

Melrose Township

2021 / 2022

Budget

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Approved at the Budget Hearing on 3/30/2021

MELROSE TWP
GENERAL FUND #101
 2021-2022 BUDGET

Approved at the
 Budget Hearing of 3/30/2021

	2019/2020 Budget (Final)	2020/2021 Budget (Original)	2020/2021 Budget (Final)	2021/2022 Budget
<u>Operating Revenue:</u>				
CURRENT PROP TAX	\$150,912	\$158,168	\$157,475	\$163,997
DELINQUENT PROP. TAXES			-\$285	\$0
DELINQUENT PERS. PROP. TAXES			\$374	\$0
S.E.T. TAX ADMINISTRATION	\$3,578	\$3,578	\$3,595	\$3,595
SWAMPLAND TAXES	\$14,000	\$13,000	\$13,000	\$13,000
COMMERCIAL FOREST RESERVE	\$169	\$150	\$165	\$165
ADMINISTRATIVE FEES ON TAXES	\$60,800	\$61,000	\$64,747	\$65,000
PENALTIES AND INTEREST ON TAX	\$4,350	\$1,000	\$3,562	\$1,000
STATE REVENUE SHARING	\$124,000	\$124,000	\$123,500	\$123,000
COUNTY GRANTS	\$5,670	\$0		
ZONING FEES	\$11,800	\$9,000	\$10,800	\$10,000
REFUSE COLLECTION FEES	\$53,000	\$51,000	\$61,100	\$60,000
BOAT LAUNCH FEES	\$3,542	\$3,000	\$4,383	\$4,200
SCRAP METAL SALES		\$0	\$850	\$0
OTHER SALES AND FEES	\$175	\$0	\$0	\$0
CEMETERY FEES	\$625	\$0	\$350	\$0
SALE OF CEMETERY LOTS	\$0	\$0	\$480	\$0
INTEREST INCOME	\$1,200	\$1,000	\$670	\$650
RENT	\$1,960	\$2,000	\$500	\$750
METRO ACT GRANTS	\$4,000	\$4,000	\$4,000	\$4,000
MISCELLANEOUS	\$0	\$0	\$5,819	\$0
BANK FEE REIMBURSEMENTS	\$300	\$0	\$50	\$0
<u>Total Operating Revenue</u>	<u>\$440,081</u>	<u>\$430,896</u>	<u>\$455,135</u>	<u>\$449,357</u>

Operating Expense:

Activity				
101 TRUSTEE SALARIES	\$10,815	\$12,000	\$11,775	\$12,000
101 BOARD SUPPLIES	\$9,016	\$8,800	\$7,500	\$8,500
101 BOARD COMMUNICATION (TEL)	\$3,200	\$3,200	\$4,000	\$4,200
101 BOARD MISCELLANEOUS EXPENSES	\$0	\$0	\$6,800	\$0
Total Legislative				
171 SUPERVISOR SALARY	\$17,922	\$18,285	\$18,300	\$18,475
171 SUPERVISOR SUPPLIES	\$300	\$300	\$300	\$300
171 SUPERVISOR MISCELLANEOUS EXP.	\$0	\$0		
Total Executive (Supervisor)				
191 BANK SERVICE CHARGES	\$0	\$0	\$0	\$0
215 CLERK SALARY	\$17,922	\$18,285	\$18,300	\$18,475
215 DEPUTY CLERK SALARY	\$3,090	\$15,000	\$10,500	\$13,000
215 CLERK SUPPLIES	\$3,200	\$3,200	\$3,200	\$3,500

