configuration so that southbound traffic will have two lanes in the morning and northbound will have two lanes in the evening to accommodate morning and evening rush hours. This will also be used during peak weekend times. This will allow for echelon paving to eliminate joints that typically fail. Two miles of next year's project will be a 50 year pavement.

Rodney Roy informed MDOT of four new restaurants planned for M-57 near Youngman Road.

Mark Christensen asked about visibility issues at M-91 and Snows Lake Road. There are 100+ commercial trucks accessing M-91 at the intersection. M. Christensen also commented that it is the end of construction season and most Montcalm County Road Commission projects are finished. Paving is all done and there were a lot of township projects this year. PASER ratings show the roads are improving.

Rick Sprague told the group that Kent County Road Commission's projects are also wrapping up for the construction season. The remaining portion of Lincoln Lake Road will not be upgraded to all season until 2026. There was some discussion about projects on the south side of Kent County.

Dave Bee discussed changes to the Rural Task Force program and mentioned that all of the roads have been rated for Michigan's Transportation Asset Management program. The 2017 Comprehensive Economic Development Strategy (CEDS) is completed and several communities recently applied to the U.S. Economic Development Administration for grants.

5. Review and Discussion of Goals and Actions

No discussion. The Committee typically overhauls the goals at the January meeting.

6. Member Recruitment

Dave Bee encouraged everyone to provide him with the names and contact information for anybody interested in transportation improvements. He also said he would contact Courtland Township to see who replaced Chuck Porter and to see if we could meet at Courtland Township Hall.

7. Member Round Table

- R. Roy mentioned that the area around Youngman Road could be a bottleneck.

- M. Christensen said the Wise Road Bridge project will occur in 2019. John Johansen commented on the quality of the Sidney Road project.
- Tom Lindeman began a discussion about Backus Road and truck traffic. He would like to see a speed study performed.
- Duane Putnam asked why there is not a left turn signal at Greenville West Drive. A. Green stated that the whole “mini” corridor is going to be looked at and that the last time MDOT checked the signal did not meet the warrants for a left turn phase. D. Putnam then asked about entrance ramps to highways and wrong-way drivers.
- Gae Wolfe told everybody about the upcoming Greenville Expo, the Grand Rapids Symphony playing at Greenville High School, and a new trailer that Montcalm Community College has to promote jobs related to robots and technology. She also discussed a countywide tourism meeting facilitated by MSU Extension and the current housing crisis.

8. Future Meeting Dates, Speakers, and Agenda Items

Remaining 2017 dates and locations are shown below:

- January 31, 2018 – Eureka Township
- April 25, 2018 – City of Belding
- July 25, 2018 – Eureka Township
- October 24, 2018 – Courtland Township

9. Other

There were no other topics covered.

10. Adjournment

The meeting adjourned at 7:55 p.m.

Montcalm County Commission on Aging
Regular Executive Board Meeting

November 30, 2017

CALL TO ORDER: John Johansen called the meeting to order at 3:35 pm.

PRESENT: John Johansen, Bonnie Ashbaugh, Barb Abrahamsen, Betty Kellenberger and Susan Brantley.

ABSENT: Ralph Hauenstein and Chuck Hazekamp

OTHERS PRESENT: Bonnie Zuidewind.

APPROVAL OF AGENDA: Moved by Betty Kellenberger, supported by Barb Abrahamsen to approve the agenda as amended. Motion carried.

APPROVAL OF MINUTES: Moved by Betty Kellenberger, supported by Bonnie Ashbaugh to approve the minutes as presented. Motion carried.

PUBLIC COMMENTS: Public comments were offered. None were given.

AAAWM REPORT: John Johansen stated that congregate meal, home delivered and homemaker received an increase in funding. He also stated that respite program and transportation did not use all their funding.

CHAIRPERSON REPORT: None were given.

DIRECTOR'S REPORT: Karen Sheets reported for our final budget report for 2017, we are \$66,312.10 to the good. Fiscal year to date: 12.4%, we are under.

OLD BUSINESS: Senior Center Updates:

Greenville: Barb Abrahamsen stated the center is doing great, on November 18, 2017, they did a Holiday Market Place at the center, she stated they did better than last year.

Howard City Action Center: None were given.

Millage: John Johansen stated the CoA millage was approved and will be on the August 2018 ballot.

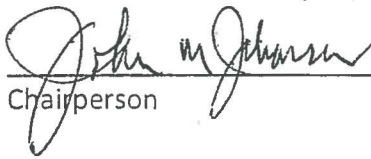
Veterans Services: John Johansen stated he would like the discussion of this moved to our January meeting.

Seat on AAAWM: Moved by Barb Abrahamsen, supported by Betty Kellenberger to recommend to the Montcalm County Board of Commissioners to appoint Linda Weger to Consumers Member for the AAAWM Board. Motion carried.

NEW BUSINESS: Karen Sheets stated that Bonnie Zuidewind will be over Adult Day Care, Trevor Wright will become full time case manager and Cheryl Wright will be over home aides.

MEETING ADJOURNED: At 4:25 pm.

NEXT MEETING: January 25, 2018 at 3:30pm.

	<u>01/25/18</u>
Chairperson	Date

DRAFT

#14

**WEST MICHIGAN REGIONAL PLANNING COMMISSION
MEETING MINUTES**

December 1, 2017
10:00 a.m.

1. Call to Order. J. Sandy, WMRPC Vice-Chair, called the meeting to order at 10:15 a.m.

2. Approval of Agenda

A MOTION WAS MADE BY T. Lindeman to adopt the agenda as presented. SUPPORTED BY R. Steinke. MOTION APPROVED UNANIMOUSLY.

3. Roll Call:

Lynn Anderson – City of Big Rapids
Mark Sweppenheiser – City of Big Rapids
John Schmidt – City of Big Rapids
Mike Womack – City of Cedar Springs
David Hodges – Ionia County
Brenda Cowling-Cronk – Ionia County
Paul Bullock, Treasurer – Mecosta County
Ray Steinke – Mecosta County
Jim Sandy, Vice-Chair – Mecosta County Development Corporation
John Johansen, Chair – Montcalm County
Tom Lindeman – Montcalm County
Roger Elkins – Osceola County
Morris Langworthy – Osceola County
Don Disselkoe – Ottawa County
Joyce Kortman – Ottawa County
Lillian VanderVeen – City of Wyoming
David Jackson – Barry County
Travis Alden – Barry County Chamber of Commerce and Economic Development Alliance
Regina Davis – At large
Jim Storey – Allegan County (alternate)
Bill Routley – Mecosta County (alternate)

Staff:

David Bee – Director
Joan Gibson – Planner
Nancy Murphy – Administrative Assistant

Guests:

Nora Balgoyen-Williams – Allegan County / CEDS Committee
Cindy Plautz – City of Big Rapids / CEDS Committee
Tom Porter – Montcalm County / CEDS Committee

Michael Scott – Montcalm County / CEDS Committee
Chris Thelen – At-Large (Consumers Energy) / CEDS Committee
Peter Ross Dickow – West Michigan Region Director, U.S. Senator Gary Peters
Jim Byrum – President, Michigan Agri-Business Association
Erin Kuhn – West Michigan Shoreline Regional Development Commission (Region 14)

4. Public Comments

None.

5. Approval of Minutes

A MOTION WAS MADE BY R. Steinke to approve the minutes for the September 15, 2017 Commission meeting as presented. SUPPORTED BY D. Hodges. MOTION APPROVED UNANIMOUSLY.

6. General Business

a. Administrative Matters

Financial Statement

Copies of the Financial Statement were distributed. The Statement covers the first month of Fiscal Year 2018 – October 1 through 31, 2017. D. Bee briefly reviewed that Statement, saying that more financial information will be presented at the January 2018 Commission meeting when the auditor provides information about the FY 2017 audit.

We are at the beginning of the new Fiscal Year, so there has not been a lot of activity yet. The Statement does reflect the additional funding from EDA (Economic Development Administration), for which we received final approval after the Fiscal Year budget was adopted. All of our MDOT (Michigan Department of Transportation) grants are on a fiscal year basis, beginning in October 2017. Our EDA grant is on a calendar year, so the Statement reflects that, with most of the annual funds spent at the end of October.

A MOTION WAS MADE BY M. Langworthy to accept and place on file the Financial Statement for the period of October 1, 2017 through October 31, 2017. SUPPORTED BY B. Cowling-Cronk. MOTION PASSED UNANIMOUSLY.

Report from Nominating Committee

R. Steinke presented the Nominating Committee's report. He said that the three current officers are willing to serve again in 2018. D. Bee said that Dave Hodges, representing Ionia County, has also expressed an interest, and he might be appointed to the Executive Committee by the Chair next year. The Commission will vote for 2018 officers at their meeting January 19, 2018.

Proposed Meeting Schedule for 2018

The proposed schedule for 2018 meetings was included with the meeting packet. The schedule includes meetings for the Commission, CEDS Committee, and Executive Committee. The schedule also shows the locations for all meetings.

The January Commission meeting will be held January 19th at the MDOT offices in Grand Rapids. The March meeting will be in Ottawa County, the June meeting at a Rail/Trails location in Osceola County, and the September meeting at Montcalm Community College.

Proposed 2018 Goals

The WMRPC Goals for 2018 were included with the agenda. The Goals include both progress toward 2017 goals as well as the proposed goals for 2018. D. Bee said that we recently revised the goals format. Previously, the goals were very detailed and covered 15 pages. As part of the strategic planning process in June 2016, it was determined that the 15-page version was too overwhelming an amount of information to be useful to people. So the goals were condensed to a more concise list in one and a half pages.

D. Bee reviewed the list of 2017 Goals with progress toward each goal. Then he reviewed the proposed 2018 Goals.

J. Schmidt said that the list is more of a vision statement than goals, saying that goals are more detailed and action-oriented. He added that goals should include specific actions and a timetable. If the more detailed version is not included in the goals, it can just be made available to people to read if they are interested. D. Bee said that the 2017 CEDS report (distributed at today's meeting) has more details related to goals. J. Sandy said that before we condensed the goals, they were much too long and unwieldy. J. Schmidt said that goals should be "SMART" – Specific, Measurable, Achievable, Results-oriented, and Time-based. J. Johansen said that at the next Commission meeting, we will address this issue in more depth.

A MOTION WAS MADE BY P. Bullock to adopt the 2018 WMRPC Goals. SUPPORTED BY D. Disselkoen. MOTION PASSED UNANIMOUSLY.

West Michigan Planning Alliance

The Directors of both the WMRPC (Region 8) and the West Michigan Shoreline Regional Development Commission (Region 14) attend each other's Board meetings. The Alliance is a mechanism to maintain ongoing communications. We also occasionally cooperate on specific projects when appropriate.

