

Melrose Township

2020 / 2021

Budget

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Approved at the Budget Hearing on 3/31/2020

MELROSE TWP
GENERAL FUND #101
 2020-2021 BUDGET

Approved at the
 Budget Hearing
 on March 31, 2020

	2018/2019 Budget (Final)	2019/2020 Budget (Original)	2019/2020 Budget (Final)	2020/2021 Budget
<u>Operating Revenue:</u>				
CURRENT PROP TAX		\$149,258	\$150,912	\$158,168
DELINQUENT PROP. TAXES	\$332		\$0	\$0
DELINQUENT PERS. PROP. TAXES	\$5		\$0	\$0
S.E.T. TAX ADMINISTRATION	\$3,585	\$3,585	\$3,578	\$3,578
SWAMPLAND TAXES	\$12,000	\$12,000	\$14,000	\$13,000
COMMERCIAL FOREST RESERVE			\$169	\$150
ADMINISTRATIVE FEES ON TAXES	\$59,329	\$62,000	\$60,800	\$61,000
PENALTIES AND INTEREST ON TAX	\$1,763	\$0	\$4,350	\$1,000
STATE REVENUE SHARING	\$119,500	\$120,000	\$124,000	\$124,000
COUNTY GRANTS			\$5,670	\$0
ZONING FEES	\$14,000	\$8,000	\$11,800	\$9,000
REFUSE COLLECTION FEES	\$49,000	\$48,000	\$53,000	\$51,000
BOAT LAUNCH FEES	\$3,261	\$3,000	\$3,542	\$3,000
SCRAP METAL SALES	\$1,200	\$1,000	\$0	\$0
OTHER SALES AND FEES	\$500	\$0	\$175	\$0
CEMETERY FEES	\$50	\$0	\$625	\$0
SALE OF CEMETERY LOTS	\$50	\$0	\$0	\$0
INTEREST INCOME	\$750	\$775	\$1,200	\$1,000
RENT	\$2,575	\$2,200	\$1,960	\$2,000
METRO ACT GRANTS	\$3,993	\$3,900	\$4,000	\$4,000
MISCELLANEOUS	\$200	\$0	\$0	\$0
BANK FEE REIMBURSEMENTS			\$300	\$0
<u>Total Operating Revenue</u>	<u>\$417,382</u>	<u>\$413,718</u>	<u>\$440,081</u>	<u>\$430,896</u>

Operating Expense:

Activity				
101 TRUSTEE SALARIES	\$11,300	\$12,978	\$10,815	\$12,000
101 BOARD SUPPLIES	\$7,300	\$7,800	\$9,016	\$8,800
101 BOARD COMMUNICATION (TEL)	\$3,200	\$3,200	\$3,200	\$3,200
101 BOARD MISCELLANEOUS EXPENSES	\$12,500	\$0	\$0	\$0
Total Legislative				
171 SUPERVISOR SALARY	\$17,400	\$17,922	\$17,922	\$18,285
171 SUPERVISOR SUPPLIES	\$300	\$300	\$300	\$300
171 SUPERVISOR MISCELLANEOUS EXP.		\$0	\$0	\$0
Total Executive (Supervisor)				
191 BANK SERVICE CHARGES	\$25	\$25	\$0	\$0
215 CLERK SALARY	\$17,400	\$17,922	\$17,922	\$18,285
215 DEPUTY CLERK SALARY	\$3,600	\$3,708	\$3,090	\$15,000

