

Melrose Township

2022 / 2023

Budget

As Amended on 7/12/2022

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Approved at the Budget Hearing on 3/29/2022

Amended at the Regular Meeting of 7/12/2022

(Pay increase for Hourly Employees)

(Added \$8,000 to Planner Service for Park/Rec Plan)

(Added \$15,000 to DDA non-capital projects for boat sign repair)

MELROSE TWP
GENERAL FUND #101
 2022-2023 BUDGET

Amended at the
 Regular Meeting of 7/12/2022

	2020/2021 Budget (Final)	2021/2022 Budget (Original)	2021/2022 Budget (Final)	2022/2023 Budget
<u>Operating Revenue:</u>				
CURRENT PROP TAX	\$157,475	\$163,997	\$163,750	\$172,190
DELINQUENT PROP. TAXES	-\$285	\$0	\$2,200	\$0
DELINQUENT PERS. PROP. TAXES	\$374	\$0	\$0	\$0
S.E.T. TAX ADMINISTRATION	\$3,595	\$3,595	\$3,595	\$3,595
SWAMPLAND TAXES	\$13,000	\$13,000	\$13,000	\$13,000
COMMERCIAL FOREST RESERVE	\$165	\$165	\$148	\$145
ADMINISTRATIVE FEES ON TAXES	\$64,747	\$65,000	\$66,000	\$68,000
PENALTIES AND INTEREST ON TAX	\$3,562	\$1,000	\$2,142	\$1,000
STATE REVENUE SHARING	\$123,500	\$123,000	\$143,000	\$134,354
COUNTY GRANTS	\$0	\$0	\$0	\$10,000
ZONING FEES	\$10,800	\$10,000	\$18,250	\$17,000
REFUSE COLLECTION FEES	\$61,100	\$60,000	\$58,950	\$58,000
BOAT LAUNCH FEES	\$4,383	\$4,200	\$4,500	\$5,800
SCRAP METAL SALES	\$850	\$0	\$1,000	\$0
OTHER SALES AND FEES	\$0	\$0	\$300	\$0
CEMETERY FEES	\$350	\$0	\$1,050	\$0
SALE OF CEMETERY LOTS	\$480	\$0	\$530	\$0
INTEREST INCOME	\$670	\$650	\$1,400	\$1,000
RENT	\$500	\$750	\$1,825	\$1,500
METRO ACT GRANTS	\$4,000	\$4,000	\$4,300	\$4,000
MISCELLANEOUS	\$5,819	\$0	\$0	\$0
BANK FEE REIMBURSEMENTS	\$50	\$0		\$0
<u>Total Operating Revenue</u>	<u>\$455,135</u>	<u>\$449,357</u>	<u>\$485,940</u>	<u>\$489,584</u>

Operating Expense:

Activity				
101 TRUSTEE SALARIES	\$11,775	\$12,000	\$12,000	\$12,250
101 BOARD SUPPLIES	\$7,500	\$8,500	\$8,500	\$8,500
101 BOARD COMMUNICATION (TEL)	\$4,000	\$4,200	\$4,250	\$7,560
101 BOARD MISCELLANEOUS EXPENSES	\$6,800	\$0	\$2,800	\$0
Total Legislative				
171 SUPERVISOR SALARY	\$18,300	\$18,475	\$18,475	\$19,025
171 SUPERVISOR SUPPLIES	\$300	\$300	\$0	\$300
171 SUPERVISOR MISCELLANEOUS EXP.		\$0	\$0	\$0
Total Executive (Supervisor)				
191 BANK SERVICE CHARGES	\$0	\$0	\$64	\$100
215 CLERK SALARY	\$18,300	\$18,475	\$18,475	\$19,025
215 DEPUTY CLERK SALARY	\$10,500	\$13,000	\$10,600	\$12,100
215 CLERK SUPPLIES	\$3,200	\$3,500	\$2,100	\$2,200