MELROSE TWP
GENERAL FUND #101
 2021-2022 BUDGET

Approved at the
 Budget Hearing of 3/30/2021

	2019/2020 Budget (Final)	2020/2021 Budget (Original)	2020/2021 Budget (Final)	2021/2022 Budget
215 CLERK MISCELLANEOUS EXPENSE		\$1,500	\$0	\$1,500
223 AUDITING FEES	\$7,150	\$500	\$1,500	\$5,000
228 INFORMATION TECHNOLOGY WAGES	\$7,416	\$7,575	\$7,575	\$7,650
228 COMPUTER SERVICES	\$4,000	\$4,200	\$5,900	\$11,000
Total Financial & Tax Administration				
247 BOARD OF REVIEW SALARIES	\$650	\$1,500	\$875	\$2,000
247 BOARD OF REVIEW SUPPLIES	\$0	\$100	\$100	\$100
247 BOARD OF REVIEW MISC. EXP.	\$0	\$0	\$0	\$0
253 TREASURER SALARIES	\$17,922	\$18,285	\$18,300	\$18,475
253 DEPUTY TREASURER SALARY	\$3,708	\$3,785	\$3,785	\$3,825
253 TREASURER SUPPLIES	\$2,300	\$2,800	\$2,700	\$2,800
253 TREASURER MISC. EXPENSES		\$1,500	\$0	\$1,500
257 ASSESSOR-SALARY	\$23,896	\$24,500	\$19,300	\$12,125
257 ASSESSOR SUPPLIES	\$1,400	\$2,000	\$1,800	\$1,800
257 ASSESSOR-CONTRACTED SERVICES			\$5,000	\$12,000
257 ASSESSOR MISC. EXPENSES	\$0	\$1,500	\$200	\$200
Total General Government Control				
261 INSURANCE	\$17,100	\$18,000	\$18,000	\$18,200
261 PAYROLL TAXES	\$10,500	\$12,542	\$12,000	\$12,542
262 ELECTION WAGES	\$1,500	\$5,600	\$3,000	\$500
262 ELECTION SUPPLIES	\$900	\$1,250	\$1,500	\$750
262 ELECTION MISC. EXPENSES	\$0	\$0	\$0	\$0
265 BUILDING & GROUNDS SALARIES	\$3,600	\$3,700	\$3,000	\$3,200
265 BUILDING & GROUNDS SUPPLIES	\$1,200	\$4,000	\$1,800	\$1,800
265 BLDG & GROUNDS UTILITIES	\$5,320	\$5,500	\$5,500	\$5,500
265 BLDG & GRDS MAINT. & REPAIRS	\$2,500	\$2,000	\$1,800	\$2,000
265 BLDG & GROUNDS MISC. EXPENSES		\$0	\$0	\$0
266 LEGAL FEES	\$2,000	\$10,500	\$1,800	\$10,000
Total Other General Government				
441 PUBLIC WORKS FUEL	\$600	\$600	\$400	\$500
441 PUBLIC WORKS MAINT & REPAIR	\$1,300	\$1,500	\$2,000	\$1,500
448 STREET LIGHTING	\$5,200	\$5,400	\$5,625	\$5,700
528 TRANSFER STATION HAULING FEES	\$45,000	\$50,000	\$57,000	\$58,000
528 TRANSFER STATION SALARIES	\$10,700	\$11,100	\$13,200	\$13,100
528 TRANSFER STATION UTILITIES	\$1,700	\$1,700	\$1,400	\$1,500
567 CEMETERY SALARIES	\$3,400	\$3,500	\$3,250	\$3,300
567 CEMETERY SUPPLIES	\$50	\$200	\$175	\$200
567 CEMETERY REPAIRS & MAINT.	\$0	\$200	\$0	\$600
567 CEMETERY MISC. EXPENSES	\$0	\$0	\$0	\$0