MELROSE TWP
GENERAL FUND #101
 2020-2021 BUDGET

Approved at the
 Budget Hearing
 on March 31, 2020

	2018/2019 Budget (Final)	2019/2020 Budget (Original)	2019/2020 Budget (Final)	2020/2021 Budget
215 CLERK SUPPLIES	\$3,200	\$3,200	\$3,200	\$3,200
215 CLERK MISCELLANEOUS EXPENSE				\$1,500
223 AUDITING FEES	\$0	\$9,000	\$7,150	\$500
228 INFORMATION TECHNOLOGY WAGES	\$7,200	\$7,416	\$7,416	\$7,575
228 COMPUTER SERVICES	\$3,500	\$4,000	\$4,000	\$4,200
Total Financial & Tax Administration				
247 BOARD OF REVIEW SALARIES	\$1,250	\$1,500	\$650	\$1,500
247 BOARD OF REVIEW SUPPLIES	\$300	\$250	\$0	\$100
247 BOARD OF REVIEW MISC. EXP.			\$0	\$0
253 TREASURER SALARIES	\$17,400	\$17,922	\$17,922	\$18,285
253 DEPUTY TREASURER SALARY	\$3,600	\$3,708	\$3,708	\$3,785
253 TREASURER SUPPLIES	\$3,000	\$3,000	\$2,300	\$2,800
253 TREASURER MISC. EXPENSES				\$1,500
257 ASSESSOR	\$23,200	\$23,896	\$23,896	\$24,500
257 ASSESSOR SUPPLIES	\$2,000	\$2,200	\$1,400	\$2,000
257 ASSESSOR MISC. EXPENSES		\$0	\$0	\$1,500
Total General Government Control				
261 INSURANCE	\$16,000	\$16,000	\$17,100	\$18,000
261 HEALTH INSURANCE		\$15,000	\$0	\$0
261 PAYROLL TAXES	\$10,500	\$12,000	\$10,500	\$12,542
262 ELECTION WAGES	\$2,900	\$0	\$1,500	\$5,600
262 ELECTION SUPPLIES	\$1,375	\$400	\$900	\$1,250
262 ELECTION MISC. EXPENSES		\$0	\$0	\$0
265 BUILDING & GROUNDS SALARIES	\$4,300	\$4,738	\$3,600	\$3,700
265 BUILDING & GROUNDS SUPPLIES	\$3,500	\$4,200	\$1,200	\$4,000
265 BLDG & GROUNDS UTILITIES	\$5,200	\$5,200	\$5,320	\$5,500
265 BLDG & GRDS MAINT. & REPAIRS	\$500	\$2,000	\$2,500	\$2,000
265 BLDG & GROUNDS MISC. EXPENSES				
266 LEGAL FEES	\$10,600	\$10,500	\$2,000	\$10,500
275 OFFICE ADMINISTRATION SALARY	\$0	\$30,000	\$0	\$0
275 OFFICE ADMINISTRATION SUPPLIES	\$1,800	\$500	\$0	\$0
Total Other General Government				
441 PUBLIC WORKS FUEL	\$500	\$600	\$600	\$600
441 PUBLIC WORKS MAINT & REPAIR	\$1,500	\$1,500	\$1,300	\$1,500
441 PUBLIC WORKS DEBT SERVICE				
448 STREET LIGHTING	\$5,200	\$5,200	\$5,200	\$5,400
528 TRANSFER STATION HAULING FEES	\$50,000	\$52,000	\$45,000	\$50,000
528 TRANSFER STATION SALARIES	\$9,800	\$10,094	\$10,700	\$11,100
528 TRANSFER STATION UTILITIES	\$1,600	\$1,600	\$1,700	\$1,700

MELROSE TWP
GENERAL FUND #101
 2020-2021 BUDGET

Approved at the
 Budget Hearing
 on March 31, 2020

	2018/2019 Budget (Final)	2019/2020 Budget (Original)	2019/2020 Budget (Final)	2020/2021 Budget
567 CEMETERY SALARIES	\$2,900	\$2,884	\$3,400	\$3,500
567 CEMETERY SUPPLIES	\$100	\$200	\$50	\$200
567 CEMETERY REPAIRS & MAINT.	\$200	\$200	\$0	\$200
567 CEMETERY MISC. EXPENSES				
571 TWP. PROPERTY SALARIES	\$2,600	\$4,841	\$3,100	\$3,200
571 TWP PROPERTY SUPPLIES	\$2,400	\$2,600	\$1,800	\$2,000
571 TWP PROP. MAINT. & REPAIRS	\$1,000	\$1,000	\$2,300	\$1,500
571 TWP PROPERTY MISC. EXPENSES				
Total Public Works				
701 PLANNING COMMISSION SALARIES	\$3,000	\$3,090	\$1,679	\$3,500
701 PLANNING COMMISSION SUPPLIES	\$150	\$150	\$258	\$300
701 PLANNING COMM. MISC. EXPENSES				
702 ZBA SALARIES	\$2,760	\$3,000	\$2,000	\$2,300
702 ZBA SUPPLIES	\$250	\$250	\$300	\$300
702 ZBA MISCELLANEOUS EXPENSES				
703 PLANNER/ZONING ADMINSTRATOR	\$32,400	\$33,372	\$33,372	\$33,375
703 PLANNER/ZONER SUPPLIES	\$100	\$100	\$150	\$150
Total Community Development				
756 PARK SALARIES	\$6,200	\$6,695	\$6,100	\$6,300
756 PARK SUPPLIES	\$3,200	\$2,000	\$1,300	\$2,000
756 PARK UTILITIES	\$4,000	\$2,600	\$2,467	\$2,600
756 PARK MAINT & REPAIRS	\$100	\$1,000	\$1,050	\$1,200
756 PARK MISCELLANEOUS EXPENSES		\$0		
756 PARK-REC PLAN PROJECTS	\$6,000	\$10,000	\$7,800	\$13,500
757 BOAT LAUNCH SALARIES	\$1,600	\$1,648	\$1,400	\$1,450
757 BOAT LAUNCH SUPPLIES	\$1,900	\$1,700	\$1,500	\$1,700
757 BOAT LAUNCH UTILITIES	\$2,800	\$2,800	\$2,963	\$3,000
757 BOAT LAUNCH MAINT & REPAIRS	\$300	\$300	\$0	\$300
757 BOAT LAUNCH MISCELLANEOUS			\$0	\$0
Total Recreation				
901 CAPITAL OUTLAY	\$17,000	\$125,000	\$5,000	\$121,800
<u>Total Operating Expense</u>	<u>\$353,910</u>	<u>\$516,909</u>	<u>\$321,016</u>	<u>\$486,582</u>
<u>Operating Income/(Loss)</u>	<u>\$63,472</u>	<u>-\$103,191</u>	<u>\$119,065</u>	<u>-\$55,686</u>
<u>Fund Balance - Beginning of Year</u>	<u>\$616,672</u>	<u>\$680,144</u>	<u>\$693,322</u>	<u>\$812,387</u>
<u>Fund Balance - End of Year</u>	<u>\$680,144</u>	<u>\$576,953</u>	<u>\$812,387</u>	<u>\$756,701</u>