MELROSE TWP
GENERAL FUND #101
 2022-2023 BUDGET

Amended at the
 Regular Meeting of 7/12/2022

	2020/2021 Budget (Final)	2021/2022 Budget (Original)	2021/2022 Budget (Final)	2022/2023 Budget
215 CLERK MISCELLANEOUS EXPENSE	\$0	\$1,500	\$0	\$0
223 AUDITING FEES	\$1,500	\$5,000	\$4,900	\$800
228 INFORMATION TECHNOLOGY WAGES	\$7,575	\$7,650	\$7,640	\$7,875
228 COMPUTER SERVICES	\$5,900	\$11,000	\$6,000	\$23,100
Total Financial & Tax Administration				
247 BOARD OF REVIEW SALARIES	\$875	\$2,000	\$830	\$1,200
247 BOARD OF REVIEW SUPPLIES	\$100	\$100	\$175	\$200
247 BOARD OF REVIEW MISC. EXP.	\$0	\$0	\$0	\$0
253 TREASURER SALARIES	\$18,300	\$18,475	\$18,475	\$19,025
253 DEPUTY TREASURER SALARY	\$3,785	\$3,825	\$3,825	\$3,950
253 TREASURER SUPPLIES	\$2,700	\$2,800	\$2,950	\$2,800
253 TREASURER MISC. EXPENSES	\$0	\$1,500	\$0	\$0
257 ASSESSOR-SALARY	\$19,300	\$12,125	\$12,125	\$12,500
257 ASSESSOR SUPPLIES	\$1,800	\$1,800	\$1,875	\$2,000
257 ASSESSOR-CONTRACTED SERVICES	\$5,000	\$12,000	\$12,000	\$12,000
257 ASSESSOR MISC. EXPENSES	\$200	\$200	\$0	\$0
Total General Government Control				
261 INSURANCE	\$18,000	\$18,200	\$17,200	\$18,200
261 PAYROLL TAXES	\$12,000	\$12,542	\$12,500	\$13,458
262 ELECTION WAGES	\$3,000	\$500	\$875	\$5,000
262 ELECTION SUPPLIES	\$1,500	\$750	\$850	\$3,800
262 ELECTION MISC. EXPENSES	\$0	\$0	\$0	\$0
265 BUILDING & GROUNDS SALARIES	\$3,000	\$3,200	\$3,200	\$3,725
265 BUILDING & GROUNDS SUPPLIES	\$1,800	\$1,800	\$1,800	\$1,800
265 BLDG & GROUNDS UTILITIES	\$5,500	\$5,500	\$5,400	\$5,500
265 BLDG & GRDS MAINT. & REPAIRS	\$1,800	\$2,000	\$200	\$20,000
265 BLDG & GROUNDS MISC. EXPENSES	\$0	\$0	\$0	\$0
266 LEGAL FEES	\$1,800	\$10,000	\$5,000	\$10,000
Total Other General Government				
441 PUBLIC WORKS FUEL	\$400	\$500	\$900	\$1,000
441 PUBLIC WORKS MAINT & REPAIR	\$2,000	\$1,500	\$350	\$1,500
448 STREET LIGHTING	\$5,625	\$5,700	\$4,400	\$5,000
528 TRANSFER STATION HAULING FEES	\$57,000	\$58,000	\$58,000	\$60,000
528 TRANSFER STATION SALARIES	\$13,200	\$13,100	\$10,750	\$12,500
528 TRANSFER STATION UTILITIES	\$1,400	\$1,500	\$2,100	\$2,300
567 CEMETERY SALARIES	\$3,250	\$3,300	\$3,500	\$4,100
567 CEMETERY SUPPLIES	\$175	\$200	\$0	\$200
567 CEMETERY REPAIRS & MAINT.	\$0	\$600	\$950	\$1,000
567 CEMETERY MISC. EXPENSES	\$0	\$0	\$0	\$0