MELROSE TWP
GENERAL FUND #101
 2021-2022 BUDGET

Approved at the
 Budget Hearing of 3/30/2021

	2019/2020 Budget (Final)	2020/2021 Budget (Original)	2020/2021 Budget (Final)	2021/2022 Budget
571 TWP. PROPERTY SALARIES	\$3,100	\$3,200	\$3,200	\$3,250
571 TWP PROPERTY SUPPLIES	\$1,800	\$2,000	\$600	\$750
571 TWP PROP. MAINT. & REPAIRS	\$2,300	\$1,500	\$2,300	\$2,500
571 TWP PROPERTY MISC. EXPENSES		\$0	\$0	\$0
Total Public Works				
701 PLANNING COMMISSION SALARIES	\$1,679	\$3,500	\$2,525	\$3,825
701 PLANNING COMMISSION SUPPLIES	\$258	\$300	\$125	\$300
701 PLANNING COMM. MISC. EXPENSES		\$0	\$0	\$0
702 ZBA SALARIES	\$2,000	\$2,300	\$1,150	\$2,300
702 ZBA SUPPLIES	\$300	\$300	\$150	\$300
702 ZBA MISCELLANEOUS EXPENSES		\$0	\$0	\$0
703 PLANNER/ZONING ADMINSTRATOR	\$33,372	\$33,375	\$33,375	\$33,375
703 PLANNER/ZONER SUPPLIES	\$150	\$150	\$0	\$0
Total Community Development				
756 PARK SALARIES	\$6,100	\$6,300	\$5,800	\$5,900
756 PARK SUPPLIES	\$1,300	\$2,000	\$400	\$1,500
756 PARK UTILITIES	\$2,467	\$2,600	\$3,200	\$3,400
756 PARK MAINT & REPAIRS	\$1,050	\$1,200	\$3,500	\$1,500
756 PARK MISCELLANEOUS EXPENSES	\$0	\$0	\$0	\$0
756 PARK-REC PLAN PROJECTS	\$7,800	\$13,500	\$16,300	\$13,500
757 BOAT LAUNCH SALARIES	\$1,400	\$1,450	\$1,300	\$1,350
757 BOAT LAUNCH SUPPLIES	\$1,500	\$1,700	\$1,500	\$1,700
757 BOAT LAUNCH UTILITIES	\$2,963	\$3,000	\$2,750	\$3,000
757 BOAT LAUNCH MAINT & REPAIRS	\$0	\$300	\$0	\$300
757 BOAT LAUNCH MISCELLANEOUS	\$0	\$0	\$0	\$0
Total Recreation				
901 CAPITAL OUTLAY	\$5,000	\$121,800	\$12,000	\$183,800
<u>Total Operating Expense</u>	<u>\$321,016</u>	<u>\$486,582</u>	<u>\$369,335</u>	<u>\$559,867</u>
<u>Operating Income/(Loss)</u>	<u>\$119,065</u>	<u>-\$55,686</u>	<u>\$85,800</u>	<u>-\$110,511</u>
<u>Fund Balance - Beginning of Year</u>	<u>\$693,322</u>	<u>\$812,387</u>	<u>\$818,602</u>	<u>\$904,402</u>
<u>Fund Balance - End of Year</u>	<u>\$812,387</u>	<u>\$756,701</u>	<u>\$904,402</u>	<u>\$793,891</u>

MELROSE TOWNSHIP
AMBULANCE FUND
 2021-2022 BUDGET

Approved at the
 Budget Hearing of 3/30/2021

	2019/2020 Budget (Final)	2020/2021 Budget (Original)	2020/2021 Budget (Final)	2021/2022 Budget
<u>Operating Revenue:</u>				
CURRENT PROP TAX	\$37,695	\$41,539	\$41,350	\$43,080
DELINQUENT PERS. PROP. TAXES			\$43	
INTEREST INCOME	\$31	\$8	\$23	\$20
MISCELLANEOUS INCOME				
<u>Total Operating Revenue</u>	<u>\$37,726</u>	<u>\$41,547</u>	<u>\$41,416</u>	<u>\$43,100</u>
<u>Operating Expense:</u>				
AMBULANCE CONTRACTS				
Boyne City Ambulance	\$18,650	\$24,413	\$28,878	\$35,000
Emmet County Ambulance	\$20,250			
<u>Total Operating Expense</u>	<u>\$38,900</u>	<u>\$24,413</u>	<u>\$28,878</u>	<u>\$35,000</u>
<u>Operating Income/(Loss)</u>	<u>-\$1,174</u>	<u>\$17,134</u>	<u>\$12,538</u>	<u>\$8,100</u>
<u>Fund Balance - Beginning of Year</u>	<u>\$36,533</u>	<u>\$35,359</u>	<u>\$35,405</u>	<u>\$47,943</u>
<u>Fund Balance - End of Year</u>	<u>\$35,359</u>	<u>\$52,493</u>	<u>\$47,943</u>	<u>\$56,043</u>