MELROSE TOWNSHIP
AMBULANCE FUND
 2020-2021 BUDGET

Approved at the
 Budget Hearing
 on March 31, 2020

	2018/2019 Budget (Final)	2019/2020 Budget (Original)	2019/2020 Budget (Final)	2020/2021 Budget
<u>Operating Revenue:</u>				
CURRENT PROP TAX		\$37,695	\$37,695	\$41,539
DELINQUENT PROP. TAXES	-\$4			
DELINQUENT PERS. PROP. TAXES				
INTEREST INCOME	\$42	\$42	\$31	\$8
MISCELLANEOUS INCOME				
<u>Total Operating Revenue</u>	<u>\$36,287</u>	<u>\$37,341</u>	<u>\$37,726</u>	<u>\$41,547</u>
<u>Operating Expense:</u>				
AMBULANCE CONTRACTS				
Boyne City Ambulance	\$15,355	\$16,154	\$18,650	\$24,413
Emmet County Ambulance	\$19,944	\$20,230	\$20,250	
<u>Total Operating Expense</u>	<u>\$35,299</u>	<u>\$36,384</u>	<u>\$38,900</u>	<u>\$24,413</u>
<u>Operating Income/(Loss)</u>	<u>\$988</u>	<u>\$957</u>	<u>-\$1,174</u>	<u>\$17,134</u>
<u>Fund Balance - Beginning of Year</u>	<u>\$35,543</u>	<u>\$36,531</u>	<u>\$36,533</u>	<u>\$35,359</u>
<u>Fund Balance - End of Year</u>	<u>\$36,531</u>	<u>\$37,488</u>	<u>\$35,359</u>	<u>\$52,493</u>

MELROSE TOWNSHIP
FIRE OPERATING FUND
 2020-2021 BUDGET

Approved at the
 Budget Hearing
 on March 31, 2020

	2018/2019 Budget (Final)	2019/2020 Budget (Original)	2019/2020 Budget (Final)	2020/2021 Budget
<u>Operating Revenue:</u>				
CURRENT PROP TAX	\$74,623	\$76,779	\$77,600	\$81,355
DELINQUENT PROP. TAXES	-\$8			
DELINQUENT PERS. PROP. TAXES	\$3			
INTEREST INCOME	\$125	\$120	\$158	\$130
CHANDLER CONTRACT	\$4,000	\$4,000	\$4,000	\$4,000
MISCELLANEOUS INCOME	\$2,000	\$2,000	\$2,000	
<u>Total Operating Revenue</u>	<u>\$80,743</u>	<u>\$82,899</u>	<u>\$83,758</u>	<u>\$85,485</u>
<u>Operating Expense:</u>				
SALARIES	\$31,500	\$40,000	\$31,000	\$46,065
PAYROLL TAXES	\$2,410	\$3,060	\$2,372	\$3,524
FIRE OPERATING SUPPLIES	\$19,000	\$20,000	\$3,100	\$18,000
MEDICAL SUPPLIES	\$1,900	\$11,000	\$1,500	\$10,000
FUEL	\$1,300	\$1,500	\$1,200	\$1,500
REPAIR AND MAINTENANCE	\$3,000	\$10,000	\$3,200	\$10,000
INSURANCE	\$5,500	\$5,800	\$5,400	\$6,000
MISCELLANEOUS EXPENSES	\$500	\$500	\$100	\$500
FIRE HALL UTILITIES	\$3,400	\$3,400	\$3,000	\$3,400
FIRE HYDRANT EXPENSE	\$3,250	\$4,000	\$3,700	\$4,000
<u>Total Operating Expense</u>	<u>\$71,760</u>	<u>\$99,260</u>	<u>\$54,572</u>	<u>\$102,989</u>
<u>Operating Income/(Loss)</u>	<u>\$8,983</u>	<u>-\$16,361</u>	<u>\$29,187</u>	<u>-\$17,504</u>
<u>Fund Balance - Beginning of Year</u>	<u>\$97,059</u>	<u>\$106,042</u>	<u>\$106,965</u>	<u>\$136,152</u>
<u>Fund Balance - End of Year</u>	<u>\$106,042</u>	<u>\$89,681</u>	<u>\$136,152</u>	<u>\$118,648</u>