MELROSE TWP
GENERAL FUND #101
 2022-2023 BUDGET

Amended at the
 Regular Meeting of 7/12/2022

	2020/2021 Budget (Final)	2021/2022 Budget (Original)	2021/2022 Budget (Final)	2022/2023 Budget
571 TWP. PROPERTY SALARIES	\$3,200	\$3,250	\$3,500	\$4,100
571 TWP PROPERTY SUPPLIES	\$600	\$750	\$2,175	\$2,175
571 TWP PROP. MAINT. & REPAIRS	\$2,300	\$2,500	\$1,400	\$2,500
571 TWP PROPERTY MISC. EXPENSES	\$0	\$0	\$0	\$0
Total Public Works				
701 PLANNING COMMISSION SALARIES	\$2,525	\$3,825	\$2,675	\$3,950
701 PLANNING COMMISSION SUPPLIES	\$125	\$300	\$435	\$350
701 PLANNING COMM. MISC. EXPENSES	\$0	\$0	\$0	\$0
702 ZBA SALARIES	\$1,150	\$2,300	\$2,225	\$2,375
702 ZBA SUPPLIES	\$150	\$300	\$265	\$300
702 ZBA MISCELLANEOUS EXPENSES	\$0	\$0	\$0	\$0
703 ZONING ADMINSTRATOR SALARY	\$33,375	\$33,375	\$25,050	\$24,000
703 PLANNER SERVICES	\$0	\$0	\$10,200	\$17,000
703 PLANNER/ZONER SUPPLIES	\$0	\$0	\$55	\$100
Total Community Development				
756 PARK SALARIES	\$5,800	\$5,900	\$6,700	\$7,800
756 PARK SUPPLIES	\$400	\$1,500	\$500	\$1,000
756 PARK UTILITIES	\$3,200	\$3,400	\$2,800	\$3,200
756 PARK MAINT & REPAIRS	\$3,500	\$1,500	\$1,000	\$1,500
756 PARK MISCELLANEOUS EXPENSES	\$0	\$0	\$0	\$0
756 PARK-REC PLAN PROJECTS	\$16,300	\$13,500	\$5,100	\$13,500
757 BOAT LAUNCH SALARIES	\$1,300	\$1,350	\$2,200	\$2,575
757 BOAT LAUNCH SUPPLIES	\$1,500	\$1,700	\$1,700	\$2,000
757 BOAT LAUNCH UTILITIES	\$2,750	\$3,000	\$2,750	\$3,000
757 BOAT LAUNCH MAINT & REPAIRS	\$0	\$300	\$0	\$0
757 BOAT LAUNCH MISCELLANEOUS	\$0	\$0	\$0	\$0
Total Recreation				
901 CAPITAL OUTLAY	\$12,000	\$183,800	\$6,800	\$203,700
<u>Total Operating Expense</u>	<u>\$369,335</u>	<u>\$559,867</u>	<u>\$353,564</u>	<u>\$630,718</u>
<u>Operating Income/(Loss)</u>	<u>\$85,800</u>	<u>-\$110,510</u>	<u>\$132,376</u>	<u>-\$141,134</u>
<u>Fund Balance - Beginning of Year</u>	<u>\$818,602</u>	<u>\$904,402</u>	<u>\$916,275</u>	<u>\$1,048,651</u>
<u>Fund Balance - End of Year</u>	<u>\$904,402</u>	<u>\$793,892</u>	<u>\$1,048,651</u>	<u>\$907,517</u>

MELROSE TOWNSHIP
AMBULANCE FUND
 2022-2023 BUDGET

Approved at the
 Budget Hearing of 3/29/2022

	2020/2021 Budget (Final)	2021/2022 Budget (Original)	2021/2022 Budget (Final)	2022/2023 Budget
<u>Operating Revenue:</u>				
CURRENT PROP TAX	\$41,350	\$43,080	\$43,000	\$45,232
DELINQUENT PERS. PROP. TAXES	\$43			
INTEREST INCOME	\$23	\$20	\$12	\$10
MISCELLANEOUS INCOME				
<u>Total Operating Revenue</u>	<u>\$41,416</u>	<u>\$43,100</u>	<u>\$43,012</u>	<u>\$45,242</u>
<u>Operating Expense:</u>				
AMBULANCE CONTRACTS				
Boyne City Ambulance	\$28,878	\$35,000	\$33,000	\$37,000
<u>Total Operating Expense</u>	<u>\$28,878</u>	<u>\$35,000</u>	<u>\$33,000</u>	<u>\$37,000</u>
<u>Operating Income/(Loss)</u>	<u>\$12,538</u>	<u>\$8,100</u>	<u>\$10,012</u>	<u>\$8,242</u>
<u>Fund Balance - Beginning of Year</u>	<u>\$35,405</u>	<u>\$47,943</u>	<u>\$47,958</u>	<u>\$57,970</u>
<u>Fund Balance - End of Year</u>	<u>\$47,943</u>	<u>\$56,043</u>	<u>\$57,970</u>	<u>\$66,212</u>