MELROSE TOWNSHIP
FIRE OPERATING FUND
 2021-2022 BUDGET

Approved at the
 Budget Hearing of 3/30/2021

	2019/2020 Budget (Final)	2020/2021 Budget (Original)	2020/2021 Budget (Final)	2021/2022 Budget
<u>Operating Revenue:</u>				
CURRENT PROP TAX	\$77,600	\$81,355	\$80,950	\$84,350
DELINQUENT PROP. TAXES				
DELINQUENT PERS. PROP. TAXES			\$97	
INTEREST INCOME	\$158	\$130	\$120	\$100
CHANDLER CONTRACT	\$4,000	\$4,000	\$4,000	\$4,000
MISCELLANEOUS INCOME	\$2,000		\$5,900	
<u>Total Operating Revenue</u>	<u>\$83,758</u>	<u>\$85,485</u>	<u>\$91,067</u>	<u>\$88,450</u>
<u>Operating Expense:</u>				
SALARIES	\$31,000	\$46,065	\$31,500	\$45,000
PAYROLL TAXES	\$2,372	\$3,524	\$2,394	\$3,443
FIRE OPERATING SUPPLIES	\$3,100	\$18,000	\$10,000	\$18,000
MEDICAL SUPPLIES	\$1,500	\$10,000	\$8,000	\$10,000
FUEL	\$1,200	\$1,500	\$600	\$1,500
REPAIR AND MAINTENANCE	\$3,200	\$10,000	\$3,000	\$10,000
INSURANCE	\$5,400	\$6,000	\$5,100	\$6,000
MISCELLANEOUS EXPENSES	\$100	\$500	\$1,300	\$500
FIRE HALL UTILITIES	\$3,000	\$3,400	\$3,300	\$3,500
FIRE HYDRANT EXPENSE	\$3,700	\$4,000	\$4,000	\$4,000
<u>Total Operating Expense</u>	<u>\$54,572</u>	<u>\$102,989</u>	<u>\$69,194</u>	<u>\$101,943</u>
<u>Operating Income/(Loss)</u>	<u>\$29,187</u>	<u>-\$17,504</u>	<u>\$21,873</u>	<u>-\$13,492</u>
<u>Fund Balance - Beginning of Year</u>	<u>\$106,965</u>	<u>\$136,152</u>	<u>\$138,014</u>	<u>\$159,887</u>
<u>Fund Balance - End of Year</u>	<u>\$136,152</u>	<u>\$118,648</u>	<u>\$159,887</u>	<u>\$146,395</u>

MELROSE TOWNSHIP
FIRE SINKING FUND
 2021-2022 BUDGET

Approved at the
 Budget Hearing of 3/30/2021

	2019/2020 Budget (Final)	2020/2021 Budget (Original)	2020/2021 Budget (Final)	2021/2022 Budget
<u>Operating Revenue:</u>				
CURRENT PROP TAX	\$77,600	\$81,355	\$80,950	\$84,350
DELINQUENT PERS. PROP. TAX			\$97	
INTEREST INCOME	\$351		\$210	
MISCELLANEOUS INCOME	\$2,000			\$20,000
DEFERRED REVENUE	\$10,000	\$10,000	\$10,000	\$10,000
<u>Total Operating Revenue</u>	<u>\$89,951</u>	<u>\$91,355</u>	<u>\$91,257</u>	<u>\$114,350</u>
<u>Operating Expense:</u>				
Equipment Purchases - Capital Outlay:				
New 1st Resp. Vehicle and Accessories	\$238	235000	\$50,000	\$200,000
Washer and Dryer			\$1,900	
Total Capital Outlay	\$238	\$235,000	\$51,900	\$200,000
Miscellaneous				
<u>Total Operating Expense</u>	<u>\$238</u>	<u>\$235,000</u>	<u>\$51,900</u>	<u>\$200,000</u>
<u>Operating Income/(Loss)</u>	<u>\$89,713</u>	<u>-\$143,645</u>	<u>\$39,357</u>	<u>-\$85,650</u>
<u>Fund Balance - Beginning of Year</u>	<u>\$179,422</u>	<u>\$269,135</u>	<u>\$269,168</u>	<u>\$308,525</u>
<u>Fund Balance - End of Year</u>	<u>\$269,135</u>	<u>\$125,490</u>	<u>\$308,525</u>	<u>\$222,875</u>

MELROSE TOWNSHIP
(2020) LOCAL ROAD FUND
 2021-2022 BUDGET

Approved at the
 Budget Hearing of 3/30/2021

	2019/2020 Budget (Final)	2020/2021 Budget (Original)	2020/2021 Budget (Final)	2021/2022 Budget
<u>Operating Revenue:</u>				
CURRENT PROP TAX	\$150,900	\$166,154	\$165,475	\$172,320
DELINQUENT PERS. PROP. TAX			\$192	
INTEREST INCOME	\$280	\$290	\$185	
<u>Total Operating Revenue</u>	<u>\$151,180</u>	<u>\$166,444</u>	<u>\$165,852</u>	<u>\$172,320</u>
<u>Operating Expense:</u>				
Road Construction - Capital Outlay:				
Hillview Reconstruction Project	\$185,717			
Jenson Road Improvements			\$10,400	
Third Street			\$9,000	\$120,673
First Street				\$37,521
Road Repair & Maintenance-Non Capital:				
Brining	\$14,851	\$15,000	\$17,750	\$18,000
Tree Removal			\$6,375	
TRANSFER TO 2018 FUND				\$149,495
<u>Total Operating Expense</u>	<u>\$200,568</u>	<u>\$15,000</u>	<u>\$43,525</u>	<u>\$325,689</u>
<u>Operating Income/(Loss)</u>	<u>-\$49,388</u>	<u>\$151,444</u>	<u>\$122,327</u>	<u>-\$153,369</u>
<u>Fund Balance - Beginning of Year</u>	<u>\$252,132</u>	<u>\$202,744</u>	<u>\$202,777</u>	<u>\$325,104</u>
<u>Fund Balance - End of Year</u>	<u>\$202,744</u>	<u>\$354,188</u>	<u>\$325,104</u>	<u>\$171,735</u>