Erin Kuhn – West Michigan Shoreline Regional Development Commission. She distributed copies of Region 14's most recent newsletter. She talked about ongoing Homeland Security grants, and also about the Governor's 21st Century Infrastructure project. They recently completed their CEDS document – the process removed old projects and replaced them with a new and fresh version. The RPI (Regional Prosperity Initiative) 2018 grant application is due today. D. Bee added that two days ago, we spent the day with people in our office for interviews related to the RPI project.

b. Staff Updates

D. Bee distributed a Staff Update. The Update includes information in the categories of Economic Development, Transportation Planning, Member Projects/Initiatives, and Other. D. Bee highlighted a few of the items.

c. Guest Speaker – Peter Ross Dickow, West Michigan Region Director, U.S. Senator Gary Peters

Mr. Dickow has worked in Senator Peters' office for two years. Prior to that, he was a local news reporter and anchor. He represents the Senator in a 14 county region that includes all of our counties except Osceola. There are seven district offices in Michigan. Mr. Dickow's role is to act as a "conduit" between Washington, D.C., and West Michigan. Rather than political or constituent work, his role is to help the regional office stay in touch with West Michigan. The Senator says that "you don't need a lobbyist, you've got us". They provide help with roadblocks related to issues in the Washington Capitol Hill bubble.

Mr. Dickow said that Senator Peters is a no-nonsense person with a lot of common sense, and is very approachable. He has a lot of education degrees and is smart and hard-working. The committees that he serves on are: Armed Services; Commerce, Science, and Transportation; Homeland Security and Governmental Affairs; and the Joint Economic Committee.

The Senator's top priority is to find ways to support job creation and promote economic development. His goals align with Region 8's goals. What is important is making government work, including finding solutions for regional issues – what are the projects, who are the people, and what are the issues? West Michigan is one of the shining stars. One thing the regional office does is to provide letters of support for grant applications; they have not written a letter for any of our projects. Like Region 8, they are involved with Federal agencies like EDA, the Federal Highway Administration, and others.

The Senator's work is not just with specific Congressional Committees. He is also involved in current and future activities to strengthen Federal assistance to local governments and private companies in the area of cyber security, which is an important problem. Senator Peters past work included serving as both a financial planner for 20 years and a City Commissioner in Oakland County, State Senator, U.S. House Representative, and Lottery Commissioner.

The automotive industry is important. The future will include self-driving vehicles. And Michigan should be the leader in the technology and policy related to driverless cars. He talked about a project for a massive test track for automated vehicles. Future technologies will rely on smart infrastructure. High speed broadband access for rural areas is critical. There is a great disparity, and policy makers should be aware of the need and work towards solutions.

d. Guest Speaker – Jim Byrum, Michigan Agri-Business Association

Mr. Byrum said that climate change is still an important topic, with record years, and dramatic impacts. The resulting severe weather affects all of our counties, which all have significant agricultural interests. There has been more investment in agri-business and processing. Freight rates have been going up, while crop prices go down, with Michigan the lowest prices in the U.S.

The low prices for corn and soybean processing mean that more farms want to use those crops for feed. One example is pork processing, which has increased from 10,000 to 20,000. Other examples include turkey processing and eggs (from West Michigan). Milk prices are at historic lows, especially compared to production costs. The combined high prices of both milk production and land have led to more cows being bred for beef.

There are big cost efficiencies in size, with larger farms doing better. Corn and soybeans are processed for oil or feed. In the planning world, think about the multiple uses for soybean oil. Agricultural processing is different from food processing. He talked about the milling industry and processed wheat, saying that whole grains are a big deal, and mentioned Lowell and Frankenmuth. Formerly popular grains are returning.

We need to focus on trends that are happening, such as organic and vegetarian foods. Those trends will impact future production and consumption. Broadband is essential. For businesses to locate in an area, they need reliable utility access. DTE and Consumers Energy are in rural Michigan. We also need to be able to handle wastewater issues. Growth from within is the best policy.

J. Sandy mentioned a recent discussion at the economic developers association related to two ballot initiatives, for medical and recreational marijuana. Mr. Byrum said that they receive many calls related to marijuana. It's an interesting dilemma because it is illegal in Federal statutes. Pesticide companies won't become involved with the product. There seems to be an aggressive trend, with a lot of plans for processing. It is a similar situation to ethanol, where there were many plans in the past that didn't happen. There is also the issue of hemp, which can be used for industrial processing. They can't find a market and it is now the number one cash crop. The challenge is how to skate around the Federal regulations.

J. Johansen thanked Mr. Byrum and said that people are excited about agricultural opportunities.

e. Round Table / Regional Issues

Dave Hodges – Ionia County. The County Courthouse is proceeding with its addition, which is looking good, and expected to open by the end of March. An egg production facility needs road upgrades.

Brenda Cowling-Cronk – Ionia County. She talked about business activities in Ionia County, including Cargill.

Roger Elkins – Osceola County. They are looking forward to a visit by the WMRPC in June. The City of Ewart is hiring a new DDA / Chamber of Commerce Director.

Ray Steinke – Mecosta County. Everything is good.

Bill Routley – Mecosta County. Yes, everything is going well.

Mark Sweppenheiser – City of Big Rapids. He talked about RRC (Redevelopment Ready Communities) certification. It is a two-year process for the report of findings from the State.

Lynn Anderson – City of Big Rapids. The City has a new Mayor, Tom Hogenson, and will have a new Commissioner to fill his vacant seat.

John Schmidt – City of Big Rapids. Ferris State University's welding program expansion will be completed soon, along with upgrades to Swan Tower, the architecture program, and the upgrade of the North Hall residence.

Lillian VanderVeen – City of Wyoming. The orange barrels are all gone, and the construction is done for the season. The City has a new apartment complex, with 200 units filled. More apartments are in the works. City residents are interested in getting into the egg business.

Morris Langworthy – Osceola County. Merry Christmas!

Dave Jackson – Barry County. He talked about the expansion of the Riverwalk, along with the trail and band shell. Millennials are involved in the community. During the recent elections, ballot initiatives for seniors and schools were not successful. Businesses are dealing with a worker shortage.

Chris Thelen – Consumers Energy. He talked about Consumers Energy activities and projects.

Tom Lindeman – Montcalm County. Foremost Dairy is starting a building for processing. The County is hearing a lot about marijuana. They are working on reconstruction of the transit building in Greenville.

Travis Alden – Barry County. The Brownfield Redevelopment Authority has a potential project in Middleville. There is activity related to a manufacturing link to the schools, to give students exposure to job opportunities. He talked about advanced manufacturing assembly, with training for skilled trades; there can be dual enrollment. He listed manufacturers in the County that are expanding their businesses. They had a focus group with community leaders related to broadband. A continuing issue is MEDC's (Michigan Economic Development Corporation) involvement with rural communities in community development. Rural areas are the ones that need MEDC support the most – a small investment can have a huge impact.

Erin Kuhn – Region 14. She mentioned a mobility study.

Nora Balgoyen-Williams. She has a new position, with ITC, and will no longer be working for the Allegan County Economic Development office. ITC is a large utility company involved with power transmission. She talked about training fund awards for local communities including Allegan County. Employers, particularly small to mid-size companies, benefit from training dollars. The State is focused on providing training opportunities. The 911 system was installed. The Palisades Nuclear plant decided not to shut down before the end of their contract in 2022. The plant closure will have a huge impact on the region, with a significant part of their work force connected to the plant. They will apply for an EDA grant to plan for the plant's closure. They are working on a revised and expanded visitors' guide. She mentioned efforts in the areas of affordable housing and job training, along with issues in the construction industry.

Mike Womack – City of Cedar Springs. He talked about a new fire station, new library and park, and industrial park upgrades plus roads. There are no farms, but marijuana growers are interested in locating in the industrial park. The City decided not to allow chickens at private residences.

Regina Davis – Happy Holidays!

Jim Sandy – Mecosta County. He talked about Wolverine World Wide's battle with the federal government. The Wolverine plant in Big Rapids was sold to another footwear company, which saved 300 to 400 jobs. He mentioned the robotics program in the local schools. He agreed with Travis that there are problems with MEDC's involvement with rural areas. He talked about a project to retrain and retain workers.

John Johansen – Montcalm County. He spent a few days this week in Grand Rapids at a Michigan Farm Bureau meeting. He had lunch with a 35-year old from Ottawa County who described himself as a "first generation dairy farmer". That man has 180 cows and everything is done part-time by himself and one high school student – robotics are used for most of the work. His financial situation is good, and he has plans to expand. There are a lot of changes in agriculture and food processing. Rick Johnson, a former Speaker of the State House, was appointed to work with implementation of the marijuana legislation. There will not be very many licenses issued.

7. Unscheduled Business

Copies of the five-year 2017 CEDS report were distributed.

D. Bee mentioned that former Commission member, Ed Berghorst, died recently, at age 86. He had represented Ottawa County on the Commission.

8. Adjournment

The meeting was adjourned at 12:00 p.m.

Attachments –

- Memo: Nominating Committee Trends
- Ottawa County Update
- Staff Update



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#15

Montcalm County

Montcalm County Great Start Collaborative

Minutes

12/6/2017

I. Call to order:

Meeting was called to order at 11:36 am by Nancy Secor

II. Welcome & Introductions:

Present: Shannon Behrend, Teresa Boyer, Verna Carr, Renae Caudill, Cassandra Davis, Doris Demorest, Bonnie Havlicek, Jessica Higley, Stephanie Ogden, John Johansen, Karen Marsman, Lillie McNeil, Cari O'Connor, Jennifer Peterman, Nancy Secor, Ron Simon, Jennifer Stratton, Kelly Taylor, Roger Thelen, Mindy Train, Sarah Wright, Tabatha Nadasky

III. Public Comment:

None

IV. Agenda Approval:

Motion to accept the December MCGSC agenda, was made by Mindy Train motion seconded by Bonnie Havlicek, all voted in favor, none opposed

V. Meeting Minutes Approval:

Motion to accept the October MCGSC minutes, was made by Renae Caudill motion seconded by Lillie McNeil, all voted in favor, none opposed

VI. Director Report: Cari O'Connor

New GSRP Calendar reviewed: changes in MSDS dates and TS gold dates have created the need to adjust the GSRP data team meeting dates per the request of teaching teams. New Calendars will be provided to teaching teams this week.

TAG 2017: Activities and supports through December 2017. Moving forward with all activities.

TAG 2018: Grant submitted by deadline which includes a continuation of the Parent University activities, music activities, and Peer to Peer PL support.

Creative Curriculum 6th edition: We are working on obtaining the CC 6th edition resources for our lending library. Financial resources continue to be a barrier for providing all classrooms with this resource but are aware of the need.

MCGSC and MCGSC PC Evaluation: The Evaluation this year will be released to you via email on December 18th and is taking the place of the previous MSU evaluation process. Please remember that as in previous years our technical assistance and funding levels may be reliant on your answers. If there is something that you need as an organizational member, I would hope that you would let us know well before the evaluation. Please let us know if there is anything we can do better to support your participation. Thank you in advance for your completion of this very important process.

As discussions of collaborative moving to outcome based funding I am not worried but did want to let you know that your opinion on our work does matter not only locally but to MDE!