MELROSE TOWNSHIP
FIRE OPERATING FUND
 2022-2023 BUDGET

Approved at the
 Budget Hearing of 3/29/2022

	2020/2021 Budget (Final)	2021/2022 Budget (Original)	2021/2022 Budget (Final)	2022/2023 Budget
<u>Operating Revenue:</u>				
CURRENT PROP TAX	\$80,950	\$84,350	\$84,200	\$91,786
DELINQUENT PROP. TAXES				
DELINQUENT PERS. PROP. TAXES	\$97			
INTEREST INCOME	\$120	\$100	\$100	\$100
CHANDLER CONTRACT	\$4,000	\$4,000	\$4,000	\$4,000
MISCELLANEOUS INCOME	\$5,900		\$2,000	
<u>Total Operating Revenue</u>	<u>\$91,067</u>	<u>\$88,450</u>	<u>\$90,300</u>	<u>\$95,886</u>
<u>Operating Expense:</u>				
SALARIES	\$31,500	\$45,000	\$40,000	\$53,000
PAYROLL TAXES	\$2,394	\$3,443	\$3,100	\$4,050
FIRE OPERATING SUPPLIES	\$10,000	\$18,000	\$18,000	\$20,000
MEDICAL SUPPLIES	\$8,000	\$10,000	\$4,500	\$8,000
FUEL	\$600	\$1,500	\$850	\$1,500
REPAIR AND MAINTENANCE	\$3,000	\$10,000	\$4,000	\$10,000
INSURANCE	\$5,100	\$6,000	\$4,860	\$6,000
MISCELLANEOUS EXPENSES	\$1,300	\$500	\$50	\$500
FIRE HALL UTILITIES	\$3,300	\$3,500	\$3,500	\$4,000
FIRE HYDRANT EXPENSE	\$4,000	\$4,000	\$4,000	\$4,000
CAPITAL EXPENDITURES	\$0	\$0	\$4,428	\$40,000
<u>Total Operating Expense</u>	<u>\$69,194</u>	<u>\$101,943</u>	<u>\$87,288</u>	<u>\$151,050</u>
<u>Operating Income/(Loss)</u>	<u>\$21,873</u>	<u>-\$13,493</u>	<u>\$3,012</u>	<u>-\$55,164</u>
<u>Fund Balance - Beginning of Year</u>	<u>\$138,014</u>	<u>\$159,887</u>	<u>\$164,428</u>	<u>\$167,440</u>
<u>Fund Balance - End of Year</u>	<u>\$159,887</u>	<u>\$146,395</u>	<u>\$167,440</u>	<u>\$112,276</u>

MELROSE TOWNSHIP
FIRE SINKING FUND
 2022-2023 BUDGET

Approved at the
 Budget Hearing of 3/29/2022

	2020/2021 Budget (Final)	2021/2022 Budget (Original)	2021/2022 Budget (Final)	2022/2023 Budget
<u>Operating Revenue:</u>				
CURRENT PROP TAX	\$80,950	\$84,350	\$84,200	\$91,786
DELINQUENT PERS. PROP. TAX	\$97			
INTEREST INCOME	\$210		\$110	\$125
MISCELLANEOUS INCOME		\$20,000	\$20,000	
DEFERRED REVENUE	\$10,000	\$10,000	\$10,000	
<u>Total Operating Revenue</u>	<u>\$91,257</u>	<u>\$114,350</u>	<u>\$114,310</u>	<u>\$91,911</u>
<u>Operating Expense:</u>				
Equipment Purchases - Capital Outlay:				
New 1st Resp. Vehicle and Accessories	\$50,000	\$200,000	\$179,600	
Washer and Dryer	\$1,900			
New Brush Truck				\$60,000
Total Capital Outlay	\$51,900	\$200,000	\$179,600	\$60,000
Miscellaneous				
<u>Total Operating Expense</u>	<u>\$51,900</u>	<u>\$200,000</u>	<u>\$179,600</u>	<u>\$60,000</u>
<u>Operating Income/(Loss)</u>	<u>\$39,357</u>	<u>-\$85,650</u>	<u>-\$65,290</u>	<u>\$31,911</u>
<u>Fund Balance - Beginning of Year</u>	<u>\$269,168</u>	<u>\$308,525</u>	<u>\$308,583</u>	<u>\$243,293</u>
<u>Fund Balance - End of Year</u>	<u>\$308,525</u>	<u>\$222,875</u>	<u>\$243,293</u>	<u>\$275,204</u>