MELROSE TOWNSHIP
ROADS (2018)
 2021-2022 BUDGET

Approved at the
 Budget Hearing of 3/30/2021

	2019/2020 Budget (Final)	2020/2021 Budget (Original)	2020/2021 Budget (Final)	2021/2022 Budget
<u>Operating Revenue:</u>				
CURRENT PROP TAX	\$155,250	\$162,727	\$162,000	\$168,735
DELINQUENT PERS. PROP. TAXES			\$194	
INTEREST INCOME	\$60	\$70	\$165	\$50
TRANSFER FROM 2020 FUND				\$149,495
<u>Total Operating Revenue</u>	<u>\$155,310</u>	<u>\$162,797</u>	<u>\$162,359</u>	<u>\$318,280</u>
<u>Operating Expense:</u>				
Road Construction - Capital Outlay:				
3rd St Reconstruction		\$90,000	\$0	
East & West Street-2019	\$115,223		\$0	
Jenson Road		\$30,000	\$0	
Old State Road				\$537,891
Road Repair and Maintenance-Non Capital:				
<u>Total Operating Expense</u>	<u>\$115,223</u>	<u>\$120,000</u>	<u>\$0</u>	<u>\$537,891</u>
<u>Operating Income/(Loss)</u>	<u>\$40,087</u>	<u>\$42,797</u>	<u>\$162,359</u>	<u>(\$219,611)</u>
<u>Fund Balance - Beginning of Year</u>	<u>\$185,819</u>	<u>\$225,906</u>	<u>\$225,938</u>	<u>\$388,297</u>
<u>Fund Balance - End of Year</u>	<u>\$225,906</u>	<u>\$268,703</u>	<u>\$388,297</u>	<u>\$168,686</u>

MELROSE TOWNSHIP

Approved at the
Budget Hearing of 3/30/2021**DDA FUND**

2021-2022 BUDGET

	2019/2020 Budget (Final)	2020/2021 Budget (Original)	2020/2021 Final Budget	2021/2022 Budget
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Operating Revenue:

CURRENT TAX CAPTURE	\$91,021	\$99,430	\$99,450	\$97,063
INTEREST INCOME	\$270	\$200	\$190	\$125
OTHER OPERATING REVENUE			\$1,891	
<u>Total Operating Revenue</u>	<u>\$91,291</u>	<u>\$99,630</u>	<u>\$101,531</u>	<u>\$97,188</u>

Operating Expense:

Depreciation Expense	\$31,700	\$32,800	\$33,850	\$36,000
Payroll Expense	\$3,100	\$3,425	\$3,415	\$3,450
Payroll Tax Expense	\$250	\$262	\$262	\$264
Auditing Fees				\$850
Contracted Snow Removal	\$1,300	\$1,500	\$1,500	\$1,500
Promotion - Brochures, Maps, Banners	\$5,200	\$3,500	\$3,675	\$6,300
Promotion - Holiday Lighting	\$4,300	\$5,700	\$5,200	\$2,500
Promotion - Shows and Events	\$2,300	\$10,000	\$2,300	\$16,600
Non-Capital Projects	\$0	\$3,000	\$3,200	\$3,000
Debt - Interest Expense	\$12,093	\$10,600	\$10,700	\$10,087
Annual Bond-Paying Agent Fee	\$500	\$500	\$500	\$500
<u>Total Operating Expense</u>	<u>\$60,743</u>	<u>\$71,287</u>	<u>\$64,602</u>	<u>\$81,051</u>

Operating Income/(Loss)

	<u>\$30,548</u>	<u>\$28,343</u>	<u>\$36,929</u>	<u>\$16,137</u>
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Fund Balance - Beginning of Year

	<u>\$322,868</u>	<u>\$353,416</u>	<u>\$354,219</u>	<u>\$391,148</u>
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Fund Balance - End of Year