MELROSE TOWNSHIP
FIRE SINKING FUND
 2020-2021 BUDGET

Approved at the
 Budget Hearing
 on March 31, 2020

	2018/2019 Budget (Final)	2019/2020 Budget (Original)	2019/2020 Budget (Final)	2020/2021 Budget
<u>Operating Revenue:</u>				
CURRENT PROP TAX	\$74,623	\$76,779	\$77,600	\$81,355
DELINQUENT PROP. TAXES	-\$8			
DELINQUENT PERS. PROP. TAX	\$3			
INTEREST INCOME	\$215	\$250	\$351	
MISCELLANEOUS INCOME	\$10,000	\$10,000	\$2,000	
DEFFERED REVENUE			\$10,000	\$10,000
<u>Total Operating Revenue</u>	<u>\$84,833</u>	<u>\$87,029</u>	<u>\$89,951</u>	<u>\$91,355</u>
<u>Operating Expense:</u>				
Equipment Purchases - Capital Outlay:				
New 1st Resp. Vehicle and Accessories			\$238	\$235,000
Summer Fire Gear	\$9,425			
PASS Alarms	\$14,150			
Jaws	\$24,600			
Total Capital Outlay	\$48,175	\$0	\$238	\$235,000
Miscellaneous				
<u>Total Operating Expense</u>	<u>\$48,175</u>	<u>\$0</u>	<u>\$238</u>	<u>\$235,000</u>
<u>Operating Income/(Loss)</u>	<u>\$36,658</u>	<u>\$87,029</u>	<u>\$89,713</u>	<u>-\$143,645</u>
<u>Fund Balance - Beginning of Year</u>	<u>\$142,707</u>	<u>\$179,365</u>	<u>\$179,422</u>	<u>\$269,135</u>
<u>Fund Balance - End of Year</u>	<u>\$179,365</u>	<u>\$266,394</u>	<u>\$269,135</u>	<u>\$125,490</u>

MELROSE TOWNSHIP
LOCAL ROAD FUND
 2020-2021 BUDGET

Approved at the
 Budget Hearing
 on March 31, 2020

	2018/2019 Budget (Final)	2019/2020 Budget (Original)	2019/2020 Budget (Final)	2020/2021 Budget
<u>Operating Revenue:</u>				
CURRENT PROP TAX	\$145,071	\$149,258	\$150,900	\$166,154
DELINQUENT PROP. TAXES	-\$17			
DELINQUENT PERS. PROP. TAX	\$5			
INTEREST INCOME	\$240	\$250	\$280	\$290
<u>Total Operating Revenue</u>	<u>\$145,299</u>	<u>\$149,508</u>	<u>\$151,180</u>	<u>\$166,444</u>
<u>Operating Expense:</u>				
Road Construction - Capital Outlay:				
Hillview Reconstruction Project	\$164,077		\$185,717	
Road Repair & Maintenance-Non Capital:				
Brining	\$7,607	\$10,000	\$14,851	\$15,000
<u>Total Operating Expense</u>	<u>\$171,684</u>	<u>\$10,000</u>	<u>\$200,568</u>	<u>\$15,000</u>
<u>Operating Income/(Loss)</u>	<u>-\$26,385</u>	<u>\$139,508</u>	<u>-\$49,388</u>	<u>\$151,444</u>
<u>Fund Balance - Beginning of Year</u>	<u>\$278,507</u>	<u>\$252,122</u>	<u>\$252,132</u>	<u>\$202,744</u>
<u>Fund Balance - End of Year</u>	<u>\$252,122</u>	<u>\$391,630</u>	<u>\$202,744</u>	<u>\$354,188</u>

MELROSE TOWNSHIP
ROADS (2018)
 2020-2021 BUDGET

Approved at the
 Budget Hearing
 on March 31, 2020

	2018/2019 Budget (Final)	2019/2020 Budget (Original)	2019/2020 Budget (Final)	2020/2021 Budget
<u>Operating Revenue:</u>				
CURRENT PROP TAX	\$149,251	\$153,558	\$155,250	\$162,727
DELINQUENT PROP. TAXES	(\$17)			
DELINQUENT PERS. PROP. TAXES	\$5			
INTEREST INCOME	\$102	\$100	\$60	\$70
<u>Total Operating Revenue</u>	<u>\$149,341</u>	<u>\$153,658</u>	<u>\$155,310</u>	<u>\$162,797</u>
<u>Operating Expense:</u>				
Road Construction - Capital Outlay:				
3rd St reconstruction		\$81,030		\$90,000
East & West Street-2019		\$80,525	\$115,223	
Jenson Road				\$30,000
Road Repair and Maintenance-Non Capital:				
<u>Total Operating Expense</u>	<u>\$131,892</u>	<u>\$161,555</u>	<u>\$115,223</u>	<u>\$120,000</u>
<u>Operating Income/(Loss)</u>	<u>\$17,449</u>	<u>-\$7,897</u>	<u>\$40,087</u>	<u>\$42,797</u>
<u>Fund Balance - Beginning of Year</u>	<u>\$168,367</u>	<u>\$185,816</u>	<u>\$185,819</u>	<u>\$225,906</u>
<u>Fund Balance - End of Year</u>	<u>\$185,816</u>	<u>\$177,919</u>	<u>\$225,906</u>	<u>\$268,703</u>

MELROSE TOWNSHIP

Approved at the
Budget Hearing
on March 31, 2020**DDA FUND**

2020-2021 BUDGET

	2017/2018 Budget (Final)	2019/2020 Budget (Original)	2019/2020 Budget (Final)	2020/2021 Budget
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Operating Revenue:

