

MELROSE TOWNSHIP DDA MINUTES
Regular Meeting of August 25 2021
At Melrose Township Hall

I. CALL TO ORDER & ROLL CALL

Chair Broc Johnson called the regular meeting to order at 7:05 PM.

Members present: Broc Johnson, Vern Goodwin, Steve Whittaker, Phil Whittaker, Jonathon Borisch, and Dave Rentschler.

Members absent: Judy Goldsmith and Mike Strobel.

Also present: Recording Secretary Tom Mackie

II. Promote Michigan Update– Diana Stampfler:

Dianna reviewed plans for the Labor Day weekend events, including the wedding reception and art unveiling.

III. APPROVAL OF MINUTES:

Phil Whittaker motioned, Broc Johnson seconded, to approve the minutes of August 25th, 2021, as presented. All ayes, motion carried.

IV. FINANCIAL REPORT:

Tom reviewed the financial statements as presented in an income statement and balance sheet.

V. UNFINISHED BUSINESS:

a. Township Purchase of Circle Park: Vern attended a recent meeting in Lansing to present our grant request. The state now has at least 188 applications for funding. Preliminary results are expected on September 20th and final results in October. If our application does not score well, we may have an opportunity to improve it.

b. Park Bathhouse Project Update: Broc reported the project is almost complete, with one door to finish and some painting and cleanup. Still expect to be done by fall.

c. Merchants Association Update: Phil reported no real progress is being made.

d. Walkable Museum Signs: Broc noted our plan was to have this completed for the Labor Day events. The Wood Shop has the stanchions ready but a delivery date for the plaques is still in question.

VI. **NEW BUSINESS:**

- a. **Village Development Plans:** Jonathon reported construction of the new building is proceeding as planned although DNR approval for expansion of the parking lot is still needed.
- b. **Bylaws Update due to State amendment to Public Act 57:** Broc noted our original bylaws only provided for one DDA Member to be outside the district (having no interest in property in the district). In March 2013 we revised the Bylaws to allow two outside members. In 2018 the State of Michigan amended the DDA Act to specify only a majority of members must have an interest. Broc suggested we again revise our Bylaws to reflect the State's new amendment. Vern will forward this to Township Attorney Brian Graham for review and incorporation.

VII. **DDA MEMBER COMMENTS:**

Dave asked if the new restaurant at the former Junction Inn property is now operating. Our understanding is they should be open for business by the end of September.

Broc suggested we pursue cost estimates for additional sidewalk construction if we want this in the budget for next year.

VIII. **CITIZEN COMMENTS:** None

IX. **NEXT MEETING:** Wednesday, October 27th at 7:00 PM

X. **ADJOURNMENT:** The meeting was adjourned at 8:04 PM.

Prepared by:

Approved by:

Tom Mackie, Recording Secretary

Broc Johnson, Chair