	<u>\$353,416</u>	<u>\$381,759</u>	<u>\$391,148</u>	<u>\$407,285</u>
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Other Expenditures (Capital Investments & Debt)

Park Bathhouse Renovation		\$13,500	\$0	\$40,000
Park/ Beach Irrigation Project	\$16,222		\$0	\$0
Park Parking Lot Improvements				\$20,000
Walkable Museum Plan		\$31,000	\$0	\$31,000
Hemmingway Statue	\$0	\$50,000	\$43,000	\$0
Principal Portion of Debt Payments)	\$35,000	\$35,000	\$35,000	\$35,000
Total Capital Investments	\$51,222	\$129,500	\$78,000	\$126,000
Estimated Cash at End-of-Year			\$238,914	\$129,051

MELROSE TOWNSHIP
BUILDING DEBT FUND
 2021-2022 BUDGET

Approved at the
 Budget Hearing of 3/30/2021

	2019/2020 Budget (Final)	2020/2021 Budget (Original)	2020/2021 Budget (Final)	2021/2022 Budget
<u>Operating Revenue:</u>				
CURRENT PROP TAX	\$56,950	\$52,302	\$52,050	\$54,092
DELINQUENT PERS. PROP. TAXES			\$75	
INTEREST INCOME	\$52	\$50	\$30	\$20
<u>Total Operating Revenue</u>	<u>\$57,002</u>	<u>\$52,352</u>	<u>\$52,155</u>	<u>\$54,112</u>
<u>Operating Expense:</u>				
INTEREST (May & November)	\$21,400	\$20,081	\$20,100	\$18,611
PRINCIPLE PAYMENT (May)	\$30,000	\$30,000	\$30,000	\$35,000
SPECIAL PRINCIPLE PAYMENT				
<u>Total Operating Expenses</u>	<u>\$51,400</u>	<u>\$50,081</u>	<u>\$50,100</u>	<u>\$53,611</u>
<u>Operating Income/(Loss)</u>	<u>\$5,602</u>	<u>\$2,271</u>	<u>\$2,055</u>	<u>\$501</u>
<u>Fund Balance - Beginning of Year</u>	<u>\$56,943</u>	<u>\$62,545</u>	<u>\$62,591</u>	<u>\$64,646</u>
<u>Fund Balance - End of Year</u>	<u>\$62,545</u>	<u>\$64,816</u>	<u>\$64,646</u>	<u>\$65,147</u>

Note: Current cash balance of \$73,037 available for this year's debt payments of \$54,232

Millage rate reduced from .5371 to .45 mills in 2014.
 Millage rate reduced from .45 to .40 in 2015
 Millage rate reduced from .40 to .38 in 2018
 Reduce Millage rate from .38 to .35 in 2019
 Reduce Millage rate from .35 to .30 in 2020

Future Payments:

2021	2026	\$51,263
2022	2027	\$54,456
2023	2028	\$52,544
2024	2029	\$55,525
2025	2030	\$53,400
	2031	\$56,169

MELROSE TOWNSHIP
SEWER FUND
 2021-2022 BUDGET

Approved at the
 Budget Hearing of 3/30/2021

	2019/2020 Budget (Final)	2020/2021 Budget (Original)	2020/2021 Budget (Final)	2021/2022 Budget
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Operating Revenue:

Ready to Serve Fees	\$18,900	\$21,534	\$21,698	\$21,984
Debt Retirement Fees	\$20,000	\$22,116	\$21,698	\$21,984
Customer Usage Fees	\$15,350	\$27,693	\$17,400	\$17,644
Tap-In Fees	\$19,950	\$13,300	\$0	\$33,250
Interest Revenue	\$500	\$225	\$200	\$10
Other Charges / Services	\$490	\$250	\$525	\$250
<u>Total Operating Revenue</u>	\$75,190	\$85,118	\$61,521	\$95,121

Operating Expense:

Salary	\$1,500	\$1,530	\$1,550	\$1,580
Payroll Taxes	\$115	\$117	\$120	\$121
Office Supplies	\$75	\$75		\$75
Operating Supplies	\$12,000	\$12,000	\$15,800	\$15,000
Engineering Services	\$5,200	\$8,000	\$2,000	\$8,000
Legal Fees				
Auditing Fees		\$1,300	\$1,500	\$1,800
Insurance Expense	\$600	\$1,000	\$200	\$250
Utility Expenses	\$1,030	\$1,200	\$1,075	\$1,200
Repair and Maintenance	\$4,000	\$8,000	\$2,050	\$8,000
Depreciation Expense	\$18,000	\$20,000	\$19,500	\$20,000
Interest Expense	\$10,000	\$9,553	\$9,540	\$9,370
<u>Total Operating Expenses</u>	\$52,520	\$62,775	\$53,335	\$65,396