CURRENT PROP TAX	\$80,640	\$99,430	\$91,021	\$99,430
INTEREST INCOME	\$122	\$115	\$270	\$200
OTHER OPERATING REVENUE	\$4			
<u>Total Operating Revenue</u>	<u>\$80,766</u>	<u>\$99,545</u>	<u>\$91,291</u>	<u>\$99,630</u>

Operating Expense:

Depreciation Expense		\$32,500	\$31,700	\$32,800
Payroll Expense			\$3,100	\$3,425
Payroll Tax Expense			\$250	\$262
Contracted Snow Removal	\$1,100	\$2,500	\$1,300	\$1,500
Promotion - Brochures, Maps, Banners	\$8,100	\$2,500	\$5,200	\$3,500
Promotion - Holiday Lighting	\$2,840	\$1,900	\$4,300	\$5,700
Promotion - Shows and Events	\$2,050	\$5,000	\$2,300	\$10,000
Non-Capital Projects	\$750	\$6,000	\$0	\$3,000
Debt - Interest Expense	\$12,171	\$11,166	\$12,093	\$10,600
Annual Bond-Paying Agent Fee	\$500	\$500	\$500	\$500
<u>Total Operating Expense</u>	<u>\$27,511</u>	<u>\$62,066</u>	<u>\$60,743</u>	<u>\$71,287</u>

Operating Income/(Loss)

	<u>53,255</u>	<u>37,479</u>	<u>\$30,548</u>	<u>\$28,343</u>
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Fund Balance - Beginning of Year

	<u>\$255,293</u>	<u>\$323,839</u>	<u>\$322,868</u>	<u>\$353,416</u>
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Fund Balance - End of Year

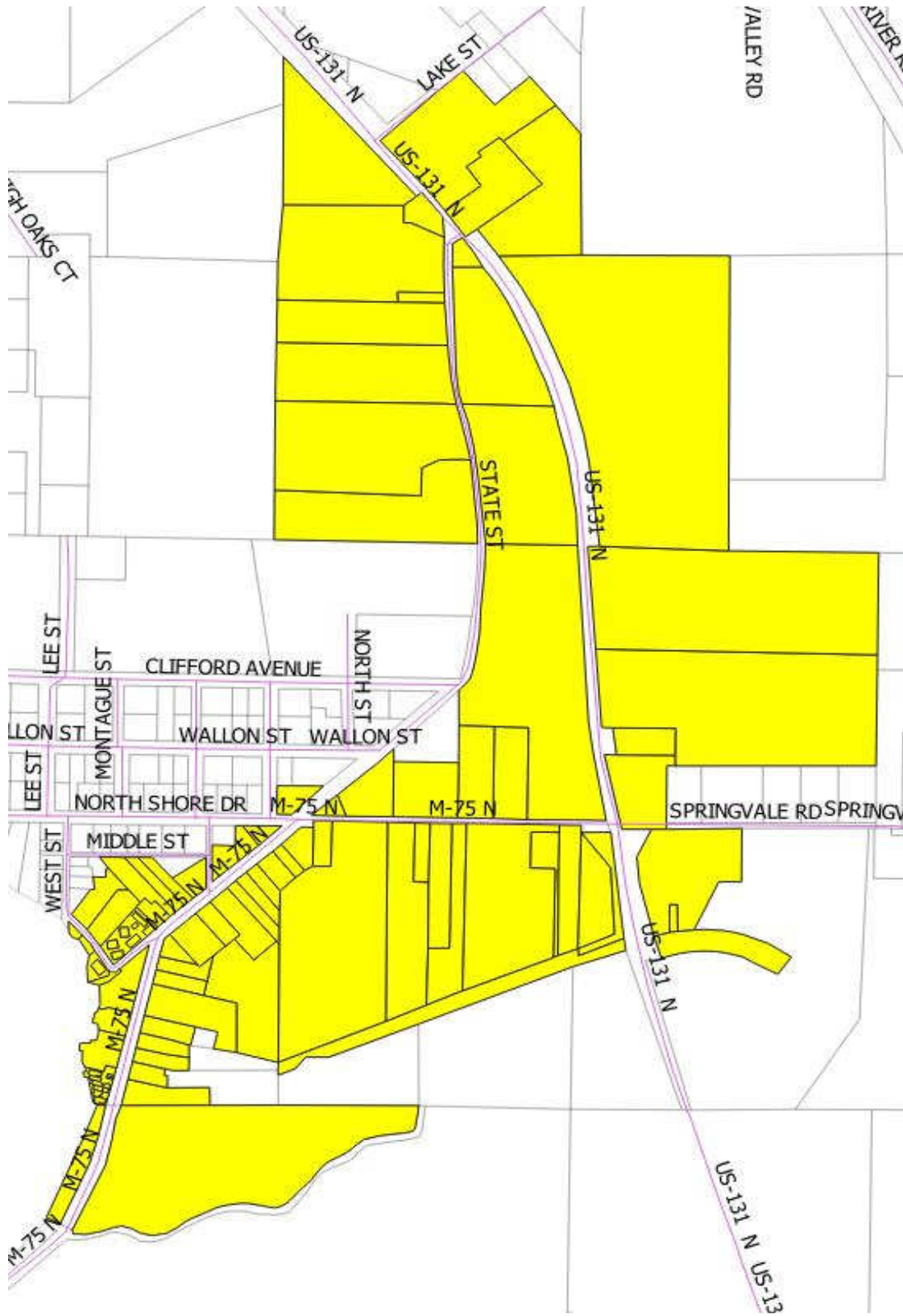
	<u>\$308,548</u>	<u>\$361,318</u>	<u>\$353,416</u>	<u>\$381,759</u>
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Other Expenditures (Capital Investments & Debt)