MELROSE TOWNSHIP
(2020) LOCAL ROAD FUND
 2022-2023 BUDGET

Approved at the
 Budget Hearing of 3/29/2022

	2020/2021 Budget (Final)	2021/2022 Budget (Original)	2021/2022 Actuals	2021/2022 Budget (Final)	2022/2023 Budget
<u>Operating Revenue:</u>					
CURRENT PROP TAX	\$165,475	\$172,320	\$172,117	\$172,000	\$180,929
DELINQUENT PERS. PROP. TAX	\$192				
INTEREST INCOME	\$185		\$423	\$420	\$100
<u>Total Operating Revenue</u>	<u>\$165,852</u>	<u>\$172,320</u>	<u>\$172,540</u>	<u>\$172,420</u>	<u>\$181,029</u>
<u>Operating Expense:</u>					
Road Construction - Capital Outlay:					
Fraley Road					\$45,000
Jenson Road Improvements	\$10,400				
Third Street	\$9,000	\$120,673	\$6,566	\$6,750	
First Street		\$37,521			
Road Repair & Maintenance-Non Capital:					
Brining	\$17,750	\$18,000	\$12,025	\$12,025	\$18,000
Tree Removal	\$6,375		\$2,200	\$2,200	
TRANSFER TO 2018 FUND		\$149,495	\$149,495	\$149,495	\$255,488
<u>Total Operating Expense</u>	<u>\$43,525</u>	<u>\$325,689</u>	<u>\$170,286</u>	<u>\$170,470</u>	<u>\$318,488</u>
<u>Operating Income/(Loss)</u>	<u>\$122,327</u>	<u>-\$153,369</u>	<u>\$2,254</u>	<u>\$1,950</u>	<u>-\$137,459</u>
<u>Fund Balance - Beginning of Year</u>	<u>\$202,777</u>	<u>\$325,104</u>	<u>\$325,690</u>	<u>\$325,690</u>	<u>\$327,640</u>
<u>Fund Balance - End of Year</u>	<u>\$325,104</u>	<u>\$171,735</u>	<u>\$327,944</u>	<u>\$327,640</u>	<u>\$190,181</u>

MELROSE TOWNSHIP
ROADS (2018)
 2022-2023 BUDGET

Approved at the
 Budget Hearing of 3/29/2022

	2020/2021 Budget (Final)	2021/2022 Budget (Original)	2020/2021 Budget (Final)	2021/2022 Budget
<u>Operating Revenue:</u>				
CURRENT PROP TAX	\$162,000	\$168,735	\$168,500	\$183,573
DELINQUENT PERS. PROP. TAXES	\$194			
INTEREST INCOME	\$165	\$50	\$300	\$100
COMMUNITY FOUNDATION GRANT				\$14,750
TRANSFER FROM 2020 FUND		\$149,495	\$149,495	\$255,488
<u>Total Operating Revenue</u>	<u>\$162,359</u>	<u>\$318,280</u>	<u>\$318,295</u>	<u>\$453,911</u>
<u>Operating Expense:</u>				
Road Construction - Capital Outlay:				
3rd St Reconstruction			\$110,975	\$14,750
Old State Road		\$537,891	\$425,750	
North Shore Drive				\$416,257
Road Repair and Maintenance-Non Capital:				
<u>Total Operating Expense</u>	<u>\$0</u>	<u>\$537,891</u>	<u>\$536,725</u>	<u>\$431,007</u>
<u>Operating Income/(Loss)</u>	<u>\$162,359</u>	<u>(\$219,611)</u>	<u>(\$218,430)</u>	<u>\$22,904</u>
<u>Fund Balance - Beginning of Year</u>	<u>\$225,938</u>	<u>\$388,297</u>	<u>\$388,340</u>	<u>\$169,910</u>
<u>Fund Balance - End of Year</u>	<u>\$388,297</u>	<u>\$168,686</u>	<u>\$169,910</u>	<u>\$192,814</u>

MELROSE TOWNSHIP

Amended at the
Regular Meeting of 7/12/2022

DDA FUND

2022-2023 BUDGET

	2020/2021	2021/2022	2021/2022	2022/2023
	Final	Budget	Final	2022/2023
	Budget	(Original)	Budget	Budget

Operating Revenue:

CURRENT TAX CAPTURE	\$99,450	\$97,063	\$92,844	\$131,985
INTEREST INCOME	\$190	\$125	\$145	
OTHER OPERATING REVENUE	\$1,891			

Total Operating Revenue

	\$101,531	\$97,188	\$92,989	\$131,985
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Operating Expense:

Depreciation Expense	\$33,850	\$36,000	\$36,600	\$38,000
Payroll Expense	\$3,415	\$3,450	\$3,450	\$3,550
Payroll Tax Expense	\$262	\$264	\$264	\$264
Auditing Fees		\$850	\$800	\$2,000
Contracted Snow Removal	\$1,500	\$1,500	\$1,600	\$2,000
Promotion - Brochures, Maps, Banners	\$3,675	\$6,300	\$350	\$12,600
Promotion - Village Lighting	\$5,200	\$2,500	\$1,600	\$3,500
Promotion - Shows and Events	\$2,300	\$16,600	\$7,000	\$12,470
Non-Capital Projects	\$3,200	\$3,000		\$15,000
Debt - Interest Expense	\$10,700	\$10,087	\$10,087	\$9,778
Annual Bond-Paying Agent Fee	\$500	\$500	\$500	\$500

Total Operating Expense

	\$64,602	\$81,051	\$62,251	\$99,662
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Operating Income/(Loss)

	\$36,929	\$16,137	\$30,738	\$32,323
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End Balance - Beginning of Year