Operating Income/(Loss)

	\$22,670	\$22,343	\$8,186	\$29,724
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Fund Balance - Beginning of Year

	\$210,577	\$233,247	\$234,438	\$242,624
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Fund Balance - End of Year

	\$233,247	\$255,590	\$242,624	\$272,348
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MELROSE TWP REVENUE PROJECTIONS
2021-2022 BUDGET

Approved at the
Budget Hearing of 3/30/2021

Taxable Values:

Gross Real Property Taxes:

L-4022 Total Taxable Value **\$172,471,454**
(Last Year Taxable: \$168,474,733)

DDA Capture:

Current Taxable Value \$12,610,660
Baseline 2004 \$4,622,494
Incremental Taxable Value \$7,988,166 (Prior year was \$8,186,190)

Personal Taxable Value \$7,836,300

	General Fund	Fire Operating	Fire Sinking	Roads (2018)	Local Roads (2020)	Debt Fund	Ambulance	Total
L-4029 Tax Rates (Anticipated Rates)	0.9517	0.4895	0.4895	0.9792	1.0000	0.3000	0.2500	4.4599
Gross Taxes Expected	\$164,141	\$84,425	\$84,425	\$168,884	\$172,471	\$51,741	\$43,118	\$769,205
Less Township Capture for DDA	-\$7,602	-\$3,910	-\$3,910	-\$7,822	-\$7,988	N/A	-\$1,997	-\$33,230
Net Real Property Taxes:	\$156,539	\$80,515	\$80,515	\$161,062	\$164,483	\$51,741	\$41,121	\$735,975
Anticipated Personal Tax Revenue	\$7,458	\$3,836	\$3,836	\$7,673	\$7,836	\$2,351	\$1,959	\$34,949
TOTAL TAX REVENUE BY FUND	\$163,997	\$84,350	\$84,350	\$168,735	\$172,320	\$54,092	\$43,080	\$770,925

DDA Revenue:	Rate	Total
Township Funds		\$33,230
County Allocated	4.4500	\$35,547
County Roads	0.9926	\$7,929
County Transit	0.2483	\$1,983
Grandvue Operating	0.7500	\$5,991
County Recycling	0.1500	\$1,198
County Senior Citizen	0.6500	\$5,192
County Parks	0.1500	\$1,198
County Veterans	0.1000	\$799
County 911	0.5000	\$3,994
Total DDA		\$97,063

Prior year (Reference) \$99,430

MELROSE TWP
SALARY SCHEDULE

Approved at the
 Budget Hearing of 3/30/2021

Standard multiplier for 2021/2022
 1.01

2021-2022 BUDGET

	2020 Actuals	2020 %	Calculated for 2021	2021 Budget
Hourly Employees				
Rate per Hour	\$15.30			\$15.45
Boat Launch	\$1,300	4.4%	\$1,313	\$1,350
Building and Grounds	\$3,000	10.1%	\$3,030	\$3,200
Township Properties	\$3,200	10.8%	\$3,232	\$3,250
Cemetery	\$3,250	10.9%	\$3,283	\$3,300
Transfer Station	\$13,200	44.4%	\$13,332	\$13,100
Park	\$5,800	19.5%	\$5,858	\$5,900
Total	\$29,750	100.0%	\$30,048	\$30,100
Deputy Clerk				
Rate per Hour	\$15.00		\$18.00	
Annual	\$10,500		\$12,600	\$13,000