Park Bathhouse Renovation				\$13,500
Park / Beach Irrigation Project		\$20,000	\$16,222	\$0
Walkable Museum Plan		\$31,000		\$31,000
Hemingway Statue		\$50,000	\$0	\$50,000
Principal Portion of Debt Payments)		\$35,000	\$35,000	\$35,000
Total Capital Investments		<u>\$136,000</u>	<u>\$51,222</u>	<u>\$116,000</u>
Estimated Cash at End-of-Year				<u>-\$87,657</u>

MELROSE TOWNSHIP
DDA FUND
2020-2021 BUDGET

Approved at the
Budget Hearing
on March 31, 2020



MELROSE TOWNSHIP
BUILDING DEBT FUND
 2020-2021 BUDGET

Approved at the
 Budget Hearing
 on March 31, 2020

	2018/2019 Budget (Final)	2019/2020 Budget (Original)	2019/2020 Budget (Final)	2020/2021 Budget
<u>Operating Revenue:</u>				
CURRENT PROP TAX	\$59,425	\$57,165	\$56,950	\$52,302
DELINQUENT PROP. TAXES	(\$7)			
DELINQUENT PERS. PROP. TAXES	\$2			
INTEREST INCOME	\$65		\$52	\$50
<u>Total Operating Revenue</u>	<u>\$59,485</u>	<u>\$57,165</u>	<u>\$57,002</u>	<u>\$52,352</u>
<u>Operating Expense:</u>				
INTEREST (May & November)	\$23,200	\$22,123	\$21,400	\$20,081
PRINCIPLE PAYMENT (May)	\$30,000	\$30,000	\$30,000	\$30,000
SPECIAL PRINCIPLE PAYMENT	\$15,000			
<u>Total Operating Expenses</u>	<u>\$68,200</u>	<u>\$52,123</u>	<u>\$51,400</u>	<u>\$50,081</u>
<u>Operating Income/(Loss)</u>	<u>(\$8,715)</u>	<u>\$5,042</u>	<u>\$5,602</u>	<u>\$2,271</u>
<u>Fund Balance - Beginning of Year</u>	<u>\$65,648</u>	<u>\$56,933</u>	<u>\$56,943</u>	<u>\$62,545</u>
<u>Fund Balance - End of Year</u>	<u>\$56,933</u>	<u>\$61,975</u>	<u>\$62,545</u>	<u>\$64,816</u>

Note: Current cash balance of \$71,434 available for this year's debt payments of \$50,613

Millage rate reduced from .5371 to .45 mills in 2014.

Millage rate reduced from .45 to .40 in 2015

Millage rate reduced from .40 to .38 in 2018

Reduce Millage rate from .38 to .35 in 2019

Reduce Millage rate from .35 to .30 in 2020

Future Payments:

2020	\$50,612.50	2026	\$51,263
2021	\$54,231.25	2027	\$54,456
2022	\$52,743.75	2028	\$52,544
2023	\$51,256.25	2029	\$55,525
2024	\$54,662.50	2030	\$53,400
2025	\$52,962.50	2031	\$56,169

MELROSE TOWNSHIP
SEWER FUND
 2020-2021 BUDGET

Approved at the
 Budget Hearing
 on March 31, 2020

	2018/2019 Budget (Final)	2019/2020 Budget (Original)	2019/2020 Budget (Final)	2020/2021 Budget
<u>Operating Revenue:</u>				
Ready to Serve Fees	\$17,600	\$20,736	\$18,900	\$21,534
Debt Retirement Fees	\$19,700	\$21,888	\$20,000	\$22,116
Customer Usage Fees	\$16,550	\$20,183	\$15,350	\$27,693
Tap-In Fees	\$45,500	\$13,300	\$19,950	\$13,300
Interest Revenue	\$775	\$490	\$500	\$225
Other Charges / Services	\$941	\$250	\$490	\$250
<u>Total Operating Revenue</u>	<u>\$101,066</u>	<u>\$76,847</u>	<u>\$75,190</u>	<u>\$85,118</u>
<u>Operating Expense:</u>				
Salary		\$1,500	\$1,500	\$1,530
Payroll Taxes		\$114	\$115	\$117
Office Supplies	\$0		\$75	\$75
Operating Supplies	\$9,500	\$10,000	\$12,000	\$12,000
Engineering Services	\$8,000	\$8,000	\$5,200	\$8,000
Legal Fees	\$0	\$500		
Auditing Fees	\$1,500	\$3,000		\$1,300
Insurance Expense	\$1,265	\$2,000	\$600	\$1,000
Utility Expenses	\$1,100	\$1,200	\$1,030	\$1,200
Repair and Maintenance	\$5,000	\$8,000	\$4,000	\$8,000
Depreciation Expense	\$17,451	\$20,000	\$18,000	\$20,000
Interest Expense	\$9,891	\$9,722	\$10,000	\$9,553
<u>Total Operating Expenses</u>	<u>\$53,707</u>	<u>\$64,036</u>	<u>\$52,520</u>	<u>\$62,775</u>
<u>Operating Income/(Loss)</u>	<u>\$47,359</u>	<u>\$12,811</u>	<u>\$22,670</u>	<u>\$22,343</u>
<u>Fund Balance - Beginning of Year</u>	<u>\$159,416</u>	<u>\$206,775</u>	<u>\$210,577</u>	<u>\$233,247</u>
<u>Fund Balance - End of Year</u>	<u>\$206,775</u>	<u>\$219,586</u>	<u>\$233,247</u>	<u>\$255,590</u>

