

**Melrose Township Planning Commission Minutes
Melrose Township Hall
Regular Meeting of April 25, 2022**

Administrative Note: Before the meeting was called to order Township Supervisor Vern Goodwin administered the Oath of Office to members Julie Christy and Charley Zimmer.

I. CALL TO ORDER / ROLL CALL

- A. Call to Order:** Acting Chair Charley Zimmer called the meeting to order at 5:53 PM.
- B. Members present:** Julie Christy, Dan Nowland, and Charley Zimmer.
- C. Members absent:** Bart Wangeman and Tim LaGasse (both excused).
- D. Staff present:** Zoning Administrator Vern Goodwin and Recording Secretary Tom Mackie.

II. APPROVAL OF AGENDA

The agenda was approved by consensus as presented

III. APPROVAL OF MINUTES

Dan Nowland motioned, Julie Christy seconded, to approve the March 28, 2022 meeting minutes as presented. All members present voted Yes, motion carried.

IV. NEW BUSINESS

A. Flywheeler Mass Gathering Permit:

Planning Commissioners reviewed an application by the Northern Michigan Antique Flywheelers dated March 30, 2022 for their annual show in July. The application was determined to be complete and the event would be consistent with prior years. They also noted provisions are planned for police and fire, sanitation facilities, parking, clean-up, noise control, and insurance consistent with their events in previous years.

Julie Christy motioned to recommend the Township Board of Trustees grant a Mass Gathering License to the Flywheelers for their annual show on July 28 through July 31, 2022 based on their completed application and long history of operation without problems or complaints. Seconded by Charley Zimmer. The motion was approved by a vote of all ayes.

V. UNFINISHED BUSINESS

A. Further Discussion Regarding Minimum Square Footage for a Residential Structure in the Farm and Forest (FF) District:

Vern noted this agenda item is part of a long-term effort to provide for reduced home sizes in the FF District and is still on the agenda for consideration.

B. Short Term Rentals

Vern reported the State Senate has still not acted on a House Bill that would preclude townships from regulating short-term rentals.

VI. OTHER COMMUNICATIONS / REPORTS

Vern provided current plans for a new gas station and convenience store at the old Ingalls property on US131. The Zoning Board of Appeals will meet on April 26 to render an opinion on the need for a front-yard variance before submitting an application to the Planning Commission.

Vern noted a new Land Division Ordinance will be presented to the Planning Commission at their May meeting.

An updated Zoning Ordinance book, and accompanying maps, will be available at the May meeting.

VII. ZONING BOARD OF APPEALS REPORT – None.

VIII. PLANNING COMMISSIONER COMMENTS: None.

IX. CITIZEN COMMENTS ON NON-AGENDA ITEMS: None

X. NEXT MEETING: Scheduled for Monday, May 23, 2022 at 5:30 PM.

XI. ADJOURNMENT: At 6:02 PM

Prepared by

Planning Commission Approval by:

Tom Mackie, Recording Secretary

Charley Zimmer, Secretary

Copies: Melrose Township Board, Planning Commission Members, www.melrosetwp.org