Michigan Kindergarten Entry Observation:

Prosperity Region 4: MKEO September 2018 implementation

4 key areas: Multiple assessment methods and developmentally appropriate mix of items Language and Literacy Mathematics operations, measurements, cardinal counting Social Foundation SE development, executive functioning and approaches to learning Physical Wellbeing motor development; fine motor and gross motor nutrition and following rules Designed for all student ESL and IEPs; developmentally appropriate Meets 3rd grade reading law requirement for screener... do not need another instrument in K Includes DK and K; minimum of 35% of kids in each classroom. It is a tool for differentiating instruction. Family component to learn and support about their child's strengths and needs. Individual data, classroom data and school data to be used for PD.

By Jan 2018;

Identify trainers. Start training trainers in May 2018 on line and onsite 4 sites throughout the state of MI Week of May 2 and May 14 ** should be someone with coaching and early childhood experience Train data managers: ½ per local district ISD lead identified

Preschool applications for 2017-18 school year: These are available on line or hard copies for you to help support preschool enrollment. November –February is the official count day for GSRP. We will be filling ALL exits from the classroom through April 1, 2018.

MDE GSRP Audit: MDE will be here March 27th – March 29th 2018. They will be visiting classrooms and reviewing documentation to ensure that we are all operating GSRP with fidelity to the implementation manual.

MCGSC Collaborative Activities & Support Recognition:

Site sponsors of our Winter Wear Drive:

Michigan One, Montcalm County Libraries, Seiter Center, MCN, GACF, First United Methodist Church Edmore

DPIL Sponsorships: Central Montcalm Community Foundation, First United Methodist Church, Individual Donor

VII. New Business:

A. Highlight Presentation: Local Interagency Coordinating Council Kelly Taylor and Teresa Boyer shared an overview of the LICC, PowerPoint is attached.

B. GSRP Implementation Plan

Cari O'Connor, shared the GSRP Implementation Plan, project fact sheet for 2017-18 school year. It stated funding allocated, number of slots accepted and transportation budget, fact sheet is attached.

C. Vice Chair Election: Janel Boulis EHS & HS Director

Motion to elected Janel Boulis for 2017-18 Vice Chair, was made by Teresa Boyer motion seconded by Renae Caudill, all voted in favor, none opposed

VIII. Old Business:

A. Dolly Parton Imagination Library update

Submitting a grant to Untied Way Montcalm-Ionia Counties and need to make a motion to accept our 2017-18 MCGSC Diversity and Inclusion Plan, *Motion to accept the MCGSC Diversity and Inclusion Plan, was made by Renae Caudill motion seconded by Doris Demorest, all voted in favor, none opposed*

Currently, not accepting any new enrollments, until we have a funding to support additional children. Would appreciate to be notified of any upcoming grants or existing grants, that we can apply for, to help support DPIL in Montcalm County.

IX. Committee Reports:

A. LICC: Kelly Taylor

Early On and Build Up Michigan referral data for October and November 2017.

Data about Early On Michigan: From October 2015 to September 2016, 19,454 students were served by Early On in the State of Michigan. Michigan has a central intake number and website, 1-800-EarlyOn or <https://www.1800earlyon.org>, for any referral for a child birth to three years of age in the state in which anyone can call regarding developmental concerns about a child.

Upcoming Professional Development/Community Outreach:

The Parent Child Learning Group/Early On team will visit the Alpha Women's Center on January 17th for "Snacks and Facts." We will tour the facility and learn about the resources that are available. This will help us promote the Center and better serve our families.

Past Professional Development/Community Outreach:

Training on AuDx hearing screening tool for Early Childhood staff at MAISD in October, 2017. Nine Early Childhood staff members who work in preschools and in the home, were trained to screen the hearing of young children. We have two AuDx's screening tools that will be used with our students as a screener to determine whether further hearing evaluations need to be completed.

Early On Conference in Kalamazoo on November 14-16 at the Radisson Hotel and Suites. The Parent Child Learning Group/EO staff (12 members) attended the conference and pre-conference. A variety of topics were presented such as: Trauma in Infants, Leading in Early Childhood Education, home visitor strategies, gross motor development in babies and strategies, feeding strategies, Early Literacy and Language Trough Play, inclusion, resilience, sleep strategies, Impact of Environment on a Child's Interaction and Attention, Primary Service Model, Facebook, maternal responsiveness, Using Daily Routines to encourage Language Development, Early On transitions, behavior, Strategies for Children with Autism, Musical Visits, Service Coordination in Team Meetings, and The Impact of Digital Technology and Social Media on Child Development.

Facebook: Please "like and share" our MAISD Early On and PCLG Facebook page.

Playgroups:

McNaughton Elementary-Tuesdays 9:30-11:00

Vestaburg Elementary-Tuesdays 9:30-11:00

Montcalm Area Career Center-Thursdays 9:30-11:00

Seiter Education Center-Fridays 9:30-11:00

You and Me" baby class: Seiter Education Center-Fridays 11:30-12:30

B. Executive & Communication: Nancy Secor

Reviewed the MCGSC 2017-18 Plan at Glance, reviewed the 2017 TAG grant, what has been done and what still needs to be accomplished. Also reviewed the 2018 TAG grant, to make sure nothing was missing to submit for 2018 funding.

C. Parent Leadership: Shannon Behrend

October- Ashley Wonsey, Natural Skin Care & Healing (with help from the bees): Ashley discussed the differences between organic, raw, pasteurized and other types of honey found on store shelves and with local vendors. She also discussed the importation process for honey a bit. Ashley provided lots of handouts, kids books and resources for families regarding honey. She brought the supplies for all the adults to make a honey mask to take home to try. 6. Cherri Bornman provided a musical story for the children in care. There were 18 children in care. **November-** 4 new members attending. 3 parents, 1 provider, Presentation: Tammie Windischhofer presented on becoming Gratitude Warriors. She helped parents become aware of their own feelings so they could tune into themselves and change their mindset to that of gratitude which then can translate to their children. She gave ways to encourage your child and better connect with them heart to heart and become more grateful for the parent child relationship.

D. Early Care & Education: Mindy Train

Winter Wear Drive collection until January 22nd, drop-off sites listed in the Directors Report. All donations will be given to DHHS.

Snowy Day Stories Event, partnering with Greenville Flat River Community Library on January 8th and Tamarack District Library in Lakeview on January 16th, to host an event, to help promote literacy and will be decorating snowmen and other fun crafts.

E. Family Wellness: Karen Marsman

We met on November 1st and discussed the Heritage Village Trick or Treat Event

- We gave out 400 dental bags, thanks in great part to Dr. Marshall, DDS in Sheridan, Lakeview Dental Associates and Dr. Saukas, DDS in Stanton.
- We also gave out about 160 books
- Anderson's Orchard donated a bushel of apples
- McDonald's in Stanton donated a case of apple slices
- We ran out in 45 minutes, so we could have easily done more
- In May we submitted a grant request from the West Michigan Dental Foundation. We received \$700.
- We also sent out request letters to area dentists and have received an additional \$50 from Dr. Wemmer, DDS in Howard City.
- Dr. Dockham's office in Stanton also donated toothbrushes and toothpaste.
- The requests recently went out, so we are hoping for more partnerships in the near future.
- Ready Packets from Family Futures was sent to some of our agency partners for distribution. These are excellent year by year guides for families.
- We have enough supplies for our Baby Shower Gift packs for 120 people. We are waiting on approval from the hospitals to dispense in their OB/GYN offices.
- We have created a new website addition for new parents. It is in the hand of our website designer, so we are just waiting for that to be completed. It will connect families to locations that may be able to answer the new parent questions they may have.
- Connections has come to a near stop with the number of enrollments. We are still trying to figure out how to get more families enrolled.

X. Roundtable Updates:

Bonnie Havlicek- Eat Healthy, Be Active Cookie matters classes, being offered in Greenville.

Cassie Davis- Keep spreading the word that MCGSC had a very up to date calendar and Facebook page

Karen Marsman- Partnerships with WIC has grown and very glad that they are able to use Alpha Family Centers space

Jennifer Peterman- MIHP Spectrum Health Charity Ball, December 17th at Fred Meijer Gardens. Also hiring a part time social worker.

Ron Simon- GLEN general Ed learning network monthly all 56 ISD, superintended lead. 3rd grade reading bill, reading now network, 4 schools participating.

Jennifer Stratton- FLU Clinic, MMDHD holiday office closure

Verna Carr- Shop small initiative, shop local this holiday. Singing, story time, gingerbread house decorating. Partner with elementary school foster grandparents listen to readers

RAVE- In need of household donations

Lillie McNeil- Great Start Quality nutrition education classes

XI. Principles of Collaboration and Feedback:

Questions/thoughts for LICC

- Good to know why and what they are

Questions/thought regarding GSRP Implementation Plan

- Always good to hear

Thought or needs that you have on participation the MCGSC today?

- Great to collaborate
- Love the communication

XII. Adjournment

Motion to adjourn, was made by Renae Caudill motion seconded by Mindy Train, all voted in favor, none opposed

Next Meeting Date: February 7th, 2018 11:30 am – 1:30 pm at the MAISD 621 New St Stanton

**Please see our website for the most updated calendar information at: www.GreatStartMontcalm.org



77 S. State
Stanton, MI 48888
(989) 831-4606 Ext 3
(989) 831-4540 Fax
www.montcalmcd.org

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#16

The Montcalm Conservation District Board of Directors met at the U.S.D.A. Service Center on Tuesday, December 12, 2017. Meeting called to order at 8:30 a.m. by Bruce Noll, Chairman.

DIRECTORS PRESENT: Bruce Noll, Mark Sabin, Steve Wyckoff, Chris Mark and Jed Welder. **OTHERS:** Judy Cloer Executive Director, Nicholas Sanchez, FAP Forester, Tony Wernette, MAEAP Technician, Jeremy Sova, NRCS District Conservationist, Frank Packard, NRCS Technician and John Johansen, County Commissioner.

PUBLIC COMMENT:

RECOGNITION OF GUESTS:

AGENDA: Motion by Wyckoff to approve the agenda, supported by Sabin, carried.

MINUTES AND TREASURER'S REPORT: Motion by Wyckoff to strike from the October minutes: Motion by Wyckoff to go into Public Hearing, supported by Welder, carried, and to approve the minutes after correction, supported by Sabin, carried. Motion by Wyckoff, to approve the treasurer's report, place on file, subject to audit and to pay the bills, supported by Welder, carried.

REPORTS:

OFFICER REPORTS:

CHAIRMAN: Jeremy, Nick and I made gave a presentation at the at Montcalm County's Economic Development Committee about local conservation efforts. Attended the benefit for the Paul Martin family. The support that they received from the residents of Montcalm County was outstanding.

VICE CHAIRMAN:

TREASURER: Discussed sending thank you letters to people who made major donations for the auction at the Annual Meeting. Motion by Sabin, supported by Wyckoff to send letters, carried. A Household Hazzard Waste collection will be held the first weekend in June. Discussed having a workshop in winter or early spring. With CWD being confirmed in Montcalm County it is important that we keep people informed. After more testing is done, Steve will contact John Niewoonder at the Flat River Game Area.