MELROSE TOWNSHIP
SEWER FUND
 2020-2021 BUDGET

Approved at the
 Budget Hearing
 on March 31, 2020

	<u>Customers</u>	<u>EDU's</u>
Current:		
Commercial	11	60
Residential	12	29
Add'l North Shore Residential	6	6
Other New Customers	<u>2</u>	<u>2</u>
Total	31	97

Monthly Rate Structure:

Estimated EDU's	97	
Ready to Serve Fees	\$18.50	\$21,534
Debt Retirement	\$19.00	\$22,116
Cost per gallon	\$0.0070	\$27,693
Tap-in Fee	\$6,650.00	\$13,300
Average Residential Usage	\$14.19	Based on 2,027 gal. (per EDU) usage per month
Average Commercial Usage	\$19.26	Based on 2,751 gal. (per EDU) usage per month
Avg. Residential Bill - 1 EDU	\$51.69	Based on 20 residential edu's (12 customers)
Avg. Commercial Bill - 1 EDU	\$56.76	Based on 70 commercial edu's (11 customers)
Tap-in Fee	\$6,650	
Average Daily Flow	5,360	gallons

MELROSE TWP REVENUE PROJECTIONS
2020-2021 BUDGET

Approved at the
Budget Hearing
on March 31, 2020

Taxable Values:

Gross Real Property Taxes:

L-4022 Total Taxable Value **\$168,474,733**
(Last Year Taxable: \$157,863,296)

DDA Capture:

Current Taxable Value \$12,808,684
Baseline 2004 \$4,622,494
Incremental Taxable Value \$8,186,190 (Prior year was \$7,479,095)

Personal Taxable Value \$5,865,600

	General Fund	Fire Operating	Fire Sinking	Roads (2018)	Local Roads (2016)	Debt Fund	Ambulance	Total
L-4029 Tax Rates (Anticipated Rates)	0.9519	0.4896	0.4896	0.9794	1.0000	0.3000	0.2500	4.4606
Gross Taxes Expected	\$160,377	\$82,492	\$82,492	\$165,000	\$168,475	\$50,542	\$42,119	\$751,496
Less Township Capture for DDA	-\$7,793	-\$4,008	-\$4,008	-\$8,017	-\$8,186	N/A	-\$2,047	-\$34,059
Net Real Property Taxes:	\$152,585	\$78,483	\$78,483	\$156,982	\$160,289	\$50,542	\$40,072	\$717,437
Anticipated Personal Tax Revenue	\$5,584	\$2,872	\$2,872	\$5,745	\$5,866	\$1,760	\$1,466	\$26,164
TOTAL TAX REVENUE BY FUND	\$158,168	\$81,355	\$81,355	\$162,727	\$166,154	\$52,302	\$41,539	\$743,601

DDA Revenue:	Rate	Total
Township Funds		\$34,059
County Allocated	4.4500	\$36,429
County Roads	0.9926	\$8,126
County Transit	0.2483	\$2,033
Grandvue Operating	0.7500	\$6,140
County Recycling	0.1489	\$1,219
County Senior Citizen	0.6457	\$5,286
County Parks	0.1500	\$1,228
County Veterans	0.1000	\$819
County 911	0.5000	\$4,093
Total DDA		\$99,430

Prior year (Reference) \$90,428

MELROSE TWP
SALARY SCHEDULE
 2020-2021 BUDGET

Approved at the
 Budget Hearing
 on March 31, 2020

Hourly Employees	2019 Actuals	2019 %	Calculated for 2020	2020 Budget
Rate per Hour	\$15.00			\$15.30
Boat Launch	\$1,395	5.0%	\$1,428	\$1,450
Building and Grounds	\$3,545	12.7%	\$3,672	\$3,700
Township Properties	\$3,055	10.9%	\$3,162	\$3,200
Cemetery	\$3,338	11.9%	\$3,468	\$3,500
Transfer Station	\$10,568	37.8%	\$10,914	\$11,100
Park	\$6,053	21.7%	\$6,222	\$6,300
Total	\$27,954	100.0%	\$28,866	\$29,250