	2020 Rate	2021 Rate	Calculated for 2021	2021 Budget
Board of Trustees - Monthly	\$367.71	\$371.39	\$11,884.39	\$12,000
Supervisor - Monthly	\$1,523.37	\$1,538.60	\$18,463.24	\$18,475
Clerk - Monthly	\$1,523.37	\$1,538.60	\$18,463.24	\$18,475
Treasurer - Monthly	\$1,523.37	\$1,538.60	\$18,463.24	\$18,475
Deputy Treasurer - Monthly	\$315.18	\$318.33	\$3,819.98	\$3,825
IT Specialist - Monthly	\$630.36	\$636.66	\$7,639.96	\$7,650
Assessor - Monthly	\$1,000.00	\$1,010.00	\$12,120.00	\$12,125
Zoning Administrator / Planner - Monthly	\$2,781.00	\$2,781.00	\$33,372.00	\$33,375
DDA Salary - Monthly	\$284.25	\$287.09	\$3,445.11	\$3,450
Sewer Fund Salary - Monthly	\$130.00	\$131.30	\$1,575.60	\$1,580
ZBA Members - Per Meeting	\$63.04	\$63.67	\$2,292.13	\$2,300
Planning Commission - Per Meeting	\$63.04	\$63.67	\$3,820.22	\$3,825
Board of Review - Per Hour	\$15.76	\$15.92	\$684.46	\$800
Elections - Per Hour	\$15.76	\$15.92	\$5,596.89	\$500
Part Time Employees - Per Hour	\$12.75 to \$15.30		\$12.85 to \$15.45	
Fire Department: Quarterly	Qtrly '20	Qtrly '21	Annual	Annual
Fire Chief	\$2,103.75	\$2,124.79	\$8,499.15	\$8,500
Assistant Fire Chief	\$577.75	\$583.53	\$2,334.11	\$2,350
Medical Officer	\$0.00	\$0.00	\$6,500.00	\$6,500
Captain	\$231.13	\$233.44	\$1,867.55	\$1,900
Secretary/Treasurer	\$866.75	\$875.42	\$3,501.67	\$3,525
Hourly Rate for Drills & Incidents	\$13.26	\$13.39	\$13,392.60	\$21,225
Probationary Members	Minimum Wage of \$9.65 per Hour			\$1,000
				\$45,000

Mileage Reimbursement

35 cents per mile

MELROSE TOWNSHIP SCHEDULE OF FEES

Approved at the
Budget Hearing of 3/30/2021

Effective April 1, 2021

Zoning Permits - based on new construction costs

Up to \$5,000 of construction cost \$25.00

Over \$5,000 is based on square footage:

New: \$170 base fee for up to 1200 square feet; then + \$0.10/sq. ft. above

Remodel: \$100 base fee for up to 600 square feet; then + \$0.10/sq. ft. above

After the Fact (Construction started before permit is issued)

Triple the regular permit fee

Waterfront Overlay Land Disturbance Permit

More than 50' from the lake and not involving removal of 2 or more trees over 3" in caliper \$25

All others \$100

Sign Permits

Signs up to 25 square feet: \$75 Signs over 25 square feet: \$100

Public Hearings:

Planning Commission, Site plans up to 10 acres: \$450 Site plans over 10 acres: \$550

PUD Review Preliminary Review \$450 Final Review: \$500

Special/Conditional Use Permit \$500

Zoning Ordinance Amendments \$600

Zoning Board of Appeals \$600

Other Matters Requiring PC Hearing and 300' Notificati \$600

Land Divisions

Full Planning Commission \$400 Zoning Admin. Action: \$150

Planning Commission Special Meeting

\$600

Administration Fees

Record research (per hour) . . . per FOIA requirement

Copy of Zoning Ordinance Ordinance Only: \$25 Ordinance and Maps: \$40

Mass Gathering Permit

Non-Profit: \$60 For-Profit: \$110

Transfer Station

Single Bag Rate :Up to 15 gallon \$1

:16 to 30 gallon \$3

:31 to 50 gallon \$5

Commercial use per yard (Compactable) \$15

Non-compactibles per yard \$25

Grave Opening Fee

\$350

Cremains Opening Fee

\$50

Cemetery Burial Space

\$120

GAZEBO RENTAL

Township Resident / Property Owner: \$25 Non-Resident: \$40

TOWNSHIP HALL RENTAL (+ \$100 Refundable Depo:

\$50

Boat Ramp User Fees

Permit	Daily	Annual Resident	Annual Non-Resident	Commercial (Per Unit)
	\$5.00	\$20.00	\$30.00	\$5.00

Other Charges

Non-Sufficient Fund (NSF) Charge \$25.00 per returned check

Sewer Fund Charges

Ready-To-Serve Fee (per EDU) \$19.25

Debt Retirement (per EDU) \$19.25

Customer Usage (per 1,000 gallons) \$7.10

Tap-In Fee (per EDU) \$6,650

Interest Charge to Finance Tap-In Fee 3% finance charge for up to 48 months

Customer Account Late Fee 20% of outstanding balance after due date

Accounts 90 days in arrears will be subject to turn off.

Turn-on Fee to Reinstate Service \$250