

**Melrose Township Board of Trustees**  
**September 13, 2022 7:00 pm**

**Call to order:** V. Goodwin 7:03pm

Present: M.P. Goldich, S. Burr, D. Nowland, V. Goodwin, R. H. Berry

**Approval of the Agenda**

Motion to amend the agenda by adding discussion of building deep cleaning and Lee St. demolition, New Business add: Charter Communication Franchise, data drops in meeting room and Library board appointment,

Approve as amended.

Motion: V. Goodwin 2<sup>nd</sup> S. Burr approved 5/0

**Approval of minutes from previous meeting:**

**Minutes of the August 9, 2022 Regular Meeting**

Motion to approve the minutes of the August 9, 2022 Regular Board Meeting as amended by adding the WLWS clarification regarding the MISS DIG notification.

Motion: S. Burr 2<sup>nd</sup> M.P. Goldich approved 5/0

**Minutes of the August 23, 2022 Special Board Meeting**

Motion to approve the minutes of the August 23, 2022 Special Board Meeting as presented

Motion: D. Nowland 2<sup>nd</sup> S. Burr approved 5/0

**Guest – Michael Kendzierski- Eagle Scout project- eagle nesting platform**

Michael Kendzierski presented his Eagle Scout Project proposal. He plans to erect a nesting platform in the Township Park that would attract eagles or osprey, he has recruited help from Great Lakes Energy and Home Depot. Final site to be set with Supervisor Goodwin. Plan to complete the project the weekend of Oct. 1, 2022.

Motion to approve Michael Kendzierski's Eagle Scout project proposal to build and install a eagle nesting platform within the Melrose Township Park pending site approval by Supervisor Goodwin.

Motion: M. P. Goldich, 2<sup>nd</sup> D. Nowland approved 5/0

**Old Business**

- **Sewer Update** – V. Goodwin has met with Blake from USDA about the expansion. Blake recommended to start with Bond Council and seek other sources of funding.
- **Water Update** –communication was incorporated in the August 9, 2022 minutes. Questions about new fence at Walloon Lake Water System property were raised. Suggestion to request a copy of the Government notice he received stating he needed a fence to comply, to be placed in the property record file as it does not meet the zoning requirements.
- **Cemetery Ordinance update** working on it per D. Nowland
- **Mettler Lawsuit update**  
**Attorney communication** the next round of hearings are beginning. Could take a year until it is final.
- **Noise in the village issue**  
Last month the board agreed to review the draft from Bryan Graham using the reasonable Man Standard. Corrections of spelling were shared for section 2 & 5.  
Discussions proceeded.  
Motion to approve the Noise Ordinance prepared by Bryan Graham using the Reasonable Man Standard and during the hours between 10:00 pm and 7:00 am for enforcement.  
Motion: M.P. Goldich 2<sup>nd</sup> R. Hissong Berry  
Roll Call vote: S. Burr-N, M.P. Goldich- Y, D. Nowland- N, V. Goodwin-N, R. H. Berry-Y  
3-N 2- Y failed  
Question about a possible resolution requesting businesses to control the noise. V. Goodwin will contact B. Graham for a draft to be on the October agenda.  
Question about June meeting that did not have a Quorum. Communication within the Board needs to be more consistent.
- **Smith Street Easement agreement**

Waiting for opinion from Bryan Graham.

- **DDA By-Law amendment**  
Motion to approve the DDA By Law amendments as recommended by the DDA.  
Motion: M. P. Goldich 2<sup>nd</sup> D. Nowland approved 5/0
- **Lake treatment agreement EWM (Eurasian watermilfoil)**  
Motion to approve the EWM agreement with a 10-year renewal and strike other species.  
Motion: M.P. Goldich , 2<sup>nd</sup> S. Burr approved 5/0
- **T. Mackie replacement**  
Looking at BS&A accounting software Put on the October agenda  
No other decisions made.
- **Lee St. House demo schedule & Hall deep cleaning**  
Demo permit – we are exempt as governmental planning late Sept. to do.  
Deep cleaning for hall set for last week in Sept. it is on the hall calendar.

### **New Business**

- **Zoning Administration Agreement**  
Supervisor Goodwin contacted Becket & Raeder when the decline came in.  
Motion to rescind that portion of the Jan. 11, 2022 Township Board Motion “Motion to make the Zoning Administrator position an employment relationship and to direct the personnel committee to begin the recruitment process” that states make the Zoning Administrator position an employment relationship.  
Motion: V. Goodwin 2<sup>nd</sup> S. Burr approved 5/0

Motion to allow hiring a Zoning Administrator as either an employee or by a contract.

Motion: V. Goodwin 2<sup>nd</sup> D. Nowland approved 5/0

Motion to rescind the motion made at the August 23, 2022 Melrose Township Board Meeting that state “To seek an agreement with Beckett and Rader that would be modeled after the current Assessor contract having an employee of the Township and contracted services provided as the example for a period not to exceed 90 days for providing for Melrose Township effective Sept. 1, 2022.”

Motion to execute a contract between Melrose Township and Becket and Raeder, Inc. for Zoning Administrator services as of September 13, 2022. approved 5/0

Motion: V. Goodwin 2<sup>nd</sup> M. P. Goldich

- **Charter Communication Franchise**  
Motion to approve the Charter Communication Franchise as presented.  
Motion: S. Burr 2<sup>nd</sup> D. Nowland approved 5/0
- **Data Drops**  
Motion to authorize the installation of 2 data drops in large meeting room of the hall.  
Motion: R. H. Berry 2<sup>nd</sup> S. Burr approved 5/0
- **Library Board Appointment**  
Motion to appoint Leslie Cox Bourassa to serve on the Crooked Tree District Library Board completing the term that ends November 2024 as recommended by the Library Board.  
Motion: M. P. Goldich 2<sup>nd</sup> V. Goodwin approved 5/0
- **General fund reports**  
Motion to accept the financials as presented and pay all bills.  
Motion: M.P. Goldich 2<sup>nd</sup> S. Burr approved 5/0
- **Sewer fund reports** no report

**Zoning Administrators Report** no report

### **Assessors Report**

Training on the cloud based BS&A software. Working on the 20% evaluation reviews.

**Employee Grounds Report** no report

**Committee Reports**

- **Planning Commission** D. Nowland shared the included report.
- **Zoning Board of Appeals** no meeting
- **Road Committee** nothing much happening. Trees are down on Northshore area.
- **Park Committee** no report

**Fire Department** see included report

**DDA** meeting is set for next month

- **Library Board** Library Board positions are full. There is increased use and circulation.

**Correspondence**

- K. Stark Charlevoix County zoning concern
- Josephine Roberts letter zoning concern
- WLWS requested minute correction

**Public Comment** called for - none

**Adjournment 9:23 pm**