AGENCY:

NRCS: Assistance/Progress: Pre-construction meeting, payment for tile break, site visit-work on Roof Runoff Mgt/Underground Outlet, Dry Stack Waste Storage Facility has been completed, prescribed Grazing/Brush Management payment, 7 conservation planning, and FY 17 CSP Payments. Contract Management: Modifying contracts, Status Reviews/contract follow-up and Making Payments. Other Items of Interest: Frank and I attended the 3 day Cultural Resources Training, FY 18 Program Rollout, Diversity Day at Camp Grayling, and Districts Annual Meeting. Presented along with Nick and Bruce to the Economic Development Committee Mtg. Our office is currently going through a Field Office Appraisal. It is usually done every 5 years. We will have our Exit Meeting this Wednesday. Our EQIP sign-up dates have been announced. December 15 for the early signup, January 19 for the general sign-up. 17 deer have tested positive for CWD in Montcalm County so far (west of 66). 3 in Kent County.

DISTRICT: We took in \$1072 for our Auction at the Annual Meeting. After expenses were paid we had a total of \$1178.07. This was enough money to pay for a much needed new computer for Judy. The one she is using, which has to meet NRCS approval as they provided the programs, etc. is between 10-12 years old. The Haunted Forest generated \$774.34 after expenses.

We have 7 DEQ Notice of Authorization-placed on file.

FORESTRY ASSISTANCE PROGRAM FORESTER: Discussed 2018 Priorities and Goals for the Forestry Assistance Program covering Montcalm, Kent and Ionia counties. Media Occurrences: 2 month 6 quarter. Outreach events: 1 month 4 quarter. Landowner Site Visits: 4 month, 15 quarter. Referral to Private Sector: 2 month, 5 quarter. Referral to Public Sector: 4 month, 13 quarter. Qualified Forest Program Enrollments (landowners) 0 month, 2 quarter. Qualified Forest Program Enrollments (acres): 0 monthly, 533 quarterly. Wheels to Woods Field Trip Prep in Sparta. Sparta Hunting and Fishing Club-80 ac. Working with SHFC to get a forest management plan, brush management, Qualified Forest Program enrollment, and outreach 400+ members. Doing a presentation to the club board with KCD & NRCS Jan. 2nd. Tree Farm Committee: Nov. Quarterly Meeting: Elected to Secretary position-will no longer be regional chair. Winter Timber Harvests: Land Conservancy of West MI 24.7 acres, Lowell Schools 22.87 acres, landowners 44 acres and 50 acres. Regional Forest Work Referral Page (Montcalm, Kent, Ionia, Barry, Allegan, Ottawa, Oceana, Muskegon, Newaygo) Assisting with DEQ 319 Grant.

WERNETTE: WATER STEWARDSHIP TECHNICIAN: MAEAP Program. Year to date MAEAP Verfications-0, Farm Assessments-9
Recent MAEAP activities: Trainings: Program Rollout, MACD Winter Conference, and Cultural Resource Review Training.
Meetings: Farm Bureau State Annual, Montcalm Annual Meeting, quarterly review. Mecosta County: 2 landowners (Farmstead, Livestock, Cropping-A-Syst. Montcalm County: Water Monitoring samplesx3, landowner (Farmstead, Livestock, Cropping A-Syst.)
Recent District Activities: Tire Collection, Cultural resource reviews, eligibility and preapproval assistance, new website training and creation, Toolkit/folder clean up. Rusle/weps help for Osceola. Haunted Forest in Montcalm. No Till Drill rental coordination- more acres than last year. HHW collection. Apply for Conservation Grant through Mecosta Farm Bureau. \$2,000-monitoring water quality issues, lakeshore/waterways.

WYCKOFF: Flat River Watershed testing-picking out testing sights, 1 near Greenville and 1 near Six Lakes. Reaction from DEQ for Dairy Processing Plant coming in to Greenville. Concerned about the amount of waste. Greenville has applied to expand Solid Waste Plant.

-Attended Ducks Unlimited Fly In to Washington, D.C. Met with Representatives- Bill Huizenga, John Mollenar, Dan Kildee, Bob Bergman and Senator Debbie Stabenaw. All were on our side in regards to the Farm Bill, Conservation and especially CRP. GLRI was another concern, budget had been reduced to 0-now 300 million, as it was in the past.

-Millage-setting timelines for strategy, volunteer committees, putting together letters, etc. Our next meeting will be held at Farm Bureau office on January 9th at 5:30 p.m.

WELDER: Representing the District at MI Department of Health Committee (Gratiot, Clinton and Montcalm Counties). We will be meeting next month. I will report back to the District.

JOHANSEN-COUNTY COMMISSIONER: Planning Commission: Working on having 2 programs in the spring. On March 22, at Montcalm Community College, Jim Bryrum from Michigan Agri Business Association will be the speaker.

Discussed septic tank issues. Thanked Jed for being on the committee at the Health Department.

NEW BUSINESS:

ELECTION OF OFFICERS: Motion by Wyckoff to nominate Bruce Noll as Chairman, supported by Welder, Carried. Motion by Wyckoff to nominate Mark Sabin as Treasurer, supported by Welder, Carried. Motion by Wyckoff to nominate Chris Mark as Vice-Chairman, supported by Welder, Carried.

HAUNTED FOREST: Discussion took place about holding the Haunted Forester next year. The second week sometime between Saturday night and Monday more than half of our supplies and those that we had borrowed were stolen at the Model Forest. They had been left in totes under the pavilion for us to transport back to the office. All lights were also removed from the pavilion. Most of the items that were along the trail were still there. We could not believe that someone would do such a thing. It would be impossible to replace everything that was missing. After discussing this with the people we borrowed the supplies from and considering what we lost, it was felt that it would not be possible for us to continue. A motion was made by Welder to not have a Haunted Forest next year and give the remaining supplies to the people we had borrowed from, supported by Wyckoff, carried.

WILDLIFE & FORESTRY GUIDE UPDATE: Discussion about updating our guide to include MAEAP Program and adding more information to the rest of the Guide. We do realize at this time we would not have the money to print the new guide. We decide to update it electronically and make it available on line. Hopefully at a later date we will be able to print it.

MACD DUES: Motion by Wyckoff to pay dues in the amount of \$250.00 to MACD, supported by Sabin, Carried. Motion by Wyckoff to send a letter to MACD regarding our concerns, with copies to Rep. Jim Lower and Senator Judy Emmons, supported by Welder, Carried.

P.A. 116 APPLICATIONS:

Mary A. Sackett, 2207 E. Lake Montcalm Rd., Edmore, MI 48829. Home Township: Section 31: 88 acres in application, 65 acres tillable, 23 acres swamp & woods.

River Ridge Farms, Inc. 15585 68th Ave., Coopersville, MI 49404. Home Township: Section 6: 92 acres in application, 80 acres tillable, 12 acres other.

Having met the criteria for P.A. 116 applications, motion by Wyckoff, supported by Welder, carried to recommend the above property for Farmland Preservation, carried.

-Our next board meeting will be held at the U.S.D.A. Service Center on Tuesday, January 9, 2018 at 8:30 a.m.

-Chairman declare the meeting adjourned at 10:14 a.m.

Respectfully submitted by Cloer, Secretary.

MONTCALM CARE NETWORK
611 North State Street
Stanton, MI 48888
(989) 831-7520

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#17

The monthly meeting of the Montcalm Care Network Board was held December 19, 2017 at MCC Doser Room #303, 2800 College Drive, Sidney, MI 48885.

Chairperson John Johansen called the meeting to order at 5:01 p.m.

ROLL CALL

Members Present: John Johansen, Betty Kellenberger, Kathy Lobert, Jack McCrackin, Kurt Peasley, Kelly Porter, Pam Sparks, Lisa Zunk

Absent: Lorna Grassley, Bob Kamphuis, Amanda Shaffer, Josh Stump

Others Present: Sally Culey, Julianna Kozara, Jim Wise, Tammy Quillan

APPROVAL OF THE AGENDA

Kelly Porter MOVE TO APPROVE THE AGENDA FOR DECEMBER 19,
Kathy Lobert 2017.
Motion carried.

MINUTES OF PREVIOUS MEETINGS

Kurt Peasley MOVE TO APPROVE THE MINUTES OF NOVEMBER 21,
Kathy Lobert 2017.
Motion carried.

PUBLIC COMMENTS

None

CONSENT AGENDA

Kurt Peasley MOVE TO APPROVE THE DECEMBER 19, 2017 CONSENT
Betty Kellenberger AGENDA.
Motion carried.

DIRECTOR'S REPORT

Kurt Peasley MOVE TO APPROVE THE DIRECTOR'S REPORT AS
Kathy Lobert PRESENTED.
Motion carried.

CHAIRPERSON'S REPORT

None

ONGOING ISSUES

Tammy Quillan reviewed ongoing issues at the state, regional and local level.

POLICY ISSUES

None

PROGRAM ISSUES

Pam Sparks
Betty Kellenberger

MOVE TO APPRVE AN AMENDMENT TO THE CONTRACT WITH GREENVILLE AFC FROM DECEMBER 1, 2017 TO SEPTEMBER 30, 2018 FOR AN ADDITIONAL \$20,000 AND A TOTAL NOT TO EXCEED \$178,914.
Motion carried.

Kathy Lobert
Kelly Porter

MOVE TO APPROVE AN AMENDMENT WITH MAIN STREET AFC FROM OCTOBER 1, 2017 TO SEPTEMBER 30, 2018 FOR AN ADDITIONAL \$39,000 AND A TOTAL NOT TO EXCEED \$60,000.
Motion carried.

Betty Kellenberger
Lisa Zunk

MOVE TO APPROVE A FY17 END OF YEAR CONTRACT ADJUSTMENT THROUGH SEPTEMBER 30, 2017 FOR FOREST VIEW HOSPITAL FOR AN ADDITIONAL \$21,000 AND A TOTAL NOT TO EXCEED \$221,000.
Motion carried.

Betty Kellenberger
Kathy Lobert

MOVE TO APPROVE THE STRATEGIC PLAN QUARTERLY STATUS REPORT AS PRESENTED.
Motion carried.

PERSONNEL ISSUES

None

FINANCE ISSUES

Jack McCrackin
Kelly Porter

MOVE TO APPROVE A LEASE WITH ISO GRAND RAPIDS REAL ESTATE FOR THE SPACE LOCATED AT 108 N. LAFAYETTE STREET, SUITE B, IN GREENVILLE FOR AN ADDITIONAL FIVE YEARS AT A MONTHLY RATE OF \$3,033.33 EFFECTIVE 11/1/17.

Motion carried.

LEGAL ISSUES

None

OLD BUSINESS

None

NEXT MONTH AGENDA ITEMS

None

ADJOURN

Meeting adjourned at 5:37 p.m.

Respectfully submitted,

Tammy Quillan
Recording Secretary

Kelly Porter
Board Secretary/Treasurer

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#18

Montcalm County Housing Commission
Meeting Minutes December 19, 2017

The meeting was called to order at 9:00a.m. by Chairman Richard Stevens. Commissioners present were Tom Lindeman, Paul Rehfus, and Jean Longoria. Additional attendees were MCHC Board Secretary Maria Page, Maintenance Technician Bruce MacTavish, and Ron Baker, County Commissioner.