	\$354,219	\$391,148	\$392,403	\$423,141
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End Balance - End of Year

	\$391,148	\$407,285	\$423,141	\$455,464
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Cash Balance \$193,557

Other Expenditures (Capital Investments & Debt)

Park Bathhouse Renovation		\$40,000	\$31,147	
Park Parking Lot Improvements		\$20,000	\$18,300	
Sidewalk Extention to US131				\$75,000
Walkable Museum Plan		\$31,000	\$26,750	
Hemmingway Statue	\$43,000			
River Boardwalk Planning				\$5,000
Principal Portion of Debt Payments	\$35,000	\$35,000	\$35,000	\$35,000
Total Capital Investments	\$78,000	\$126,000	\$111,197	\$115,000

Cash Flow:	Current Cash Balance	\$193,557
	Less Expenses (Without Depr.)	\$61,662
	Less Capital Investment	\$115,000
		\$16,895

MELROSE TOWNSHIP
BUILDING DEBT FUND
 2022-2023 BUDGET

Approved at the
 Budget Hearing of 3/29/2022

	2020/2021 Budget (Final)	2021/2022 Budget (Original)	2021/2022 Budget (Final)	2022/2023 Budget
<u>Operating Revenue:</u>				
CURRENT PROP TAX	\$52,050	\$54,092	\$54,025	\$58,467
DELINQUENT PERS. PROP. TAXES	\$75			
INTEREST INCOME	\$30	\$20	\$18	
<u>Total Operating Revenue</u>	\$52,155	\$54,112	\$54,043	\$58,467
<u>Operating Expense:</u>				
INTEREST (May & November)	\$20,100	\$18,611	\$18,611	\$17,124
PRINCIPLE PAYMENT (May)	\$30,000	\$35,000	\$35,000	\$35,000
SPECIAL PRINCIPLE PAYMENT				
<u>Total Operating Expenses</u>	\$50,100	\$53,611	\$53,611	\$52,124
<u>Operating Income/(Loss)</u>	\$2,055	\$501	\$432	\$6,344
<u>Fund Balance - Beginning of Year</u>	\$62,591	\$64,646	\$64,713	\$65,145
<u>Fund Balance - End of Year</u>	\$64,646	\$65,147	\$65,145	\$71,489

Note: Budgeted cash balance of \$70,050 available for this year's debt payments of \$52,744

Millage rate reduced from .5371 to .45 mills in 2014.
 Millage rate reduced from .45 to .40 in 2015
 Millage rate reduced from .40 to .38 in 2018
 Reduce Millage rate from .38 to .35 in 2019
 Reduce Millage rate from .35 to .30 in 2020

Future Payments:

2022	2027	\$54,456
2023	2028	\$52,544
2024	2029	\$55,525
2025	2030	\$53,400
2026	2031	\$56,169

MELROSE TOWNSHIP
SEWER FUND
 2022-2023 BUDGET

Approved at the
 Budget Hearing of 3/29/2022

	2020/2021 Budget (Final)	2021/2022 Budget (Original)	2021/2022 Budget (Final)	2022/2023 Budget
<u>Operating Revenue:</u>				
Ready to Serve Fees	\$21,698	\$21,984	\$22,750	\$24,240
Debt Retirement Fees	\$21,698	\$21,984	\$22,675	\$23,331
Customer Usage Fees	\$17,400	\$17,644	\$20,150	\$20,576
Tap-In Fees		\$33,250	\$19,950	\$26,600
Interest Revenue	\$200	\$10	\$14	\$10
Other Charges / Services	\$525	\$250	\$1,200	\$250
ARPA Funds				\$147,565
<u>Total Operating Revenue</u>	<u>\$61,521</u>	<u>\$95,122</u>	<u>\$86,739</u>	<u>\$242,572</u>
<u>Operating Expense:</u>				
Salary	\$1,550	\$1,580	\$1,580	\$1,625
Payroll Taxes	\$120	\$121	\$121	\$124
Office Supplies		\$75	\$120	\$75
Operating Supplies	\$15,800	\$15,000	\$15,000	\$15,000
Engineering Services	\$2,000	\$8,000	\$1,000	\$2,000
Legal Fees			\$0	
Auditing Fees	\$1,500	\$1,800	\$1,750	\$800
Insurance Expense	\$200	\$250	\$800	\$900
Utility Expenses	\$1,075	\$1,200	\$1,100	\$1,200
Repair and Maintenance	\$2,050	\$8,000	\$7,200	\$15,000
Depreciation Expense	\$19,500	\$20,000	\$19,675	\$20,000
Interest Expense	\$9,540	\$9,370	\$9,370	\$9,202
<u>Total Operating Expenses</u>	<u>\$53,335</u>	<u>\$65,396</u>	<u>\$57,716</u>	<u>\$65,926</u>
<u>Operating Income/(Loss)</u>	<u>\$8,186</u>	<u>\$29,726</u>	<u>\$29,023</u>	<u>\$176,646</u>
<u>Fund Balance - Beginning of Year</u>	<u>\$234,438</u>	<u>\$242,624</u>	<u>\$245,557</u>	<u>\$274,580</u>
<u>Fund Balance - End of Year</u>	<u>\$242,624</u>	<u>\$272,350</u>	<u>\$274,580</u>	<u>\$451,226</u>
<u>Capital Investments</u>				
Extention to Holms Rd Using AARPA funds				147,565