	2019 Rate	2020 Rate	Calculated for 2020	2020 Budget
Board of Trustees - Monthly	\$360.50	\$367.71	\$11,766.72	\$12,000
Supervisor - Monthly	\$1,493.50	\$1,523.37	\$18,280.44	\$18,285
Clerk - Monthly	\$1,493.50	\$1,523.37	\$18,280.44	\$18,285
Treasurer - Monthly	\$1,493.50	\$1,523.37	\$18,280.44	\$18,285
Deputy Treasurer - Monthly	\$309.00	\$315.18	\$3,782.16	\$3,785
Deputy Clerk - Monthly	\$309.00	\$315.18	\$3,782.16	\$15,000
IT Specialist - Monthly	\$618.00	\$630.36	\$7,564.32	\$7,575
Assessor - Monthly	\$1,991.33	\$2,031.16	\$24,373.88	\$24,500
Zoning Administrator / Planner - Monthly	\$2,781.00	\$2,781.00	\$33,372.00	\$33,375
DDA Salary - Monthly	\$278.68	\$284.25	\$3,411.04	\$3,425
Sewer Fund Salary - Monthly	\$125.00	\$127.50	\$1,530.00	\$1,530
Office Administrator - Hourly	\$15.00		\$0.00	\$0
ZBA Members - Per Meeting	\$61.80	\$63.04	\$2,269.30	\$2,300
Planning Commission - Per Meeting	\$61.80	\$63.04	\$3,404.16	\$3,500
Board of Review - Per Hour	\$15.45	\$15.76	\$677.64	\$700
Elections - Per Hour	\$15.45	\$15.76	\$5,544.71	\$5,600
Part Time Employees - Per Hour	\$12.50 to \$15.00		\$12.75 to \$15.30	
Fire Department: Quarterly				
Fire Chief	\$2,062.50	\$2,103.75	\$8,415.00	\$8,425
Assistant Fire Chief	\$566.50	\$577.83	\$2,311.32	\$2,315
Captain	\$226.60	\$231.13	\$1,849.06	\$1,850
Secretary/Treasurer	\$849.75	\$866.75	\$3,466.98	\$3,475
Hourly Rate for Drills & Incidents	\$13.00	\$13.26	\$23,957.64	\$30,000
				\$46,065

Mileage Reimbursement

35 cents per mile

MELROSE TOWNSHIP SCHEDULE OF FEES

Effective April 1, 2020

Approved at the
Budget Hearing
on March 31, 2020

Zoning Permits - based on new construction costs

Up to \$5,000 of construction cost \$25.00

Over \$5,000 is based on square footage:

New: \$170 base fee for up to 1200 square feet; then + \$0.10/sq. ft. above

Remodel: \$100 base fee for up to 600 square feet; then + \$0.10/sq. ft. above

After the Fact (Construction started before permit is issued)

Triple the regular permit fee

Waterfront Overlay Land Disturbance Permit

More than 50' from the lake and not involving removal of 2 or more trees over 3" in caliper \$25

All others \$100

Sign Permits

Signs up to 25 square feet: \$75

Signs over 25 square feet: \$100

Public Hearings:

Planning Commission,

Site plans up to 10 acres: \$450

Site plans over 10 acres: \$550

PUD Review

Preliminary Review \$450

Final Review: \$500

Special/Conditional Use Permit

\$500

Zoning Ordinance Amendments

\$600

Zoning Board of Appeals

\$600

Other Matters Requiring PC Hearing and 300' Notificati

\$600

Land Divisions

Full Planning Commission \$400

Zoning Admin. Action: \$150

Planning Commission Special Meeting

\$600

Administration Fees

Record research (per hour) . . . per FOIA requirement

Copy of Zoning Ordinance

Ordinance Only: \$25

Ordinance and Maps: \$40

Mass Gathering Permit

Non-Profit: \$60

For-Profit: \$110

Transfer Station

Single Bag Rate :Up to 15 gallon \$1

:16 to 30 gallon \$3

:31 to 50 gallon \$5

Commercial use per yard (Compactable) \$15

Non-compactibles per yard \$25

Grave Opening Fee

\$350

Cremains Opening Fee

\$50

Cemetery Burial Space

\$120

GAZEBO RENTAL

Township Resident / Property Owner: \$25

Non-Resident: \$40

TOWNSHIP HALL RENTAL (+ \$100 Refundable Depo:

\$50

Boat Ramp User Fees

Permit	Daily	Annual Resident	Annual Non-Resident	Commercial (Per Unit)
	\$5.00	\$20.00	\$30.00	\$5.00

Other Charges

Non-Sufficient Fund (NSF) Charge \$25.00 per returned check

Sewer Fund Charges

Ready-To-Serve Fee (per EDU) \$19

Customer Usage (per 1,000 gallons) \$7

Debt Retirement (per EDU) \$19

Tap-In Fee (per EDU) \$6,650

Interest Charge to Finance Tap-In Fee 3% finance charge for up to 48 months

Customer Account Late Fee 20% of outstanding balance after due date

Accounts 90 days in arrears will be subject to turn off

Turn-on Fee to Reinstate Service \$250