People Present: No comment.

Chairman Stevens asked for approval of the November 28, 2017, Meeting Minutes. Longoria moved to accept the Meeting Minutes, seconded by Lindeman, ayes all.

Chairman Stevens asked for approval of the **November 2017** Public Housing Check Register #018065 - #018086, all deposits and withdrawals; and the Voucher Check Register #037922 - 038025, all deposits and withdrawals; **November 2017** Financial Reports. Discussion was made. Rehfus made a motion to approve the **November 2017** Check Registers and Financial Reports, seconded by Longoria, ayes all.

Director's Report: HCVP update/Voucher Utilization: Leased, 197, NEDs, 106, and Issued - 4. 2017 1099 IRS Forms will be mailed with January's HAP checks. Public Housing Program Occupancy Report: No vacancies; 509 Joy pending, liability date: 12/22/2017. Maintenance update by Bruce MacTavish: HQS Initial Inspection(s) continue to be a priority to meet our goal; Work Orders are taken care of as they come in; Bruce completed the REAC inspection on December 13, 2017, 2 items failed, they were repaired the same day; Bruce continues to work with the MCHC winter season upkeep.

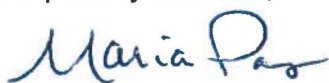
Old Business: Lien on the Stanton Property signed off and is now closed. Lien on the Sheridan Property is pending. MCHC Christmas Potluck and training for our tenants was scheduled on Friday, December 15, 2017 at Mulberry Estates. was great turn out, good food, and training included the Service/Assistant Animal and Out-of-Pocket medical expenses. Office staff Megan Miles attended the William McCarthy Event in behalf of the Housing Commission. MCHC participated in the Village of Howard City 2017 Adopt a Pole. Both events provided MCHC advertisement for the community. Resolution 12/2017, Write off Bad Debt Account. Lindeman made a motion to approve Resolution 12-2017 and second by Longoria, ayes all. 2018 Operating Budget/Section 8 HCVP Operating Budget, Resolution 12-2017-A, Rehfus made a motion to approve and seconded by Longoria, ayes all. Public Housing RAD is pending with HUD.

New Business: Effective 1/1/2018, MCHC Online Banking will be initiated for our Public Housing tenants and Voucher landlords. MCHC Security Benefit Retirement check was processed on December 20, 2017 for FYE 2017. MCHC Maintenance Purchase Order process will be initiated 1/1/2018. MCHC FY 2017 Inventory was completed by the Director and Maintenance. MCHC Service/Assistance Animal Policy is under the 30 day Tenant Review, no comments were received. This will be included in January's board meeting as a resolution. MCHC Board Memorandum was reviewed by the board and approved for the MCHC staff bonus. MCHC 2018 Board Meeting Schedule was reviewed by the board, discussion was made to update and correct. A new copy was emailed to the BOC. MCHC Quarterly Newsletter was included for board review.

People Present: No comment.

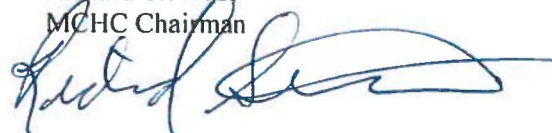
The next regular board meeting scheduled on **Tuesday, January 30, 2018 at 9am**. Rehfus moved to adjourn the meeting, seconded by Longoria, ayes all. The meeting adjourned at 9:50a.m.

Respectfully Submitted,



Maria Page, Board Secretary
Montcalm County Housing Commission

Richard Stevens
MCHC Chairman





**Montcalm Human
Services Coalition**
"Working Together, We Do More"

FEB 26 2018
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INFORMATION

#19

Minutes

Wednesday, January 3, 2018

9:00 – 11:00am

Montcalm Area ISD, Michigan Room, 621 New St., Stanton 48888

Members Present:

Alison Barberi, Kim Cain, Marcus Cheatham, Melissa Christensen, Esther Combs, Bonnie Havlicek, Christa Jerome, John Johansen, John Kroneck, Terri Legg, Amy Meinhardt, Phillip Millerov, Tammy Quillan, Kristie Scarffe, Michelle Seigo, Karen Sheets, Amanda Troyer, Jeff Wilhelm, Karl Yoder

Others Present:

Shannon Collin, EightCAP

Eric Hufnagel, Michigan Coalition Against Homelessness

Staff Present:

Mindy Train

Christensen called the meeting to order at 9:02 am

Public Comment:

Public comment was offered, none were given.

The collaborative introduced themselves to those in attendance.

Motioned by Marcus Cheatham supported by Terri Legg, to approve the minutes of the December 6, 2017 meeting as presented, Motion carried.

2016 Annual Report in Ending Homelessness in Michigan

Collaborative had a great conversation regarding homelessness in Montcalm County. Attached is the PowerPoint that was shared and below is the link, which contains the 2016 Annual Report Ending Homelessness in Michigan

http://www.michigan.gov/documents/mcteh/2016_Annual_Report_602458_7.pdf

"Does Anyone Have Anything to Share?"

Kim Cain- 2nd facility in Greenville open, houses 9 bedrooms. All the room for men are full, there is one family room available and many women rooms available.

Annual PIC count is coming up, last Wednesday in January. If you know where homeless people are living, please let Kim know. Survey will be going out to help find, homelessness in Montcalm County and surrounding counties.

Melissa Christensen- Food drive in April. MCC developed a Montcalm Promise, strategic plan that targets kids in kindergarten, funding for them to go to college, planting the seed early!

Phil Millerov- Montcalm Prevention Coalition increase access to youth, partnership with Cherry Health leadership training, 30 kids per meeting, and leaders in the school. In GPS Narcan is now available. Eight youth will be going to Washington DC in February. Montcalm Prevention Collaborative meetings Wednesday January 17th at 1pm at the MAISD

Karl Yoder- January 17th, Sheridan Hospital community wellness workshop. Show Me the Money 2/15/18 at Greenville High School

Bonnie Havlicek- Money management and home ownership classes available, visit <http://msue.anr.msu.edu/> for more information

Jeff Wilhelm- Ministerial Association continues to reach out to help assist with at least one homeless family each week

Esther Combs- Putting together a lunch, for local property owners, to help gain insight on problems with housing. Trauma champs are moving forward

John Johansen- Board committee assignments same as 2017. 9:30am, 2nd Monday of the month Health and Human Service Committee. 6pm, 4th Monday of the month board meeting

Karen Sheets- Commission on Aging, is celebrating Elvis's birthday on 1/8, 1/20 painting class, 1/31 Hawaiian lunch

Christa Jerome- Receive agreements for deliverable fuel

Terri Legg- Show Me the Money event 1/18/18 at Ionia High School and 2/15/18 at Greenville High School

Free Federal and State taxes, if you make less than \$66,000.

In need of volunteers for income tax program, UW will also be helping DHHS clients and assisting in the tax program.

Next Meeting Date

The next meeting is scheduled for Wednesday February 7, 2018 from 9:00am – 11:00am at the MAISD Office

Adjournment

Meeting adjourn at 11:01 am

Minutes Recorded By

Mindy Train

#20

IONIA/MONTCALM DISTRICT DHHS BOARD MEETING

January 4, 2018

Ionia County DHHS Office

Phone (616) 527-5200

MINUTES

PRESENT: Melvin Haga, Ann Ebenstein, Sandra Cook, Laura Linebaugh, John Johansen, Brenda Cowling-Cronk, Brian DeKraker, Michelle Seigo, Terese Gainer, Heather Arnold

GUESTS: Jed Welder, Mary Montgomery-Colvin, Judge Sykes

I. Call to Order

The meeting was called to order at 8:58 a.m. by Ms. Cook, Chairperson

II. Public Comment

III. Review of Agenda

IV. Review of December Minutes

Mr. DeKraker moved to approve the December meeting minutes/2nd Ms. Linebaugh. Motion was carried by voice vote.

V. Contracts

None

VI. New Business

A. Judge Sykes provided an overview of the adoption process from beginning to end. He also provided the Board with an overview of the collaboration between the court and the department. Judge Sykes discussed the importance of findings necessary for federal funding and provided some insight into the importance of partnering with local schools.

VII. Old Business

A. Board of Commissioners Liaison Update

1. Ms. Cowling-Cronk provided an update regarding the building add-on for the Circuit Court in Ionia and she indicated that the building is coming along. She further discussed the possibility of having a public defender office with the new construction.
2. Mr. Johansen provided an update regarding committee meetings and indicated that DHHS is welcome to present issues and concerns by attending the meeting the second Monday of the month at 9:30. Mr. Johansen briefly discussed the county child care fund and gave an overview of the conservation committee (Gratiot, Montcalm and Clinton counties).

B. Director Report

1. Staffing – Lead workers in Ionia & Montcalm will be posted very soon. Community Resource Coordinator position will be posted as well.
2. Strategic Plan – United Way will be organizing and coordinating the tax program this season.

- VIII. Ms. Cook explained what MCSSA is and indicated that the legislative conference is scheduled to take place in March.
- IX. Review of Financial and Statistical Reports
- A. Stats were reviewed and no concerns were noted.
- B. The board fund expenditures were reviewed and there were no questions or concerns.
- X. Correspondence
- XI. Issues and Concerns
- A. Ms. Ebenstein will be resigning her State Appointee position. She introduced the board to her potential replacement, Ms. Montgomery-Colvin. Mr. Beurer would need Ms. Ebenstein's Letter of Resignation and a Letter of Interest from Ms. Montgomery-Colvin.
- XII. Adjournment
- Ms. Linebaugh motioned to adjourn the meeting/2nd Mr. DeKraker. Motion approved.

Sandra Cook, Chairperson
Ionia/Montcalm District DHHS Board

Michelle Seigo, Secretary
Ionia/Montcalm District DHHS Board

#21

COMMUNITY CORRECTIONS ADVISORY BOARD MEETING
Friday, February 16, 2018 (12:00-1:15)

Members Present; Brian Waber, Honorable Suzanne Kreeger, Andrea Krause, Kevin Everingham, David Hancock, Tom Halsted, and guests; Duane Stanton, Renee Clute, Julie Marion, Kristie Scarffe and Dawn Kartonta (OCA/MDOC).

Members Absent: Belinda Chapin, Betty Kellenberger, Joe Patino, Elisabeth Waldon.

Meeting Called to order by Chairman Brian Waber

Review of the agenda presented, Andrea made a motion to accept, seconded by David, with all in favor.

The Chair asked for public comments, none given.

Reviewed previous meeting minutes and Andrea made a motion to accept them, Tom seconded, all in favor.

Meeting turned over to Kevin who discussed a minor current budget concern and the reason for the concern, a lack of sentenced female felons for classes. A breakdown of the current jail population of 20 females was reviewed, showing only 1 eligible. Dawn reviewed our approved grant application and noted that it was worded so eligibility may work as long as pretrial females were going into a cognitive class, they would be considered eligible. However our substance abuse class would not take females until they were sentenced. This gives us an opportunity to get a jail-based cognitive class started soon.