MELROSE TWP REVENUE PROJECTIONS
2022-2023 BUDGET

Approved at the
Budget Hearing of 3/29/2022

Taxable Values:

Gross Real Property Taxes:

L-4022 Total Taxable Value **\$186,885,865**
(Last Year Taxable: \$172,471,454)

DDA Capture:

Current Taxable Value \$15,941,069
Baseline 2004 \$4,622,494
Incremental Taxable Value \$11,318,575 (Prior year was \$7,988,166)

Personal Taxable Value \$8,005,700

	General Fund	Fire Operating	Fire Sinking	Roads (2018)	Local Roads (2020)	Debt Fund	Ambulance	Total
L-4029 Tax Rates (Anticipated Rates)	0.9380	0.5000	0.5000	1.0000	0.9856	0.3000	0.2464	4.4700
Gross Taxes Expected	\$175,297	\$93,443	\$93,443	\$186,886	\$184,194	\$56,066	\$46,048	\$835,377
Less Township Capture for DDA	-\$10,617	-\$5,659	-\$5,659	-\$11,319	-\$11,156	N/A	-\$2,789	-\$47,198
Net Real Property Taxes:	\$164,680	\$87,784	\$87,784	\$175,567	\$173,038	\$56,066	\$43,260	\$788,179
Anticipated Personal Tax Revenue	\$7,509	\$4,003	\$4,003	\$8,006	\$7,890	\$2,402	\$1,973	\$35,785
TOTAL TAX REVENUE BY FUND	\$172,190	\$91,786	\$91,786	\$183,573	\$180,929	\$58,467	\$45,232	\$823,964

DDA Revenue:

	Rate	Total
Township Funds		\$47,198
County Allocated	4.4500	\$50,368
County Roads	0.9926	\$11,235
County Transit	0.2483	\$2,810
Grandvue Operating	0.7500	\$8,489
County Recycling	0.1500	\$1,698
County Senior Citizen	0.6500	\$7,357
County Parks	0.1500	\$1,698
County Veterans	0.1000	\$1,132
County 911		\$0
Total DDA		\$131,985

Prior year (Reference) \$99,430

MELROSE TWP
SALARY SCHEDULE
 2022-2023 BUDGET

Amended at the
 Regular Meeting of 7/12/2022

Standard multiplier for 2022/2023

1.03

Hourly Employees

Rate per Hour

2021
Actuals

2021
%

Calculated for
2022

2022
Budget

\$15.45

\$17.91

Boat Launch

\$2,200

7.4%

\$2,550

\$2,575

Building and Grounds

\$3,200

10.7%

\$3,710

\$3,725

Township Properties

\$3,500

11.7%

\$4,057

\$4,100

Cemetery

\$3,500

11.7%

\$4,057

\$4,100

Transfer Station

\$10,750

36.0%

\$12,462

\$12,500

Park

\$6,700

22.4%

\$7,767

\$7,800

Total

\$29,850

100.0%

\$34,603

\$34,800

Deputy Clerk/Office

Rate per Hour

\$18.00

\$20.54

Annual

\$10,600

\$12,096

\$12,100

2021
Rate

2022
Rate

Calculated for
2022

2022
Budget

Board of Trustees - Monthly

\$371.39

\$382.53

\$12,241.01

\$12,250

Supervisor - Monthly

\$1,538.60

\$1,584.76

\$19,017.10

\$19,025

Clerk - Monthly

\$1,538.60

\$1,584.76

\$19,017.10

\$19,025

Treasurer - Monthly

\$1,538.60

\$1,584.76

\$19,017.10

\$19,025

Deputy Treasurer - Monthly

\$318.33

\$327.88

\$3,934.56

\$3,950

IT Specialist - Monthly

\$636.66

\$655.76

\$7,869.12

\$7,875

Assessor - Monthly

\$1,010.00

\$1,040.30

\$12,483.60

\$12,500

Zoning Administrator Salaries

\$2,781.00

\$2,000.00

\$24,000.00

\$24,000

Planner Services (non-Employee)