Chairman Waber discussed the loss of valued board member Terry King who had passed away recently. Kevin introduced the guests; Julie Marion and Kristie Scarffe from MIWorks, Renee Clute, CPS supervisor and Duane Stanton. Each guest gave a little information about themselves and questions were directed to them. Kevin then gave an overview of what the community corrections advisory board does and the programs they oversee and discussed the history of community corrections in Montcalm county. Judge Kreeger made a motion to recommend to the board of commissioners that Kristie Scarffe, Duane Stanton, Renee Clute, and Lori Shearer be approved as new CCAB members, seconded by David, with all voting members in favor.

Grant manger Dawn Karfonta from the Office of Community Alternatives, Dept. of Corrections, brought recent data that she presented showing that Montcalm county had met it's goals for our grant in all areas, and had even finally exceeded our goal for lowering our prison commitment rate. Having previously kept a steady prison commitment rate of about 33% for several years, our current rate is below 26%. She stated that this shows programming in Montcalm county is having a positive impact.

Next meeting date not set but recommended for some time in April.

Meeting adjourned 1:15

Kevin Everingham, CCAB Manager / Instructor
Montcalm Office of Community Corrections
Montcalm County Sheriff Department
649 N. State, Stanton, MI 48888

History of Community Corrections in Montcalm County

The Michigan Community Corrections act of **1988** (P.A. 511) established a statewide policy to develop and operate corrections programs for adult non-violent offenders who would otherwise be incarcerated. The original intent was to reduce prison commitments by controlling jail populations and offering sentencing alternatives for Judges.

In **1989** Montcalm County established a **Community Corrections Advisory Board (CCAB)** and began to operate community service work crews cleaning up trash and doing manual labor for non-profit agencies in our community. The first work crew supervisors were; Chuck Stull and Tom Barnwell.

In **1991** Kevin Everingham began working for the Montcalm Sheriff Dept. as a work crew supervisor, running the one community corrections program that we had.

In **1992** the county, worried about possible liability issues decided to turn over community corrections management to the non-profit agency, EightCAP. They were the fiscal agent for the grant and employer for program work crew supervisor and data input clerical.

In **1993** Kevin took over all management of programs as the grant coordinator/CCAB manger. Work began to expand programs with new ideas like; Day Reporting and management of local referrals to Residential substance abuse treatment programs.

In **1997**, Ionia county merged with Montcalm to form a two-county regional CCAB. The idea was that as a regional CCAB we may have more strength at State Board meetings. We had a grant coordinator, two work crew supervisors and a few part-time crew supervisors and a data entry person. Similar programs were offered in both counties including; Work Crews, Community Service placements, day-reporting, and residential treatment programs.

In **2003** Probation supervisor Ray Henning attended State training with the CCAB manger introducing a new "*what works*" programming idea; Cognitive Restructuring. We started using COMPAS assessments to determine eligibility of Cognitive program participants and started the first cognitive classes in Montcalm and Ionia counties.

In early **2004** after 7 years as a regional CCAB, Montcalm County initiated a split with Ionia County. The Ionia office was organized under the Ionia Sheriff Dept. Montcalm remained with EightCAP.

In **2005** the State began to reduce funding for Work Crew type programs. A department of corrections grant manager said at a CCAB meeting that we could continue those services but it was unlikely that she would recommend State funding for them.

In **2006**, Montcalm CCAB was re-organized under its originator; The Montcalm Sheriff Dept.

By **2012** Montcalm Community Corrections was operating the following programs; A jail-based work Crew, Community Service Placements, Jail based Substance Abuse classes, Job Readiness Classes, Bond release drug testing program, Compas assessments and Cognitive classes.

By the end of fiscal year **2015** our CCAB was forced to eliminate all community service programs At that time, we had Cognitive programs in the jail and outside of the jail, job readiness program, Substance abuse class in the jail and drug testing.

In fiscal **2018**, due to the addition of separate female classes we were awarded our largest grant amount for program services, over \$95,000, not including allotted Residential Service State funds.

Montcalm County Community Corrections Advisory Board Members

	NAME	REPRESENTATION	eMAIL	AGENCY	ADDRESS	PHONE #
Board						
Coordinator	Kevin Everingham	Community Corrections Mgr.	keveringham@montcalm.us	Montcalm County Sheriff's Dept.	649 N. State Stanton MI	48888 989-831-7438
Board Chair	Brian Waber	Under Sheriff / JA	bwaber@montcalm.us	Montcalm County Sheriff's Dept	659 N State St Stanton MI	48888 989-831-7586
	Betty Kellenberger	Montcalm Commissioners	bikingberger@yahoo.com	Board of Commissioners	520 Pine St./Box648 Carson MI	48811 989-584-3484
	Belinda Chapin	Circuit Court Probation	chapinb@michigan.gov	Circuit Court Probation Dept.	627 N. State St. Stanton MI	48888 989-831-7352
	Don Hemingsen	64B District Judge	JHemingsen@montcalm.us	Montcalm County 64B Dist. Court	617 N State St Stanton MI	48888 989-831-7458
	Andrea Krause	Prosecutor's Office	akrause@montcalm.us	Montcalm County Prosecutor	621 N State St Stanton MI	48888 989-831-7324
	Joe Patino	Stanton Chief of Police	stpolice@casair.net	Stanton Police	Stanton MI	48888
	Suzanne Kreeger	8th Circuit Judge	skreeger@montcalm.us	8th Circuit Court	631 N State St Stanton MI	48888 989-831-7363
	Charles Simon III	Probate Judge	csimon@montcalm.us	Probate Court		
	Renee Clute	Community Aid Agency	cluter2@michigan.gov	Montcalm County DHHS	609 N. State St. Stanton MI	48888 989-831-8512
	David Hancock	Business Community	d.a.hancock@charter.net	Colonial House Real Estate Co.	Sheridan MI	48884 989-291-5338
	Duane Stanton	Public Representative	revduane8@gmail.com	public representative	194 El Nora Six Lakes MI	48886 989-317-7921
	Elisabeth Waldon	Media Representative	ewaldon@staffordgroup.com			
	Lori Shearer	Defense Attorney	lorijshearer@yahoo.com	Defense Attorney	300 N. State Stanton MI	48888 989-831-7775
	Kristie Scarffe	Workforce Development	kscarffe@westmiworks.org	West Michigan Works	114 S. Greenville W Greenville MI	48838 616-430-3261
Ex-Officio &						
Alternate						
Members:	Julie Marion	MIWorks /alternate			Ionia MI	
	Thomas Halsted	Probation/Parole Supervisor	halstedt@michigan.gov	Probation/Parole Office	627 N. State St. Stanton MI	48888 989-831-7351
	Ron Shafer	Circuit Court Judge	rshafer@montcalm.us	8th Circuit Court	631 N State St	

Names in RED are new recommendations to the board of commissioners

STATE OF MICHIGAN



THE CIRCUIT COURT
8TH JUDICIAL CIRCUIT
IONIA AND MONTCALM COUNTIES

SUZANNE HOSETH KREEGER
CIRCUIT JUDGE

COPY FOR YOUR
INFORMATION

FEB 26 2018

#22

RACHELLE THOMAS
COURT ADMINISTRATOR
STANTON (989) 831-736
IONIA (616) 527-5315

January 19, 2018

Mr. Bruce Kilmer
State Court Regional Administrator
P.O. Box 750
Mt. Pleasant, MI 48804-0750

Re: Chief Judge Pro Tempore

Dear Mr. Kilmer,

Please be advised that pursuant to MCR 8.110 (B) (2), I, appoint the Honorable Ronald J. Schafer, to be the Chief Judge Pro Tempore of the 8th Circuit Court.

Should you need anything further in this regard, please feel free to contact me. Thank you.

Sincerely,

Suzanne Hoseth Kreeger
8th Circuit Chief Judge

cc: Hon. Ronald J. Schafer
Hon. Donald R. Hemingsen
Hon. Raymond P. Voet
Hon. Charles W. Simon, III
Hon. Robert S. Sykes, Jr

Minutes of a regular meeting of the Wexford County Board of Commissioners, held at the Wexford County Courthouse, 437 E. Division St., Cadillac, Michigan on the seventeenth day of January, 2018, at 5:30 p.m.

FEB 26 2018

PRESENT: Michael MacCready, Leslie Housler, Robert Hilty, Michael Bengelink, Michael Bush, Julie Theobald, Gary Taylor, Judy Nichols, and Bill Goodwill;

ABSENT: None

The following preamble and resolution were offered by Commissioner Nichols and supported by Commissioner Goodwill.

RESOLUTION 18-04 OPPOSING HB 5096-5098

WHEREAS, HB 5096-5098 seek to amend various local government statutes and the County Road Law in a way that would significantly reduce the ability of local governments, county road agencies, and county drain commissions to charge adequate fees, provide safe and reasonable criteria to access public jurisdictions, and collect adequate bonding should these properties be damaged and need restoration from telecommunications providers and their contractors that wish to work, install, and maintain cable, fiber optics, extended poles/antennas, towers and power units on public properties; and

WHEREAS, the effect of these bills would force local governments, county road agencies, public works departments, and drain commissions to subsidize telecommunications with local and Michigan Transportation funds; and

WHEREAS, as legal guardians of the public property and road right-of-way, local governments, county road agencies, and drain commissions must ensure work in their jurisdictions is performed safely, does not damage our infrastructure, and meets engineering standards (above/below ground), along with federal and state requirements; and

WHEREAS, local governments and county road agencies do not profit by issuing permits, but simply recover the costs of issuing permits, making site inspections, and performing related tasks; and when the project is completed, funds should be reconciled with the permit holder; and

WHEREAS, HB 5096-5098 limit fees to \$300 per permit or \$1,000 on multiple projects; and

WHEREAS, such a "one-size-fits-all" fee does not account for the type of work planned in a rural or urban setting, nor does it consider the risks a project may pose, and in general the Bills supplant engineering-based management with a "cookie-cutter" approach that puts public resources and workers at risk; and

WHEREAS, HB 5096-5098 limit security/bonding to \$20,000 regardless of the potential risk and damage beyond that amount, rural vs. urban setting, and requires that bonds be returned within 60 days after a project is completed, even if damage is being contested; and

WHEREAS, these Bills do not take into consideration the statewide ramifications and precedent that these bills would create; and

WHEREAS, that while the telecommunications industry may be able to point to isolated instances of local obstacles, it is certainly not a statewide problem; and

NOW, THEREFORE, BE IT RESOLVED, that the Wexford County Board of Commissioners opposes HB 5096-5098 and strongly urges State Representative Hoytenga and Senator Booher to oppose HB 5096-5098 as well.

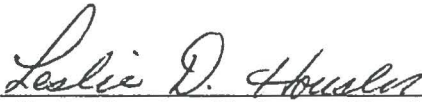
BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to Governor Snyder, Representative Hoytenga, Senator Booher, the Michigan Association of Counties, and the other 82 counties.

A ROLL CALL VOTE WAS TAKEN AS FOLLOWS:

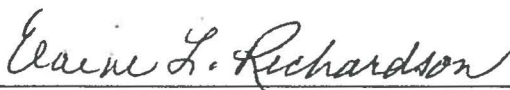
AYES: Taylor, Nichols, Goodwill, Hilty, Bush, Theobald, and Housler;

NAYS: MacCready and Bengelink

RESOLUTION DECLARED ADOPTED.



Leslie D. Housler, Chairman, Wexford County Board of Commissioners



Elaine L. Richardson, County Clerk

STATE OF MICHIGAN)
)ss
COUNTY OF WEXFORD)

I hereby certify that the forgoing is a true and complete copy of the Resolution 18-04 adopted by the County Board of Commissioners of Wexford County at a regular meeting held on January 17, 2018, and I further certify that public notice of such meeting was given as provided by law.



Elaine L. Richardson, County Clerk

GOGEBIC COUNTY BOARD OF COMMISSIONERS

RESOLUTION 2018-01

FEB 26 2018

WHEREAS, HB 5096-5098 seek to amend various local government statutes and the County Road Law in a way that would significantly reduce the ability of local governments, county road agencies, and county drain commissions to charge adequate fees, provide safe and reasonable criteria to access public jurisdictions, and collect adequate bonding should these properties be damaged and need restoration from telecommunication providers and their contractors that wish to work, install, and maintain cable, fiber optics, extended poles/antennas, towers, and power units on public properties; and

WHEREAS, the effect of these bills would force local governments, county road agencies, public works departments, and drain commissions to subsidize telecommunications with local and Michigan Transportation funds; and

WHEREAS, as legal guardians of the public property and road right-of-way, local governments, county road agencies and drain commissions must ensure work in their jurisdictions is performed safely, does not damage our infrastructure, and meets engineering standards (above/below ground), along with federal and state requirements; and

WHEREAS, local governments and county road agencies do not profit by issuing permits, but simply recover the costs of issuing permits, making site inspections, and performing related tasks; and when the project is completed, funds should be reconciled with the permit holder; and

WHEREAS, HB 5096-5098 limit fees to \$300 per permit or \$ 1,000 on multiple projects; and

WHEREAS, this fee system with HB 5096-5098 has the potential to become an unfunded mandate; and

WHEREAS, such a "one-size-fits-all" fee does not account for the type of work planned in a rural or urban setting, nor does it consider the risks a project may pose, and in general the Bills supplant engineering-based management with a "cookie-cutter" approach that puts public resources and workers at risk; and

WHEREAS, HB 5096-5098 limit security/bonding to \$20,000 regardless of the potential risk and damage beyond that amount, rural vs. urban setting, and requires that bonds be returned within 60 days after a project is completed, even if damage is being contested; and

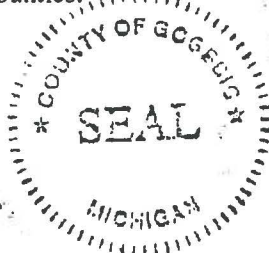
WHEREAS, these Bills do not take into consideration the statewide ramifications and precedent that these bills would create; and

WHEREAS, that while the telecommunications industry may be able to point to isolated instances of local obstacles, it is certainly not a statewide problem; now

THEREFORE, BE IT RESOLVED, that the Gogebic County Board of Commissioners opposes HB 5096-5098 and strongly urges State Representative Scott Dianda and Senator Tom Casperson to oppose HB 5096-5098 as well; and

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to Governor Snyder, Representative Scott Dianda, Senator Tom Casperson, the Michigan Association of Counties, and the other 82 counties.

Adopted January 24, 2018



**MONTCALM COUNTY PLANNING COMMISSION
MINUTES**

Monday, January 22, 2018 3:30 p.m.
3rd Floor Conference Room, Administrative Building
211 W. Main Street, Stanton, MI 48888

Members Present: Mike Scott
 John Johansen
 Linda Weger
 Bruce Noll
 Chuck Hill
 Tom Porter
 Lonnie Smith
 Rob Spohr

Members Absent: Amy Meinhardt
 Lonnie Smith

Others Present Michelle Becker
 Deb Ballard
 Mike Kalka

Michelle Becker called the meeting to order at 3:30 p.m.

Michelle led the group in the pledge.

Roll call was taken and a quorum was present.

Public comments were offered. None were given.

Michelle Becker stated she would take nominations for the position of Chairperson. John Johansen placed the name of Mike Scott into nomination with the support of Linda Weger.

Motioned by Bruce Noll, supported by Tom Porter, to close nominations and cast a unanimous ballot for Mike Scott as Chairman. Motion carried with Mike Scott abstaining.

The meeting was then turned over to Chairman Scott. Chairman Scott stated that he would accept nominations for the position of Vice-Chairperson. Linda Weger placed the name of Tom Porter into nomination with the support of John Johansen.

Motioned by Bruce Noll, supported by Rob Spohr, to close nominations and cast a unanimous ballot for Tom Porter as Vice-Chairman. Motion carried.

Chairman Scott stated that he would accept nominations for the position of Secretary. John Johansen placed the name of Linda Weger into nomination with the support of Bruce Noll.

Motioned by John Johansen, supported by Tom Porter, to close nominations and cast a unanimous ballot for Linda Weger as Secretary. Motion carried.

Motioned by Bruce Noll, supported by Linda Weger, to approve the minutes from December 4, 2017. Motion carried.

Motioned by Bruce Noll, supported by John Johansen, to approve the amended agenda with the addition under New Business of Item #1, Richland Township Zoning Ordinance Changes. Motion carried.

Secretary Report – nothing to report.

Training Report – nothing to report.

Old Business – The committee discussed the upcoming training seminars. Mike Scott is preparing a flyer for distribution that he will be sent to the Lake boards and Townships as well as all committee members. Mike Scott will provide water and Rob Spohr will provide snacks for the training sessions.

The committee discussed the General Plan that was reviewed and needs to be updated. Mike Scott will prepare the document for review and Rob Spohr will assist with census information available from MCC. This will be on the next meeting agenda.

The committee discussed the compatibility of the Road Ordinance for non-zoned townships and the County Addressing Ordinance. Mike Kalka, Building Department, and Deb Ballard, Addressing Officer, were in attendance to give the following recommendation to the committee:

MONTCALM COUNTY PRIVATE ROADS AND DRIVES ORDINANCE:

Section 3. Definitions

- P. **Private Drive** - ~~A privately controlled and maintained easement, designed and maintained in compliance with the provisions of this Ordinance, that provides the means of access and frontage pursuant to underlying zoning district for two (2) to four (4) abutting residential lots. The term "drive" shall be synonymous with the terms street, avenue, place, way, lane, or boulevard.~~

A privately-controlled and maintained driveway servicing 2-4 parcels of land, dwellings, duplexes, or single principal buildings which provide access to a Public or Private Road in which one or all of the parcels, or dwellings are not visible from the road.

Section 9. Design Requirements for Private Roads and Private Drives

5. Any private road ~~or drive~~ which terminates at a dead-end shall have a means for vehicle turnaround by use of a cul-de-sac with a minimum seventy five (75) feet easement radius and fifty (50) foot drive surface radius.
10. The private road ~~or drive~~ shall be constructed with such storm water runoff, culverts, and drainage contours as required by the Road Commission and Drain Commissioner to ensure adequate drainage and runoff. In the event that the proposed drainage and storm water management plan does not result in outlet to a County drain, the Building Official may seek review by an engineering consultant to ensure the intent of the published rules of the Drain Commissioner are satisfied.
13. All private drives shall comply with the Montcalm County Road Commission standards for residential driveways. All private drives shall comply with all regulations as required by the Montcalm County Address Ordinance, Montcalm County Drain Commission, & DEQ, and any other state and local laws, ordinances, and regulations.

MONTCALM COUNTY ADDRESS ORDINANCE:

Section 3.05 Private Drives

~~Private drives, whether pre-existing or created after the adoption of this Ordinance shall be named when two (2) or more addresses served by the private drive exist or are established. If the previous addresses were numbered on the adjoining road they shall be changed to appropriate addresses using the private drive name.~~

Private drives, whether pre-existing or created after the adoption of this Ordinance shall be named when 2-4 addresses are served and any of the building cannot be seen from the roadway from either direction. If the previous addresses were numbered on the adjoining road they shall be changed to appropriate addresses using the private drive name.

The committee recommends to the full board to hold a public hearing regarding changes to the Montcalm County Private Roads and Drives Ordinance and Montcalm County Address Ordinance.

New Business –The committee received a copy of the proposed changes to the Zoning Ordinance for Richland Township. The correspondence was received today and committee members will review over the next few weeks and email questions or concerns to the chair who will send a letter to Richland Township thanking them for the correspondence.

Public comments were offered. Commissioner Johansen passed out a report from WMRPC that listed Federal Grant issued and the amount each county has received in EDA Grants. Montcalm County has had 10 projects totaling \$7,589,517 in EDA funding with Greenville receiving more grants in dollar value than any other jurisdiction in the State of Michigan. WMRPC has been very valuable resource to Montcalm County.

The next meeting is scheduled for April 16, 2018 at 3:30 p.m.

Meeting adjourned at 3:58 p.m.

Respectfully submitted,

Linda Weger, Secretary

Mike Scott, Chair

LAW ENFORCEMENT & COURTS COMMITTEE MINUTES

Monday, February 12, 2018, 9:00 a.m.
Jack Van Harn Board of Commissioners Room
Administrative Building

The meeting was called to order by Chair Betty Kellenberger at 9:00 a.m. Roll call was taken.

Members Present: Betty Kellenberger, Chair
 Tom Porter, Vice Chair
 Tom Lindeman
 Ron Retzloff

Members Absent: Ron Baker

Other in Present:	Bob Clingenpeel	Elisabeth Waldon	John Johansen
	Michelle Becker	Joe Tilton	Ron Braman
	Pat Carr	JoAnne Vukin	Angela Hollinshead

Public Comments were offered. None were given.

The committee received an update on the Indigent Defense from Bob Clingenpeel, County Controller. The first plan submitted was denied with no explanation; Mr. Clingenpeel has been in contact with Chris Dennie, Regional Manager of the Michigan Indigent Defense Commission. A Public Defender/Administrator Model plan will be submitted by February 20, 2018. Mr. Clingenpeel expressed concern with funding the state initially indicated would be available but does not appear in the Governor's budget. Counties may be expected to absorb more of the cost than initially projected.

Angela Hollinshead, President of the Human Society of Mid-Michigan, was in attendance to give an update on their programs. Ms. Hollinshead first thanked the committee for use of the facility formerly known as the Animal Shelter. Ms. Hollinshead shared they have taken in 122 animals since October 1, 2017, and are currently offering a pet food pantry for anyone in need of food for their pets. To date, they have given away 3,182 pounds of dog and cat food and will be offering assistance in local communities over the next few months. Ms. Hollinshead has received a grant in the amount of \$6,300 for a spay/neuter voucher system that would assist families on a limited income, veterans and senior citizens. Ms. Hollinshead indicated she would like to collaborate with the county for involvement with funding dollars the county may have that is earmarked for spay and neutering services. Ms. Hollinshead also informed the committee that Tom Clark, Gratiot County Animal Control Director, has a key to the building to drop off animals after hours if necessary. Committee members were encouraged to visit the website for further information on upcoming events and programs at www.midmichiganhumane.org.