\$750.00

\$9,000.00

\$9,000

DDA Salary - Monthly

\$287.09

\$295.70

\$3,548.43

\$3,550

Sewer Fund Salary - Monthly

\$131.30

\$135.24

\$1,622.87

\$1,625

ZBA Members - Per Meeting

\$63.67

\$65.58

\$2,360.88

\$2,375

Planning Commission - Per Meeting

\$63.67

\$65.58

\$3,934.81

\$3,950

Board of Review - Per Hour

\$15.92

\$16.40

\$705.10

\$1,200

Elections - Per Hour

\$15.92

\$16.40

\$1,967.71

\$5,000

Part Time Employees - Per Hour

\$12.85 to \$15.45

\$13.25 to \$15.91

Fire Department: Quarterly

Qtrly '21

Qtrly '22

Annual

Annual

Fire Chief

\$2,124.79

\$2,188.53

\$8,754.13

\$8,775

Assistant Fire Chief

\$583.53

\$601.04

\$2,404.14

\$2,405

Medical Officer

\$1,625.00

\$1,673.75

\$6,695.00

\$4,000

Captain

\$233.44

\$240.44

\$961.77

\$975

Secretary/Treasurer

\$875.42

\$901.68

\$3,606.73

\$3,610

Hourly Rate for Drills & Incidents

\$13.39

\$13.79

\$26,259.40

\$32,235

Probationary Members

Minimum Wage of \$10.25 per Hour

\$1,000

\$53,000

Mileage Reimbursement

37 cents per mile

MELROSE TOWNSHIP SCHEDULE OF FEES

Approved at the
Budget Hearing of 3/29/2022

Effective April 1, 2022

Zoning Permits - based on new construction costs

Up to \$5,000 of construction cost \$25.00

Over \$5,000 is based on square footage:

New: \$170 base fee for up to 1200 square feet; then + \$0.10/sq. ft. above

Remodel: \$100 base fee for up to 600 square feet; then + \$0.10/sq. ft. above

After the Fact (Construction started before permit is issued)

Triple the regular permit fee

Waterfront Overlay Land Disturbance Permit

More than 50' from the lake and not involving removal of 2 or more trees over 3" in caliper \$25

All others \$100

Sign Permits

Signs up to 25 square feet: \$75

Signs over 25 square feet: \$100

Public Hearings:

Planning Commission,

Site plans up to 10 acres: \$450

Site plans over 10 acres: \$550

PUD Review

Preliminary Review \$450

Final Review: \$500

Special/Conditional Use Permit

\$500

Zoning Ordinance Amendments

\$600

Zoning Board of Appeals

\$600

Other Matters Requiring PC Hearing and 300' Notificati

\$600

Land Divisions

Full Planning Commission \$400

Zoning Admin. Action: \$150

Planning Commission Special Meeting

\$600

Administration Fees

Record research (per hour) . . . per FOIA requirement

Copy of Zoning Ordinance

Ordinance Only: \$25

Ordinance and Maps: \$40

Mass Gathering Permit

Non-Profit: \$60

For-Profit: \$110

Transfer Station

Single Bag Rate :Up to 15 gallon \$1

:16 to 30 gallon \$3

:31 to 50 gallon \$5

Commercial use per yard (Compactable) \$15

Non-compactibles per yard \$25

Grave Opening Fee

\$350

Cremains Opening Fee

\$50

Cemetery Burial Space

\$120

GAZEBO RENTAL

Township Resident / Property Owner: \$25

Non-Resident: \$40

TOWNSHIP HALL RENTAL (+ \$100 Refundable Depo:

\$50

Boat Ramp User Fees

Permit	Daily	Annual Resident	Annual Non-Resident	Annual Commercial
	\$5.00	\$20.00	\$30.00	\$500.00

Other Charges

Non-Sufficient Fund (NSF) Charge \$25.00 per returned check

Sewer Fund Charges

Ready-To-Serve Fee (per EDU) \$20.00

Debt Retirement (per EDU) \$19.25

Customer Usage (per 1,000 gallons) \$7.25

Tap-In Fee (per EDU) \$6,800

Interest Charge to Finance Tap-In Fee 3% finance charge for up to 48 months

Customer Account Late Fee 20% of outstanding balance after due date

Accounts 90 days in arrears will be subject to turn off.

Turn-on Fee to Reinstate Service \$250