Controller Updates – None were given.

Public comments were offered. None were given.

Meeting adjourned at 9:20 a.m.

Respectfully submitted,

Betty Kellenberger, Chair

HEALTH & HUMAN SERVICES COMMITTEE MINUTES

Monday, February 12, 2018, 9:30 a.m.
Jack VanHarn Board of Commissioners Room
Administrative Building, 211 W. Main Street, Stanton

Meeting called to order at 9:30 a.m. by Chair Tom Lindeman. Roll call was taken.

Members Present: Tom Lindeman, Chair
Jeremy Miller, Vice Chair
Ron Braman

Members Absent: Ron Baker
Tom Porter

Others present: Bob Clingenpeel Dave Feldpausch John Johanson
Michelle Becker Elisabeth Walden Betty Kellenberger
Pat Carr Joe Tilton

Public comments were offered. None were given.

Dave Feldpausch, EMS Director, reviewed the following reports with the committee:

- Response Times for January
- Mutual Aid Reports for January
- EMS Summary for January
- Quality Improvement Questionnaires

Mr. Feldpausch reported EMS received a record breaking 885 calls in the month of January. Mr. Feldpausch indicated there was an addition unit staffed 22 of the 31 days in January to assist in handling calls. Mr. Feldpausch had no explanation for the rise in call volume and will continue to work on additional staffing.

Mr. Feldpausch also gave an update on Emergency Management. Jerry McCoy, Assistant Emergency Management Coordinator, is working on the Hazard Mitigation Plan, updating the 302 Site Plan and has an EOC exercise schedule for June. Mr. Feldpausch expressed his appreciation to the committee for approving the position of an assistant coordinator.

Controller Updates – None were given.

Public comments were offered. None were given.

Meeting adjourned at 9:41 a.m.

Respectfully submitted,

Tom Lindeman, Chair

ECONOMIC DEVELOPMENT & PHYSICAL RESOURCES COMMITTEE MINUTES

Monday, February 12, 2018, 10:00 a.m.
Jack VanHarn Board of Commissioners Room
Administrative Building, 211 W. Main Street, Stanton

The meeting was called to order by Chair John Johansen at 10:00 a.m. Roll call was taken.

Members Present: John Johansen, Chair
 Ron Braman, Vice Chair
 Tom Porter
 Jeremy Miller
 Tom Lindeman, Alternate

Members Absent:

Others present:	Bob Clingenpeel	Elisabeth Waldon	Betty Kellenberger
	Michelle Becker	Joe Tilton	Kathy Jo VanderLaan
	Pat Carr	Amy Thomas	

Public comments were offered. None were given.

Amy Thomas, Montcalm County Central Dispatch Director, was in attendance to request use of County property for the Public Safety Celebration on May 19, 2018, from 9:00 a.m. to 12:00 p.m. The celebration will highlight the resource Montcalm County offers and will have MSP, MCSO, Aero Med and the Road Commission in attendance. Ms. Thomas invited committee members to participate in the planning of the event and welcomes any suggestions they may offer.

The committee recommends to the full board to allow MCCDA to use county property for the Public Safety Celebration on May 19, 2018.

Kathy Jo VanderLaan, the Right Place, was in attendance to give an update on Montcalm Economic Alliance. Ms. VanderLaan explained the Right Place, Inc. and the Montcalm Economic Alliance formed a partnership to support economic growth in Montcalm County and encourage regional collaboration in West Michigan. Ms. VanderLaan reported the total economic impact amount of \$164,474,436.00 with a \$400,000.00 invested into economic development produced a return on investment of \$411:\$1. Ms. VanderLaan indicated most of the Alliance funding currently comes from municipalities and the Right Place has been successful for the last 30 years because private funding accounts for more than 80% of the budget. Ms. VanderLaan indicated meaningful connections with k-12 and involving students in manufacturing tours is another way they are working towards increasing a stronger awareness of manufacturing to our youth. The committee thanked Ms. VanderLaan for her presentation and appreciates her efforts in Montcalm County.

Commissioner Johansen updated the committee on Appeals for the Construction Ordinance previously handled by this committee that will now be handled by the Building Board of

Appeals. Commissioner Johansen reported he will be attending the MTA meeting this month and present the Remonumentation information from Tingley and Associates regarding 2018 work plan. Commissioner Johansen requested the 5-Year Capital Improvement Plan and Sale of County Properties be placed on next month's agenda. Mr. Clingenpeel offered he would have more to share regarding the cell tower project he has been working on for the past year.

Controller Updates – None were given.

Public comments were offered. None were given.

Meeting adjourned at 10:36 a.m.

Respectfully submitted,

John Johansen, Chair

FINANCE & PERSONNEL COMMITTEE MINUTES

Monday, February 12, 2018, 11:00 a.m.
3rd Floor Conference Room, Administrative Building
211 W. Main Street, Stanton, MI 48888

Meeting called to order by chair Ron Baker at 11:00 p.m. Roll call was taken.

Members Present: John Johansen, Vice Chair
Ron Retzloff
Betty Kellenberger
Jeremy Miller

Members Absent: Ron Baker, Chair

Others Present:	Bob Clingenpeel	Elisabeth Waldon	Lori Wilson
	Michelle Becker	Joe Tilton	Karen Sheets
	Pat Carr	JoAnne Vukin	Kay Vestergaard
	Brenda Taeter	Tom Porter	

Public comments were offered. None were given.

The committee reviewed the request from JoAnne Vukin, Treasurer, regarding hiring a Chief Deputy. Mrs. Vukin indicated her current Deputy Dorinda Kirshman is retiring April 30, 2018, and she would like approval to fill the position prior to Dorinda leaving to allow for training at an additional cost of no more than \$5,300.00. Mrs. Vukin indicated she can accommodate this expense within her budget.

The committee recommends to the full board to allow JoAnne Vukin to fill the Deputy position and hire prior to the currently Deputy retiring at an additional cost of no more than \$5,300.00.

The committee reviewed the request from David Feldpausch, EMS Director, regarding the sale of R-29, a 2009 F-250 quad cab long box with 52,000 miles VIN#FTSW21529EA94024. Mr. Feldpausch has estimated the value of \$12,000 if sent to auction. Several fire departments have shown interest in purchasing for a \$1.00. Mr. Feldpausch requested the fire chiefs decide where equipment is needed and Home Township was chosen.

The committee recommends to the full board to allow EMS to sell the 2009 F-250, VIN#FTSW21529EA94024, for \$1 to Home Township.

The committee reviewed the request from Kay Vestergaard, Equalization Director, regarding contracted appraisal study services. Ms. Vestergaard indicated this is the same services as in the past with Kent County involved and there is \$20,000.00 budget for the services.

The committee recommends to the full board to authorize the Director of Equalization and the Controller to enter into a contract for appraisal study services.

Budget Review – The committee reviewed the revenue and expense reports. Brenda Taeter, Chief Financial Officer, was in attendance to answer questions or concerns. Ms. Taeter indicated she is prepared for the 2017 audit scheduled to begin Tuesday, February 20, 2018.

Audit Claims - The committee reviewed the warrant reports.

The committee recommends approving warrant #021218 in the amount of \$352,020.71.

Controller Updates – None were given.

Public comments were offered. None were given.

Meeting adjourned at 11:20 a.m.

Respectfully submitted,

Ron Baker, Chair

**SOLID WASTE MANAGEMENT
PLANNING COMMITTEE
MINUTES**

Thursday, February 15, 2018 3:00 p.m.
County Administrative Building, 211 W. Main Street, Stanton, MI
Third Floor Conference Room

Members Present: Larry Engel
 Lonnie Smith
 Albert Hackbardt
 Roger Rockburn
 Mark Sabin
 Tom Lindeman
 Tom Porter
 Gary Holland
 John Van Tholen
 Don Smith
 Nancy Mills

Members Absent: Shay Gallagher
 Kathy Hyrnes

Staff Present: Cameron Tenwalde
 Michelle Becker
 Bob Clingenpeel

Others Present: Matt Biolette, Republic Services

Mark Sabin called the meeting to order at 3:00 p.m.

Mr. Sabin led the group in the Pledge of Allegiance and requested 15 seconds of silence to honor all affected by the school shooting in Florida.

Roll call was taken. A quorum was present.

Public comments were offered. None were given.

Motioned by Tom Porter, supported by Tom Lindeman, to accept the agenda for February 15, 2018.
Motion carried.

Motioned by Tom Lindeman, supported by Tom Porter, to approve the minutes from January 18, 2018.
Motion carried.

Coordinators Report: The Resource Recovery Coordinator Cameron Tenwalde reported on electronic recycling for January/February and recycle site activity. Electronic recycling has been slow and Cameron plans to do a press release to remind residents the service is available. Activity at recycle sites has been average with no major issues; the Stanton site has been moved to the Health Department parking lot which has created an issue with directing users to the recycle bins rather than the Health Department garbage bins.

Motioned by Lonnie Smith, supported by Tom Porter, to authorize Cameron to spend up \$50.00 to purchase directional signs for the new recycle site in the Stanton. Motion carried.

Recycling and Landfill Report: Roger Rockburn was in attendance and reported that February is tracking 450 ton over budget which is \$392 over budget. Mr. Rockburn explained how the tipping fees are determined; tonnage at the site multiplied by the consumer pricing index rate determines site host fees.

New Business: The committee discussed accepting tires at the HHW event scheduled in June and agreed it was well received at past events where \$2 was charged for each tire.

Motion by Tom Lindeman, supported by Larry Engel, to accept tires and the HHW event in June and charge \$2.00 per tire. Motion carried.

Lonnie Smith suggested we have further conversation at the next meeting about accepting electronics at the HHW event this year due to the number of participants that were turned away last year. The committee will discuss the site location for the event as well.

Old Business The committee reviewed the bids for recycle services received from Republic Services and Waste Management. Mark Sabin expressed his concern with the lack of required information in the bid from Waste Management and felt it was an incomplete bid and reminded the committee the bids were sealed bids. Committee members noted the large difference in the bid amounts and agreed.

The committee recommends to the full board to award the 3-year contract for recycling and cardboard to Republic Services.

Matt Biolette, Republic Services, explained to with the committee a billing error that was discovered in the amount of \$10,672.00 for 266 tons and would like to request payment for that amount. Mr. Biolette indicated he shared this with Mr. Clingenpeel for his reviewed as well.

Motion by Lonnie Smith, supported by Larry Engel, to pay the amount of \$10,672.00 to Republic Services. Motion carried.

Public comments were offered. Matt Biolette, Republic Services Municipal Services Manager, thanked the committee for allowing Republic to continue serving the county. Mark Sabin shared the Conservation District will again provide an Educational Day for 5th grade students in May of this year.

The next meeting is March 15, 2018.

Meeting adjourned at 3:45 p.m.

Respectfully Submitted,

Tom Porter, Secretary